

TUSCARORA TOWNSHIP  
3546 S. Straits Hwy, Indian River, MI 49749  
December 5, 2023 7:00 PM  
REGULAR MEETING AGENDA

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Approval of meeting agenda
6. Public Comment of agenda items (up to 3 minutes on agenda items only)
7. Approval of consent agenda
  - a. Bills Report
  - b. Treasurer Report
  - c. Minutes
  - d. Reports:
    - DDA
    - FOIA
    - Police
8. Old business
9. New business
  - a. Kolb Resolution
  - b. Sewer Bills
  - c. Parks Bills
  - d. Payables Checklist/CIP update
  - e. Election request
10. Public comments (up to 3 minutes)
11. Board comments
12. Adjournment

## **Bills/Invoices/Revenue & Expenditure Report**

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

|                                       |                                          | 2023-24    | YTD BALANCE       | ACTIVITY FOR        |  | AVAILABLE         |          |  |
|---------------------------------------|------------------------------------------|------------|-------------------|---------------------|--|-------------------|----------|--|
| GL NUMBER                             | DESCRIPTION                              | ORIGINAL   | 11/30/2023        | MONTH 11/30/2023    |  | BALANCE           | % BDGT   |  |
|                                       |                                          | BUDGET     | NORMAL (ABNORMAL) | INCREASE (DECREASE) |  | NORMAL (ABNORMAL) | USED     |  |
| Fund 101 - GENERAL FUND               |                                          |            |                   |                     |  |                   |          |  |
| Revenues                              |                                          |            |                   |                     |  |                   |          |  |
| Dept 000                              |                                          |            |                   |                     |  |                   |          |  |
| 101-000-402.00                        | PROPERTY TAXES                           | 285,999.22 | 0.00              | 0.00                |  | 285,999.22        | 0.00     |  |
| 101-000-410.00                        | CURRENT PP TAX                           | 500.00     | 0.00              | 0.00                |  | 500.00            | 0.00     |  |
| 101-000-412.00                        | DELINQUENT PERSONAL PROPERTY TAX         | 200.00     | 0.00              | 0.00                |  | 200.00            | 0.00     |  |
| 101-000-426.00                        | SWAMP TAX/STATE LAND TAX                 | 9,800.00   | 0.00              | 0.00                |  | 9,800.00          | 0.00     |  |
| 101-000-434.00                        | TRAILER PARK FEES                        | 150.00     | 750.00            | 0.00                |  | (600.00)          | 500.00   |  |
| 101-000-445.00                        | PENALTIES ON TAXES                       | 2,000.00   | 0.00              | 0.00                |  | 2,000.00          | 0.00     |  |
| 101-000-447.00                        | TAX ADMINISTRATION FEE                   | 93,000.00  | 41,272.89         | 18,731.20           |  | 51,727.11         | 44.38    |  |
| 101-000-448.00                        | STATE REIM. SUMMER TAX                   | 9,200.00   | 0.00              | 0.00                |  | 9,200.00          | 0.00     |  |
| 101-000-451.00                        | SPECIAL ASSESSMENTS                      | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-477.00                        | CABLE FRANCHISE FEES                     | 4,700.00   | 2,579.13          | 0.00                |  | 2,120.87          | 54.88    |  |
| 101-000-491.00                        | CEMETERY FEES - OPEN & CLOSE             | 5,000.00   | 5,174.00          | 0.00                |  | (2,174.00)        | 172.47   |  |
| 101-000-491.01                        | CEMETERY FEES - FOUNDATIONS              | 0.00       | 2,145.00          | 1,500.00            |  | (145.00)          | 107.25   |  |
| 101-000-492.00                        | RECYCLING PERMIT FEES                    | 500.00     | 0.00              | 0.00                |  | 500.00            | 0.00     |  |
| 101-000-502.00                        | FEDERAL REVENUE                          | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-528.00                        | STATE GRANTS ARPA                        | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-566.00                        | STATE REC GRANT                          | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-573.00                        | LOCAL COMMUNITY STABILIZATION SHARE      | 538.00     | 0.00              | 0.00                |  | 538.00            | 0.00     |  |
| 101-000-574.00                        | STATE SHARED REVENUE - SALES/USE         | 337,360.00 | 114,267.00        | 0.00                |  | 223,093.00        | 33.87    |  |
| 101-000-576.00                        | SPEC ELECTION REIMB                      | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-626.00                        | CHARGES FOR SERVICES RENDERED            | 1,500.00   | 1,295.00          | 30.00               |  | 205.00            | 86.33    |  |
| 101-000-628.00                        | CHARGES FOR SERV. RENDERED, PARK         | 20,000.00  | 18,800.00         | 16,000.00           |  | 1,200.00          | 94.00    |  |
| 101-000-629.00                        | CHARGES FOR SERVICES-METRO ACT           | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-630.00                        | CHARGES FOR SERVICES - AIRPORT           | 1,200.00   | 1,100.00          | 0.00                |  | 100.00            | 91.67    |  |
| 101-000-642.00                        | CHARGES FOR CEMETERY GRAVE SITES         | 2,000.00   | 21,100.00         | 0.00                |  | (19,100.00)       | 1,055.00 |  |
| 101-000-643.00                        | LAND SALES                               | 35,000.00  | 231,733.20        | 0.00                |  | (196,733.20)      | 662.09   |  |
| 101-000-644.00                        | VETERANS PIER BRICK PAVERS               | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-646.00                        | BOAT LAUNCH FEES                         | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-665.00                        | INTEREST INCOME                          | 10,000.00  | 0.00              | 0.00                |  | 10,000.00         | 0.00     |  |
| 101-000-666.00                        | DIVIDENDS                                | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-667.01                        | AIRPORT HANGER LEASE                     | 3,800.00   | 5,034.00          | 1,104.00            |  | (1,234.00)        | 132.47   |  |
| 101-000-670.02                        | MARINA PARK LEASE                        | 1,500.00   | 0.00              | 0.00                |  | 1,500.00          | 0.00     |  |
| 101-000-674.01                        | CONTRIBUTIONS FROM PRIVATE SOURC         | 7,500.00   | 2,422.00          | 50.00               |  | 5,078.00          | 32.29    |  |
| 101-000-674.02                        | RECREATION DEPARTMENT CONTRIBUTI         | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-676.00                        | REIMBURSEMENTS                           | 0.00       | 3,613.07          | 0.00                |  | (3,613.07)        | 100.00   |  |
| 101-000-676.01                        | DDA ADMINISTRATOR REIM.                  | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-676.02                        | REIMBURSEMENTS - PARKS & REC             | 0.00       | 8,000.00          | 8,000.00            |  | (8,000.00)        | 100.00   |  |
| 101-000-687.00                        | REFUNDS/REBATES                          | 0.00       | 3.33              | 0.00                |  | (3.33)            | 100.00   |  |
| 101-000-689.00                        | CASH OVER OR SHORT                       | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-693.00                        | GAIN ON SALE FIXED ASSETS                | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| 101-000-699.00                        | INTERFUND TRANSFER IN                    | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| Total Dept 000                        |                                          | 831,447.22 | 459,288.62        | 45,415.20           |  | 372,158.60        | 55.24    |  |
| Dept 595 - AIRPORT                    |                                          |            |                   |                     |  |                   |          |  |
| 101-595-674.01                        | TIMBER SALES                             | 0.00       | 4,172.66          | 772.66              |  | (4,172.66)        | 100.00   |  |
| Total Dept 595 - AIRPORT              |                                          | 0.00       | 4,172.66          | 772.66              |  | (4,172.66)        | 100.00   |  |
| Dept 751 - PARKS AND RECREATION       |                                          |            |                   |                     |  |                   |          |  |
| 101-751-581.00                        | CONTRIBUTIONS FROM LOCAL UNITS OF GOVERN | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |
| Total Dept 751 - PARKS AND RECREATION |                                          | 0.00       | 0.00              | 0.00                |  | 0.00              | 0.00     |  |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

| GL NUMBER                       | DESCRIPTION                      | 2023-24            | YTD BALANCE              | ACTIVITY FOR                            | AVAILABLE                    | % BDGT<br>USED |
|---------------------------------|----------------------------------|--------------------|--------------------------|-----------------------------------------|------------------------------|----------------|
|                                 |                                  | ORIGINAL<br>BUDGET | 11/30/2023<br>(ABNORMAL) | MONTH 11/30/2023<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                |
| Fund 101 - GENERAL FUND         |                                  |                    |                          |                                         |                              |                |
| Revenues                        |                                  |                    |                          |                                         |                              |                |
| Dept 999                        |                                  |                    |                          |                                         |                              |                |
| 101-999-599.99                  | REVENUE CLOSING OFFSET           | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| Total Dept 999                  |                                  | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| TOTAL REVENUES                  |                                  | 831,447.22         | 463,461.28               | 46,187.86                               | 367,985.94                   | 55.74          |
| Expenditures                    |                                  |                    |                          |                                         |                              |                |
| Dept 101 - TOWNSHIP BOARD       |                                  |                    |                          |                                         |                              |                |
| 101-101-703.00                  | TOWNSHIP BOARD TRUSTEE SALARIES  | 8,480.00           | 2,935.44                 | 652.32                                  | 5,544.56                     | 34.62          |
| 101-101-704.00                  | ADMINISTRATIVE ASSISTANT         | 37,440.00          | 15,427.25                | 3,335.00                                | 22,012.75                    | 41.21          |
| 101-101-704.01                  | DDA ADMINISTRATOR                | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-704.02                  | OFFICE ASSISTANT                 | 18,720.00          | 7,489.44                 | 1,881.00                                | 11,230.56                    | 40.01          |
| 101-101-704.03                  | WAGES TWP PROP MGT               | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-709.00                  | TOWNSHIP TRUSTEE FICA            | 648.72             | 1,977.68                 | 448.92                                  | (1,328.96)                   | 304.86         |
| 101-101-709.01                  | OFFICE ASST FICA                 | 1,432.08           | 0.00                     | 0.00                                    | 1,432.08                     | 0.00           |
| 101-101-709.02                  | ADMIN FICA                       | 2,907.22           | 0.00                     | 0.00                                    | 2,907.22                     | 0.00           |
| 101-101-710.00                  | EMPLOYERS MESC                   | 0.00               | 213.00                   | 0.00                                    | (213.00)                     | 100.00         |
| 101-101-719.00                  | HOSPITALIZATION                  | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-752.00                  | TOWNSHIP BD. OFFICE SUPPLIES     | 4,000.00           | 4,128.90                 | 371.62                                  | (128.90)                     | 103.22         |
| 101-101-801.00                  | TOWNSHIP BD. PROFESSIONAL EXPENS | 3,500.00           | 4,325.00                 | 0.00                                    | (825.00)                     | 123.57         |
| 101-101-805.00                  | GG AASSESSMENT TO SEWER          | 3,500.00           | 0.00                     | 0.00                                    | 3,500.00                     | 0.00           |
| 101-101-809.00                  | FEES                             | 450.00             | 266.86                   | 0.00                                    | 183.14                       | 59.30          |
| 101-101-850.00                  | COMMUNICATIONS                   | 3,500.00           | 1,208.65                 | 0.00                                    | 2,291.35                     | 34.53          |
| 101-101-851.00                  | MAIL/POSTAGE                     | 1,500.00           | 42.80                    | 0.00                                    | 1,457.20                     | 2.85           |
| 101-101-852.00                  | INTERNET & WEBSITE               | 1,300.00           | 558.12                   | 207.36                                  | 741.88                       | 42.93          |
| 101-101-861.00                  | MILEAGE REIMBURSEMENT            | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-880.00                  | FIREWORKS - COMMUNITY PROMOTION  | 22,500.00          | 14,500.00                | 0.00                                    | 8,000.00                     | 64.44          |
| 101-101-900.00                  | TOWNSHIP BD. PRINTING AND PUBLIS | 7,500.00           | 1,272.68                 | 0.00                                    | 6,227.32                     | 16.97          |
| 101-101-915.00                  | TOWNSHIP BD. DUES AND MEMBERSHIP | 5,500.00           | 0.00                     | 0.00                                    | 5,500.00                     | 0.00           |
| 101-101-916.00                  | TWP. BD. EDUCATION AND TRAINING  | 500.00             | 0.00                     | 0.00                                    | 500.00                       | 0.00           |
| 101-101-931.00                  | TOWNSHIP BD. REPAIRS AND MAINTEN | 1,500.00           | 1,163.49                 | 0.00                                    | 336.51                       | 77.57          |
| 101-101-935.00                  | LIABILITY & CONTENTS INSURANCE   | 2,750.00           | 3,476.41                 | 0.00                                    | (726.41)                     | 126.41         |
| 101-101-937.00                  | WORKMEN'S COMPENSATION INSURANCE | 700.00             | 131.86                   | 0.00                                    | 568.14                       | 18.84          |
| 101-101-940.00                  | TOWNHSHIP BD. RENTALS            | 0.00               | 118.00                   | 118.00                                  | (118.00)                     | 100.00         |
| 101-101-948.00                  | COMPUTER SERVICES                | 4,500.00           | 970.89                   | 371.58                                  | 3,529.11                     | 21.58          |
| 101-101-964.00                  | REFUNDS AND REBATES              | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-977.00                  | TOWNSHIP BD. EQUIPMENT           | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-980.00                  | COMPUTER & OFFICE EQUIP          | 2,500.00           | 2,829.82                 | 91.95                                   | (329.82)                     | 113.19         |
| 101-101-995.00                  | INTERFUND TRANSFER OUT           | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-101-998.00                  | EXTRAORDINARY ITEMS- PENALTIES   | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| Total Dept 101 - TOWNSHIP BOARD |                                  | 135,328.02         | 63,036.29                | 7,477.75                                | 72,291.73                    | 46.58          |
| Dept 171 - SUPERVISOR           |                                  |                    |                          |                                         |                              |                |
| 101-171-703.00                  | SUPERVISOR SALARY                | 24,432.00          | 8,457.21                 | 1,879.38                                | 15,974.79                    | 34.62          |
| 101-171-704.00                  | DEPUTY SUPERVISOR SALARY         | 5,000.00           | 1,730.79                 | 384.62                                  | 3,269.21                     | 34.62          |
| 101-171-709.00                  | EMPLOYER SOCIAL SECURITY         | 2,251.55           | 779.36                   | 173.19                                  | 1,472.19                     | 34.61          |
| 101-171-752.00                  | OFFICE SUPPLIES                  | 500.00             | 385.18                   | 0.00                                    | 114.82                       | 77.04          |
| 101-171-916.00                  | EDUCATION/TRAINING SUPERVISOR    | 0.00               | 0.00                     | 0.00                                    | 0.00                         | 0.00           |
| 101-171-980.00                  | EQUIPMENT                        | 1,500.00           | 504.00                   | 0.00                                    | 996.00                       | 33.60          |
| Total Dept 171 - SUPERVISOR     |                                  | 33,683.55          | 11,856.54                | 2,437.19                                | 21,827.01                    | 35.20          |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

|                                  |                                  | 2023-24   | YTD BALANCE       | ACTIVITY FOR     |            | AVAILABLE         |        |
|----------------------------------|----------------------------------|-----------|-------------------|------------------|------------|-------------------|--------|
|                                  |                                  | ORIGINAL  | 11/30/2023        | MONTH 11/30/2023 |            | BALANCE           | % BDGT |
| GL NUMBER                        | DESCRIPTION                      | BUDGET    | NORMAL (ABNORMAL) | INCREASE         | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 101 - GENERAL FUND          |                                  |           |                   |                  |            |                   |        |
| Expenditures                     |                                  |           |                   |                  |            |                   |        |
| Dept 209 - CONTINGENCY           |                                  |           |                   |                  |            |                   |        |
| 101-209-941.00                   | CONTINGENCIES                    | 40,000.00 | 0.00              |                  | 0.00       | 51,047.00         | 0.00   |
| Total Dept 209 - CONTINGENCY     |                                  | 40,000.00 | 0.00              |                  | 0.00       | 51,047.00         | 0.00   |
| Dept 215 - CLERK                 |                                  |           |                   |                  |            |                   |        |
| 101-215-703.00                   | CLERK SALARY                     | 24,432.00 | 8,457.21          |                  | 1,879.38   | 15,974.79         | 34.62  |
| 101-215-704.00                   | DEPUTY SALARY                    | 5,000.00  | 3,276.60          |                  | 676.60     | 1,723.40          | 65.53  |
| 101-215-709.00                   | EMPLOYER SOCIAL SECURITY         | 2,251.55  | 902.63            |                  | 195.53     | 1,348.92          | 40.09  |
| 101-215-752.00                   | CLERK OFFICE SUPPLIES            | 1,000.00  | 1,238.83          |                  | 0.00       | (238.83)          | 123.88 |
| 101-215-801.00                   | PROFESSIONAL                     | 8,000.00  | 0.00              |                  | 0.00       | 8,000.00          | 0.00   |
| 101-215-861.00                   | MILEAGE REIMBURSEMENT CLERK      | 0.00      | 65.50             |                  | 0.00       | (65.50)           | 100.00 |
| 101-215-916.00                   | CLERK EDUCATION AND TRAINING     | 500.00    | 0.00              |                  | 0.00       | 500.00            | 0.00   |
| 101-215-933.00                   | CLERK SOFTWARE SUPPORT           | 2,000.00  | 0.00              |                  | 0.00       | 2,000.00          | 0.00   |
| 101-215-948.00                   | CLERK COMPUTER SERVICES          | 0.00      | 0.00              |                  | 0.00       | 0.00              | 0.00   |
| 101-215-980.00                   | CLERK EQUIPMENT                  | 0.00      | 899.96            |                  | 0.00       | (899.96)          | 100.00 |
| 101-215-984.00                   | SOFTWARE                         | 0.00      | 1,522.50          |                  | 1,522.50   | (1,522.50)        | 100.00 |
| Total Dept 215 - CLERK           |                                  | 43,183.55 | 16,363.23         |                  | 4,274.01   | 26,820.32         | 37.89  |
| Dept 223 - INTERNAL AUDIT        |                                  |           |                   |                  |            |                   |        |
| 101-223-801.00                   | ACCOUNTING FEES                  | 3,000.00  | 0.00              |                  | 0.00       | 3,000.00          | 0.00   |
| Total Dept 223 - INTERNAL AUDIT  |                                  | 3,000.00  | 0.00              |                  | 0.00       | 3,000.00          | 0.00   |
| Dept 247 - BOARD OF REVIEW       |                                  |           |                   |                  |            |                   |        |
| 101-247-704.00                   | BOARD OF REVIEW WAGES            | 1,800.00  | 0.00              |                  | 0.00       | 1,800.00          | 0.00   |
| 101-247-709.00                   | EMPLOYER SOCIAL SECURITY         | 139.50    | 0.00              |                  | 0.00       | 139.50            | 0.00   |
| 101-247-916.00                   | EDUCATION & TRAINING             | 600.00    | 0.00              |                  | 0.00       | 600.00            | 0.00   |
| Total Dept 247 - BOARD OF REVIEW |                                  | 2,539.50  | 0.00              |                  | 0.00       | 2,539.50          | 0.00   |
| Dept 253 - TREASURER             |                                  |           |                   |                  |            |                   |        |
| 101-253-703.00                   | TREASURERS SALARY                | 27,880.00 | 9,649.71          |                  | 2,144.38   | 18,230.29         | 34.61  |
| 101-253-704.00                   | DEPUTY TREASURER WAGES           | 5,000.00  | 769.24            |                  | 384.62     | 4,230.76          | 15.38  |
| 101-253-709.00                   | EMPLOYER SOCIAL SECURITY         | 2,515.32  | 797.04            |                  | 193.46     | 1,718.28          | 31.69  |
| 101-253-752.00                   | TREASURER OFFICE SUPPLIES        | 500.00    | 0.00              |                  | 0.00       | 500.00            | 0.00   |
| 101-253-801.00                   | TREASURER PROFESSIONAL EXP.      | 600.00    | 0.00              |                  | 0.00       | 600.00            | 0.00   |
| 101-253-804.00                   | TREAS. TAX PREPARATION           | 1,000.00  | 1,118.44          |                  | 0.00       | (118.44)          | 111.84 |
| 101-253-851.00                   | MAIL/POSTAGE                     | 3,500.00  | 2,560.05          |                  | 0.00       | 939.95            | 73.14  |
| 101-253-861.00                   | MILEAGE REIMBURSEMENT TREASURER  | 0.00      | 0.00              |                  | 0.00       | 0.00              | 0.00   |
| 101-253-916.00                   | TREASURER EDUCATION AND TRAINING | 250.00    | 0.00              |                  | 0.00       | 250.00            | 0.00   |
| 101-253-933.00                   | SOFTWARE MAINT. AGREEMENT        | 4,100.00  | 1,608.00          |                  | (3,045.00) | 2,492.00          | 39.22  |
| 101-253-948.00                   | TREASURER COMPUTER SERVICES      | 0.00      | 335.00            |                  | 0.00       | (335.00)          | 100.00 |
| 101-253-980.00                   | TREAS COMPUTER & OFFICE EQUIP    | 0.00      | 0.00              |                  | 0.00       | 0.00              | 0.00   |
| 101-253-984.00                   | SOFTWARE                         | 0.00      | 1,522.50          |                  | 1,522.50   | (1,522.50)        | 100.00 |
| Total Dept 253 - TREASURER       |                                  | 45,345.32 | 18,359.98         |                  | 1,199.96   | 26,985.34         | 40.49  |
| Dept 257 - ASSESOR               |                                  |           |                   |                  |            |                   |        |
| 101-257-703.00                   | ASSESSOR SALARY                  | 55,000.00 | 19,038.42         |                  | 4,230.76   | 35,961.58         | 34.62  |

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

| GL NUMBER                             | DESCRIPTION                        | 2023-24   | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT |
|---------------------------------------|------------------------------------|-----------|-------------------|--------------|------------|-------------------|--------|
|                                       |                                    | ORIGINAL  | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |        |
|                                       |                                    | BUDGET    | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 101 - GENERAL FUND               |                                    |           |                   |              |            |                   |        |
| Expenditures                          |                                    |           |                   |              |            |                   |        |
| 101-257-704.00                        | ASSESSOR ADMIN                     | 15,500.00 | 6,382.50          |              | 847.50     | 9,117.50          | 41.18  |
| 101-257-709.00                        | EMPLOYER SOCIAL SECURITY           | 5,393.25  | 1,944.70          |              | 388.48     | 3,448.55          | 36.06  |
| 101-257-710.00                        | EMPLOYERS MESC                     | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-713.00                        | OVERTIME PAY                       | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-715.00                        | RETIREMENT                         | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-716.00                        | DEFINED CONTRIBUTION PENSION       | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-719.00                        | HOSPITALIZATION                    | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-752.00                        | OFFICE SUPPLIES                    | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-801.00                        | PROFESSIONAL                       | 1,000.00  | 0.00              |              | 0.00       | 1,000.00          | 0.00   |
| 101-257-804.00                        | TAX PREPARATION                    | 2,000.00  | 0.00              |              | 0.00       | 2,000.00          | 0.00   |
| 101-257-851.00                        | MAIL/POSTAGE                       | 3,500.00  | 0.00              |              | 0.00       | 3,500.00          | 0.00   |
| 101-257-861.00                        | MILEAGE REIM ASSESSOR              | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-900.00                        | ASSESSOR PRINTING & PUBLISHING     | 300.00    | 0.00              |              | 0.00       | 300.00            | 0.00   |
| 101-257-915.00                        | MEMBERSHIPS AND DUES               | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-916.00                        | EDUCATION/TRAINING ASSESSOR        | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-933.00                        | SOFTWARE MAINT AGREEMENT           | 2,000.00  | 0.00              |              | 0.00       | 2,000.00          | 0.00   |
| 101-257-937.00                        | WORKMENS COMPENSATION INSURANCE    | 600.00    | 582.22            |              | 0.00       | 17.78             | 97.04  |
| 101-257-948.00                        | COMPUTER SERVICES                  | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-257-980.00                        | COMPUTER & OFFICE EQUIP            | 300.00    | 0.00              |              | 0.00       | 300.00            | 0.00   |
| Total Dept 257 - ASSESOR              |                                    | 85,593.25 | 27,947.84         |              | 5,466.74   | 57,645.41         | 32.65  |
| Dept 262 - ELECTIONS                  |                                    |           |                   |              |            |                   |        |
| 101-262-704.00                        | ELECTION INSPECTOR                 | 17,500.00 | 0.00              |              | 0.00       | 12,500.00         | 0.00   |
| 101-262-704.01                        | ELECTIONS COORDINATOR              | 0.00      | 1,285.00          |              | 1,285.00   | 3,715.00          | 25.70  |
| 101-262-709.00                        | EMPLOYER SOCIAL SECURITY           | 1,338.75  | 98.30             |              | 98.30      | 1,240.45          | 7.34   |
| 101-262-710.00                        | EMPLOYER MESC                      | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-262-752.00                        | ELECTION OPERATING SUPPLIES        | 3,500.00  | 50.35             |              | 0.00       | 3,449.65          | 1.44   |
| 101-262-801.00                        | MACHINE SET UP                     | 2,500.00  | 0.00              |              | 0.00       | 2,500.00          | 0.00   |
| 101-262-851.00                        | MAIL/POSTAGE                       | 2,400.00  | 0.00              |              | 0.00       | 2,400.00          | 0.00   |
| 101-262-861.00                        | TRANSPORTATION                     | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-262-900.00                        | PRINTING AND PUBLISHING            | 2,000.00  | 79.00             |              | 0.00       | 1,921.00          | 3.95   |
| 101-262-980.00                        | COMPUTER & OFFICE EQUIP            | 500.00    | 304.00            |              | 0.00       | 196.00            | 60.80  |
| Total Dept 262 - ELECTIONS            |                                    | 29,738.75 | 1,816.65          |              | 1,383.30   | 27,922.10         | 6.11   |
| Dept 265 - BUILDING AND GROUNDS       |                                    |           |                   |              |            |                   |        |
| 101-265-702.00                        | SALARIES AND WAGES                 | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-265-709.00                        | EMPLOYER SOCIAL SECURITY           | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-265-752.00                        | MUNICIPAL BLDG. OPERATING SUPPLIES | 0.00      | 962.17            |              | 0.00       | (962.17)          | 100.00 |
| 101-265-801.00                        | MUNICIPAL BUILDING CONTRACTED SV   | 4,000.00  | 2,101.10          |              | 51.58      | 1,898.90          | 52.53  |
| 101-265-900.00                        | PUBLICATIONS                       | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-265-917.00                        | SEWER O & M                        | 700.00    | 414.80            |              | 0.00       | 285.20            | 59.26  |
| 101-265-920.00                        | ELECTRIC                           | 6,500.00  | 1,598.03          |              | 311.68     | 4,901.97          | 24.59  |
| 101-265-921.00                        | NATURAL GAS                        | 2,000.00  | 292.56            |              | 87.53      | 1,707.44          | 14.63  |
| 101-265-930.00                        | REPAIRS AND MAINT - BLDG           | 1,000.00  | 180.00            |              | 0.00       | 820.00            | 18.00  |
| 101-265-974.00                        | LAND IMPROVEMENTS                  | 0.00      | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 101-265-975.01                        | BUILDING ADDITIONS & IMPROVEMENTS  | 0.01      | 0.00              |              | 0.00       | 0.01              | 0.00   |
| Total Dept 265 - BUILDING AND GROUNDS |                                    | 14,200.01 | 5,548.66          |              | 450.79     | 8,651.35          | 39.08  |
| Dept 266 - ATTORNEY COUSEL            |                                    |           |                   |              |            |                   |        |
| 101-266-801.00                        | ATTORNEY FEES - GENERAL BOARD      | 15,000.00 | 9,159.27          |              | 0.00       | 5,840.73          | 61.06  |

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Dept 701 - PLANNING COMMISSION

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|                                       |                                      | 2023-24         | YTD BALANCE                     | ACTIVITY FOR                            |  | AVAILABLE                 |             |  |
|---------------------------------------|--------------------------------------|-----------------|---------------------------------|-----------------------------------------|--|---------------------------|-------------|--|
| GL NUMBER                             | DESCRIPTION                          | ORIGINAL BUDGET | 11/30/2023<br>NORMAL (ABNORMAL) | MONTH 11/30/2023<br>INCREASE (DECREASE) |  | NORMAL (ABNORMAL) BALANCE | % BDGT USED |  |
| Fund 101 - GENERAL FUND               |                                      |                 |                                 |                                         |  |                           |             |  |
| Expenditures                          |                                      |                 |                                 |                                         |  |                           |             |  |
| 101-701-704.00                        | PLANNING COMMISSION PER DIEM         | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-701-801.00                        | PLANNING COMM PROF EXPENSE           | 11,611.00       | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-701-900.00                        | PLANN COMM PRINT & PUBLISHING        | 750.00          | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-701-916.00                        | PLANNING COMMISSION ED. & TRAINI     | 500.00          | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| Total Dept 701 - PLANNING COMMISSION  |                                      | 12,861.00       | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| Dept 751 - PARKS AND RECREATION       |                                      |                 |                                 |                                         |  |                           |             |  |
| 101-751-702.00                        | RECREATION DEPARTMENT SALARIES       | 130,000.00      | 37,275.10                       | 7,307.68                                |  | 92,724.90                 | 28.67       |  |
| 101-751-705.00                        | VACATION PAY                         | 0.00            | 211.54                          | 0.00                                    |  | (211.54)                  | 100.00      |  |
| 101-751-706.00                        | PARKS HOLIDAY                        | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-751-709.00                        | RECREATION DEPARTMENT F.I.C.A.       | 10,150.00       | 2,824.26                        | 548.17                                  |  | 7,325.74                  | 27.83       |  |
| 101-751-710.00                        | RECREATION DEPARTMENT M.E.S.C.       | 750.00          | 0.00                            | 0.00                                    |  | 750.00                    | 0.00        |  |
| 101-751-713.00                        | OVERTIME PAY                         | 1,000.00        | 0.00                            | 0.00                                    |  | 1,000.00                  | 0.00        |  |
| 101-751-716.00                        | DEFINED CONTRIBUTION PENSION         | 1,650.00        | 687.50                          | 137.50                                  |  | 962.50                    | 41.67       |  |
| 101-751-719.00                        | HOSPITALIZATION                      | 15,500.00       | 1,583.99                        | 0.00                                    |  | 13,916.01                 | 10.22       |  |
| 101-751-752.00                        | RECREATION DEPT. SUPPLIES            | 17,000.00       | 3,963.62                        | 29.56                                   |  | 13,036.38                 | 23.32       |  |
| 101-751-754.00                        | RECREATION DEPT. FERTILIZER & SE     | 6,500.00        | 0.00                            | 0.00                                    |  | 6,500.00                  | 0.00        |  |
| 101-751-801.00                        | RECREATION DEPT. CONTRACTED SERV     | 12,500.00       | 6,786.07                        | 2,306.76                                |  | 5,713.93                  | 54.29       |  |
| 101-751-809.00                        | FEES                                 | 500.00          | 3.00                            | 0.00                                    |  | 497.00                    | 0.60        |  |
| 101-751-850.00                        | RECREATION DEPT. COMMUNICATION       | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-751-860.00                        | RECREATION DEPT. TRANSPORTATION      | 14,000.00       | 3,319.98                        | 0.00                                    |  | 10,680.02                 | 23.71       |  |
| 101-751-917.00                        | SEWER O/M                            | 900.00          | 414.80                          | 0.00                                    |  | 485.20                    | 46.09       |  |
| 101-751-920.00                        | ELECTRIC                             | 12,500.00       | 6,019.13                        | 425.00                                  |  | 6,480.87                  | 48.15       |  |
| 101-751-923.00                        | PROPANE                              | 5,500.00        | 0.00                            | 0.00                                    |  | 5,500.00                  | 0.00        |  |
| 101-751-930.00                        | REPAIRS/MAINT. LAND & BLDG.          | 12,000.00       | 3,775.83                        | 137.40                                  |  | 8,224.17                  | 31.47       |  |
| 101-751-931.00                        | REPAIRS & MAINT. PARKS EQUIPMENT     | 17,000.00       | 5,421.02                        | 0.00                                    |  | 11,578.98                 | 31.89       |  |
| 101-751-935.00                        | LIABILITY INSURANCE                  | 2,500.00        | 3,186.85                        | 0.00                                    |  | (686.85)                  | 127.47      |  |
| 101-751-937.00                        | WORKMEN'S COMPENSATION INSURANCE     | 2,500.00        | 2,264.61                        | 0.00                                    |  | 235.39                    | 90.58       |  |
| 101-751-940.00                        | RENTALS                              | 0.00            | 50.00                           | 0.00                                    |  | (50.00)                   | 100.00      |  |
| 101-751-974.00                        | LAND IMPROVEMENTS                    | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-751-974.01                        | MARINA LAND IMPROVEMENTS             | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-751-975.00                        | BLDS, BLDING ADDITIONS & IMPROVMENTS | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-751-977.00                        | EQUIPMENT                            | 12,000.00       | 0.00                            | 0.00                                    |  | 12,000.00                 | 0.00        |  |
| 101-751-981.00                        | VEHICLES                             | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| Total Dept 751 - PARKS AND RECREATION |                                      | 274,450.00      | 77,787.30                       | 10,892.07                               |  | 196,662.70                | 28.34       |  |
| Dept 754 - VETERANS PIER              |                                      |                 |                                 |                                         |  |                           |             |  |
| 101-754-752.00                        | OPERATING SUPPLIES                   | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-754-754.00                        | VETERANS PIER BRICKS                 | 250.00          | 0.00                            | 0.00                                    |  | 250.00                    | 0.00        |  |
| 101-754-801.00                        | CONTRACTED SERVICES                  | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| Total Dept 754 - VETERANS PIER        |                                      | 250.00          | 0.00                            | 0.00                                    |  | 250.00                    | 0.00        |  |
| Dept 756 - BOAT LAUNCH                |                                      |                 |                                 |                                         |  |                           |             |  |
| 101-756-702.00                        | BOAT LAUNCH SALARY                   | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-709.00                        | EMPLOYER SOCIAL SECURITY             | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-752.00                        | BOAT LAUNCH OPERATING SUPPLIES       | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-801.00                        | BOAT LAUNCH CONTRACTED SERV.         | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-920.00                        | ELECTRIC                             | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-930.00                        | BOAT LAUNCH MAINT. & REPAIRS         | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |
| 101-756-940.00                        | BOAT LAUNCH RENTALS                  | 0.00            | 0.00                            | 0.00                                    |  | 0.00                      | 0.00        |  |



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| GL NUMBER                      | DESCRIPTION                   | 2023-24<br>ORIGINAL<br>BUDGET | YTD BALANCE<br>11/30/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 11/30/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|--------------------------------|-------------------------------|-------------------------------|------------------------------------------------|---------------------------------------------------------|-------------------------------------------|----------------|
| Fund 101 - GENERAL FUND        |                               |                               |                                                |                                                         |                                           |                |
| Expenditures                   |                               |                               |                                                |                                                         |                                           |                |
| 101-756-964.00                 | REFUNDS                       | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 101-756-995.00                 | INTERFUND TRANSFER OUT        | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 756 - BOAT LAUNCH   |                               | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Dept 901 - CIP                 |                               |                               |                                                |                                                         |                                           |                |
| 101-901-970.00                 | CEMENTERY CAPITAL IMPROVEMENT | 0.00                          | 30,300.00                                      | 18,300.00                                               | (30,300.00)                               | 100.00         |
| 101-901-970.01                 | AIRPORT                       | 0.00                          | 18,738.67                                      | 2,126.67                                                | (18,738.67)                               | 100.00         |
| 101-901-970.02                 | BUILDING & GROUNDS            | 0.00                          | 760.00                                         | 760.00                                                  | (760.00)                                  | 100.00         |
| 101-901-970.03                 | PARKS                         | 0.00                          | 2,581.36                                       | 0.00                                                    | (2,581.36)                                | 100.00         |
| 101-901-970.04                 | FRONTENAC                     | 0.00                          | 18,935.00                                      | 18,100.00                                               | (18,935.00)                               | 100.00         |
| Total Dept 901 - CIP           |                               | 0.00                          | 71,315.03                                      | 39,286.67                                               | (71,315.03)                               | 100.00         |
| Dept 999                       |                               |                               |                                                |                                                         |                                           |                |
| 101-999-999.99                 | EXPENSE CLOSING OFFSET        | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 999                 |                               | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| TOTAL EXPENDITURES             |                               | 843,122.95                    | 337,457.90                                     | 72,630.33                                               | 505,665.05                                | 40.02          |
| Fund 101 - GENERAL FUND:       |                               |                               |                                                |                                                         |                                           |                |
| TOTAL REVENUES                 |                               | 831,447.22                    | 463,461.28                                     | 46,187.86                                               | 367,985.94                                | 55.74          |
| TOTAL EXPENDITURES             |                               | 843,122.95                    | 337,457.90                                     | 72,630.33                                               | 505,665.05                                | 40.02          |
| NET OF REVENUES & EXPENDITURES |                               | (11,675.73)                   | 126,003.38                                     | (26,442.47)                                             | (137,679.11)                              | 1,079.19       |

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| GL NUMBER                        | DESCRIPTION              | 2023-24<br>ORIGINAL<br>BUDGET | YTD BALANCE<br>11/30/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 11/30/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|----------------------------------|--------------------------|-------------------------------|------------------------------------------------|---------------------------------------------------------|-------------------------------------------|----------------|
| Fund 206 - FIRE FUND             |                          |                               |                                                |                                                         |                                           |                |
| Revenues                         |                          |                               |                                                |                                                         |                                           |                |
| Dept 000                         |                          |                               |                                                |                                                         |                                           |                |
| 206-000-427.00                   | FIRE SPEC ASSESSMENT     | 196,862.00                    | 0.00                                           | 0.00                                                    | 196,862.00                                | 0.00           |
| 206-000-665.00                   | INTEREST INCOME          | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 206-000-699.00                   | INTERFUND TRANSFER IN    | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 000                   |                          | 196,862.00                    | 0.00                                           | 0.00                                                    | 196,862.00                                | 0.00           |
| TOTAL REVENUES                   |                          | 196,862.00                    | 0.00                                           | 0.00                                                    | 196,862.00                                | 0.00           |
| Expenditures                     |                          |                               |                                                |                                                         |                                           |                |
| Dept 336 - FIRE PROTECTION       |                          |                               |                                                |                                                         |                                           |                |
| 206-336-801.00                   | FIRE PROTECTION CONTRACT | 196,866.00                    | 0.00                                           | 0.00                                                    | 196,866.00                                | 0.00           |
| Total Dept 336 - FIRE PROTECTION |                          | 196,866.00                    | 0.00                                           | 0.00                                                    | 196,866.00                                | 0.00           |
| TOTAL EXPENDITURES               |                          | 196,866.00                    | 0.00                                           | 0.00                                                    | 196,866.00                                | 0.00           |
| Fund 206 - FIRE FUND:            |                          |                               |                                                |                                                         |                                           |                |
| TOTAL REVENUES                   |                          | 196,862.00                    | 0.00                                           | 0.00                                                    | 196,862.00                                | 0.00           |
| TOTAL EXPENDITURES               |                          | 196,866.00                    | 0.00                                           | 0.00                                                    | 196,866.00                                | 0.00           |
| NET OF REVENUES & EXPENDITURES   |                          | (4.00)                        | 0.00                                           | 0.00                                                    | (4.00)                                    | 0.00           |

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| GL NUMBER              | DESCRIPTION                     | 2023-24      | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT |
|------------------------|---------------------------------|--------------|-------------------|--------------|------------|-------------------|--------|
|                        |                                 | ORIGINAL     | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |        |
|                        |                                 | BUDGET       | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 207 - POLICE FUND |                                 |              |                   |              |            |                   |        |
| Revenues               |                                 |              |                   |              |            |                   |        |
| Dept 000               |                                 |              |                   |              |            |                   |        |
| 207-000-402.00         | REAL PROPERTY TAXES             | 1,176,277.00 | 0.00              |              | 0.00       | 1,176,277.00      | 0.00   |
| 207-000-548.00         | FEES - LIQUOR LICENSE           | 6,500.00     | 0.00              |              | 0.00       | 6,500.00          | 0.00   |
| 207-000-569.00         | ACT 302 GRANT FUNDS             | 1,500.00     | 1,709.64          |              | 0.00       | (209.64)          | 113.98 |
| 207-000-626.00         | CHARGES FOR SERVICES            | 2,000.00     | 6,729.60          |              | 0.00       | (4,729.60)        | 336.48 |
| 207-000-656.00         | TRAFFIC VIOLATIONS              | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-657.00         | FINES & FORFEITURES             | 1,500.00     | 179.66            |              | 31.00      | 1,320.34          | 11.98  |
| 207-000-658.00         | DRUG FORFEITURE FUNDS           | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-665.00         | INTEREST INCOME                 | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-666.00         | DIVIDENDS                       | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-674.00         | CONTRIBUTIONS / PRIVATE         | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-675.00         | LOST AND FOUND                  | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-676.00         | REIMBURSEMENT                   | 0.00         | 180.16            |              | 0.00       | (180.16)          | 100.00 |
| 207-000-676.01         | RESOURCE OFFICER REIM.          | 73,000.00    | 25,451.46         |              | 25,451.46  | 47,548.54         | 34.87  |
| 207-000-676.02         | OWI REIMBURSEMENT               | 0.00         | 499.64            |              | 305.18     | (499.64)          | 100.00 |
| 207-000-687.00         | REFUNDS/REBATES                 | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-692.00         | MISCELLANEOUS                   | 0.00         | 3,311.87          |              | 3,311.87   | (3,311.87)        | 100.00 |
| 207-000-693.00         | PROCEEDS SALE OF ASSETS         | 0.00         | 1,050.00          |              | 0.00       | (1,050.00)        | 100.00 |
| 207-000-696.00         | PROCEEDS FROM DEBT ISSUED       | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 207-000-699.00         | INTERFUND TRANSFER IN           | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| Total Dept 000         |                                 | 1,260,777.00 | 39,112.03         |              | 29,099.51  | 1,221,664.97      | 3.10   |
| Dept 999               |                                 |              |                   |              |            |                   |        |
| 207-999-599.99         | REVENUE CLOSING OFFSET          | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| Total Dept 999         |                                 | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |
| TOTAL REVENUES         |                                 | 1,260,777.00 | 39,112.03         |              | 29,099.51  | 1,221,664.97      | 3.10   |
| Expenditures           |                                 |              |                   |              |            |                   |        |
| Dept 301 - POLICE      |                                 |              |                   |              |            |                   |        |
| 207-301-702.00         | SALARIES AND WAGES              | 591,326.00   | 204,463.53        |              | 60,575.99  | 394,862.47        | 34.12  |
| 207-301-705.00         | VACATION PAY                    | 47,231.00    | 15,992.07         |              | 4,711.48   | 31,238.93         | 33.86  |
| 207-301-706.00         | HOLIDAY PAY                     | 21,070.00    | 3,425.48          |              | 0.00       | 17,644.52         | 16.26  |
| 207-301-709.00         | EMPLOYER SOCIAL SECURITY        | 44,000.00    | 16,548.79         |              | 4,893.06   | 27,451.21         | 37.61  |
| 207-301-710.00         | EMPLOYER MESC                   | 3,000.00     | 0.00              |              | 0.00       | 3,000.00          | 0.00   |
| 207-301-712.00         | CASH IN LIEU OF BENEFITS        | 8,000.00     | 0.00              |              | 0.00       | 8,000.00          | 0.00   |
| 207-301-713.00         | OVERTIME PAY                    | 5,000.00     | 3,048.80          |              | 1,280.42   | 1,951.20          | 60.98  |
| 207-301-717.00         | RETIREMENT                      | 207,000.00   | 51,066.06         |              | 0.00       | 155,933.94        | 24.67  |
| 207-301-719.00         | HOSPITALIZATION                 | 136,000.00   | 36,922.00         |              | 0.00       | 99,078.00         | 27.15  |
| 207-301-724.00         | HEALTH CARE SAVING              | 1,600.00     | 0.00              |              | 0.00       | 1,600.00          | 0.00   |
| 207-301-725.00         | LIFE INSURANCE                  | 3,500.00     | 1,050.73          |              | 0.00       | 2,449.27          | 30.02  |
| 207-301-726.00         | DISABILITY INSURANCE            | 4,900.00     | 1,452.68          |              | 0.00       | 3,447.32          | 29.65  |
| 207-301-752.00         | OPERATING SUPPLIES              | 19,500.00    | 5,898.71          |              | (2,007.88) | 13,601.29         | 30.25  |
| 207-301-801.00         | PROFESSIONAL                    | 6,000.00     | 368.38            |              | 51.58      | 5,631.62          | 6.14   |
| 207-301-805.00         | FACILITY CONTRACTED MAINTENANCE | 1,400.00     | 466.66            |              | 0.00       | 933.34            | 33.33  |
| 207-301-809.00         | FEES                            | 0.00         | 60.00             |              | 0.00       | (60.00)           | 100.00 |
| 207-301-843.00         | MEDICAL PROVIDER SERVICES       | 500.00       | 0.00              |              | 0.00       | 500.00            | 0.00   |
| 207-301-850.00         | COMMUNICATIONS                  | 4,500.00     | 1,543.16          |              | 82.50      | 2,956.84          | 34.29  |
| 207-301-851.00         | MAIL/POSTAGE                    | 250.00       | 132.14            |              | 0.00       | 117.86            | 52.86  |
| 207-301-852.00         | INTERNET & WEBSITE              | 650.00       | 0.00              |              | 0.00       | 650.00            | 0.00   |
| 207-301-860.00         | TRANSPORTATION                  | 17,000.00    | 6,541.70          |              | 0.00       | 10,458.30         | 38.48  |
| 207-301-880.00         | COMMUNITY PROMOTION             | 0.00         | 0.00              |              | 0.00       | 0.00              | 0.00   |

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION                      | 2023-24      | YTD BALANCE       | ACTIVITY FOR |             | AVAILABLE         | % BDGT   |
|--------------------------------|----------------------------------|--------------|-------------------|--------------|-------------|-------------------|----------|
|                                |                                  | ORIGINAL     | 11/30/2023        | MONTH        | 11/30/2023  | BALANCE           |          |
|                                |                                  | BUDGET       | NORMAL (ABNORMAL) | INCREASE     | (DECREASE)  | NORMAL (ABNORMAL) | USED     |
| Fund 207 - POLICE FUND         |                                  |              |                   |              |             |                   |          |
| Expenditures                   |                                  |              |                   |              |             |                   |          |
| 207-301-900.00                 | PRINTING AND PUBLISHING          | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| 207-301-913.00                 | TRAVEL EXPENSES                  | 500.00       | 3,133.94          |              | 0.00        | 5,366.06          | 36.87    |
| 207-301-915.00                 | DUES AND MEMBERSHIPS             | 400.00       | 115.00            |              | 0.00        | 285.00            | 28.75    |
| 207-301-916.00                 | EDUCATION AND TRAINING           | 3,000.00     | 9,617.00          |              | 0.00        | 1,383.00          | 87.43    |
| 207-301-916.01                 | ACT 302 TRAINING EXPENSES        | 1,500.00     | 0.00              |              | 0.00        | 1,500.00          | 0.00     |
| 207-301-917.00                 | SEWER O & M                      | 1,000.00     | 435.54            |              | 0.00        | 564.46            | 43.55    |
| 207-301-920.00                 | ELECTRIC                         | 4,500.00     | 1,598.03          |              | 311.68      | 2,901.97          | 35.51    |
| 207-301-921.00                 | NATURAL GAS                      | 1,700.00     | 292.56            |              | 87.53       | 1,407.44          | 17.21    |
| 207-301-930.00                 | MUN. BLDG. REPAIRS & MAINTENANCE | 3,000.00     | 1,163.48          |              | 0.00        | 1,836.52          | 38.78    |
| 207-301-931.00                 | REPAIRS AND MAINTENANCE          | 8,500.00     | 299.48            |              | 0.00        | 8,200.52          | 3.52     |
| 207-301-935.00                 | INSURANCE AND BONDS              | 17,000.00    | 21,410.93         |              | 0.00        | 0.00              | 100.00   |
| 207-301-937.00                 | WORKMENS COMPENSATION INSURANCE  | 21,000.00    | 18,601.68         |              | 0.00        | 2,398.32          | 88.58    |
| 207-301-940.00                 | POLICE RENTALS                   | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| 207-301-941.00                 | CONTINGENCIES                    | 7,000.00     | 0.00              |              | 0.00        | 2,589.07          | 0.00     |
| 207-301-948.00                 | COMPUTER SERVICES                | 3,500.00     | 3,067.20          |              | 0.00        | 432.80            | 87.63    |
| 207-301-975.00                 | BUILDINGS                        | 1,500.00     | 0.00              |              | 0.00        | 1,500.00          | 0.00     |
| 207-301-977.00                 | EQUIPMENT                        | 12,000.00    | 0.00              |              | 0.00        | 12,000.00         | 0.00     |
| 207-301-977.01                 | MUN BLDG EQUIPMENT               | 1,000.00     | 0.00              |              | 0.00        | 1,000.00          | 0.00     |
| 207-301-980.00                 | OFFICE & COMPUTER EQUIPMENT      | 3,000.00     | 2,008.93          |              | 2,008.93    | 991.07            | 66.96    |
| 207-301-981.00                 | VEHICLES                         | 48,000.00    | 0.00              |              | 0.00        | 48,000.00         | 0.00     |
| 207-301-984.00                 | SOFTWARE                         | 250.00       | 86.40             |              | 0.00        | 163.60            | 34.56    |
| 207-301-991.00                 | LONG TERM DEBT                   | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| 207-301-993.00                 | LONG TERM DEBT INTEREST          | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| 207-301-995.00                 | INTERFUND TRANSFER OUT           | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| Total Dept 301 - POLICE        |                                  | 1,260,777.00 | 410,811.06        |              | 71,995.29   | 873,965.94        | 31.98    |
| Dept 999                       |                                  |              |                   |              |             |                   |          |
| 207-999-999.99                 | EXPENSE CLOSING OFFSET           | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| Total Dept 999                 |                                  | 0.00         | 0.00              |              | 0.00        | 0.00              | 0.00     |
| TOTAL EXPENDITURES             |                                  | 1,260,777.00 | 410,811.06        |              | 71,995.29   | 873,965.94        | 31.98    |
| Fund 207 - POLICE FUND:        |                                  |              |                   |              |             |                   |          |
| TOTAL REVENUES                 |                                  | 1,260,777.00 | 39,112.03         |              | 29,099.51   | 1,221,664.97      | 3.10     |
| TOTAL EXPENDITURES             |                                  | 1,260,777.00 | 410,811.06        |              | 71,995.29   | 873,965.94        | 31.98    |
| NET OF REVENUES & EXPENDITURES |                                  | 0.00         | (371,699.03)      |              | (42,895.78) | 347,699.03        | 1,548.75 |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

| GL NUMBER                        | DESCRIPTION              | 2023-24<br>ORIGINAL<br>BUDGET | YTD BALANCE<br>11/30/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 11/30/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|----------------------------------|--------------------------|-------------------------------|------------------------------------------------|---------------------------------------------------------|-------------------------------------------|----------------|
| Fund 219 - STREET LIGHTING FUND  |                          |                               |                                                |                                                         |                                           |                |
| Revenues                         |                          |                               |                                                |                                                         |                                           |                |
| Dept 000                         |                          |                               |                                                |                                                         |                                           |                |
| 219-000-402.00                   | REAL PROPERTY TAXES      | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 219-000-427.00                   | STREET LIGHT SPEC ASSESS | 34,054.17                     | 0.00                                           | 0.00                                                    | 34,054.17                                 | 0.00           |
| 219-000-665.00                   | INTEREST INCOME          | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 219-000-687.00                   | REFUNDS/REBATES/OVRPMTS  | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 219-000-699.00                   | INTERFUND TRANSFER IN    | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 000                   |                          | 34,054.17                     | 0.00                                           | 0.00                                                    | 34,054.17                                 | 0.00           |
| TOTAL REVENUES                   |                          | 34,054.17                     | 0.00                                           | 0.00                                                    | 34,054.17                                 | 0.00           |
| Expenditures                     |                          |                               |                                                |                                                         |                                           |                |
| Dept 448 - STREET LIGHTING       |                          |                               |                                                |                                                         |                                           |                |
| 219-448-920.00                   | ELECTRIC                 | 38,000.00                     | 11,315.29                                      | 2,385.58                                                | 26,684.71                                 | 29.78          |
| Total Dept 448 - STREET LIGHTING |                          | 38,000.00                     | 11,315.29                                      | 2,385.58                                                | 26,684.71                                 | 29.78          |
| TOTAL EXPENDITURES               |                          | 38,000.00                     | 11,315.29                                      | 2,385.58                                                | 26,684.71                                 | 29.78          |
| Fund 219 - STREET LIGHTING FUND: |                          |                               |                                                |                                                         |                                           |                |
| TOTAL REVENUES                   |                          | 34,054.17                     | 0.00                                           | 0.00                                                    | 34,054.17                                 | 0.00           |
| TOTAL EXPENDITURES               |                          | 38,000.00                     | 11,315.29                                      | 2,385.58                                                | 26,684.71                                 | 29.78          |
| NET OF REVENUES & EXPENDITURES   |                          | (3,945.83)                    | (11,315.29)                                    | (2,385.58)                                              | 7,369.46                                  | 286.77         |

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

|                                           |                                    | 2023-24            | YTD BALANCE                     | ACTIVITY FOR                            |  | AVAILABLE         |         |                |
|-------------------------------------------|------------------------------------|--------------------|---------------------------------|-----------------------------------------|--|-------------------|---------|----------------|
| GL NUMBER                                 | DESCRIPTION                        | ORIGINAL<br>BUDGET | 11/30/2023<br>NORMAL (ABNORMAL) | MONTH 11/30/2023<br>INCREASE (DECREASE) |  | NORMAL (ABNORMAL) | BALANCE | % BDGT<br>USED |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY |                                    |                    |                                 |                                         |  |                   |         |                |
| Revenues                                  |                                    |                    |                                 |                                         |  |                   |         |                |
| Dept 000                                  |                                    |                    |                                 |                                         |  |                   |         |                |
| 248-000-402.00                            | REAL PROPERTY TAXES                | 90,000.00          | 0.00                            | 0.00                                    |  | 90,000.00         |         | 0.00           |
| 248-000-412.00                            | DELINQUENT PERSONAL PROPERTY       | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-000-548.00                            | STATE GRANT - MDOT                 | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-000-665.00                            | INTEREST                           | 50.00              | 0.17                            | 0.00                                    |  | 49.83             |         | 0.34           |
| 248-000-674.00                            | DDA DONATIONS UNSPECIFIED          | 0.00               | 1,455.00                        | 0.00                                    |  | (1,455.00)        |         | 100.00         |
| 248-000-674.01                            | STURGEON DONATIONS                 | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-000-674.02                            | SUMMER MUSIC SERIES                | 2,500.00           | 2,656.00                        | 2,656.00                                |  | (156.00)          |         | 106.24         |
| 248-000-674.03                            | FIREWORK DONATIONS                 | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-000-676.00                            | REIMBURSEMENT                      | 500.00             | 0.00                            | 0.00                                    |  | 500.00            |         | 0.00           |
| 248-000-687.00                            | REFUNDS/REBATES                    | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-000-696.00                            | PROCEEDS FROM SALES OF BONDS       | 300,000.00         | 0.00                            | 0.00                                    |  | 300,000.00        |         | 0.00           |
| Total Dept 000                            |                                    | 393,050.00         | 4,111.17                        | 2,656.00                                |  | 388,938.83        |         | 1.05           |
| Dept 999                                  |                                    |                    |                                 |                                         |  |                   |         |                |
| 248-999-599.99                            | REVENUE CLOSING OFFSET             | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| Total Dept 999                            |                                    | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| TOTAL REVENUES                            |                                    | 393,050.00         | 4,111.17                        | 2,656.00                                |  | 388,938.83        |         | 1.05           |
| Expenditures                              |                                    |                    |                                 |                                         |  |                   |         |                |
| Dept 271                                  |                                    |                    |                                 |                                         |  |                   |         |                |
| 248-271-959.00                            | CONTRIBUTIONS TO OTHER GOVERNMENTS | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-271-977.00                            | EQUIPMENT                          | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| Total Dept 271                            |                                    | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| Dept 728                                  |                                    |                    |                                 |                                         |  |                   |         |                |
| 248-728-702.00                            | ADMINISTRATION                     | 2,000.00           | 0.00                            | 0.00                                    |  | 2,000.00          |         | 0.00           |
| 248-728-709.00                            | EMPLOYER SOCIAL SECURITY           | 154.00             | 0.00                            | 0.00                                    |  | 154.00            |         | 0.00           |
| 248-728-752.00                            | SUPPLIES                           | 500.00             | 0.00                            | 0.00                                    |  | 500.00            |         | 0.00           |
| 248-728-752.01                            | SUPPLIES FOR STURGEON              | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-728-801.00                            | PROFESSIONAL/CONTRACTUAL           | 4,500.00           | 400.00                          | 0.00                                    |  | 4,100.00          |         | 8.89           |
| 248-728-801.01                            | ACCOUNTING FEES                    | 4,500.00           | 0.00                            | 0.00                                    |  | 4,500.00          |         | 0.00           |
| 248-728-851.00                            | MAIL/POSTAGE                       | 50.00              | 0.00                            | 0.00                                    |  | 50.00             |         | 0.00           |
| 248-728-880.00                            | COMMUNITY PROMOTION                | 3,500.00           | 0.00                            | 0.00                                    |  | 3,500.00          |         | 0.00           |
| 248-728-880.01                            | SUMMER MUSIC SERIES                | 3,000.00           | 4,755.50                        | 0.00                                    |  | 744.50            |         | 86.46          |
| 248-728-880.02                            | FIREWORKS                          | 500.00             | 0.00                            | 0.00                                    |  | 500.00            |         | 0.00           |
| 248-728-900.00                            | PUBLICATIONS                       | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-728-910.00                            | EDUCATION & TRAINING               | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-728-915.00                            | DUES/MEMBERSHIPS                   | 100.00             | 0.00                            | 0.00                                    |  | 100.00            |         | 0.00           |
| 248-728-934.00                            | REPAIRS/MAINTENANCE                | 2,500.00           | 1,295.00                        | 0.00                                    |  | 1,205.00          |         | 51.80          |
| 248-728-941.00                            | CONTINGENCIES                      | 8,746.00           | 0.00                            | 0.00                                    |  | 6,246.00          |         | 0.00           |
| 248-728-974.00                            | LAND IMPROVEMENTS                  | 300,000.00         | 0.00                            | 0.00                                    |  | 300,000.00        |         | 0.00           |
| 248-728-974.01                            | STURGEON IMPROVEMENTS              | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |         | 0.00           |
| 248-728-991.00                            | PRINCIPAL PAYMENT                  | 30,000.00          | 29,000.00                       | 0.00                                    |  | 1,000.00          |         | 96.67          |
| 248-728-992.00                            | BOND INTEREST PAYMENT              | 33,000.00          | 15,452.17                       | 0.00                                    |  | 17,547.83         |         | 46.82          |
| Total Dept 728                            |                                    | 393,050.00         | 50,902.67                       | 0.00                                    |  | 342,147.33        |         | 12.95          |

| GL NUMBER                                  | DESCRIPTION            | 2023-24    | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         |  | % BDGT |
|--------------------------------------------|------------------------|------------|-------------------|--------------|------------|-------------------|--|--------|
|                                            |                        | ORIGINAL   | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |  |        |
|                                            |                        | BUDGET     | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) |  | USED   |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY  |                        |            |                   |              |            |                   |  |        |
| Expenditures                               |                        |            |                   |              |            |                   |  |        |
| Dept 999                                   |                        |            |                   |              |            |                   |  |        |
| 248-999-999.99                             | EXPENSE CLOSING OFFSET | 0.00       | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| Total Dept 999                             |                        | 0.00       | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| TOTAL EXPENDITURES                         |                        | 393,050.00 | 50,902.67         |              | 0.00       | 342,147.33        |  | 12.95  |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: |                        |            |                   |              |            |                   |  |        |
| TOTAL REVENUES                             |                        | 393,050.00 | 4,111.17          |              | 2,656.00   | 388,938.83        |  | 1.05   |
| TOTAL EXPENDITURES                         |                        | 393,050.00 | 50,902.67         |              | 0.00       | 342,147.33        |  | 12.95  |
| NET OF REVENUES & EXPENDITURES             |                        | 0.00       | (46,791.50)       |              | 2,656.00   | 46,791.50         |  | 100.00 |

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

| GL NUMBER               | DESCRIPTION                      | 2023-24    | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         | % BDGT |
|-------------------------|----------------------------------|------------|-------------------|--------------|------------|-------------------|--------|
|                         |                                  | ORIGINAL   | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |        |
|                         |                                  | BUDGET     | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) | USED   |
| Fund 271 - LIBRARY FUND |                                  |            |                   |              |            |                   |        |
| Revenues                |                                  |            |                   |              |            |                   |        |
| Dept 000                |                                  |            |                   |              |            |                   |        |
| 271-000-403.00          | PROPERTY TAXES                   | 187,700.00 | 0.00              |              | 0.00       | 187,700.00        | 0.00   |
| 271-000-412.00          | DELINQUENT PERSONAL PROPERTY     | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-000-503.00          | GRANTS - GENERAL                 | 100.00     | 0.00              |              | 0.00       | 100.00            | 0.00   |
| 271-000-540.00          | STATE AID                        | 4,640.00   | 2,352.80          |              | 0.00       | 2,287.20          | 50.71  |
| 271-000-541.00          | PENAL FINES                      | 25,113.00  | 29,499.08         |              | 0.00       | (4,386.08)        | 117.47 |
| 271-000-566.00          | STATE GRANTS                     | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-000-626.00          | CHARGES FOR SERVICES - MISC. FEE | 1,500.00   | 1,397.30          |              | 593.95     | 102.70            | 93.15  |
| 271-000-629.00          | NON-RESIDENT FEES                | 1,000.00   | 400.00            |              | 206.00     | 600.00            | 40.00  |
| 271-000-642.00          | MISCELLANEOUS - BOOK SALES       | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-000-655.00          | FINES - BOOK                     | 750.00     | 334.50            |              | 159.85     | 415.50            | 44.60  |
| 271-000-665.01          | INVESTMENT INTEREST              | 8,000.00   | 0.00              |              | 0.00       | 8,000.00          | 0.00   |
| 271-000-665.02          | INTEREST INCOME                  | 20.00      | 2.19              |              | 0.00       | 17.81             | 10.95  |
| 271-000-666.00          | DIVIDENDS                        | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-000-674.01          | DONATIONS - PRIVATE              | 1,000.00   | 4,989.90          |              | 1,089.90   | (3,989.90)        | 498.99 |
| 271-000-674.04          | DONATIONS-FRIENDS OF LIBRARY     | 3,000.00   | 2,514.10          |              | 2,088.30   | 485.90            | 83.80  |
| 271-000-678.00          | DONATIONS-FRIENDS OF LIBRARY     | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-000-684.00          | ENHANCEMENT GRANTS COMMUNITY     | 4,000.00   | 4,106.00          |              | 0.00       | (106.00)          | 102.65 |
| 271-000-687.00          | REFUNDS/OVERPAYMENTS             | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| Total Dept 000          |                                  | 236,823.00 | 45,595.87         |              | 4,138.00   | 191,227.13        | 19.25  |
| Dept 999                |                                  |            |                   |              |            |                   |        |
| 271-999-599.99          | REVENUE CLOSING OFFSET           | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| Total Dept 999          |                                  | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| TOTAL REVENUES          |                                  | 236,823.00 | 45,595.87         |              | 4,138.00   | 191,227.13        | 19.25  |
| Expenditures            |                                  |            |                   |              |            |                   |        |
| Dept 790 - LIBRARY      |                                  |            |                   |              |            |                   |        |
| 271-790-702.00          | WAGES - FULL TIME                | 67,000.00  | 24,754.40         |              | 5,728.60   | 42,245.60         | 36.95  |
| 271-790-703.00          | LIBRARY SALARY                   | 43,000.00  | 14,884.65         |              | 3,307.70   | 28,115.35         | 34.62  |
| 271-790-709.00          | EMPLOYER SOCIAL SECURITY         | 8,690.00   | 3,032.37          |              | 691.29     | 5,657.63          | 34.89  |
| 271-790-710.00          | EMPLOYER MESC                    | 300.00     | 56.00             |              | 0.00       | 244.00            | 18.67  |
| 271-790-713.00          | OVERTIME PAY                     | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-790-750.00          | OFFICE SUPPLIES                  | 3,500.00   | 1,195.92          |              | (2,179.19) | 2,304.08          | 34.17  |
| 271-790-750.01          | MAKERSPACE SUPPLIES              | 2,000.00   | 79.30             |              | (11.99)    | 1,920.70          | 3.97   |
| 271-790-751.00          | MAINTENANCE SUPPLIES             | 500.00     | 135.01            |              | 0.00       | 364.99            | 27.00  |
| 271-790-752.00          | BOOKS - ADULTS                   | 7,000.00   | 3,254.57          |              | 1,591.01   | 3,745.43          | 46.49  |
| 271-790-752.01          | PERIODICALS                      | 350.00     | 15.00             |              | 15.00      | 335.00            | 4.29   |
| 271-790-752.02          | DVD                              | 1,000.00   | 432.24            |              | 173.11     | 567.76            | 43.22  |
| 271-790-752.03          | REFERENCE                        | 550.00     | 33.95             |              | 33.95      | 516.05            | 6.17   |
| 271-790-752.04          | LARGE PRINT MATERIAL             | 3,500.00   | 643.10            |              | 116.96     | 2,856.90          | 18.37  |
| 271-790-752.05          | YOUNG ADULT BOOKS                | 1,500.00   | 505.19            |              | 326.90     | 994.81            | 33.68  |
| 271-790-752.11          | JUNIOR BOOKS                     | 2,500.00   | 586.83            |              | 389.54     | 1,913.17          | 23.47  |
| 271-790-752.12          | GAMES/PUZZLES                    | 500.00     | 182.02            |              | 31.86      | 317.98            | 36.40  |
| 271-790-752.13          | CHILDREN BOOK                    | 3,000.00   | 756.85            |              | 234.38     | 2,243.15          | 25.23  |
| 271-790-752.14          | E-RESOURCES                      | 11,327.00  | 5,341.33          |              | 0.00       | 5,985.67          | 47.16  |
| 271-790-752.15          | LIBRARY OF THINGS                | 500.00     | 63.09             |              | 63.09      | 436.91            | 12.62  |
| 271-790-752.16          |                                  | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-790-752.17          |                                  | 0.00       | 0.00              |              | 0.00       | 0.00              | 0.00   |
| 271-790-754.00          | COMPUTER AND TECHNOLOGY SUPPLIES | 1,000.00   | 1,594.99          |              | 0.00       | (594.99)          | 159.50 |
| 271-790-801.00          | PROFESSIONAL & CONTRACTUAL       | 5,000.00   | 186.26            |              | 68.76      | 4,813.74          | 3.73   |



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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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% Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION                       | 2023-24    | YTD BALANCE       | ACTIVITY FOR |             | AVAILABLE         | % BDGT   |
|--------------------------------|-----------------------------------|------------|-------------------|--------------|-------------|-------------------|----------|
|                                |                                   | ORIGINAL   | 11/30/2023        | MONTH        | 11/30/2023  | BALANCE           |          |
|                                |                                   | BUDGET     | NORMAL (ABNORMAL) | INCREASE     | (DECREASE)  | NORMAL (ABNORMAL) | USED     |
| Fund 271 - LIBRARY FUND        |                                   |            |                   |              |             |                   |          |
| Expenditures                   |                                   |            |                   |              |             |                   |          |
| 271-790-805.00                 | FACILITY CONTRACTED MAINTENANCE   | 6,000.00   | 3,279.42          |              | 0.00        | 2,720.58          | 54.66    |
| 271-790-809.00                 | ADMINISTRATIVE FEES-FDN           | 2,000.00   | 0.00              |              | 0.00        | 2,000.00          | 0.00     |
| 271-790-850.00                 | COMMUNICATIONS                    | 650.00     | 268.84            |              | 29.97       | 381.16            | 41.36    |
| 271-790-851.00                 | MAIL/POSTAGE                      | 3,000.00   | 753.11            |              | 753.11      | 2,246.89          | 25.10    |
| 271-790-852.00                 | INTERNET & WEBSITE                | 2,500.00   | 484.20            |              | 0.00        | 2,015.80          | 19.37    |
| 271-790-860.00                 | TRANSPORTATION                    | 1,000.00   | 386.64            |              | 386.64      | 613.36            | 38.66    |
| 271-790-880.00                 | COMMUNITY PROMOTION - PROGRAMMIN  | 8,000.00   | 2,864.29          |              | 1,551.64    | 5,135.71          | 35.80    |
| 271-790-900.00                 | PRINTING AND PUBLISHING           | 5,000.00   | 2,071.99          |              | 0.00        | 2,928.01          | 41.44    |
| 271-790-910.00                 | EDUCATION & TRAINING              | 750.00     | 295.00            |              | 295.00      | 455.00            | 39.33    |
| 271-790-915.00                 | MEMBERSHIP & DUES                 | 2,500.00   | 1,513.40          |              | 162.00      | 986.60            | 60.54    |
| 271-790-917.00                 | SEWER O & M                       | 1,500.00   | 414.10            |              | 0.00        | 1,085.90          | 27.61    |
| 271-790-920.00                 | ELECTRIC                          | 6,000.00   | 2,130.73          |              | 415.57      | 3,869.27          | 35.51    |
| 271-790-921.00                 | NATURAL GAS                       | 3,000.00   | 390.08            |              | 116.69      | 2,609.92          | 13.00    |
| 271-790-930.00                 | REPAIRS & MAINT. LAND & BUILDING  | 10,000.00  | 1,163.49          |              | 0.00        | 8,836.51          | 11.63    |
| 271-790-931.00                 | REPAIRS/MAINTENANCE - EQUIPMENT   | 500.00     | 0.00              |              | 0.00        | 500.00            | 0.00     |
| 271-790-933.00                 | SOFTWARE MAINT AGREEMENT          | 4,500.00   | 2,520.33          |              | 607.00      | 1,979.67          | 56.01    |
| 271-790-935.00                 | INSURANCE                         | 2,000.00   | 1,425.81          |              | 0.00        | 574.19            | 71.29    |
| 271-790-937.00                 | WORKMENS COMP INSURANCE           | 300.00     | 56.63             |              | 0.00        | 243.37            | 18.88    |
| 271-790-940.00                 | RENTALS                           | 2,000.00   | 652.68            |              | (209.95)    | 1,347.32          | 32.63    |
| 271-790-948.00                 | COMPUTER SERVICES                 | 1,500.00   | 0.00              |              | 0.00        | 1,500.00          | 0.00     |
| 271-790-956.00                 | MEL REPLACEMENT                   | 200.00     | 73.99             |              | 35.00       | 126.01            | 37.00    |
| 271-790-975.01                 | BUILDING ADDITIONS & IMPROVEMENTS | 7,706.00   | 0.00              |              | 0.00        | 7,706.00          | 0.00     |
| 271-790-977.00                 | EQUIPMENT                         | 500.00     | 5,535.00          |              | 0.00        | (5,035.00)        | 1,107.00 |
| 271-790-980.00                 | OFFICE EQUIP & FURNITURE          | 3,000.00   | 1,282.78          |              | 34.28       | 1,717.22          | 42.76    |
| 271-790-990.00                 | LONG TERM DEBT                    | 0.00       | 0.00              |              | 0.00        | 0.00              | 0.00     |
| 271-790-992.00                 | LONG TERM DEBT INTEREST           | 0.00       | 0.00              |              | 0.00        | 0.00              | 0.00     |
| Total Dept 790 - LIBRARY       |                                   | 236,823.00 | 85,295.58         |              | 14,757.92   | 151,527.42        | 36.02    |
| Dept 999                       |                                   |            |                   |              |             |                   |          |
| 271-999-999.99                 | EXPENSE CLOSING OFFSET            | 0.00       | 0.00              |              | 0.00        | 0.00              | 0.00     |
| Total Dept 999                 |                                   | 0.00       | 0.00              |              | 0.00        | 0.00              | 0.00     |
| TOTAL EXPENDITURES             |                                   | 236,823.00 | 85,295.58         |              | 14,757.92   | 151,527.42        | 36.02    |
| Fund 271 - LIBRARY FUND:       |                                   |            |                   |              |             |                   |          |
| TOTAL REVENUES                 |                                   | 236,823.00 | 45,595.87         |              | 4,138.00    | 191,227.13        | 19.25    |
| TOTAL EXPENDITURES             |                                   | 236,823.00 | 85,295.58         |              | 14,757.92   | 151,527.42        | 36.02    |
| NET OF REVENUES & EXPENDITURES |                                   | 0.00       | (39,699.71)       |              | (10,619.92) | 39,699.71         | 100.00   |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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% Fiscal Year Completed: 41.80

|                                        |                                 | 2023-24  | YTD BALANCE       | ACTIVITY FOR        |  | AVAILABLE         |        |
|----------------------------------------|---------------------------------|----------|-------------------|---------------------|--|-------------------|--------|
| GL NUMBER                              | DESCRIPTION                     | ORIGINAL | 11/30/2023        | MONTH 11/30/2023    |  | BALANCE           | % BDGT |
|                                        |                                 | BUDGET   | NORMAL (ABNORMAL) | INCREASE (DECREASE) |  | NORMAL (ABNORMAL) | USED   |
| Fund 282 - ARPA FUND                   |                                 |          |                   |                     |  |                   |        |
| Revenues                               |                                 |          |                   |                     |  |                   |        |
| Dept 000                               |                                 |          |                   |                     |  |                   |        |
| 282-000-528.00                         | STATE GRANTS ARPA               | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Total Dept 000                         |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| TOTAL REVENUES                         |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Expenditures                           |                                 |          |                   |                     |  |                   |        |
| Dept 101 - TOWNSHIP BOARD              |                                 |          |                   |                     |  |                   |        |
| 282-101-977.00                         | EQUIPMENT                       | 0.00     | 2,137.92          | 0.00                |  | (2,137.92)        | 100.00 |
| Total Dept 101 - TOWNSHIP BOARD        |                                 | 0.00     | 2,137.92          | 0.00                |  | (2,137.92)        | 100.00 |
| Dept 262 - ELECTIONS                   |                                 |          |                   |                     |  |                   |        |
| 282-262-704.01                         | ARPA PAY ELECTIONS              | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| 282-262-709.00                         | EMPLOYER SOCIAL SECURITY        | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Total Dept 262 - ELECTIONS             |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Dept 265 - BUILDING AND GROUNDS        |                                 |          |                   |                     |  |                   |        |
| 282-265-930.00                         | REPAIRS/MAINT. LAND & BLDG.     | 0.00     | 9,680.25          | 0.00                |  | (9,680.25)        | 100.00 |
| Total Dept 265 - BUILDING AND GROUNDS  |                                 | 0.00     | 9,680.25          | 0.00                |  | (9,680.25)        | 100.00 |
| Dept 301 - POLICE                      |                                 |          |                   |                     |  |                   |        |
| 282-301-702.01                         | ARPA PREMIUM PAY                | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| 282-301-709.00                         | EMPLOYER SOCIAL SECURITY        | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| 282-301-931.00                         | REPAIRS/MAINTENANCE - EQUIPMENT | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| 282-301-981.00                         | VEHICLES                        | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Total Dept 301 - POLICE                |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Dept 336 - FIRE PROTECTION             |                                 |          |                   |                     |  |                   |        |
| 282-336-977.00                         | EQUIPMENT                       | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Total Dept 336 - FIRE PROTECTION       |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Dept 446 - ROADS STREETS BRIDGES       |                                 |          |                   |                     |  |                   |        |
| 282-446-801.00                         | ARPA ROAD IMPROVEMENTS          | 0.00     | 129,633.58        | 0.00                |  | (129,633.58)      | 100.00 |
| Total Dept 446 - ROADS STREETS BRIDGES |                                 | 0.00     | 129,633.58        | 0.00                |  | (129,633.58)      | 100.00 |
| Dept 751 - PARKS AND RECREATION        |                                 |          |                   |                     |  |                   |        |
| 282-751-702.01                         | ARPA PREMIUM PAY PARKS          | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| 282-751-709.00                         | EMPLOYER SOCIAL SECURITY        | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |
| Total Dept 751 - PARKS AND RECREATION  |                                 | 0.00     | 0.00              | 0.00                |  | 0.00              | 0.00   |

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION | 2023-24  | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         |  | % BDGT |
|--------------------------------|-------------|----------|-------------------|--------------|------------|-------------------|--|--------|
|                                |             | ORIGINAL | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |  |        |
|                                |             | BUDGET   | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) |  | USED   |
| <hr/>                          |             |          |                   |              |            |                   |  |        |
| Fund 282 - ARPA FUND           |             |          |                   |              |            |                   |  |        |
| Expenditures                   |             |          |                   |              |            |                   |  |        |
| <hr/>                          |             |          |                   |              |            |                   |  |        |
| TOTAL EXPENDITURES             |             | 0.00     | 141,451.75        |              | 0.00       | (141,451.75)      |  | 100.00 |
| <hr/>                          |             |          |                   |              |            |                   |  |        |
| Fund 282 - ARPA FUND:          |             |          |                   |              |            |                   |  |        |
| TOTAL REVENUES                 |             | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| TOTAL EXPENDITURES             |             | 0.00     | 141,451.75        |              | 0.00       | (141,451.75)      |  | 100.00 |
| NET OF REVENUES & EXPENDITURES |             | 0.00     | (141,451.75)      |              | 0.00       | 141,451.75        |  | 100.00 |

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 41.80

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| GL NUMBER                                            | DESCRIPTION            | 2023-24            | YTD BALANCE              | ACTIVITY FOR |                          | AVAILABLE             | % BDGT<br>USED |
|------------------------------------------------------|------------------------|--------------------|--------------------------|--------------|--------------------------|-----------------------|----------------|
|                                                      |                        | ORIGINAL<br>BUDGET | 11/30/2023<br>(ABNORMAL) | MONTH        | 11/30/2023<br>(DECREASE) | BALANCE<br>(ABNORMAL) |                |
| Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI  |                        |                    |                          |              |                          |                       |                |
| Revenues                                             |                        |                    |                          |              |                          |                       |                |
| Dept 000                                             |                        |                    |                          |              |                          |                       |                |
| 394-000-699.00                                       | INTERFUND TRANSFER IN  | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Total Dept 000                                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| TOTAL REVENUES                                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Expenditures                                         |                        |                    |                          |              |                          |                       |                |
| Dept 906                                             |                        |                    |                          |              |                          |                       |                |
| 394-906-992.00                                       | BOND PRINCIPAL PAYMENT | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Total Dept 906                                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Dept 996                                             |                        |                    |                          |              |                          |                       |                |
| 394-996-993.00                                       | BOND INTEREST PAYMENT  | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Total Dept 996                                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| TOTAL EXPENDITURES                                   |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI: |                        |                    |                          |              |                          |                       |                |
| TOTAL REVENUES                                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| TOTAL EXPENDITURES                                   |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |
| NET OF REVENUES & EXPENDITURES                       |                        | 0.00               | 0.00                     |              | 0.00                     | 0.00                  | 0.00           |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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% Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION                     | 2023-24<br>ORIGINAL<br>BUDGET | YTD BALANCE<br>11/30/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 11/30/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|--------------------------------|---------------------------------|-------------------------------|------------------------------------------------|---------------------------------------------------------|-------------------------------------------|----------------|
| Fund 502 - BOAT LAUNCH         |                                 |                               |                                                |                                                         |                                           |                |
| Revenues                       |                                 |                               |                                                |                                                         |                                           |                |
| Dept 000                       |                                 |                               |                                                |                                                         |                                           |                |
| 502-000-653.00                 | BOAT LAUNCH FEES                | 12,000.00                     | 7,114.30                                       | 170.00                                                  | 4,885.70                                  | 59.29          |
| 502-000-699.00                 | INTERFUND TRANSFER IN           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 000                 |                                 | 12,000.00                     | 7,114.30                                       | 170.00                                                  | 4,885.70                                  | 59.29          |
| TOTAL REVENUES                 |                                 | 12,000.00                     | 7,114.30                                       | 170.00                                                  | 4,885.70                                  | 59.29          |
| Expenditures                   |                                 |                               |                                                |                                                         |                                           |                |
| Dept 756 - BOAT LAUNCH         |                                 |                               |                                                |                                                         |                                           |                |
| 502-756-702.00                 | SALARIES AND WAGES              | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 502-756-709.00                 | EMPLOYER SOCIAL SECURITY        | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 502-756-752.00                 | OPERATING SUPPLIES              | 2,000.00                      | 0.00                                           | 0.00                                                    | 2,000.00                                  | 0.00           |
| 502-756-801.00                 | BOAT LAUNCH CONTRACTED SERVICES | 2,500.00                      | 0.00                                           | 0.00                                                    | 2,500.00                                  | 0.00           |
| 502-756-920.00                 | ELECTRIC                        | 1,000.00                      | 228.43                                         | 35.30                                                   | 771.57                                    | 22.84          |
| 502-756-930.00                 | REPAIRS/MAINT. LAND & BLDG.     | 500.00                        | 0.00                                           | 0.00                                                    | 500.00                                    | 0.00           |
| 502-756-940.00                 | BOAT LAUNCH LEASE               | 1,500.00                      | 0.00                                           | 0.00                                                    | 1,500.00                                  | 0.00           |
| Total Dept 756 - BOAT LAUNCH   |                                 | 7,500.00                      | 228.43                                         | 35.30                                                   | 7,271.57                                  | 3.05           |
| TOTAL EXPENDITURES             |                                 | 7,500.00                      | 228.43                                         | 35.30                                                   | 7,271.57                                  | 3.05           |
| Fund 502 - BOAT LAUNCH:        |                                 |                               |                                                |                                                         |                                           |                |
| TOTAL REVENUES                 |                                 | 12,000.00                     | 7,114.30                                       | 170.00                                                  | 4,885.70                                  | 59.29          |
| TOTAL EXPENDITURES             |                                 | 7,500.00                      | 228.43                                         | 35.30                                                   | 7,271.57                                  | 3.05           |
| NET OF REVENUES & EXPENDITURES |                                 | 4,500.00                      | 6,885.87                                       | 134.70                                                  | (2,385.87)                                | 153.02         |

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

|                                    |                                  | 2023-24    | YTD BALANCE       | ACTIVITY FOR     |                     | AVAILABLE         |         |        |
|------------------------------------|----------------------------------|------------|-------------------|------------------|---------------------|-------------------|---------|--------|
| GL NUMBER                          | DESCRIPTION                      | ORIGINAL   | 11/30/2023        | MONTH 11/30/2023 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | % BDGT |
|                                    |                                  | BUDGET     | NORMAL (ABNORMAL) |                  |                     |                   |         | USED   |
| Fund 590 - SEWER FUND              |                                  |            |                   |                  |                     |                   |         |        |
| Revenues                           |                                  |            |                   |                  |                     |                   |         |        |
| Dept 000                           |                                  |            |                   |                  |                     |                   |         |        |
| 590-000-451.00                     | SPECIAL ASSESSMENTS              | 60,931.00  | 0.00              | 0.00             |                     | 60,931.00         | 0.00    |        |
| 590-000-502.00                     | GRANT REVENUE                    | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-548.00                     | STATE CONTRIB FOR LAND           | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-569.00                     | SEWER GRANT FUNDS                | 0.00       | 7,500.00          | 0.00             |                     | (7,500.00)        | 100.00  |        |
| 590-000-581.00                     | LOCAL CONTRIBUTION FOR LAND      | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-626.00                     | CHARGES FOR SERVICES RENDERED    | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-628.00                     | SEWER HOOK-UP/BENEFIT FEE        | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-642.00                     | SOM CONTRACT                     | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-651.00                     | FEES OPERATING                   | 159,000.00 | 80,897.52         | 0.00             |                     | 78,102.48         | 50.88   |        |
| 590-000-651.01                     | RRI FEES                         | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-658.00                     | FINES                            | 4,400.00   | 6,632.66          | (43.55)          |                     | (2,232.66)        | 150.74  |        |
| 590-000-665.00                     | INTEREST                         | 64,004.61  | 258.17            | 0.00             |                     | 63,746.44         | 0.40    |        |
| 590-000-666.00                     | DIVIDENDS                        | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-674.00                     | CONTRIBUTIONS FROM PRIVATE SOURC | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-676.00                     | REIMBURSEMENTS                   | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-687.00                     | REFUNDS/OVERPAYMENTS             | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-000-699.00                     | INTERFUND TRANSFER IN            | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| Total Dept 000                     |                                  | 288,335.61 | 95,288.35         | (43.55)          |                     | 193,047.26        | 33.05   |        |
| Dept 999                           |                                  |            |                   |                  |                     |                   |         |        |
| 590-999-599.99                     | REVENUE CLOSING OFFSET           | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| Total Dept 999                     |                                  | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| TOTAL REVENUES                     |                                  | 288,335.61 | 95,288.35         | (43.55)          |                     | 193,047.26        | 33.05   |        |
| Expenditures                       |                                  |            |                   |                  |                     |                   |         |        |
| Dept 536 - WATER AND SEWER SYSTEMS |                                  |            |                   |                  |                     |                   |         |        |
| 590-536-702.00                     | SEWER HOURLY                     | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-709.00                     | EMPLOYER SOCIAL SECURITY - SEWER | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-751.00                     | LAB CHEMICALS & SUPPLIES         | 9,500.00   | 3,084.24          | 136.00           |                     | 6,415.76          | 32.47   |        |
| 590-536-752.00                     | OPERATING SUPPLIES               | 300.00     | 0.00              | 0.00             |                     | 300.00            | 0.00    |        |
| 590-536-801.00                     | OPERATIONS CONTRACT              | 75,000.00  | 24,736.74         | 0.00             |                     | 50,263.26         | 32.98   |        |
| 590-536-801.01                     | MISC PROFESSIONAL                | 6,000.00   | 350.00            | 0.00             |                     | 5,650.00          | 5.83    |        |
| 590-536-801.02                     | O & M ADDITIONAL SERVICES        | 1,500.00   | 0.00              | 0.00             |                     | 1,500.00          | 0.00    |        |
| 590-536-801.03                     | SEWER DEPT CONTRACTED SERV       | 0.00       | 57.00             | 0.00             |                     | (57.00)           | 100.00  |        |
| 590-536-802.00                     | LEGAL, PERMITS                   | 12,000.00  | 0.00              | 0.00             |                     | 12,000.00         | 0.00    |        |
| 590-536-805.00                     | LAB ANALYSIS                     | 2,000.00   | 1,318.16          | 0.00             |                     | 681.84            | 65.91   |        |
| 590-536-806.00                     | LOCATING SERVICE & MISS DIG      | 6,500.00   | 449.65            | 211.60           |                     | 6,050.35          | 6.92    |        |
| 590-536-807.00                     | BIOSOLID LAND                    | 12,000.00  | 11,180.00         | 0.00             |                     | 820.00            | 93.17   |        |
| 590-536-852.00                     | INTERNET                         | 600.00     | 200.09            | 40.01            |                     | 399.91            | 33.35   |        |
| 590-536-861.00                     | MILEAGE REIMBURSEMENT            | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-900.00                     | PUBLICATIONS                     | 1,000.00   | 0.00              | 0.00             |                     | 1,000.00          | 0.00    |        |
| 590-536-916.00                     | EDUCATION AND TRAINING           | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-920.00                     | ELECTRIC                         | 40,000.00  | 15,913.23         | 635.09           |                     | 24,086.77         | 39.78   |        |
| 590-536-930.00                     | REPAIRS/MAINT. LAND & BLDG.      | 2,000.00   | 0.00              | 0.00             |                     | 2,000.00          | 0.00    |        |
| 590-536-931.00                     | REPAIRS/MAINTENANCE - EQUIPMENT  | 18,000.00  | 19,769.90         | 0.00             |                     | (1,769.90)        | 109.83  |        |
| 590-536-933.00                     | SOFTWARE MAINT AGREEMENT         | 750.00     | 0.00              | 0.00             |                     | 750.00            | 0.00    |        |
| 590-536-935.00                     | LIABILITY INSURANCE              | 1,900.00   | 2,389.00          | 0.00             |                     | (489.00)          | 125.74  |        |
| 590-536-940.00                     | TREATMENT FACILITY RENTALS       | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-948.00                     | COMPUTER SERVICES                | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |
| 590-536-967.00                     | STATE PARK SEWER                 | 0.00       | 0.00              | 0.00             |                     | 0.00              | 0.00    |        |

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
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|                                          |                            | 2023-24            | YTD BALANCE                     | ACTIVITY FOR                            |  | AVAILABLE         |                       |                |
|------------------------------------------|----------------------------|--------------------|---------------------------------|-----------------------------------------|--|-------------------|-----------------------|----------------|
| GL NUMBER                                | DESCRIPTION                | ORIGINAL<br>BUDGET | 11/30/2023<br>NORMAL (ABNORMAL) | MONTH 11/30/2023<br>INCREASE (DECREASE) |  | NORMAL (ABNORMAL) | BALANCE<br>(ABNORMAL) | % BDGT<br>USED |
| Fund 590 - SEWER FUND                    |                            |                    |                                 |                                         |  |                   |                       |                |
| Expenditures                             |                            |                    |                                 |                                         |  |                   |                       |                |
| 590-536-968.00                           | DEPRECIATION EXPENSE       | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| 590-536-975.00                           | BUILDINGS                  | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| 590-536-977.00                           | EQUIPMENT                  | 0.00               | 2,330.34                        | 0.00                                    |  | (2,330.34)        |                       | 100.00         |
| 590-536-980.00                           | COMPUTER & OFFICE EQUIP    | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| 590-536-984.00                           | SOFTWARE                   | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| Total Dept 536 - WATER AND SEWER SYSTEMS |                            | 189,050.00         | 81,778.35                       | 1,022.70                                |  | 107,271.65        |                       | 43.26          |
| Dept 901 - CIP                           |                            |                    |                                 |                                         |  |                   |                       |                |
| 590-901-970.00                           | SEWER CAPITAL IMPROVEMENTS | 0.00               | 19,857.14                       | 19,857.14                               |  | (19,857.14)       |                       | 100.00         |
| Total Dept 901 - CIP                     |                            | 0.00               | 19,857.14                       | 19,857.14                               |  | (19,857.14)       |                       | 100.00         |
| Dept 906                                 |                            |                    |                                 |                                         |  |                   |                       |                |
| 590-906-992.00                           | BOND PRINCIPAL PAYMENT     | 63,000.00          | 0.00                            | 0.00                                    |  | 63,000.00         |                       | 0.00           |
| 590-906-993.00                           | BOND INTEREST PAYMENT      | 55,000.00          | 0.00                            | 0.00                                    |  | 55,000.00         |                       | 0.00           |
| Total Dept 906                           |                            | 118,000.00         | 0.00                            | 0.00                                    |  | 118,000.00        |                       | 0.00           |
| Dept 966                                 |                            |                    |                                 |                                         |  |                   |                       |                |
| 590-966-995.00                           | INTERFUND TRANSFER OUT     | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| Total Dept 966                           |                            | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| Dept 999                                 |                            |                    |                                 |                                         |  |                   |                       |                |
| 590-999-999.99                           | EXPENSE CLOSING OFFSET     | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| Total Dept 999                           |                            | 0.00               | 0.00                            | 0.00                                    |  | 0.00              |                       | 0.00           |
| TOTAL EXPENDITURES                       |                            | 307,050.00         | 101,635.49                      | 20,879.84                               |  | 205,414.51        |                       | 33.10          |
| Fund 590 - SEWER FUND:                   |                            |                    |                                 |                                         |  |                   |                       |                |
| TOTAL REVENUES                           |                            | 288,335.61         | 95,288.35                       | (43.55)                                 |  | 193,047.26        |                       | 33.05          |
| TOTAL EXPENDITURES                       |                            | 307,050.00         | 101,635.49                      | 20,879.84                               |  | 205,414.51        |                       | 33.10          |
| NET OF REVENUES & EXPENDITURES           |                            | (18,714.39)        | (6,347.14)                      | (20,923.39)                             |  | (12,367.25)       |                       | 33.92          |

| GL NUMBER                               | DESCRIPTION           | 2023-24  | YTD BALANCE       | ACTIVITY FOR |            | AVAILABLE         |  | % BDGT |
|-----------------------------------------|-----------------------|----------|-------------------|--------------|------------|-------------------|--|--------|
|                                         |                       | ORIGINAL | 11/30/2023        | MONTH        | 11/30/2023 | BALANCE           |  |        |
|                                         |                       | BUDGET   | NORMAL (ABNORMAL) | INCREASE     | (DECREASE) | NORMAL (ABNORMAL) |  | USED   |
| Fund 703 - CURRENT TAX COLLECTION FUND  |                       |          |                   |              |            |                   |  |        |
| Revenues                                |                       |          |                   |              |            |                   |  |        |
| Dept 000                                |                       |          |                   |              |            |                   |  |        |
| 703-000-699.00                          | INTERFUND TRANSFER IN | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| Total Dept 000                          |                       | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| TOTAL REVENUES                          |                       | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| Fund 703 - CURRENT TAX COLLECTION FUND: |                       |          |                   |              |            |                   |  |        |
| TOTAL REVENUES                          |                       | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| TOTAL EXPENDITURES                      |                       | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |
| NET OF REVENUES & EXPENDITURES          |                       | 0.00     | 0.00              |              | 0.00       | 0.00              |  | 0.00   |



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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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| GL NUMBER                               | DESCRIPTION               | 2023-24<br>ORIGINAL<br>BUDGET | YTD BALANCE<br>11/30/2023<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 11/30/2023<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|-----------------------------------------|---------------------------|-------------------------------|------------------------------------------------|---------------------------------------------------------|-------------------------------------------|----------------|
| Fund 811 - ROAD CAPITAL PROJECT FUND    |                           |                               |                                                |                                                         |                                           |                |
| Revenues                                |                           |                               |                                                |                                                         |                                           |                |
| Dept 000                                |                           |                               |                                                |                                                         |                                           |                |
| 811-000-665.00                          | INTEREST INCOME           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-000-674.00                          | CONTRIBUTIONS / PRIVATE   | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-000-696.00                          | PROCEEDS FROM DEBT ISSUED | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-000-699.00                          | INTERFUND TRANSFER IN     | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 000                          |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| TOTAL REVENUES                          |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Expenditures                            |                           |                               |                                                |                                                         |                                           |                |
| Dept 450 - ROAD AND STREET DETAIL       |                           |                               |                                                |                                                         |                                           |                |
| 811-450-801.00                          | OPERATIONS CONTRACT       | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-450-809.00                          | FILING FEES               | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-450-851.00                          | MAIL/POSTAGE              | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-450-900.00                          | PUBLICATIONS              | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| 811-450-989.00                          | ROAD IMPROVEMENT          | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 450 - ROAD AND STREET DETAIL |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Dept 966                                |                           |                               |                                                |                                                         |                                           |                |
| 811-966-995.00                          | INTERFUND TRANSFER OUT    | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Total Dept 966                          |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| TOTAL EXPENDITURES                      |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| Fund 811 - ROAD CAPITAL PROJECT FUND:   |                           |                               |                                                |                                                         |                                           |                |
| TOTAL REVENUES                          |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| TOTAL EXPENDITURES                      |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |
| NET OF REVENUES & EXPENDITURES          |                           | 0.00                          | 0.00                                           | 0.00                                                    | 0.00                                      | 0.00           |

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

|                                         |                                  | 2023-24            | YTD BALANCE                     | ACTIVITY FOR                            |  | AVAILABLE                    |                |
|-----------------------------------------|----------------------------------|--------------------|---------------------------------|-----------------------------------------|--|------------------------------|----------------|
| GL NUMBER                               | DESCRIPTION                      | ORIGINAL<br>BUDGET | 11/30/2023<br>NORMAL (ABNORMAL) | MONTH 11/30/2023<br>INCREASE (DECREASE) |  | BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
| Fund 860 - SPECIAL ASSESSMENT           |                                  |                    |                                 |                                         |  |                              |                |
| Revenues                                |                                  |                    |                                 |                                         |  |                              |                |
| Dept 000                                |                                  |                    |                                 |                                         |  |                              |                |
| 860-000-451.00                          | SPEC ASSESSMENT                  | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| 860-000-451.01                          | PROSPECT/CHIPPEWA BEACH          | 71,383.94          | 0.00                            | 0.00                                    |  | 71,383.94                    | 0.00           |
| 860-000-451.02                          | WAHBEE                           | 16,456.00          | 0.00                            | 0.00                                    |  | 16,456.00                    | 0.00           |
| 860-000-665.00                          | INTEREST INCOME                  | 250.00             | 79.89                           | 0.00                                    |  | 170.11                       | 31.96          |
| 860-000-665.01                          | INTEREST-CHIPPEWA BEACH          | 6,219.49           | 0.00                            | 0.00                                    |  | 6,219.49                     | 0.00           |
| 860-000-665.02                          | INTEREST-WAHBEE                  | 1,434.21           | 0.00                            | 0.00                                    |  | 1,434.21                     | 0.00           |
| 860-000-674.00                          | CONTRIBUTIONS FROM PRIVATE SOURC | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| 860-000-699.00                          | INTERFUND TRANSFER IN            | 25,000.00          | 0.00                            | 0.00                                    |  | 25,000.00                    | 0.00           |
| Total Dept 000                          |                                  | 120,743.64         | 79.89                           | 0.00                                    |  | 120,663.75                   | 0.07           |
| Dept 999                                |                                  |                    |                                 |                                         |  |                              |                |
| 860-999-599.99                          | REV CLOSING OFFSET               | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| Total Dept 999                          |                                  | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| TOTAL REVENUES                          |                                  | 120,743.64         | 79.89                           | 0.00                                    |  | 120,663.75                   | 0.07           |
| Expenditures                            |                                  |                    |                                 |                                         |  |                              |                |
| Dept 450 - ROAD AND STREET DETAIL       |                                  |                    |                                 |                                         |  |                              |                |
| 860-450-964.00                          | REFUNDS AND REBATES              | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| 860-450-993.00                          | BOND INTEREST PAYMENT            | 24,000.00          | 7,990.86                        | 0.00                                    |  | 16,009.14                    | 33.30          |
| Total Dept 450 - ROAD AND STREET DETAIL |                                  | 24,000.00          | 7,990.86                        | 0.00                                    |  | 16,009.14                    | 33.30          |
| Dept 906                                |                                  |                    |                                 |                                         |  |                              |                |
| 860-906-992.00                          | BOND PAYMENT                     | 226,000.00         | 0.00                            | 0.00                                    |  | 226,000.00                   | 0.00           |
| Total Dept 906                          |                                  | 226,000.00         | 0.00                            | 0.00                                    |  | 226,000.00                   | 0.00           |
| Dept 966                                |                                  |                    |                                 |                                         |  |                              |                |
| 860-966-995.00                          | INTERFUND TRANSFER OUT           | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| Total Dept 966                          |                                  | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| Dept 999                                |                                  |                    |                                 |                                         |  |                              |                |
| 860-999-999.99                          | EXP CLOSING OFFSET               | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| Total Dept 999                          |                                  | 0.00               | 0.00                            | 0.00                                    |  | 0.00                         | 0.00           |
| TOTAL EXPENDITURES                      |                                  | 250,000.00         | 7,990.86                        | 0.00                                    |  | 242,009.14                   | 3.20           |
| Fund 860 - SPECIAL ASSESSMENT:          |                                  |                    |                                 |                                         |  |                              |                |
| TOTAL REVENUES                          |                                  | 120,743.64         | 79.89                           | 0.00                                    |  | 120,663.75                   | 0.07           |
| TOTAL EXPENDITURES                      |                                  | 250,000.00         | 7,990.86                        | 0.00                                    |  | 242,009.14                   | 3.20           |
| NET OF REVENUES & EXPENDITURES          |                                  | (129,256.36)       | (7,910.97)                      | 0.00                                    |  | (121,345.39)                 | 6.12           |

| GL NUMBER                      | DESCRIPTION | 2023-24      | YTD BALANCE       | ACTIVITY FOR |              | AVAILABLE         |  | % BDGT |
|--------------------------------|-------------|--------------|-------------------|--------------|--------------|-------------------|--|--------|
|                                |             | ORIGINAL     | 11/30/2023        | MONTH        | 11/30/2023   | BALANCE           |  |        |
|                                |             | BUDGET       | NORMAL (ABNORMAL) | INCREASE     | (DECREASE)   | NORMAL (ABNORMAL) |  | USED   |
| <hr/>                          |             |              |                   |              |              |                   |  |        |
| TOTAL REVENUES - ALL FUNDS     |             | 3,374,092.64 | 654,762.89        |              | 82,207.82    | 2,719,329.75      |  | 19.41  |
| TOTAL EXPENDITURES - ALL FUNDS |             | 3,533,188.95 | 1,147,089.03      |              | 182,684.26   | 2,410,099.92      |  | 32.25  |
| NET OF REVENUES & EXPENDITURES |             | (159,096.31) | (492,326.14)      |              | (100,476.44) | 309,229.83        |  | 268.89 |

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CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 11/01/2023 TO 11/30/2023

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| Bank Code                                      |                                          | Beginning<br>Balance<br>11/01/2023 | Total<br>Debits | Total<br>Credits | Ending<br>Balance<br>11/30/2023 |
|------------------------------------------------|------------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| Fund                                           | Description                              |                                    |                 |                  |                                 |
| DDASV DDA                                      | IMMA                                     |                                    |                 |                  |                                 |
| 248                                            | DOWNTOWN DEVELOPMENT AUTHORITY           | 528.72                             | 0.00            | 0.00             | 528.72                          |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | DDA IMMA                                 | 528.72                             | 0.00            | 0.00             | 528.72                          |
| DDARD DDA                                      | USDA RD BOND                             |                                    |                 |                  |                                 |
| 248                                            | DOWNTOWN DEVELOPMENT AUTHORITY           | 19,800.00                          | 0.00            | 0.00             | 19,800.00                       |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | DDA USDA RD BOND                         | 19,800.00                          | 0.00            | 0.00             | 19,800.00                       |
| POOL GENERAL - ALL                             |                                          |                                    |                 |                  |                                 |
| 101                                            | GENERAL FUND                             | 696,556.79                         | 30,892.22       | 58,835.84        | 668,613.17                      |
| 206                                            | FIRE FUND                                | 3,874.01                           | 0.00            | 0.00             | 3,874.01                        |
| 207                                            | POLICE FUND                              | 575,106.90                         | 29,143.03       | 31,386.34        | 572,863.59                      |
| 219                                            | STREET LIGHTING FUND                     | 4,069.48                           | 0.00            | 2,435.68         | 1,633.80                        |
| 248                                            | DOWNTOWN DEVELOPMENT AUTHORITY           | 145,942.07                         | 2,656.00        | 0.00             | 148,598.07                      |
| 271                                            | LIBRARY FUND                             | 210,088.83                         | 4,405.96        | 16,358.32        | 198,136.47                      |
| 282                                            | ARPA FUND                                | 41,146.52                          | 0.00            | 2,137.92         | 39,008.60                       |
| 502                                            | BOAT LAUNCH                              | 122,098.69                         | 170.00          | 35.30            | 122,233.39                      |
| 590                                            | SEWER FUND                               | (13,817.93)                        | 3,841.80        | 34,761.69        | (44,737.82)                     |
| 704                                            | IMPREST PAYROLL FUND                     | (37,140.19)                        | 2,805.57        | 31,100.06        | (65,434.68)                     |
| 860                                            | SPECIAL ASSESSMENT                       | (3,047.14)                         | 0.00            | 0.00             | (3,047.14)                      |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | GENERAL - ALL                            | 1,744,878.03                       | 73,914.58       | 177,051.15       | 1,641,741.46                    |
| GNCHK GENERAL, PAYROLL, LIBRARY & DDA CHECKING |                                          |                                    |                 |                  |                                 |
| 101                                            | GENERAL FUND                             | (27,767.54)                        | 0.00            | 28,934.29        | (56,701.83)                     |
| 207                                            | POLICE FUND                              | (22,375.67)                        | 0.00            | 69,530.07        | (91,905.74)                     |
| 271                                            | LIBRARY FUND                             | (4,974.34)                         | 0.00            | 0.00             | (4,974.34)                      |
| 704                                            | IMPREST PAYROLL FUND                     | 12,363.42                          | 28,294.49       | 0.00             | 40,657.91                       |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | GENERAL, PAYROLL, LIBRARY & DDA CHECKING | (42,754.13)                        | 28,294.49       | 98,464.36        | (112,924.00)                    |
| LIBSP LIBRARY SPECIAL                          |                                          |                                    |                 |                  |                                 |
| 271                                            | LIBRARY FUND                             | 25,737.88                          | 0.00            | 0.00             | 25,737.88                       |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | LIBRARY SPECIAL                          | 25,737.88                          | 0.00            | 0.00             | 25,737.88                       |
| ADDRE SEWER ADD REU                            |                                          |                                    |                 |                  |                                 |
| 590                                            | SEWER FUND                               | 268,581.08                         | 0.00            | 0.00             | 268,581.08                      |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | SEWER ADD REU                            | 268,581.08                         | 0.00            | 0.00             | 268,581.08                      |
| RRI SEWER RRI                                  |                                          |                                    |                 |                  |                                 |
| 590                                            | SEWER FUND                               | 85,819.76                          | 0.00            | 0.00             | 85,819.76                       |
|                                                |                                          |                                    |                 |                  |                                 |
|                                                | SEWER RRI                                | 85,819.76                          | 0.00            | 0.00             | 85,819.76                       |
| SEWER SEWER SPEC ASSESSMENT                    |                                          |                                    |                 |                  |                                 |
| 590                                            | SEWER FUND                               | 267,775.43                         | 0.00            | 0.00             | 267,775.43                      |
|                                                |                                          |                                    |                 |                  |                                 |

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CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 11/01/2023 TO 11/30/2023

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| Bank Code    |                                             | Beginning<br>Balance<br>11/01/2023 | Total<br>Debits | Total<br>Credits | Ending<br>Balance<br>11/30/2023 |
|--------------|---------------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| Fund         | Description                                 |                                    |                 |                  |                                 |
|              | SEWER SPEC ASSESSMENT                       | 267,775.43                         | 0.00            | 0.00             | 267,775.43                      |
| SPAS<br>860  | SPECIAL ASSESSMENTS<br>SPECIAL ASSESSMENT   | 235,902.91                         | 0.00            | 0.00             | 235,902.91                      |
|              | SPECIAL ASSESSMENTS                         | 235,902.91                         | 0.00            | 0.00             | 235,902.91                      |
| TXCHK<br>703 | TAX CHECKING<br>CURRENT TAX COLLECTION FUND | 60,250.50                          | 9,250.83        | 42,516.68        | 26,984.65                       |
|              | TAX CHECKING                                | 60,250.50                          | 9,250.83        | 42,516.68        | 26,984.65                       |
|              | TOTAL - ALL FUNDS                           | 2,666,520.18                       | 111,459.90      | 318,032.19       | 2,459,947.89                    |

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CHECK REGISTER FOR TUSCARORA TOWNSHIP  
CHECK DATE FROM 10/01/2023 - 11/30/2023

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| Check Date              | Bank | Check | Vendor | Vendor Name                        | Amount     | Status |
|-------------------------|------|-------|--------|------------------------------------|------------|--------|
| Bank POOL GENERAL - ALL |      |       |        |                                    |            |        |
| 10/04/2023              | POOL | 34797 | 00745  | 9 OAKS INN                         | 1,020.00   | Open   |
| 10/04/2023              | POOL | 34798 | 00025  | BARB ALGENSTEDT                    | 120.00     | Open   |
| 10/04/2023              | POOL | 34799 | 00069  | BLARNEY CASTLE OIL CO              | 1,257.58   | Open   |
| 10/04/2023              | POOL | 34800 | 00069  | BLARNEY CASTLE OIL CO              | 759.59     | Open   |
| 10/04/2023              | POOL | 34801 | 00442  | BRUCE THOMPSON                     | 1,570.00   | Open   |
| 10/04/2023              | POOL | 34802 | 00086  | BS&A SOFTWARE                      | 500.00     | Open   |
| 10/04/2023              | POOL | 34803 | 00093  | CAR QUEST AUTO PARTS               | 695.59     | Open   |
| 10/04/2023              | POOL | 34804 | 00513  | CHARTER COMMUNICATIONS             | 239.94     | Open   |
| 10/04/2023              | POOL | 34805 | 00747  | CHEBOYGAN CONSERVATION DISTRICT    | 40.00      | Open   |
| 10/04/2023              | POOL | 34806 | 00122  | CINCINNATI LIFE INSURANCE CO.      | 675.25     | Open   |
| 10/04/2023              | POOL | 34807 | 00154  | DECKA DIGITAL                      | 109.42     | Open   |
| 10/04/2023              | POOL | 34808 | 00715  | ELAN FINANCIAL SERVICES            | 5,389.30   | Open   |
| 10/04/2023              | POOL | 34809 | 00176  | EMMET COUNTY                       | 110.40     | Open   |
| 10/04/2023              | POOL | 34810 | 00750  | FAHRNER ASPHALT SEALERS LLC        | 16,612.00  | Open   |
| 10/04/2023              | POOL | 34811 | 00704  | GATEHOUSE MEDIA MICHIGAN HOLDINGS, | 145.41     | Open   |
| 10/04/2023              | POOL | 34812 | 00676  | GREAT LAKES SERVICES NM LLC        | 5,000.00   | Open   |
| 10/04/2023              | POOL | 34813 | 00221  | HAVILAND PRODUCTS COMPANY          | 1,533.80   | Open   |
| 10/04/2023              | POOL | 34814 | 00256  | K & J SEPTIC SERVICE               | 320.00     | Open   |
| 10/04/2023              | POOL | 34815 | 00263  | KIRTLAND COMM. COLLEGE             | 8,772.00   | Open   |
| 10/04/2023              | POOL | 34816 | 00333  | M&M PLUMBING                       | 763.40     | Open   |
| 10/04/2023              | POOL | 34817 | 00303  | MEAD & HUNT                        | 5,986.74   | Open   |
| 10/04/2023              | POOL | 34818 | 00588  | MESSA                              | 9,554.07   | Open   |
| 10/04/2023              | POOL | 34819 | 00339  | MUNICIPAL EMP. RETIREMENT          | 11,282.40  | Open   |
| 10/04/2023              | POOL | 34820 | 00355  | NORTH STAR GARDENS                 | 870.32     | Open   |
| 10/04/2023              | POOL | 34821 | 00637  | NORTH STAR STONE                   | 2,581.36   | Open   |
| 10/04/2023              | POOL | 34822 | 00751  | OTWELL MAWBY, PC                   | 835.00     | Open   |
| 10/04/2023              | POOL | 34823 | 00748  | P.A.C. SANITATION INC.             | 2,595.00   | Open   |
| 10/04/2023              | POOL | 34824 | 00380  | PITNEY BOWES PURCHASE POWER        | 560.45     | Open   |
| 10/04/2023              | POOL | 34825 | 00379  | PITNEY BOWES, INC.                 | 217.68     | Open   |
| 10/04/2023              | POOL | 34826 | 00385  | POLLARD'S QUICK LUBE               | 33.98      | Open   |
| 10/04/2023              | POOL | 34827 | 00504  | PRECISION CARTRIDGE, INC.          | 723.92     | Open   |
| 10/04/2023              | POOL | 34828 | 00573  | QUALITY SEAL COATING               | 300.00     | Open   |
| 10/04/2023              | POOL | 34829 | 00649  | RAMSBY DRILLING INC                | 1,427.00   | Open   |
| 10/04/2023              | POOL | 34830 | 00410  | SCREENGRAPHICS                     | 1,347.25   | Open   |
| 10/04/2023              | POOL | 34831 | 00423  | STANDARD INSURANCE COMPANY         | 363.17     | Open   |
| 10/04/2023              | POOL | 34832 | 00605  | TRACE ANALYTICAL LABORATORIES, INC | 906.16     | Open   |
| 10/04/2023              | POOL | 34833 | 00749  | UPTIME TECHNOLOGY MANAGEMENT       | 2,008.93   | Open   |
| 10/04/2023              | POOL | 34834 | 00459  | USA BLUE BOOK                      | 496.14     | Open   |
| 10/04/2023              | POOL | 34835 | 00465  | VANS BUSINESS MACHINE              | 53.18      | Open   |
| 10/04/2023              | POOL | 34836 | 00684  | VC3 INC                            | 350.05     | Open   |
| 10/04/2023              | POOL | 34837 | 00724  | YOUR FLEETCARD PROGRAM             | 1,376.85   | Open   |
| 10/05/2023              | POOL | 34838 | 00513  | CHARTER COMMUNICATIONS             | 231.91     | Open   |
| 10/05/2023              | POOL | 34839 | 00455  | TUSCARORA TOWNSHIP                 | 207.40     | Open   |
| 10/05/2023              | POOL | 34840 | 00455  | TUSCARORA TOWNSHIP                 | 207.40     | Open   |
| 10/05/2023              | POOL | 34841 | 00455  | TUSCARORA TOWNSHIP                 | 207.40     | Open   |
| 10/05/2023              | POOL | 34842 | 00462  | U.S. POSTAL SERVICE                | 118.00     | Open   |
| 10/06/2023              | POOL | 34843 | 00102  | CHEB. CTY. ROAD COMM.              | 129,633.58 | Open   |
| 10/12/2023              | POOL | 34848 | 00136  | CONSUMERS ENERGY                   | 5,641.47   | Open   |
| 10/12/2023              | POOL | 34849 | 00136  | VOID                               | 0.00       | Open   |
| 10/12/2023              | POOL | 34850 | 00136  | VOID                               | 0.00       | Open   |
| 10/12/2023              | POOL | 34851 | 00164  | DTE ENERGY                         | 207.87     | Open   |
| 10/12/2023              | POOL | 34852 | 00466  | VERIZON WIRELESS                   | 122.51     | Open   |
| 10/19/2023              | POOL | 34853 | 00722  | ALL-AMERICAN PUBLISHING            | 225.00     | Open   |
| 10/19/2023              | POOL | 34854 | 00104  | CENTER POINT LARGE PRINT           | 44.94      | Open   |
| 10/19/2023              | POOL | 34855 | 00126  | CLASSIC CLEANING                   | 70.00      | Open   |
| 10/19/2023              | POOL | 34856 | 00479  | DEMCO                              | 708.80     | Open   |
| 10/19/2023              | POOL | 34857 | 00190  | FOSTER SWIFT                       | 117.50     | Open   |

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| Check Date | Bank | Check  | Vendor | Vendor Name                        | Amount    | Status |
|------------|------|--------|--------|------------------------------------|-----------|--------|
| 10/19/2023 | POOL | 34858  | 00646  | MIDWEST TAPE LLC                   | 366.09    | Open   |
| 10/19/2023 | POOL | 34859  | 00455  | TUSCARORA TOWNSHIP                 | 226.19    | Open   |
| 10/19/2023 | POOL | 34860  | 00465  | VANS BUSINESS MACHINE              | 102.94    | Open   |
| 10/25/2023 | POOL | 21(S)  | 00389  | PRESQUE ISLE ELEC. COOP.           | 0.00      | Open   |
| 10/26/2023 | POOL | 101(E) | 00024  | ALERUS FINANCIAL                   | 137.50    | Open   |
| 10/26/2023 | POOL | 34864  | 00513  | CHARTER COMMUNICATIONS             | 233.52    | Open   |
| 10/26/2023 | POOL | 34865  | 00513  | CHARTER COMMUNICATIONS             | 39.99     | Open   |
| 10/26/2023 | POOL | 34866  | 00513  | CHARTER COMMUNICATIONS             | 239.94    | Open   |
| 10/26/2023 | POOL | 34867  | 00136  | CONSUMERS ENERGY                   | 566.32    | Open   |
| 10/26/2023 | POOL | 34868  | 00209  | GREAT LAKES ENERGY                 | 15.62     | Open   |
| 11/02/2023 | POOL | 34869  | 00136  | CONSUMERS ENERGY                   | 3,020.77  | Open   |
| 11/02/2023 | POOL | 34870  | 00136  | VOID                               | 0.00      | V Open |
| 11/03/2023 | POOL | 34871  | 00745  | 9 OAKS INN                         | 1,320.00  | Open   |
| 11/03/2023 | POOL | 34872  | 00017  | ACCIDENT FUND OF MICHIGAN          | 2,409.00  | Open   |
| 11/03/2023 | POOL | 34873  | 00579  | AMERICAN LEGAL PUBLISHING CORP     | 400.00    | Open   |
| 11/03/2023 | POOL | 34874  | 00025  | BARB ALGENSTEDT                    | 60.00     | Open   |
| 11/03/2023 | POOL | 34875  | 00081  | BRIDGEWATER EXCAVATING             | 760.00    | Open   |
| 11/03/2023 | POOL | 34876  | 00086  | BS&A SOFTWARE                      | 3,500.00  | Open   |
| 11/03/2023 | POOL | 34877  | 00093  | CAR QUEST AUTO PARTS               | 716.90    | Open   |
| 11/03/2023 | POOL | 34878  | 00093  | VOID                               | 0.00      | V Open |
| 11/03/2023 | POOL | 34879  | 00752  | CARDIO PARTNERS                    | 2,137.92  | Open   |
| 11/03/2023 | POOL | 34880  | 00108  | CHASKEY'S SEPTIC SERVICE, IN.      | 649.60    | Open   |
| 11/03/2023 | POOL | 34881  | 00126  | CLASSIC CLEANING                   | 1,095.00  | Open   |
| 11/03/2023 | POOL | 34882  | 00703  | CMP DISTRIBUTORS, INC              | 907.00    | Open   |
| 11/03/2023 | POOL | 34883  | 00753  | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 590.47    | Open   |
| 11/03/2023 | POOL | 34884  | 00150  | DAN'S AUTO REPAIR                  | 957.14    | Open   |
| 11/03/2023 | POOL | 34885  | 00754  | DECKER AGENCY                      | 300.00    | Open   |
| 11/03/2023 | POOL | 34886  | 00176  | EMMET COUNTY                       | 138.00    | Open   |
| 11/03/2023 | POOL | 34887  | 00177  | ETNA SUPPLY                        | 1,349.34  | Open   |
| 11/03/2023 | POOL | 34888  | 00704  | GATEHOUSE MEDIA MICHIGAN HOLDINGS, | 53.58     | Open   |
| 11/03/2023 | POOL | 34889  | 00520  | GFL ENVIRONMENTAL USA INC - TRASH  | 888.35    | Open   |
| 11/03/2023 | POOL | 34890  | 00540  | HURST MECHANICAL                   | 1,274.60  | Open   |
| 11/03/2023 | POOL | 34891  | 00256  | K & J SEPTIC SERVICE               | 320.00    | Open   |
| 11/03/2023 | POOL | 34892  | 00265  | KSS ENTERPRISES                    | 166.42    | Open   |
| 11/03/2023 | POOL | 34893  | 00598  | LEIGH ANN SOCHA                    | 60.00     | Open   |
| 11/03/2023 | POOL | 34894  | 00333  | M&M PLUMBING                       | 2,238.52  | Open   |
| 11/03/2023 | POOL | 34895  | 00298  | MCLAREN NORTHERN MICHIGAN HOSPITAL | 16.80     | Open   |
| 11/03/2023 | POOL | 34896  | 00303  | MEAD & HUNT                        | 6,050.00  | Open   |
| 11/03/2023 | POOL | 34897  | 00588  | MESSA                              | 9,554.07  | Open   |
| 11/03/2023 | POOL | 34898  | 00611  | MICHIGAN CHAMBER OF COMMERCE       | 48.50     | Open   |
| 11/03/2023 | POOL | 34899  | 00339  | MUNICIPAL EMP. RETIREMENT          | 11,054.65 | Open   |
| 11/03/2023 | POOL | 34900  | 00380  | PITNEY BOWES PURCHASE POWER        | 1,028.91  | Open   |
| 11/03/2023 | POOL | 34901  | 00712  | PLUNKETT COONEY                    | 848.80    | Open   |
| 11/03/2023 | POOL | 34902  | 00385  | POLLARD'S QUICK LUBE               | 105.07    | Open   |
| 11/03/2023 | POOL | 34903  | 00389  | PRESQUE ISLE ELEC. COOP.           | 62.10     | Open   |
| 11/03/2023 | POOL | 34904  | 00648  | PROJECT ARTS & IDEAS               | 1,600.00  | Open   |
| 11/03/2023 | POOL | 34905  | 00400  | RENTAL EXPRESS                     | 50.00     | Open   |
| 11/03/2023 | POOL | 34906  | 00410  | SCREENGPHICS                       | 314.90    | Open   |
| 11/03/2023 | POOL | 34907  | 00423  | STANDARD INSURANCE COMPANY         | 363.17    | Open   |
| 11/03/2023 | POOL | 34908  | 00425  | STATE OF MICHIGAN - MDOT           | 25.00     | Open   |
| 11/03/2023 | POOL | 34909  | 00692  | THE COMPUTER SOURCE                | 484.50    | Open   |
| 11/03/2023 | POOL | 34910  | 00749  | UPTIME TECHNOLOGY MANAGEMENT       | 1,869.18  | Open   |
| 11/03/2023 | POOL | 34911  | 00459  | USA BLUE BOOK                      | 136.00    | Open   |
| 11/03/2023 | POOL | 34912  | 00465  | VANS BUSINESS MACHINE              | 38.77     | Open   |
| 11/03/2023 | POOL | 34913  | 00684  | VC3 INC                            | 371.58    | Open   |
| 11/03/2023 | POOL | 34914  | 00724  | YOUR FLEETCARD PROGRAM             | 2,688.82  | Open   |
| 11/07/2023 | POOL | 34918  | 00757  | FRANK FOSTER                       | 18,300.00 | Open   |
| 11/08/2023 | POOL | 34919  | 00758  | BISBALLE FOREST PRODUCTS, INC      | 16,000.00 | Open   |
| 11/08/2023 | POOL | 34920  | 00753  | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 500.00    | Open   |
| 11/08/2023 | POOL | 34921  | 00756  | DTE GAS                            | 2,400.00  | Open   |

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| Check Date | Bank | Check  | Vendor | Vendor Name                     | Amount    | Status |
|------------|------|--------|--------|---------------------------------|-----------|--------|
| 11/08/2023 | POOL | 34922  | 00715  | ELAN FINANCIAL SERVICES         | 4,557.33  | Open   |
| 11/08/2023 | POOL | 34923  | 00739  | MARK MACHOWICZ                  | 364.42    | Open   |
| 11/08/2023 | POOL | 34924  | 00755  | MID-STATE ASBESTOS REMOVAL, INC | 2,100.00  | Open   |
| 11/08/2023 | POOL | 34925  | 00322  | MILAN SUPPLY COMPANY            | 19,857.14 | Open   |
| 11/08/2023 | POOL | 34926  | 00461  | USIC LOCATING SERVICES, LLC     | 211.60    | Open   |
| 11/09/2023 | POOL | 34927  | 00507  | BOOK SYSTEMS, INC.              | 495.00    | Open   |
| 11/09/2023 | POOL | 34928  | 00733  | CENGAGE LEARNING INC/GALE       | 116.96    | Open   |
| 11/09/2023 | POOL | 34929  | 00136  | CONSUMERS ENERGY                | 3,866.14  | Open   |
| 11/09/2023 | POOL | 34930  | 00136  | VOID                            | 0.00      | Open   |
| 11/09/2023 | POOL | 34931  | 00164  | DTE ENERGY                      | 436.80    | Open   |
| 11/09/2023 | POOL | 34932  | 00759  | PETOSKEY DISTRICT LIBRARY       | 35.00     | Open   |
| 11/09/2023 | POOL | 34933  | 00396  | READER'S DIGEST                 | 15.00     | Open   |
| 11/16/2023 | POOL | 34934  | 00102  | CHEBOYGAN COUNTY RD COMMISSION  | 2,200.00  | Open   |
| 11/16/2023 | POOL | 34935  | 00466  | VERIZON WIRELESS                | 122.51    | Open   |
| 11/17/2023 | POOL | 34936  | 00300  | MICH DEPT ENV QUALITY           | 343.84    | Open   |
| 11/22/2023 | POOL | 102(E) | 00024  | ALERUS FINANCIAL                | 137.50    | Open   |

## POOL TOTALS:

Total of 133 Checks:

363,257.89

Less 5 Void Checks:

0.00

Total of 128 Disbursements:

363,257.89



## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 11/08/2023 - 12/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| Inv Ref#                                                   | Vendor                         | Inv Date   | Due Date   | Inv Amt   | Amt Due  | Status | Jrnlized |
|------------------------------------------------------------|--------------------------------|------------|------------|-----------|----------|--------|----------|
| 8428                                                       | 9 OAKS INN                     | 11/06/2023 | 12/30/2023 | 120.00    | 120.00   | Open   | N        |
| 8429                                                       | 9 OAKS INN                     | 11/06/2023 | 12/30/2023 | 300.00    | 300.00   | Open   | N        |
| 8430                                                       | 9 OAKS INN                     | 11/06/2023 | 12/30/2023 | 300.00    | 300.00   | Open   | N        |
| 8431                                                       | 9 OAKS INN                     | 11/06/2023 | 12/30/2023 | 180.00    | 180.00   | Open   | N        |
| 8432                                                       | 9 OAKS INN                     | 11/06/2023 | 12/30/2023 | 240.00    | 240.00   | Open   | N        |
| Total for vendor 00745 - 9 OAKS INN:                       |                                |            |            | 1,140.00  | 1,140.00 |        |          |
| 8438                                                       | ALERUS FINANCIAL               | 11/22/2023 | 11/22/2023 | 137.50    | 0.00     | Paid   | Y        |
| 8405                                                       | BISBALLE FOREST PRODUCTS, INC  | 10/31/2023 | 11/20/2023 | 16,000.00 | 0.00     | Paid   | Y        |
| 8427                                                       | BLARNEY CASTLE OIL CO          | 10/30/2023 | 11/30/2023 | 1,443.01  | 1,443.01 | Open   | N        |
| 8422                                                       | BOOK SYSTEMS, INC.             | 10/20/2023 | 11/19/2023 | 495.00    | 0.00     | Paid   | Y        |
| 8455                                                       | BRUCE THOMPSON                 | 11/03/2023 | 12/15/2023 | 3,766.00  | 3,766.00 | Open   | N        |
| 8479                                                       | BS&A SOFTWARE                  | 11/10/2023 | 12/10/2023 | 1,000.00  | 1,000.00 | Open   | N        |
| 8462                                                       | CAR QUEST AUTO PARTS           | 11/21/2023 | 12/15/2023 | 20.94     | 20.94    | Open   | N        |
| 8463                                                       | CAR QUEST AUTO PARTS           | 11/27/2023 | 12/15/2023 | 52.34     | 52.34    | Open   | N        |
| 8464                                                       | CAR QUEST AUTO PARTS           | 11/21/2023 | 12/15/2023 | 23.49     | 23.49    | Open   | N        |
| 8465                                                       | CAR QUEST AUTO PARTS           | 11/07/2023 | 12/15/2023 | 35.96     | 35.96    | Open   | N        |
| 8490                                                       | CAR QUEST AUTO PARTS           | 11/27/2023 | 12/15/2023 | 73.77     | 73.77    | Open   | N        |
| Total for vendor 00093 - CAR QUEST AUTO PARTS:             |                                |            |            | 206.50    | 206.50   |        |          |
| 8421                                                       | CENGAGE LEARNING INC/GALE      | 11/06/2023 | 11/09/2023 | 116.96    | 0.00     | Paid   | Y        |
| 8446                                                       | CENGAGE LEARNING INC/GALE      | 11/06/2023 | 12/06/2023 | 204.68    | 0.00     | Paid   | Y        |
| Total for vendor 00733 - CENGAGE LEARNING INC/GALE:        |                                |            |            | 321.64    | 0.00     |        |          |
| 8445                                                       | CENTER POINT LARGE PRINT       | 11/01/2023 | 12/01/2023 | 44.94     | 0.00     | Paid   | Y        |
| 8440                                                       | CHARTER COMMUNICATIONS         | 11/18/2023 | 12/05/2023 | 233.52    | 0.00     | Paid   | Y        |
| 8425                                                       | CHEBOYGAN COUNTY RD COMMISSION | 11/08/2023 | 11/30/2023 | 2,200.00  | 0.00     | Paid   | Y        |
| 8437                                                       | CINCINNATI LIFE INSURANCE CO.  | 11/09/2023 | 11/25/2023 | 312.00    | 312.00   | Open   | N        |
| 8395                                                       | ELAN FINANCIAL SERVICES        | 10/27/2023 | 11/24/2023 | 4,557.33  | 0.00     | Paid   | Y        |
| 8494                                                       | ELAN FINANCIAL SERVICES        | 11/22/2023 | 12/20/2023 | 713.94    | 713.94   | Open   | N        |
| Total for vendor 00715 - CITIZENS NTL BANK VISA COMM CARD: |                                |            |            | 5,271.27  | 713.94   |        |          |
| 8444                                                       | CLASSIC CLEANING               | 10/01/2023 | 12/01/2023 | 70.00     | 0.00     | Paid   | Y        |
| 8473                                                       | CLASSIC CLEANING               | 11/27/2023 | 12/15/2023 | 547.50    | 547.50   | Open   | N        |
| Total for vendor 00126 - CLASSIC CLEANING:                 |                                |            |            | 617.50    | 547.50   |        |          |
| 8368                                                       | CONSUMERS ENERGY               | 10/23/2023 | 11/17/2023 | 38.44     | 0.00     | Paid   | Y        |
| 8373                                                       | CONSUMERS ENERGY               | 10/24/2023 | 11/16/2023 | 2,269.47  | 0.00     | Paid   | Y        |
| 8382                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 72.25     | 0.00     | Paid   | Y        |
| 8383                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 209.70    | 0.00     | Paid   | Y        |
| 8384                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 45.81     | 0.00     | Paid   | Y        |
| 8385                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 40.29     | 0.00     | Paid   | Y        |
| 8386                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 31.98     | 0.00     | Paid   | Y        |
| 8387                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 33.35     | 0.00     | Paid   | Y        |
| 8388                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 37.93     | 0.00     | Paid   | Y        |
| 8389                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/20/2023 | 38.77     | 0.00     | Paid   | Y        |
| 8390                                                       | CONSUMERS ENERGY               | 10/27/2023 | 11/21/2023 | 46.09     | 0.00     | Paid   | Y        |

| Inv Ref#                                                   | Vendor                             | Inv Date   | Due Date   | Inv Amt   | Amt Due  | Status | Jrnalized |
|------------------------------------------------------------|------------------------------------|------------|------------|-----------|----------|--------|-----------|
| 8391                                                       | CONSUMERS ENERGY                   | 10/27/2023 | 11/21/2023 | 102.71    | 0.00     | Paid   | Y         |
| 8392                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/24/2023 | 53.98     | 0.00     | Paid   | Y         |
| 8403                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 125.42    | 0.00     | Paid   | Y         |
| 8407                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/24/2023 | 28.79     | 0.00     | Paid   | Y         |
| 8408                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 29.48     | 0.00     | Paid   | Y         |
| 8409                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/24/2023 | 79.31     | 0.00     | Paid   | Y         |
| 8410                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/24/2023 | 35.30     | 0.00     | Paid   | Y         |
| 8411                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 29.62     | 0.00     | Paid   | Y         |
| 8412                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 31.69     | 0.00     | Paid   | Y         |
| 8413                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 39.60     | 0.00     | Paid   | Y         |
| 8414                                                       | CONSUMERS ENERGY                   | 10/30/2023 | 11/21/2023 | 39.32     | 0.00     | Paid   | Y         |
| 8415                                                       | CONSUMERS ENERGY                   | 10/19/2023 | 11/10/2023 | 1,250.76  | 0.00     | Paid   | Y         |
| 8416                                                       | CONSUMERS ENERGY                   | 11/01/2023 | 11/27/2023 | 1,542.55  | 0.00     | Paid   | Y         |
| 8417                                                       | CONSUMERS ENERGY                   | 11/01/2023 | 11/27/2023 | 469.13    | 0.00     | Paid   | Y         |
| 8419                                                       | CONSUMERS ENERGY                   | 11/01/2023 | 11/27/2023 | 165.17    | 0.00     | Paid   | Y         |
| 8449                                                       | CONSUMERS ENERGY                   | 11/17/2023 | 12/11/2023 | 39.74     | 0.00     | Paid   | Y         |
| 8450                                                       | CONSUMERS ENERGY                   | 11/18/2023 | 12/13/2023 | 28.79     | 0.00     | Paid   | Y         |
| 8451                                                       | CONSUMERS ENERGY                   | 11/18/2023 | 12/11/2023 | 110.50    | 0.00     | Paid   | Y         |
| 8452                                                       | CONSUMERS ENERGY                   | 11/17/2023 | 12/11/2023 | 32.53     | 0.00     | Paid   | Y         |
| 8453                                                       | CONSUMERS ENERGY                   | 11/20/2023 | 12/18/2023 | 38.07     | 0.00     | Paid   | Y         |
| 8454                                                       | CONSUMERS ENERGY                   | 11/16/2023 | 12/11/2023 | 1,171.10  | 0.00     | Paid   | Y         |
| 8489                                                       | CONSUMERS ENERGY                   | 11/22/2023 | 12/18/2023 | 2,721.13  | 0.00     | Paid   | Y         |
| Total for vendor 00136 - CONSUMERS ENERGY:                 |                                    |            |            | 11,028.77 | 0.00     |        |           |
| 8396                                                       | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 10/18/2023 | 11/20/2023 | 320.00    | 0.00     | Paid   | Y         |
| 8397                                                       | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 10/18/2023 | 11/20/2023 | 180.00    | 0.00     | Paid   | Y         |
| 8481                                                       | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 11/06/2023 | 12/15/2023 | 1,231.57  | 1,231.57 | Open   | N         |
| Total for vendor 00753 - CUMMINGS, MCCLOREY, DAVIS & ACHO: |                                    |            |            | 1,731.57  | 1,231.57 |        |           |
| 8442                                                       | DEMCO                              | 11/09/2023 | 12/01/2023 | 126.01    | 0.00     | Paid   | Y         |
| 8398                                                       | DTE GAS                            | 10/25/2023 | 11/20/2023 | 2,400.00  | 0.00     | Paid   | Y         |
| 8070                                                       | DTE ENERGY                         | 07/27/2023 | 08/23/2023 | 145.05    | 0.00     | Paid   | Y         |
| 8418                                                       | DTE ENERGY                         | 10/27/2023 | 11/21/2023 | 291.75    | 0.00     | Paid   | Y         |
| Total for vendor 00164 - DTE ENERGY:                       |                                    |            |            | 436.80    | 0.00     |        |           |
| 8436                                                       | EMMET COUNTY                       | 10/31/2023 | 11/30/2023 | 138.00    | 138.00   | Open   | N         |
| 8482                                                       | FERRELLGAS                         | 10/29/2023 | 12/15/2023 | 0.00      | 0.00     | Void   | N         |
| 8496                                                       | FERRELLGAS                         | 10/29/2023 | 12/15/2023 | 400.69    | 400.69   | Open   | N         |
| Total for vendor 00183 - FERRELLGAS:                       |                                    |            |            | 400.69    | 400.69   |        |           |
| 8469                                                       | GATEHOUSE MEDIA MICHIGAN HOLDINGS, | 10/31/2023 | 11/20/2023 | 93.62     | 93.62    | Open   | N         |
| 8426                                                       | GFL ENVIRONMENTAL USA INC - TRASH  | 10/31/2023 | 11/30/2023 | 256.26    | 256.26   | Open   | N         |
| 8466                                                       | GFL ENVIRONMENTAL USA INC - TRASH  | 11/20/2023 | 12/10/2023 | 57.00     | 57.00    | Open   | N         |
| Total for vendor 00520 - GFL ENVIRONMENTAL USA, INC.:      |                                    |            |            | 313.26    | 313.26   |        |           |
| 8439                                                       | GREAT LAKES ENERGY                 | 11/16/2023 | 12/06/2023 | 15.62     | 0.00     | Paid   | Y         |
| 8447                                                       | INDIAN RIVER CHAMBER OF COMMERCE   | 11/22/2023 | 12/15/2023 | 100.00    | 0.00     | Paid   | Y         |

EXP CHECK RUN DATES 11/08/2023 - 12/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| Inv Ref#                                             | Vendor                          | Inv Date   | Due Date   | Inv Amt   | Amt Due   | Status | Jrnlized |
|------------------------------------------------------|---------------------------------|------------|------------|-----------|-----------|--------|----------|
| 8475                                                 | K & J SEPTIC SERVICE            | 11/14/2023 | 12/15/2023 | 320.00    | 320.00    | Open   | N        |
| 8467                                                 | KSS ENTERPRISES                 | 11/13/2023 | 12/15/2023 | 216.89    | 216.89    | Open   | N        |
| 8470                                                 | LEIGH ANN SOCHA                 | 11/14/2023 | 12/15/2023 | 120.00    | 120.00    | Open   | N        |
| 8457                                                 | M&M PLUMBING                    | 11/27/2023 | 12/27/2023 | 540.00    | 540.00    | Open   | N        |
| 8495                                                 | M&M PLUMBING                    | 09/21/2023 | 12/31/2023 | 9,680.25  | 9,680.25  | Open   | N        |
| Total for vendor 00333 - M&M PLUMBING:               |                                 |            |            | 10,220.25 | 10,220.25 |        |          |
| 8406                                                 | MARK MACHOWICZ                  | 11/01/2023 | 11/15/2023 | 364.42    | 0.00      | Paid   | Y        |
| 8484                                                 | MEAD & HUNT                     | 11/13/2023 | 12/15/2023 | 5,900.00  | 5,900.00  | Open   | N        |
| 8486                                                 | MESSA                           | 11/10/2023 | 12/01/2023 | 9,554.07  | 9,554.07  | Open   | N        |
| 8433                                                 | MICH DEPT ENV QUALITY           | 10/30/2023 | 11/30/2023 | 171.92    | 0.00      | Paid   | Y        |
| 8434                                                 | MICH DEPT ENV QUALITY           | 10/30/2023 | 12/30/2023 | 171.92    | 0.00      | Paid   | Y        |
| Total for vendor 00300 - MICH DEPT ENV QUALITY:      |                                 |            |            | 343.84    | 0.00      |        |          |
| 8404                                                 | MID-STATE ASBESTOS REMOVAL, INC | 10/31/2023 | 11/20/2023 | 2,100.00  | 0.00      | Paid   | Y        |
| 8441                                                 | MIDWEST TAPE LLC                | 11/01/2023 | 12/01/2023 | 413.23    | 0.00      | Paid   | Y        |
| 8400                                                 | MILAN SUPPLY COMPANY            | 08/15/2023 | 11/20/2023 | 13,537.14 | 0.00      | Paid   | Y        |
| 8401                                                 | MILAN SUPPLY COMPANY            | 09/27/2023 | 10/22/2023 | 6,320.00  | 0.00      | Paid   | Y        |
| 8456                                                 | MILAN SUPPLY COMPANY            | 11/22/2023 | 12/31/2023 | 24.60     | 24.60     | Open   | N        |
| 8458                                                 | MILAN SUPPLY COMPANY            | 11/28/2023 | 12/23/2023 | 9.23      | 9.23      | Open   | N        |
| 8459                                                 | MILAN SUPPLY COMPANY            | 11/28/2023 | 12/31/2023 | (26.73)   | (26.73)   | Open   | N        |
| 8460                                                 | MILAN SUPPLY COMPANY            | 11/28/2023 | 12/31/2023 | 27.48     | 27.48     | Open   | N        |
| Total for vendor 00322 - MILAN SUPPLY COMPANY:       |                                 |            |            | 19,891.72 | 34.58     |        |          |
| 8487                                                 | MUNICIPAL EMP. RETIREMENT       | 11/30/2023 | 12/20/2023 | 11,491.97 | 11,491.97 | Open   | N        |
| 8488                                                 | MUNICIPAL EMP. RETIREMENT       | 11/28/2023 | 12/20/2023 | 5,350.70  | 5,350.70  | Open   | N        |
| Total for vendor 00339 - MUNICIPAL EMP. RETIREMENT:  |                                 |            |            | 16,842.67 | 16,842.67 |        |          |
| 8472                                                 | NORTH BY NATURE LANDSCAPES      | 11/12/2023 | 12/15/2023 | 755.00    | 755.00    | Open   | N        |
| 8492                                                 | NYE UNIFORM COMPANY             | 11/06/2023 | 12/06/2023 | 460.20    | 460.20    | Open   | N        |
| 8483                                                 | PATRICK MCGINNIS                | 11/10/2023 | 12/15/2023 | 1.00      | 1.00      | Open   | N        |
| 8423                                                 | PETOSKEY DISTRICT LIBRARY       | 11/01/2023 | 11/30/2023 | 35.00     | 0.00      | Paid   | Y        |
| 8478                                                 | PITNEY BOWES PURCHASE POWER     | 11/08/2023 | 12/05/2023 | 1,041.87  | 1,041.87  | Open   | N        |
| 8476                                                 | PRESQUE ISLE ELEC. COOP.        | 11/14/2023 | 12/04/2023 | 12.00     | 12.00     | Open   | N        |
| 8477                                                 | PRESQUE ISLE ELEC. COOP.        | 11/14/2023 | 12/04/2023 | 50.10     | 50.10     | Open   | N        |
| Total for vendor 00389 - PRESQUE ISLE ELEC. COOP.:   |                                 |            |            | 62.10     | 62.10     |        |          |
| 8420                                                 | READER'S DIGEST                 | 10/30/2023 | 11/30/2023 | 15.00     | 0.00      | Paid   | Y        |
| 8474                                                 | STANDARD INSURANCE COMPANY      | 11/14/2023 | 12/01/2023 | 363.17    | 363.17    | Open   | N        |
| 8448                                                 | THE LIBRARY STORE               | 11/16/2023 | 12/16/2023 | 97.09     | 0.00      | Paid   | Y        |
| 8435                                                 | TRANSAMERICA LIFE               | 11/07/2023 | 12/01/2023 | 181.48    | 181.48    | Open   | N        |
| 8461                                                 | TRANSAMERICA LIFE               | 11/01/2023 | 12/04/2023 | 398.00    | 398.00    | Open   | N        |
| Total for vendor 00449 - TRANSAMERICA LIFE INS. CO.: |                                 |            |            | 579.48    | 579.48    |        |          |
| 8402                                                 | USIC LOCATING SERVICES, LLC     | 10/31/2023 | 11/30/2023 | 211.60    | 0.00      | Paid   | Y        |
| 8443                                                 | VANS BUSINESS MACHINE           | 11/22/2023 | 12/10/2023 | 157.55    | 0.00      | Paid   | Y        |
| 8480                                                 | VANS BUSINESS MACHINE           | 11/14/2023 | 12/14/2023 | 26.46     | 26.46     | Open   | N        |

12/01/2023 12:25 PM

User: kdecke

DB: Tuscarora

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

Page: 4/4

EXP CHECK RUN DATES 11/08/2023 - 12/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| Inv Ref#                                        | Vendor                 | Inv Date   | Due Date   | Inv Amt    | Amt Due    | Status    | Jrnlized |
|-------------------------------------------------|------------------------|------------|------------|------------|------------|-----------|----------|
| Total for vendor 00465 - VANS BUSINESS MACHINE: |                        |            |            | 184.01     | 26.46      |           |          |
| 8468                                            | VC3 INC                | 11/15/2023 | 11/30/2023 | 371.58     | 371.58     | Open      | N        |
| 8485                                            | VC3 INC                | 10/26/2023 | 11/10/2023 | 50.40      | 50.40      | Open      | N        |
| 8491                                            | VC3 INC                | 10/31/2023 | 12/15/2023 | 837.00     | 837.00     | Open      | N        |
| Total for vendor 00684 - VC3 INC:               |                        |            |            | 1,258.98   | 1,258.98   |           |          |
| 8424                                            | VERIZON WIRELESS       | 11/13/2023 | 11/23/2023 | 122.51     | 0.00       | Paid      | Y        |
| 8493                                            | WEX BANK               | 11/23/2023 | 12/15/2023 | 43.62      | 43.62      | Open      | N        |
| 8471                                            | YOUR FLEETCARD PROGRAM | 11/06/2023 | 11/21/2023 | 2,529.40   | 2,529.40   | Open      | N        |
| # of Invoices:                                  |                        | 114        | # Due: 49  | Totals:    | 124,047.07 | 61,662.56 |          |
| # of Credit Memos:                              |                        | 1          | # Due: 1   | Totals:    | (26.73)    | (26.73)   |          |
| Net of Invoices and Credit Memos:               |                        |            |            | 124,020.34 | 61,635.83  |           |          |

## --- TOTALS BY FUND ---

|                                    |           |           |
|------------------------------------|-----------|-----------|
| 101 - GENERAL FUND                 | 38,452.86 | 15,428.64 |
| 207 - POLICE FUND                  | 36,754.12 | 35,621.57 |
| 219 - STREET LIGHTING FUND         | 2,551.83  | 50.10     |
| 248 - DOWNTOWN DEVELOPMENT AUTHORI | 755.00    | 755.00    |
| 271 - LIBRARY FUND                 | 10,728.96 | 3,788.94  |
| 502 - BOAT LAUNCH                  | 35.30     | 0.00      |
| 590 - SEWER FUND                   | 34,742.27 | 5,991.58  |

## --- TOTALS BY DEPT/ACTIVITY ---

|                                   |           |           |
|-----------------------------------|-----------|-----------|
| 000 -                             | 2,900.00  | 0.00      |
| 101 - TOWNSHIP BOARD              | 1,784.58  | 1,205.60  |
| 253 - TREASURER                   | 2,041.87  | 2,041.87  |
| 265 - BUILDING AND GROUNDS        | 4,604.43  | 3,788.95  |
| 266 - ATTORNEY COUSEL             | 1,231.57  | 1,231.57  |
| 301 - POLICE                      | 36,754.12 | 35,621.57 |
| 446 - ROADS STREETS BRIDGES       | 2,200.00  | 0.00      |
| 448 - STREET LIGHTING             | 2,551.83  | 50.10     |
| 528 - RUBBISH COLLECTION-DISPOSAL | 138.00    | 138.00    |
| 536 - WATER AND SEWER SYSTEMS     | 11,985.13 | 5,991.58  |
| 567 - CEMETERY                    | 3,795.48  | 3,766.00  |
| 595 - AIRPORT                     | 77.58     | 47.96     |
| 728 -                             | 755.00    | 755.00    |
| 751 - PARKS AND RECREATION        | 4,114.93  | 3,208.69  |
| 756 - BOAT LAUNCH                 | 35.30     | 0.00      |
| 790 - LIBRARY                     | 10,728.96 | 3,788.94  |
| 901 - CIP                         | 38,321.56 | 0.00      |

| Inv Ref#                                              | Vendor                             | Inv Date   | Due Date   | Inv Amt   | Amt Due   | Status | Jrnlized |
|-------------------------------------------------------|------------------------------------|------------|------------|-----------|-----------|--------|----------|
| 8428                                                  | 9 OAKS INN                         | 11/06/2023 | 12/30/2023 | 120.00    | 120.00    | Open   | N        |
| 8429                                                  | 9 OAKS INN                         | 11/06/2023 | 12/30/2023 | 300.00    | 300.00    | Open   | N        |
| 8430                                                  | 9 OAKS INN                         | 11/06/2023 | 12/30/2023 | 300.00    | 300.00    | Open   | N        |
| 8431                                                  | 9 OAKS INN                         | 11/06/2023 | 12/30/2023 | 180.00    | 180.00    | Open   | N        |
| 8432                                                  | 9 OAKS INN                         | 11/06/2023 | 12/30/2023 | 240.00    | 240.00    | Open   | N        |
| Total for vendor 00745 - 9 OAKS INN:                  |                                    |            |            | 1,140.00  | 1,140.00  |        |          |
| 8427                                                  | BLARNEY CASTLE OIL CO              | 10/30/2023 | 11/30/2023 | 1,443.01  | 1,443.01  | Open   | N        |
| 8455                                                  | BRUCE THOMPSON                     | 11/03/2023 | 12/15/2023 | 3,766.00  | 3,766.00  | Open   | N        |
| 8479                                                  | BS&A SOFTWARE                      | 11/10/2023 | 12/10/2023 | 1,000.00  | 1,000.00  | Open   | N        |
| 8462                                                  | CAR QUEST AUTO PARTS               | 11/21/2023 | 12/15/2023 | 20.94     | 20.94     | Open   | N        |
| 8463                                                  | CAR QUEST AUTO PARTS               | 11/27/2023 | 12/15/2023 | 52.34     | 52.34     | Open   | N        |
| 8464                                                  | CAR QUEST AUTO PARTS               | 11/21/2023 | 12/15/2023 | 23.49     | 23.49     | Open   | N        |
| 8465                                                  | CAR QUEST AUTO PARTS               | 11/07/2023 | 12/15/2023 | 35.96     | 35.96     | Open   | N        |
| 8490                                                  | CAR QUEST AUTO PARTS               | 11/27/2023 | 12/15/2023 | 73.77     | 73.77     | Open   | N        |
| Total for vendor 00093 - CAR QUEST AUTO PARTS:        |                                    |            |            | 206.50    | 206.50    |        |          |
| 8437                                                  | CINCINNATI LIFE INSURANCE CO.      | 11/09/2023 | 11/25/2023 | 312.00    | 312.00    | Open   | N        |
| 8494                                                  | ELAN FINANCIAL SERVICES            | 11/22/2023 | 12/20/2023 | 713.94    | 713.94    | Open   | N        |
| 8473                                                  | CLASSIC CLEANING                   | 11/27/2023 | 12/15/2023 | 547.50    | 547.50    | Open   | N        |
| 8481                                                  | CUMMINGS, MCCLOREY, DAVIS & ACHO   | 11/06/2023 | 12/15/2023 | 1,231.57  | 1,231.57  | Open   | N        |
| 8436                                                  | EMMET COUNTY                       | 10/31/2023 | 11/30/2023 | 138.00    | 138.00    | Open   | N        |
| 8496                                                  | FERRELLGAS                         | 10/29/2023 | 12/15/2023 | 400.69    | 400.69    | Open   | N        |
| 8469                                                  | GATEHOUSE MEDIA MICHIGAN HOLDINGS, | 10/31/2023 | 11/20/2023 | 93.62     | 93.62     | Open   | N        |
| 8426                                                  | GFL ENVIRONMENTAL USA INC - TRASH  | 10/31/2023 | 11/30/2023 | 256.26    | 256.26    | Open   | N        |
| 8466                                                  | GFL ENVIRONMENTAL USA INC - TRASH  | 11/20/2023 | 12/10/2023 | 57.00     | 57.00     | Open   | N        |
| Total for vendor 00520 - GFL ENVIRONMENTAL USA, INC.: |                                    |            |            | 313.26    | 313.26    |        |          |
| 8475                                                  | K & J SEPTIC SERVICE               | 11/14/2023 | 12/15/2023 | 320.00    | 320.00    | Open   | N        |
| 8467                                                  | KSS ENTERPRISES                    | 11/13/2023 | 12/15/2023 | 216.89    | 216.89    | Open   | N        |
| 8470                                                  | LEIGH ANN SOCHA                    | 11/14/2023 | 12/15/2023 | 120.00    | 120.00    | Open   | N        |
| 8457                                                  | M&M PLUMBING                       | 11/27/2023 | 12/27/2023 | 540.00    | 540.00    | Open   | N        |
| 8495                                                  | M&M PLUMBING                       | 09/21/2023 | 12/31/2023 | 9,680.25  | 9,680.25  | Open   | N        |
| Total for vendor 00333 - M&M PLUMBING:                |                                    |            |            | 10,220.25 | 10,220.25 |        |          |
| 8484                                                  | MEAD & HUNT                        | 11/13/2023 | 12/15/2023 | 5,900.00  | 5,900.00  | Open   | N        |
| 8486                                                  | MESSA                              | 11/10/2023 | 12/01/2023 | 9,554.07  | 9,554.07  | Open   | N        |
| 8456                                                  | MILAN SUPPLY COMPANY               | 11/22/2023 | 12/31/2023 | 24.60     | 24.60     | Open   | N        |
| 8458                                                  | MILAN SUPPLY COMPANY               | 11/28/2023 | 12/23/2023 | 9.23      | 9.23      | Open   | N        |
| 8459                                                  | MILAN SUPPLY COMPANY               | 11/28/2023 | 12/31/2023 | (26.73)   | (26.73)   | Open   | N        |
| 8460                                                  | MILAN SUPPLY COMPANY               | 11/28/2023 | 12/31/2023 | 27.48     | 27.48     | Open   | N        |
| Total for vendor 00322 - MILAN SUPPLY COMPANY:        |                                    |            |            | 34.58     | 34.58     |        |          |
| 8487                                                  | MUNICIPAL EMP. RETIREMENT          | 11/30/2023 | 12/20/2023 | 11,491.97 | 11,491.97 | Open   | N        |
| 8488                                                  | MUNICIPAL EMP. RETIREMENT          | 11/28/2023 | 12/20/2023 | 5,350.70  | 5,350.70  | Open   | N        |
| Total for vendor 00339 - MUNICIPAL EMP. RETIREMENT:   |                                    |            |            | 16,842.67 | 16,842.67 |        |          |

| Inv Ref#                                             | Vendor                      | Inv Date   | Due Date   | Inv Amt   | Amt Due   | Status    | Jrnalized |
|------------------------------------------------------|-----------------------------|------------|------------|-----------|-----------|-----------|-----------|
| 8472                                                 | NORTH BY NATURE LANDSCAPES  | 11/12/2023 | 12/15/2023 | 755.00    | 755.00    | Open      | N         |
| 8492                                                 | NYE UNIFORM COMPANY         | 11/06/2023 | 12/06/2023 | 460.20    | 460.20    | Open      | N         |
| 8483                                                 | PATRICK MCGINNIS            | 11/10/2023 | 12/15/2023 | 1.00      | 1.00      | Open      | N         |
| 8478                                                 | PITNEY BOWES PURCHASE POWER | 11/08/2023 | 12/05/2023 | 1,041.87  | 1,041.87  | Open      | N         |
| 8476                                                 | PRESQUE ISLE ELEC. COOP.    | 11/14/2023 | 12/04/2023 | 12.00     | 12.00     | Open      | N         |
| 8477                                                 | PRESQUE ISLE ELEC. COOP.    | 11/14/2023 | 12/04/2023 | 50.10     | 50.10     | Open      | N         |
| Total for vendor 00389 - PRESQUE ISLE ELEC. COOP.:   |                             |            |            | 62.10     | 62.10     |           |           |
| 8474                                                 | STANDARD INSURANCE COMPANY  | 11/14/2023 | 12/01/2023 | 363.17    | 363.17    | Open      | N         |
| 8435                                                 | TRANSAMERICA LIFE           | 11/07/2023 | 12/01/2023 | 181.48    | 181.48    | Open      | N         |
| 8461                                                 | TRANSAMERICA LIFE           | 11/01/2023 | 12/04/2023 | 398.00    | 398.00    | Open      | N         |
| Total for vendor 00449 - TRANSAMERICA LIFE INS. CO.: |                             |            |            | 579.48    | 579.48    |           |           |
| 8480                                                 | VANS BUSINESS MACHINE       | 11/14/2023 | 12/14/2023 | 26.46     | 26.46     | Open      | N         |
| 8468                                                 | VC3 INC                     | 11/15/2023 | 11/30/2023 | 371.58    | 371.58    | Open      | N         |
| 8485                                                 | VC3 INC                     | 10/26/2023 | 11/10/2023 | 50.40     | 50.40     | Open      | N         |
| 8491                                                 | VC3 INC                     | 10/31/2023 | 12/15/2023 | 837.00    | 837.00    | Open      | N         |
| Total for vendor 00684 - VC3 INC:                    |                             |            |            | 1,258.98  | 1,258.98  |           |           |
| 8493                                                 | WEX BANK                    | 11/23/2023 | 12/15/2023 | 43.62     | 43.62     | Open      | N         |
| 8471                                                 | YOUR FLEETCARD PROGRAM      | 11/06/2023 | 11/21/2023 | 2,529.40  | 2,529.40  | Open      | N         |
| # of Invoices:                                       |                             | 49         | # Due:     | 49        | Totals:   | 61,662.56 | 61,662.56 |
| # of Credit Memos:                                   |                             | 1          | # Due:     | 1         | Totals:   | (26.73)   | (26.73)   |
| Net of Invoices and Credit Memos:                    |                             |            |            | 61,635.83 | 61,635.83 |           |           |

12/01/2023 12:27 PM

User: kdecke

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 12/06/2023 - 12/06/2023

UNJOURNALIZED

OPEN

Page: 3/3

| Inv Ref#                        | Vendor                             | Inv Date | Due Date | Inv Amt   | Amt Due   | Status | Jrnalized |
|---------------------------------|------------------------------------|----------|----------|-----------|-----------|--------|-----------|
| --- TOTALS BY FUND ---          |                                    |          |          |           |           |        |           |
|                                 | 101 - GENERAL FUND                 |          |          | 15,428.64 | 15,428.64 |        |           |
|                                 | 207 - POLICE FUND                  |          |          | 35,621.57 | 35,621.57 |        |           |
|                                 | 219 - STREET LIGHTING FUND         |          |          | 50.10     | 50.10     |        |           |
|                                 | 248 - DOWNTOWN DEVELOPMENT AUTHORI |          |          | 755.00    | 755.00    |        |           |
|                                 | 271 - LIBRARY FUND                 |          |          | 3,788.94  | 3,788.94  |        |           |
|                                 | 590 - SEWER FUND                   |          |          | 5,991.58  | 5,991.58  |        |           |
| --- TOTALS BY DEPT/ACTIVITY --- |                                    |          |          |           |           |        |           |
|                                 | 101 - TOWNSHIP BOARD               |          |          | 1,205.60  | 1,205.60  |        |           |
|                                 | 253 - TREASURER                    |          |          | 2,041.87  | 2,041.87  |        |           |
|                                 | 265 - BUILDING AND GROUNDS         |          |          | 3,788.95  | 3,788.95  |        |           |
|                                 | 266 - ATTORNEY COUSEL              |          |          | 1,231.57  | 1,231.57  |        |           |
|                                 | 301 - POLICE                       |          |          | 35,621.57 | 35,621.57 |        |           |
|                                 | 448 - STREET LIGHTING              |          |          | 50.10     | 50.10     |        |           |
|                                 | 528 - RUBBISH COLLECTION-DISPOSAL  |          |          | 138.00    | 138.00    |        |           |
|                                 | 536 - WATER AND SEWER SYSTEMS      |          |          | 5,991.58  | 5,991.58  |        |           |
|                                 | 567 - CEMETERY                     |          |          | 3,766.00  | 3,766.00  |        |           |
|                                 | 595 - AIRPORT                      |          |          | 47.96     | 47.96     |        |           |
|                                 | 728 -                              |          |          | 755.00    | 755.00    |        |           |
|                                 | 751 - PARKS AND RECREATION         |          |          | 3,208.69  | 3,208.69  |        |           |
|                                 | 790 - LIBRARY                      |          |          | 3,788.94  | 3,788.94  |        |           |

Check Register Report For Tuscarora Township  
For Check Dates 11/01/2023 to 11/30/2023

| Check Date | Bank  | Check Number | Name                             | Check Gross | Physical Check Amount | Direct Deposit | Status  |
|------------|-------|--------------|----------------------------------|-------------|-----------------------|----------------|---------|
| 11/30/2023 | POOL  | 34940        | MICHIGAN STATE DISBURSEMENT UNIT | 222.01      | 222.01                | 0.00           | Open    |
| 11/30/2023 | GNCHK | DD1491       | MYERSON, JANET C                 | 2,430.12    | 0.00                  | 2,020.97       | Cleared |
| 11/30/2023 | GNCHK | DD1492       | CHAMBERLAIN, WALTER C.           | 2,430.12    | 0.00                  | 2,143.13       | Cleared |
| 11/30/2023 | GNCHK | DD1493       | BLUMKE, BRANDON D.               | 2,673.72    | 0.00                  | 2,325.45       | Cleared |
| 11/30/2023 | GNCHK | DD1494       | DIEHL, CHRISTOPHER V             | 2,430.12    | 0.00                  | 1,934.55       | Cleared |
| 11/30/2023 | GNCHK | DD1495       | TEMPLE, JR, GORDON M.            | 3,207.12    | 0.00                  | 2,344.82       | Cleared |
| 11/30/2023 | GNCHK | DD1496       | ANDERSON, MICKELO M              | 2,430.12    | 0.00                  | 1,945.40       | Cleared |
| 11/30/2023 | GNCHK | DD1497       | LALONDE, STACY A                 | 2,430.12    | 0.00                  | 2,183.13       | Cleared |
| 11/30/2023 | GNCHK | DD1498       | JOHNSON, JEFFREY A.              | 2,430.12    | 0.00                  | 2,133.15       | Cleared |
| 11/30/2023 | POOL  | EFT533       | INTERNAL REVENUE SERVICE         | 4,268.61    | 4,268.61              | 0.00           | Open    |
| 11/30/2023 | POOL  | EFT534       | STATE OF MICHIGAN                | 505.65      | 505.65                | 0.00           | Open    |
| 11/22/2023 | POOL  | 34937        | MESSA                            | 2,388.58    | 2,388.58              | 0.00           | Open    |
| 11/22/2023 | POOL  | 34938        | MICHIGAN STATE DISBURSEMENT UNIT | 222.01      | 222.01                | 0.00           | Open    |
| 11/22/2023 | POOL  | 34939        | UMB BANK, F/B/O PLANMEMBER       | 540.00      | 540.00                | 0.00           | Open    |
| 11/22/2023 | GNCHK | DD1460       | KRAMER, ROBERT A                 | 939.69      | 0.00                  | 742.16         | Cleared |
| 11/22/2023 | GNCHK | DD1461       | DILLAHA, JANICE A                | 1,072.19    | 0.00                  | 897.15         | Cleared |
| 11/22/2023 | GNCHK | DD1462       | DRALLE - DECKER, KAREN M         | 913.50      | 0.00                  | 766.72         | Cleared |
| 11/22/2023 | GNCHK | DD1463       | PEARSON, KIMBERLY                | 163.08      | 0.00                  | 143.67         | Cleared |
| 11/22/2023 | GNCHK | DD1464       | VANCE, JANET M                   | 163.08      | 0.00                  | 143.68         | Cleared |
| 11/22/2023 | GNCHK | DD1465       | ODENWALD, RONALD                 | 192.31      | 0.00                  | 169.44         | Cleared |
| 11/22/2023 | GNCHK | DD1466       | REIDSMA, JAY D                   | 939.69      | 0.00                  | 827.87         | Cleared |
| 11/22/2023 | GNCHK | DD1467       | GREEN, CHRIS                     | 1,529.50    | 0.00                  | 1,236.33       | Cleared |
| 11/22/2023 | GNCHK | DD1468       | PASSINO, PENNY                   | 436.60      | 0.00                  | 384.64         | Cleared |
| 11/22/2023 | GNCHK | DD1469       | WIMER, CINDY J                   | 450.00      | 0.00                  | 396.45         | Cleared |
| 11/22/2023 | GNCHK | DD1470       | PARROTTINO, KRIS                 | 192.31      | 0.00                  | 169.44         | Cleared |
| 11/22/2023 | GNCHK | DD1471       | KEIPERT, R DOUGLAS               | 2,115.38    | 0.00                  | 1,682.19       | Cleared |
| 11/22/2023 | GNCHK | DD1472       | BROWN, BRIDGET                   | 847.50      | 0.00                  | 746.65         | Cleared |
| 11/22/2023 | GNCHK | DD1473       | MYERSON, JANET C                 | 2,390.40    | 0.00                  | 1,767.58       | Cleared |
| 11/22/2023 | GNCHK | DD1474       | CHAMBERLAIN, WALTER C.           | 2,390.40    | 0.00                  | 1,703.37       | Cleared |
| 11/22/2023 | GNCHK | DD1475       | BLUMKE, BRANDON D.               | 3,796.28    | 0.00                  | 2,597.80       | Cleared |



Check Register Report For Tuscarora Township  
For Check Dates 11/01/2023 to 11/30/2023

| Check Date | Bank  | Check Number | Name                                   | Check Gross | Physical Check Amount | Direct Deposit | Status  |
|------------|-------|--------------|----------------------------------------|-------------|-----------------------|----------------|---------|
| 11/22/2023 | GNCHK | DD1476       | DIEHL, CHRISTOPHER V                   | 2,364.40    | 0.00                  | 1,673.57       | Cleared |
| 11/22/2023 | GNCHK | DD1477       | TEMPLE, JR, GORDON M.                  | 3,054.40    | 0.00                  | 1,857.44       | Cleared |
| 11/22/2023 | GNCHK | DD1478       | BRACE, DAWSON                          | 1,080.00    | 0.00                  | 894.26         | Cleared |
| 11/22/2023 | GNCHK | DD1479       | ANDERSON, MICKELO M                    | 2,314.40    | 0.00                  | 1,809.64       | Cleared |
| 11/22/2023 | GNCHK | DD1480       | LALONDE, STACY A                       | 2,314.40    | 0.00                  | 1,924.90       | Cleared |
| 11/22/2023 | GNCHK | DD1481       | JOHNSON, JEFFREY A.                    | 2,314.40    | 0.00                  | 1,367.03       | Cleared |
| 11/22/2023 | GNCHK | DD1482       | SCHOFIELD, DOUGLAS D                   | 2,115.38    | 0.00                  | 1,446.68       | Cleared |
| 11/22/2023 | GNCHK | DD1483       | RADLE JR, THOMAS J.                    | 1,538.46    | 0.00                  | 1,309.19       | Cleared |
| 11/22/2023 | POOL  | DD1484       | MILLER, HELEN J                        | 90.10       | 0.00                  | 73.21          | Cleared |
| 11/22/2023 | POOL  | DD1485       | RUTKOWSKI, KELSEY J                    | 1,653.85    | 0.00                  | 1,330.95       | Cleared |
| 11/22/2023 | POOL  | DD1486       | LINTZ, SANDRA L                        | 1,027.65    | 0.00                  | 814.18         | Cleared |
| 11/22/2023 | POOL  | DD1487       | ERDMANN, LORETTA                       | 727.20      | 0.00                  | 586.09         | Cleared |
| 11/22/2023 | POOL  | DD1488       | MARTENES, VIRGINIA                     | 336.00      | 0.00                  | 296.02         | Cleared |
| 11/22/2023 | POOL  | DD1489       | BUTLER, ISABELLE                       | 288.00      | 0.00                  | 253.72         | Cleared |
| 11/22/2023 | POOL  | DD1490       | STRADLING, ANTIONETTE                  | 462.00      | 0.00                  | 407.02         | Cleared |
| 11/22/2023 | POOL  | EFT529       | INTERNAL REVENUE SERVICE               | 8,800.33    | 8,800.33              | 0.00           | Open    |
| 11/22/2023 | POOL  | EFT530       | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 253.85      | 253.85                | 0.00           | Open    |
| 11/22/2023 | POOL  | EFT531       | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 180.00      | 180.00                | 0.00           | Open    |
| 11/22/2023 | POOL  | EFT532       | STATE OF MICHIGAN                      | 1,574.13    | 1,574.13              | 0.00           | Open    |
| 11/09/2023 | POOL  | 34915        | MICHIGAN STATE DISBURSEMENT UNIT       | 222.01      | 222.01                | 0.00           | Open    |
| 11/09/2023 | POOL  | 34916        | UMB BANK, F/B/O PLANMEMBER             | 540.00      | 540.00                | 0.00           | Open    |
| 11/09/2023 | POOL  | 34917        | FRATERNAL ORDER OF POLICE              | 280.00      | 280.00                | 0.00           | Open    |
| 11/09/2023 | POOL  | DD1430       | RUTKOWSKI, KELSEY J                    | 1,653.85    | 0.00                  | 1,330.96       | Cleared |
| 11/09/2023 | POOL  | DD1431       | LINTZ, SANDRA L                        | 1,044.65    | 0.00                  | 829.16         | Cleared |
| 11/09/2023 | POOL  | DD1432       | ERDMANN, LORETTA                       | 727.20      | 0.00                  | 586.09         | Cleared |
| 11/09/2023 | POOL  | DD1433       | MARTENES, VIRGINIA                     | 361.80      | 0.00                  | 318.75         | Cleared |
| 11/09/2023 | POOL  | DD1434       | BUTLER, ISABELLE                       | 216.00      | 0.00                  | 190.30         | Cleared |
| 11/09/2023 | POOL  | DD1435       | STRADLING, ANTIONETTE                  | 448.00      | 0.00                  | 394.68         | Cleared |
| 11/09/2023 | GNCHK | DD1436       | KRAMER, ROBERT A                       | 939.69      | 0.00                  | 742.16         | Cleared |
| 11/09/2023 | GNCHK | DD1437       | DILLAHA, JANICE A                      | 1,072.19    | 0.00                  | 897.14         | Cleared |

Check Register Report For Tuscarora Township  
For Check Dates 11/01/2023 to 11/30/2023

| Check Date             | Bank  | Check Number | Name                                   | Check Gross | Physical Check Amount | Direct Deposit | Status  |
|------------------------|-------|--------------|----------------------------------------|-------------|-----------------------|----------------|---------|
| 11/09/2023             | GNCHK | DD1438       | DRALE - DECKER, KAREN M                | 967.50      | 0.00                  | 808.65         | Cleared |
| 11/09/2023             | GNCHK | DD1439       | PEARSON, KIMBERLY                      | 163.08      | 0.00                  | 143.68         | Cleared |
| 11/09/2023             | GNCHK | DD1440       | VANCE, JANET M                         | 163.08      | 0.00                  | 143.67         | Cleared |
| 11/09/2023             | GNCHK | DD1441       | ODENWALD, RONALD                       | 192.31      | 0.00                  | 169.43         | Cleared |
| 11/09/2023             | GNCHK | DD1442       | REIDSMA, JAY D                         | 939.69      | 0.00                  | 827.86         | Cleared |
| 11/09/2023             | GNCHK | DD1443       | GREEN, CHRIS                           | 1,805.50    | 0.00                  | 1,446.37       | Cleared |
| 11/09/2023             | GNCHK | DD1444       | PASSINO, PENNY                         | 240.00      | 0.00                  | 211.44         | Cleared |
| 11/09/2023             | GNCHK | DD1445       | WIMER, CINDY J                         | 835.00      | 0.00                  | 709.05         | Cleared |
| 11/09/2023             | GNCHK | DD1446       | PARROTTINO, KRIS                       | 192.31      | 0.00                  | 169.43         | Cleared |
| 11/09/2023             | GNCHK | DD1447       | KEIPERT, R DOUGLAS                     | 2,115.38    | 0.00                  | 1,682.20       | Cleared |
| 11/09/2023             | GNCHK | DD1448       | MYERSON, JANET C                       | 2,394.40    | 0.00                  | 1,730.63       | Cleared |
| 11/09/2023             | GNCHK | DD1449       | CHAMBERLAIN, WALTER C.                 | 2,373.40    | 0.00                  | 1,650.42       | Cleared |
| 11/09/2023             | GNCHK | DD1450       | BLUMKE, BRANDON D.                     | 2,671.15    | 0.00                  | 1,814.09       | Cleared |
| 11/09/2023             | GNCHK | DD1451       | DIEHL, CHRISTOPHER V                   | 2,388.40    | 0.00                  | 1,651.84       | Cleared |
| 11/09/2023             | GNCHK | DD1452       | TEMPLE, JR, GORDON M.                  | 3,054.40    | 0.00                  | 1,857.45       | Cleared |
| 11/09/2023             | GNCHK | DD1453       | BRACE, DAWSON                          | 1,080.00    | 0.00                  | 894.26         | Cleared |
| 11/09/2023             | GNCHK | DD1454       | ANDERSON, MICKEL M                     | 3,616.25    | 0.00                  | 2,897.83       | Cleared |
| 11/09/2023             | GNCHK | DD1455       | LALONDE, STACY A                       | 2,314.40    | 0.00                  | 1,884.88       | Cleared |
| 11/09/2023             | GNCHK | DD1456       | JOHNSON, JEFFREY A.                    | 2,401.19    | 0.00                  | 1,393.08       | Cleared |
| 11/09/2023             | GNCHK | DD1457       | SCHOFIELD, DOUGLAS D                   | 2,115.38    | 0.00                  | 1,446.68       | Cleared |
| 11/09/2023             | GNCHK | DD1458       | RADLE JR, THOMAS J.                    | 1,538.46    | 0.00                  | 1,309.18       | Cleared |
| 11/09/2023             | POOL  | DD1459       | MYERSON, JANET C                       | 1,793.66    | 0.00                  | 1,441.77       | Cleared |
| 11/09/2023             | POOL  | EFT523       | INTERNAL REVENUE SERVICE               | 8,609.96    | 8,609.96              | 0.00           | Open    |
| 11/09/2023             | POOL  | EFT524       | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 253.85      | 253.85                | 0.00           | Open    |
| 11/09/2023             | POOL  | EFT525       | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 180.00      | 180.00                | 0.00           | Open    |
| 11/09/2023             | POOL  | EFT526       | STATE OF MICHIGAN                      | 1,569.96    | 1,569.96              | 0.00           | Open    |
| 11/09/2023             | POOL  | EFT527       | INTERNAL REVENUE SERVICE               | 417.29      | 417.29                | 0.00           | Open    |
| 11/09/2023             | POOL  | EFT528       | STATE OF MICHIGAN                      | 71.82       | 71.82                 | 0.00           | Open    |
| Totals:                |       |              | Number of Checks: 088                  | 133,592.49  | 31,100.06             | 79,022.77      |         |
| Total Physical Checks: |       |              | 7                                      |             |                       |                |         |

| Check Date         | Bank | Check Number | Name | Check<br>Gross | Physical<br>Check Amount | Direct<br>Deposit | Status |
|--------------------|------|--------------|------|----------------|--------------------------|-------------------|--------|
| Total Check Stubs: |      |              | 81   |                |                          |                   |        |

## **Treasurer Report**

11/29/2023 03:06 PM  
User: CHRIS  
DB: Tuscarora

CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 11/01/2023 TO 11/30/2023

Page: 1/2

| Bank Code |                                          | Beginning<br>Balance<br>11/01/2023 | Total<br>Debits | Total<br>Credits | Ending<br>Balance<br>11/30/2023 |
|-----------|------------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| Fund      | Description                              |                                    |                 |                  |                                 |
| DDASV DDA | IMMA                                     |                                    |                 |                  |                                 |
| 248       | DOWNTOWN DEVELOPMENT AUTHORITY           | 528.72                             | 0.00            | 0.00             | 528.72                          |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | DDA IMMA                                 | 528.72                             | 0.00            | 0.00             | 528.72                          |
| DDARD DDA | USDA RD BOND                             |                                    |                 |                  |                                 |
| 248       | DOWNTOWN DEVELOPMENT AUTHORITY           | 19,800.00                          | 0.00            | 0.00             | 19,800.00                       |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | DDA USDA RD BOND                         | 19,800.00                          | 0.00            | 0.00             | 19,800.00                       |
| POOL      | GENERAL - ALL                            |                                    |                 |                  |                                 |
| 101       | GENERAL FUND                             | 696,556.79                         | 30,892.22       | 58,835.84        | 668,613.17                      |
| 206       | FIRE FUND                                | 3,874.01                           | 0.00            | 0.00             | 3,874.01                        |
| 207       | POLICE FUND                              | 575,106.90                         | 29,143.03       | 31,386.34        | 572,863.59                      |
| 219       | STREET LIGHTING FUND                     | 4,069.48                           | 0.00            | 2,435.68         | 1,633.80                        |
| 248       | DOWNTOWN DEVELOPMENT AUTHORITY           | 145,942.07                         | 2,656.00        | 0.00             | 148,598.07                      |
| 271       | LIBRARY FUND                             | 210,088.83                         | 4,405.96        | 16,358.32        | 198,136.47                      |
| 282       | ARPA FUND                                | 41,146.52                          | 0.00            | 2,137.92         | 39,008.60                       |
| 502       | BOAT LAUNCH                              | 122,098.69                         | 170.00          | 35.30            | 122,233.39                      |
| 590       | SEWER FUND                               | (13,817.93)                        | 3,841.80        | 34,761.69        | (44,737.82)                     |
| 704       | IMPREST PAYROLL FUND                     | (37,140.19)                        | 2,805.57        | 31,100.06        | (65,434.68)                     |
| 860       | SPECIAL ASSESSMENT                       | (3,047.14)                         | 0.00            | 0.00             | (3,047.14)                      |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | GENERAL - ALL                            | 1,744,878.03                       | 73,914.58       | 177,051.15       | 1,641,741.46                    |
| GNCHK     | GENERAL, PAYROLL, LIBRARY & DDA CHECKING |                                    |                 |                  |                                 |
| 101       | GENERAL FUND                             | (27,767.54)                        | 0.00            | 28,934.29        | (56,701.83)                     |
| 207       | POLICE FUND                              | (22,375.67)                        | 0.00            | 69,530.07        | (91,905.74)                     |
| 271       | LIBRARY FUND                             | (4,974.34)                         | 0.00            | 0.00             | (4,974.34)                      |
| 704       | IMPREST PAYROLL FUND                     | 12,363.42                          | 28,294.49       | 0.00             | 40,657.91                       |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | GENERAL, PAYROLL, LIBRARY & DDA CHECKING | (42,754.13)                        | 28,294.49       | 98,464.36        | (112,924.00)                    |
| LIBSP     | LIBRARY SPECIAL                          |                                    |                 |                  |                                 |
| 271       | LIBRARY FUND                             | 25,737.88                          | 0.00            | 0.00             | 25,737.88                       |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | LIBRARY SPECIAL                          | 25,737.88                          | 0.00            | 0.00             | 25,737.88                       |
| ADDRE     | SEWER ADD REU                            |                                    |                 |                  |                                 |
| 590       | SEWER FUND                               | 268,581.08                         | 0.00            | 0.00             | 268,581.08                      |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | SEWER ADD REU                            | 268,581.08                         | 0.00            | 0.00             | 268,581.08                      |
| RRI       | SEWER RRI                                |                                    |                 |                  |                                 |
| 590       | SEWER FUND                               | 85,819.76                          | 0.00            | 0.00             | 85,819.76                       |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |
|           | SEWER RRI                                | 85,819.76                          | 0.00            | 0.00             | 85,819.76                       |
| SEWER     | SEWER SPEC ASSESSMENT                    |                                    |                 |                  |                                 |
| 590       | SEWER FUND                               | 267,775.43                         | 0.00            | 0.00             | 267,775.43                      |
|           |                                          | <hr/>                              | <hr/>           | <hr/>            | <hr/>                           |

11/29/2023 03:06 PM  
User: CHRIS  
DB: Tuscarora

CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 11/01/2023 TO 11/30/2023

Page: 2/2

| Bank Code |                             | Beginning<br>Balance | Total      | Total      | Ending                |
|-----------|-----------------------------|----------------------|------------|------------|-----------------------|
| Fund      | Description                 | 11/01/2023           | Debits     | Credits    | Balance<br>11/30/2023 |
|           | SEWER SPEC ASSESSMENT       | 267,775.43           | 0.00       | 0.00       | 267,775.43            |
| SPAS      | SPECIAL ASSESSMENTS         |                      |            |            |                       |
| 860       | SPECIAL ASSESSMENT          | 235,902.91           | 0.00       | 0.00       | 235,902.91            |
|           | SPECIAL ASSESSMENTS         | 235,902.91           | 0.00       | 0.00       | 235,902.91            |
| TXCHK     | TAX CHECKING                |                      |            |            |                       |
| 703       | CURRENT TAX COLLECTION FUND | 60,250.50            | 9,250.83   | 42,516.68  | 26,984.65             |
|           | TAX CHECKING                | 60,250.50            | 9,250.83   | 42,516.68  | 26,984.65             |
|           | TOTAL - ALL FUNDS           | 2,666,520.18         | 111,459.90 | 318,032.19 | 2,459,947.89          |

# **Meeting Minutes**

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**NOVEMBER 7, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 1: CALL TO ORDER**

The meeting was called to order with the pledge of allegiance by Supervisor Kramer at 7:00 pm.

**ITEM 2:** The supervisor led the board and public in reciting the Pledge of Allegiance.

**ITEM 3: ROLL CALL**

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha, Trustee Pearson

Staff Present: Ron Odenwald, Penny Passino

All present. Quorum present – yes

**ITEM 4: BOARD MEMBER CONFLICT OF INTEREST STATEMENT**

No conflict of interest offered.

**ITEM 5: APPROVAL OF MEETING AGENDA**

**MOTION:** Approve the Meeting Agenda with removal of Item 9d (Kolb Resolution)

Moved by Vance, seconded by Pearson.

MOTION CARRIED by unanimous vote.

**ITEM 6: PUBLIC COMMENT ON AGENDA ITEMS**

The floor was open for public comment at 7:04 pm. Closed at 7:10 pm.

J. McGinnis Concern over Correspondence Items within Agenda

D. Webb Township Cash Flow and Revenue items

**ITEM 7: APPROVAL OF CONSENT AGENDA**

Consent agenda items include – Bills Report, Treasurer Report, Minutes, Correspondence, Reports by: Library, Police, DDA, Parks, Sewers, Airport, Assessor, Economic Development and FOIA.

Board member request by Dillaha & Kramer to move the following reports to main agenda: Machowicz Bill (9e) and Treasurer Report (9f).

**MOTION:** Move to approve consent agenda items less items 9e (Machowicz Bill) and 9f (Treasurer Report).

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 8: OLD BUSINESS**

**ITEM 8a: HANGAR LEASE**

**MOTION:** Move to changing J. Leppien's Airport Lease paragraphs (9 & 33) to agree with all other leases.

Moved by Kramer, seconded by Vance.



**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**NOVEMBER 7, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

MOTION CARRIED by unanimous roll call vote.

**MOTION:** Move to increase J. Leppien's Airport Lease term from 10 yr to 25 yr to agree with all other leases.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous roll call vote.

**MOTION:** Move to amend J. Leppien's Airport Lease annual payment date from January 1<sup>st</sup> to March 1<sup>st</sup> beginning in 2024.

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous roll call vote.

Discussion: J. Leppien was present to make the request for Lease changes as documented above. Clerk Reidsma made a point to acknowledge J. Leppien for his financial support to the Airport by donating the **use of Equipment** valued at over \$50000.00 at no cost to the Airport or Township. Mr. Leppien now has a long-term lease (25 years), a lease with wording identical to other Airport leases, and has accepted a Lease payment that is tied to the U-CPI (urban cost of living) at a previous Board Meeting.

**ITEM 8b: IT CONTRACT**

**MOTION:** Move to engage Anavon with an IT contract to replace VC3.

Moved by Dillaha, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Move to assign migration responsibilities to Deputy Supervisor Odenwald.

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: VC3 performance as our current IT service has been unacceptably slow and complicated. They have been losing customers as a result and their costs continue to rise with published data. Affinity (IT Ninjas) does not offer the function and features required and costs are based upon hourly rates. Anavon is the best value at \$381/mo for the Township only with an upfront migration fixed cost of \$1861 for unlimited transactions & assistance. Migration would take 1-3 months. Anavon services have capability to handle the Police Departments unique requirements. A Server upgrade can be postponed for several years with internal modifications for speed and memory.

**ITEM 8c: COMMUNITY TRASH DAY**

**MOTION:** Move to approve PAC for our Community Trash Day Service provider on August 24, 2024.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**NOVEMBER 7, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

Discussion: The Board considered multiple dates and an option of one or two Trash days. A Spring April date was considered to be too early and a date beyond Labor Day was too late. Vendor preference favored PAC over GFL and Little Traverse.

**ITEM 8d: BLIGHT ELIMINATION GRANT BILLS**

**MOTION:** Move to approve the Frontenac Blite Elimination (Capital Improvement Plan) payment from the General Fund for \$18,100 (two invoices: \$16k and \$2.1k).

Moved by Vance, seconded by Pearson.

MOTION CARRIED by unanimous voice vote.

Discussion: The general fund will be reimbursed for the entire \$18,100 by the State Bank Land Authority Grant. Work has been completed on removing the Blite Trailers on Frontenac with great satisfaction by the nearby residents (unsafe and unhealthy). Frank Foster performed the work at cost. Discussion on other potential blite items adjacent to this property, but can't be addressed as Blite, at this point in time, based upon zoning allowances.

**ITEM 9: NEW BUSINESS:**

**ITEM 9a: NORTH STAR GARDENS PRESENTATION**

**MOTION:** Move to request a joint DDA Board & Township Board of Trustees special meeting on November 20<sup>th</sup> at 6-7:00pm to develop a joint resolution.

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous vote.

Discussion: Jeff Jakeway proposed a property development between the Sturgeon River and North Star Garden Center on Straits Hwy. It would consist of 12 upscale cabins, retail, and food service establishments that could cost between \$3.5-\$6.0 million. Therefore, Jeff is looking for the Township / DDA to approve a property tax cost abatement (which means current property tax will be paid for a period of 10 years, then property taxes would be adjusted to the new Market value in the 11<sup>th</sup> year and beyond) in order to justify a \$1 million plus Grant and share some risk. This means taxes would grow from \$8500/yr to potentially \$56000 per year. MEDC is looking for this local support to enable Jeff to receive the Grant and other financing.

**ITEM 9b: SEWER OPERATION CONTRACT**

**MOTION:** Move to place Sewer Contract out for Bid and to approve Supervisor Kramer to negotiate a month to month rate increase to \$6500.00 for a 60-day period to enable the Bid process time table.

Moved by Dillaha, seconded by Reidsma.

MOTION CARRIED by unanimous voice vote.

Discussion: Mead and Hunt, current vendor, has been doing an excellent job with no performance issues. Our Purchasing Policy requires (3) bids based upon the total costs. Negotiating a temporary increase enables the time for this process to occur.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**NOVEMBER 7, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 9c: NABANOIS PETITIONS**

**MOTION:** Move to authorize a check request to send the Road Commission \$2200.00 now (2% of cost estimate) and to authorize a check request to send to Steve Mann (Bond Council) for \$3500.00 to actualize an SAD (Payable in February).

Moved by Kramer, seconded by Vance.

MOTION CARRIED by Roll Call vote 5-0.

Discussion: Providing payment of \$2200.00 allows the Road Commission the commit \$25000 to this project in spring / summer of 2024. Initial estimates for Paving Nabanois from Old Onaway Rd up to the Boat Launch entrance was \$55000. This project was promised to the Neighborhood by past Boards and never delivered.

**ITEM 9d: KOLB RESOLUTION**

**Information:** Item was postponed at the request of the family so that they could be present.

**ITEM 9e: Airport CIP Bill**

**MOTION:** Move to authorize the use of General Funds to pay a check request for Mark Machowicz (reimbursement) for CIP costs (\$363.33) required for Airport materials associated with the CIP Run-way Sealing and Painting project.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by Roll Call vote 5-0.

**ITEM 9f: TREASURER REPORT**

MOTION: Move to accept the Treasurer's report.

Moved by Kramer, seconded by Vance.

MOTION CARRIED by voice vote 5-0.

Discussion: Treasurer admitted that she is behind schedule to complete all the bank reconciliation reports. Why? Sickness and an abundance of reports that were not completed prior to the transition. She committed to complete them as soon as possible (preferably before Tax billing).

**ITEM 10: PUBLIC COMMENT (up to 3 minutes)**

Public comment began at 9:24 pm. Comments end 9:36 pm.

J. McGinnis – Kiosk resolution update

D. Webb – Parks Capital Improvement Expenditures

P. McGinnis – Court Case

C. Doty – Work to clean-up QVF

G. Temple – Shop with the Cop program for kids at Christmas

**ITEM 11: BOARD COMMENTS**

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**NOVEMBER 7, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

Four board members commented.

**ITEM 12: MOTION TO ADJOURN**

Meeting adjourned at 9:47 pm.

Respectfully submitted by Jay Reidsma, Tuscarora Township Clerk

**TUSCARORA TOWNSHIP BOARD**  
**November 20, 2023 Time: 6:00 pm**  
**3546 S. Straits Hwy. Indian River, MI 49749**  
**SPECIAL MEETING MINUTES -- Workshop**

**AGENDA:**

1. Call to order
2. Roll Call
3. North Star Project
4. Tax Increment Financing Report
5. Public Comments (3 minutes)
6. Board Comments
7. Adjournment

**MINUTES:**

**Item 1. Call to order:** Clerk Reidsma called the meeting to order at 6:04 pm

**Item 2. Roll Call:** Clerk Reidsma, Treasurer Dillaha, and Trustee Vance  
Members Absent: Supervisor Kramer, Trustee Pearson Quorum – Yes  
Staff Present – Dep Supervisor Odenwald, Administrative Asst Chris Green

Clerk Reidsma entertained a motion to have an alternate board member chair the meeting.

**Motion:** Move to have Janet Vance chair the meeting.

Moved by Dillaha, seconded by Reidsma. Motion passed 3-0 voice vote.

**Item 3. North Star Project**

**Information:** Questions asked and answered regarding North Star Gardens, INC. request of Tuscarora Township, to create a Commercial Rehabilitation District for its property located at 4152 Old Trail Lane, Indian River, MI 49749, in order to request a 10-year Property Tax Abatement (per PA 210 of 2005). The abatement would be necessary to demonstrate Tuscarora Township's support for North Star's goal to obtain a MEDC \$1.5M grant and to make the Project financials work.

- Discussion began with Lindsey Clark – MEDC representative, specializing in incentives and tools.
- State agency has limited funds, \$20m, so essential that communities demonstrate financial support with such tools as Façade grants, Tax abatements, water / sewer tax abatements.
- No set amounts, but 10% of total cost to be used as a guideline for monetary support to achieve priority over other communities (given assumed total cost of \$5.7M and abated taxes estimated at \$400,000.00 would result in a 7-8%).
- A Pro-forma workbook is being developed to address cost, development financing, and financial gap for success.
- Previous investments, like Pedestrian bridge, not sufficient to address future projects.

- NLEA to provide assistance on coaching for paperwork – manpower to address the voluminous paperwork workload was side stepped (when questioned).
- Tax abatement doesn't need to be fully approved prior to pitch with MEDC.
- Net Present Value and Internal Rate of Return should be evaluated for Township investment.
- No clear direction on using existing DDA district boundaries or if new boundaries needed to be addressed and if so, where.
- Tom Johnson spoke for Jeff Jakeway, who couldn't be present due to a family emergency.
- Jeff working with Assessor, Doug Kiepert, to determine a more precise level of future taxes.
- Project cost totals \$5.7M with \$4.8 M in construction costs (\$1.5M via MEDC grant, \$3.3M via bank loan, and \$1M in equity). Projection for 21 new jobs (people new to area or workers job shopping?). Assumption that current property taxes (\$8548 summer/winter taxes) will continue for 10 years and the future taxes of \$55k/year (estimate) in year eleven equates to est \$400,000 in abated taxes (or 7-8% of total costs).
- Plan to begin 7/8/24 and finish in 18 months on 1/8/2026.
- Financials available soon once Mortgage terms and interest decisions are made and cash flows based upon future assessed taxable value can be estimated. Clarity on exact millages that can / would be abated on property taxes must be clearly stated.
- No decisions entertained at these specific meeting.

#### **Item 4. Tax Increment Financing Report**

**Information:** Questions asked and answered regarding the need to have reports completed on-time this fiscal year (2022/23) given that the past two years were submitted late (6-18 months late), and therefore prompted the Michigan Department of Treasury to state that "Failure to comply can result in the loss of some or all TIF revenue". If this were to happen, the DDA loans (\$1.35 M) would default to the Township for payment without any additional revenue.

#### **Item 5. Public Comments** (opened: 7:07 closed: 7:14)

B. Henderson – North Star project zoning

D. Friedrichsen – Read Bob Murdock letter

D. Webb – Sewer abatements, sewer capacity, & other investments

#### **Item 6. Board Comments:**

Two members made comments.

#### **Item 7. Meeting adjourned:** 7:17 pm.

Respectfully submitted,

Jay Reidsma, Township Clerk

**DDA**

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting Minutes: November 20, 2023

**Roll Call: 7:17 pm**

- Present: D. Friedrichsen; D. Nivelt; S. Fisher; K. Olsen; D. Bodnar; T. Goral.
- Absent: R. Kramer; M. Whitener; L. Pollard

**Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by D. Nivelt; seconded by T. Goral to approve the current agenda with change of next meeting date and adding L. Pollard to Call to Order. All in favor.
- Motion was made to approve the October meeting minutes with correction of spelling of S. Fisher name by T. Goral; seconded by D. Nivelt. All in favor.

**Financials for October 2023:**

- Financial Report:
  - 1) Balance in Account \$166,270 which includes \$19,800 in Bond Reserves.
  - 2) S. Fisher noted the Streetscape loan has a remaining balance of \$310,000 which must be used by August 2024 per K. Sebright.
  - 3) Invoice for \$755 for Design Work on the landscaping for the Sturgeon. Paid in full. Motion to pay the invoice and approve the Financial Report was made by D. Nivelt; seconded by D. Friedrichsen. All in favor.

**New Business:**

- Presentation was given by Lindsey Clark, MEDC as to economic development programs available to communities.
- Project adjacent to Northstar by J. Jakeway – deferred to Special Township Board Meeting 11-20-23. Motion was made by D. Friedrichsen; seconded by T. Goral to recommend this project for a tax abatement if it is determined by the Township Board that it meets policy and criteria for such. Yay votes included D. Nivelt; D. Bodnar; T. Goral; K. Olsen; D. Friedrichsen. Nay vote by S. Fisher.
- Report by D. Friedrichsen of communication with A. Gentry, Alpena DDA who had just had a successful DDA boundary expansion.
- DDA Input into Township Master Plan. J. Vance (Township Board member) indicated that the County is moving slower than expected on putting the plan together so time is available. At the DDA meeting in January, a discussion of project planning will take place.



**Old Business:**

- Fish Sculpture: The Women's Club placed lights and garland on the sculpture. Motion was made by S. Fisher; seconded by D. Friedrichsen to accept responsibility for electrical costs at the sculpture. All in favor. Motion was made by D. Nivelt; seconded by T. Goral to reevaluate the risk liability of potential injury of climbing on the structure after the completion of the landscaping of area. The landscaping plan took into consideration a natural barrier of accessing the fish.
- Streetscape Project: D. Nivelt continues to work with property owners, Consumers and Charter. Five properties have not submitted electrical bids. D. Nivelt will contact those property owners with deadline of loan. T. Goral presented sidewalk maintenance information including potential costs of cleaning, product and application. He agreed to spearhead the maintenance project in the spring.
- Music Series: M. Ridley has agreed to organize this event for the DDA next year.

**Public Comment:****DDA Board Comment:**

D. Friedrichsen brought to the attention of the Board that she will be in violation of the DDA By-laws which allow for absenteeism at three consecutive meetings. She will be absent December thru March. Motion was made by T. Goral; seconded by D. Nivelt to allow the absence. All in favor.

Motion to adjourn at 8:50p by D. Nivelt; seconded by K. Olsen. All in favor.

Next Meeting will be held on December 18, 2023 7p at the Township Hall.

## **FOIA**

2 requests fulfilled

**Police**



**REPORT TITLE:** Tuscarora Township Police Department Activities

**SUMMARY:**

Dawson Brace is continuing his training at the Kirtland Regional Police Academy and is set to graduate on December 8, 2023.

Officers completed Active Shooter 1 and Active Shooter 2 trainings through Police One Academy.

Our department is continuing to investigate break-ins that occurred on August 19<sup>th</sup> and 20<sup>th</sup> at (30 separate businesses.

Officers are participating in the "No Shave Fundraiser" \$280.00 was raised and will be donated to Hospice of Northern Michigan.

Our department hosted a Rapid Response and Reunification training at the Inland Lakes Elementary School on October 6<sup>th</sup>, 2023. Over (20) Officers from several area departments participated in the training.

Pat and Jane McGinnis donated a FIFISH V6 underwater drone and accessories to the Police Department.

**FINANCIAL IMPACT:** None

**PREPARED BY:** Chief Gordon Temple

**DEPT/BOARD/COMMISSION:** Tuscarora Township Police Department



**REPORT TITLE:** Tuscarora Township Police Department Monthly Statistics

**SUMMARY:** Tuscarora Township Police Department  
October 2023

**Description:**

|                                       |    |
|---------------------------------------|----|
| Sexual Contact Forcible               | 1  |
| Non Aggravated Assault                | 1  |
| Burglary – Entry w/o Force            | 1  |
| Larceny - Other                       | 1  |
| Damage to Property                    | 1  |
| Obstructing Police                    | 2  |
| Obstructing Justice                   | 1  |
| Operating While Intoxicated           | 4  |
| Misdemeanor Traffic Violations        | 1  |
| Trespass – Other                      | 1  |
| Delinquent Minors                     | 15 |
| Traffic Accidents                     | 15 |
| Non-Traffic Accidents                 | 6  |
| Civil Traffic Violation               | 6  |
| Parking Violations                    | 4  |
| False Alarm Activation                | 4  |
| Liquor Inspections                    | 16 |
| Civil Matter Dispute / Family Trouble | 13 |
| Suspicious Situations                 | 18 |
| Lost and Found Property               | 5  |
| Natural Death                         | 2  |
| Assist Other Agency                   | 9  |
| Assist Ambulance                      | 8  |
| Assist Fire                           | 2  |
| Assist Citizen                        | 11 |
| Motorist Assist                       | 11 |
| Gun Registrations                     | 12 |
| Lockouts                              | 9  |
| Welfare Checks                        | 9  |
| Special Detail                        | 4  |
| Noise Violation                       | 1  |
| Fingerprint                           | 1  |

**Total: 195**

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**Arrests**

|                     |                 |
|---------------------|-----------------|
| Bench               | 1               |
| Misdemeanor         | 7               |
| Traffic Arrest      | 2               |
| Felony Arrest       | 9               |
| <b>Hours Worked</b> | <b>1,491.75</b> |
| <b>Miles Driven</b> | <b>6,075</b>    |

**Traffic Enforcement**

|                     |     |
|---------------------|-----|
| Verbal Warnings     | 128 |
| Citations           | 17  |
| Ordinance Citations | 0   |



**Tuscarora Township Police Department  
September 2023**

**Description:**

|                                       |    |
|---------------------------------------|----|
| Sexual Penetration                    | 1  |
| Non Aggravated Assault                | 2  |
| Larceny - Other                       | 2  |
| Obstructing Police                    | 1  |
| Operating While Intoxicated           | 2  |
| Misdemeanor Traffic Violations        | 8  |
| Delinquent Minors                     | 16 |
| Traffic Accidents                     | 14 |
| Non-Traffic Accidents                 | 5  |
| Civil Traffic Violation               | 8  |
| Parking Violations                    | 1  |
| False Alarm Activation                | 5  |
| Liquor Inspections                    | 17 |
| Civil Matter Dispute / Family Trouble | 15 |
| Suspicious Situations                 | 22 |
| Lost and Found Property               | 3  |
| Assist Other Agency                   | 20 |
| Assist Ambulance                      | 8  |
| Assist Citizen                        | 15 |
| Motorist Assist                       | 7  |
| Gun Registrations                     | 4  |
| Lockouts                              | 8  |
| Welfare Checks                        | 5  |
| Blight                                | 1  |
| Special Detail                        | 3  |

**Total: 193**

**Arrests**

|                |   |
|----------------|---|
| Bench          | 2 |
| Misdemeanor    | 4 |
| Traffic Arrest | 9 |
| Felony Arrest  | 1 |

**Traffic Enforcement**

|                     |     |
|---------------------|-----|
| Verbal Warnings     | 179 |
| Citations           | 15  |
| Ordinance Citations | 1   |

**Hours Worked 1,484**  
**Miles Driven 3,856**



**FINANCIAL IMPACT: None**

**PREPARED BY: Chief Gordon Temple**

**DEPT/BOARD/COMMISSION: Tuscarora Township Police Department**



## **Old Business**

## **New Business**

**A RESOLUTION TO HONOR THE PUBLIC SERVICE OF RICHARD J. KOLB**

Township of Tuscarora  
County of Cheboygan, State of Michigan

Minutes of a meeting of the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, held in the Township on November 7, 2023, at 7:00 p.m.

PRESENT: Members: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**Resolution**

**Whereas,** Richard J. Kolb was born March 19th, 1935, in Wyandotte Michigan and passed away at the age of 88 on October 13, 2023.

**Whereas,** the Board of Trustees acknowledges Richard J. Kolb's twenty nine years of faithful service on the Tuscarora Township Fire Department as well as his service as a member of the Tuscarora Township Parks Commission.

**Whereas,** Richard J. Kold remained active in philanthropic causes within the community, including The 100 Club, Cross in the Woods Church, Knights of Columbus and Kiwanis Club.

**Whereas,** Richard J. Kolb was especially fond of children in the area, anonymously donating funds to be used for the benefit of children.

**Therefore, be it resolved,** the Tuscarora Township Board of Trustees, wishes to acknowledge, honor and thank RICHARD J. KOLB for his dedication to the Tuscarora Township Community.

His memory shall not be forgotten.

AYES:        Members: \_\_\_\_\_

NAYS:        Members: \_\_\_\_\_

RESOLUTION DECLARED \_\_\_\_\_.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Tuscarora, County of Cheboygan, Michigan, at a regular meeting held on November 7, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk



**AGENDA ITEM**

**DATE OF MEETING:** December 5, 2023

**TITLE:** Sewer CIP Bill Approval

**SUMMARY:** PEI seeks payment for two invoices for the new sewer project which would be paid as an Enterprise expense from the General Fund.

**FINANCIAL IMPACT:** None

**MOTION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** documents



**Performance Engineers, Inc.**

Civil • Structural • Site Design

# INVOICE

Customer Project:  
Sewer Expansion – Equalization Tank/SPHR Grant  
Project No.: 23-6036

Date: October 31, 2023

INVOICE # 13656

To: Tuscarora Township  
Attn.: Robert Kramer  
3546 S. Straits Highway  
Indian River, Michigan 49749  
(231)238-7088

For Professional Services Rendered: 03/10/2023 through 10/28/2023

Engineering Services:

Base map preparation, design development, and

Permitting \$ 26,291.25

Subcontracted Services:

None \$ 0

Project Expenses:

None \$ 0

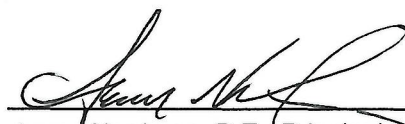
**Total Due This Invoice: \$ 26,291.50**

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

|                           |               |
|---------------------------|---------------|
| Authorized Fee            | \$ 182,119.00 |
| Previously Invoiced Total | \$ 0.00       |
| Current Invoice Total     | \$ 26,291.50  |
| Balance to Complete       | \$ 155,827.75 |

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 03/16/2023 and only for labor and materials directly related to the approved project.

  
Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

**Thank you for your business!**

**Performance Engineers, Inc.**

406 Petoskey Avenue  
 Charlevoix, MI 49720  
 Phone (231) 547-2121  
 Fax (231) 547-0084

# Invoice

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| <b>BILL TO:</b>                                                                            |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|              |                 |
|--------------|-----------------|
| <b>DATE:</b> | <b>INVOICE:</b> |
| 10/31/2023   | 13656           |

| TERMS                             |                  | Job Description              |                                                        |              |        |          |
|-----------------------------------|------------------|------------------------------|--------------------------------------------------------|--------------|--------|----------|
| Net 15                            |                  | 23-6036-32 Equalization Tank |                                                        |              |        |          |
| DATE                              | ITEM             | CLASS                        | DESCRIPTION                                            | HOURS        | RATE   | AMOUNT   |
| 3/10/2023                         | Principal En...  | Nordman, Aa...               | EQ Design development                                  | 1            | 155.00 | 155.00   |
| 3/13/2023                         | Principal En...  | Nordman, Aa...               | Design revision for updated flow information from Twp. | 3.5          | 155.00 | 542.50   |
| 3/16/2023                         | Principal En...  | Nordman, Aa...               | Work on revised sizing.                                | 2            | 155.00 | 310.00   |
| 3/17/2023                         | Principal En...  | Nordman, Aa...               | Work on tank baffling/size ratio                       | 2            | 155.00 | 310.00   |
| 3/20/2023                         | Principal En...  | Nordman, Aa...               | Design development                                     | 5.5          | 155.00 | 852.50   |
| 3/22/2023                         | Principal En...  | Nordman, Aa...               | Work on design                                         | 1.5          | 155.00 | 232.50   |
| 3/23/2023                         | Principal En...  | Nordman, Aa...               | Concrete tank issues.                                  | 1.5          | 155.00 | 232.50   |
| 4/3/2023                          | Principal En...  | Nordman, Aa...               | Inlet & headworks design                               | 4            | 155.00 | 620.00   |
| 4/17/2023                         | Principal En...  | Nordman, Aa...               | Design development                                     | 3            | 155.00 | 465.00   |
| 4/19/2023                         | Principal En...  | Nordman, Aa...               | Permitting                                             | 2            | 155.00 | 310.00   |
| 4/26/2023                         | Principal En...  | Nordman, Aa...               | Design development                                     | 7            | 155.00 | 1,085.00 |
| 5/23/2023                         | Tech V           | Nordman, Aa...               | Section details drafting setup                         | 4            | 100.00 | 400.00   |
| 6/2/2023                          | Principal En...  | Nordman, Aa...               | Add AIS info                                           | 1            | 155.00 | 155.00   |
| 6/9/2023                          | Tech V           | Nordman, Aa...               | Steel detail setup                                     | 2            | 100.00 | 200.00   |
| 6/13/2023                         | Tech V           | Nordman, Aa...               | Site drawings                                          | 4            | 100.00 | 400.00   |
| 6/16/2023                         | Tech II          | Brode, Justin                | Drafting                                               | 0.75         | 65.00  | 48.75    |
| 6/19/2023                         | Tech II          | Brode, Justin                | 4 hours drafting                                       | 4            | 65.00  | 260.00   |
| 6/21/2023                         | Tech V           | Nordman, Aa...               | Design/drafting                                        | 4            | 100.00 | 400.00   |
| 6/22/2023                         | Tech V           | Nordman, Aa...               | section details drafting                               | 3.5          | 100.00 | 350.00   |
| 6/26/2023                         | Principal En...  | Nordman, Aa...               | Tank design revisions                                  | 2            | 155.00 | 310.00   |
| 7/7/2023                          | Tech V           | Nordman, Aa...               | Drafting                                               | 3            | 100.00 | 300.00   |
| 7/12/2023                         | Structural En... | Lindfors, Bry...             | review cracked slab photos & dwgs, coord               | 1            | 160.00 | 160.00   |
| 7/13/2023                         | Engineer V       | Nordman, Aa...               | Design Development                                     | 4            | 130.00 | 520.00   |
| 7/25/2023                         | Tech II          | Brode, Justin                | Plan index work                                        | 3.5          | 65.00  | 227.50   |
| 7/25/2023                         | Principal En...  | Nordman, Aa...               | Tank details design                                    | 4            | 155.00 | 620.00   |
| 7/26/2023                         | Principal En...  | Nordman, Aa...               | Work on EGLE docs                                      | 5            | 155.00 | 775.00   |
| 7/27/2023                         | Tech II          | Brode, Justin                | Lone Section                                           | 5            | 65.00  | 325.00   |
| 7/27/2023                         | Engineer IV      | Thoune, Benj...              | evaluation                                             | 1.75         | 120.00 | 210.00   |
| 7/27/2023                         | Principal En...  | Nordman, Aa...               | Work on EGLE docs                                      | 3.5          | 155.00 | 542.50   |
| 7/27/2023                         | Senior Mater...  | Campbell, D...               | Conc. Section evaluation                               | 3            | 115.00 | 345.00   |
| 7/28/2023                         | Principal En...  | Nordman, Aa...               | EGLE design docs package prep                          | 6            | 155.00 | 930.00   |
| Thank you for using our services! |                  |                              |                                                        | <b>Total</b> |        |          |

**Performance Engineers, Inc.**

406 Petoskey Avenue  
 Charlevoix, MI 49720  
 Phone (231) 547-2121  
 Fax (231) 547-0084

# Invoice

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| BILL TO:                                                                                   |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|            |          |
|------------|----------|
| DATE:      | INVOICE: |
| 10/31/2023 | 13656    |

| TERMS                             |                  | Job Description              |                                                                                  |              |        |        |
|-----------------------------------|------------------|------------------------------|----------------------------------------------------------------------------------|--------------|--------|--------|
| Net 15                            |                  | 23-6036-32 Equalization Tank |                                                                                  |              |        |        |
| DATE                              | ITEM             | CLASS                        | DESCRIPTION                                                                      | HOURS        | RATE   | AMOUNT |
| 7/31/2023                         | Tech II          | Brode, Justin                | Hwrk                                                                             | 6            | 65.00  | 390.00 |
| 8/1/2023                          | Tech II          | Brode, Justin                | Drafting                                                                         | 1.25         | 65.00  | 81.25  |
| 8/1/2023                          | Tech II          | Brode, Justin                | Drafting                                                                         | 5.25         | 65.00  | 341.25 |
| 8/2/2023                          | Principal En...  | Nordman, Aa...               | Work on construction details                                                     | 2.5          | 155.00 | 387.50 |
| 8/4/2023                          | Principal En...  | Nordman, Aa...               | Plumbing plan                                                                    | 2            | 155.00 | 310.00 |
| 8/7/2023                          | Tech II          | Brode, Justin                | Drafting                                                                         | 5.5          | 65.00  | 357.50 |
| 8/7/2023                          | Principal En...  | Nordman, Aa...               | Work on mechanical equipment specs                                               | 3.5          | 155.00 | 542.50 |
| 8/8/2023                          | Tech II          | Brode, Justin                | Drafting                                                                         | 4            | 65.00  | 260.00 |
| 8/8/2023                          | Engineer V       | Muma, Brad                   | Site visit to gather site information from existing system.                      | 7            | 130.00 | 910.00 |
| 8/8/2023                          | Principal En...  | Nordman, Aa...               | Specs & sections                                                                 | 4            | 155.00 | 620.00 |
| 8/9/2023                          | Principal En...  | Nordman, Aa...               | integration to AeroMod                                                           | 1.5          | 155.00 | 232.50 |
| 8/21/2023                         | Principal En...  | Nordman, Aa...               | Blower/equipment layout modifications                                            | 3.5          | 155.00 | 542.50 |
| 8/22/2023                         | Principal En...  | Nordman, Aa...               | Work on basis of design revision for EGLE                                        | 1.5          | 155.00 | 232.50 |
| 8/28/2023                         | Tech II          | Brode, Justin                | Drafting                                                                         | 6.75         | 65.00  | 438.75 |
| 8/30/2023                         | Principal En...  | Nordman, Aa...               | Work through revised basis of design calcs with new flow based on EGLE comments. | 5            | 155.00 | 775.00 |
| 9/7/2023                          | Engineer I/II    | Brooks, Gabr...              | Project review                                                                   | 1.5          | 95.00  | 142.50 |
|                                   |                  |                              | Load calculations                                                                |              |        |        |
| 9/11/2023                         | Principal En...  | Nordman, Aa...               | Aeration questions                                                               | 1            | 155.00 | 155.00 |
| 9/12/2023                         | Principal En...  | Nordman, Aa...               | Section design                                                                   | 4            | 155.00 | 620.00 |
| 9/19/2023                         | Structural En... | Lindfors, Bry...             | site visit, review tank design                                                   | 2            | 160.00 | 320.00 |
| 9/20/2023                         | Structural En... | Lindfors, Bry...             | review project w/ Gabe for calcs                                                 | 0.5          | 160.00 | 80.00  |
| 9/20/2023                         | Engineer I/II    | Brooks, Gabr...              | Project review                                                                   | 0.25         | 95.00  | 23.75  |
|                                   |                  |                              | Load calculations                                                                |              |        |        |
| 9/20/2023                         | Engineer V       | Muma, Brad                   | Discussion on plant and tank design.                                             | 0.75         | 130.00 | 97.50  |
| 9/21/2023                         | Engineer I/II    | Brooks, Gabr...              | Project review/project discussion                                                | 4            | 95.00  | 380.00 |
|                                   |                  |                              | Structural analysis and design                                                   |              |        |        |
|                                   |                  |                              | Beam design                                                                      |              |        |        |
|                                   |                  |                              | Anchor design                                                                    |              |        |        |
|                                   |                  |                              | Reinforcement design and development lengths                                     |              |        |        |
|                                   |                  |                              | Element analysis                                                                 |              |        |        |
| 9/21/2023                         | Engineer VI      | Nordman, Aa...               | Tank section details                                                             | 3            | 140.00 | 420.00 |
| Thank you for using our services! |                  |                              |                                                                                  | <b>Total</b> |        |        |



**Performance Engineers, Inc.**

406 Petoskey Avenue  
 Charlevoix, MI 49720  
 Phone (231) 547-2121  
 Fax (231) 547-0084

# Invoice

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| <b>BILL TO:</b>                                                                            |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|              |                 |
|--------------|-----------------|
| <b>DATE:</b> | <b>INVOICE:</b> |
| 10/31/2023   | 13656           |

| TERMS                             |                  | Job Description              |                                                                                                                                                                      |              |                    |        |
|-----------------------------------|------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|--------|
| Net 15                            |                  | 23-6036-32 Equalization Tank |                                                                                                                                                                      |              |                    |        |
| DATE                              | ITEM             | CLASS                        | DESCRIPTION                                                                                                                                                          | HOURS        | RATE               | AMOUNT |
| 9/22/2023                         | Engineer I/II    | Brooks, Gabr...              | Doubly reinforced concrete beam design calculations<br>Deflection calculations<br>Structural analysis                                                                | 1.25         | 95.00              | 118.75 |
| 9/22/2023                         | Engineer VI      | Nordman, Aa...               | Tank section details                                                                                                                                                 | 1.5          | 140.00             | 210.00 |
| 9/25/2023                         | Engineer I/II    | Brooks, Gabr...              | Wall and new beam structural analysis<br>Deflection calculations<br>Moment capacity calculations<br>Concrete tank structural analysis research<br>AutoCAD plan notes | 6.25         | 95.00              | 593.75 |
| 9/25/2023                         | Structural En... | Lindfors, Bry...             | review w/ Gabe beam reinforcement.                                                                                                                                   | 2            | 160.00             | 320.00 |
| 9/26/2023                         | Engineer I/II    | Brooks, Gabr...              | Plan notes and plan set (AutoCAD)                                                                                                                                    | 2.5          | 95.00              | 237.50 |
| 9/26/2023                         | Structural En... | Lindfors, Bry...             |                                                                                                                                                                      | 0.5          | 160.00             | 80.00  |
| 9/27/2023                         | Engineer I/II    | Brooks, Gabr...              | Plan set details and notes<br>General notes                                                                                                                          | 3            | 95.00              | 285.00 |
| 9/28/2023                         | Engineer I/II    | Brooks, Gabr...              | Structural plans<br>Notes and details                                                                                                                                | 1.25         | 95.00              | 118.75 |
| 10/2/2023                         | Engineer I/II    | Brooks, Gabr...              | Plan review                                                                                                                                                          | 0.25         | 95.00              | 23.75  |
| 10/4/2023                         | Structural En... | Lindfors, Bry...             | review calcs & drawings                                                                                                                                              | 1.5          | 160.00             | 240.00 |
| 10/9/2023                         | Tech V           | Nordman, Aa...               | Structural details                                                                                                                                                   | 2            | 100.00             | 200.00 |
| 10/10/2023                        | Tech V           | Nordman, Aa...               | Structural details                                                                                                                                                   | 4            | 100.00             | 400.00 |
| 10/10/2023                        | Tech III         | Bernhardt, ...               | details drawing work                                                                                                                                                 | 1.5          | 80.00              | 120.00 |
| 10/12/2023                        | Structural En... | Lindfors, Bry...             | Calcs                                                                                                                                                                | 2.5          | 160.00             | 400.00 |
| 10/13/2023                        | Tech V           | Nordman, Aa...               | Work on structural details                                                                                                                                           | 1.5          | 100.00             | 150.00 |
| 10/17/2023                        | Tech III         | Bernhardt, ...               | DETAILS WORK                                                                                                                                                         | 3.75         | 80.00              | 300.00 |
| 10/20/2023                        | Tech III         | Bernhardt, ...               | DETAIL WORK                                                                                                                                                          | 4.75         | 80.00              | 380.00 |
| 10/24/2023                        | Engineer VI      | Nordman, Aa...               | Work on concrete specs                                                                                                                                               | 2            | 140.00             | 280.00 |
| 10/25/2023                        | Engineer VI      | Nordman, Aa...               | Concrete specs & waterstop                                                                                                                                           | 3            | 140.00             | 420.00 |
| 10/26/2023                        | Structural En... | Lindfors, Bry...             | mtg w/ Aaron, print & review plans                                                                                                                                   | 1            | 160.00             | 160.00 |
| Thank you for using our services! |                  |                              |                                                                                                                                                                      | <b>Total</b> | <b>\$26,291.25</b> |        |

PLEASE NOTE: Performance Engineers, Inc. issues monthly progress invoicing on all jobs. If you need a final invoice, please contact our office.  
 We accept most credit cards. A 3.5%+.15/ transaction fee will be added for this service.



**Performance Engineers, Inc.**

Civil • Structural • Site Design

# INVOICE

Customer Project:  
Sewer Expansion – Phase 2  
Project No.: 23-6003

Date: October 31, 2023  
INVOICE # 13657

To: Tuscarora Township  
Attn.: Robert Kramer  
3546 S. Straits Highway  
Indian River, Michigan 49749  
(231)238-7088

For Professional Services Rendered: 05/21/2023 through 10/28/2023

Engineering Services:

Design development, collection & treatment,  
testing, permitting & LS design \$ 52,210.25

Subcontracted Services:

None \$ 0

Project Expenses:

None \$ 0

**Total Due This Invoice: \$ 52,210.25**

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

|                           |               |
|---------------------------|---------------|
| Authorized Fee            | \$ 539,134.00 |
| Previously Invoiced Total | \$ 82,592.50  |
| Current Invoice Total     | \$ 52,210.25  |
| Balance to Complete       | \$ 404,331.25 |

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 06/02/2023 and only for labor and materials directly related to the approved project.

  
Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

**Thank you for your business!**

**Performance Engineers, Inc.**

406 Petoskey Avenue  
Charlevoix, MI 49720  
Phone (231) 547-2121  
Fax (231) 547-0084

# Invoice

**BILL TO:**

Tuscarora Township  
Mr. Mike Ridley  
3546 S. Straits Highway  
Indian River, MI 49749

**DATE:**

10/31/2023

**INVOICE:**

13657

| TERMS                             |                 | Job Description          |                                                    |              |        |        |
|-----------------------------------|-----------------|--------------------------|----------------------------------------------------|--------------|--------|--------|
| Net 15                            |                 | 23-6003-32 Phase 2 Sewer |                                                    |              |        |        |
| DATE                              | ITEM            | CLASS                    | DESCRIPTION                                        | HOURS        | RATE   | AMOUNT |
| 5/22/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 5/23/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 5/24/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 5/24/2023                         | Tech V          | Nordman, Aa...           | Site confirmation layouts for services.            | 6            | 100.00 | 600.00 |
| 5/25/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 6            | 130.00 | 780.00 |
| 5/26/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 3            | 130.00 | 390.00 |
| 5/30/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 5/31/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/1/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/1/2023                          | Principal En... | Nordman, Aa...           | Contract issues, EPA coord., add AIS requirements. | 5.5          | 155.00 | 852.50 |
| 6/2/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 4.5          | 130.00 | 585.00 |
| 6/2/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 0.5          | 130.00 | 65.00  |
| 6/5/2023                          | Tech II         | Brode, Justin            |                                                    | 2.5          | 65.00  | 162.50 |
| 6/5/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/5/2023                          | Tech V          | Nordman, Aa...           | Work on permit drawings                            | 6            | 100.00 | 600.00 |
| 6/6/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 5            | 130.00 | 650.00 |
| 6/6/2023                          | Tech V          | Nordman, Aa...           | Permit drawing work.                               | 4            | 100.00 | 400.00 |
| 6/6/2023                          | Principal En... | Nordman, Aa...           | Prep, attend board meeting, give status update.    | 4            | 155.00 | 620.00 |
| 6/7/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/7/2023                          | Principal En... | Nordman, Aa...           | Work on basis of design for permit package         | 5.5          | 155.00 | 852.50 |
| 6/7/2023                          | Tech V          | Nordman, Aa...           | Maps for attorney                                  | 1            | 100.00 | 100.00 |
| 6/8/2023                          | Tech V          | Nordman, Aa...           | Permit package prep                                | 4            | 100.00 | 400.00 |
| 6/9/2023                          | Engineer V      | Hula, Douglas            | Design development                                 | 6            | 130.00 | 780.00 |
| 6/9/2023                          | Principal En... | Nordman, Aa...           | Part 41 permit package prep                        | 5            | 155.00 | 775.00 |
| 6/12/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/13/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/13/2023                         | Principal En... | Nordman, Aa...           | Permit LS calcs                                    | 2            | 155.00 | 310.00 |
| 6/14/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 7            | 130.00 | 910.00 |
| 6/14/2023                         | Principal En... | Nordman, Aa...           | Pt41 narrative & correlate to quantities.          | 4            | 155.00 | 620.00 |
| 6/15/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 5            | 130.00 | 650.00 |
| 6/15/2023                         | Principal En... | Nordman, Aa...           | Pt41 permit submittal package in to EGLE           | 2.5          | 155.00 | 387.50 |
| 6/16/2023                         | Engineer V      | Hula, Douglas            | Design development                                 | 0.5          | 130.00 | 65.00  |
| Thank you for using our services! |                 |                          |                                                    | <b>Total</b> |        |        |

**Performance Engineers, Inc.**

406 Petoskey Avenue  
Charlevoix, MI 49720  
Phone (231) 547-2121  
Fax (231) 547-0084

# Invoice

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| BILL TO:                                                                                   |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|            |          |
|------------|----------|
| DATE:      | INVOICE: |
| 10/31/2023 | 13657    |

| TERMS                             |                 | Job Description          |                                                                                |       |        |        |
|-----------------------------------|-----------------|--------------------------|--------------------------------------------------------------------------------|-------|--------|--------|
| Net 15                            |                 | 23-6003-32 Phase 2 Sewer |                                                                                |       |        |        |
| DATE                              | ITEM            | CLASS                    | DESCRIPTION                                                                    | HOURS | RATE   | AMOUNT |
| 6/16/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 6.5   | 130.00 | 845.00 |
| 6/29/2023                         | Principal En... | Nordman, Aa...           |                                                                                | 1.5   | 155.00 | 232.50 |
| 7/3/2023                          | Principal En... | Nordman, Aa...           | Prepare/submit EGLE admin review comments, update narrative.                   | 2.5   | 155.00 | 387.50 |
| 7/10/2023                         | Tech II         | Brode, Justin            |                                                                                | 8.25  | 65.00  | 536.25 |
| 7/10/2023                         | Tech V          | Nordman, Aa...           | Work on bid set drawings                                                       | 1.5   | 100.00 | 150.00 |
| 7/10/2023                         | Tech V          | Nordman, Aa...           | Work on bid set drawings                                                       | 1.5   | 100.00 | 150.00 |
| 7/10/2023                         | Tech V          | Nordman, Aa...           |                                                                                | 1.5   | 100.00 | 150.00 |
| 7/11/2023                         | Tech II         | Brode, Justin            |                                                                                | 7     | 65.00  | 455.00 |
| 7/13/2023                         | Tech II         | Brode, Justin            |                                                                                | 1.5   | 65.00  | 97.50  |
| 7/13/2023                         | Tech II         | Brode, Justin            |                                                                                | 0.5   | 65.00  | 32.50  |
| 7/13/2023                         | Principal En... | Nordman, Aa...           |                                                                                | 1     | 155.00 | 155.00 |
| 7/14/2023                         | Principal En... | Nordman, Aa...           |                                                                                | 1.5   | 155.00 | 232.50 |
| 7/24/2023                         | Principal En... | Nordman, Aa...           | Work on bid docs                                                               | 4     | 155.00 | 620.00 |
| 7/24/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 7     | 130.00 | 910.00 |
| 7/25/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 7     | 130.00 | 910.00 |
| 7/26/2023                         | Principal En... | Nordman, Aa...           | EGLE follow up                                                                 | 1.5   | 155.00 | 232.50 |
| 7/26/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 7     | 130.00 | 910.00 |
| 7/27/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 7     | 130.00 | 910.00 |
| 7/28/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 4     | 130.00 | 520.00 |
| 7/28/2023                         | Engineer V      | Hula, Douglas            | Design development                                                             | 3     | 130.00 | 390.00 |
| 7/31/2023                         | Principal En... | Nordman, Aa...           | EGLE review comments                                                           | 2     | 155.00 | 310.00 |
| 8/1/2023                          | Principal En... | Nordman, Aa...           | EGLE review comments response                                                  | 3     | 155.00 | 465.00 |
| 8/2/2023                          | Engineer V      | Muma, Brad               | Discussion on building and headworks.                                          | 2.25  | 130.00 | 292.50 |
| 8/3/2023                          | Engineer V      | Muma, Brad               | Discussion on some minor collection things and where Dave is at on permitting. | 0.75  | 130.00 | 97.50  |
| 8/3/2023                          | Principal En... | Nordman, Aa...           | Finalize Part 22 discharge submittals from EGLE comments.                      | 3.5   | 155.00 | 542.50 |
| 8/7/2023                          | Engineer V      | Nordman, Aa...           | Work on mechanicals                                                            | 3.5   | 130.00 | 455.00 |
| 8/8/2023                          | Principal En... | Nordman, Aa...           | Blower room details/equipment                                                  | 4     | 155.00 | 620.00 |
| 8/9/2023                          | Principal En... | Nordman, Aa...           | EGLE review comments response                                                  | 1.5   | 155.00 | 232.50 |
| 8/10/2023                         | Tech V          | Nordman, Aa...           | Updated ROW map for attorney                                                   | 2     | 100.00 | 200.00 |
| 8/24/2023                         | Principal En... | Nordman, Aa...           | Work on revisions to basis of design, due to EGLE questions.                   | 2     | 155.00 | 310.00 |
| Thank you for using our services! |                 |                          |                                                                                | Total |        |        |

**Performance Engineers, Inc.**

406 Petoskey Avenue  
 Charlevoix, MI 49720  
 Phone (231) 547-2121  
 Fax (231) 547-0084

# Invoice

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| <b>BILL TO:</b>                                                                            |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|              |                 |
|--------------|-----------------|
| <b>DATE:</b> | <b>INVOICE:</b> |
| 10/31/2023   | 13657           |

| TERMS                             |                 | Job Description          |                                                                                                   |              |        |        |
|-----------------------------------|-----------------|--------------------------|---------------------------------------------------------------------------------------------------|--------------|--------|--------|
| Net 15                            |                 | 23-6003-32 Phase 2 Sewer |                                                                                                   |              |        |        |
| DATE                              | ITEM            | CLASS                    | DESCRIPTION                                                                                       | HOURS        | RATE   | AMOUNT |
| 8/25/2023                         | Principal En... | Nordman, Aa...           | Legals, right-of-way certification/easements & misc. project coord.                               | 2            | 155.00 | 310.00 |
| 8/28/2023                         | Engineer VI     | Nordman, Aa...           | EGLE discharge permit review basis of design flow with EGLE, agree to revise calcs to 188.7 gpd   | 1.5          | 140.00 | 210.00 |
| 8/31/2023                         | Engineer VI     | Nordman, Aa...           | EGLE discharge basis of design updated calcs submitted, work on bid set & project review meeting. | 3.5          | 140.00 | 490.00 |
| 8/31/2023                         | Engineer VI     | Nordman, Aa...           | EGLE discharge basis of design updated calcs submitted, work on bid set & project review meeting. | 1            | 140.00 | 140.00 |
| 9/5/2023                          | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 4            | 105.00 | 420.00 |
| 9/6/2023                          | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 2            | 105.00 | 210.00 |
| 9/7/2023                          | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 1            | 105.00 | 105.00 |
| 9/7/2023                          | Engineer VI     | Nordman, Aa...           | Work out remaining service adjustment issues for bid set.                                         | 2            | 140.00 | 280.00 |
| 9/8/2023                          | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 5            | 105.00 | 525.00 |
| 9/8/2023                          | Engineer VI     | Nordman, Aa...           | Finalize tags for services                                                                        | 3.5          | 140.00 | 490.00 |
| 9/8/2023                          | Engineer VI     | Nordman, Aa...           | Finalize tags for services                                                                        | 0.5          | 140.00 | 70.00  |
| 9/13/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 4            | 105.00 | 420.00 |
| 9/13/2023                         | Engineer V      | Hula, Douglas            | Electrical/Mechanical Design-Build package                                                        | 2            | 130.00 | 260.00 |
| 9/14/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 7.5          | 105.00 | 787.50 |
| 9/16/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 4            | 105.00 | 420.00 |
| 9/18/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 4            | 105.00 | 420.00 |
| 9/19/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information                                                                      | 5.5          | 105.00 | 577.50 |
| 9/20/2023                         | Engineer III    | Rasch, Carl J.           | Sanitary service information, site plan revisions                                                 | 5            | 105.00 | 525.00 |
| 9/20/2023                         | Engineer VI     | Nordman, Aa...           | Prep/review project with new EGLE permit agent                                                    | 1.5          | 140.00 | 210.00 |
| 9/25/2023                         | Engineer V      | Hula, Douglas            | Electrical/Mechanical bid package                                                                 | 2.5          | 130.00 | 325.00 |
| 9/26/2023                         | Engineer V      | Hula, Douglas            | Electrical/Mechanical bid package                                                                 | 3            | 130.00 | 390.00 |
| 9/27/2023                         | Engineer V      | Hula, Douglas            | Electrical/Mechanical bid package                                                                 | 3            | 130.00 | 390.00 |
| 9/27/2023                         | Engineer VI     | Nordman, Aa...           | Work on easement documents                                                                        | 4.5          | 140.00 | 630.00 |
| Thank you for using our services! |                 |                          |                                                                                                   | <b>Total</b> |        |        |

**Performance Engineers, Inc.**

406 Petoskey Avenue  
 Charlevoix, MI 49720  
 Phone (231) 547-2121  
 Fax (231) 547-0084

# Invoice

|                                                                                            |
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| BILL TO:                                                                                   |
| Tuscarora Township<br>Mr. Mike Ridley<br>3546 S. Straits Highway<br>Indian River, MI 49749 |

|            |          |
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| DATE:      | INVOICE: |
| 10/31/2023 | 13657    |

| TERMS                             |              | Job Description          |                                                                                 |              |          |          |
|-----------------------------------|--------------|--------------------------|---------------------------------------------------------------------------------|--------------|----------|----------|
| Net 15                            |              | 23-6003-32 Phase 2 Sewer |                                                                                 |              |          |          |
| DATE                              | ITEM         | CLASS                    | DESCRIPTION                                                                     | HOURS        | RATE     | AMOUNT   |
| 9/28/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical bid package                                               | 2            | 130.00   | 260.00   |
| 9/28/2023                         | Engineer VI  | Nordman, Aa...           | Work on easements, right-of-way cert with attorney, & weekly meeting            | 3            | 140.00   | 420.00   |
| 9/29/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical bid package                                               | 3.5          | 130.00   | 455.00   |
| 9/29/2023                         | Tech V       | Nordman, Aa...           | Work on easements, drafting individuals                                         | 2            | 100.00   | 200.00   |
| 10/2/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design-Build Package                                      | 2            | 130.00   | 260.00   |
| 10/3/2023                         | Tech III     | Bernhardt, ...           | easement drawing work                                                           | 3.5          | 80.00    | 280.00   |
| 10/3/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design-Build Package                                      | 4            | 130.00   | 520.00   |
| 10/3/2023                         | Engineer VI  | Nordman, Aa...           | Prep/attend sewer committee meeting, give report                                | 1            | 140.00   | 140.00   |
| 10/4/2023                         | Tech III     | Bernhardt, ...           | drawing revisions                                                               | 0.5          | 80.00    | 40.00    |
| 10/4/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design-Build Package                                      | 4            | 130.00   | 520.00   |
| 10/5/2023                         | Tech III     | Bernhardt, ...           | final easement sketch revisions                                                 | 1.75         | 80.00    | 140.00   |
| 10/5/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design-Build Package                                      | 4            | 130.00   | 520.00   |
| 10/5/2023                         | Tech V       | Nordman, Aa...           | Easements for S.I, CBC, and Pine Lake, cover memo/out                           | 4            | 100.00   | 400.00   |
| 10/6/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design-Build Package                                      | 4            | 130.00   | 520.00   |
| 10/9/2023                         | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design Build Package                                      | 4            | 130.00   | 520.00   |
| 10/10/2023                        | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design Build Package                                      | 4            | 130.00   | 520.00   |
| 10/11/2023                        | Engineer V   | Hula, Douglas            | Electrical/Mechanical Design Build Package                                      | 2            | 130.00   | 260.00   |
| 10/17/2023                        | Tech V       | Nordman, Aa...           | Drafting for building expansion                                                 | 3            | 100.00   | 300.00   |
| 10/18/2023                        | Tech V       | Nordman, Aa...           | Drafting for bldg expansion plans                                               | 4            | 100.00   | 400.00   |
| 10/19/2023                        | Engineer V   | Hula, Douglas            | Electrical/Mechanical design-build package                                      | 4            | 130.00   | 520.00   |
| 10/26/2023                        | Engineer VI  | Nordman, Aa...           | Variance request documentation for Health dept & follow up for well isolations. | 3            | 140.00   | 420.00   |
| 7/20/2023                         | Costs & Fees | Hula, Douglas            | Mechanical & Electrical Services                                                | 1            | 2,880.00 | 2,880.00 |
| Thank you for using our services! |              |                          |                                                                                 | <b>Total</b> |          |          |

**Performance Engineers, Inc.**

406 Petoskey Avenue  
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Phone (231) 547-2121  
Fax (231) 547-0084

# Invoice

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| DATE:      | INVOICE: |
| 10/31/2023 | 13657    |

| TERMS                             |              | Job Description          |               |                          |       |        |
|-----------------------------------|--------------|--------------------------|---------------|--------------------------|-------|--------|
| Net 15                            |              | 23-6003-32 Phase 2 Sewer |               |                          |       |        |
| DATE                              | ITEM         | CLASS                    | DESCRIPTION   | HOURS                    | RATE  | AMOUNT |
| 8/10/2023                         | Costs & Fees | Nordman, Aa...           | Title Search  | 1                        | 28.00 | 28.00  |
| 9/27/2023                         | Costs & Fees | Nordman, Aa...           | Warranty Deed | 1                        | 18.00 | 18.00  |
| 9/27/2023                         | Costs & Fees | Nordman, Aa...           | Warranty Deed | 1                        | 14.00 | 14.00  |
| 9/27/2023                         | Costs & Fees | Nordman, Aa...           | Warranty Deed | 1                        | 44.00 | 44.00  |
| Thank you for using our services! |              |                          |               | <b>Total</b> \$52,210.25 |       |        |

PLEASE NOTE: Performance Engineers, Inc. issues monthly progress invoicing on all jobs. If you need a final invoice, please contact our office.  
We accept most credit cards. A 3.5%+.15/ transaction fee will be added for this service.



**AGENDA ITEM**

**DATE: 12-5-23**

**TITLE: Parks Grant Projects Funding Request (Reimburse-able)**

**SUMMARY:** Parks has an ARPA Youth Funding Grant Agreement for \$100,000 that requires Board approval for the use of General Funds to cover initial vendor payments prior to receiving reimbursement.

**FINANCIAL IMPACT:** Cost should be a total of \$34034 for Bleachers (\$21335), Fence Tubing Cap (\$5641), Windscreen (\$1448), and a down payment for fencing (\$5610 of a \$9350 commitment total).

**RECOMMENDATION:** Move to fund this grant for \$34034.00 from the General Fund that will be reimbursed.

**PREPARED BY: Jay Reidsma**

**DEPT/BOARD/COMMISSION: Clerk**

**ATTACHMENTS: Invoices on file.**





**AGENDA ITEM**

**DATE: 12-5-23**

**TITLE: Payables Checklist**

**SUMMARY:** Review expectations / requirements for Invoice submittal from all Department Heads and CIP / Grant leaders.

**FINANCIAL IMPACT:** Vendor's invoices will be submitted to the Clerk's office with the required information from both the Vendor and the Department Head / Project leader to process the payments according to our policy.

**RECOMMENDATION:** Move to use the "checklist" to confirm the invoice has the required information for payment processing included on the Invoice when submitted.

**PREPARED BY: Jay Reidsma**

**DEPT/BOARD/COMMISSION: Clerk**

**ATTACHMENTS:** Checklist, Policy/procedure, Department Heads List/ Project Leaders List

## Tuscarora Township Payables Check-List for Department Heads

THIS CHECKLIST SHOULD BE COMPLETED PRIOR TO POs AND/OR CONTRACTS BEING AGREED UPON ISSUED,  
BUT NO LATER THAN INVOICE SUBMISSION

- ☐ Invoice includes:
  - 1. Name of Township purchaser w/contact information
  - 2. Purchase Order # if applicable
- ☐ Invoice includes: purpose of purchase
- ☐ Invoice includes: written verification the work was done; Provide date of completion
- ☐ Invoice includes: written verification that work/product was satisfactory?
- ☐ Invoice includes: written verification that cost agrees with the quote. If not, why?
- ☐ Provide correct General Ledger Account number (GL #)
- ☐ Vendor's name and Certificate of Liability with Workman's Comp coverage (if applicable) -- Was it requested prior to beginning of work? If received, is a Copy on file or is a Waiver on file?
- ☐ Does this expense have budget approved and available to cover cost? Will a budget amendment be required within the cost center?

#### **4.47 Accounts Payable**

The township clerk/deputy clerk shall be responsible for processing all accounts payable. The clerk may designate other township personnel to process accounts payable if the township board has agreed to incorporate that function in the job description of that position.

#### **4.48 Processing of Bills**

Requests for payments to vendors shall be documented in writing by a vendor invoice or, in the few instances where no invoice is forthcoming, by a written request by the department head requesting payment. Except for rare exceptions, only original invoices shall be processed for payments, as statements or copies of invoices may result in duplicate payments. Appropriate documentation (supporting invoices) shall be attached for all disbursements. Original bills, not copies, must be used for documentation.

Employee expense reimbursements shall be documented on an expense voucher prepared by the employee. All invoices, departmental check requests and expense vouchers shall include the following:

1. Vendor name
2. Purpose of payment request
3. Unit price and units delivered (if applicable)
4. Date goods delivered or services rendered
5. The related purchase order (if applicable)
6. General ledger line item to post the expenditure and
7. date that the voucher was authorized for payment

All requests for payments shall be approved by the department to which the expense shall be posted by initialing the document.

All requests for payment shall be submitted to the Clerk at least 6 days prior to the board meeting at which claims will be approved.

The Clerk shall verify the payee, amount, purpose and the disbursing fund of each request.

After verification, the clerk shall prepare a warrant, enter it into the general ledger and make a copy for township record

# TUSCARORA TOWNSHIP

Departments / Department Heads  
Capital Improvement Managers  
Departments in RED are not assigned

## Cost Centers/Department Heads:

101- Twp Board  
171 – Supervisor (Kramer)  
209 - Contingency (Kramer)  
215 – Clerk (Reidsma)  
223 – Audit (Reidsma)  
247 - Board of Review (Kramer)  
253 – Treasurer (Dillaha)  
257 – Assessor (Kramer)  
262 – Elections (Reidsma)  
265 – Building and Grounds (Kramer)  
266 - Attorney (Kramer)  
466 – Roads, Streets, Bridges (Kramer)  
528 – Refuse (Reidsma)  
567 – Cemetery (Reidsma)  
595 - Airport (Kramer)  
751 – Parks (Beau DePauw)  
754 - Veterans Pier  
206 – Fire (Carpenter)  
207 – Police (Temple)  
219 – Street Lighting (Reidsma)  
248 – DDA

271 – Library (Cole)

282 – ARPA (Reidsma)

756 - Boat Launch (Restricted)

860 - Special Assessment (Dillaha)?

590 – Sewer (Kramer)

Capital Improvement Projects/Managers:

Airport - (Kramer)

Cemetery - (Kramer/Vance)

Parks – (DePauw)

Sewer - (Kramer/Vance)

IT - (Odenwald)

Police - (Temple)

DDA – (Fisher)

Road SADs – (Kramer)

| Tuscarora Township Six Year Capital Improvement Plan Projects |           |          |             |                 |                              |
|---------------------------------------------------------------|-----------|----------|-------------|-----------------|------------------------------|
| Priority - Needed                                             |           |          |             |                 |                              |
| Project                                                       | Owner     | FY Start | FY Complete | Cost            | Potential Funding            |
| River Street Bridge Steps                                     | Admin     | 2023     | 2023        | \$ 22,000.00    | General Fund                 |
| River Street Commercial District Road/Parking                 | Admin/DDA | 2023     | 2024        | \$ 200,000.00   | General Fund/DDA/SAD/CCRC    |
| Cooperation Park Tennis/Pickle Ball Court                     | Parks     | 2023     | 2024        | \$ 45,000.00    | COMPLETED                    |
| Runway Marking and Sealcoat*                                  | Airport   | 2023     | 2023        | \$ 15,000.00    | General Fund                 |
| Township Parking Lot (Martha Street)                          | Admin     | 2023     | 2023        | \$ 60,000.00    | Land Sales/General Fund      |
| Cemetery Oak Hill Building Stabilization*                     | Admin     | 2023     | 2023        | \$ 20,000.00    | State Land Bank Grant        |
| Cemetery Oak Hill*                                            | Admin     | 2023     | 2023        | \$ 20,000.00    | General Fund                 |
| Emergency Sewer Pump Replacement                              | Admin     | 2023     | 2024        | \$ 17,500.00    | RRI                          |
| Basketball Court Resurfacing                                  | Parks     | 2024     | 2024        | \$ 27,000.00    | General & Parks Reserve Fund |
| West Burt Lake Boat Launch                                    | Parks     | 2024     | 2024        | \$ 15,000.00    | General Fund                 |
| Devoe Beach Bathroom Replacement                              | Parks     | 2024     | 2024        | \$ 125,000.00   | SPARK/General Fund           |
| Cooperation Park Bathrooms                                    | Parks     | 2024     | 2024        | \$ 67,000.00    | General Fund                 |
| Truck replacement*                                            | Parks     | 2024     | 2024        | \$ 70,000.00    | General Fund                 |
| Cemetery Oak Hill                                             | Admin     | 2024     | 2024        | \$ 20,000.00    | General Fund                 |
| IT/Security Upgrades*                                         | Admin     | 2024     | 2024        | \$ 15,000.00    | General Fund/Election Grant  |
| Emergency Sewer Pump Electrical Generators                    | Admin     | 2024     | 2024        | \$ 150,000.00   | CDSR/EPA/EGLE Grants         |
| Green Docks Bathroom Replacement                              | Parks     | 2025     | 2025        | \$ 140,000.00   | SPARK/General Fund           |
| Cemetery Oak Hill                                             | Admin     | 2025     | 2025        | \$ 20,000.00    | General Fund                 |
| Phase 3 Sewer Expansion                                       | Admin     | 2025     | tbd         | \$ 6,500,000.00 | SAD/Grant                    |
| Cemetery Oak Hill                                             | Admin     | 2026     | 2026        | \$ 20,000.00    | General Fund                 |
| Marina Park Boat Launch Bathroom Replacement                  | Parks     | 2027     | 2027        | \$ 50,000.00    | tbd                          |
| Total                                                         |           |          |             | \$ 7,618,500.00 |                              |
| Priority - Desired                                            |           |          |             |                 |                              |
| Project                                                       | Owner     | FY Start | FY Complete | Cost            | Potential Funding            |
| Airport Entry/Service Rd paving & Fence Replace               | Airport   | 2023     | 2023        | \$ 135,000.00   | Federal Hwy/Local Aid        |
| Runway repave                                                 | Airport   | 2024     | 2024        | \$ 200,000.00   | MDOT/10% General Fund        |
| Total                                                         |           |          |             | \$ 335,000.00   |                              |
| Police Dept Priority Needed                                   |           |          |             |                 |                              |
| Project                                                       | Owner     | FY Start | FY Complete | Cost            | Potential Funding            |
| Vehicle replacement                                           | Police    | 2025     | 2025        | \$ 48,000.00    | Police Budget                |
| Training Room                                                 | Police    | 2026     | 2026        | \$ 24,000.00    | Police Budget                |
| Vehicle replacement                                           | Police    | 2027     | 2027        | \$ 48,000.00    | Police Budget                |
| Total                                                         |           |          |             | \$ 120,000.00   |                              |
| DDA Priority Needed                                           |           |          |             |                 |                              |
| Project                                                       | Owner     | FY Start | FY Complete | Cost            | Potential Funding            |
| Electric Vehicle Charging Station                             | DDA       | 2026     | 2027        | \$ 50,000.00    | TIF                          |
| Update Signage                                                | DDA       | 2026     | 2027        | \$ 25,000.00    | TIF                          |
| Sidestreet Sidewalks - cost per block                         | DDA       | 2026     | 2027        | \$ 50,000.00    | TIF                          |
| Pathway from Vivios to Coop Park                              | DDA       | 2027     | 2032        | \$ 500,000.00   | TIF                          |
| Total                                                         |           |          |             | \$ 625,000.00   |                              |
| Roads Special Assessment Districts Desired                    |           |          |             |                 |                              |
| Project                                                       | Owner     | FY Start | FY Complete | Cost            | Potential Funding            |
| Nabanois Trail to Boat Launch                                 | ADMIN/SAD | 2024     | 2024        | \$ 47,100.00    | SAD/General Fund (10%)       |
| Nabanois Trail from Boat Launch to end                        | ADMIN/SAD | 2025     | 2025        | \$ 135,000.00   | SAD/General Fund (10%)       |
| Cressy Street                                                 | ADMIN/SAD | 2025     | 2025        | \$ 19,600.00    | SAD/General Fund (10%)       |
| Total                                                         |           |          |             | \$ 201,700.00   |                              |

\* Funding Authorized



**AGENDA ITEM**

**DATE:** 12-5-23

**TITLE:** Pre-approved expenses for Elections Forms, Envelopes, & Ballot Bags

**SUMMARY:** Election materials have been ordered through Election Source and will arrive within a week to 3 weeks. Some materials may be reimbursed. The purpose of this request is to alert the Board to the fact that Election Operations occurring for the February 27, 2024 Presidential Primary, planning for AV ballot applications / ballot delivery are being actualized for January, and Election Inspector appointments will be required in January.

**FINANCIAL IMPACT:** Cost should be \$1650.00 plus shipping costs (an additional ballot bag not shown on order slip).

**RECOMMENDATION:** Move to pre-approve materials payment upon their arrival rather than delay until following month.

**PREPARED BY:** Jay Reidsma

**DEPT/BOARD/COMMISSION:** Clerk

**ATTACHMENTS:** Election source order slips

# ElectionSource

## SALES ORDER

DATE: 11/28/2023

SALES PERSON: KK

COUNTY/STATE: Cheboygan

|                                                              |                                           |
|--------------------------------------------------------------|-------------------------------------------|
| <b>SOLD TO:</b>                                              | <b>SHIP TO:</b>                           |
| <b>CUSTOMER:</b> Tuscarora Township Clerk                    | <b>CUSTOMER:</b> same                     |
| <b>CONTACT NAME:</b> Jay Reidsma                             | <b>CONTACT NAME:</b>                      |
| <b>ADDRESS:</b> 3546 S. Straits Hwy                          | <b>ADDRESS:</b>                           |
| <b>CITY:</b> Indian River <b>STATE:</b> MI <b>ZIP:</b> 49749 | <b>CITY:</b> <b>STATE:</b> MI <b>ZIP:</b> |
| <b>PHONE:</b> 231-238-0970                                   | <b>PHONE:</b> clerk@tuscaroratwp.com      |

| QTY     | ITEM#    | DESCRIPTION              | UNIT PRICE | TOTAL  |
|---------|----------|--------------------------|------------|--------|
| 1000 ea | FM-503   | Imprinted Blue           | .26        | 260.00 |
| 1000 ea | FM-504   | Imprinted Purple         | .26        | 260.00 |
| 1000 ea | FM-325   | Imprinted White          | .19        | 190.00 |
|         | Imprint: | TUSCARORA TOWNSHIP CLERK | Total >    | 710.00 |
|         |          | P.O. BOX 220             |            |        |
|         |          | INDIAN RIVER MI 49749    |            |        |
|         |          | Original Order Line: 406 |            |        |
|         |          | BRM Chart Line: 267      |            |        |
|         |          | Zip+4: -0220             |            |        |
|         |          | BRM Code: -9802          |            |        |
|         |          | Ship UPS when ready      |            |        |



# ElectionSource

## SALES ORDER

DATE: 11/28/2023

SALES PERSON: KK

COUNTY/STATE: Cheboygan

|                                         |                               |
|-----------------------------------------|-------------------------------|
| SOLD TO:                                | SHIP TO:                      |
| CUSTOMER: Tuscarora Township Clerk      | CUSTOMER: same                |
| CONTACT NAME: Jay Reidsma               | CONTACT NAME:                 |
| ADDRESS: 3546 S. Straits Hwy            | ADDRESS:                      |
| CITY: Indian River STATE: MI ZIP: 49749 | CITY: STATE: MI ZIP:          |
| PHONE: 231-238-0970                     | PHONE: clerk@tuscaroratwp.com |

| QTY     | ITEM#             | DESCRIPTION                              | UNIT PRICE | TOTAL |
|---------|-------------------|------------------------------------------|------------|-------|
| 1 ea    | BA-22             | White 22-Month Retention Bag             | 22.00      |       |
| 2 ea    | BA-EZpull         | EZ-Pull Ballot Container                 | 180.00     |       |
| 1000 ea | FM-324i           | QVF AV App Out Env                       | .11        |       |
| 32 pk   | FM-505PresPrimary | Pres Primary AV Instruc Insert 25/pk     | 2.50       |       |
| 10 pk   | FM-121P           | PresPrimaryQVFVAVapp100/pk               | 8.50       |       |
| 1 pd    | FM-509P           | Pres Primary Manual AV app 50/pd         | 5.60       |       |
| 5 ea    | FM-523            | Military AV Out Env                      | .98        |       |
| 5 ea    | FM-524            | Military AV Return Env                   | .93        |       |
| 10 pk   | FM-525            | AV Inner Secrecy Env 100/pk              | 17.00      |       |
| 20 ea   | MI-505PresPrimary | Pres Primary Secrecy Sleeve Instruc Card | .50        |       |
| 1 pk    | IM-05b            | ICP Thermal Paper Roll 10/pk             | 36.00      |       |

1 pk each of PT-804,PT-805 & PT-813 50/pk \$9 each. 1 Roll PS-110 I Voted stickers 1000/rl \$5 rl