

TUSCARORA TOWNSHIP
3546 S. Straits Hwy
Indian River, MI 49749
March 7, 2023 Meeting Agenda

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Public Comment of agenda items
6. Approval of consent agenda
 - a. Bills Report
 - b. Treasurer Report
 - c. Minutes
 - d. Correspondence
 - e. Reports:
 - Parks
 - Planning
 - Library
 - Sewer
 - Airport
 - Police
 - Assessor
 - DDA
 - FOIA
7. Approval of meeting agenda
8. Old business
9. New business
 - a. Request for Forensic Audit
 - b. Professional Point of Contact
 - c. Planning Commission Vacancy
 - d. Attorney's Letters of Opinion
 - e. Parks Commission Question
 - f. Office Access/ Keys and Credit Card
 - g. Submission of Sewer Project for Congressional Funding
 - h. Financial Adjustment
10. Public comments
11. Board comments
12. Adjournment

Bills/Invoices/Revenue & Expenditure Report

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/02/2023	POOL	34249	MICHIGAN STATE DISBURSEMENT UNIT	222.01	222.01	0.00	Open
03/02/2023	POOL	34250	UMB BANK, F/B/O PLANMEMBER	500.00	500.00	0.00	Open
03/02/2023	POOL	34251	FRATERNAL ORDER OF POLICE	280.00	280.00	0.00	Open
03/02/2023	POOL	DD960	KRAMER, ROBERT A	163.08	0.00	98.68	Cleared
03/02/2023	POOL	DD961	DILLAHA, JANICE A	192.31	0.00	177.59	Cleared
03/02/2023	POOL	DD962	DECKER, LAURA L	1,531.60	0.00	1,237.93	Cleared
03/02/2023	POOL	DD963	VANCE, JANET M	163.08	0.00	143.68	Cleared
03/02/2023	POOL	DD964	RIDLEY, MICHAEL E	939.69	0.00	790.81	Cleared
03/02/2023	POOL	DD965	REIDSMA, JAY D	939.69	0.00	827.86	Cleared
03/02/2023	POOL	DD966	BALAZOVIC, BOBBI J	1,072.19	0.00	903.13	Cleared
03/02/2023	POOL	DD967	WITULSKI, THERESA M	530.00	0.00	442.39	Cleared
03/02/2023	POOL	DD968	KEIPERT, R DOUGLAS	2,115.38	0.00	1,682.18	Cleared
03/02/2023	POOL	DD969	MYERSON, JANET C	2,241.60	0.00	1,614.35	Cleared
03/02/2023	POOL	DD970	CHAMBERLAIN, WALTER C.	2,319.60	0.00	1,609.49	Cleared
03/02/2023	POOL	DD971	BLUMKE, BRANDON D.	2,526.40	0.00	1,718.41	Cleared
03/02/2023	POOL	DD972	DIEHL, CHRISTOPHER V	2,321.60	0.00	1,601.01	Cleared
03/02/2023	POOL	DD973	TEMPLE, JR, GORDON M.	2,958.40	0.00	1,793.98	Cleared
03/02/2023	POOL	DD974	ANDERSON, MICKELO M	2,321.60	0.00	1,776.00	Cleared
03/02/2023	POOL	DD975	LALONDE, STACY A	2,241.60	0.00	1,769.97	Cleared
03/02/2023	POOL	DD976	BECKWITH, CHARLES A	345.00	0.00	312.77	Cleared
03/02/2023	POOL	DD977	JOHNSON, JEFFREY A.	2,241.60	0.00	1,338.27	Cleared
03/02/2023	POOL	DD978	MILLER, HELEN J	597.55	0.00	525.27	Cleared
03/02/2023	POOL	DD979	RUTKOWSKI, KELSEY J	1,615.38	0.00	1,301.70	Cleared
03/02/2023	POOL	DD980	LINTZ, SANDRA L	660.80	0.00	490.99	Cleared
03/02/2023	POOL	DD981	ERDMANN, LORETTA	528.00	0.00	432.56	Cleared
03/02/2023	POOL	DD982	SCHOFIELD, DOUGLAS D	2,115.38	0.00	1,446.68	Cleared
03/02/2023	POOL	DD983	HANEL, DREW E	1,538.46	0.00	1,189.09	Cleared
03/02/2023	POOL	EFT452	INTERNAL REVENUE SERVICE	7,525.38	7,525.38	0.00	Open
03/02/2023	POOL	EFT453	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	398.85	398.85	0.00	Open
03/02/2023	POOL	EFT454	STATE OF MICHIGAN	1,313.56	1,313.56	0.00	Open

Check Register Report For Tuscarora Township
For Check Dates 03/01/2023 to 03/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
Totals:				44,459.79	10,239.80	25,224.79	
Total Physical Checks:		3					
Total Check Stubs:		27					

03/03/2023 01:55 PM

User: LAURA

DB: Tuscarora

CHECK REGISTER FOR TUSCARORA TOWNSHIP

CHECK DATE FROM 02/28/2023 - 04/01/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank POOL GENERAL - ALL					
03/02/2023	POOL	34252	00029	ALPENA OIL COMPANY	508.46
03/02/2023	POOL	34253	00513	CHARTER COMMUNICATIONS	233.52
03/02/2023	POOL	34254	00513	CHARTER COMMUNICATIONS	239.94
03/02/2023	POOL	34255	00513	CHARTER COMMUNICATIONS	39.99
03/02/2023	POOL	34256	00136	CONSUMERS ENERGY	7,686.78
03/02/2023	POOL	34257	00226	HILL MOUNTAIN SIGNWORKS	190.00
03/02/2023	POOL	34258	00260	KEN'S VILLAGE MARKET	23.52
03/02/2023	POOL	34259	00303	MEAD & HUNT	5,900.00
03/02/2023	POOL	34260	00670	MICHELL GRAPHIS	1,196.00
03/02/2023	POOL	34261	00339	MUNICIPAL EMP. RETIREMENT	409.94

POOL TOTALS:

Total of 10 Checks:

16,428.15

Less 0 Void Checks:

0.00

Total of 10 Disbursements:

16,428.15

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP
EXP CHECK RUN DATES 03/01/2023 - 03/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
7431	20TH DISSTRICT COURT 6045	03/01/2023	03/10/2023	116.39	116.39	Open	N
7417	ALPENA OIL COMPANY	02/15/2023	03/02/2023	508.46	0.00	Paid	Y
7442	ALPENA OIL COMPANY	02/28/2023	03/15/2023	461.47	461.47	Open	N
	Total for vendor 00029 - ALPENA OIL COMPANY:			969.93	461.47		
7437	BRANDON BLUMKE	02/27/2023	03/15/2023	159.20	159.20	Open	N
7438	BRANDON BLUMKE	02/27/2023	03/15/2023	600.00	600.00	Open	N
	Total for vendor 00080 - BRANDON BLUMKE:			759.20	759.20		
7422	CAR QUEST AUTO PARTS	02/28/2023	03/10/2023	174.34	174.34	Open	N
7423	CAR QUEST AUTO PARTS	02/27/2023	03/10/2023	27.98	27.98	Open	N
7424	CAR QUEST AUTO PARTS	02/27/2023	03/10/2023	55.96	55.96	Open	N
7425	CAR QUEST AUTO PARTS	02/21/2023	03/10/2023	11.44	11.44	Open	N
7426	CAR QUEST AUTO PARTS	02/15/2023	03/10/2023	13.52	13.52	Open	N
7427	CAR QUEST AUTO PARTS	02/14/2023	03/10/2023	10.99	10.99	Open	N
7428	CAR QUEST AUTO PARTS	03/01/2023	03/10/2023	81.58	81.58	Open	N
7429	CAR QUEST AUTO PARTS	02/16/2023	03/10/2023	6.89	6.89	Open	N
7430	CAR QUEST AUTO PARTS	02/24/2023	03/10/2023	332.70	332.70	Open	N
7435	CAR QUEST AUTO PARTS	03/02/2023	03/10/2023	5.78	5.78	Open	N
	Total for vendor 00093 - CAR QUEST AUTO PARTS:			721.18	721.18		
7413	CHARTER COMMUNICATIONS	02/18/2023	03/07/2023	233.52	0.00	Paid	Y
7414	CHARTER COMMUNICATIONS	02/20/2023	03/09/2023	239.94	0.00	Paid	Y
7419	CHARTER COMMUNICATIONS	02/18/2023	03/07/2023	39.99	0.00	Paid	Y
	Total for vendor 00513 - CHARTER COMMUNICATIONS:			513.45	0.00		
7440	CLASSIC CLEANING	02/28/2023	03/15/2023	540.00	540.00	Open	N
7421	CONSUMERS ENERGY	02/23/2023	03/20/2023	7,686.78	0.00	Paid	Y
7447	CONSUMERS ENERGY	02/27/2023	03/22/2023	53.17	53.17	Open	N
7444	CONSUMERS ENERGY	02/27/2023	03/22/2023	131.59	131.59	Open	N
7445	CONSUMERS ENERGY	02/27/2023	03/22/2023	88.81	88.81	Open	N
7446	CONSUMERS ENERGY	02/27/2023	03/22/2023	224.75	224.75	Open	N
7448	CONSUMERS ENERGY	02/27/2023	03/22/2023	42.98	42.98	Open	N
7449	CONSUMERS ENERGY	02/27/2023	03/22/2023	42.57	42.57	Open	N
7450	CONSUMERS ENERGY	02/27/2023	03/22/2023	40.91	40.91	Open	N
7451	CONSUMERS ENERGY	02/27/2023	03/22/2023	65.15	65.15	Open	N
7452	CONSUMERS ENERGY	02/27/2023	03/22/2023	39.69	39.69	Open	N
7453	CONSUMERS ENERGY	02/27/2023	03/22/2023	174.66	174.66	Open	N
	Total for vendor 00136 - CONSUMERS ENERGY:			8,591.06	904.28		
7434	GFL ENVIRONMENTAL USA, INC.	01/31/2023	03/01/2023	460.64	460.64	Open	N
7454	GINOP SALES, INC.	03/03/2023	04/03/2023	141.62	141.62	Open	N
7455	HACH COMPANY	02/24/2023	03/24/2023	849.66	849.66	Open	N
7412	HILL MOUNTAIN SIGNWORKS	11/02/2022	12/02/2022	190.00	0.00	Paid	Y
7418	KEN'S VILLAGE MARKET	01/09/2023	02/09/2023	23.52	0.00	Paid	Y
7415	MEAD & HUNT	12/21/2022	01/21/2022	5,900.00	0.00	Paid	Y
7443	MEAD & HUNT	12/21/2022	01/21/2023	1,837.50	1,837.50	Open	N

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 03/01/2023 - 03/31/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
	Total for vendor 00303 - MEAD & HUNT:			7,737.50	1,837.50		
7441	MICHIGAN TOWNSHIP ASSOC.	02/13/2023	03/13/2023	100.00	100.00	Open	N
7420	MITCHELL GRAPHIS	01/26/2023	03/15/2023	1,196.00	0.00	Paid	Y
7416	MUNICIPAL EMP. RETIREMENT	02/13/2023	03/01/2023	409.94	0.00	Paid	Y
7432	N.M.A.C.P.	02/28/2023	03/15/2023	75.00	75.00	Open	N
7439	U.S. POSTAL SERVICE	03/03/2023	03/31/2023	80.00	80.00	Open	N
7436	WALTER CHAMBERLAIN	02/27/2023	03/15/2023	1,304.97	1,304.97	Open	N
7433	WINDEMULLER	02/23/2023	03/23/2023	2,527.33	2,527.33	Open	N
# of Invoices:	44	# Due:	34	Totals:	27,307.39	10,879.24	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				27,307.39	10,879.24		

--- TOTALS BY FUND ---

101 - GENERAL FUND	2,247.95	1,984.49
207 - POLICE FUND	3,832.56	2,680.64
248 - DOWNTOWN DEVELOPMENT AUTHORITY	190.00	0.00
271 - LIBRARY FUND	1,505.99	270.00
590 - SEWER FUND	19,530.89	5,944.11

--- TOTALS BY DEPT/ACTIVITY ---

101 - TOWNSHIP BOARD	263.46	0.00
247 - BOARD OF REVIEW	100.00	100.00
265 - BUILDING AND GROUNDS	270.00	270.00
271 -	190.00	0.00
301 - POLICE	3,832.56	2,680.64
536 - WATER AND SEWER SYSTEMS	19,530.89	5,944.11
655 -	1,505.99	270.00
751 - PARKS AND RECREATION	1,614.49	1,614.49

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)						
Fund 101 - GENERAL FUND										
Revenues										
Dept 000										
101-000-402.00	PROPERTY TAXES	265,062.00	238,358.05	104,569.30	26,703.95	89.93				
101-000-410.00	CURRENT PP TAX	500.00	0.00	0.00	500.00	0.00				
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00	0.00	200.00	0.00				
101-000-426.00	SWAMP TAX/STATE LAND TAX	9,091.89	9,530.88	0.00	(438.99)	104.83				
101-000-434.00	TRAILER PARK FEES	150.00	0.00	0.00	150.00	0.00				
101-000-445.00	PENALTIES ON TAXES	2,000.00	32.24	16.41	1,967.76	1.61				
101-000-447.00	TAX ADMINISTRATION FEE	110,000.00	86,694.68	26,468.22	23,305.32	78.81				
101-000-448.00	STATE REIM. SUMMER TAX	9,378.00	9,012.50	0.00	365.50	96.10				
101-000-451.00	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00				
101-000-477.00	CABLE FRANCHISE FEES	4,700.00	4,151.67	1,384.59	548.33	88.33				
101-000-491.00	CEMETERY FEES	5,000.00	4,766.88	0.00	233.12	95.34				
101-000-492.00	RECYCLING PERMIT FEES	500.00	0.00	0.00	500.00	0.00				
101-000-502.00	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00				
101-000-566.00	STATE REC GRANT	54,000.00	0.00	0.00	54,000.00	0.00				
101-000-567.00	STATE GRANTS ARPA	0.00	0.00	0.00	0.00	0.00				
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	7,000.00	538.00	538.00	6,462.00	7.69				
101-000-574.00	STATE SHARED REVENUE - SALES/USE	294,895.00	235,400.00	56,480.00	59,495.00	79.83				
101-000-576.00	SPEC ELECTION REIMB	0.00	2,847.35	0.00	(2,847.35)	100.00				
101-000-626.00	CHARGES FOR SERVICES RENDERED	1,500.00	2,440.00	2.00	(940.00)	162.67				
101-000-628.00	CHARGES FOR SERV. RENDERED, PARK	5,000.00	29,950.00	150.00	(24,950.00)	599.00				
101-000-629.00	CHARGES FOR SERVICES-METRO ACT	0.00	0.00	0.00	0.00	0.00				
101-000-630.00	CHARGES FOR SERVICES - AIRPORT	1,200.00	1,589.00	0.00	(389.00)	132.42				
101-000-642.00	CHARGES FOR CEMETERY GRAVE SITES	2,000.00	3,515.00	0.00	(1,515.00)	175.75				
101-000-643.00	LAND SALES	5,000.00	24,272.00	0.00	(19,272.00)	485.44				
101-000-644.00	VETERANS PIER BRICK PAVERS	500.00	50.00	0.00	450.00	10.00				
101-000-653.00	BOAT LAUNCH FEES	0.00	0.00	0.00	0.00	0.00				
101-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00				
101-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00				
101-000-667.00		3,800.00	1,843.00	0.00	1,957.00	48.50				
101-000-670.00	MARINA PARK LEASE	1,500.00	0.00	0.00	1,500.00	0.00				
101-000-675.00	CONTRIBUTIONS FROM PRIVATE SOURC	7,500.00	5,700.00	0.00	1,800.00	76.00				
101-000-675.01	RECREATION DEPARTMENT CONTRIBUTI	0.00	2,268.00	2,138.00	(2,268.00)	100.00				
101-000-676.00	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00				
101-000-676.01	DDA ADMINISTRATOR REIM.	0.00	0.00	0.00	0.00	0.00				
101-000-676.02	REIMBURSEMENTS - PARKS & REC	0.00	0.00	0.00	0.00	0.00				
101-000-687.00	REFUNDS/REBATES	0.00	6,620.65	0.00	(6,620.65)	100.00				
101-000-689.00	CASH OVER OR SHORT	0.00	(27.60)	0.00	27.60	100.00				
101-000-693.00	GAIN ON SALE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00				
101-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		790,476.89	669,552.30	191,746.52	120,924.59	84.70				
Dept 751 - PARKS AND RECREATION										
101-751-581.00	CONTRIBUTIONS FROM LOCAL UNITS OF GOVER	0.00	0.00	0.00	0.00	0.00				
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00				
Dept 999										
101-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Revenues											
	TOTAL REVENUES	790,476.89	669,552.30	191,746.52	120,924.59	84.70					
Expenditures											
Dept 101											
101-101-703.00	TOWNSHIP BOARD TRUSTEE SALARIES	8,734.00	4,939.00	652.32	3,795.00	56.55					
101-101-704.00	ADMINISTRATIVE ASSISTANT	16,000.00	4,033.40	2,908.40	11,966.60	25.21					
101-101-704.01	DDA ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00					
101-101-704.02	OFFICE ASSISTANT	28,080.00	11,411.77	0.00	16,668.23	40.64					
101-101-704.03	WAGES TWP PROP MGT	0.00	0.00	0.00	0.00	0.00					
101-101-709.00	TOWNSHIP TRUSTEE FICA	2,816.27	3,239.77	272.39	(423.50)	115.04					
101-101-709.01	TWP PROP MGT FICA	0.00	0.00	0.00	0.00	0.00					
101-101-709.02	ADMIN FICA	1,500.00	0.00	0.00	1,500.00	0.00					
101-101-710.00	EMPLOYERS MESC	150.00	31.39	0.00	118.61	20.93					
101-101-719.00	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00					
101-101-752.00	TOWNSHIP BD. OFFICE SUPPLIES	5,000.00	2,255.68	438.57	2,744.32	45.11					
101-101-801.00	TOWNSHIP BD. PROFESSIONAL EXPENS	2,500.00	1,955.00	0.00	545.00	78.20					
101-101-805.00	GG ASSESSMENT TO SEWER	4,000.00	3,201.46	0.00	798.54	80.04					
101-101-809.00	FEES	300.00	169.46	0.00	130.54	56.49					
101-101-850.00	COMMUNICATIONS	3,500.00	1,919.52	479.88	1,580.48	54.84					
101-101-851.00	MAIL/POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00					
101-101-852.00	INTERNET & WEBSITE	1,200.00	1,068.22	0.00	131.78	89.02					
101-101-861.00	MILEAGE REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00					
101-101-880.00	FIREWORKS - COMMUNITY PROMOTION	15,000.00	19,500.00	0.00	(4,500.00)	130.00					
101-101-900.00	TOWNSHIP BD. PRINTING AND PUBLIS	3,500.00	897.19	0.00	2,602.81	25.63					
101-101-915.00	TOWNSHIP BD. DUES AND MEMBERSHIP	5,300.00	1,054.00	0.00	4,246.00	19.89					
101-101-916.00	TWP. BD. EDUCATION AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00					
101-101-931.00	TOWNSHIP BD. REPAIRS AND MAINTEN	1,500.00	1,357.30	291.18	142.70	90.49					
101-101-935.00	LIABILITY & CONTENTS INSURANCE	3,500.00	2,515.58	0.00	984.42	71.87					
101-101-937.00	WORKMEN'S COMPENSATION INSURANCE	1,300.00	130.20	0.00	1,169.80	10.02					
101-101-940.00	TOWNSHIP BD. RENTALS	3,000.00	1,361.07	0.00	1,638.93	45.37					
101-101-948.00	COMPUTER SERVICES	4,000.00	4,142.00	0.00	(142.00)	103.55					
101-101-964.00	REFUNDS AND REBATES	500.00	15.20	0.00	484.80	3.04					
101-101-977.00	TOWNSHIP BD. EQUIPMENT	1,500.00	137.80	137.80	1,362.20	9.19					
101-101-980.00	COMPUTER & OFFICE EQUIP	5,000.00	1,500.84	29.16	3,499.16	30.02					
101-101-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00					
101-101-998.00	EXTRAORDINARY ITEMS- PENALTIES	10,000.00	9,996.00	0.00	4.00	99.96					
Total Dept 101 - TOWNSHIP BOARD		132,080.27	76,831.85	5,209.70	55,248.42	58.17					
Dept 171 - SUPERVISOR											
101-171-703.00	SUPERVISOR SALARY	25,165.00	14,229.64	1,879.38	10,935.36	56.55					
101-171-709.00	EMPLOYER SOCIAL SECURITY	1,900.00	1,088.56	143.77	811.44	57.29					
101-171-752.00	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00					
101-171-916.00	EDUCATION/TRAINING SUPERVISOR	1,500.00	1,050.99	1,050.99	449.01	70.07					
101-171-980.00	EQUIPMENT	1,200.00	1,051.00	1,051.00	149.00	87.58					
Total Dept 171 - SUPERVISOR		30,265.00	17,420.19	4,125.14	12,844.81	57.56					
Dept 209 - CONTINGENCY											
101-209-941.00	CONTINGENCIES	2,385.00	2,218.40	0.00	166.60	93.01					
Total Dept 209 - CONTINGENCY		2,385.00	2,218.40	0.00	166.60	93.01					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
Dept 215											
101-215-703.00	CLERK SALARY	25,165.00	14,229.64	1,879.38	10,935.36	56.55					
101-215-704.00	DEPUTY SALARY	5,000.00	2,095.28	529.67	2,904.72	41.91					
101-215-709.00	EMPLOYER SOCIAL SECURITY	2,307.62	1,335.85	184.27	971.77	57.89					
101-215-752.00	CLERK OFFICE SUPPLIES	800.00	0.00	0.00	800.00	0.00					
101-215-801.00	PROFESSIONAL	8,000.00	4,475.00	0.00	3,525.00	55.94					
101-215-861.00	MILEAGE REIMBURSEMENT CLERK	200.00	0.00	0.00	200.00	0.00					
101-215-916.00	CLERK EDUCATION AND TRAINING	1,500.00	1,837.50	0.00	(337.50)	122.50					
101-215-933.00	CLERK SOFTWARE SUPPORT	1,800.00	546.46	0.00	1,253.54	30.36					
101-215-948.00	CLERK COMPUTER SERVICES	200.00	0.00	0.00	200.00	0.00					
101-215-980.00	CLERK EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00					
101-215-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00					
Total Dept 215		46,472.62	24,519.73	2,593.32	21,952.89	52.76					
Dept 223											
101-223-801.00	ACCOUNTING FEES	6,000.00	12,800.00	12,800.00	(6,800.00)	213.33					
Total Dept 223		6,000.00	12,800.00	12,800.00	(6,800.00)	213.33					
Dept 247											
101-247-704.00	BOARD OF REVIEW WAGES	1,700.00	0.00	0.00	1,700.00	0.00					
101-247-709.00	EMPLOYER SOCIAL SECURITY	135.00	0.00	0.00	135.00	0.00					
101-247-916.00	EDUCATION & TRAINING	600.00	0.00	0.00	600.00	0.00					
Total Dept 247		2,435.00	0.00	0.00	2,435.00	0.00					
Dept 253 - TREASURER											
101-253-703.00	TREASURERS SALARY	28,716.00	16,236.07	2,144.38	12,479.93	56.54					
101-253-704.00	DEPUTY TREASURER WAGES	1,000.00	0.00	0.00	1,000.00	0.00					
101-253-709.00	EMPLOYER SOCIAL SECURITY	2,276.00	1,242.05	164.05	1,033.95	54.57					
101-253-752.00	TREASURER OFFICE SUPPLIES	600.00	221.88	0.00	378.12	36.98					
101-253-801.00	TREASURER PROFESSIONAL EXP.	6,000.00	1,181.25	0.00	4,818.75	19.69					
101-253-804.00	TREAS. TAX PREPARATION	1,000.00	643.30	0.00	356.70	64.33					
101-253-851.00	MAIL/POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00					
101-253-861.00	MILEAGE REIMBURSEMENT TREASURER	100.00	0.00	0.00	100.00	0.00					
101-253-916.00	TREASURER EDUCATION AND TRAINING	500.00	150.00	0.00	350.00	30.00					
101-253-933.00	SOFTWARE MAINT. AGREEMENT	2,200.00	3,730.00	0.00	(1,530.00)	169.55					
101-253-948.00	TREASURER COMPUTER SERVICES	200.00	0.00	0.00	200.00	0.00					
101-253-980.00	TREAS COMPUTER & OFFICE EQUIP	500.00	0.00	0.00	500.00	0.00					
101-253-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00					
Total Dept 253 - TREASURER		45,592.00	23,404.55	2,308.43	22,187.45	51.33					
Dept 257											
101-257-703.00	ASSESSOR SALARY	49,000.00	23,141.05	3,173.07	25,858.95	47.23					
101-257-704.00	ASSESSOR ADMIN	19,000.00	12,059.46	1,560.00	6,940.54	63.47					
101-257-709.00	EMPLOYER SOCIAL SECURITY	5,202.00	2,564.15	362.09	2,637.85	49.29					
101-257-710.00	EMPLOYERS MESC	1,000.00	91.21	0.00	908.79	9.12					
101-257-713.00	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00					
101-257-715.00	RETIREMENT	0.00	0.00	0.00	0.00	0.00					
101-257-716.00	DEFINED CONTRIBUTION PENSION	2,800.00	0.00	0.00	2,800.00	0.00					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
101-257-719.00	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00					
101-257-752.00	OFFICE SUPPLIES	500.00	165.07	7.72	334.93	33.01					
101-257-801.00	PROFESSIONAL	2,000.00	0.00	0.00	2,000.00	0.00					
101-257-804.00	TAX PREPARATION	7,000.00	1,295.84	0.00	5,704.16	18.51					
101-257-851.00	MAIL/POSTAGE	2,000.00	0.00	0.00	2,000.00	0.00					
101-257-861.00	MILEAGE REIM ASSESSOR	100.00	0.00	0.00	100.00	0.00					
101-257-900.00	ASSESSOR PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00					
101-257-915.00	MEMBERSHIPS AND DUES	0.00	0.00	0.00	0.00	0.00					
101-257-916.00	EDUCATION/TRAINING ASSESSOR	150.00	0.00	0.00	150.00	0.00					
101-257-933.00	SOFTWARE MAINT AGREEMENT	2,000.00	1,126.00	1,126.00	874.00	56.30					
101-257-937.00	WORKMENS COMPENSATION INSURANCE	116.00	581.40	0.00	(465.40)	501.21					
101-257-948.00	COMPUTER SERVICES	200.00	0.00	0.00	200.00	0.00					
101-257-980.00	COMPUTER & OFFICE EQUIP	500.00	0.00	0.00	500.00	0.00					
Total Dept 257 - ASSESSOR		91,818.00	41,024.18	6,228.88	50,793.82	44.68					
Dept 262											
101-262-704.00	ELECTION INSPECTOR	11,000.00	10,986.35	0.00	13.65	99.88					
101-262-709.00	EMPLOYER SOCIAL SECURITY	550.00	494.48	0.00	55.52	89.91					
101-262-710.00	EMPLOYER MESC	50.00	7.25	0.00	42.75	14.50					
101-262-752.00	ELECTION OPERATING SUPPLIES	2,000.00	2,585.67	639.72	(585.67)	129.28					
101-262-801.00	MACHINE SET UP	2,000.00	1,866.00	990.00	134.00	93.30					
101-262-851.00	MAIL/POSTAGE	2,400.00	1,000.00	0.00	1,400.00	41.67					
101-262-861.00	TRANSPORTATION	450.00	0.00	0.00	450.00	0.00					
101-262-900.00	PRINTING AND PUBLISHING	600.00	833.78	0.00	(233.78)	138.96					
101-262-980.00	COMPUTER & OFFICE EQUIP	7,550.00	2,987.00	2,987.00	4,563.00	39.56					
Total Dept 262 - ELECTIONS		26,600.00	20,760.53	4,616.72	5,839.47	78.05					
Dept 265 - BUILDING AND GROUNDS											
101-265-702.00	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00					
101-265-709.00	EMPLOYER SOCIAL SECURITY	115.00	0.00	0.00	115.00	0.00					
101-265-752.00	MUNICIPAL BLDG. OPERATING SUPPL	1,000.00	0.00	0.00	1,000.00	0.00					
101-265-801.00	MUNICIPAL BUILDING CONTRACTED SV	7,000.00	2,035.93	273.75	4,964.07	29.08					
101-265-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
101-265-917.00	SEWER O & M	1,000.00	194.92	0.00	805.08	19.49					
101-265-920.00	ELECTRIC	6,000.00	3,078.48	25.68	2,921.52	51.31					
101-265-921.00	NATURAL GAS	1,500.00	1,159.72	257.43	340.28	77.31					
101-265-930.00	REPAIRS AND MAINT - BLDG	5,000.00	3,569.73	808.80	1,430.27	71.39					
101-265-974.00	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
101-265-975.01	BUILDING ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
Total Dept 265 - BUILDING AND GROUNDS		21,615.00	10,038.78	1,365.66	11,576.22	46.44					
Dept 266											
101-266-801.00	ATTORNEY FEES - GENERAL BOARD	12,000.00	4,042.83	0.00	7,957.17	33.69					
Total Dept 266		12,000.00	4,042.83	0.00	7,957.17	33.69					
Dept 446											
101-446-752.00	STREET & HIGHWAYS SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00					
101-446-801.00	STREETS/HIGHWAYS CONTRACTED SERV	80,000.00	17,969.14	0.00	62,030.86	22.46					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
101-446-801.01	ROAD BRINING	0.00	0.00	0.00	0.00	0.00					
101-446-934.00	STREETS/HIGHWAYS REPAIRS & MAINT	55,000.00	7,917.12	0.00	47,082.88	14.39					
101-446-995.00	INTERFUND TRANSFER OUT	25,000.00	0.00	0.00	25,000.00	0.00					
Total Dept 446 - ROADS STREETS BRIDGES		165,000.00	25,886.26	0.00	139,113.74	15.69					
Dept 528											
101-528-801.00	REFUSE COLLECTION & DISPOSAL	2,000.00	1,110.90	96.60	889.10	55.55					
Total Dept 528		2,000.00	1,110.90	96.60	889.10	55.55					
Dept 567											
101-567-702.00	CEMETERY SALARY	1,500.00	1,297.47	0.00	202.53	86.50					
101-567-709.00	EMPLOYER SOCIAL SECURITY	497.25	103.06	0.00	394.19	20.73					
101-567-710.00	EMPLOYER MESC	0.00	1.02	0.00	(1.02)	100.00					
101-567-713.00	OVERTIME PAY - CEMETERY	0.00	0.00	0.00	0.00	0.00					
101-567-801.00	CONTRACTED SERVICES	20,000.00	6,100.00	0.00	13,900.00	30.50					
101-567-802.00	SEXTON	700.00	49.61	0.00	650.39	7.09					
101-567-920.00	ELECTRIC	350.00	204.52	28.81	145.48	58.43					
101-567-930.00	CEMETERY REPAIRS & MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00					
101-567-933.00	SOFTWARE MAINT AGREEMENT	450.00	670.00	0.00	(220.00)	148.89					
101-567-940.00	RENTALS	0.00	0.00	0.00	0.00	0.00					
101-567-964.00	CEMETERY LOT PURCHASE BACK	150.00	0.00	0.00	150.00	0.00					
101-567-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00					
Total Dept 567		25,147.25	8,425.68	28.81	16,721.57	33.51					
Dept 595 - AIRPORT											
101-595-702.00	SALARIES AND WAGES	1,500.00	248.30	0.00	1,251.70	16.55					
101-595-709.00	EMPLOYER SOCIAL SECURITY	150.00	18.99	0.00	131.01	12.66					
101-595-752.00	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00					
101-595-801.00	PROFESSIONAL	50.00	0.00	0.00	50.00	0.00					
101-595-860.00	TRANSPORTATION	1,000.00	771.89	0.00	228.11	77.19					
101-595-915.00	DUES/MEMBERSHIPS	50.00	0.00	0.00	50.00	0.00					
101-595-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00					
101-595-920.00	ELECTRIC	400.00	211.54	30.52	188.46	52.89					
101-595-921.00	NATURAL GAS	1,300.00	372.73	322.59	927.27	28.67					
101-595-930.00	REPAIRS/MAINT. LAND & BLDG.	4,000.00	35.14	0.00	3,964.86	0.88					
101-595-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	1,800.00	624.42	0.00	1,175.58	34.69					
101-595-934.00	AIRPORT IMPROVEMENTS	1,000.00	0.00	0.00	1,000.00	0.00					
101-595-935.00	LIABILITY INSURANCE	1,900.00	1,941.00	0.00	(41.00)	102.16					
Total Dept 595 - AIRPORT		13,250.00	4,224.01	353.11	9,025.99	31.88					
Dept 701 - PLANNING COMMISSION											
101-701-704.00	PLANNING COMMISSION PER DIEM	1,500.00	0.00	0.00	1,500.00	0.00					
101-701-801.00	PLANNING COMM PROF EXPENSE	14,000.00	0.00	0.00	14,000.00	0.00					
101-701-900.00	PLANN COMM PRINT & PUBLISHING	750.00	0.00	0.00	750.00	0.00					
101-701-916.00	PLANNING COMMISSION ED. & TRAINI	500.00	60.00	0.00	440.00	12.00					
Total Dept 701 - PLANNING COMMISSION		16,750.00	60.00	0.00	16,690.00	0.36					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			02/28/2023	NORMAL (ABNORMAL)	MONTH 02/28/2023						
Fund 101 - GENERAL FUND											
Expenditures											
Dept 751 - PARKS AND RECREATION											
101-751-702.00	RECREATION DEPARTMENT SALARIES	139,000.00	63,479.24	5,192.30		75,520.76	45.67				
101-751-705.00	VACATION PAY	3,000.00	2,115.38	2,115.38		884.62	70.51				
101-751-706.00	PARKS HOLIDAY	1,000.00	0.00	0.00		1,000.00	0.00				
101-751-709.00	RECREATION DEPARTMENT F.I.C.A.	10,000.00	4,911.90	533.89		5,088.10	49.12				
101-751-710.00	RECREATION DEPARTMENT M.E.S.C.	2,500.00	312.55	0.00		2,187.45	12.50				
101-751-713.00	OVERTIME PAY	2,000.00	64.06	0.00		1,935.94	3.20				
101-751-716.00	DEFINED CONTRIBUTION PENSION	2,000.00	484.00	0.00		1,516.00	24.20				
101-751-719.00	HOSPITALIZATION	15,500.00	8,120.91	1,098.93		7,379.09	52.39				
101-751-752.00	RECREATION DEPT. SUPPLIES	16,500.00	3,501.87	0.00		12,998.13	21.22				
101-751-754.00	RECREATION DEPT. FERTILIZER & SE	6,500.00	2,212.50	0.00		4,287.50	34.04				
101-751-801.00	RECREATION DEPT. CONTRACTED SERV	11,000.00	8,587.38	320.00		2,412.62	78.07				
101-751-809.00	FEES	200.00	491.50	0.00		(291.50)	245.75				
101-751-850.00	COMMUNICATIONS	500.00	281.54	41.16		218.46	56.31				
101-751-860.00	RECREATION DEPT. TRANSPORTATION	14,000.00	5,019.37	0.00		8,980.63	35.85				
101-751-917.00	SEWER O/M	900.00	1,364.44	0.00		(464.44)	151.60				
101-751-920.00	ELECTRIC	13,200.00	8,015.19	696.98		5,184.81	60.72				
101-751-923.00	PROPANE	6,000.00	2,265.07	2,265.07		3,734.93	37.75				
101-751-930.00	REPAIRS/MAINT. LAND & BLDG.	13,200.00	10,993.56	721.10		2,206.44	83.28				
101-751-931.00	REPAIRS & MAINT. PARKS	17,600.00	16,521.69	452.11		1,078.31	93.87				
101-751-935.00	RECREATION DEPT. INSURANCE	3,000.00	2,054.68	0.00		945.32	68.49				
101-751-937.00	WORKMEN'S COMPENSATION INSURANCE	2,800.00	2,304.40	0.00		495.60	82.30				
101-751-940.00	RENTALS	0.00	0.00	0.00		0.00	0.00				
101-751-974.00	LAND IMPROVEMENTS	0.00	5,880.00	0.00		(5,880.00)	100.00				
101-751-974.01	MARINA LAND IMPROVEMENTS	20,000.00	25,130.00	0.00		(5,130.00)	125.65				
101-751-975.00	BLDS, BLDING ADDITIONS & IMPROVMENTS	45,000.00	2,223.00	0.00		42,777.00	4.94				
101-751-977.00	EQUIPMENT	10,000.00	513.04	0.00		9,486.96	5.13				
101-751-981.00	VEHICLES	0.00	0.00	0.00		0.00	0.00				
Total Dept 751 - PARKS AND RECREATION		355,400.00	176,847.27	13,436.92		178,552.73	49.76				
Dept 754 - VETERANS PIER											
101-754-752.00	OPERATING SUPPLIES	750.00	0.00	0.00		750.00	0.00				
101-754-754.00	VETERANS PIER BRICKS	500.00	251.00	0.00		249.00	50.20				
101-754-801.00	CONTRACTED SERVICES	0.00	0.00	0.00		0.00	0.00				
Total Dept 754 - VETERANS PIER		1,250.00	251.00	0.00		999.00	20.08				
Dept 756 - BOAT LAUNCH											
101-756-702.00	BOAT LAUNCH SALARY	0.00	0.00	0.00		0.00	0.00				
101-756-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00		0.00	0.00				
101-756-752.00	BOAT LAUNCH OPERATING SUPPLIES	0.00	0.00	0.00		0.00	0.00				
101-756-801.00	BOAT LAUNCH CONTRACTED SERV.	0.00	0.00	0.00		0.00	0.00				
101-756-920.00	ELECTRIC	0.00	0.00	0.00		0.00	0.00				
101-756-930.00	BOAT LAUNCH MAINT. & REPAIRS	0.00	0.00	0.00		0.00	0.00				
101-756-940.00	BOAT LAUNCH RENTALS	0.00	0.00	0.00		0.00	0.00				
101-756-964.00	REFUNDS	0.00	0.00	0.00		0.00	0.00				
101-756-995.00	INTERFUND TRANSFER OUT	103,782.74	103,782.74	0.00		0.00	100.00				
Total Dept 756 - BOAT LAUNCH		103,782.74	103,782.74	0.00		0.00	100.00				
Dept 999											
101-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00		0.00	0.00				

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED
			02/28/2023 NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND Expenditures						
Total Dept 999			0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			1,099,842.88	553,648.90	53,163.29	546,193.98 50.34
Fund 101 - GENERAL FUND: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES						
			790,476.89 1,099,842.88 (309,365.99)	669,552.30 553,648.90 115,903.40	191,746.52 53,163.29 138,583.23	120,924.59 546,193.98 (425,269.39) 84.70 50.34 37.46

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)						
Fund 206 - FIRE FUND										
Revenues										
Dept 000										
206-000-403.00	FIRE SPEC ASSESSMENT	185,432.00	169,989.08	71,350.17	15,442.92	91.67				
206-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00				
206-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		185,432.00	169,989.08	71,350.17	15,442.92	91.67				
TOTAL REVENUES		185,432.00	169,989.08	71,350.17	15,442.92	91.67				
Expenditures										
Dept 336 - FIRE PROTECTION										
206-336-801.00	FIRE PROTECTION CONTRACT	185,432.00	98,638.91	98,638.91	86,793.09	53.19				
Total Dept 336 - FIRE PROTECTION		185,432.00	98,638.91	98,638.91	86,793.09	53.19				
TOTAL EXPENDITURES		185,432.00	98,638.91	98,638.91	86,793.09	53.19				
Fund 206 - FIRE FUND:										
TOTAL REVENUES		185,432.00	169,989.08	71,350.17	15,442.92	91.67				
TOTAL EXPENDITURES		185,432.00	98,638.91	98,638.91	86,793.09	53.19				
NET OF REVENUES & EXPENDITURES		0.00	71,350.17	(27,288.74)	(71,350.17)	100.00				

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 207 - POLICE FUND											
Revenues											
Dept 000											
207-000-402.00	REAL PROPERTY TAXES	1,181,592.00	1,059,568.17	444,734.40	122,023.83	89.67					
207-000-569.00	ACT 302 GRANT FUNDS	1,500.00	488.96	0.00	1,011.04	32.60					
207-000-607.00	FEES - LIQUOR LICENSE	6,073.00	6,883.25	0.00	(810.25)	113.34					
207-000-610.00	DRUG FORFITURE	0.00	105.00	0.00	(105.00)	100.00					
207-000-626.00	CHARGES FOR SERVICES	2,000.00	266.56	18.00	1,733.44	13.33					
207-000-655.00	FINES & FORFEITURES	1,500.00	969.17	59.18	530.83	64.61					
207-000-656.00	TRAFFIC VIOLATIONS	0.00	0.00	0.00	0.00	0.00					
207-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00					
207-000-666.00	DIVIDENDS	500.00	0.00	0.00	500.00	0.00					
207-000-672.00	LOST AND FOUND	0.00	0.00	0.00	0.00	0.00					
207-000-673.00	PROCEEDS SALE OF ASSETS	0.00	4,400.00	0.00	(4,400.00)	100.00					
207-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	0.00	0.00	0.00	0.00					
207-000-676.00	REIMBURSEMENT	3,200.00	420.30	0.00	2,779.70	13.13					
207-000-676.01	RESOURCE OFFICER REIM.	72,928.00	49,607.32	24,803.66	23,320.68	68.02					
207-000-676.02	OWI REIMBURSEMENT	2,086.00	0.00	0.00	2,086.00	0.00					
207-000-687.00	REFUNDS/REBATES	0.00	15.00	0.00	(15.00)	100.00					
207-000-694.00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00					
207-000-698.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00	0.00	0.00	0.00					
207-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		1,271,379.00	1,122,723.73	469,615.24	148,655.27	88.31					
Dept 999											
207-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		1,271,379.00	1,122,723.73	469,615.24	148,655.27	88.31					
Expenditures											
Dept 301											
207-301-702.00	SALARIES AND WAGES	571,329.00	333,831.06	42,398.46	237,497.94	58.43					
207-301-705.00	VACATION PAY	41,480.00	20,320.56	1,208.00	21,159.44	48.99					
207-301-706.00	HOLIDAY PAY	20,413.00	6,512.20	0.00	13,900.80	31.90					
207-301-709.00	EMPLOYER SOCIAL SECURITY	42,000.00	27,016.85	3,130.12	14,983.15	64.33					
207-301-710.00	EMPLOYER MESC	3,000.00	1.58	0.00	2,998.42	0.05					
207-301-712.00	CASH IN LIEU OF BENEFITS	8,000.00	8,000.00	0.00	0.00	100.00					
207-301-713.00	OVERTIME PAY	2,500.00	2,425.85	138.74	74.15	97.03					
207-301-717.00	RETIREMENT	207,000.00	145,893.14	12,366.00	61,106.86	70.48					
207-301-719.00	HOSPITALIZATION	136,000.00	82,701.47	9,686.71	53,298.53	60.81					
207-301-724.00	HEALTH CARE SAVING	1,600.00	0.00	0.00	1,600.00	0.00					
207-301-725.00	LIFE INSURANCE	3,500.00	2,397.92	181.48	1,102.08	68.51					
207-301-726.00	DISABILITY INSURANCE	4,900.00	3,279.52	409.94	1,620.48	66.93					
207-301-752.00	OPERATING SUPPLIES	20,000.00	7,992.58	247.57	12,007.42	39.96					
207-301-801.00	PROFESSIONAL	6,000.00	551.51	0.00	5,448.49	9.19					
207-301-805.00	FACILITY CONTRACTED MAINTENANCE	1,600.00	327.60	0.00	1,272.40	20.48					
207-301-809.00	FEES	100.00	0.00	0.00	100.00	0.00					
207-301-843.00	MEDICAL PROVIDER SERVICES	500.00	0.00	0.00	500.00	0.00					
207-301-850.00	COMMUNICATIONS	4,500.00	2,171.73	315.84	2,328.27	48.26					
207-301-851.00	MAIL/POSTAGE	200.00	209.95	84.44	(9.95)	104.98					
207-301-852.00	INTERNET & WEBSITE	650.00	0.00	0.00	650.00	0.00					
207-301-860.00	TRANSPORTATION	20,000.00	8,667.70	1,120.77	11,332.30	43.34					
207-301-880.00	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			02/28/2023	NORMAL (ABNORMAL)	MONTH 02/28/2023						
Fund 207 - POLICE FUND											
Expenditures											
207-301-900.00	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00				
207-301-913.00	TRAVEL EXPENSES	500.00	130.04	8.00	369.96	26.01					
207-301-915.00	DUES AND MEMBERSHIPS	400.00	0.00	0.00	400.00	0.00					
207-301-916.00	EDUCATION AND TRAINING	2,000.00	1,983.84	0.00	16.16	99.19					
207-301-916.01	ACT 302 TRAINING EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00					
207-301-917.00	SEWER O & M	1,000.00	779.68	0.00	220.32	77.97					
207-301-920.00	ELECTRIC	4,500.00	3,005.51	25.68	1,494.49	66.79					
207-301-921.00	NATURAL GAS	2,000.00	1,159.73	257.43	840.27	57.99					
207-301-930.00	MUN. BLDG. REPAIRS & MAINTENANCE	3,000.00	2,677.52	291.17	322.48	89.25					
207-301-931.00	REPAIRS AND MAINTENANCE	8,500.00	6,495.39	2,551.50	2,004.61	76.42					
207-301-935.00	INSURANCE AND BONDS	15,000.00	16,149.28	0.00	(1,149.28)	107.66					
207-301-937.00	WORKMENS COMPENSATION INSURANCE	21,000.00	16,163.50	0.00	4,836.50	76.97					
207-301-940.00	POLICE RENTALS	0.00	0.00	0.00	0.00	0.00					
207-301-941.00	CONTINGENCIES	5,000.00	0.00	0.00	5,000.00	0.00					
207-301-948.00	COMPUTER SERVICES	3,500.00	3,240.00	0.00	260.00	92.57					
207-301-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00					
207-301-977.00	EQUIPMENT	12,000.00	12,797.10	0.00	(797.10)	106.64					
207-301-977.01	MUN BLDG EQUIPMENT	1,500.00	39.65	0.00	1,460.35	2.64					
207-301-980.00	OFFICE & COMPUTER EQUIPMENT	3,000.00	160.10	0.00	2,839.90	5.34					
207-301-981.00	VEHICLES	35,000.00	34,758.00	0.00	242.00	99.31					
207-301-984.00	SOFTWARE	250.00	0.00	0.00	250.00	0.00					
207-301-991.00	LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00					
207-301-992.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00	0.00	0.00					
207-301-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00					
Total Dept 301 - POLICE		1,214,922.00	751,840.56	74,421.85	463,081.44	61.88					
Dept 999											
207-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES		1,214,922.00	751,840.56	74,421.85	463,081.44	61.88					
Fund 207 - POLICE FUND:											
TOTAL REVENUES		1,271,379.00	1,122,723.73	469,615.24	148,655.27	88.31					
TOTAL EXPENDITURES		1,214,922.00	751,840.56	74,421.85	463,081.44	61.88					
NET OF REVENUES & EXPENDITURES		56,457.00	370,883.17	395,193.39	(314,426.17)	656.93					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)				
Fund 219 - STREET LIGHTING FUND									
Revenues									
Dept 000									
219-000-402.00	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00			
219-000-403.00	STREET LIGHT SPEC ASSESS	28,350.00	25,885.92	10,865.32	2,464.08	91.31			
219-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00			
219-000-687.00	REFUNDS/REBATES/OVRPMTS	0.00	0.00	0.00	0.00	0.00			
219-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		28,350.00	25,885.92	10,865.32	2,464.08	91.31			
TOTAL REVENUES		28,350.00	25,885.92	10,865.32	2,464.08	91.31			
Expenditures									
Dept 448 - STREET LIGHTING									
219-448-920.00	ELECTRIC	32,000.00	16,053.38	2,354.03	15,946.62	50.17			
Total Dept 448 - STREET LIGHTING		32,000.00	16,053.38	2,354.03	15,946.62	50.17			
TOTAL EXPENDITURES		32,000.00	16,053.38	2,354.03	15,946.62	50.17			
Fund 219 - STREET LIGHTING FUND:									
TOTAL REVENUES		28,350.00	25,885.92	10,865.32	2,464.08	91.31			
TOTAL EXPENDITURES		32,000.00	16,053.38	2,354.03	15,946.62	50.17			
NET OF REVENUES & EXPENDITURES		(3,650.00)	9,832.54	8,511.29	(13,482.54)	269.38			

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			2022-23 02/28/2023								
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY											
Revenues											
Dept 000											
248-000-402.00	REAL PROPERTY TAXES	90,000.00	0.00	0.00	90,000.00	0.00					
248-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00					
248-000-548.00	STATE GRANT - MDOT	0.00	0.00	0.00	0.00	0.00					
248-000-665.00	INTEREST	100.00	27.12	4.03	72.88	27.12					
248-000-675.00	DDA DONATIONS UNSPECIFIED	0.00	3,200.00	0.00	(3,200.00)	100.00					
248-000-675.01	STURGEON DONATIONS	0.00	0.00	0.00	0.00	0.00					
248-000-675.02	SUMMER MUSIC SERIES	0.00	0.00	0.00	0.00	0.00					
248-000-675.03	FIREWORK DONATIONS	0.00	0.00	0.00	0.00	0.00					
248-000-676.00	REIMBURSEMENT	4,000.00	0.00	0.00	4,000.00	0.00					
248-000-687.00	REFUNDS/REBATES	2,400.00	0.00	0.00	2,400.00	0.00					
248-000-696.00	PROCEEDS FROM SALES OF BONDS	400,558.00	34,000.00	0.00	366,558.00	8.49					
Total Dept 000		497,058.00	37,227.12	4.03	459,830.88	7.49					
Dept 999											
248-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		497,058.00	37,227.12	4.03	459,830.88	7.49					
Expenditures											
Dept 271											
248-271-702.00	ADMINISTRATION	2,000.00	0.00	0.00	2,000.00	0.00					
248-271-709.00	EMPLOYER SOCIAL SECURITY	154.00	0.00	0.00	154.00	0.00					
248-271-752.00	SUPPLIES	500.00	69.30	0.00	430.70	13.86					
248-271-752.01	SUPPLIES FOR STURGEON	0.00	0.00	0.00	0.00	0.00					
248-271-801.00	PROFESSIONAL/CONTRACTUAL	2,500.00	2,200.00	0.00	300.00	88.00					
248-271-801.01	ACCOUNTING FEES	1,000.00	0.00	0.00	1,000.00	0.00					
248-271-851.00	MAIL/POSTAGE	50.00	0.00	0.00	50.00	0.00					
248-271-880.00	COMMUNITY PROMOTION	5,000.00	4,700.00	0.00	300.00	94.00					
248-271-880.01	SUMMER MUSIC SERIES	1,500.00	1,150.00	0.00	350.00	76.67					
248-271-880.02	FIREWORKS	500.00	0.00	0.00	500.00	0.00					
248-271-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
248-271-910.00	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00					
248-271-915.00	DUES/MEMBERSHIPS	100.00	100.00	0.00	0.00	100.00					
248-271-934.00	REPAIRS/MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00					
248-271-941.00	CONTINGENCIES	7,471.00	0.00	0.00	7,471.00	0.00					
248-271-959.00	CONTRIBUTIONS TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00	0.00					
248-271-974.00	LAND IMPROVEMENTS	385,558.00	53,559.00	190.00	331,999.00	13.89					
248-271-974.01	STURGEON IMPROVEMENTS	15,000.00	12,939.10	1,839.10	2,060.90	86.26					
248-271-977.00	EQUIPMENT	7,225.00	7,225.00	0.00	0.00	100.00					
248-271-991.00	PRINCIPAL PAYMENT	33,000.00	28,000.00	0.00	5,000.00	84.85					
248-271-992.00	BOND INTEREST PAYMENT	33,000.00	14,877.46	0.00	18,122.54	45.08					
Total Dept 271		497,058.00	124,819.86	2,029.10	372,238.14	25.11					
Dept 999											
248-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED
			02/28/2023 NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY Expenditures						
	TOTAL EXPENDITURES	497,058.00	124,819.86	2,029.10	372,238.14	25.11
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES						
		497,058.00	37,227.12	4.03	459,830.88	7.49
		497,058.00	124,819.86	2,029.10	372,238.14	25.11
		0.00	(87,592.74)	(2,025.07)	87,592.74	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 271 - LIBRARY FUND											
Revenues											
Dept 000											
271-000-403.00	PROPERTY TAXES	182,000.00	166,042.16	72,843.98	15,957.84	91.23					
271-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00					
271-000-503.00	GRANTS - GENERAL	1,218.14	1,218.14	0.00	0.00	100.00					
271-000-539.00	STATE AID	3,640.00	1,819.54	0.00	1,820.46	49.99					
271-000-566.00	STATE GRANTS	350.00	0.00	0.00	350.00	0.00					
271-000-601.00	PENAL FINES	41,675.00	41,674.98	0.00	0.02	100.00					
271-000-626.00	CHARGES FOR SERVICES - MISC. FEE	1,000.00	1,623.40	245.10	(623.40)	162.34					
271-000-629.00	NON-RESIDENT FEES	700.00	1,146.00	214.00	(446.00)	163.71					
271-000-655.00	FINES - BOOK	350.00	588.39	23.90	(238.39)	168.11					
271-000-664.00	INVESTMENT INTEREST	2,750.00	0.00	0.00	2,750.00	0.00					
271-000-665.00	INTEREST INCOME	30.00	17.11	1.97	12.89	57.03					
271-000-666.00	DIVIDENDS	50.00	0.00	0.00	50.00	0.00					
271-000-671.00	MISCELLANEOUS - BOOK SALES	0.00	0.00	0.00	0.00	0.00					
271-000-674.00	DONATIONS - PRIVATE	1,000.00	9,353.17	41.10	(8,353.17)	935.32					
271-000-678.00	DONATIONS-FRIENDS OF LIBRARY	3,500.00	2,457.43	0.00	1,042.57	70.21					
271-000-684.00	ENHANCEMENT GRANTS COMMUNITY	0.00	0.00	0.00	0.00	0.00					
271-000-687.00	REFUNDS/OVERPAYMENTS	50,075.00	50,362.79	0.00	(287.79)	100.57					
Total Dept 000		288,338.14	276,303.11	73,370.05	12,035.03	95.83					
Dept 999											
271-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		288,338.14	276,303.11	73,370.05	12,035.03	95.83					
Expenditures											
Dept 655											
271-655-702.00	WAGES - FULL TIME	50,000.00	30,853.45	4,237.75	19,146.55	61.71					
271-655-703.00	LIBRARY SALARY	42,000.00	23,527.50	3,230.76	18,472.50	56.02					
271-655-709.00	EMPLOYER SOCIAL SECURITY	7,305.00	4,423.44	571.36	2,881.56	60.55					
271-655-710.00	EMPLOYER MESC	300.00	4.27	0.00	295.73	1.42					
271-655-713.00	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00					
271-655-750.00	OFFICE SUPPLIES	3,500.00	1,386.20	98.00	2,113.80	39.61					
271-655-750.01	MAKERSPACE SUPPLIES	4,000.00	1,689.52	0.00	2,310.48	42.24					
271-655-751.00	MAINTENANCE SUPPLIES	1,000.00	136.23	0.00	863.77	13.62					
271-655-752.00	BOOKS - ADULTS	7,000.00	4,197.40	118.83	2,802.60	59.96					
271-655-752.01	PERIODICALS	550.00	300.00	300.00	250.00	54.55					
271-655-752.02	DVD	1,000.00	312.85	52.90	687.15	31.29					
271-655-752.03	REFERENCE	550.00	392.90	0.00	157.10	71.44					
271-655-752.04	LARGE PRINT MATERIAL	2,500.00	486.90	79.86	2,013.10	19.48					
271-655-752.05	YOUNG ADULT BOOKS	1,500.00	621.59	313.46	878.41	41.44					
271-655-752.11	JUNIOR BOOKS	2,500.00	1,141.09	83.70	1,358.91	45.64					
271-655-752.12	GAMES/PUZZLES	500.00	13.95	0.00	486.05	2.79					
271-655-752.13	CHILDREN BOOK	4,000.00	1,098.67	372.38	2,901.33	27.47					
271-655-752.14	E-RESOURCES	14,350.00	5,275.71	317.24	9,074.29	36.76					
271-655-752.15	LIBRARY OF THINGS	4,025.00	203.53	0.00	3,821.47	5.06					
271-655-752.16	MANGO LANGUAGES	(1,200.00)	0.00	0.00	(1,200.00)	0.00					
271-655-752.17	TUMBLEBOOKS STANDARD	(850.00)	0.00	0.00	(850.00)	0.00					
271-655-754.00	COMPUTER AND TECHNOLOGY SUPPLIES	4,000.00	4,468.32	(249.99)	(468.32)	111.71					
271-655-801.00	PROFESSIONAL & CONTRACTUAL	6,000.00	1,661.80	0.00	4,338.20	27.70					
271-655-805.00	FACILITY CONTRACTED MAINTENANCE	3,500.00	2,652.79	343.75	847.21	75.79					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			02/28/2023	NORMAL (ABNORMAL)	MONTH 02/28/2023						
Fund 271 - LIBRARY FUND											
Expenditures											
271-655-809.00	ADMINISTRATIVE FEES-FDN	250.00	0.00	0.00	0.00	250.00	0.00				
271-655-850.00	COMMUNICATIONS	1,200.00	552.24	89.97	647.76	46.02					
271-655-851.00	MAIL/POSTAGE	1,700.00	1,872.38	585.15	(172.38)	110.14					
271-655-852.00	INTERNET & WEBSITE	2,000.00	2,494.40	0.00	(494.40)	124.72					
271-655-860.00	TRANSPORTATION	1,000.00	602.78	0.00	397.22	60.28					
271-655-880.00	COMMUNITY PROMOTION - PROGRAMMIN	8,000.00	5,017.48	495.00	2,982.52	62.72					
271-655-900.00	PRINTING AND PUBLISHING	3,000.00	2,672.25	1,196.00	327.75	89.08					
271-655-910.00	EDUCATION & TRAINING	750.00	325.00	0.00	425.00	43.33					
271-655-915.00	MEMBERSHIP & DUES	2,500.00	851.56	0.00	1,648.44	34.06					
271-655-917.00	SEWER O & M	1,500.00	755.15	0.00	744.85	50.34					
271-655-920.00	ELECTRIC	6,600.00	4,007.38	34.25	2,592.62	60.72					
271-655-921.00	NATURAL GAS	3,000.00	1,546.29	343.24	1,453.71	51.54					
271-655-930.00	REPAIRS & MAINT. LAND & BUILDING	5,000.00	607.80	291.17	4,392.20	12.16					
271-655-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	300.00	475.18	0.00	(175.18)	158.39					
271-655-933.00	SOFTWARE MAINT AGREEMENT	4,500.00	2,883.19	129.99	1,616.81	64.07					
271-655-935.00	INSURANCE	2,000.00	1,011.46	0.00	988.54	50.57					
271-655-937.00	WORKMENS COMP INSURANCE	300.00	56.50	0.00	243.50	18.83					
271-655-940.00	RENTALS	2,000.00	1,260.62	182.58	739.38	63.03					
271-655-948.00	COMPUTER SERVICES	1,500.00	600.00	0.00	900.00	40.00					
271-655-956.00	MEL REPLACEMENT	0.00	53.85	0.00	(53.85)	100.00					
271-655-975.01	BUILDING ADDITIONS & IMPROVEMENTS	10,000.00	2,126.67	0.00	7,873.33	21.27					
271-655-977.00	EQUIPMENT	6,000.00	115.74	0.00	5,884.26	1.93					
271-655-980.00	OFFICE EQUIP & FURNITURE	15,633.00	157.11	0.00	15,475.89	1.00					
271-655-990.00	LONG TERM DEBT	500.00	0.00	0.00	500.00	0.00					
271-655-992.00	LONG TERM DEBT INTEREST	100.00	0.00	0.00	100.00	0.00					
Total Dept 655		237,363.00	114,893.14	13,217.35	122,469.86	48.40					
Dept 999											
271-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES		237,363.00	114,893.14	13,217.35	122,469.86	48.40					
Fund 271 - LIBRARY FUND:											
TOTAL REVENUES		288,338.14	276,303.11	73,370.05	12,035.03	95.83					
TOTAL EXPENDITURES		237,363.00	114,893.14	13,217.35	122,469.86	48.40					
NET OF REVENUES & EXPENDITURES		50,975.14	161,409.97	60,152.70	(110,434.83)	316.64					

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)						
Fund 282 - ARPA FUND										
Revenues										
Dept 000										
282-000-567.00	STATE GRANTS ARPA	153,221.00	0.00	0.00	153,221.00	0.00				
Total Dept 000		153,221.00	0.00	0.00	153,221.00	0.00				
TOTAL REVENUES		153,221.00	0.00	0.00	153,221.00	0.00				
Expenditures										
Dept 262 - ELECTIONS										
282-262-704.01	ARPA PAY ELECTIONS	0.00	0.00	0.00	0.00	0.00				
282-262-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00				
Total Dept 262 - ELECTIONS		0.00	0.00	0.00	0.00	0.00				
Dept 265 - BUILDING AND GROUNDS										
282-265-930.00	REPAIRS/MAINT. LAND & BLDG.	0.00	11,589.97	793.55	(11,589.97)	100.00				
Total Dept 265 - BUILDING AND GROUNDS		0.00	11,589.97	793.55	(11,589.97)	100.00				
Dept 301 - POLICE										
282-301-702.01	ARPA PREMIUM PAY	0.00	0.00	0.00	0.00	0.00				
282-301-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00				
282-301-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	0.00	23,008.00	0.00	(23,008.00)	100.00				
282-301-981.00	VEHICLES	0.00	0.00	0.00	0.00	0.00				
Total Dept 301 - POLICE		0.00	23,008.00	0.00	(23,008.00)	100.00				
Dept 336 - FIRE PROTECTION										
282-336-977.00	EQUIPMENT	0.00	6,500.00	0.00	(6,500.00)	100.00				
Total Dept 336 - FIRE PROTECTION		0.00	6,500.00	0.00	(6,500.00)	100.00				
Dept 751 - PARKS AND RECREATION										
282-751-702.01	ARPA PREMIUM PAY PARKS	0.00	0.00	0.00	0.00	0.00				
282-751-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00				
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES		0.00	41,097.97	793.55	(41,097.97)	100.00				
Fund 282 - ARPA FUND:										
		153,221.00	0.00	0.00	153,221.00	0.00				
		0.00	41,097.97	793.55	(41,097.97)	100.00				
NET OF REVENUES & EXPENDITURES		153,221.00	(41,097.97)	(793.55)	194,318.97	26.82				

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			2022-23 02/28/2023	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)				
Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI									
Revenues									
Dept 000									
394-000-699.00	INTERFUND TRANSFER IN		0.00	0.00	0.00	0.00			
Total Dept 000			0.00	0.00	0.00	0.00			
TOTAL REVENUES			0.00	0.00	0.00	0.00			
Expenditures									
Dept 443 - PEDESTRIAN IMPROVEMENTS									
394-443-991.00	BOND PRINCIPAL PAYMENT		0.00	0.00	0.00	0.00			
394-443-992.00	BOND INTEREST PAYMENT		0.00	0.00	0.00	0.00			
Total Dept 443 - PEDESTRIAN IMPROVEMENTS			0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00			
Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI:									
TOTAL REVENUES			0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00			

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 502 - BOAT LAUNCH											
Revenues											
Dept 000											
502-000-653.00	BOAT LAUNCH FEES	12,000.00	8,272.59	0.00	3,727.41	68.94					
502-000-699.00	INTERFUND TRANSFER IN	103,782.74	103,782.74	0.00	0.00	100.00					
Total Dept 000		115,782.74	112,055.33	0.00	3,727.41	96.78					
TOTAL REVENUES		115,782.74	112,055.33	0.00	3,727.41	96.78					
Expenditures											
Dept 756 - BOAT LAUNCH											
502-756-702.00	SALARIES AND WAGES	1,000.00	0.00	0.00	1,000.00	0.00					
502-756-709.00	EMPLOYER SOCIAL SECURITY	200.00	0.00	0.00	200.00	0.00					
502-756-752.00	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00					
502-756-801.00	BOAT LAUNCH CONTRACTED SERVICES	2,500.00	0.00	0.00	2,500.00	0.00					
502-756-920.00	ELECTRIC	1,000.00	286.65	37.57	713.35	28.67					
502-756-930.00	REPAIRS/MAINT. LAND & BLDG.	1,200.00	806.89	0.00	393.11	67.24					
502-756-940.00	BOAT LAUNCH LEASE	1,500.00	0.00	0.00	1,500.00	0.00					
Total Dept 756 - BOAT LAUNCH		9,400.00	1,093.54	37.57	8,306.46	11.63					
TOTAL EXPENDITURES		9,400.00	1,093.54	37.57	8,306.46	11.63					
Fund 502 - BOAT LAUNCH:											
TOTAL REVENUES		115,782.74	112,055.33	0.00	3,727.41	96.78					
TOTAL EXPENDITURES		9,400.00	1,093.54	37.57	8,306.46	11.63					
NET OF REVENUES & EXPENDITURES		106,382.74	110,961.79	(37.57)	(4,579.05)	104.30					

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			2022-23 02/28/2023	MONTH 02/28/2023 NORMAL (ABNORMAL)						
Fund 590 - SEWER FUND										
Revenues										
Dept 000										
590-000-451.00	SPECIAL ASSESSMENTS	60,931.00	23,393.42	0.00	37,537.58	38.39				
590-000-501.00	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00				
590-000-548.00	STATE CONTRIB FOR LAND	0.00	0.00	0.00	0.00	0.00				
590-000-569.00	SEWER GRANT FUNDS	0.00	48,700.00	0.00	(48,700.00)	100.00				
590-000-580.00	LOCAL CONTRIBUTION FOR LAND	0.00	0.00	0.00	0.00	0.00				
590-000-626.00	CHARGES FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00				
590-000-628.00	SEWER HOOK-UP/BENEFIT FEE	0.00	80,906.12	46,866.36	(80,906.12)	100.00				
590-000-642.00	SOM CONTRACT	0.00	0.00	0.00	0.00	0.00				
590-000-651.00	FEES OPERATING	150,000.00	112,639.04	0.00	37,360.96	75.09				
590-000-651.01	RRI FEES	0.00	0.00	0.00	0.00	0.00				
590-000-655.00	FINES	4,400.00	3,240.82	(20.48)	1,159.18	73.66				
590-000-665.00	INTEREST	66,213.52	454.23	12.84	65,759.29	0.69				
590-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00				
590-000-675.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00	0.00	0.00	0.00				
590-000-676.00	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00				
590-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00				
590-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		281,544.52	269,333.63	46,858.72	12,210.89	95.66				
Dept 999										
590-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				
TOTAL REVENUES		281,544.52	269,333.63	46,858.72	12,210.89	95.66				
Expenditures										
Dept 536 - WATER AND SEWER SYSTEMS										
590-536-702.00	SEWER HOURLY	200.00	0.00	0.00	200.00	0.00				
590-536-709.00	EMPLOYER SOCIAL SECURITY - SEWER	15.30	0.00	0.00	15.30	0.00				
590-536-751.00	LAB CHEMICALS & SUPPLIES	9,500.00	6,482.94	0.00	3,017.06	68.24				
590-536-752.00	OPERATING SUPPLIES	600.00	38.98	0.00	561.02	6.50				
590-536-801.00	OPERATIONS CONTRACT	75,000.00	42,108.00	12,608.00	32,892.00	56.14				
590-536-801.01	MISC PROFESSIONAL	6,000.00	0.00	0.00	6,000.00	0.00				
590-536-801.02	O & M ADDITIONAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00				
590-536-802.00	LEGAL, PERMITS	12,000.00	312.50	0.00	11,687.50	2.60				
590-536-805.00	LAB ANALYSIS	1,500.00	16,219.42	0.00	(14,719.42)	1,081.29				
590-536-806.00	LOCATING SERVICE & MISS DIG	7,500.00	1,921.31	879.92	5,578.69	25.62				
590-536-807.00	BIOSOLID LAND	12,000.00	0.00	0.00	12,000.00	0.00				
590-536-852.00	INTERNET	600.00	283.37	40.01	316.63	47.23				
590-536-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00				
590-536-900.00	PUBLICATIONS	1,000.00	736.85	0.00	263.15	73.69				
590-536-916.00	EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00				
590-536-920.00	ELECTRIC	40,000.00	19,099.88	786.72	20,900.12	47.75				
590-536-930.00	REPAIRS/MAINT. LAND & BLDG.	2,000.00	4,120.00	0.00	(2,120.00)	206.00				
590-536-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	18,000.00	3,717.55	0.00	14,282.45	20.65				
590-536-933.00	SOFTWARE MAINT AGREEMENT	750.00	0.00	0.00	750.00	0.00				
590-536-935.00	LIABILITY INSURANCE	1,800.00	1,620.00	0.00	180.00	90.00				
590-536-940.00	TREATMENT FACILITY RENTALS	750.00	750.00	0.00	0.00	100.00				
590-536-948.00	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00				
590-536-967.00	STATE PARK SEWER	0.00	0.00	0.00	0.00	0.00				
590-536-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00				

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	02/28/2023 NORMAL (ABNORMAL)				
Fund 590 - SEWER FUND									
Expenditures									
590-536-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00			
590-536-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
590-536-980.00	COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00			
590-536-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00			
590-536-991.00	BOND PRINCIPAL PAYMENT	63,000.00	0.00	0.00	63,000.00	0.00			
590-536-992.00	BOND INTEREST PAYMENT	55,000.00	23,520.00	0.00	31,480.00	42.76			
590-536-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00			
Total Dept 536		309,215.30	120,930.80	14,314.65	188,284.50	39.11			
Dept 999									
590-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00			
Total Dept 999		0.00	0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES									
		309,215.30	120,930.80	14,314.65	188,284.50	39.11			
 Fund 590 - SEWER FUND:									
TOTAL REVENUES		281,544.52	269,333.63	46,858.72	12,210.89	95.66			
TOTAL EXPENDITURES		309,215.30	120,930.80	14,314.65	188,284.50	39.11			
NET OF REVENUES & EXPENDITURES		(27,670.78)	148,402.83	32,544.07	(176,073.61)	536.32			

GL NUMBER	DESCRIPTION
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		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
2022-23		02/28/2023	MONTH	02/28/2023	BALANCE		
AMENDED BUDGET		NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED	

Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000						
703-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
703-000-689.00	CASH OVER OR SHORT	0.00	(4.01)	0.00	4.01	100.00
703-000-699.00	INTERFUND TRANSFER IN	0.00	(1,669.20)	0.00	1,669.20	100.00
Total Dept 000		0.00	(1,673.21)	0.00	1,673.21	100.00
TOTAL REVENUES		0.00	(1,673.21)	0.00	1,673.21	100.00
 Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		0.00	(1,673.21)	0.00	1,673.21	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(1,673.21)	0.00	1,673.21	100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			2022-23 02/28/2023	MONTH 02/28/2023	NORMAL (ABNORMAL)				
Fund 811 - ROAD CAPITAL PROJECT FUND									
Revenues									
Dept 000									
811-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00			
811-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	0.00	0.00	0.00	0.00			
811-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00	0.00	0.00	0.00			
811-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		0.00	0.00	0.00	0.00	0.00			
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00			
Expenditures									
Dept 450 - ROAD AND STREET DETAIL									
811-450-801.00	OPERATIONS CONTRACT	0.00	0.00	0.00	0.00	0.00			
811-450-809.00	FILING FEES	0.00	0.00	0.00	0.00	0.00			
811-450-851.00	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00			
811-450-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00			
811-450-989.00	ROAD IMPROVEMENT	0.00	0.00	0.00	0.00	0.00			
811-450-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00			
Total Dept 450 - ROAD AND STREET DETAIL		0.00	0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00			
Fund 811 - ROAD CAPITAL PROJECT FUND:									
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00			

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED					
			02/28/2023 NORMAL (ABNORMAL)								
Fund 860 - SPECIAL ASSESSMENT											
Revenues											
Dept 000											
860-000-451.00	SPEC ASSESSMENT	0.00	95,851.56	42,065.92	(95,851.56)	100.00					
860-000-451.01	PROSPECT/CHIPPEWA BEACH	76,435.44	0.00	0.00	76,435.44	0.00					
860-000-451.02	WAHBEE	17,096.00	0.00	0.00	17,096.00	0.00					
860-000-665.00	INTEREST INCOME	250.00	249.14	31.96	0.86	99.66					
860-000-665.01	INTEREST-CHIPPEWA BEACH	9,986.05	0.00	0.00	9,986.05	0.00					
860-000-665.02	INTEREST-WAHBEE	2,234.78	0.00	0.00	2,234.78	0.00					
860-000-675.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00	0.00	0.00	0.00					
860-000-699.00	INTERFUND TRANSFER IN	25,000.00	0.00	0.00	25,000.00	0.00					
Total Dept 000		131,002.27	96,100.70	42,097.88	34,901.57	73.36					
Dept 999											
860-999-599.99	REV CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		131,002.27	96,100.70	42,097.88	34,901.57	73.36					
Expenditures											
Dept 450 - ROAD AND STREET DETAIL											
860-450-964.00	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00					
860-450-991.00	BOND PAYMENT	226,000.00	0.00	0.00	226,000.00	0.00					
860-450-992.00	BOND INTEREST PAYMENT	23,569.66	11,784.83	0.00	11,784.83	50.00					
860-450-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00					
Total Dept 450		249,569.66	11,784.83	0.00	237,784.83	4.72					
Dept 999											
860-999-999.99	EXP CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES		249,569.66	11,784.83	0.00	237,784.83	4.72					
Fund 860 - SPECIAL ASSESSMENT:											
TOTAL REVENUES		131,002.27	96,100.70	42,097.88	34,901.57	73.36					
TOTAL EXPENDITURES		249,569.66	11,784.83	0.00	237,784.83	4.72					
NET OF REVENUES & EXPENDITURES		(118,567.39)	84,315.87	42,097.88	(202,883.26)	71.11					
 TOTAL REVENUES - ALL FUNDS											
		3,742,584.56	2,777,497.71	905,907.93	965,086.85	74.21					
		3,834,802.84	1,834,801.89	258,970.30	2,000,000.95	47.85					
NET OF REVENUES & EXPENDITURES		(92,218.28)	942,695.82	646,937.63	(1,034,914.10)	1,022.24					

Treasurer Report



DATE OF MEETING: 3/7/23

TITLE: Treasurer Report

SUMMARY:

I have been contacted by several local vendors this month concerned with the timeliness of invoice payments. 2 still waiting on invoices they sent in December that have not been paid. We received 2 shut off notices from utility companies.

The fire department tax collection disbursements are not being made.

The township is now out of compliance with auditing requirements for reconciliation of bank accounts. I have made both written and verbal inquires to the clerk and deputy clerk for assistance in EFT payments being made by the clerk's office that do not match what they are inputting into the BS&A system with no resolution. At this time December, January and February General account remains unbalanced.

We have reached the final day of township tax collection for 2022 and I am awaiting final settlement with the county treasurer.

PREPARED BY: Bobbi Balazovic

ATTACHMENTS: February Bank Report

Bank Code		Beginning Balance	Total Debits	Total Credits	Ending Balance
Fund	Description	02/01/2023			02/28/2023
DDASV	DDA IMMA				
248	DOWNTOWN DEVELOPMENT AUTHORITY	52,517.65	4.03	0.00	52,521.68
	DDA IMMA	52,517.65	4.03	0.00	52,521.68
DDARD	DDA USDA RD BOND				
248	DOWNTOWN DEVELOPMENT AUTHORITY	13,200.00	0.00	0.00	13,200.00
	DDA USDA RD BOND	13,200.00	0.00	0.00	13,200.00
POOL	GENERAL - ALL				
101	GENERAL FUND	911,757.69	206,506.65	67,229.96	1,051,034.38
206	FIRE FUND	99,093.14	71,350.17	98,638.91	71,804.40
207	POLICE FUND	670,456.84	469,615.24	73,269.93	1,066,802.15
219	STREET LIGHTING FUND	6,771.95	10,865.32	2,354.03	15,283.24
248	DOWNTOWN DEVELOPMENT AUTHORITY	73,751.18	0.00	1,839.10	71,912.08
271	LIBRARY FUND	168,829.38	73,368.08	11,981.36	230,216.10
282	ARPA FUND	198,698.45	0.00	793.55	197,904.90
502	BOAT LAUNCH	110,999.36	0.00	37.57	110,961.79
590	SEWER FUND	73,915.93	9,426.82	144,884.15	(61,541.40)
704	IMPREST PAYROLL FUND	(14,157.12)	26,257.06	26,354.42	(14,254.48)
860	SPECIAL ASSESSMENT	(9,164.28)	0.00	0.00	(9,164.28)
	GENERAL - ALL	2,290,952.52	867,389.34	427,382.98	2,730,958.88
LIBSP	LIBRARY SPECIAL				
271	LIBRARY FUND	25,725.11	1.97	0.00	25,727.08
	LIBRARY SPECIAL	25,725.11	1.97	0.00	25,727.08
ADDRE	SEWER ADD REU				
590	SEWER FUND	257,621.93	0.00	0.00	257,621.93
	SEWER ADD REU	257,621.93	0.00	0.00	257,621.93
RRI	SEWER RRI				
590	SEWER FUND	85,734.71	0.00	0.00	85,734.71
	SEWER RRI	85,734.71	0.00	0.00	85,734.71
SEWER	SEWER SPEC ASSESSMENT				
590	SEWER FUND	158,679.76	46,879.20	0.00	205,558.96
	SEWER SPEC ASSESSMENT	158,679.76	46,879.20	0.00	205,558.96
SPAS	SPECIAL ASSESSMENTS				
860	SPECIAL ASSESSMENT	410,932.40	42,097.88	0.00	453,030.28
	SPECIAL ASSESSMENTS	410,932.40	42,097.88	0.00	453,030.28
	TOTAL - ALL FUNDS	3,295,364.08	956,372.42	427,382.98	3,824,353.52

Meeting Minutes

TUSCARORA TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 7, 2023 at 7:00 pm

ITEM 1: CALL TO ORDER

The meeting was called to order with the pledge of allegiance by Supervisor Ridley at 7:00 pm

ITEM 2: ROLL CALL

Present – Supervisor Ridley, Clerk Reidsma, Trustee Vance, Trustee Kramer, Treasurer Balazovic
Absent – None Quorum present

ITEM 3: BOARD MEMBER CONFLICT OF INTEREST STATEMENT

No board conflicts.

ITEM 4: PUBLIC COMMENT ON AGENDA ITEMS

The floor was open for public comment at 7:02 pm.

- J McGinnis – Consent agenda – correspondence regarding copyright infringement matter resolved.
- P Michael – Club Rd repair funding.
- B Henderson – Club Rd local road not a primary road, repair funding. Petition for Club Rd repair funding.
- D Webb – Planning Commission report correction.
- M Cherveny – Planning Commission report correction.
- C Brown – Club Rd repair funding.

ITEM 5: APPROVAL OF CONSENT AGENDA

MOTION: Move to pull Meeting Minutes dated 12/26/22, 1/3/23, 1/13/23, the payroll dated 1/12/23, Treasurer's Report, and payables from the Consent Agenda to New Business Item 7e.

Moved by Balazovic, seconded by Kramer

MOTION CARRIED by unanimous voice vote.

MOTION: Move to pull Clerks Report from the Agenda and move it to the Consent Agenda.

Moved by Ridley, seconded by Balazovic.

Voice Vote - In Favor, Ridley, Balazovic Opposed, Vance, Kramer, Reidsma

MOTION FAILED

Discussion:

Documents related to the Clerk Report including what action the board would be asked to take.

ITEM 6: OLD BUSINESS

ITEM 6a: Club Road:

MOTION: Move to begin the special assessment district (SAD) process for the purpose of funding Club Road repairs from M68 to Martha Street, assessing each lot adjoining Club Rd \$750.00 payable over 5 years and each backlot owner \$500.00 payable over 5 years.

Moved by Ridley, seconded by Balazovic

TUSCARORA TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 7, 2023 at 7:00 pm

VOTE – In Favor, Ridley, Balazovic, Opposed --Vance, Kramer, Reidsma
MOTION FAILED

MOTION: Move to fund Club Road repairs by \$132,000 from ARPA funds, \$25,000 County grant, \$36,679 from the Township.

Moved by Vance, seconded by Kramer

ROLL CALL VOTE: In Favor – Kramer, Vance, Reidsma, Opposed -- Ridley, Balazovic

MOTION CARRIED

Discussion:

We cannot proceed with a board action through SAD since more than 20% of the owners have objected.

Timeline for the SAD process.

Club Road is not a residential road, it is not a primary road per county, but actual usage is indicative of primary road use.

Comparison and contrast with other road repair projects – Wilson Rd, Eagles Nest Rd, Chippewa Beach. Establishing a SAD to get DNR funding may not be successful as state property is generally exempt when the property is for public use.

ITEM 6b: ATTORNEY SELECTION:

Report - board is currently considering choosing between Plunkett Cooney or Tim MacArthur for township counsel.

MOTION: Move to recommend hiring Plunkett Cooney for township counsel.

Moved by Reidsma, seconded by Vance

MOTION CARRIED by unanimous vote

MOTION: Move to request Supervisor Ridley arrange schedule for Plunkett Cooney attorney to attend upcoming meetings.

Moved by Kramer, seconded by Vance

MOTION CARRIED by unanimous vote.

Discussion:

Both firms would be excellent.

MacArthur has depth of knowledge but he is very busy and has limited resources.

Plunkett Cooney has less local experience, but has depth and diversity of resources.

ITEM 6c: SALE OF TOWNSHIP PROPERTY

MOTION: Move to engage the services of Brian Fulford to establish property descriptions at a price not to exceed \$2,250; to accept purchase agreement from Drost Chocolate LLC for the sale of the property; counter the offer from Miramonte Property Management LLC at a purchase price of \$17,146.00;

TUSCARORA TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 7, 2023 at 7:00 pm

authorize Supervisor Ridley to enter into a purchase agreement with GLOW for 2,750 sq ft of land for \$3,988 (\$1.45 per sq ft). With the following contingencies:

- The sale of all three parcels to close simultaneously not later than March 31, 2023
- Correcting the legal descriptions based on Mr. Fulford's findings.
- The proceeds from the sale shall be earmarked for future use of establishing a parking area on the southern most adjoining parcel which is to be retained by the township.

Moved by Balazovic, seconded by Kramer

MOTION CARRIED by unanimous voice vote

Discussion:

Research found that there are no good comparable sales available at this time.

All three parcel sales prices are per square foot and matched to best offer we have in hand.

Bear Barbell – adjoining land is so small that it has no sales value.

Closing all three parcel sales simultaneously saves the township closing costs.

ITEM 7: NEW BUSINESS:

ITEM 7a: DNR & COMMUNITY PRESENTATION – DNR to CLEAR CUT ALONG M68.

Presentation by residents M. Ray and N. Prout as well as DNR personnel T. St Pierre regarding plan to cut timber on property adjacent to M68 west of Straits Hwy. Concern has been expressed about effect on the appearance of the drive along that stretch of road. Collaboration between the DNR and residents have resulted in a modified plan to allow the DNR to manage the timber and eliminate the clear cut along M68.

MOTION: Move to support the DNR alternative timber management plan along M68 and adopt the township resolution of support of said plan.

Note: Supervisor Ridley read the resolution into the record.

Moved by Vance, seconded by Kramer

ROLL CALL VOTE: In Favor – Ridley, Balazovic, Vance, Reidsma, Kramer

MOTION CARRIED by unanimous roll call vote.

Discussion:

Purpose of timber clearing

Timeline for the project

Coordinating with adjoining neighbors

Opportunity to provide feedback and contact information to DNR

ITEM 7b: FOLDING MACHINE

TUSCARORA TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 7, 2023 at 7:00 pm

MOTION: Move to approve purchase of Formax model FD 6104 folding machine from Van's Office Supply at a cost of \$3,500.

Moved by Balazovic, seconded by Vance

MOTION CARRIED by unanimous consent.

Discussion:

Old machine is no longer serviceable.

Funds are available in the appropriate budget.

The machine is refurbished.

ITEM 7c: RFP AWARD FOR TOWNSHIP FASCIA AND SOFFIT

Report we received two responses to the RFP. Not considering soffit repairs in this agenda item at this time.

MOTION: Move to accept the fascia repair RFP for \$11,118.50 to be funded by ARPA.

Moved by Vance, seconded by Balazovic

MOTION CARRIED by unanimous consent by voice vote.

ITEM 7d: CLERK REPORT

Report presented by Clerk Reidsma and Deputy Clerk Dillaha regarding issues related to elections, payroll tax returns, financial information, and office operations.

ITEM 7e: TOWNSHIP MEETING MINUTES, TREASURERS REPORT, PAYROLL, AND PAYABLES

MOTION: Move to accept meeting minutes with revisions:

- 12/26/22 -- 1) D Keipert - correction of the spelling of his name. 2) Missing support for motion
- 1/3/23 -- 1) Correction to budget adjustments item – deleted from the agenda. 2) Tuscarora Township Volunteer Fire Association - correction name of fire department 2) Non-compliance fee – correct reference from penalty to non-compliance fee.
- 1/13/23 -- 1) Clerk motion – typo correct to “Clerk made a motion.” 2) Correct reference to non-compliance fee. 3) Strike detailed board comments and amend to indicate 2 board members made comments.

Moved by Vance, seconded by Kramer

MOTION CARRIED by unanimous consent via voice vote.

MOTION: Move to approve payables with revision to the Gabridge invoice. Gabridge to be paid the contract billing and travel and research balance.

Moved by Balazovic, seconded by Kramer.

MOTION CARRIED by unanimous consent via voice vote.

MOTION: Move to approve payroll.

TUSCARORA TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 7, 2023 at 7:00 pm

Moved by Vance, seconded by Kramer
VOTE – In Favor – Ridley, Reidsma, Kramer, Vance, Opposed, Balazovic
MOTION CARRIED.

Discussion:
Payroll process was not correctly followed.

MOTION: Move to approve Treasurer's Report.
Moved by Kramer, seconded by Vance
MOTION CARRIED by unanimous consent via voice vote.

ITEM 8: PUBLIC COMMENT

Began at 8:51 pm.

P Michael – Club Road repairs
B Henderson – Club Road repairs
T Prout – DNR form to collect feedback
R Odenwald – Land sale, DNR correspondence, Planning Chair
P McGinnis – technical issues with recordings
H Henderson – board behavior
B Murdoch – Club Road repairs, taxes
R Grandy – Road millage vs special assessment funding

Public comment ended at 9:05 pm.

ITEM 11: BOARD COMMENT

Five members commented

ITEM 12: MOTION TO ADJOURN

MOTION: Move to adjourn
Moved by Balazovic, seconded by Ridley
MOTION CARRIED

Meeting adjourned at 9:13 pm

Respectfully submitted,
Jay Reidsma - Clerk

**Tuscarora Township Board of Trustees
3546 S. Straits Hwy, Indian River, MI 49749
February 17, 2023 at 10:00 AM - Township Hall
Special Meeting Minutes**

CALL TO ORDER

The meeting was called to order by Supervisor Ridley at 10:00 am.

ROLL CALL

Present - Supervisor Ridley, Clerk Reidsma, Treasurer Balazovic, Trustee Kramer, Trustee Vance.

Absent - None

A quorum was present.

PUBLIC COMMENT ON AGENDA ITEMS

The floor was opened to public comment at 10:02 am. No comments made. Floor closed at 10:03 am.

#1: IT SUPPORT WITH VC3

Motion: To have Board approval to price a new computer server and speak to BS&A for costs of services including "the Cloud". Trustee Kramer will work with Treasurer Balazovic and report findings to the Board.

Motion made by Trustee Kramer/ seconded by Trustee Vance

Discussion:

- The Board is currently using 20 year old technology
- Suggesting a more streamlined and direct path to the cloud
- VC3 is increasing costs by 83% over three years
- VC3 has slow customer service

Motion passed: 5-0

#2: VIDEO/AUDIO PRESENTATION SYSTEM

Motion: Supervisor to purchase Video/Audio presentation system.

Motion made by Supervisor Ridley/ seconded by Trustee Kramer.

Ridley withdrew his motion.

Motion made by Trustee Kramer/seconded by Treasurer Balazovic to authorize Supervisor Ridley to pursue community grants and other funding that would financially support this project.

Discussion:

- PIE&G has grants available for up to 10k for technological projects
- Cheboygan County Community Fund may have something available
- Ridley believes Awakon Credit Union may also contribute to such a project.
- Will consult with the local computer dealer for suggestions on equipment and costs.

Motion passed: 5-0

#3: DISCUSS/PAY PERFORMANCE ENGINEERING FOR SEWER SYSTEM DESIGN INVOICE

Motion: To pay \$132,815.50 to Performance Engineering for sewer construction costs.

Motion made by Treasurer Balazovic/seconded by Trustee Kramer.

Discussion:

- Monies will be coming out of an "Enterprise Fund" that was set up to pay sewer costs before the USDA loan/grant was made available.
- State of Michigan should have reimbursed us for \$48,000 generator. Treasurer and Clerk will check on this.
- As soon as we close on the USDA loan, the township can reimburse the Enterprise fund for whatever payments made.
- Concerns over timing and costs. Only limited funds available to the Enterprise Fund.
- USDA Loan should be closing soon after the bids.

Motion: Passed 5-0

PUBLIC COMMENT - 1

P. McGinnis: Advised to check Cloud storage capabilities and costs.

BOARD COMMENT - 1

MEETING ADJOURNED: 10:13 AM

Respectfully submitted,

Jay Reidsma
Tuscarora Township Clerk

DRAFT

Correspondence

Top O' Michigan Outboard Racing Club

P.O. Box 873
Harbor Springs, MI. 49740

February 15, 2023

Jay Reidsma, Clerk
Tuscarora Township
3546 Straits Highway
P.O. Box 220
Indian River, MI. 49749

Dear Clerk Reidsma,

I am pleased to announce that the American Power Boat Association has once again asked the Top O' Michigan Outboard Racing Club to conduct the Marathon National Championships. They have scheduled the race for **August 12th – August 13th, 2023**. I am, therefore, requesting a waiver of the “no wake” ordinance on those dates between the hours of 11:00 AM and 2:00 PM. I would appreciate it if you would bring this letter to the attention of your board and ask if they will approve a waiver of the “no wake” ordinance during these periods.

As always, we welcome suggestions you might have on how we can continue to improve this great event. If you could please send a letter or email of approval to TOMORC.RACE@gmail.com it would be greatly appreciated.

Sincerely,



Peter Lauer
231-330-6371



TUSCARORA TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN

Notice is given that the Tuscarora Township March Board of Review (BOR) meeting schedule is as follows:

Organizational Meeting Tuesday, March 7, 2023 at 2:00 p.m.

The Board of Review meetings for public inspection/appeals of the 2023 tax assessment roll will be held at the Tuscarora Township Hall located at 3546 S. Straits Hwy. Indian River, MI 49749

Monday, March 13 at 9 a.m. until 3:00 p.m. and Tuesday March 14, 2023 at 3 p.m. until 9:00 p.m.

The BOR will accept written, email and fax protests until noon on March 14, 2023.

Fax: 231-238-7955

Email: supervisor@tuscaroratwp.com

Tuscarora Twp. Hall

Attn: Assessor

P.O. Box 220

Indian River, MI 49749

The inflation rate for 2023 is 1.05%

Tuscarora Township will provide necessary services to individuals with disabilities at the meeting upon seven days notice to the Township Supervisor.

Michael Ridley

P.O. Box 220

Indian River, MI 49749

This institution is an equal opportunity provider and employer

3546 S. Straits Highway • P.O. Box 220 • Indian River, Michigan 49749 • 231.238.7955 Fax

231.238.7088 Supervisor • 231.238.4220 Treasurer • 231.238.0970 Clerk • 231.238.7865 Parks Commission

Reports

Parks



CONSENT AGENDA ITEM

March 7, 2023

TITLE: Parks Commission Report

FINANCIAL IMPACT: TBD

RECOMMENDATION: Parks Commission Draft Minutes included. Preparing for work on SPARK and Cheboygan Parks Grants.

Most of day to day is clearing snow and routine maintenance runs.

MOTION: Motion to accept Assessor's report in consent agenda

PREPARED BY: Doug Schofield, Maintenance Supervisor

officeasst@tuscaroratwp.com

From: Douglas Schofield <dcanoe49@gmail.com>
Sent: Monday, February 27, 2023 3:57 PM
To: officeasst@tuscaroratwp.com
Subject: parks update

with this unusual winter winding down we are turning our thoughts to spring . we are currently working on sparks grant to help with new restrooms at Devoe beach that would hook up to the sewer system . we are also putting together a grant application for the county ARPA funds . these funds will be used for the following.

1 upgrades to restrooms at field#1
(new plumbing ,siding and drywall)

2 fence topper for all fields

3 batters eye on all fields.

4 new bleachers on fields

we have a busy summer schedule lining up with 2 travel baseball tournaments fishing tournaments and a possible pontoon poker run all on the calendar .

respectfully Doug Schofield

Tuscarora Township Parks Commission
January 12, 2023 APPROVED meeting minutes

Present were Doug Schofield, Pat McGinnis, Jennifer Andrew, Dave Meckstroth, and Jim Burke.

Also in attendance were Shiloh Slomski, Nancy and Bob Kramer, Sallie Snyder, Vicki Losh, Jane McGinnis, Mike Ridley, Jay Reidsma, Ron Odenwald, and Rich Miller .

The meeting was called to order at 1402 hrs.

Shiloh led a discussion about the forthcoming “Payback Bass Tournament” scheduled for the first weekend in June at Marina Park. There will be about 70 boats. She discussed some of the past problems such as harassment, fees, and overcrowding. We proposed solutions such as parking in Lower Marina Park first, then the boat launch; weigh in at Upper Marina Park. Shiloh will contact them and with Doug’s assistance the parties will work the details out. All agreed that this is reasonable.

Bob Kramer walked us through a discussion of a concept Strategic Plan that Cheboygan has been using that was developed by MSU and MEDC. The MEDC Scorecard can open the door for grant funding. The plan should involve the whole community and will take time to develop. It’s about the quality of life, and TTPC is a major player. It has to be led by the highest form of local government to be successful. We will need a neutral facilitator, possibly from MSU.

Bob also talked about chapter four of our township policy that describes zero based budgeting that we plan to introduce April 1 in development of the 2023 – 2024 budget.

We discussed budget line transfers for the purchase of a new mower. Pat motioned and Dave supported moving \$7225 from DDA to Parks. All agreed. Because this is a transfer between departments, the township board should have final approval.

Mike Ridley explained that the Red Barn grant requires that a kiosk needs to be placed on the property as originally agreed before the final reimbursement is paid. Joe Hines is working on it.

We discussed the two SPARKS grants and agreed that the new bathrooms at Devoe Beach should be the first priority (round one); the bathrooms at Cooperation Park second (round two). Jim motioned with Dave’s support to proceed as such. Motion carried. We also agreed to accept Nico’s offer of help on the grants, not to exceed \$1500 combined. Jim motioned and Pat seconded. All agreed.

We approved the bid policy, with Jim abstaining as he hadn’t read it.

Public comments

Shiloh commented that the township needs a lead grant writer and compliance officer. Bob explained that it is in the new job description of the Administrative Assistant.

Ron commented that the key to success for fishing tournaments at Marina Park is communication. He also said that our plan B of using a septic drain field at the south end of the park for the Devoe Beach bathrooms (if phase one sewer doesn't materialize) probably isn't viable due to health code requirements.

Jay talked about the need for grant tracking.

Bob commented that TTPC supplied no report for the January Township Board meeting. Jim clarified that he (Jim) emailed our minutes to Jay, Laura, and Bob asking that the TTPC December meeting minutes be included in the board packet. Jay explained that it was busy during the holidays and was probably overlooked.

At 1513 Pat motioned that we adjourn. With Dave's support the motion carried.

Our next meeting is scheduled for February 9 , 2023 at 1400 hrs.

Respectfully submitted January 13, 2023 by Jim Burke

Tuscarora Township Parks Commission
February 9, 2023 DRAFT meeting minutes

Present were Doug Schofield, Pat McGinnis, Jennifer Andrew, Beau DePauw, and Jim Burke.

Also in attendance were Jane McGinnis, Mike Ridley, Jay Reidsma, Ron Odenwald, Sam Fairbairn, Scott Lange, Mary Bauer, Janet Vance, and Rich Miller .

The meeting was called to order at 1400 hrs.

We amended the January minutes as written and approved them to include verbiage about the bid policy. Jim moved, Beau seconded.

Sam Fairbairn talked about the Top of Michigan Outboard Racing Club plans for the boat races this year, which is their 75th anniversary. She and Doug have done a great job of coordinating in the past and will continue to do so. The club would like to make and place a bench or table in commemoration of the event; TTPC is fine with that. They also plan to have a dinner this year for the racers and families.

Scott Lange discussed plans for baseball tournaments June 16 -18, with eight divisions that comprise 48 teams. They'll charge \$550 and \$650 per team, with \$100 per team going to the township. Scott anticipates as many as 10,000 people coming to town for this event, and plans to coordinate with businesses and the Chamber of Commerce. We'll need to bring in portapotties. There may be a second event July 14 -16, with only one division.

We discussed watering of flowers with the new water wagon donated by the Women's Club. Doug has a handle on the process; he may do it himself early in the morning. He plans to use his personal ATV. The waterwagon will be stored in the RedBarn. The DDA agreed to pay \$3500 for maintenance fees.

The budget is in disarray, partly due to RedBarn cost overruns relative to grant deficiencies. Doug, Pat, and Jay plan to meet February 10 at 0600 hrs to sort it out.

Ball field six still needs work to be playable in the Spring. Between Doug, Beau, and Lee Nash it'll be ready for play when the weather breaks. The playground is ready; we need to figure out what to do with the old equipment. We can't sell it because of liability concerns.

Kiwanis prefers a wooden gazebo rather than a sail over the playground picnic area.

The RedBarn irrigation system is complete. It will be seeded in the Spring. The new swingset for Marina Park playground is in the barn.

Janet discussed the Capital Improvement Plan; we'll talk about it more in the future. It's meant to prioritize new projects over \$15K beyond the operational budget.

After discussion, Janet and Jay agreed to make hard copies of the new policy manual available to all commissioners, DDA, airport, library, police, and planning commission members.

Our homework for the next meeting is to review the Parks Commission job descriptions and to walk the Mingo Trail Enbridge property that they want to offer to the township. Mike Ridley will talk with Enbridge to understand if this is a free offer. Our assignment is to consider if we are interested in developing the property into something that benefits the township residents.

Public comments

Ron Odenwald cautioned us not to speculate in real estate (Enbridge property), but if it can be used for the good of the residents, it should be considered. He also invited us to drop by the Indian River Golf Club any Monday at 11:30 for lunch and a Kiwanis meeting.

At 1527 Jennifer motioned and Jim seconded that we adjourn.

Our next meeting is scheduled for March 9, 2023 at 1400 hrs.

Respectfully submitted February 11, 2023 by Jim Burke

Planning Commission



DATE OF MEETING: 03/07/2023

TITLE: Planning Commission Report

SUMMARY:

Old Business:

- February 23rd Special Meeting
 - Accepted John Thompson's
 - Discuss CIP roles and responsibilities
 - River Street Site Plan Review

Current Month:

- March 2nd Special Meeting
 - Denise Cline NEMCOG review Master Plan Chapters and Survey Results
 - Discuss CIP
 - Commission vacancy
 - Workshop date
 - Sewer Support Letter

Future Months:

- Next Regular meeting April 27th, 2023

FINANCIAL IMPACT: 0

RECOMMENDATION: 0

PREPARED BY: Dawn Webb

DEPT/BOARD/COMMISSION: Planning

ATTACHMENTS: February 23rd meeting minutes

.

**Tuscarora Township Planning Commission
Proposed Special Meeting Minutes
3546 S. Straits Hwy
Indian River, MI 49749
02/23/2023
1:00 – 2:00 PM**

- Call to Order – Chairman Cherveny called the meeting to order at 1:00 pm.

- Roll Call

Present: Jane McGinnis, John Schams, Mike Ridley, Mike Cherveny, Dawn Webb

Absent: Kelly Ashford

- Board Comments on Agenda Items

Mike Ridley had examples of two CIP documents for us to review and Mike Cherveny had CIP documents from Trustee Kramer.

- Public Comment on Agenda Items

there were no public comments.

- Accept John Thompson's resignation

Motion by Mike Cherveny supported by John Schams, all in favor.

- Discuss CIP roles and responsibilities

Reviewed Parks and DDA Mike Ridley to look into pulling together the various groups together to set up a workshop to work out details.

- River Street site plan review

Motion by Mike Cherveny supported by Jane McGinnis to have Mike Ridley draft a response with concerns for parking and boat dockage signed by both Mike Cherveny and Mike Ridley and sent to County Planning. All in favor.

- Public Comment – there were no public comments

- Board Comment

Mike Cherveny reminded that Thursday, March 2nd at 1:00 is the meeting with Denise Cline – add filling vacancy to the agenda.

Mike Ridley said we should all be thinking of ideas to add to the CIP.

- Adjourn – Motion by Mike Cherveny, supported by Jane McGinnis, all in favor

Respectfully Submitted
Dawn M Webb Secretary
Mike Cherveny, Chair

Library



DATE OF MEETING: March 7, 2023

TITLE: Indian River Area Library Report

SUMMARY:

In March, the Library has a few events to share:

- Indian River Playgroup, every Thursday in March @ 10:30 a.m. - 12 p.m.
- Book Craft Class, Wed., March 8 @ 1-3 p.m.
- Essential Oils: Spring Cleaning, Wed., March 15 @ 1-3 p.m.
- Catch a Tale Story Night, Thurs., March 16 @ 5:30 p.m.
- “Snakes Alive!” Program, Thurs., March 16 @ 6-7 p.m.

Book Clubs:

- Nonfiction Book Club, Thurs., April 8th @ 5:30 p.m.
- Cookbook Book Club, Thurs., March 9th @ 3-4 p.m.
- Fiction Book Club, Wed., March 15th @ 5:30 p.m.

Meetings: The public is welcome to attend.

- Outdoor Project Committee, Tues., March 7 @ 3:30 p.m.
 - o Every first Tuesday of the month at 3:30 p.m.
- Policy Committee, Tues., March 14th @ 3:30 p.m.
 - o Every second Tuesday at 3:30 p.m.
- Regular Library Board Meeting, Tues., March 21st @ 3:30 p.m.
 - o Every third Tuesday at 3:30 p.m.
- Strategic Planning Meeting, Tues., March 28th @ 3:30 p.m.
 - o Every fourth Tuesday at 3:30 p.m.

Library Hours: Monday, Wednesday & Friday: 10 a.m. to 5:30 p.m.; Tuesday & Thursday: 10 a.m. to 7:00 p.m.; and Saturday: 10 a.m. to 2:00 p.m. Libby, hoopla, & Tumblebooks e-books – always open! If questions, please call us at: 231-238-8581. Join us on Facebook and Instagram (@indianriverarealibrary) for Library news.

FINANCIAL IMPACT: None.

RECOMMENDATION: None.

PREPARED BY: Kelsey Rutkowski, Library Director

DEPT/BOARD/COMMISSION: Indian River Area Library

ATTACHMENTS: None.

Sewer Report



As of 2/28/2023

DATE OF MEETING: March 7, 2023

TITLE: Board Sewer Report

SUMMARY:

The Phase 2 final sewer design was presented on March 6th at 6 PM at the Township Hall. The public had an opportunity to discuss their concerns or ask questions at this time.

The final Phase 2 application to the EPA for the \$3.5 million earmark has been filed. The required EPA notice was posted on the township web page on January 25th. The EPA could approve disbursement of the \$3.5 million congressional earmark sometime in March. Then the township can begin the bid process on both Phase 1 and Phase 2.

FINANCIAL IMPACT: None.

RECOMMENDATION: None

PREPARED BY: Trustees Kramer & Vance

DEPT/BOARD/COMMISSION: Sewer Subcommittee

ATTACHMENTS: None

Airport

Ken Osman and I have cleared snow seven times since my last report. Only one of the snowfalls presented significant issues. In the normal fashion, wet heavy snow reduces traction and increases workload on the equipment. At this point we have not encountered any mechanical issues with our truck or our tractor. Knock on wood!

The weather forecast for this coming week leads me to believe that we will have a few more opportunities to find new places for wayward snowflakes live.

At this point, we are on budget and hope to spend the majority of our funds before the end of June.

Andy Bowman

231-838-7070

Police



REPORT TITLE: Tuscarora Township Police Department Stats:

Tuscarora Township Police Department
January 31 2023 to February 27 2023

Description:

Larceny - Other	5
Fraud – False Pretense	1
Obstructing Justice	1
Misdemeanor Traffic Violations	3
Trespass – Other	1
Delinquent Minors	30
Traffic Accidents	14
Non-Traffic Accidents	3
Parking Violations	2
Abandon Vehicle	2
False Alarm Activation	2
Liquor Inspections	13
Civil Matter Dispute / Family Trouble	21
Suspicious Situations	16
Lost and Found Property	2
Assist Other Agency	11
Assist Ambulance	5
Assist Citizen	6
Motorist Assist	8
Gun Registrations	9
Lockouts	7
Welfare Checks	5
Special Detail	1
Blight Violation	1
Fingerprint	1

Total: 170

Arrests

Bench	0
Misdemeanor	0
Traffic Arrest	2
Felony Arrest	0
Juvenile Arrest	0
Hours Worked	1,220.5
Miles Driven	4,468

Traffic Enforcement

Verbal Warnings	81
Citations	11
Ordinance Violation	0
Snow Verbal Warnings	39
Snow Citations	8



Tuscarora Township Police Department
December 27 2022 to January 30 2023

Description:

Sexual Penetration	1
Non-Aggravated Assault	1
Larceny – Theft of Motor Vehicle Parts	2
Larceny - Other	4
Damage to Property	2
Obstructing Justice	3
Misdemeanor Traffic Violations	11
Delinquent Minors	21
Traffic Accidents	12
Non-Traffic Accidents	5
Abandon Vehicle	1
False Alarm Activation	1
Liquor Inspections	14
Civil Matter Dispute / Family Trouble	9
Suspicious Situations	20
Lost and Found Property	1
Assist Other Agency	11
Assist Ambulance	3
Assist Fire	1
Assist Citizen	4
Motorist Assist	13
Gun Registrations	11
Lockouts	3
Welfare Checks	5
Special Detail	4
Blight Violation	2

Total: 165

Arrests

Bench	6
Misdemeanor	0
Traffic Arrest	9
Felony Arrest	5
Juvenile Arrest	1
Hours Worked	1,307.5
Miles Driven	4,458

Traffic Enforcement

Verbal Warnings	129
Citations	17
Ordinance Violation	0



FINANCIAL IMPACT: None

PREPARED BY: Chief Gordon Temple

DEPT/BOARD/COMMISSION: Tuscarora Township Police Department



REPORT TITLE: Tuscarora Township Police Department Activities

SUMMARY:

We are currently accepting applications to fill a vacant position. A posting has been placed on the M.C.O.L.E.S. website.

In February 2023 our Officers are participating in (2) On-line trainings through Police One Academy. Topics covered in the Police One Trainings are: Police Ambush Awareness / Preparation and Arrest, Search, and Seizure Update.

In February 2023 our Officers also are participating in (3) On-line trainings through MiTRAIN. Topics covered in the MiTRAIN Trainings are: PBT Refresher Training, PBT Calibration Refresher Training and Intoxilyzer 9000 Operation Training.

All Officers are currently participating in their annual Taser recertification training.

FINANCIAL IMPACT: None

PREPARED BY: Chief Gordon Temple

DEPT/BOARD/COMMISSION: Tuscarora Township Police Department

Assessor



CONSENT AGENDA ITEM

March 7, 2023

TITLE: Assessor Report

FINANCIAL IMPACT: Budget items

RECOMMENDATION: March Board of Review convenes March 7, 13 and 14. Assessment Notices sent to taxpayers and Public Notice placed in Cheboygan Daily Tribune (attachment)

MOTION: Motion to accept Assessor's report in consent agenda

PREPARED BY: Doug Kiepert, Assessor



AGENDA ITEM

March 7, 2023

TITLE: Tuscarora Township Assessor Job Description

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss components of the assessor job description

The duties of the Tuscarora Township Assessor are as follows:

1. Must be a qualified MCAO (Level II) Assessor and comply with all State of Michigan Laws regarding property tax assessment as described in MCL 211 (THE GENERAL PROPERTY TAX ACT).
2. Must make available professional contact information for the township website and township voicemail messages.
3. Demonstrate prompt responses to taxpayer requests for information regarding tax assessment.
4. Must submit a monthly report for the Board of Trustees agenda. This includes any issues of concern or board action or just a report of normal activities.
5. Must keep regular office hours of at least four (4) hours per week.

MOTION: Motion to approve job description for the assessor

PREPARED BY: Supervisor Mike Ridley



AGENDA ITEM

March 7, 2023

Ass't

TITLE: Tuscarora Township Assessor *Job Description*

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss components of the assistant assessor job description

The duties of the Tuscarora Township Assessing Assistant

1. The assistant shall perform duties at the discretion and direction the Assessor. This includes but is not limited to:
 - a. Field work (measuring and photographing structures)
 - b. Data entry (primarily sketches on the Apex System and photographs into the BS&A Database).
2. When in the office, shall answer phone calls and assist citizens with questions regarding their assessments.

MOTION: Motion to approve job description for the assessing assistant.

PREPARED BY: Supervisor Mike Ridley

DDA



CONSENT AGENDA ITEM

March 7, 2023

TITLE: Downtown Development Authority

FINANCIAL IMPACT: none

RECOMMENDATION: Attached are the DDA Minutes from February as well a tentative Parks and DDA Plan list of Capital Improvement Projects which we discussed at the last meeting. The DDA suggested we meet in a round table discussion with Parks, Planning and the Twp. Board in the near future to aid in developing the CIP.

MOTION: Accept the DDA report in the consent agenda

PREPARED BY: Mike Ridley, Supervisor

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231.238.7088 Supervisor • 231.238.4220 Treasurer • 231.238.0970 Clerk • 231.238.7865 Parks Commission

The following items are a list of projects taken from the DDA Plan and the Parks 5 yr. plan.

This is a work in progress as the prices are not actual quotes but estimates, as is the timeline and has no notation of priority. The items range in low to high priority to be discussed by the Planning Commission.

PARKS PLAN

Construct New Restrooms for DeVoe Beach	\$100,000
Rehabilitate/Renovate Restrooms at Cooperation Park	\$60,000
Convert Ice Rink to summertime Pickleball Courts	TBD
Develop Curling Facility	\$75,000
Walking Bridge over Little Sturgeon River	\$200,000
Develop West water access points	TBD
Construct non-motorized path from 27/68 to Cooperation Park	\$600,000
Develop a dog park	\$15,000
Develop a Disc Golf Course	\$30,000
Pave Drive and Parking areas at Coop Park	\$1,000,000
Driveway and Parking Lighting	\$80,000
Baseball/Softball Field Lights	\$50,000
Basketball and Tennis Court Lighting	\$50,000
Replace Benches and Picnic Tables	\$20,000

DDA PLAN

Lights and Sidewalks for South End DDA District	\$1,200,000
Install Electric Vehicle Charging Station	\$50,000-\$250,000
Update Signage	\$25,000
Develop Off Street Parking	\$500,000
Develop Farm Market in DDA District	\$80,000-\$100,000

Pave Marina Park parking lot	\$400,000
Expand Play Area at Marina Park	\$100,000
Construct and Expand Dockage and Boat Slips at M.P.	\$500,000
Downtown Pavilion	\$600,000
Band Shell	\$400,000

DRAFT

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting Minutes
February 20, 2023 Time: 7p
Location: Township Hall

1. Call to Order: 7:02 p.m.
2. Roll Call: **Present**: Chair; Dan Nivelt, Vice Chair; Dawn Bodnar, Treasurer; Sue Fisher, Diane Friedrichsen, Kris Olsen, Mike Ridley **Absent**: Secretary; Diana Mallory, Dave Yaczik, Dave Driskill
3. Agenda: Motion to approve agenda as amended (add Bob Murdock) by Sue Fisher Support Dawn Bodnar. Motion Passed
4. January Meeting Minutes, motion to approve as written Mike Ridley Support Diane Friedrichsen. Motion Passed
5. Financial Report/Bills: no bills to be paid. DDA Fund \$137,629.72. Reserve \$13,000 Motion to accept treasurer's report Dawn Bodnar, Support Diane Friedrichsen Motion Passed
 - a. Discussion regarding DDA capture. Clayton MCGovern has been working with Sue to get a detailed map to identify any original parcels that may excluded from the roll
 - b. Sue, Clayton and Mike plan to meet with County Treasurer, Buffy Weldon to square things up.
6. New Business
 - a. Music Series: Scheduling music at DeVoe Beach. Mike will schedule and solicit donations from the community. Tentatively, every Thursday evening 6:30-8:30 starting June 29 and ending August 31. Motion by Sue Fisher to move \$3000 from General Ledger 248-271-934-00 (contingency) to 248-271-880-01 (Summer Music Series) support Dawn Bodnar Motion Passed Motion by Sue Fisher to approve \$3000 for Summer Music support Diane Friedrichsen. Motion Passed
 - b. July 4th Parade Motion to approve (not to exceed) \$1500 for Bagpipers made by Dawn Bodnar Support Sue Fisher Motion Passed
7. Old Business

- a. Streetscape Update: Dan and Mike have met with Consumers Energy and the boring contractor and walked the project. Mike will get letters out to property owners regarding conditions to hire own electricians for conversion from overhead to underground hook up.
- b. Fish/Title Bobbi and Mike are still trying to contact attorney to get the easement/quit claim for a well. Ramsby's have contacted the twp. regarding their offer to put in a water well. The offer still stands.
- c. Consumers (see a.)
- d. Capital Improvement Plan; Discussed projects that were on both the DDA's Plan and the Parks Commission Plan. Mike will get a composite for the next meeting, if not sooner. (see attachment)
- e. Bob Murdock's request: Mr. Murdock attended the January meeting and requested the DDA look into expanding the district to include Howe Marine. Mike had contacted Miller-Canfield and was informed that non-contiguous property to the district could not be added. The prospect of a Corridor Improvement Plan was also proposed but without public sewer and water it did not qualify. Mike will follow up on that angle.

8. Public Comment (none)

9. DDA Board Comment.

- a. Question about Zero Based Budget.
- b. Adding budget discussion to the March Agenda
- c. Suggestion for a Round Table Discussion with Parks, DDA, Planning Commission and the Twp. Board
- d. Discuss terms and who is up come July

10. Motion to adjourn 7:57

Next Meeting March 20, 2023

FOIA

Old Business

New Business



AGENDA ITEM

March 7, 2023

TITLE: Tuscarora Township Forensic Audit

FINANCIAL IMPACT:

RECOMMENDATION: Discuss why the township should contract for a full forensic audit. Accusations of collusion made about the treasurer and former clerks is now being repeated within the community. We need to focus on the future and stop looking for "gotchas" in the past. A forensic audit would set a fresh starting point.

MOTION: Motion to approve advertising for bids for a forensic audit asap

PREPARED BY: Bobbi Balazovic, Treasurer

AGENDA ITEM

March 7, 2023

TITLE: Township Board Professional Point of Contact

FINANCIAL IMPACT: none

RECOMMENDATION: The board should have single point of contact with our general counsel, auditor, bond counsel, etc., any entity that charges for advisory services either over the phone or by email. This will not limit the board members from posing their questions or concerns to these firms or individuals but all other board members should be copied on every communication and the professional point of contact should be notified of the contact.

MOTION: Motion to nominate and approve one professional point of contact from the board of trustees.

PREPARED BY: Mike Ridley, Supervisor



CONSENT AGENDA ITEM

March 7, 2023

TITLE: Planning Commission

FINANCIAL IMPACT: none

RECOMMENDATION: Attached are three applications for filling the remainder of John Thompson's term on the Planning Commission (2024). They are Chris Kindsvatter, Terry Kabat and Lisa Schofield. Mr. Kabat has withdrawn his application. Ms. Schofield is a resident of the west side of the township and a former business owner. I am recommending Lisa Schofield for the position.

MOTION: Approve Lisa Schofield to fill the vacancy on the Planning Commission

PREPARED BY: Mike Ridley, Supervisor

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES
OR CITIZEN TASK FORCES
APPOINTMENT POLICY GUIDELINES

Authority: All applications for appointment to boards, commissions, committees and citizen task forces that the Board of Trustees shall have the authority to make shall be submitted to all Board members and voted upon by the Board of Trustees at a scheduled Board of Trustees meeting.

By state statute, the Planning Commission (if established in accordance with law) and the Downtown Development Authority Members are appointed by the Township Supervisor with the Township Board of Trustees' approval.

Applications: Interested individuals in an appointment to boards, commissions, and/or committees shall complete an Application for Appointment.

Application Submission: All applications should be submitted to the township no later than two weeks before the date of voting thereon. (As agenda items, ten days before the meeting). The cut-off date will be specified on each posting.

The Clerk will notify all Board Members 60 days in advance of an appointee's term expiration.

Applicant must be 18 years or older to apply.

APPLICATION:

Board, commission, or committee you are applying for: Tuscarora Planning Commission

I understand the terms for this appointment to be: _____

Enter term appointment date and term expiration date: _____

PERSONAL INFORMATION

First Name, Last Name: Elizabeth K Schofield

Address: Po Box 283 - 9224 M-68 Bust Lake, MI 49717

Home Phone Number: 231-548-4435 231-881-3264

Email Address: tigerlillys1@hotmail.com

Employer: _____

Business Address: _____

Business Phone Number: _____

Are you at least 18 years of age: Yes

RESIDENCY INFORMATION

Are you a US Citizen? Yes

Are you a full-time resident of Tuscarora Township? Yes

If not, do you own property or have a business in Tuscarora Township?

EDUCATION AND ACTIVITIES (OPTIONAL, NOT REQUIRED)

High School: *Inland Lakes*

Name of school, city, state/degree earned:

College: *Golden West College*

Name of school, city, state/degree(s) earned:

Trade or Business School:

Name of school, city, state/degree(s) earned:

Activities:

List civic, fraternal, charitable, professional organizations you are a member of *FOE 4046*

ORGANIZATIONAL MEMBERSHIP INFORMATION

Is this an application for reappointment?

If yes, how many years have you served on this board, commission, committee?

Are you currently serving on other boards, commissions, or committees in the Township or elsewhere? *No*

If yes, please describe and include dates of terms.

Have you served on a board, commission, or committee before? *No*

If yes, list them, including dates of terms.

Briefly indicate your qualifications for appointment to this board, commission, committee, and why you believe your appointment will benefit Tuscarora Township]

Please list areas of special interest.

I ACKNOWLEDGE

(1) if appointed, I will comply with all Statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking ; and (5) I understand that this application and all information contained therein, will become part of the Board of Trustees agenda packet, which will be publicly available.

Signature/Date:



APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES
OR CITIZEN TASK FORCES
APPOINTMENT POLICY GUIDELINES

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The Clerk will notify all Board Members 60 days in advance of an appointee's term expiration.

Applicant must be 18 years or older to apply.

APPLICATION:

Board, commission, or committee you are applying for: Planning Commission

I understand the terms for this appointment to be: _____

Enter term appointment date and term expiration date: _____

PERSONAL INFORMATION

First Name, Last Name: Terry Anthony Kabat

Address: 10954 E-W Resort Rd - Burt Lake Mi. 49717

Home Phone Number: 231 548 5944

Email Address: terrykabat@mybluelight.com

Employer: Moeller Aerospace

Business Address:

Business Phone Number:

Are you at least 18 years of age: Yes

RESIDENCY INFORMATION

Are you a US Citizen? Yes

Are you a full-time resident of Tuscarora Township? Yes

If not, do you own property or have a business in Tuscarora Township? Yes

EDUCATION AND ACTIVITIES (OPTIONAL, NOT REQUIRED)

High School:

Name of school, city, state/degree earned:

College:

Name of school, city, state/degree(s) earned:

Trade or Business School:

Name of school, city, state/degree(s) earned:

Activities:

List civic, fraternal, charitable, professional organizations you are a member of

ORGANIZATIONAL MEMBERSHIP INFORMATION

Is this an application for reappointment?

If yes, how many years have you served on this board, commission, committee?

Are you currently serving on other boards, commissions, or committees in the Township or elsewhere?

If yes, please describe and include dates of terms.

Have you served on a board, commission, or committee before?

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Signature/Date:

Terry Kelt 2-21-23

APPLICATION FOR APPOINTMENT TO BOARDS, COMMISSIONS, COMMITTEES
OR CITIZEN TASK FORCES
APPOINTMENT POLICY GUIDELINES

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The Clerk will notify all Board Members 60 days in advance of an appointee's term expiration.

Applicant must be 18 years or older to apply.

APPLICATION:

Board, commission, or committee you are applying for: Planning Commission

I understand the terms for this appointment to be: _____

Enter term appointment date and term expiration date: _____

PERSONAL INFORMATION

First Name, Last Name: Terry Anthony Kobet

Address: 10954 E-W Resort Rd - Port Lake Mi. 49717

Home Phone Number: 231 548 5944

Email Address: terrykobet@mybluelight.com

Employer: Moeller Aerospace

Business Address:

Business Phone Number:

Are you at least 18 years of age: Yes

RESIDENCY INFORMATION

Are you a US Citizen? Yes

Are you a full-time resident of Tuscarora Township? Yes

If not, do you own property or have a business in Tuscarora Township? Yes

EDUCATION AND ACTIVITIES (OPTIONAL, NOT REQUIRED)

High School:

Name of school, city, state/degree earned:

College:

Name of school, city, state/degree(s) earned:

Trade or Business School:

Name of school, city, state/degree(s) earned:

Activities:

List civic, fraternal, charitable, professional organizations you are a member of

ORGANIZATIONAL MEMBERSHIP INFORMATION

Is this an application for reappointment?

If yes, how many years have you served on this board, commission, committee?

Are you currently serving on other boards, commissions, or committees in the Township or elsewhere?

If yes, please describe and include dates of terms.

Have you served on a board, commission, or committee before?

If yes, list them, including dates of terms.

Briefly indicate your qualifications for appointment to this board, commission, committee, and why you believe your appointment will benefit Tuscarora Township]

Please list areas of special interest.

I ACKNOWLEDGE

(1) if appointed, I will comply with all Statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking ; and (5) I understand that this application and all information contained therein, will become part of the Board of Trustees agenda packet, which will be publicly available.

Signature/Date:

Terry Kelt 2-21-23



AGENDA ITEM

March 7, 2023

TITLE: Parks Commission Position

FINANCIAL IMPACT: none

RECOMMENDATION: Parks Commissioner Pat McGinnis replaced Tom Snyder on the commission when Mr. Snyder resigned in 2021. We are waiting on the attorney's Letter of Opinion on whether:

1. Mr. McGinnis should have run for the position in the 2022 election
2. The position should have been reappointed before the election
3. Mr. McGinnis can just fill out the remainder of the four year term (2024 election)

MOTION: To be determined pursuant to Mr. Cross's Letter of Opinion

PREPARED BY: Mike Ridley, Supervisor



AGENDA ITEM

March 7, 2023

TITLE: Limited Office Functions

FINANCIAL IMPACT: none

RECOMMENDATION: Keys and credit cards should be accessible for Supervisor and Treasurer

MOTION: Motion to approve easier access to credit card and distribute master keys to Supervisor and Treasurer

PREPARED BY: Bobbi Balazovic and Mike Ridley

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231.238.7088 Supervisor • 231.238.4220 Treasurer • 231.238.0970 Clerk • 231.238.7865 Parks Commission



DATE OF MEETING: March 7, 2023

TITLE: Submission of Sewer Project for Congressional Funding

SUMMARY:

The Sewer Subcommittee (Kramer and Vance), Cheboygan County officials, and Senator Gary Peter's Congressional staffer met on Feb 24th to discuss possible additional funding. If our request is successful, the "2024 Congressionally Directed Spending Requests" could include money for sewer plant expansion needed for future growth, and preliminary engineering costs for a possible Phase 3. The consensus of the group was that a request for the expansion of plant capacity has the best chance of being funded, because it leverages the sewer project funded by the previous award of \$3.5 million and our 2022 Michigan State EGLE designation as a disadvantaged community. It allows for future use by the downtown area, Phase 3, or the Inland Lakes School District. Time is short. The entire package is due to Senator Peter's office, Senator Stabenow's office and Representative Bergman's office by March 15th. Each application is different and extensive, and a large number of support letters are required.

Additionally, Congress is now asking for scalability if the entire amount could not be approved. Our position would be a \$1.45 million dollar plant expansion to address current commercial district capacity and Phase 3 future use.

MOTION: Authorize the Tuscarora Township Sewer Subcommittee to submit a \$6.5 million 2024 Congressionally Directed Spending Request for phase 3.

FINANCIAL IMPACT: None. EPA cost share allows other state and federal agencies to count towards 20% share. The township will have to pre-pay the approximate \$20K in engineering design fees until Federal reimbursement is obtained.

RECOMMENDATION: None

PREPARED BY: Trustees Kramer & Vance

DEPT/BOARD/COMMISSION: Sewer Subcommittee

ATTACHMENTS: None



AGENDA ITEM

DATE: March 7, 2023

TITLE: Motion for financial adjustment

SUMMARY: Although we approved payment for the Performance Engineering invoice, we did not authorize the Enterprise fund to be supplemented with the appropriate funds. The motion will enable the Treasurer to make the appropriate adjustments.

FINANCIAL IMPACT: This will impact the Township initially, but will be reimbursed to us on receipt of the sewer project's USDA grant and loan.

RECOMMENDATION: Motion: To update the Enterprise fund with the \$132,819.50 to appropriately fund the Performance Engineering invoice approved for payment in February.

PREPARED BY: Trustee Vance

DEPT/BOARD/COMMISSION: Clerk/Treasurer

ATTACHMENTS: None