

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
October 14, 2025 7:00 PM REGULAR MEETING
PROPOSED AGENDA

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Public comment on *agenda items* (3 minutes per individual)
6. Approval of meeting agenda
7. Approval of previous minutes from September 25, 2025 Special Meeting
8. Reports
 - a. Bills
 - b. Treasurer report
 - c. Correspondence
 - d. DDA-Dan Nivelt, DDA Board member
 - e. FOIA - 2
 - f. Library-Kelsey Rutkowski, Director
 - g. Parks-Stacey Cole
 - h. Police-Chief Gordon Temple
9. Old business
 - a. Update on airport water damage claim
 - b. Library quit claim deed
 - c. Update on health insurance policy for deceased employees
 - d. Transient merchant ordinance, updated application and guidelines
 - e. Pumps & communications lift stations transfer from RRI
 - f. Update on WWTP well pump replacement
 - g. Transfer funds for quarterly RRI payments
 - h. RFP for legal
 - i. RFP for O&M (separate contracts for WWTP expansion, consulting)
 - j. RFB for WWTP cold storage
 - k. Contract for WWTP rapid infiltration basins cleanout
10. New business
 - a. Fireworks subcommittee
 - b. Sewer construction bills & change orders – Phase I, Phase II, WWTP
 - c. Sewer rate study proposal
 - d. Charter franchise renewal
 - e. DDA bylaw changes
11. Public comments (3 minutes per individual)
12. Board comments
13. Adjournment

Meeting Minutes

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
September 25, 2025 6:00 PM SPECIAL MEETING
PROPOSED MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 6:00 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Maves, Smith, and Decker. Absent: Hutchison. There is a quorum.

Board member conflict of interest statement (if applicable). None.

Public comment on *agenda items* (3 minutes per individual). None.

Approval of meeting agenda.

Motion: Smith Support: Fisher Approved: All in favor

Bills – 21 invoices for a total of \$68,102.32. The township does not have enough money in the pool account. We will be using money from the police, library, and DDA to pay these bills. The township will have the money moved/ transferred and general ledger entries completed by the next board meeting to cover this shortage.

Motion: Fisher Support: Smith Approved: All in favor

Approval of previous minutes of September 9, 2025 Regular Meeting.

Motion: Decker Support: Smith Approved: All in favor

New business:

Change order #7 for WWTP for a total of \$203,318.91

Public comments (3 minutes per individual) 3 comments.

Board comments – 1 comment.

Motion to adjourn at 6:35 pm.

Motion: Fisher **Approved:** All in favor

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker Clerk

Trudy Mayes, Supervisor

Reports

Bills/Invoices/Revenue & Expenditure Report

10/10/2025 11:45 AM

User: CHRIS

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 10/09/2025 - 10/17/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

Page: 1/1

BANK CODE: POOL

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
11435	CLASSIC CLEANING	09/12/2025	10/31/2025	990.00	990.00	Open	N
11432	GINOP SALES, INC.	08/18/2025	09/17/2025	30.00	30.00	Open	N
11468	KIRK & HUTH, P.C.	08/01/2025	08/31/2025	450.00	450.00	Open	N
11470	LORI SMITH	10/07/2025	10/15/2025	243.60	243.60	Open	N
11436	M&M PLUMBING	07/24/2025	08/23/2025	3,581.00	3,581.00	Open	N
11502	MUNICIPAL UNDERWRITERS	10/06/2025	11/05/2025	308.00	308.00	Open	N
11471	PLANTE MORAN	10/03/2025	11/02/2025	9,855.00	9,855.00	Open	N
11461	STATE OF MICHIGAN - MDOT	09/24/2025	10/24/2025	25.00	25.00	Open	N
11464	U.S. POSTAL SERVICE	10/02/2025	10/31/2025	126.00	126.00	Open	N
11467	USIC RECEIVABLES, LLC	09/30/2025	10/30/2025	284.37	284.37	Open	N
11517	VERIZON WIRELESS	10/01/2025	10/24/2025	122.67	122.67	Open	N
11431	WINDEMULLER	09/29/2025	10/19/2025	1,323.34	1,323.34	Open	N
# of Invoices:	12	# Due:	12	Totals:	17,338.98	17,338.98	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					17,338.98	17,338.98	

--- TOTALS BY FUND ---

101 - GENERAL FUND	14,805.60	14,805.60
207 - POLICE FUND	122.67	122.67
271 - LIBRARY FUND	495.00	495.00
590 - SEWER FUND	1,915.71	1,915.71

--- TOTALS BY DEPT/ACTIVITY ---

101 - TOWNSHIP BOARD	576.00	576.00
215 - CLERK	4,927.50	4,927.50
253 - TREASURER	5,171.10	5,171.10
265 - BUILDING AND GROUNDS	495.00	495.00
301 - POLICE	122.67	122.67
536 - WATER AND SEWER SYSTEMS	1,915.71	1,915.71
595 - AIRPORT	3,636.00	3,636.00
790 - LIBRARY	495.00	495.00

Check Date	Check	Vendor Name	Amount
Bank POOL GENERAL - ALL			
09/05/2025	221 (E)	UPTIME TECHNOLOGY MANAGEMENT	502.43
09/10/2025	222 (E)	GOOGLE WORKSPACE	253.20
09/10/2025	223 (E)	USDA RURAL DEVELOPMENT	267,480.83
09/19/2025	224 (E)	USDA RURAL DEVELOPMENT	9,678.75
09/19/2025	225 (E)	USDA RURAL DEVELOPMENT	16,737.50
09/26/2025	226 (E)	INTERNAL REVENUE SERVICE	13.06
09/26/2025	227 (E)	MUNICIPAL EMP. RETIREMENT	137.50
10/10/2025	228 (E)	GOOGLE WORKSPACE	253.20
10/10/2025	229 (E)	UPTIME TECHNOLOGY MANAGEMENT	505.09
09/05/2025	36705	AUTO VALUE	92.97
09/05/2025	36706	BRUCE THOMPSON	800.00
09/05/2025	36707	CENGAGE LEARNING INC/GALE	83.97
09/05/2025	36708	CHASKEY'S SEPTIC SERVICE, INC.	200.00
09/05/2025	36709	CONSUMERS ENERGY	1,561.17
09/05/2025	36710	VOID	0.00 V
Void Reason: Created From Check Run Process			
09/05/2025	36711	GINOP SALES, INC.	324.23
09/05/2025	36712	GORDON TEMPLE JR	482.69
09/05/2025	36713	INDIAN RIVER LUMBER & HARDWARE	226.51
09/05/2025	36714	PAT LACROSS	429.00
09/05/2025	36715	PROPANE PLUS INC	2,198.15
09/05/2025	36716	SCREENGRAFICS	85.00
09/05/2025	36717	STURGEON VALLEY SMALL ENGINE REPAIR	413.78
09/05/2025	36718	TRI RIVER COLLISION	2,063.67
09/05/2025	36719	WOODLANDS LIBRARY COOP	30.00
09/10/2025	36721	ANAVON TECHNOLOGY GROUP	469.54
09/10/2025	36722	CHEBOYGAN COUNTY RD COMMISSION	5,000.00
09/10/2025	36723	CHEBOYGAN COUNTY TREASURER	97.50
09/10/2025	36724	CLASSIC CLEANING	980.00
09/10/2025	36725	CONSUMERS ENERGY	2,553.12
09/10/2025	36726	CONTROL SOLUTIONS INC	45,200.00
09/10/2025	36727	DTE ENERGY	53.06
09/10/2025	36728	JAN DAVIS	50.00
09/10/2025	36729	MUNICIPAL UNDERWRITERS	168.00
09/10/2025	36730	PITNEY BOWES PURCHASE POWER	502.25
09/10/2025	36731	POLLARD'S QUICK LUBE	144.97
09/10/2025	36732	ROSE SEPTIC SERVICES	600.00
09/10/2025	36733	SILVERSMITH DATA	837.50
09/10/2025	36734	USA BLUE BOOK	1,199.27
09/10/2025	36735	USIC RECEIVABLES, LLC	412.58
09/10/2025	36736	VANS BUSINESS MACHINE	37.31
09/12/2025	36737	DTE GAS	42.59
09/12/2025	36738	VERIZON WIRELESS	122.65
09/17/2025	36739	GRAND TRAVERSE CONSTRUCTION	14,224.35
09/19/2025	36740	4 FRONT CREDIT UNION	75.00
09/19/2025	36741	ANAVON TECHNOLOGY GROUP	198.05
09/19/2025	36742	BAKER & TAYLOR	876.24
09/19/2025	36743	BLARNEY CASTLE FLEET CARD	1,321.89
09/19/2025	36744	CENGAGE LEARNING INC/GALE	87.72
09/19/2025	36745	CLASSIC CLEANING	70.00
09/19/2025	36746	CONSUMERS ENERGY	35.45
09/19/2025	36747	INDIAN RIVER LUMBER & HARDWARE	29.93
09/19/2025	36748	JOSEPH KCHODL	600.00
09/19/2025	36749	KELSEY RUTKOWSKI	175.70
09/19/2025	36750	MIDWEST TAPE LLC	344.63
09/19/2025	36751	MITCHELL GRAPHICS INC	1,548.00
09/19/2025	36752	PNC VISA	6,781.48
09/19/2025	36753	THE LIBRARY STORE	109.21
09/19/2025	36754	VANS BUSINESS MACHINE	142.43
09/22/2025	36758	MESSA	10,967.15
09/24/2025	36759	GRAND TRAVERSE CONSTRUCTION	80,311.17
09/24/2025	36760	WALTON CONTRACTING INC	210,780.37
09/26/2025	36761	AMERICAN LEGAL PUBLISHING CORP	100.00 V
Void Reason: PRINTED INCORRECT VENDOR ON THIS CHECK NUMBER			
09/26/2025	36762	BAKER & TAYLOR	52.80
09/26/2025	36763	BOUMA CORPORATION	15,093.00
09/26/2025	36764	CENTER POINT LARGE PRINT	47.94
09/26/2025	36765	CINCINNATI LIFE INSURANCE CO.	675.25
09/26/2025	36766	CONSUMERS ENERGY	2,631.97
09/26/2025	36767	ELECTION SOURCE	1,951.60
09/26/2025	36768	EMMET COUNTY	220.80
09/26/2025	36769	GANNETT MICHIGAN LOCALIQ	191.94
09/26/2025	36770	GFL ENVIRONMENTAL USA INC - TRASH	271.37
09/26/2025	36771	GREAT LAKES ENERGY	17.27
09/26/2025	36772	KALAMAZOO SANITARY SUPPLY, LLC	222.53
09/26/2025	36773	KIRK & HUTH, P.C.	400.00
09/26/2025	36774	MCCARDEL CULLIGAN	51.80
09/26/2025	36775	MEAD & HUNT	13,032.50

Check Date	Check	Vendor Name	Amount
09/26/2025	36776	MICHIGAN TOWNSHIP ASSOCIATION	27.00
09/26/2025	36777	NEMCOG	1,090.89
09/26/2025	36778	OMNI SITE	81.10
09/26/2025	36779	PRESQUE ISLE ELEC. COOP.	95.10
09/26/2025	36780	STANDARD INSURANCE COMPANY	416.60
09/26/2025	36781	SUMMIT FIRE PROTECTION	720.00
09/26/2025	36782	TENCARVA MACHINERY	34,154.58
09/26/2025	36783	AMERICAN LEGAL PUBLISHING CORP	100.00
10/03/2025	36784	CONSUMERS ENERGY	4,348.48
10/03/2025	36785	VOID	0.00 V
		Void Reason: Created From Check Run Process	
10/03/2025	36786	VOID	0.00 V
		Void Reason: Created From Check Run Process	
10/03/2025	36787	TUSCARORA TOWNSHIP	967.28
10/10/2025	36789	AMY DIEHL	100.00
10/10/2025	36790	ANAVON TECHNOLOGY GROUP	554.88
10/10/2025	36791	AUTO VALUE	209.73
10/10/2025	36792	BRUCE THOMPSON	700.00
10/10/2025	36793	CHASKEY'S SEPTIC SERVICE, INC.	1,600.00
10/10/2025	36794	CONSUMERS ENERGY	2,400.01
10/10/2025	36795	DTE ENERGY	272.10
10/10/2025	36796	EMMET COUNTY	165.60
10/10/2025	36797	GINOP SALES, INC.	1,763.97
10/10/2025	36798	GRAND TRAVERSE CONSTRUCTION	28,500.23
10/10/2025	36799	INDIAN RIVER LUMBER & HARDWARE	582.21
10/10/2025	36800	VOID	0.00 V
		Void Reason: Created From Check Run Process	
10/10/2025	36801	KALAMAZOO SANITARY SUPPLY, LLC	1,974.73
10/10/2025	36802	MILAN SUPPLY COMPANY	32.65
10/10/2025	36803	PITNEY BOWES PURCHASE POWER	251.12
10/10/2025	36804	POLLARD'S QUICK LUBE	844.05
10/10/2025	36805	PRO SPORTS EQUIP	7,500.00
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POOL TOTALS:

Total of 105 Checks:	816,114.89
Less 5 Void Checks:	100.00
Total of 100 Disbursements:	816,014.89

Check Register Report For Tuscarora Township
For Check Dates 09/01/2025 to 10/10/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/09/2025	POOL	36788	UMB BANK, F/B/O PLANMEMBER	755.00	755.00	0.00	Open
10/09/2025	POOL	DD2960	FISHER, SUSAN	163.08	0.00	143.67	Open
10/09/2025	POOL	DD2961	DRALLE, KAREN M	916.25	0.00	723.30	Open
10/09/2025	POOL	DD2962	HUTCHISON, JONATHAN T	163.08	0.00	143.67	Open
10/09/2025	POOL	DD2963	MAVES, TRUDY	939.69	0.00	791.58	Open
10/09/2025	POOL	DD2964	WEBB, DAWN M	192.31	0.00	169.42	Open
10/09/2025	POOL	DD2965	DECKER, LAURA L	939.69	0.00	763.29	Open
10/09/2025	POOL	DD2966	GREEN, CHRIS	2,400.00	0.00	1,894.80	Open
10/09/2025	POOL	DD2967	SMITH, LORI C	1,072.31	0.00	844.43	Open
10/09/2025	POOL	DD2968	VALLANCE, RACHEL G	192.31	0.00	169.42	Open
10/09/2025	POOL	DD2969	KEIPERT, R DOUGLAS	2,244.16	0.00	1,786.20	Open
10/09/2025	POOL	DD2970	BROWN, BRIDGET	520.00	0.00	458.12	Open
10/09/2025	POOL	DD2971	MYERSON, JANET C	2,484.80	0.00	1,772.44	Open
10/09/2025	POOL	DD2972	CHAMBERLAIN, WALTER C.	2,564.80	0.00	1,714.36	Open
10/09/2025	POOL	DD2973	BLUMKE, BRANDON D.	3,305.20	0.00	2,311.71	Open
10/09/2025	POOL	DD2974	TEMPLE, JR, GORDON M.	3,230.40	0.00	1,956.85	Open
10/09/2025	POOL	DD2975	BRACE, DAWSON	2,689.00	0.00	1,848.37	Open
10/09/2025	POOL	DD2976	GOMEZ, OMAR	2,634.90	0.00	1,851.23	Open
10/09/2025	POOL	DD2977	ANDERSON, MICKELO M	2,484.80	0.00	2,096.12	Open
10/09/2025	POOL	DD2978	LALONDE, STACY A	2,484.80	0.00	1,832.38	Open
10/09/2025	POOL	DD2979	JOHNSON, JEFFREY A.	2,484.80	0.00	1,231.25	Open
10/09/2025	POOL	DD2980	SCHOFIELD, DOUGLAS D	2,200.00	0.00	1,508.09	Open
10/09/2025	POOL	DD2981	RADLE JR, THOMAS J.	1,600.00	0.00	1,367.41	Open
10/09/2025	POOL	DD2982	ZINKE, JAMIE L	1,360.10	0.00	1,113.45	Open
10/09/2025	POOL	DD2983	RUTKOWSKI, KELSEY J	1,846.15	0.00	1,483.33	Open
10/09/2025	POOL	DD2984	LINTZ, SANDRA L	1,071.00	0.00	853.03	Open
10/09/2025	POOL	DD2985	ERDMANN, LORETTA	864.00	0.00	696.22	Open
10/09/2025	POOL	DD2986	AYOTTE, KYLIE H	570.00	0.00	502.16	Open
10/09/2025	POOL	DD2987	CONSTANTE, MARIA	721.00	0.00	620.79	Open
10/09/2025	POOL	EFT738	INTERNAL REVENUE SERVICE	10,079.16	10,079.16	0.00	Open

Check Register Report For Tuscarora Township
For Check Dates 09/01/2025 to 10/10/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/09/2025	POOL	EFT739	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	264.00	264.00	0.00	Open
10/09/2025	POOL	EFT740	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	375.00	375.00	0.00	Open
10/09/2025	POOL	EFT741	STATE OF MICHIGAN	1,766.77	1,766.77	0.00	Open
09/25/2025	POOL	36755	MESSA	3,290.76	3,290.76	0.00	Cleared
09/25/2025	POOL	36756	UMB BANK, F/B/O PLANMEMBER	755.00	755.00	0.00	Open
09/25/2025	POOL	36757	FRATERNAL ORDER OF POLICE	280.00	280.00	0.00	Open
09/25/2025	POOL	DD2933	FISHER, SUSAN	163.08	0.00	143.68	Cleared
09/25/2025	POOL	DD2934	DRALLE, KAREN M	913.35	0.00	721.01	Cleared
09/25/2025	POOL	DD2935	HUTCHISON, JONATHAN T	163.08	0.00	143.68	Cleared
09/25/2025	POOL	DD2936	MAVES, TRUDY	939.69	0.00	791.57	Cleared
09/25/2025	POOL	DD2937	WEBB, DAWN M	192.31	0.00	169.43	Cleared
09/25/2025	POOL	DD2938	DECKER, LAURA L	939.69	0.00	801.06	Cleared
09/25/2025	POOL	DD2939	GREEN, CHRIS	2,400.00	0.00	1,894.80	Cleared
09/25/2025	POOL	DD2940	SMITH, LORI C	1,072.31	0.00	844.44	Cleared
09/25/2025	POOL	DD2941	VALLANCE, RACHEL G	192.31	0.00	169.43	Cleared
09/25/2025	POOL	DD2942	KEIPERT, R DOUGLAS	2,244.16	0.00	1,786.20	Cleared
09/25/2025	POOL	DD2943	MYERSON, JANET C	2,554.69	0.00	1,858.63	Cleared
09/25/2025	POOL	DD2944	CHAMBERLAIN, WALTER C.	3,040.70	0.00	2,116.52	Cleared
09/25/2025	POOL	DD2945	BLUMKE, BRANDON D.	3,847.60	0.00	2,710.24	Cleared
09/25/2025	POOL	DD2946	TEMPLE, JR, GORDON M.	3,230.40	0.00	1,956.86	Cleared
09/25/2025	POOL	DD2947	BRACE, DAWSON	2,443.20	0.00	1,701.31	Cleared
09/25/2025	POOL	DD2948	GOMEZ, OMAR	2,381.60	0.00	1,698.46	Cleared
09/25/2025	POOL	DD2949	ANDERSON, MICKELO M	2,484.80	0.00	2,136.12	Cleared
09/25/2025	POOL	DD2950	LALONDE, STACY A	2,484.80	0.00	1,872.39	Cleared
09/25/2025	POOL	DD2951	JOHNSON, JEFFREY A.	2,484.80	0.00	1,231.24	Cleared
09/25/2025	POOL	DD2952	SCHOFIELD, DOUGLAS D	2,200.00	0.00	1,508.08	Cleared
09/25/2025	POOL	DD2953	RADLE JR, THOMAS J.	1,600.00	0.00	1,367.41	Cleared
09/25/2025	POOL	DD2954	ZINKE, JAMIE L	1,466.11	0.00	1,194.11	Cleared
09/25/2025	POOL	DD2955	RUTKOWSKI, KELSEY J	1,846.15	0.00	1,483.32	Cleared
09/25/2025	POOL	DD2956	LINTZ, SANDRA L	1,071.00	0.00	853.02	Cleared

Check Register Report For Tuscarora Township
For Check Dates 09/01/2025 to 10/10/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/25/2025	POOL	DD2957	ERDMANN, LORETTA	864.00	0.00	696.21	Cleared
09/25/2025	POOL	DD2958	AYOTTE, KYLIE H	570.00	0.00	502.17	Cleared
09/25/2025	POOL	DD2959	CONSTANTE, MARIA	766.50	0.00	656.32	Cleared
09/25/2025	POOL	EFT734	INTERNAL REVENUE SERVICE	10,223.66	10,223.66	0.00	Cleared
09/25/2025	POOL	EFT735	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	264.00	264.00	0.00	Cleared
09/25/2025	POOL	EFT736	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	425.00	425.00	0.00	Cleared
09/25/2025	POOL	EFT737	STATE OF MICHIGAN	1,776.03	1,776.03	0.00	Cleared
09/11/2025	POOL	36720	UMB BANK, F/B/O PLANMEMBER	805.00	805.00	0.00	Cleared
09/11/2025	POOL	DD2904	FISHER, SUSAN	163.08	0.00	143.67	Cleared
09/11/2025	POOL	DD2905	DRALLE, KAREN M	927.30	0.00	731.92	Cleared
09/11/2025	POOL	DD2906	HUTCHISON, JONATHAN T	163.08	0.00	143.67	Cleared
09/11/2025	POOL	DD2907	MAVES, TRUDY	939.69	0.00	791.59	Cleared
09/11/2025	POOL	DD2908	WEBB, DAWN M	192.31	0.00	169.43	Cleared
09/11/2025	POOL	DD2909	DECKER, LAURA L	939.69	0.00	801.08	Cleared
09/11/2025	POOL	DD2910	GREEN, CHRIS	2,400.00	0.00	1,894.80	Cleared
09/11/2025	POOL	DD2911	SMITH, LORI C	1,072.31	0.00	844.44	Cleared
09/11/2025	POOL	DD2912	VALLANCE, RACHEL G	192.31	0.00	169.43	Cleared
09/11/2025	POOL	DD2913	KEIPERT, R DOUGLAS	2,244.16	0.00	1,786.20	Cleared
09/11/2025	POOL	DD2914	BROWN, BRIDGET	935.00	0.00	823.73	Cleared
09/11/2025	POOL	DD2915	MYERSON, JANET C	279.54	0.00	49.22	Cleared
09/11/2025	POOL	DD2916	CHAMBERLAIN, WALTER C.	2,937.52	0.00	1,998.00	Cleared
09/11/2025	POOL	DD2917	BLUMKE, BRANDON D.	3,214.72	0.00	2,251.91	Cleared
09/11/2025	POOL	DD2918	DIEHL, CHRISTOPHER V	10,325.77	0.00	6,963.32	Cleared
09/11/2025	POOL	DD2919	TEMPLE, JR, GORDON M.	3,230.40	0.00	1,956.86	Cleared
09/11/2025	POOL	DD2920	BRACE, DAWSON	2,467.20	0.00	1,679.59	Cleared
09/11/2025	POOL	DD2921	GOMEZ, OMAR	2,392.60	0.00	1,666.83	Cleared
09/11/2025	POOL	DD2922	ANDERSON, MICKELO M	3,261.30	0.00	2,780.21	Cleared
09/11/2025	POOL	DD2923	LALONDE, STACY A	2,484.80	0.00	1,984.92	Cleared
09/11/2025	POOL	DD2924	JOHNSON, JEFFREY A.	2,484.80	0.00	1,231.25	Cleared
09/11/2025	POOL	DD2925	SCHOFIELD, DOUGLAS D	2,200.00	0.00	1,508.08	Cleared

Check Register Report For Tuscarora Township
For Check Dates 09/01/2025 to 10/10/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/11/2025	POOL	DD2926	RADLE JR, THOMAS J.	1,600.00	0.00	1,367.41	Cleared
09/11/2025	POOL	DD2927	ZINKE, JAMIE L	1,213.58	0.00	1,001.93	Cleared
09/11/2025	POOL	DD2928	RUTKOWSKI, KELSEY J	1,846.15	0.00	1,483.33	Cleared
09/11/2025	POOL	DD2929	LINTZ, SANDRA L	1,170.00	0.00	938.63	Cleared
09/11/2025	POOL	DD2930	ERDMANN, LORETTA	864.00	0.00	696.21	Cleared
09/11/2025	POOL	DD2931	AYOTTE, KYLIE H	637.50	0.00	555.57	Cleared
09/11/2025	POOL	DD2932	CONSTANTE, MARIA	717.50	0.00	618.06	Cleared
09/11/2025	POOL	EFT729	INTERNAL REVENUE SERVICE	12,607.54	12,607.54	0.00	Cleared
09/11/2025	POOL	EFT730	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	264.00	264.00	0.00	Cleared
09/11/2025	POOL	EFT731	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	425.00	425.00	0.00	Cleared
09/11/2025	POOL	EFT732	STATE OF MICHIGAN	2,135.79	2,135.79	0.00	Cleared
09/11/2025	POOL	EFT733	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	375.00	375.00	0.00	Cleared

Totals: Number of Checks: 102 189,257.98 46,866.71 104,686.09

Total Physical Checks: 5
Total Check Stubs: 97

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			10/31/2025 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Revenues											
Dept 000											
101-000-402.00	PROPERTY TAXES	310,000.00	201.58	0.00	309,798.42	0.07					
101-000-410.00	CURRENT PP TAX	0.00	0.00	0.00	0.00	0.00					
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00	0.00	200.00	0.00					
101-000-426.00	SWAMP TAX/STATE LAND TAX	10,200.00	0.00	0.00	10,200.00	0.00					
101-000-434.00	TRAILER PARK FEES	200.00	(97.50)	0.00	297.50	(48.75)					
101-000-445.00	PENALTIES ON TAXES	500.00	0.00	0.00	500.00	0.00					
101-000-447.00	TAX ADMINISTRATION FEE	100,000.00	847.37	0.00	99,152.63	0.85					
101-000-448.00	STATE REIM. SUMMER TAX	9,200.00	0.00	0.00	9,200.00	0.00					
101-000-451.00	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00					
101-000-477.00	CABLE FRANCHISE FEES	4,800.00	1,102.34	0.00	3,697.66	22.97					
101-000-491.00	CEMETERY FEES - OPEN & CLOSE	6,000.00	3,350.00	0.00	2,650.00	55.83					
101-000-491.01	CEMETERY FEES - FOUNDATIONS	2,500.00	1,142.00	0.00	1,358.00	45.68					
101-000-492.00	RECYCLING PERMIT FEES	300.00	0.00	0.00	300.00	0.00					
101-000-502.00	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00					
101-000-541.00	GRANT - STATE	12,275.00	0.00	0.00	12,275.00	0.00					
101-000-566.00	STATE REC GRANT	0.00	0.00	0.00	0.00	0.00					
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	650.00	0.00	0.00	650.00	0.00					
101-000-574.00	STATE SHARED REVENUE - SALES/USE	337,138.00	57,199.00	0.00	279,939.00	16.97					
101-000-576.00	SPEC ELECTION REIMB	0.00	0.00	0.00	0.00	0.00					
101-000-624.00	CHARGES FOR RESTROOM MAINTENANCE	0.00	0.00	0.00	0.00	0.00					
101-000-626.00	CHARGES FOR SERVICES RENDERED	2,500.00	1,250.00	0.00	1,250.00	50.00					
101-000-628.00	CHARGES FOR SERV. RENDERED, PARK	23,500.00	8,550.00	0.00	14,950.00	36.38					
101-000-630.00	CHARGES FOR SERVICES - AIRPORT	1,500.00	520.00	0.00	980.00	34.67					
101-000-642.00	CHARGES FOR CEMETERY GRAVE SITES	2,000.00	900.00	0.00	1,100.00	45.00					
101-000-643.00	LAND SALES	0.00	0.00	0.00	0.00	0.00					
101-000-644.00	VETERANS PIER BRICK PAVERS	0.00	0.00	0.00	0.00	0.00					
101-000-665.00	UNIFORMS	0.00	0.00	0.00	0.00	0.00					
101-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00					
101-000-667.01	AIRPORT HANGER LEASE	5,000.00	1,109.00	262.00	3,891.00	22.18					
101-000-674.01	CONTRIBUTIONS FROM PRIVATE SOURC	1,500.00	1,633.55	0.00	(133.55)	108.90					
101-000-674.02	RECREATION DEPARTMENT CONTRIBUTI	0.00	0.00	0.00	0.00	0.00					
101-000-674.04	TIMBER SALES	0.00	0.00	0.00	0.00	0.00					
101-000-675.03	CONTRI PRIVATE NEW GENERATOR	0.00	0.00	0.00	0.00	0.00					
101-000-676.00	REIMBURSEMENTS	500.00	0.00	0.00	500.00	0.00					
101-000-676.02	REIMBURSEMENTS - PARKS & REC	0.00	0.00	0.00	0.00	0.00					
101-000-687.00	REFUNDS/REBATES	0.00	0.00	0.00	0.00	0.00					
101-000-689.00	CASH OVER OR SHORT	0.00	0.00	0.00	0.00	0.00					
101-000-693.00	GAIN ON SALE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00					
101-000-698.00	BOND OR INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00					
101-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		830,463.00	77,707.34	262.00	752,755.66	9.36					
Dept 595 - AIRPORT											
101-595-674.01	TIMBER SALES	0.00	0.00	0.00	0.00	0.00					
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00	0.00					
Dept 751 - PARKS AND RECREATION											
101-751-581.00	CONTRIBUTIONS FROM LOCAL UNITS OF GOVER	0.00	0.00	0.00	0.00	0.00					
101-751-693.00	GAIN ON SALE FIXED ASSETS	0.00	1,100.00	0.00	(1,100.00)	100.00					

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
 PERIOD ENDING 10/31/2025
 % Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)	MONTH 10/31/2025 NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND									
Revenues									
Total Dept 751 - PARKS AND RECREATION		0.00	1,100.00	0.00	(1,100.00)	100.00			
Dept 999									
101-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00			
Total Dept 999		0.00	0.00	0.00	0.00	0.00			
TOTAL REVENUES		830,463.00	78,807.34	262.00	751,655.66	9.49			
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-703.00	TOWNSHIP BOARD TRUSTEE SALARIES	8,480.00	2,609.28	326.16	5,870.72	30.77			
101-101-704.00	ADMINISTRATIVE ASSISTANT	62,400.00	19,200.00	2,400.00	43,200.00	30.77			
101-101-704.02	OFFICE STAFF	22,000.00	6,701.96	685.00	15,298.04	30.46			
101-101-709.00	TRUSTEE & OFFICE STAFF FICA	7,105.32	2,181.12	260.96	4,924.20	30.70			
101-101-709.02	ADMIN FICA	0.00	0.00	0.00	0.00	0.00			
101-101-710.00	TWP BD ER UIA	1,000.00	133.51	0.00	866.49	13.35			
101-101-752.00	TWP BD OFFICE SUPPLIES	2,500.00	252.96	0.00	2,247.04	10.12			
101-101-801.00	TWP BD PROFESSIONAL FEES	3,500.00	2,000.00	0.00	1,500.00	57.14			
101-101-805.00	GG ASSESSMENT TO SEWER	0.00	0.00	0.00	0.00	0.00			
101-101-809.00	TWP BD FEES	500.00	13.06	0.00	486.94	2.61			
101-101-850.00	COMMUNICATIONS	2,800.00	663.23	0.00	2,136.77	23.69			
101-101-851.00	MAIL/POSTAGE	2,000.00	(9.68)	0.00	2,009.68	(0.48)			
101-101-852.00	INTERNET & WEBSITE	3,000.00	506.40	0.00	2,493.60	16.88			
101-101-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00			
101-101-880.00	TOWNSHIP BOARD COMMUNITY PROMOTION	15,000.00	7,500.00	0.00	7,500.00	50.00			
101-101-900.00	TWP BD PRINTING AND PUBLISHING	2,000.00	266.76	0.00	1,733.24	13.34			
101-101-915.00	TWP BD DUES AND MEMBERSHIP	7,500.00	8,764.89	0.00	(1,264.89)	116.87			
101-101-916.00	TWP BD EDUCATION AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00			
101-101-931.00	TWP BD REPAIRS AND MAINTENANCE	2,500.00	983.33	0.00	1,516.67	39.33			
101-101-935.00	LIABILITY & CONTENTS INSURANCE	5,000.00	4,844.15	0.00	155.85	96.88			
101-101-937.00	WORKER'S COMPENSATION INSURANCE	3,000.00	25,433.00	0.00	(22,433.00)	847.77			
101-101-940.00	TWP BD RENTALS	150.00	0.00	0.00	150.00	0.00			
101-101-948.00	TWP BD COMPUTER SERVICES	9,500.00	976.79	0.00	8,523.21	10.28			
101-101-964.00	TWP BD REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00			
101-101-977.00	TWP BD EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
101-101-980.00	TWP BD COMPUTER & OFFICE EQUIP	5,800.00	340.45	0.00	5,459.55	5.87			
101-101-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00			
101-101-998.00	EXTRAORDINARY ITEMS- BLIGHT	0.00	0.00	0.00	0.00	0.00			
101-101-998.01	REFUNDS	0.00	0.00	0.00	0.00	0.00			
Total Dept 101 - TOWNSHIP BOARD		166,735.32	83,361.21	3,672.12	83,374.11	50.00			
Dept 171 - SUPERVISOR									
101-171-703.00	SUPERVISOR SALARY	24,432.00	7,517.52	939.69	16,914.48	30.77			
101-171-704.00	DEPUTY SUPERVISOR SALARY	5,200.00	0.00	0.00	5,200.00	0.00			
101-171-709.00	EMPLOYER FICA	2,270.00	575.10	71.89	1,694.90	25.33			
101-171-752.00	SUPERVISOR OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00			
101-171-916.00	SUPERVISOR EDUCATION AND TRAINING	500.00	200.00	0.00	300.00	40.00			
101-171-980.00	SUPERVISOR EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00			
Total Dept 171 - SUPERVISOR		33,502.00	8,292.62	1,011.58	25,209.38	24.75			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			10/31/2025 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
Dept 209 - CONTINGENCY											
101-209-941.00	CONTINGENCIES	20,000.00	0.00	0.00	20,000.00	0.00					
Total Dept 209 - CONTINGENCY		20,000.00	0.00	0.00	20,000.00	0.00					
Dept 215 - CLERK											
101-215-703.00	CLERK SALARY	24,432.00	7,517.52	939.69	16,914.48	30.77					
101-215-704.00	DEPUTY CLERK SALARY	5,200.00	1,538.48	192.31	3,661.52	29.59					
101-215-709.00	CLERK EMPLOYER FICA	2,270.00	694.93	86.61	1,575.07	30.61					
101-215-752.00	CLERK OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00					
101-215-801.00	CLERK PROFESSIONAL FEES	10,500.00	0.00	0.00	10,500.00	0.00					
101-215-861.00	CLERK MILEAGE REIMBURSEMENT	100.00	28.00	0.00	72.00	28.00					
101-215-916.00	CLERK EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00					
101-215-933.00	CLERK SOFTWARE SUPPORT	4,000.00	0.00	0.00	4,000.00	0.00					
101-215-948.00	CLERK COMPUTER SERVICES	200.00	149.85	0.00	50.15	74.93					
101-215-980.00	CLERK EQUIPMENT	500.00	82.74	0.00	417.26	16.55					
101-215-984.00	CLERK SOFTWARE	250.00	0.00	0.00	250.00	0.00					
Total Dept 215 - CLERK		49,952.00	10,011.52	1,218.61	39,940.48	20.04					
Dept 223 - INTERNAL AUDIT											
101-223-801.00	ACCOUNTING FEES	15,000.00	0.00	0.00	15,000.00	0.00					
Total Dept 223 - INTERNAL AUDIT		15,000.00	0.00	0.00	15,000.00	0.00					
Dept 247 - BOARD OF REVIEW											
101-247-704.00	BOARD OF REVIEW WAGES	1,800.00	0.00	0.00	1,800.00	0.00					
101-247-709.00	BOR EMPLOYER FICA	140.00	0.00	0.00	140.00	0.00					
101-247-916.00	BOR EDUCATION AND TRAINING	444.00	0.00	0.00	444.00	0.00					
Total Dept 247 - BOARD OF REVIEW		2,384.00	0.00	0.00	2,384.00	0.00					
Dept 253 - TREASURER											
101-253-703.00	TREASURERS SALARY	27,880.00	8,578.48	1,072.31	19,301.52	30.77					
101-253-704.00	DEPUTY TREASURER SALARY	5,200.00	1,538.48	192.31	3,661.52	29.59					
101-253-709.00	TREASURER ER FICA	2,531.00	773.96	96.76	1,757.04	30.58					
101-253-752.00	TREASURER OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00					
101-253-801.00	TREASURER PROFESSIONAL FEES	8,000.00	0.00	0.00	8,000.00	0.00					
101-253-804.00	TREASURER TAX PREPARATION	2,000.00	0.00	0.00	2,000.00	0.00					
101-253-851.00	TREASURER MAIL/POSTAGE	7,000.00	2,748.37	0.00	4,251.63	39.26					
101-253-861.00	TREASURER MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00					
101-253-916.00	TREASURER EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00					
101-253-933.00	TREASURER SOFTWARE MAINTENANCE	4,100.00	707.00	0.00	3,393.00	17.24					
101-253-948.00	TREASURER COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00					
101-253-980.00	TREASURER COMPUTER & OFFICE EQUIP	0.00	486.97	0.00	(486.97)	100.00					
101-253-984.00	TREASURER SOFTWARE	700.00	228.00	0.00	472.00	32.57					
Total Dept 253 - TREASURER		58,411.00	15,061.26	1,361.38	43,349.74	25.78					
Dept 257 - ASSESSOR											
101-257-703.00	ASSESSOR SALARY	58,350.00	17,649.72	2,244.16	40,700.28	30.25					

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			2025-26	10/31/2025	MONTH 10/31/2025				
Fund 101 - GENERAL FUND									
Expenditures									
101-257-704.00	ASSESSOR ADMIN SALARY	10,000.00	3,500.00	520.00	6,500.00	35.00			
101-257-709.00	ASSESSOR EMPLOYER FICA	5,230.00	1,617.95	211.46	3,612.05	30.94			
101-257-710.00	ASSESSOR EMPLOYERS UIA	600.00	66.35	0.00	533.65	11.06			
101-257-752.00	ASSESSOR OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00			
101-257-801.00	ASSESSOR PROFESSIONAL FEES	10,000.00	0.00	0.00	10,000.00	0.00			
101-257-804.00	ASSESSOR TAX PREPARATION	0.00	0.00	0.00	0.00	0.00			
101-257-851.00	ASSESSOR MAIL/POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00			
101-257-861.00	ASSESSOR MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00			
101-257-900.00	ASSESSOR PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00			
101-257-915.00	ASSESSOR MEMBERSHIPS AND DUES	0.00	0.00	0.00	0.00	0.00			
101-257-916.00	ASSESSOR EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00			
101-257-933.00	ASSESSOR SOFTWARE MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00			
101-257-937.00	WORKER'S COMPENSATION INSURANCE	600.00	0.00	0.00	600.00	0.00			
101-257-948.00	ASSESSOR COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00			
101-257-980.00	ASSESSOR COMPUTER & OFFICE EQUIP	1,000.00	0.00	0.00	1,000.00	0.00			
Total Dept 257 - ASSESSOR		92,080.00	22,834.02	2,975.62	69,245.98	24.80			
Dept 262 - ELECTIONS									
101-262-704.00	ELECTION WORKERS	5,800.00	337.50	231.25	5,462.50	5.82			
101-262-704.01	ELECTIONS COORDINATOR	0.00	0.00	0.00	0.00	0.00			
101-262-709.00	ELECTION ER FICA	443.70	25.82	17.68	417.88	5.82			
101-262-710.00	ELECTION ER UIA	300.00	0.00	0.00	300.00	0.00			
101-262-752.00	ELECTION OPERATING SUPPLIES	2,000.00	1,951.60	0.00	48.40	97.58			
101-262-801.00	ELECTION MACHINE SET UP	1,500.00	0.00	0.00	1,500.00	0.00			
101-262-851.00	ELECTION MAIL/POSTAGE	1,500.00	0.00	0.00	1,500.00	0.00			
101-262-861.00	ELECTION TRANSPORTATION	200.00	0.00	0.00	200.00	0.00			
101-262-900.00	ELECTION PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00			
101-262-933.00	SOFTWARE MAINT AGREEMENT	0.00	0.00	0.00	0.00	0.00			
101-262-980.00	ELECTION COMPUTER & OFFICE EQUIP	500.00	0.00	0.00	500.00	0.00			
Total Dept 262 - ELECTIONS		12,743.70	2,314.92	248.93	10,428.78	18.17			
Dept 265 - BUILDING AND GROUNDS									
101-265-702.00	BUILDING SALARIES AND WAGES	0.00	1,080.85	0.00	(1,080.85)	100.00			
101-265-709.00	BUILDING ER FICA	0.00	82.31	0.00	(82.31)	100.00			
101-265-752.00	BLDG OPERATING SUPPLIES	1,500.00	156.90	0.00	1,343.10	10.46			
101-265-801.00	BUILDING CONTRACTED SERVICES	4,200.00	970.92	0.00	3,229.08	23.12			
101-265-900.00	BLDG PUBLICATIONS	0.00	0.00	0.00	0.00	0.00			
101-265-917.00	BLDG SEWER O & M	1,000.00	241.82	241.82	758.18	24.18			
101-265-920.00	BLDG ELECTRIC	4,500.00	1,546.33	0.00	2,953.67	34.36			
101-265-921.00	BLDG NATURAL GAS	1,800.00	69.05	0.00	1,730.95	3.84			
101-265-930.00	BLDG REPAIRS AND MAINTENANCE	16,375.00	10,978.43	0.00	5,396.57	67.04			
101-265-974.00	BLDG LAND IMPROVEMENTS	2,500.00	0.00	0.00	2,500.00	0.00			
101-265-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00			
101-265-975.01	BLDG ADDITIONS & IMPROVEMENTS	3,000.00	0.00	0.00	3,000.00	0.00			
Total Dept 265 - BUILDING AND GROUNDS		34,875.00	15,126.61	241.82	19,748.39	43.37			
Dept 266 - ATTORNEY COUNSEL									
101-266-801.00	GENERAL BD - ATTORNEY FEES	38,000.00	0.00	0.00	38,000.00	0.00			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			10/31/2025 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
	Total Dept 266 - ATTORNEY COUNSEL	38,000.00	0.00	0.00	38,000.00	0.00					
Dept 446 - ROADS STREETS BRIDGES											
101-446-752.00	STREET & HWYS SUPPLIES	0.00	0.00	0.00	0.00	0.00					
101-446-801.00	STREETS/HIGHWAYS CONTRACTED SERV	4,000.00	0.00	0.00	4,000.00	0.00					
101-446-801.01	ROAD BRINING	50,000.00	12,987.50	0.00	37,012.50	25.98					
101-446-934.00	STREETS/HIGHWAYS REPAIRS & MAINT	35,000.00	0.00	0.00	35,000.00	0.00					
101-446-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00					
	Total Dept 446 - ROADS STREETS BRIDGES	89,000.00	12,987.50	0.00	76,012.50	14.59					
Dept 528 - RUBBISH COLLECTION-DISPOSAL											
101-528-801.00	REFUSE COLLECTION & DISPOSAL	4,000.00	358.80	0.00	3,641.20	8.97					
	Total Dept 528 - RUBBISH COLLECTION-DISPOSAL	4,000.00	358.80	0.00	3,641.20	8.97					
Dept 567 - CEMETERY											
101-567-702.00	CEMETERY SALARY	25,000.00	2,032.69	0.00	22,967.31	8.13					
101-567-709.00	EMPLOYER SOCIAL SECURITY	1,912.00	155.44	0.00	1,756.56	8.13					
101-567-710.00	EMPLOYER MESC	200.00	0.00	0.00	200.00	0.00					
101-567-801.00	CONTRACTED SERVICES	8,500.00	5,652.00	0.00	2,848.00	66.49					
101-567-802.00	SEXTON	0.00	0.00	0.00	0.00	0.00					
101-567-920.00	ELECTRIC	400.00	86.31	29.07	313.69	21.58					
101-567-930.00	CEMETERY REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00					
101-567-933.00	SOFTWARE MAINT AGREEMENT	418.00	430.00	0.00	(12.00)	102.87					
101-567-940.00	RENTALS	0.00	0.00	0.00	0.00	0.00					
101-567-964.00	CEMETERY LOT REPURCHASE	0.00	0.00	0.00	0.00	0.00					
101-567-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00					
	Total Dept 567 - CEMETERY	36,930.00	8,356.44	29.07	28,573.56	22.63					
Dept 595 - AIRPORT											
101-595-752.00	OPERATING SUPPLIES	150.00	0.00	0.00	150.00	0.00					
101-595-801.00	PROFESSIONAL	75.00	0.00	0.00	75.00	0.00					
101-595-860.00	TRANSPORTATION	700.00	0.00	0.00	700.00	0.00					
101-595-915.00	DUES/MEMBERSHIPS	25.00	0.00	0.00	25.00	0.00					
101-595-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00					
101-595-920.00	ELECTRIC	500.00	96.99	32.81	403.01	19.40					
101-595-921.00	NATURAL GAS	1,000.00	57.61	0.00	942.39	5.76					
101-595-930.00	REPAIRS/MAINT. LAND & BLDG.	3,500.00	15,231.44	0.00	(11,731.44)	435.18					
101-595-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	2,000.00	399.00	0.00	1,601.00	19.95					
101-595-934.00	AIRPORT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
101-595-935.00	LIABILITY INSURANCE	1,500.00	1,325.00	0.00	175.00	88.33					
	Total Dept 595 - AIRPORT	9,450.00	17,110.04	32.81	(7,660.04)	181.06					
Dept 751 - PARKS AND RECREATION											
101-751-702.00	RECREATION DEPARTMENT SALARIES	93,300.00	36,716.30	4,320.00	56,583.70	39.35					
101-751-705.00	VACATION PAY	3,000.00	1,267.69	800.00	1,732.31	42.26					
101-751-706.00	PARKS HOLIDAY	500.00	132.00	0.00	368.00	26.40					
101-751-709.00	RECREATION DEPARTMENT F.I.C.A.	7,405.00	2,886.42	388.81	4,518.58	38.98					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			10/31/2025 NORMAL (ABNORMAL)								
Fund 101 - GENERAL FUND											
Expenditures											
101-751-710.00	RECREATION DEPARTMENT M.E.S.C.	1,500.00	183.14	0.00	1,316.86	12.21					
101-751-713.00	OVERTIME PAY	500.00	151.73	40.10	348.27	30.35					
101-751-716.00	DEFINED CONTRIBUTION PENSION	1,716.00	412.50	0.00	1,303.50	24.04					
101-751-719.00	HOSPITALIZATION	11,640.00	2,013.15	0.00	9,626.85	17.30					
101-751-752.00	RECREATION DEPT. SUPPLIES	7,500.00	320.24	0.00	7,179.76	4.27					
101-751-752.01	UNIFORMS	2,000.00	0.00	0.00	2,000.00	0.00					
101-751-754.00	RECREATION DEPT. FERTILIZER & SE	6,500.00	0.00	0.00	6,500.00	0.00					
101-751-801.00	RECREATION DEPT. CONTRACTED SERV	16,000.00	1,592.48	0.00	14,407.52	9.95					
101-751-809.00	FEES	500.00	480.00	0.00	20.00	96.00					
101-751-850.00	RECREATION DEPT. COMMUNICATION	0.00	0.00	0.00	0.00	0.00					
101-751-860.00	RECREATION DEPT. TRANSPORTATION	10,500.00	3,830.89	0.00	6,669.11	36.48					
101-751-916.00	EDUCATION AND TRAINING	200.00	0.00	0.00	200.00	0.00					
101-751-917.00	SEWER O/M	1,200.00	241.82	241.82	958.18	20.15					
101-751-920.00	ELECTRIC	15,000.00	4,367.50	294.99	10,632.50	29.12					
101-751-923.00	PROPANE	5,500.00	0.00	0.00	5,500.00	0.00					
101-751-930.00	REPAIRS/MAINT. LAND & BLDG.	6,300.00	814.70	0.00	5,485.30	12.93					
101-751-931.00	REPAIRS & MAINT. PARKS EQUIPMENT	10,500.00	1,326.55	0.00	9,173.45	12.63					
101-751-935.00	LIABILITY INSURANCE	9,500.00	9,434.20	0.00	65.80	99.31					
101-751-937.00	WORKMEN'S COMPENSATION INSURANCE	2,500.00	0.00	0.00	2,500.00	0.00					
101-751-940.00	RENTALS	1,000.00	0.00	0.00	1,000.00	0.00					
101-751-974.00	LAND IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00					
101-751-974.01	MARINA LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
101-751-975.00	BLDS, BLDING ADDITIONS & IMPROVMENTS	0.00	0.00	0.00	0.00	0.00					
101-751-977.00	EQUIPMENT	20,000.00	356.78	0.00	19,643.22	1.78					
101-751-981.00	VEHICLES	0.00	0.00	0.00	0.00	0.00					
Total Dept 751 - PARKS AND RECREATION		244,261.00	66,528.09	6,085.72	177,732.91	27.24					
Dept 754 - VETERANS PIER											
101-754-752.00	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00					
101-754-754.00	VETERANS PIER BRICKS	500.00	50.00	0.00	450.00	10.00					
101-754-801.00	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00					
Total Dept 754 - VETERANS PIER		500.00	50.00	0.00	450.00	10.00					
Dept 756 - BOAT LAUNCH											
101-756-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00					
Total Dept 756 - BOAT LAUNCH		0.00	0.00	0.00	0.00	0.00					
Dept 901 - CIP											
101-901-970.00	CEMETERY CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00					
101-901-970.01	AIRPORT	0.00	0.00	0.00	0.00	0.00					
101-901-970.02	BUILDING & GROUNDS	0.00	0.00	0.00	0.00	0.00					
101-901-970.03	PARKS - YOUTH GRANT	0.00	0.00	0.00	0.00	0.00					
101-901-970.04	FRONTENAC	0.00	0.00	0.00	0.00	0.00					
101-901-970.05	POLICE	0.00	0.00	0.00	0.00	0.00					
101-901-970.06	PARKS - VETERAN'S PIER	0.00	0.00	0.00	0.00	0.00					
101-901-970.07	PARKS - TRUCK	0.00	0.00	0.00	0.00	0.00					
101-901-970.08	ROADS & BRIDGES	0.00	0.00	0.00	0.00	0.00					
Total Dept 901 - CIP		0.00	0.00	0.00	0.00	0.00					

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
 PERIOD ENDING 10/31/2025
 % Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)						
Fund 101 - GENERAL FUND										
Expenditures										
Dept 999										
101-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES		907,824.02	262,393.03	16,877.66	645,430.99	28.90				
 Fund 101 - GENERAL FUND:										
TOTAL REVENUES		830,463.00	78,807.34	262.00	751,655.66	9.49				
TOTAL EXPENDITURES		907,824.02	262,393.03	16,877.66	645,430.99	28.90				
NET OF REVENUES & EXPENDITURES		(77,361.02)	(183,585.69)	(16,615.66)	106,224.67	237.31				

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			2025-26 10/31/2025 NORMAL (ABNORMAL)								
Fund 206 - FIRE FUND											
Revenues											
Dept 000											
206-000-427.00	FIRE SPEC ASSESSMENT	320,917.00	0.00	0.00	320,917.00	0.00					
206-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00					
206-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		320,917.00	0.00	0.00	320,917.00	0.00					
TOTAL REVENUES		320,917.00	0.00	0.00	320,917.00	0.00					
Expenditures											
Dept 336 - FIRE PROTECTION											
206-336-801.00	FIRE PROTECTION CONTRACT	308,920.00	0.00	0.00	308,920.00	0.00					
Total Dept 336 - FIRE PROTECTION		308,920.00	0.00	0.00	308,920.00	0.00					
TOTAL EXPENDITURES		308,920.00	0.00	0.00	308,920.00	0.00					
Fund 206 - FIRE FUND:											
TOTAL REVENUES		320,917.00	0.00	0.00	320,917.00	0.00					
TOTAL EXPENDITURES		308,920.00	0.00	0.00	308,920.00	0.00					
NET OF REVENUES & EXPENDITURES		11,997.00	0.00	0.00	11,997.00	0.00					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)							
Fund 207 - POLICE FUND											
Revenues											
Dept 000											
207-000-402.00	REAL PROPERTY TAXES	1,381,250.00	0.00	0.00	1,381,250.00	0.00					
207-000-540.00	GRANT - STATE MCOLLES	0.00	0.00	0.00	0.00	0.00	0.00				
207-000-541.00	GRANTS - POLICE (CAPITAL INVESTMENT)	0.00	0.00	0.00	0.00	0.00	0.00				
207-000-548.00	FEES - LIQUOR LICENSE	6,500.00	5,036.35	0.00	1,463.65	77.48					
207-000-569.00	ACT 302 GRANT FUNDS	1,500.00	2,870.47	0.00	(1,370.47)	191.36					
207-000-570.00	CPE DISTRIBUTION	8,000.00	550.00	0.00	7,450.00	6.88					
207-000-626.00	CHARGES FOR SERVICES	400.00	109.00	0.00	291.00	27.25					
207-000-657.00	FINES & FORFEITURES	2,000.00	0.00	0.00	2,000.00	0.00					
207-000-658.00	DRUG FORFEITURE FUNDS	0.00	0.00	0.00	0.00	0.00					
207-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00					
207-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00					
207-000-674.00	CONTRIBUTIONS / PRIVATE	500.00	500.00	0.00	0.00	100.00					
207-000-675.00	LOST AND FOUND	0.00	0.00	0.00	0.00	0.00					
207-000-676.00	REIMBURSEMENT	450.00	1,108.82	0.00	(658.82)	246.40					
207-000-676.01	RESOURCE OFFICER REIM.	73,048.00	0.00	0.00	73,048.00	0.00					
207-000-676.02	OWI REIMBURSEMENT	2,000.00	409.42	0.00	1,590.58	20.47					
207-000-687.00	REFUNDS/REBATES	0.00	0.00	0.00	0.00	0.00					
207-000-692.00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00					
207-000-693.00	PROCEEDS SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00					
207-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00	0.00	0.00	0.00					
207-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		1,475,648.00	10,584.06	0.00	1,465,063.94	0.72					
Dept 999											
207-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		1,475,648.00	10,584.06	0.00	1,465,063.94	0.72					
Expenditures											
Dept 301 - POLICE											
207-301-702.00	SALARIES AND WAGES	681,514.00	178,923.09	22,137.12	502,590.91	26.25					
207-301-702.01	ARPA PREMIUM PAY	0.00	0.00	0.00	0.00	0.00					
207-301-702.02	CPE TRAINING WAGES	4,000.00	0.00	0.00	4,000.00	0.00					
207-301-702.03	CPE TRAINING OVERTIME	0.00	1,253.28	0.00	(1,253.28)	100.00					
207-301-702.04	LONGEVITY PAY	7,850.00	4,850.00	0.00	3,000.00	61.78					
207-301-705.00	VACATION PAY	58,256.00	23,068.44	1,273.28	35,187.56	39.60					
207-301-706.00	HOLIDAY PAY	24,236.00	4,342.16	0.00	19,893.84	17.92					
207-301-709.00	EMPLOYER SOCIAL SECURITY	52,362.00	16,250.19	1,731.98	36,111.81	31.03					
207-301-710.00	EMPLOYER MESC	3,500.00	0.00	0.00	3,500.00	0.00					
207-301-712.00	CASH IN LIEU OF BENEFITS	8,000.00	4,000.00	0.00	4,000.00	50.00					
207-301-713.00	OVERTIME PAY	7,000.00	10,068.05	953.10	(3,068.05)	143.83					
207-301-717.00	RETIREMENT	220,000.00	38,636.54	0.00	181,363.46	17.56					
207-301-719.00	HOSPITALIZATION	188,155.00	37,393.68	0.00	150,761.32	19.87					
207-301-724.00	HEALTH CARE SAVING	2,800.00	0.00	0.00	2,800.00	0.00					
207-301-725.00	LIFE INSURANCE	4,500.00	1,699.73	0.00	2,800.27	37.77					
207-301-726.00	DISABILITY INSURANCE	5,500.00	1,711.56	0.00	3,788.44	31.12					
207-301-752.00	OPERATING SUPPLIES	19,500.00	4,235.70	0.00	15,264.30	21.72					
207-301-801.00	PROFESSIONAL	6,000.00	60.00	0.00	5,940.00	1.00					
207-301-805.00	FACILITY CONTRACTED MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00					
207-301-809.00	FEES	0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT				
			2025-26	10/31/2025						
Fund 207 - POLICE FUND										
Expenditures										
207-301-843.00	MEDICAL PROVIDER SERVICES	500.00	0.00	0.00	500.00	0.00				
207-301-850.00	COMMUNICATIONS	5,500.00	1,009.12	0.00	4,490.88	18.35				
207-301-851.00	MAIL/POSTAGE	300.00	0.00	0.00	300.00	0.00				
207-301-852.00	INTERNET & WEBSITE	700.00	0.00	0.00	700.00	0.00				
207-301-860.00	TRANSPORTATION	15,000.00	2,710.00	0.00	12,290.00	18.07				
207-301-880.00	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00				
207-301-900.00	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00				
207-301-913.00	TRAVEL EXPENSES	500.00	0.00	0.00	500.00	0.00				
207-301-915.00	DUES AND MEMBERSHIPS	400.00	0.00	0.00	400.00	0.00				
207-301-916.00	EDUCATION AND TRAINING	3,000.00	1,643.95	0.00	1,356.05	54.80				
207-301-916.01	ACT 302 TRAINING EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00				
207-301-916.02	CPE TRAINING	4,000.00	0.00	0.00	4,000.00	0.00				
207-301-917.00	SEWER O & M	1,000.00	241.82	0.00	758.18	24.18				
207-301-920.00	ELECTRIC	4,500.00	1,546.31	0.00	2,953.69	34.36				
207-301-921.00	NATURAL GAS	1,700.00	69.05	0.00	1,630.95	4.06				
207-301-930.00	MUN. BLDG. REPAIRS & MAINTENANCE	15,475.00	11,847.75	0.00	3,627.25	76.56				
207-301-931.00	VEHICLE REP AND MAINT	8,500.00	263.99	0.00	8,236.01	3.11				
207-301-935.00	INSURANCE AND BONDS	25,000.00	24,640.14	0.00	359.86	98.56				
207-301-937.00	WORKMEN'S COMPENSATION INSURANCE	23,500.00	0.00	0.00	23,500.00	0.00				
207-301-940.00	POLICE RENTALS	0.00	0.00	0.00	0.00	0.00				
207-301-941.00	CONTINGENCIES	10,000.00	2,063.67	0.00	7,936.33	20.64				
207-301-948.00	COMPUTER SERVICES	5,500.00	576.60	0.00	4,923.40	10.48				
207-301-964.00	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00				
207-301-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00				
207-301-977.00	EQUIPMENT	20,000.00	3,860.52	0.00	16,139.48	19.30				
207-301-977.01	MUN BLDG EQUIPMENT	4,500.00	0.00	0.00	4,500.00	0.00				
207-301-980.00	OFFICE & COMPUTER EQUIPMENT	4,500.00	0.00	0.00	4,500.00	0.00				
207-301-981.00	VEHICLES	25,000.00	0.00	0.00	25,000.00	0.00				
207-301-984.00	SOFTWARE	400.00	0.00	0.00	400.00	0.00				
207-301-991.00	LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00				
207-301-993.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00	0.00	0.00				
207-301-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00				
Total Dept 301 - POLICE		1,475,648.00	376,965.34	26,095.48	1,098,682.66	25.55				
Dept 901 - CIP										
207-901-970.05	POLICE	0.00	0.00	0.00	0.00	0.00				
Total Dept 901 - CIP		0.00	0.00	0.00	0.00	0.00				
Dept 999										
207-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES		1,475,648.00	376,965.34	26,095.48	1,098,682.66	25.55				
Fund 207 - POLICE FUND:										
TOTAL REVENUES		1,475,648.00	10,584.06	0.00	1,465,063.94	0.72				
TOTAL EXPENDITURES		1,475,648.00	376,965.34	26,095.48	1,098,682.66	25.55				
NET OF REVENUES & EXPENDITURES		0.00	(366,381.28)	(26,095.48)	366,381.28	100.00				

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 10/31/2025
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)	10/31/2025 NORMAL (ABNORMAL)	

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)						
Fund 219 - STREET LIGHTING FUND										
Revenues										
Dept 000										
219-000-402.00	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00				
219-000-427.00	STREET LIGHT SPEC ASSESS	20,000.00	0.00	0.00	20,000.00	0.00				
219-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00				
219-000-687.00	REFUNDS/REBATES/OVRPMTS	0.00	0.00	0.00	0.00	0.00				
219-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		20,000.00	0.00	0.00	20,000.00	0.00				
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00				
Expenditures										
Dept 448 - STREET LIGHTING										
219-448-809.00	FEES	0.00	0.00	0.00	0.00	0.00				
219-448-920.00	ELECTRIC	34,000.00	5,524.34	75.00	28,475.66	16.25				
Total Dept 448 - STREET LIGHTING		34,000.00	5,524.34	75.00	28,475.66	16.25				
TOTAL EXPENDITURES		34,000.00	5,524.34	75.00	28,475.66	16.25				
Fund 219 - STREET LIGHTING FUND:										
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00				
TOTAL EXPENDITURES		34,000.00	5,524.34	75.00	28,475.66	16.25				
NET OF REVENUES & EXPENDITURES		(14,000.00)	(5,524.34)	(75.00)	(8,475.66)	39.46				

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			2025-26	10/31/2025	MONTH 10/31/2025						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY											
Revenues											
Dept 000											
248-000-402.00	REAL PROPERTY TAXES	140,000.00	0.00	0.00	0.00	140,000.00	0.00				
248-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-548.00	STATE GRANT - MDOT	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-665.00	INTEREST	50.00	20.43	0.00	29.57	40.86					
248-000-674.00	DDA DONATIONS UNSPECIFIED	0.00	(500.00)	0.00	500.00	100.00					
248-000-674.01	STURGEON DONATIONS	0.00	0.00	0.00	0.00	0.00					
248-000-674.02	SUMMER MUSIC SERIES	3,500.00	500.00	0.00	3,000.00	14.29					
248-000-674.03	FIREWORK DONATIONS	0.00	0.00	0.00	0.00	0.00					
248-000-676.00	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00					
248-000-687.00	REFUNDS/REBATES	0.00	0.00	0.00	0.00	0.00					
248-000-696.00	PROCEEDS FROM SALES OF BONDS	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		143,550.00	20.43	0.00	143,529.57	0.01					
Dept 999											
248-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		143,550.00	20.43	0.00	143,529.57	0.01					
Expenditures											
Dept 000											
248-000-968.00	DEPRECIATION EXPENSE DDA	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		0.00	0.00	0.00	0.00	0.00					
Dept 728 - DDA											
248-728-702.00	ADMINISTRATION	2,000.00	0.00	0.00	2,000.00	0.00					
248-728-709.00	EMPLOYER SOCIAL SECURITY	155.00	0.00	0.00	155.00	0.00					
248-728-752.00	SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00					
248-728-752.01	SUPPLIES FOR STURGEON	0.00	0.00	0.00	0.00	0.00					
248-728-801.00	PROFESSIONAL/CONTRACTUAL	4,500.00	168.00	0.00	4,332.00	3.73					
248-728-801.01	ACCOUNTING FEES	7,000.00	0.00	0.00	7,000.00	0.00					
248-728-851.00	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00					
248-728-880.00	COMMUNITY PROMOTION	5,500.00	0.00	0.00	5,500.00	0.00					
248-728-880.01	SUMMER MUSIC SERIES	5,500.00	1,100.00	0.00	4,400.00	20.00					
248-728-880.02	FIREWORKS	0.00	0.00	0.00	0.00	0.00					
248-728-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
248-728-910.00	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00					
248-728-915.00	DUES/MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00					
248-728-920.00	ELECTRIC	550.00	106.86	0.00	443.14	19.43					
248-728-934.00	REPAIRS/MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00					
248-728-934.01	STURGEON PATHWAY MAINT	5,000.00	0.00	0.00	5,000.00	0.00					
248-728-941.00	CONTINGENCIES	39,245.00	0.00	0.00	39,245.00	0.00					
248-728-974.00	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
248-728-974.01	STURGEON IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
248-728-991.00	PRINCIPAL PAYMENT	30,000.00	254,441.45	0.00	(224,441.45)	848.14					
248-728-992.00	BOND INTEREST PAYMENT	35,000.00	18,416.25	0.00	16,583.75	52.62					
Total Dept 728 - DDA		143,550.00	274,232.56	0.00	(130,682.56)	191.04					

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
 PERIOD ENDING 10/31/2025
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GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			2025-26	10/31/2025						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY										
Expenditures										
Dept 999										
248-999-999.99	EXPENSE CLOSING OFFSET		0.00	0.00	0.00	0.00				
Total Dept 999			0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES			143,550.00	274,232.56	0.00	(130,682.56) 191.04				
 Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:										
TOTAL REVENUES		143,550.00	20.43	0.00	143,529.57	0.01				
TOTAL EXPENDITURES		143,550.00	274,232.56	0.00	(130,682.56)	191.04				
NET OF REVENUES & EXPENDITURES		0.00	(274,212.13)	0.00	274,212.13	100.00				

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			2025-26								
Fund 271 - LIBRARY FUND											
Revenues											
Dept 000											
271-000-403.00	PROPERTY TAXES	210,000.00	140.43	0.00	209,859.57	0.07					
271-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00					
271-000-503.00	GRANTS - GENERAL	100.00	0.00	0.00	100.00	0.00					
271-000-540.00	STATE AID	4,640.00	2,535.04	0.00	2,104.96	54.63					
271-000-541.00	PENAL FINES	25,000.00	24,602.48	0.00	397.52	98.41					
271-000-541.01	GRANTS - LIBRARY (CAPITAL IMPROVEMENTS)	1,000.00	0.00	0.00	1,000.00	0.00					
271-000-566.00	STATE GRANTS	0.00	0.00	0.00	0.00	0.00					
271-000-626.00	CHARGES FOR SERVICES - MISC. FEE	2,000.00	1,247.70	0.00	752.30	62.39					
271-000-629.00	NON-RESIDENT FEES	1,000.00	676.00	0.00	324.00	67.60					
271-000-642.00	MISCELLANEOUS - BOOK SALES	0.00	0.00	0.00	0.00	0.00					
271-000-655.00	FINES - BOOK	750.00	275.97	0.00	474.03	36.80					
271-000-665.01	INVESTMENT INTEREST	10,000.00	4.87	0.00	9,995.13	0.05					
271-000-665.02	INTEREST INCOME	25.00	199.47	0.00	(174.47)	797.88					
271-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00					
271-000-674.01	DONATIONS - PRIVATE	2,000.00	3,061.95	0.00	(1,061.95)	153.10					
271-000-674.04	DONATIONS-FRIENDS OF LIBRARY	3,000.00	913.61	0.00	2,086.39	30.45					
271-000-684.00	ENHANCEMENT GRANTS COMMUNITY	4,606.00	0.00	0.00	4,606.00	0.00					
271-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		264,121.00	33,657.52	0.00	230,463.48	12.74					
Dept 999											
271-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		264,121.00	33,657.52	0.00	230,463.48	12.74					
Expenditures											
Dept 790 - LIBRARY											
271-790-702.00	WAGES - FULL TIME	88,152.00	25,418.26	3,226.00	62,733.74	28.83					
271-790-703.00	LIBRARY SALARY	48,000.00	14,653.82	1,846.15	33,346.18	30.53					
271-790-709.00	EMPLOYER SOCIAL SECURITY	10,425.00	3,065.53	388.02	7,359.47	29.41					
271-790-710.00	EMPLOYER MESC	800.00	114.00	0.00	686.00	14.25					
271-790-713.00	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00					
271-790-719.00	INSURANCE - HOSPITALIZATION	3,300.00	527.10	0.00	2,772.90	15.97					
271-790-724.00	HEALTH CARE SAVING	900.00	225.00	0.00	675.00	25.00					
271-790-750.00	OFFICE SUPPLIES	3,500.00	220.41	0.00	3,279.59	6.30					
271-790-750.01	MAKERSPACE SUPPLIES	1,000.00	69.31	0.00	930.69	6.93					
271-790-751.00	MAINTENANCE SUPPLIES	500.00	228.88	0.00	271.12	45.78					
271-790-752.00	BOOKS - ADULTS	7,294.00	444.79	0.00	6,849.21	6.10					
271-790-752.01	PERIODICALS	400.00	0.00	0.00	400.00	0.00					
271-790-752.02	DVD	750.00	83.13	0.00	666.87	11.08					
271-790-752.03	REFERENCE	100.00	49.99	0.00	50.01	49.99					
271-790-752.04	LARGE PRINT MATERIAL	2,500.00	550.93	0.00	1,949.07	22.04					
271-790-752.05	YOUNG ADULT BOOKS	2,500.00	0.00	0.00	2,500.00	0.00					
271-790-752.11	JUNIOR BOOKS	2,000.00	37.98	0.00	1,962.02	1.90					
271-790-752.12	GAMES/PUZZLES	500.00	0.00	0.00	500.00	0.00					
271-790-752.13	CHILDREN BOOK	2,500.00	991.78	0.00	1,508.22	39.67					
271-790-752.14	E-RESOURCES	10,000.00	721.15	0.00	9,278.85	7.21					
271-790-752.15	LIBRARY OF THINGS	2,000.00	36.91	0.00	1,963.09	1.85					
271-790-754.00	COMPUTER AND TECHNOLOGY SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00					
271-790-801.00	PROFESSIONAL & CONTRACTUAL	3,000.00	0.00	0.00	3,000.00	0.00					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			10/31/2025 NORMAL (ABNORMAL)								
Fund 271 - LIBRARY FUND											
Expenditures											
271-790-805.00	FACILITY CONTRACTED MAINTENANCE	4,000.00	1,110.92	0.00	2,889.08	27.77					
271-790-809.00	ADMINISTRATIVE FEES-FDN	500.00	0.00	0.00	500.00	0.00					
271-790-850.00	COMMUNICATIONS	1,000.00	150.60	0.00	849.40	15.06					
271-790-851.00	MAIL/POSTAGE	3,500.00	913.61	0.00	2,586.39	26.10					
271-790-852.00	INTERNET & WEBSITE	1,000.00	300.00	0.00	700.00	30.00					
271-790-860.00	TRANSPORTATION	1,500.00	0.00	0.00	1,500.00	0.00					
271-790-880.00	COMMUNITY PROMOTION - PROGRAMMIN	8,000.00	1,591.13	0.00	6,408.87	19.89					
271-790-900.00	PRINTING AND PUBLISHING	6,500.00	1,548.00	0.00	4,952.00	23.82					
271-790-910.00	EDUCATION & TRAINING	750.00	355.00	0.00	395.00	47.33					
271-790-915.00	MEMBERSHIP & DUES	3,500.00	1,321.04	0.00	2,178.96	37.74					
271-790-917.00	SEWER O & M	1,500.00	241.82	241.82	1,258.18	16.12					
271-790-920.00	ELECTRIC	6,250.00	2,061.77	0.00	4,188.23	32.99					
271-790-921.00	NATURAL GAS	2,250.00	92.03	0.00	2,157.97	4.09					
271-790-930.00	REPAIRS & MAINT. LAND & BUILDING	11,000.00	11,436.03	0.00	(436.03)	103.96					
271-790-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00					
271-790-933.00	SOFTWARE MAINT AGREEMENT	4,000.00	489.64	0.00	3,510.36	12.24					
271-790-935.00	INSURANCE	2,500.00	2,127.51	0.00	372.49	85.10					
271-790-937.00	WORKMEN'S COMPENSATION INSURANCE	150.00	0.00	0.00	150.00	0.00					
271-790-940.00	RENTALS	2,500.00	433.10	0.00	2,066.90	17.32					
271-790-948.00	COMPUTER SERVICES	3,000.00	49.95	0.00	2,950.05	1.67					
271-790-956.00	MEL REPLACEMENT	100.00	18.00	0.00	82.00	18.00					
271-790-964.00	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00					
271-790-975.01	BUILDING ADDITIONS & IMPROVEMENTS	1,000.00	0.00	0.00	1,000.00	0.00					
271-790-977.00	EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00					
271-790-980.00	OFFICE EQUIP & FURNITURE	2,500.00	0.00	0.00	2,500.00	0.00					
271-790-990.00	LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00					
271-790-992.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00	0.00	0.00					
Total Dept 790 - LIBRARY		264,121.00	71,679.12	5,701.99	192,441.88	27.14					
Dept 999											
271-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES		264,121.00	71,679.12	5,701.99	192,441.88	27.14					
Fund 271 - LIBRARY FUND:											
TOTAL REVENUES		264,121.00	33,657.52	0.00	230,463.48	12.74					
TOTAL EXPENDITURES		264,121.00	71,679.12	5,701.99	192,441.88	27.14					
NET OF REVENUES & EXPENDITURES		0.00	(38,021.60)	(5,701.99)	38,021.60	100.00					

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)				
Fund 282 - ARPA FUND									
Revenues									
Dept 000									
282-000-528.00	STATE GRANTS ARPA	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		0.00	0.00	0.00	0.00	0.00			
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00			
Expenditures									
Dept 101 - TOWNSHIP BOARD									
282-101-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
Total Dept 101 - TOWNSHIP BOARD		0.00	0.00	0.00	0.00	0.00			
Dept 262 - ELECTIONS									
282-262-704.01	ARPA PAY ELECTIONS	0.00	0.00	0.00	0.00	0.00			
282-262-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00			
Total Dept 262 - ELECTIONS		0.00	0.00	0.00	0.00	0.00			
Dept 265 - BUILDING AND GROUNDS									
282-265-930.00	REPAIRS/MAINT. LAND & BLDG.	0.00	0.00	0.00	0.00	0.00			
Total Dept 265 - BUILDING AND GROUNDS		0.00	0.00	0.00	0.00	0.00			
Dept 301 - POLICE									
282-301-702.01	ARPA PREMIUM PAY	0.00	0.00	0.00	0.00	0.00			
282-301-709.00	EMPLOYER SOCIAL SECURITY	0.00	13.24	0.00	(13.24)	100.00			
282-301-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
282-301-981.00	VEHICLES	0.00	0.00	0.00	0.00	0.00			
Total Dept 301 - POLICE		0.00	13.24	0.00	(13.24)	100.00			
Dept 336 - FIRE PROTECTION									
282-336-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
Total Dept 336 - FIRE PROTECTION		0.00	0.00	0.00	0.00	0.00			
Dept 446 - ROADS STREETS BRIDGES									
282-446-801.00	ARPA ROAD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00			
Total Dept 446 - ROADS STREETS BRIDGES		0.00	0.00	0.00	0.00	0.00			
Dept 751 - PARKS AND RECREATION									
282-751-702.01	ARPA PREMIUM PAY PARKS	0.00	0.00	0.00	0.00	0.00			
282-751-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00			
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00			

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 282 - ARPA FUND Expenditures						
TOTAL EXPENDITURES			0.00	13.24	0.00	(13.24) 100.00
Fund 282 - ARPA FUND:						
TOTAL REVENUES			0.00	0.00	0.00	0.00 0.00
TOTAL EXPENDITURES			0.00	13.24	0.00	(13.24) 100.00
NET OF REVENUES & EXPENDITURES			0.00	(13.24)	0.00	13.24 100.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET 2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)						
Fund 502 - BOAT LAUNCH										
Revenues										
Dept 000										
502-000-653.00	BOAT LAUNCH FEES	16,000.00	10,606.02	0.00	5,393.98	66.29				
502-000-689.00	CASH OVER OR SHORT	0.00	0.00	0.00	0.00	0.00				
502-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		16,000.00	10,606.02	0.00	5,393.98	66.29				
TOTAL REVENUES		16,000.00	10,606.02	0.00	5,393.98	66.29				
Expenditures										
Dept 756 - BOAT LAUNCH										
502-756-702.00	SALARIES AND WAGES	6,700.00	116.20	0.00	6,583.80	1.73				
502-756-709.00	EMPLOYER SOCIAL SECURITY	512.00	8.89	0.00	503.11	1.74				
502-756-752.00	OPERATING SUPPLIES	500.00	750.01	0.00	(250.01)	150.00				
502-756-801.00	BOAT LAUNCH CONTRACTED SERVICES	1,200.00	0.00	0.00	1,200.00	0.00				
502-756-809.00	FEES	0.00	0.00	0.00	0.00	0.00				
502-756-920.00	ELECTRIC	500.00	141.98	43.41	358.02	28.40				
502-756-930.00	REPAIRS/MAINT. LAND & BLDG.	1,000.00	0.00	0.00	1,000.00	0.00				
502-756-940.00	BOAT LAUNCH LEASE	1,500.00	0.00	0.00	1,500.00	0.00				
Total Dept 756 - BOAT LAUNCH		11,912.00	1,017.08	43.41	10,894.92	8.54				
TOTAL EXPENDITURES		11,912.00	1,017.08	43.41	10,894.92	8.54				
Fund 502 - BOAT LAUNCH:										
TOTAL REVENUES		16,000.00	10,606.02	0.00	5,393.98	66.29				
TOTAL EXPENDITURES		11,912.00	1,017.08	43.41	10,894.92	8.54				
NET OF REVENUES & EXPENDITURES		4,088.00	9,588.94	(43.41)	(5,500.94)	234.56				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)							
Fund 590 - SEWER FUND											
Revenues											
Dept 000											
590-000-451.00	SPECIAL ASSESSMENTS	55,051.00	50,254.56	0.00	4,796.44	91.29					
590-000-451.01	SEWER PHASE 1	86,597.86	0.00	0.00	86,597.86	0.00					
590-000-451.02	SEWER PHASE 2	86,250.00	0.00	0.00	86,250.00	0.00					
590-000-502.00	GRANT REVENUE PHASE 1	860,000.00	34,174.35	0.00	825,825.65	3.97					
590-000-502.01	GRANT REVENUE USDA PHASE 1	0.00	0.00	0.00	0.00	0.00					
590-000-502.02	EPA GRANT FUNDS PHASE II	2,000,000.00	1,320,101.14	0.00	679,898.86	66.01					
590-000-548.00	STATE CONTRIB FOR LAND	0.00	0.00	0.00	0.00	0.00					
590-000-569.00	SEWER GRANT FUNDS	1,000,000.00	0.00	0.00	1,000,000.00	0.00					
590-000-581.00	LOCAL CONTRIBUTION FOR LAND	0.00	0.00	0.00	0.00	0.00					
590-000-626.00	CHARGES FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00					
590-000-628.00	SEWER HOOK-UP/BENEFIT FEE	50,000.00	30.00	0.00	49,970.00	0.06					
590-000-642.00	SOM CONTRACT	0.00	0.00	0.00	0.00	0.00					
590-000-651.00	FEES OPERATING	170,000.00	46,215.25	0.00	123,784.75	27.19					
590-000-651.01	RRI FEES	0.00	0.00	0.00	0.00	0.00					
590-000-658.00	FINES	7,000.00	2,064.18	(12.09)	4,935.82	29.49					
590-000-665.00	INTEREST	58,090.00	47.38	0.00	58,042.62	0.08					
590-000-665.01	INTEREST PHASE I	92,877.00	0.00	0.00	92,877.00	0.00					
590-000-665.02	INTEREST PHASE II	100,913.00	0.00	0.00	100,913.00	0.00					
590-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00					
590-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00	0.00	0.00	0.00					
590-000-676.00	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00					
590-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00					
590-000-689.00	CASH OVER OR SHORT	0.00	0.00	0.00	0.00	0.00					
590-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		4,566,778.86	1,452,886.86	(12.09)	3,113,892.00	31.81					
Dept 999											
590-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00					
Total Dept 999		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		4,566,778.86	1,452,886.86	(12.09)	3,113,892.00	31.81					
Expenditures											
Dept 536 - WATER AND SEWER SYSTEMS											
590-536-702.00	SEWER HOURLY	0.00	245.00	0.00	(245.00)	100.00					
590-536-709.00	EMPLOYER SOCIAL SECURITY - SEWER	0.00	18.75	0.00	(18.75)	100.00					
590-536-751.00	LAB CHEMICALS & SUPPLIES	20,000.00	3,124.35	0.00	16,875.65	15.62					
590-536-752.00	OPERATING SUPPLIES	875.00	0.00	0.00	875.00	0.00					
590-536-801.00	OPERATIONS CONTRACT	168,000.00	13,600.00	0.00	154,400.00	8.10					
590-536-801.01	MISC PROFESSIONAL	4,000.00	0.00	0.00	4,000.00	0.00					
590-536-801.02	O & M ADDITIONAL SERVICES	4,000.00	4,410.00	0.00	(410.00)	110.25					
590-536-801.03	SEWER DEPT CONTRACTED SERV	300.00	57.00	0.00	243.00	19.00					
590-536-802.00	LEGAL, PERMITS	10,750.00	0.00	0.00	10,750.00	0.00					
590-536-805.00	LAB ANALYSIS	3,600.00	0.00	0.00	3,600.00	0.00					
590-536-806.00	LOCATING SERVICE & MISS DIG	13,000.00	771.97	0.00	12,228.03	5.94					
590-536-807.00	BIOSOLID LAND	20,000.00	0.00	0.00	20,000.00	0.00					
590-536-809.00	FEES	1,500.00	0.00	0.00	1,500.00	0.00					
590-536-852.00	INTERNET	480.00	80.02	0.00	399.98	16.67					
590-536-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00					
590-536-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
590-536-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			10/31/2025 NORMAL (ABNORMAL)	MONTH 10/31/2025 INCREASE (DECREASE)						
Fund 590 - SEWER FUND										
Expenditures										
590-536-920.00	ELECTRIC	48,000.00	12,446.16	3,836.89	35,553.84	25.93				
590-536-921.00	NATURAL GAS	2,000.00	69.47	0.00	1,930.53	3.47				
590-536-930.00	REPAIRS/MAINT. LAND & BLDG.	20,000.00	79.47	0.00	19,920.53	0.40				
590-536-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	101,200.00	9,004.83	0.00	92,195.17	8.90				
590-536-933.00	SOFTWARE MAINT AGREEMENT	808.00	0.00	0.00	808.00	0.00				
590-536-935.00	LIABILITY INSURANCE	4,000.00	3,394.00	0.00	606.00	84.85				
590-536-940.00	TREATMENT FACILITY RENTALS	1,000.00	0.00	0.00	1,000.00	0.00				
590-536-948.00	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00				
590-536-967.00	STATE PARK SEWER	0.00	0.00	0.00	0.00	0.00				
590-536-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00				
590-536-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00				
590-536-977.00	EQUIPMENT	21,000.00	0.00	0.00	21,000.00	0.00				
590-536-980.00	COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00				
590-536-984.00	SOFTWARE	1,050.00	0.00	0.00	1,050.00	0.00				
Total Dept 536 - WATER AND SEWER SYSTEMS		445,563.00	47,301.02	3,836.89	398,261.98	10.62				
Dept 901 - CIP										
590-901-970.00	SEWER CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00				
Total Dept 901 - CIP		0.00	0.00	0.00	0.00	0.00				
Dept 906										
590-906-992.00	BOND PRINCIPAL PAYMENT	63,000.00	0.00	0.00	63,000.00	0.00				
590-906-992.01	BOND PRINC PYMNT PHASE I	87,000.00	0.00	0.00	87,000.00	0.00				
590-906-992.02	BOND PRINC PYMNT PHASE II	86,250.00	0.00	0.00	86,250.00	0.00				
590-906-993.00	BOND INTEREST PAYMENT	45,000.00	21,039.38	0.00	23,960.62	46.75				
590-906-993.01	BOND INTEREST PAYMENT PHASE I	61,000.00	30,415.00	0.00	30,585.00	49.86				
590-906-993.02	BOND INTEREST PAYMENT PHASE II	69,000.00	5,780.31	0.00	63,219.69	8.38				
Total Dept 906		411,250.00	57,234.69	0.00	354,015.31	13.92				
Dept 966										
590-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00				
Total Dept 966		0.00	0.00	0.00	0.00	0.00				
Dept 999										
590-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES										
		856,813.00	104,535.71	3,836.89	752,277.29	12.20				
Fund 590 - SEWER FUND:										
TOTAL REVENUES										
		4,566,778.86	1,452,886.86	(12.09)	3,113,892.00	31.81				
TOTAL EXPENDITURES										
		856,813.00	104,535.71	3,836.89	752,277.29	12.20				
NET OF REVENUES & EXPENDITURES										
		3,709,965.86	1,348,351.15	(3,848.98)	2,361,614.71	36.34				

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED			
			10/31/2025	MONTH 10/31/2025	NORMAL (ABNORMAL)				
Fund 591 - WATER FUND									
Revenues									
Dept 000									
591-000-628.00	HOOK-UP FEES	0.00	0.00	0.00	0.00	0.00			
591-000-651.00	FEES OPERATING	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		0.00	0.00	0.00	0.00	0.00			
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00			
Expenditures									
Dept 536 - WATER AND SEWER SYSTEMS									
591-536-752.00	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00			
591-536-801.03	WATER DEPT CONTRACTED SERV	3,950.00	3,800.00	0.00	150.00	96.20			
591-536-802.00	LEGAL, PERMITS	0.00	0.00	0.00	0.00	0.00			
591-536-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00			
Total Dept 536 - WATER AND SEWER SYSTEMS		3,950.00	3,800.00	0.00	150.00	96.20			
TOTAL EXPENDITURES		3,950.00	3,800.00	0.00	150.00	96.20			
Fund 591 - WATER FUND:									
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00			
TOTAL EXPENDITURES		3,950.00	3,800.00	0.00	150.00	96.20			
NET OF REVENUES & EXPENDITURES		(3,950.00)	(3,800.00)	0.00	(150.00)	96.20			

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			2025-26 10/31/2025 NORMAL (ABNORMAL)								
Fund 703 - CURRENT TAX COLLECTION FUND											
Revenues											
Dept 000											
703-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00					
Fund 703 - CURRENT TAX COLLECTION FUND:											
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00					
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			NORMAL	(ABNORMAL)	MONTH 10/31/2025	INCREASE (DECREASE)						
Fund 860 - SPECIAL ASSESSMENT												
Revenues												
Dept 000												
860-000-451.00	SPEC ASSESSMENT	0.00	0.00		0.00		0.00	0.00				
860-000-451.01	PROSPECT/CHIPPEWA BEACH	0.00	0.00		0.00		0.00	0.00				
860-000-451.02	WAHBEE	0.00	0.00		0.00		0.00	0.00				
860-000-451.03	NABANOIS	0.00	0.00		0.00		0.00	0.00				
860-000-665.00	INTEREST INCOME	0.00	0.00		0.00		0.00	0.00				
860-000-665.01	INTEREST-CHIPPEWA BEACH	0.00	0.00		0.00		0.00	0.00				
860-000-665.02	INTEREST-WAHBEE	0.00	0.00		0.00		0.00	0.00				
860-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00		0.00		0.00	0.00				
860-000-689.00	CASH OVER OR SHORT	0.00	0.00		0.00		0.00	0.00				
860-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00		0.00	0.00				
Total Dept 000		0.00	0.00		0.00		0.00	0.00				
Dept 999												
860-999-599.99	REV CLOSING OFFSET	0.00	0.00		0.00		0.00	0.00				
Total Dept 999		0.00	0.00		0.00		0.00	0.00				
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00				
Expenditures												
Dept 450 - ROAD AND STREET DETAIL												
860-450-900.03	NABANOIS PUBLICATIONS	0.00	0.00		0.00		0.00	0.00				
860-450-964.00	REFUNDS AND REBATES	0.00	0.00		0.00		0.00	0.00				
860-450-989.03	NABANOIS ROAD IMPROVEMENTS	0.00	0.00		0.00		0.00	0.00				
860-450-993.00	BOND INTEREST PAYMENT	0.00	0.00		0.00		0.00	0.00				
Total Dept 450 - ROAD AND STREET DETAIL		0.00	0.00		0.00		0.00	0.00				
Dept 906												
860-906-992.00	BOND PAYMENT	0.00	0.00		0.00		0.00	0.00				
Total Dept 906		0.00	0.00		0.00		0.00	0.00				
Dept 966												
860-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00		0.00		0.00	0.00				
Total Dept 966		0.00	0.00		0.00		0.00	0.00				
Dept 999												
860-999-999.99	EXP CLOSING OFFSET	0.00	0.00		0.00		0.00	0.00				
Total Dept 999		0.00	0.00		0.00		0.00	0.00				
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00				

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
			10/31/2025 NORMAL (ABNORMAL)			
Fund 860 - SPECIAL ASSESSMENT						
Fund 860 - SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025		ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED					
			NORMAL	(ABNORMAL)								
Fund 901 - ASSETS												
Expenditures												
Dept 000												
901-000-968.01	DEPRECIATION EXPENSE - BLDG	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00					
Dept 262 - ELECTIONS												
901-262-968.05	DEPRECIATION EXPENSE - ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 262 - ELECTIONS		0.00	0.00	0.00	0.00	0.00	0.00					
Dept 265 - BUILDING AND GROUNDS												
901-265-968.01	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 265 - BUILDING AND GROUNDS		0.00	0.00	0.00	0.00	0.00	0.00					
Dept 567 - CEMETERY												
901-567-968.03	DEPRECIATION EXPENSE - BLDG CEMETERY	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 567 - CEMETERY		0.00	0.00	0.00	0.00	0.00	0.00					
Dept 595 - AIRPORT												
901-595-968.04	DEPRECIATION EXPENSE - AIRPORT	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00	0.00	0.00					
Dept 751 - PARKS AND RECREATION												
901-751-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00					
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES												
		0.00	0.00	0.00	0.00	0.00	0.00					
Fund 901 - ASSETS:												
TOTAL REVENUES												
		0.00	0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES												
		0.00	0.00	0.00	0.00	0.00	0.00					
NET OF REVENUES & EXPENDITURES												
		0.00	0.00	0.00	0.00	0.00	0.00					

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
 PERIOD ENDING 10/31/2025
 % Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED					
			2025-26	10/31/2025 NORMAL (ABNORMAL)								
Fund 902 - ASSETS												
Expenditures												
Dept 000												
902-000-968.00	DEPRECIATION EXPENSE - POLICE		0.00	0.00	0.00	0.00	0.00					
Total Dept 000			0.00	0.00	0.00	0.00	0.00					
Dept 301 - POLICE												
902-301-968.00	DEPRECIATION EXPENSE		0.00	0.00	0.00	0.00	0.00					
Total Dept 301 - POLICE			0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00	0.00					
 Fund 902 - ASSETS:												
TOTAL REVENUES			0.00	0.00	0.00	0.00	0.00					
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00	0.00					
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00	0.00					
 TOTAL REVENUES - ALL FUNDS												
TOTAL EXPENDITURES - ALL FUNDS			7,637,477.86	1,586,562.23	249.91	6,050,915.63	20.77					
NET OF REVENUES & EXPENDITURES			4,006,738.02	1,100,160.42	52,630.43	2,906,577.60	27.46					
			3,630,739.84	486,401.81	(52,380.52)	3,144,338.03	13.40					

Treasurer Report

Bank Code		Beginning Balance	Total Debits	Total Credits	Ending Balance
Fund	Description	09/01/2025			10/10/2025
ADDRE	SEWER ADD REU	423,700.14	8,000.00	0.00	431,700.14
590	SEWER FUND				
	SEWER ADD REU	423,700.14	8,000.00	0.00	431,700.14
CFAGE	COMMUNITY FOUNDATION AGENCY	54,061.37	0.00	0.00	54,061.37
271	LIBRARY FUND				
	COMMUNITY FOUNDATION AGENCY	54,061.37	0.00	0.00	54,061.37
CFDON	COMMUNITY FOUNDATION DONOR	63,094.55	0.00	0.00	63,094.55
271	LIBRARY FUND				
	COMMUNITY FOUNDATION DONOR	63,094.55	0.00	0.00	63,094.55
DDACK	DOWNTOWN DEVELOPMENT AUTHORITY	0.00	0.00	0.00	0.00
248					
	0.00	0.00	0.00	0.00	0.00
DDARD	DDA USDA RD BOND	32,400.00	0.00	0.00	32,400.00
248	DOWNTOWN DEVELOPMENT AUTHORITY				
	DDA USDA RD BOND	32,400.00	0.00	0.00	32,400.00
DDASV	DDA IMMA	10,042.21	0.00	0.00	10,042.21
248	DOWNTOWN DEVELOPMENT AUTHORITY				
	DDA IMMA	10,042.21	0.00	0.00	10,042.21
LIBIN	IRAL INVESTMENT ACCOUNT	57,422.67	0.00	0.00	57,422.67
271	LIBRARY FUND				
	IRAL INVESTMENT ACCOUNT	57,422.67	0.00	0.00	57,422.67
LIBSP	LIBRARY SPECIAL	28,146.81	0.00	0.00	28,146.81
271	LIBRARY FUND				
	LIBRARY SPECIAL	28,146.81	0.00	0.00	28,146.81
MICLA	MICHIGAN CLASS	52,625.34	0.00	0.00	52,625.34
271	LIBRARY FUND				
	MICHIGAN CLASS	52,625.34	0.00	0.00	52,625.34
NRRI1	PNC RRI SEWER PHASE 1	29,284.47	0.00	0.00	29,284.47
590	SEWER FUND				
	PNC RRI SEWER PHASE 1	29,284.47	0.00	0.00	29,284.47
NRRI2	PNC PHASE 2 SEWER RRI	1,621.24	11,560.62	5,780.31	7,401.55
590	SEWER FUND				

Bank Code		Beginning Balance	Total Debits	Total Credits	Ending Balance
Fund	Description	09/01/2025			10/10/2025
	PNC PHASE 2 SEWER RRI	1,621.24	11,560.62	5,780.31	7,401.55
POOL	GENERAL - ALL				
101	GENERAL FUND	566,150.98	70,001.45	163,997.36	472,155.07
206	FIRE FUND	(9,653.55)	0.00	0.00	(9,653.55)
207	POLICE FUND	635,234.75	6,715.05	127,410.36	514,539.44
219	STREET LIGHTING FUND	12,526.32	0.00	4,872.22	7,654.10
248	DOWNTOWN DEVELOPMENT AUTHORITY	387,648.22	1,500.00	273,097.46	116,050.76
271	LIBRARY FUND	238,555.80	7,413.94	39,139.60	206,830.14
282	ARPA FUND	(123.95)	1,337.64	0.00	1,213.69
502	BOAT LAUNCH	151,427.66	1,660.15	91.41	152,996.40
590	SEWER FUND	(518,402.25)	778,489.65	457,177.60	(197,090.20)
591	WATER FUND	150.00	0.00	0.00	150.00
704	IMPREST PAYROLL FUND	0.00	49,946.16	48,240.38	1,705.78
860	SPECIAL ASSESSMENT	(4,499.35)	7,590.79	3,090.14	1.30
	GENERAL - ALL	1,459,014.63	924,654.83	1,117,116.53	1,266,552.93
RRI	SEWER RRI				
590	SEWER FUND	84,693.37	48,700.00	48,700.00	84,693.37
	SEWER RRI	84,693.37	48,700.00	48,700.00	84,693.37
SEPA	SEWER PHASE II - EPA FUNDS				
590	SEWER FUND	220,676.30	291,141.54	511,715.04	102.80
	SEWER PHASE II - EPA FUNDS	220,676.30	291,141.54	511,715.04	102.80
SEWER	SEWER SPEC ASSESSMENT				
590	SEWER FUND	676,970.62	6,317.76	237,894.55	445,393.83
	SEWER SPEC ASSESSMENT	676,970.62	6,317.76	237,894.55	445,393.83
SPAS	2016 SPECIAL ASSESSMENT				
860	SPECIAL ASSESSMENT	(0.65)	0.65	0.00	0.00
	2016 SPECIAL ASSESSMENT	(0.65)	0.65	0.00	0.00
SWRC1	PNC SEWER PHASE 1 CONSTRUCTION				
590	SEWER FUND	622.77	76,983.00	76,983.00	622.77
	PNC SEWER PHASE 1 CONSTRUCTION	622.77	76,983.00	76,983.00	622.77
SWRC2	PNC SEWER PHASE 2 CONSTRUCTION				
590	SEWER FUND	134,644.75	172,315.82	172,315.82	134,644.75
	PNC SEWER PHASE 2 CONSTRUCTION	134,644.75	172,315.82	172,315.82	134,644.75
TXCHK	TAX CHECKING				
703	CURRENT TAX COLLECTION FUND	1,293,067.51	3,231,840.63	3,798,461.86	726,446.28

10/10/2025 04:21 PM

User: CHRIS
DB: TuscaroraCASH SUMMARY BY BANK FOR TUSCARORA TWP
FROM 09/01/2025 TO 10/10/2025

Page: 3/3

Bank Code Fund	Description	Beginning Balance 09/01/2025	Total Debits	Total Credits	Ending Balance 10/10/2025
	TAX CHECKING	1,293,067.51	3,231,840.63	3,798,461.86	726,446.28
TXIMM 703	CNB TAX CURRENT TAX COLLECTION FUND	0.00	0.00	0.00	0.00
	CNB TAX	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	4,622,088.10	4,771,514.85	5,968,967.11	3,424,635.84



3901 East Paris Ave. SE
Grand Rapids, MI 49512
616.957.2120 phone
616.957.3026 fax
kentcommunications.com

Proposal

Accounts Payable
Tuscarora Township
PO Box 220
Indian River, MI 49749
Ph: 231-238-4220 **Fax:**

Proposal 243273.
Date October 7, 2025

Project

Winter 2025 Tax Bills
Laser Print 1/0 (black ink) on 20# Green Perfed Stock, Fold, Insert x1 into Double Window Env, Seal, Sort & Mail First Class Presort

Components

Tax Bill, #10 DW Env

Quantity 3,628

Services	Quantity	Setup	Rate	per	Price
Tax Bill Set-up PDF	1		\$140.00	ea	\$140.00
Process & Mail Tax Bills	3,628		\$190.00	/m	\$689.32

Total Cost for Services **\$829.32**

Estimated Postage	Pieces	Rate	Postage
1st Class/5-Digit	3,628	0.59300	\$2,151.40400

Total Estimated Postage **\$2,151.40400**

Total Estimated Project Cost 3,628 **Unit Price:** **\$0.8216** **\$2,980.72.**

Postage must be paid in advance or on deposit with the Post Office.

Thank you for the opportunity to quote on this project.

Lauren Wilcox

Account ManagerCSR

Accepted :

Tuscarora Township ('CLIENT')

By _____

Name _____

Title _____

Date _____

THIS PROPOSAL CONSISTS OF THIS PAGE AND PARAGRAPH 1-18 ON THE BACK SIDE

MAIL INDUSTRY TRADE CUSTOMS

1. PROPOSALS: Proposals are subject to acceptance within 90 days. Proposals are based on the cost of labor and materials on the date of the proposal. If changes occur in cost of materials, labor, or other costs prior to acceptance, or if the customer requires changes in the mailing schedule subsequent to acceptance, the right is reserved to change the price quoted. Subsequent orders will be subject to price revision if required. Proposals do not include applicable taxes, shipping costs or deliveries unless specifically stated. Postage included on proposals is an estimate only. Proposals are only valid when in writing.

2. CANCELLATION: Orders may be canceled by the customer at any time by notice in writing or via e-mail with the understanding that Kent Communications Inc. (KCI) will be compensated in full for any work or services performed prior to cancellation, plus the cost of any goods or services purchased for the order.

3. ALTERATIONS/SPECIFICATIONS: Prices quoted are based upon our understanding of the specifications submitted. If there is a change in specifications or instructions resulting in additional costs, the work performed will be billed at the current rates, and the mailing date may be delayed.

4. VERBAL ORDERS: Written or e-mail orders are strongly recommended. KCI may accept verbal orders; however such orders are subject to KCI's acceptance of the written final specifications which customer shall deliver to KCI by fax or mail prior to the commencement of the work.

5. POSTAGE: Proposals include estimated postage only. The customer is responsible for the payment of all postage, whether or not included in the proposals. KCI will notify the customer in writing, by e-mail or verbally by telephone call as soon as reasonably possible after the actual amount of postage is known and will notify the customer of the date when the postage is needed in order to complete the mailing prior to the agreed upon mailing date. KCI will make reasonable efforts to provide the customer with an accurate estimate of required postage; however, the customer, and not KCI, is responsible for additional postage charges if the rate of postage changes for any reason including the design of the mail piece. Payment of postage in advance is required on all orders and is the responsibility of the customer. KCI reserves the right to hold mailings for which sufficient postage has not been paid or until postage payment has been verified. The customer will provide the postage payment in adequate time for KCI to complete the mailing prior to the previously agreed upon mail date. The customer is responsible for all additional postage and or shipping charges assessed by the Post Office or any other shipping agent after the mailing has been mailed.

6. ACCEPTANCE OF ORDER: The customer agrees that KCI may refuse at any time to mail any copy, photographs or illustrations of any kind that in the management's sole judgement believes is an invasion of privacy, is degrading, libelous, unlawful, profane, obscene, pornographic, tends to ridicule or embarrass, or is in bad taste, or which in the management's sole judgement is an infringement on a trade mark, or trade name, or service mark, or copyright belonging to others.

The Customer also agrees to defend and hold KCI harmless in any suit, claim, or court action brought against KCI for alleged or actual damages, costs, expenses (including reasonable attorney's fees), liabilities or losses of any kind or nature resulting from the mailing for the customer, including circumstances where KCI, acting as the customer's agent, uses copy, photographs, or illustrations that are or believed by others to be degrading, libelous or harmful to their reputations, images, or standing in the community or an infringement on a trade mark, trade name, service mark, or copyright belonging to others, or in a suit or court action brought against KCI for actions of the customer's employees which may occur as a result of any mailing.

7. MAILING LISTS: Customer's mailing list(s) in KCI's possession for storage or otherwise, is the exclusive property of the customer and shall be used only at the customers instructions. KCI shall provide reasonable protection against the loss of a customer's list. It is the customer's sole responsibility to maintain a duplicate list or have the source material from which the list was compiled. KCI shall pay for the cost of replacing such lists in the event of its systems failure, loss by fire, vandalism, theft or other such causes on KCI's premises (excluding destruction of the list due to the customer's negligence or willful misconduct), provided that the customer has a duplicate list or has the source material from which the list was compiled, and then only to the extent of the costs involved in replacing the lost list. KCI shall not be liable for compiling such lists nor for an intangible or special value attached thereto.

KCI is not responsible for the accuracy or integrity of lists or other data supplied by the customer or list broker. Unless otherwise specified in writing in advance, all rented mailing lists are provided on a one-time use basis.

8. MATERIALS: KCI assumes in all proposals that all material provided will permit efficient handling on automated equipment, and meets equipment manufacturer's published specifications. Materials furnished that are within manufacturer's specifications, but which are not up to acceptable operational standards due to poor folding, facing, trimming, packing, sticking together of material, insufficient leeway between enclosures and envelopes, square envelope flaps or other causes, will be subject to pricing at special rates. The customer will be notified when a deficiency is discovered and approval will be obtained for handling at special rates before proceeding with work, and a new delivery schedule may result.

KCI is not responsible for identifying errors in preprinted copy on customer-furnished materials and assumes no liability for damages resulting from the mailing of materials which contain erroneous information. When performing mailings for not-for-profit customers, KCI is not responsible for content in mailed materials which causes a customer to lose their Nonprofit Status.

All direct mail handling and processing involves spoilage. Allowances for spoilage should be taken into consideration in ordering material. Spoilage of up to three (3) percent of customer's materials is typical. KCI will make reasonable efforts to handle customer's material to prevent undue spoilage. Nevertheless, KCI is not responsible for shortages of material as a result of spoilage in processing. All stock and materials belonging to a customer will be held and stored only at the customer's risk, and the customer shall be responsible for insurance on its stock and material.

Printer delivery tickets must accompany the materials delivered, and should show the number of skids or cartons, the quantity per skid or carton, and the total delivery quantity. Each incoming carton or skid must bear an identity, item code, quantity and a sample clearly visible. Each skid shall have only one material version, unless clearly marked and separated. Multiple items shall not be included within a single carton, skid or container unless noted thereon and on accompanying paperwork. KCI will apply a surcharge for any rework necessary for materials received not meeting these specifications.

KCI accepts and may rely upon printers' count until processing, and assumes no responsibility for shortages discovered at that time. Additional charges will apply if the customer requires the mailer to verify printer's counts prior to processing. Customer shall provide KCI with sufficient inventory or adequate sources of supply to meet anticipated demand. Cost for back orders, delay notices, canceled orders and increased customer service resulting from out of stock conditions is to be paid by, and will be billed to customer.

Collect shipment will be accepted only if clearance is obtained in advance, and a service charge will be added to the actual freight charges. KCI is not responsible for the condition of shipped overs, unless customer has been billed for packing and/or shipping.

The customer retains title to and the insurable interest in its materials. Customer shall obtain its own insurance for loss or damage to its materials. Customer releases, discharges, and holds KCI harmless from any loss or damage to customer's material that is or should have been covered by the insurance to be provided by customer, as

provided above. KCI may carry insurance to protect itself against acts or negligence on the part of its employees in the normal course of business. If specific additional insurance coverage is desired by customer, such coverage must be specified by agreement in writing with KCI and customer shall then provide and pay for such additional coverage by separate insurance or rider. In such instances, the liability of KCI for losses will be limited to the insurance coverage provided.

9. LABELS: Labels must be within equipment manufacturers' published specifications for labeling equipment. For paper labels as well as those which are electronically generated, quoted prices assume that label placement will be in the position most advantageous to production speed, or additional charges will be billed.

10. INSERTING SEQUENCE: Effort will be made to insert material in the sequence and facing the direction the customer requests, but quoted prices assume the most advantageous production speeds, and specified sequence or facing may result in additional charges being billed.

11. OVERAGES: The customer must advise KCI, in advance of the performance of the order, of the disposition of overs (leftover mail pieces). Overs may be returned to the customer, stored, or destroyed. If items are stored or returned, applicable storage and delivery charges will be added. Additionally, at KCI's option and without liability to KCI, material may be automatically destroyed after 60 days if customer has failed to respond to a disposition request or failed to pay for storage starting 30 days after the mail date. Premium storage rates may be applied to old materials or materials for which disposition has not been designated. KCI is not responsible for the condition of shipped overs.

12. DELIVERY SCHEDULES: KCI will make reasonable efforts to meet scheduled delivery and mailing date(s), but is not liable for failure to meet any requested delivery dates. In addition, KCI has no control over U.S. Postal Service, United Parcel Service or common carriers' delivery schedules and cannot guarantee when the mail or shipments deposited with or released to these carriers will be delivered. The date which mail or shipments are deposited by KCI with or released to these carriers is the date of delivery for purposes of this contract.

KCI is not responsible or liable due to delays, and all orders are accepted contingent upon, fire, accident, act of God, mechanical breakdown or other causes beyond KCI's control. Since the time element is an integral part of KCI's business, quoted prices are based upon a specific set of time schedules for completion. Any requested deviation from the schedules described or agreed upon by both parties at the time the order is placed may alter the quoted price. Late delivery of material may delay the completion date of the order by a greater degree than the actual elapsed time the material is late.

13. ERRORS IN MAILING: In the event of an error or mistake by KCI resulting in an erroneous mailing, KCI, at its expense, shall remail that portion of the mailing that was in error, as soon as is reasonably possible after notification in writing by customer of the error or mistake. Notwithstanding KCI's error or mistake, the customer shall pay the postage for all such remailings. The remailing is the exclusive and sole remedy of customer against KCI for such error or mistake, and is in substitution for all other remedies or damages, including loss of business, postage, or other consequential or incidental damages.

14. DELINQUENT INVOICES: If customer fails to timely pay KCI, KCI may, at its option, along with all other remedies available to KCI, retain the customer's list or printing or other property until paid in full or sell the customers property and apply the proceeds against payment of delinquent invoices. "Delinquent" is defined as "past the agreed or specified payment date." After suitable credit has been established, unless otherwise specified in writing by KCI, terms are net with interest as allowed by law applied to delinquent invoices. Customer is responsible for any related collection costs, legal fees and interest.

15. BROKER/AD AGENCY/RESELLER: When contracting with an intermediary such as a broker, ad agency or reseller for work on behalf of their customers, the intermediary, as well as the customer is fully responsible to KCI for timely payment of invoices and for related collection costs, legal fees and interest. The intermediary's responsibility for payment to KCI is without regard to whether the intermediary has been paid by its customer for services rendered.

16. TAXES: All amounts due for taxes and assessments will be added to the customer's invoice and are the responsibility of the customer. No tax exemption will be granted unless official proof of the customer's exemption is on file with KCI or such documentation accompanies the order. If, after the customer has paid the invoice, it is determined that more tax is due, the customer shall promptly remit the required taxes to the taxing authority or immediately reimburse KCI for any additional taxes paid by KCI.

17. SOLE AND EXCLUSIVE REMEDY: The Sole and exclusive remedy of customer for the breach of this agreement by KCI or any express or implied warranties pertaining to the mailing purchased by customer pursuant to this agreement, shall be remailing as provided in paragraph 13 above. Alternatively KCI may, at its opinion, provide a full refund of the invoice price. Customer shall notify KCI by written notice of any defect in the mailing within the period of 60 days immediately following the mailing. Failure by customer to notify KCI within this 60 day period shall relieve KCI from any liability to customer as a result of the defective mailing. The remedy here provided by KCI as to remailing, shall be customers sole and exclusive remedy and is expressly made in substitution of any and all remedies otherwise provided under the Uniform Commercial Code as enacted in the state of Michigan or any other state or jurisdiction. Under no circumstances shall KCI be liable to customer or any other person for any consequential, incidental, economic, direct, indirect, general or specific damages arising out of any breach of warranty, express or implied, under the agreement.

18. STATE OF MICHIGAN: This agreement shall be interpreted in accordance with the laws of, and enforced within the jurisdiction of, the state of Michigan. Any suit against KCI involving this agreement shall be brought in a court of competent jurisdiction within the county of Kent and the state of Michigan.

Correspondence

Airport

Assessor

DDA

FOIA

Library

Parks

Police

Tuscarora Township Police Department
September 2025

Description:

Nonaggravated Assault	1
Larceny – Other	4
Obstructing Police	1
Obstructing Justice	2
Operating While Intoxicated	4
Misdemeanor Traffic Violations	9
Delinquent Minors	22
Traffic Accidents	10
Non-Traffic Accidents	1
Civil Traffic Violation	19
Parking Violations	3
False Alarm Activation	2
Liquor Inspections	17
Civil Matter Dispute / Family Trouble	14
Suspicious Situations	22
Lost & Found Property	6
Assist Other Agency	16
Assist Ambulance	8
Assist Fire	1
Assist Citizen	12
Motorist Assist	7
Gun Registrations	17
Lockouts	3
Welfare Checks	1
Special Detail	1
Noise Violation	1
Blight Violation	1
Fireworks Violation	1
Fingerprints	2

Total: 208

Arrests

Bench	2
Misdemeanor	6
Traffic Arrest	7
Felony Arrest	1

Traffic Enforcement

Verbal Warnings	239
Citations	32
Ordinance Citations	0

Hours Worked **1,451.5**
Miles Driven **6,295**

Old Business



DATE OF MEETING: October 14, 2025

TITLE: Campbell Pratt Airport Water Damage Claim

SUMMARY: The airport terminal building repairs have been completed.

FINANCIAL IMPACT: Final payment from insurance enroute for \$2,800.06. Cost to Township/Airport was \$1,000.00 deductible.

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Letter from Tokio Marine Insurance Company



TOKIO MARINE
HCC

Tokio Marine HCC - Public Risk Group
1441 W. Long Lake Road, Suite 150
Troy, MI 48098
Telephone 248.371.3100 or 800.225.6561
Facsimile 248.371.3091

September 30, 2025

Trudy Maves Email: supervisor@tuscaroratwp.com
Tuscarora Township

Claim #: MTP-24-13247
Insured: Tuscarora Township
Policy#: M24MTP80889-05
Date of Loss: 1/6/2025
Description: Pipe froze and burst in bathroom at Campbell-Pratt airport terminal causing water damage.

Dear Ms. Maves,

Tokio Marine HCC – Public Risk Group is the Claims Administrator for US Specialty Insurance Company (USSIC) and the Michigan Township Participating Plan which insures Tuscarora Township. The below provides a breakdown of final payment for this claim.

Final Invoice – Repairs	\$	15,093.00
Final Invoice – M & M Plumbing	\$	7,178.72
Mitigation (Knight Cleaners & Restoration)	\$	1,985.86
Total Claim	\$	24,257.58
Less Deductible	\$	(1,000.00)
Less Previous Payment:	\$	(20,457.52)
Final Payment:	\$	2,800.06

If you have any questions regarding this letter, please feel free to contact me at 248-371-3083.

Sincerely,

Sh. Work

Sharon Woods, AIC
Sr. Claims Adjuster
swoods@tmhcc.com

cc: Municipal Underwriters of Michigan, Inc.

(Via Email Only)

QUIT CLAIM DEED

The Grantor(s):

TUSCARORA TOWNSHIP
A Michigan Municipal Corporation,
Of P.O. Box 220,
Indian River, Michigan 49749, and
INDIAN RIVER AREA LIBRARY BOARD,
A Michigan Municipal Corporation,
Of P.O. Box 160,
Indian River, Michigan 49749.

Quit Claims to:

TUSCARORA TOWNSHIP
A Michigan Municipal Corporation,
Of P.O. Box 220,
Indian River, Michigan 49749, and
INDIAN RIVER AREA LIBRARY BOARD,
A Michigan Municipal Corporation,
Of P.O. Box 160,
Indian River, Michigan 49749,
As tenants in common.

The following described premises situated in the Tuscarora Township, County of Cheboygan, and State of Michigan, described as follows, to-wit:

Lots 15, 16 & 17 of Block 21, F.E. Martin's 2nd Addition to the Village of Indian River according to the Plat thereof as recorded in Book 1 of Plats, page 25, Cheboygan County Records.

Commencing at the Southeast corner of Block 21 in the Village of Indian River, according to the Plat recorded in Liber 1 of Plats, Page 25, Cheboygan County Records; thence running in a Southwesterly direction in continuation of the Westerly line of Sturgeon River Street 3 chains and 19 3/4 links for a place of beginning, thence running Northwesterly at right angles to said West line of Sturgeon River Street 99.00 feet; thence Northeasterly parallel with Sturgeon River Street 110.00 feet; thence Southeasterly at right angles to last line, a distance of 99.00 feet to said Westerly line of Sturgeon River Street; thence Southwesterly along the Westerly line of Sturgeon River Street 110.00 feet to the place of beginning, being a part of the Northeast 1/4 of the Southeast 1/4 of Section 24, T35N, R3W.

Parcel No.: 161-M55-021-015-00, 161-M55-021-016-00,
161-M55-021-017-00, 161-M55-021-006-01

Page 2 -2Tuscarora Township/Indian River Area Library Board Quit Claim Deed

The purpose of this deed is to correct the document recorded at Liber 610, Page 766 so as to include reference to Block number and to add and include the above metes and bounds described premises. (161-M55-021-006-01).

This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan right to farm act.

The grantor grants to the grantees the right to make all division(s) under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

For the sum of less than ONE HUNDRED AND NO/CENTS (\$100.00) DOLLARS.
This deed is exempt from Michigan Transfer Tax pursuant to MCL 207.505(a) and MCL 207.526(a).

Signed By:

Dated: 9/26/2025

Tuscarora Township

Trudy Maves, Supervisor
By: Trudy Maves, Township Supervisor

Dated: 9/26/2025

Laura Decker
By: Laura Decker, Township Clerk

Dated: 9/26/2025

Gregory C. Rotter
Gregory C. Rotter, Chairman
Indian River Area Library Board

STATE OF MICHIGAN)

)

COUNTY OF CHEBOYGAN)

)

Subscribed and sworn to before me this 20 day of September, 2025, by Tuscarora Township, Trudy Maves, Township Supervisor, Laura Decker, Township Clerk, and Gregory C. Rotter, Indian River Area Library Board.

KAYSI BERRY, Notary Public
State of Michigan
County of Cheboygan
My Commission Expires 1/4/2028
Acting in the County of Cheboygan

Kay Berry
Kay Berry Notary Public
Cheboygan County, Michigan
My commission expires: 1/4/2028

When recorded return to:

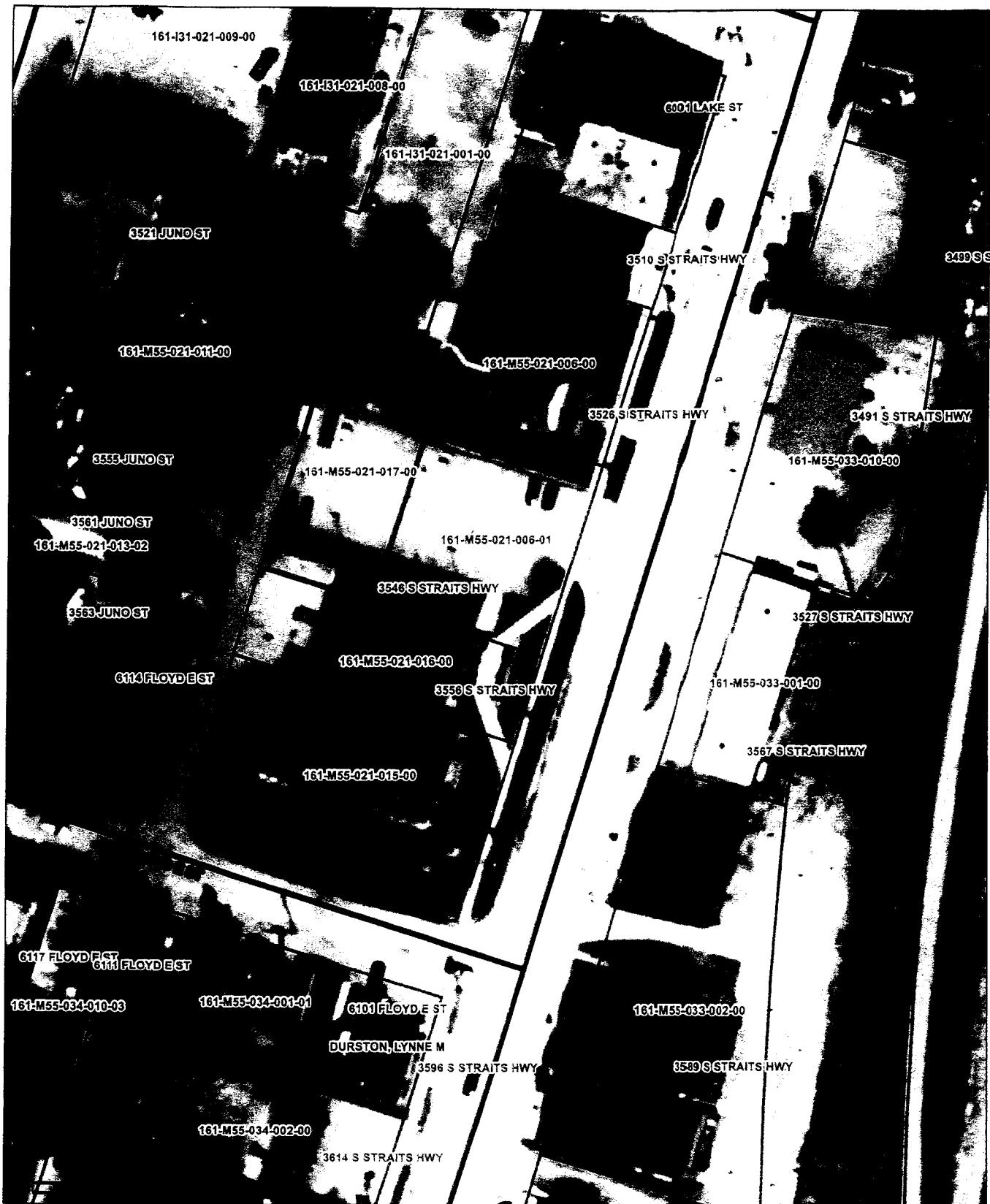
Grantee

Send subsequent Tax bills to:

Grantee

Drafted By: Gregory C. Rotter, Attorney At Law
P.O. Box 38, Indian River, MI 49749
(231) 238-8564

CHEBOYGAN



INDIAN RIVER AREA LIBRARY BOARD

RESOLUTION

At a regular meeting held the 16th day of September, 2025.

Be it Resolved that the Indian River Area Library Board authorizes the execution of the attached Quit Claim Deed by Chairman, Gregory C. Rotter.

VOTE

Yea ()
No ()

Resolved.

Witness

Eliza Hink

Board Secretary

Attest:

Gregory C. Rotter
Board Chairman



DATE OF MEETING: October 14, 2025

TITLE: Update on health insurance coverage on death of employee. From

SUMMARY: UPDATE on this item –

From the minutes of the 9/9/2025 Regular Board Meeting minutes, "...Health insurance for deceased employees – need policy. Motion to investigate or make policy for non-unionized employees. (involves 3 employees currently) Motion: Hutchison Support: Smith Approved: All in favor Gordon volunteered to work on the policy with the others and bring to our next meeting."

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss.

PREPARED BY: Trustee Jonathon Hutzchison

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



DATE OF MEETING: October 14, 2025

TITLE: Transient Merchant Ordinance

SUMMARY: Follow up to the 8/12/2025 & 9/9/2025 Regular Board Meetings. Update on the status/discussion of the transient merchant ordinance.

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss

PREPARED BY: Trustee Sue Fisher

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Ordinance No. 7, Transient Merchant Ordinance

TUSCARORA TOWNSHIP

ORDINANCE NO. 7

AN ORDINANCE TO REPEAL ORDINANCE NO. 7 OF TUSCARORA TOWNSHIP KNOWN AS THE "VENDOR'S CODE" AND REPLACE SAID ORDINANCE WITH A TRANSIENT MERCHANT ORDINANCE DEFINING REGULATING AND LICENSING TRANSIENT MERCHANTS AND PROVIDING PENALTIES FOR ITS VIOLATION.

THE TOWNSHIP OF TUSCARORA ORDAINS:

Section 1. Transient merchant. Definition. A transient merchant is any person, firm or corporation whether as owner, agent consignee or employee, or whether a resident within the township, that:

- (a) Engages in a temporary business of selling and/or delivering goods, wares or services, or who conducts meetings open to the general public where franchises, distributorships, contracts or business opportunities are offered to participants; or
- (b) Sells, offers or exhibits for sale any goods, wares or services, franchises, distributorships, contracts or business opportunities during the course of or any time within six months after a lecture or public meeting on said goods, wares, services, franchises, business opportunities, contracts or distributorships.

The foregoing notwithstanding, however, a transient merchant, for the purposes of this section, shall not include the following:

- (a) A person, firm or corporation who shall occupy any of the aforesaid places for the purpose of conducting a permanent business therein; providing however, that no person, firm or corporation shall be relieved from the provisions of the ordinance by reason of a temporary association with any local dealer, trader, merchant or auctioneer, or by conducting such temporary or transient business in connection with or as a part of or in the name of any local dealer, trader, merchant or auctioneer; or
- (b) Any sales of merchandise damaged by smoke or fire, or or bankrupt concerns, where such stocks have been acquired from merchants of the township therefore regularly licensed and engaged in business; provided, however, no such stocks of merchandise shall be augmented by new goods; or

- (c) A person, firm or corporation exhibiting goods for sale concurrent with and as an adjunct to a group display, meeting or convention duly authorized to be held in a publicly owned building and authorized and licensed pursuant to this ordinance.
- (d) A person who sells his own property which was not acquired for resale, barter or exchange and who does not conduct such sales or act as a participant by furnishing goods in such a sale more than twice during any calendar year.
- (e) Art exhibits, where participating artists sell their original works and which do not contain any sales of art works purchased elsewhere and held for resale, providing said art exhibits are sponsored by a local, responsible organization. Each organization which seeks an exemption under this paragraph shall submit a petition to the police department specifying the sponsoring organization, the location where said show is to be held, the purposes of the show, and the names of participating artists. The police department shall, upon receipt of the petition, review the petition and grant or deny the exemption. A person aggrieved by the decision may petition the township board for their determination.
- (f) Any sales of vegetables, fruits or perishable farm products by farmers selling their own product.

Section 2. License required. It shall be unlawful for any person or for any agent, servant or employee of any person to engage in, carry on or conduct the business of a transient merchant without first obtaining a license to do so. Licenses shall be obtained from the Tuscarora Township Police Department and the receipt for the payment of the fee shall serve as evidence of the issuance of a license.

Section 3. License fee. The license fee for engaging, carrying on or conducting business as a transient merchant shall be as follows:

\$ 25.00	per day per Location
\$ 100.00	per week
\$ 350.00	per month

All such fees shall be payable in advance.

Section 4. Penalty. Any person, firm or corporation violating any of the provisions of this Ordinance shall upon conviction be punished by a fine not to exceed \$500.00 or by imprisonment not to exceed 90 days or by both such fine and imprisonment at the discretion of the Court. Each day that a violation shall continue shall constitute a separate violation.

Section 5. Repeal. Ordinance No. 7 passed July 23, 1975, is hereby repealed in its entirety.

Section 6. Publication and Effective Date. This Ordinance shall be published once in the Straits Land Reporter, a newspaper published and circulating in said township and shall become effective 30 days after publication.

Adopted and ordained this 12th day of AUGUST, 1986.

Robert J. Washitt
Supervisor

Debra J. Beebe
Clerk

TUSCARORA TOWNSHIP

ORDINANCE NO. 7 A

AN ORDINANCE TO AMEND THE TRANSIENT MERCHANT ORDINANCE NO. 7 OF TUSCARORA TOWNSHIP DATED AUGUST 12, 1986.
REVISING FEE'S AND ADDING TIME LIMITS.

THE TOWNSHIP OF TUSCARORA ORDAINS:

Section 3. License fee. The license fee for engaging, carrying on or conducting business, as a transient merchant shall be as follows:

\$50.00 per day
\$200.00 per week

All such fees shall be payable in advance.

Section 3 a. Time limit. A limit of fourteen days a year per vendor. Can be used daily or weekly. The weekly is 7 consecutive days.

This change shall be published once in the Straitsland Resorter, a Newspaper published and circulated in said township and shall become effective thirty (30) days after publication.

Enacted and ordained on the 13th day of August 2002.

Sue Ogden SUPERVISOR
Diane M. Hahn CLERK



DATE OF MEETING: October 14, 2025

TITLE: Transfer money FROM the Sewer RRI account TO the General Pool Account.

SUMMARY: At the July 23, 2025 Special Meeting of the Board of Directors, the Board made a motion to transfer money from the Sewer RRI (Repair, Replace & Improve) bank account to the General Pool Account to cover the costs of 2 pump replacements in LS#1, OmniSite communications work for LS#1 & LS#2, and Windemueller electrical services related to LS#1 and LS#2. This work has been completed.

FINANCIAL IMPACT: Transfer \$42,189.91 FROM RRI Bank Account TO the General Pool Bank Account at CNB.

RECOMMENDATION:

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
July 23, 2025 2:00 PM SPECIAL MEETING
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 2:06 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Smith, Maves, and Decker. Absent: Hutchison. There is a quorum.

Board member conflict of interest statement (if applicable) None.

Public comment on agenda items (3 minutes per individual) None.

Approval of meeting agenda.

Approval of previous minutes.

Reports:

Bills – 19 invoices for a total of \$35,142.04.

Old business: (Take 5 minute break to review Plante Moran documents.)

Plante Moran – to enter into an engagement with Plante Moran to:

1. Prepare monthly bank reconciliations to the Pool account through 6/30/2025;
2. Assist with the General Ledger Accounting through 6/30/2025;
3. Annual year-end close of accounting records;
4. Annual audit preparation and facilitation as per engagement letter.

Add Treasurer, Smith to receive copies of correspondence.

Roll call: Yes – Fisher, Smith, Decker No: Maves Absent: Hutchison Approved.

Lift station 2: pump replacement options

Rescind June 10, 2025 motion for flange purchase from Milan. Purchase Detroit Pumps at \$33,824.00 includes 2 new pumps (5.4 HP), new rails, pump brackets and confined space team to install. Approve communications between pump stations 1 and 2 with Windemuller & OmniSite for \$4,927.23 .

Pay for Detroit Pump with money from the RRI account.

Motion: Fisher Support: Maves Approved: All in favor

New business:

Spot brining to have a second application for center run for all roads. Scheduled for August 5 weather permitting.

Motion: Maves Support: Smith Approved: All in favor

Support: Smith

Approved: All in favor

Rate for cleaning service – reviewed duties and added some areas for cleaning service. Last rate change was 2016. Move to \$20 per hour starting July 21, 2025.

Motion: Maves Support: Smith Approved: All in favor

Public comments (3 minutes per individual). None.

Board comments. None.

Motion to adjourn at 3:05 pm.

Motion: Maves

Recording secretary, Chris Green

Approved: All in favor

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor



DATE OF MEETING: October 14, 2025

TITLE: WWTP Well Pump

SUMMARY: April 2025 the well pump was rendered inoperable due to loss of power and resultant power surges. Pump was pulled and determined it was not the original pump specs as filed with the State. Original pump placed in 2014 was a 10HP, 150GPM Grundfos pump. The pump was pulled and a 1HP, 20GPM Berkeley pump was found.

The pump needs to be replaced. Two options for replacement: Ramsby & Luttrell.

FINANCIAL IMPACT: \$22,976 Ramsby Drilling Inc.; \$24,620 Luttrell Well Drilling.

RECOMMENDATION: Discuss.

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Estimates

Luttrell Well Drilling
76 quick rd
Harbor Springs, MI 49740 US
luttrellwell@yahoo.com

Estimate

ADDRESS

Tuscarora Twp Waster Water
Treatment Plant
Tuscarora Twp Waster Water
Treatment Plant
5379 Commerce Blvd
Indian River, MI 49749

ESTIMATE #	DATE
1006	09/25/2025

ACTIVITY	AMOUNT
15 HP 200V FRANKLIN ELECTRIC MOTOR, 1 @ \$4,800.00	4,800.00
15 HP 160 GPM SS PUMP, 1 @ \$4,600.00	4,600.00
2- 3" CHECK VALVES, 2 @ \$630.00	1,260.00
120FT OF 3" GALVANIZED DROP PIPE, 120 @ \$35.00	4,200.00
120 FT OF 4-3 FLAT WIRE, 120 @ \$8.00	960.00
6" X 3" PITLESS ADAPTER, 1 @ \$5,100.00	5,100.00
FRANKLIN ELECTRIC STARTER, 1 @ \$1,850.00	1,850.00
EXCAVATOR FEE, 1 @ \$350.00	350.00
LABOR , 1 @ \$1,500.00	1,500.00
	TOTAL
	\$24,620.00

Accepted By

Accepted Date

ESTIMATE / WORK ORDER



DRILLING, INC.

www.ramsbydrilling.com

1865 South Straits Hwy.

Indian River, MI 49749

Fax: (231) 238-5894

PHONE: (231) 238-5895

4/17/25
Date: _____

Name: MEAD HUNT / TAMMY

Phone: _____

Address: _____

Job Location: COMMERCE PARK

Job Description: PUMP REPLACEMENT 150 GPM

Footage, material quantity and labor hours are estimated amounts. All work is invoiced based on actual footage, material and labor hours required to complete project at the rates quoted below.

1- 15 HP FRANKLIN MOTOR		\$5,855.00
1- 150 GPM 6" FRANKLIN STAINLESS STEEL WATER END		\$4,951.00
120' 3" GALV DROP PIPE	@\$35.08/FT.	\$4,209.00
120' OF 4-3 W/G H.D. BLACK SUBMERSIBLE WIRE	@\$8.50/FT.	\$1,020.00
2- 3" DUTILE IRON CHECK VALVES	@\$58.00/EA.	\$1,162.00
1- 3" X 18" NIPPLE, GALV		\$67.00
1- 6" BAKER SPOOL PITLESS ASSEMBLY		\$3,127.00
3- POLARIS ELECTRIAL CONNECTORS		\$89.00
MISC. TAPE, HARDWARE, ETC.		\$90.00
10 HRS. LABOR	@\$189.00/HR.	\$1,890.00
4 HRS. MINI EXCAVATOR	@\$129.00/HR.	\$516.00

+

TAX EXEMPT

Total Estimated Cost: \$ 22,976.00

****OWNER RESPONSIBLE FOR:** Any necessary permits, Utility flagging by Miss Dig, Site Restoration (additional fill, lawn re-seeding, etc.), Repair of *any underground* utility lines or service lines (gas, propane, electric, cable, TV, satellite TV, pet fencing, etc.) buried tiles, conduits, drains, etc., and any required water sampling.

NET DUE UPON COMPLETION. A finance charge of 1-1/2% per month (18% per annum) will be added on all balances over 30 days. Legal action will be initiated on balances outstanding at the end of 60 days from original statement date. All actual Attorney fees and costs incurred by Ramsby Drilling, Inc. in collection proceedings on delinquent accounts will be paid by the undersigned. If a lawsuit is filed for payment, venue shall be Cheboygan County, Michigan

AUTHORIZATION TO PROCEED

The above prices, specifications, terms and conditions are hereby accepted. I fully understand that the foregoing is an Estimate only, and I will be invoiced for Actual material and labor required to complete my water system, repair or project whether it be more or less than estimated. Owner is solely responsible for placement of well and/or service lines within their property lines.

Please sign and return white copy along with your well permit if required.

WORK WILL NOT BE SCHEDULED WITHOUT A SIGNED WORK ORDER

Accepted: _____

(Owner or Owners Representative Signature)

(Printed Name)

Date: _____

Prices Subject To Change Without Notice If Not Accepted Within 15 Days

ESTIMATE / WORK ORDER
Well Permit # _____



DRILLING, INC.

www.ramsbydrilling.com

1805 South Straits Hwy.
Indian River, MI 49749
Fax: (231) 238-5894
PHONE: (231) 238-5895

Name: MEAD HUNT / TAMMY _____ Date: 4/17/2025

eMail: _____ Phone: _____

Address: _____

Job Location: COMMERCE PARK

Estimate is based on a 6" Well 320' feet deep. Actual completed depth of your well may be more or less than estimated due to existing geophysical conditions at your well site. Footage, material quantity and labor are **estimated amounts**. All work is invoiced at **actual** depth drilled, material used and labor required at the following rates:

WELL:	320	' Drilling at \$ 47.50 per foot.....	\$ 15,200.00
	120	' 6" PVC SDR-17 Casing at \$ 22.00 per foot.....	2,640.00
	180	' 6" PVC SDR-21 Casing at \$ 18.00 per foot.....	3,240.00
		' 4" Galvanized Casing at \$ _____ per foot.....
	20	' Stainless Steel Screen, Complete with Fittings and Filter Pack.....	4,500.00
		' Bentonite Grout, Installed at \$ _____ per foot
	300	' Neat Cement Grout, Installed at \$ 25.00 per foot	7,500.00
		EnviroPlug Installed @ \$ _____ Per foot
		Load Drilling Fluid and Cuttings Transported Off-site at \$ _____ ea
Misc:		DEVELOPMENT TO ACHIEVE MAX YIELD	2,800.00
Misc:	
Misc:		6% Sales Tax on Material	TAX EXEMPT
		ESTIMATED WELL COST \$	35,880.00

PUMPING SYSTEM: Actual cost, pump size, amount of drop pipe, etc., is determined by pumping level of completed well, distance to foundation and labor required to complete installation. All work is invoiced on a time and material basis. **Estimated cost** includes:

7.5 HP 75 GPM Submersible Pump with 5 Year Warranty, 2" GALV Drop Pipe,
Pressure Tank with 5 Year Warranty, 4" Water Service Line,

Pitless Adapter, Submersible Cable, Valves, Fittings, Labor, Equipment and Chlorination From Well to Tank.

BAKER 6" PITLESS ADAPTER, 4" WATER MAIN INTO WELL HOUSE.

VFD CONTROLLER

ESTIMATED PUMP COST \$ 45,750.00

OWNER TO PROVIDE: Well permit, Electrician to wire in pressure switch, Site restoration, Drilling mud clean up, additional fill, re-seeding, etc. (Drilling mud clean up if off-site mud removal is not selected.) Repair of any underground lines (Utilities, tiles, irrigation, etc.) Water sample collection, and repeat chlorination if needed. All warranties are void if account is not paid in full.

TOTAL ESTIMATED COST \$ 81,630.00

TERMS:

NET DUE UPON COMPLETION. A finance charge of 1-1/2% per month (18% per annum) will be added on all balances over 30 days. Legal action will be initiated on balances outstanding at the end of 60 days from original statement date. All actual Attorney fees and costs incurred by Ramsby Drilling, Inc. in collection proceedings on delinquent accounts will be paid by the undersigned. If a lawsuit is filed for payment, venue shall be Cheboygan County, MI.

CONDITIONS: Groundwater is a product of nature; therefore, there are no expressed or implied guarantees, warranties or representations that water will be found in sufficient quantity and quality at depth estimated. In the event of unforeseen difficulties arising during the course of drilling, diligent attempts will be made by driller to contact owner to explain circumstances and any extra costs which may accrue from same. If owner cannot be reached, driller reserves right to proceed at his own discretion to perform necessary work at cost to owner commensurate with nature of work.

AUTHORIZATION TO PROCEED

The above prices, specifications, terms and conditions are hereby accepted. I fully understand that the foregoing is an **ESTIMATE ONLY** and I will be invoiced for **ACTUAL** material and labor required to complete my water system, whether it be more or less than estimated. Owner is solely responsible for placement of well within their property lines and required distance from septic system.

Please return "Drilling Contractor Copy" (white) with permit. Retain yellow copy for your records.

WORK WILL NOT BE SCHEDULED WITHOUT A SIGNED WORK ORDER.
DRILLING WILL NOT BE STARTED WITHOUT A COPY OF WELL PERMIT.

Accepted By: _____ Date: _____
(OWNER OR OWNER'S REPRESENTATIVE) PRINTED NAME

****PRICES SUBJECT TO CHANGE WITHOUT NOTICE IF NOT ACCEPTED WITHIN 15 DAYS****



DATE OF MEETING: October 14, 2025

TITLE: Transfer funds between bank accounts and budgetary line items.

SUMMARY: In accordance with our USDA Loan agreement, page 5, Township is to make quarterly payments to the Sewer RR&I account, in the amount of \$7,220/quarter. These payments were due on July 1st and October 1st.

a/c#590.000.003.02 Additional REU, and a/c# 590.000.003.01 Sewer RR&I in the amount of \$14,440, two quarterly payments.

FINANCIAL IMPACT: \$14,440 transfer between bank accounts.

RECOMMENDATION: Discuss.

PREPARED BY: Treasurer

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



DATE OF MEETING: October 14, 2025

TITLE: Mead & Hunt contracts; O & M, O & M Amendment; Operations Support & Engineering Oversight.

SUMMARY: Extend the current Mead & Hunt contracts to 2/28/2026, to allow for increased scope of services as clients hook-up to the system and allow for compilation of the RFP.

FINANCIAL IMPACT: \$3,000/month, to \$9,800/month. This increase in current operations contract allows for increase in the scope of services provided by Mead & Hunt for the addition of Phase I lift stations and clients.

RECOMMENDATION: Discuss.

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Contracts.

CLIENT CONTRACT AMENDMENT

October 7, 2025

Trudy Maves
Tuscarora Township
3546 S. Straits Highway
Indian River, MI 49749

Project Name: Tuscarora WW O&M 2025
Project Location: Indian River
Project Number: 4540800-172102.06
Mead & Hunt Manager: Tammi Gall

Subject: Amendment No. 1

Dear Trudy Maves:

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the Tuscarora Township (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated October 24, 2024 (the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment

To extend contract schedule for current contract schedule end date of 12/31/2025.

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

- No change

Amended Schedule

CONSULTANT proposes the following revised dates to complete the work for this PROJECT:

- End Date: February 28, 2026.

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT a monthly fee of \$6800 for the work performed. Callouts and additional work will be billed at a rate of \$90/hour for the work performed under this Amendment with a budget of \$10,000. This Amendment results in an increase contract budget of \$23,600 to the total project 2025 costs.

Amended Responsibilities of the CLIENT

In addition to those responsibilities listed in the original CONTRACT and previous amendments (if applicable), this Amendment is based on the CLIENT performing or providing the following:

- No Change.

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,

MEAD AND HUNT, INC.

Approved by: MEAD AND HUNT, INC.

By: _____

Author

By: _____

Authorized Signer Review

Name: Tammi Gall

Name: Manish Shrestha

Title: Project Manager

Title: Business Unit Leader

Date: _____

Date: _____

Attachment(s)

Accepted by: TUSCARORA TOWNSHIP

By: _____

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Name: _____

Title: _____

Date: _____

CLIENT CONTRACT AMENDMENT

October 7, 2025

Trudy Maves
Tuscarora Township
3546 S. Straits Highway
Indian River, MI 49749

Project Name: Tuscarora WW O&M 2025
Project Location: Indian River
Project Number: 4540800-172102.06
Mead & Hunt Manager: Tammi Gall

Subject: Amendment No. 1

Dear Trudy Maves:

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the Tuscarora Township (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated October 24, 2024 (the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment

To extend contract schedule and increase monthly fee to cover additional work with new plant/collection system for current contract schedule end date of 12/31/2025.

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

- Monitor 5 new pump stations in Phase 1 Expansion
 - PS-100 6209 Lake
 - PS-200 6314 Arthur
 - PS-300 6560 Oak Glen
 - PS-400 3775 Pier
 - PS-500 3406 S Prospect
- Assist in monitoring grinder and ejector pumps installed in phase 1 expansion
- Assist Township with setting up new asset management program Silver Smith
- Update preventive maintenance program to include new expansion equipment and incorporate into the asset management program Silver Smith
- Coordinate with contractors for the expansion work
- Coordinate with contractors to repair issues with new expansion
- Update MISS DIG boundaries in MISS Dig system

Amended Schedule

CONSULTANT proposes the following revised dates to complete the work for this PROJECT:

- End Date: February 28, 2026.

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT a **monthly fee of \$9800 for the work performed**. Callouts and additional work will be billed at a rate of \$90/hour for the work performed under this Amendment with a budget of \$10,000. This Amendment results in an increase contract budget of \$29,600 to the total project 2025 costs.

Amended Responsibilities of the CLIENT

In addition to those responsibilities listed in the original CONTRACT and previous amendments (if applicable), this Amendment is based on the CLIENT performing or providing the following:

- No Change.

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,

MEAD AND HUNT, INC.

Approved by: MEAD AND HUNT, INC.

By: _____
Author

By: _____
Authorized Signer Review

Name: Tammi Gall

Name: Manish Shrestha

Title: Project Manager

Title: Business Unit Leader

Date: _____

Date: _____

Attachment(s)

Accepted by: TUSCARORA TOWNSHIP

By: _____

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Name: _____

Title: _____

Date: _____

CLIENT CONTRACT AMENDMENT

October 7, 2025

Trudy Maves
Tuscarora Township
3546 S. Straits Highway
Indian River, MI 49749

Project Name: **Tuscarora Expansion 2025**
Project Location: Indian River
Project Number: 4540800-172102.07
Mead & Hunt Manager: Tammi Gall

Subject: Amendment No. 2

Dear Trudy Maves:

The above-referenced PROJECT requires an Amendment. The work in this Amendment is in addition to the Scope of Services stated in the contract between the Tuscarora Township (the "CLIENT") and Mead and Hunt, Inc. (the "CONSULTANT") dated October 24, 2024 (the "CONTRACT").

The CLIENT agrees that the CONSULTANT shall provide professional consulting services for the PROJECT as set forth in this Amendment and the CLIENT shall provide payment for those services as provided for in this Amendment.

A detailed description of our understanding of the Amended PROJECT Scope of Services, Schedule, and Compensation is provided below.

Reason for Amendment

Increase budget for **additional operator support and engineering consultation** and to extend contract schedule for current contract schedule end date of 12/31/2025.

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

- No change

Amended Schedule

CONSULTANT proposes the following revised dates to complete the work for this PROJECT:

- End Date: February 28, 2026.

Amended Compensation

Form of compensation for work in this Amendment will be in accordance with the CONTRACT. The CLIENT will pay the CONSULTANT a rate of \$90/hour for the work performed under this Amendment for operation support with an increased budget of \$10,000. This Amendment results in a revised contract budget of \$40,000 for the total project 2025 costs.

Amended Responsibilities of the CLIENT

In addition to those responsibilities listed in the original CONTRACT and previous amendments (if applicable), this Amendment is based on the CLIENT performing or providing the following:

- No Change.

Authorization for Amendment

The Amended Scope of Services, Schedule, and Compensation stated in this amendment are valid for a period of thirty (30) days from date of issuance. If authorization to proceed is not received during this period, this amendment may be reviewed and modified by CONSULTANT. Provided, however, if a signed copy of this Authorization is not received by CONSULTANT within seven (7) days from the date of issuance, CONSULTANT may stop work on the above services until receipt of the signed Amendment.

Signatures of authorized representatives of CLIENT and CONSULTANT shall amend the CONTRACT, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Amendment. All services will be performed in accordance with the CONTRACT and amendments, if applicable.

Respectfully submitted,

MEAD AND HUNT, INC.

Approved by: MEAD AND HUNT, INC.

By: _____
Author

By: _____
Authorized Signer Review

Name: Tammi Gall

Name: Manish Shrestha

Title: Project Manager

Title: Business Unit Leader

Date: _____

Date: _____

Attachment(s)

Accepted by: TUSCARORA TOWNSHIP

By: _____

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Name: _____

Title: _____

Date: _____



DATE OF MEETING: October 14, 2025

TITLE: Clean out of RIB, rapid infiltration basins at WWTP

SUMMARY: See estimates from contractors for the clean out of the RIBs at the WWTP. Estimates are for 3 RIBs.

FINANCIAL IMPACT: \$18,000 to \$24, 200.

RECOMMENDATION: Discuss.

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Estimates.



3947 US 131 North, P.O. Box 1030 / Kalkaska, Michigan 49646 / Tel. (231) 258-9961 / Fax (231) 258-9971
1680 Peach Street/ Whitehall, Michigan 49461 / Tel (231) 893-1173/ Fax (231) 893-1193
2510 Saidla Road/ Kalamazoo, Michigan 49001 / Tel (269) 359-7503 / Fax (231) 893-1193

Tuscarora Township
Ms. Tammi Gall
P.O Box 220
Indian River, Michigan 49749

September 16, 2025

RE: Cost to Clean Drying Bed Tops

Dear Ms. Gall,

GFL Environmental Company is pleased to provide you with an outline of the costs involved for the above referenced project. GFL will provide equipment/personnel to clean off the top 4-6 inches of drying beds on 4649 Brudy Road in Indian River, Michigan. It is our understanding that disposal will be provided on site.

Lowboy w/Operator.....	\$ 200.00/Hour
Dump Truck w/Operator	\$ 175.00/Hour
Large Excavator w/Operator.....	\$ 230.00/Hour
Equipment Operator	\$ 137.50/Hour
Overtime After 8 Hours (Monday – Friday or After 5:00PM)	\$ 33.00/Hour/Man
Pond Stick Delivery/Pickup.....	\$ 1,000.00
Pond Stick.....	\$ 2,350.00/Day
Miscellaneous Supplies/ PPE Supplies/Etc	Billed as Needed
EERF Surcharge	5.5%
Fuel Surcharge (Currently 13.80%).....	To Be Determined

The estimated cost, based on 2-12 hours to complete the work, will be between \$ 23,200.00 and \$ 24,200.00.

Please keep in mind that this project will be billed on a time and materials basis with actual hours and actual quantities if applicable.

All costs are based on standard rates, if NMA or Prevailing Wages are required, a cost re-evaluation will be required and additional charges will apply.

If the material is shown to be other than described and/or if site conditions are found to be such that additional equipment or services are required for safe removal of these materials, a cost re-evaluation will be required.

A fuel surcharge will be applied to all fuel consuming items, the operator and subcontractors. The percentage is subject to change based on current market. Currently the fuel surcharge is 13.80%, this rate changes weekly based on the DOE.

This pricing is valid for 30 Business Days. Any pricing fluctuations in steel, energy or similar markets may result in a price adjustment.

If you accept the terms of this proposal, please sign below and **return a copy** to my attention via fax or mail. All work referenced above in this proposal will be invoiced directly to you, unless GFL Environmental Company is otherwise instructed. If you have any questions or comments, please feel free to give me a call. Thank you for the opportunity to provide you with this quote.

PROPOSAL SUBMITTED BY: Pat Ray, Email: pray@gfenv.com, Cell (231) 384-0574

ACCEPTANCE OF PROPOSAL

Purchaser: _____
Company Name

By: _____
Specify Title

TERMS AND CONDITIONS

The following Terms and Conditions governing the work to be performed by NORTHERN A-1 SERVICES, INC. (A-1) as specified in the Proposal on the front side hereof together with any attachments or addendum thereof (hereinafter the "Agreement") are as described hereinafter. By accepting this Agreement or authorizing or accepting all or any portion of the work to be done by A-1, the Customer shall be deemed to have accepted these Terms and Conditions.

1. In performing its service under this Agreement, A-1 shall be deemed to be acting solely as an independent contractor and only to the extent and for the specific purpose expressly set forth herein and in the Agreement. Nothing contained or implied in this Agreement shall at any time be construed to designate either party or any of its employees or representatives as representatives, partners, agents or joint venturers of the other party. Further, when executed, the Agreement does not transfer any liability of the Customer as a generator (as defined in 40 CFR) to A-1, all of said responsibility remaining with Customer.

2. A-1 shall use commercially reasonable efforts in performing services in accordance with this Agreement, including completing such services by mutually agreed-upon completion dates, provide that A-1 shall not be responsible for any untimely provision of or failure to perform its services if there is any failure to provide or delay in providing A-1 with reasonable access to premises or property, necessary documentation, information, materials or contractors retained by Customer or its representatives, or if due to any act of God, labor problems, fire, inclement weather, act of governmental authority, failure of transportation or equipment, accident or any other cause beyond A-1's reasonable control and without its negligence or willful misconduct. In the event of any of the foregoing circumstances, payment of money for services already rendered shall not be excused and A-1's time for completion of this Agreement shall be extended accordingly.

3. CUSTOMER ACKNOWLEDGES THAT A-1 HAS MADE NO IMPLIED OR EXPRESS REPRESENTATION, WARRANTY, OR CONDITION WITH RESPECT TO THE SERVICES, EQUIPMENT, OR MATERIALS TO BE PROVIDED BY A-1 HEREUNDER, EXCEPT AS EXPRESSLY SET FORTH HEREIN. A-1 WARRANTS THAT THE SERVICES, EQUIPMENT OR MATERIALS PROVIDED TO CUSTOMER HEREUNDER WILL BE PERFORMED AND/OR PROVIDED IN ACCORDANCE WITH CUSTOMARY PROCEDURES AND PRACTICES GENERALLY IN A-1'S PROFESSION FOR USE IN SIMILAR UNDERTAKINGS, AND A-1 SHALL INDEMNIFY AND HOLD HARMLESS CUSTOMER FROM AND AGAINST LOSSES, COSTS, EXPENSES AND LIABILITIES WHICH ARE ATTRIBUTABLE TO THE BREACH OF SUCH WARRANTY, BUT IN NO EVENT SHALL A-1 BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY DAMAGES OTHER THAN THOSE DIRECTLY, APPROXIMATELY AND FORESEEABLY ARISING FROM SUCH BREACH, LIABILITY FOR LOSSES IN TRANSIT SHALL BE LIMITED TO THOSE DIRECTLY RELATED TO SUCH LOSS AND ATTRIBUTABLE TO A-1'S NEGLIGENT OR WILLFUL MISCONDUCT.

4. Customer warrants and represents that:

- (a) Customer has complied with all applicable federal, state and local laws and regulations, ordinances and orders, including, but without limitation, those requiring proper waste characterization and preparation of manifest and shipping papers.
- (b) Customer has fully and accurately disclosed all such information as shall be required to enable A-1 to perform its services hereunder, including but without limitation, the hazardous constituents to be handled as specified in this Agreement.
- (c) All materials tendered to or otherwise to be handled by A-1 as specified in this Agreement will conform with the information disclosed pursuant to this Agreement.
- (d) Customer has sole title to and is under no legal restraint or order which would prohibit transfer of possession or title to all materials covered by this Agreement.
- (e) All waste containers supplied or tendered by Customer will meet container specifications and marketing and labeling requirements of all applicable federal, state and local statutes, regulations, ordinances and orders.

5. Customer shall indemnify and hold harmless A-1 from and against any and all losses, costs, expenses and liabilities, including attorneys fees which are incurred by A-1 and are directly or indirectly attributable to (i) the breach of any warranty specified in this Agreement, (ii) any act or omission of Customer, (iii) any negligent or willful misconduct of the Customer in connection with the performance of this Agreement, (iv) any condition which exists on or at the site, or (v) any act or omission of the Customer's agents, contractors or subcontractors.

6. Customer agrees that all specifications and decisions regarding the methods, manners, facilities and/or locations of disposal or other disposition of any materials handled or to be handled pursuant to this Agreement have been or will be made by and are the sole responsibility of the Customer. Customer will also be responsible for making the above decisions and specifications with regard to the disposal or other disposition of waste material handled by any subcontractor. The Customer hereby indemnifies A-1 against, and holds it harmless from, any and losses, claims, expenses and liabilities, including attorney fees incurred by A-1 which are directly or indirectly related to Customer's obligations under this paragraph. The subcontractor is expressly prohibited from violating this provision.

7. A-1 shall use commercially reasonable efforts to comply with all federal, state and local statutes, regulations, ordinances or orders, including but not limited to those related to environmental, fire, transportation, safety and health matters applying to the performance of its services pursuant to this Agreement, but shall not be liable to Customer for failure to so comply unless such noncompliance is

due to the negligence or willful misconduct of A-1.

8. A-1 shall not be responsible for activities of any contractors or subcontractors or their employees or agents at Customer's site unless retained by A-1 (in which event A-1 shall be responsible solely for their supervision in accordance with generally accepted practices of A-1's profession).

9. A-1 shall invoice Customer and Customer shall pay to A-1 for its services under this Agreement as follows:

- (a) Fees and all other charges will be billed to Customer as provided in the Agreement or as otherwise mutually agreed in writing.
- (b) Fees shall be paid net within thirty (30) days of being invoiced by A-1 to Customer. If such invoice is not paid within such period, Customer shall be liable to A-1 for a late charge accruing from the date of such invoice to the date of payment at the lower of eighteen (18%) percent per annum or the maximum rate allowed by law. All taxes applicable to the proceeds received by A-1 hereunder shall be the liability of A-1 and Customer shall not be required to withhold or pay any amounts for federal, state or local income tax, social security, unemployment, or worker's compensation.
- (c) Customer hereby agrees that the balance as stated on the billing from A-1 to Customer shall be deemed to be correct conclusive and binding on the Customer unless Customer notifies A-1 in writing of the particular item that is alleged to be incorrect within twenty (20) days from the date of receipt of the billing.
- (d) If Customer fails to pay any invoice in full within thirty (30) days after invoice date, A-1 may, at any time and without waiving any other rights or claims against Customer and without thereby incurring any liability to Customer, elect to terminate performance of services. Notwithstanding any such termination of services, Customer shall pay to A-1 in full for all services rendered by A-1 to the date of termination of services, plus all interest, termination cost and expenses incurred by A-1 and related to such termination. Customer shall reimburse A-1 for all costs and expenses of collection, including attorneys fees.

10. Failure of either party to enforce any of its rights hereunder shall not constitute a waiver of such rights or any other rights hereunder.

11. This Agreement constitutes the full Agreement of the parties and may only be amended, added to, superseded or waived in writing signed by both parties. Reference by A-1 to any purchase or work order number supplied by customer shall be for accounting identification purposes only and any terms or conditions therein or in any acknowledgement, confirmation or other communication by customer which are in addition to or in conflict with this Agreement and Terms and Conditions are rejected.

12. If any provision of this Agreement is held invalid or unenforceable, such provision shall thereon be deemed modified only to the extent necessary to render the same invalid or excluded from this Agreement, as the situation may require, and this Agreement shall be enforced and construed as if such provision has been included herein as so modified or not been included herein as the case may be.

13. All claims, disputes and other matters in question between Customer and A-1 arising out of or relating to this Agreement shall be decided by arbitration in accordance with the then current Rules of the American Arbitration Association. This agreement to arbitrate shall be specifically enforceable under the prevailing law. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Notice of the demand for arbitration shall be filed in writing with other party to this Agreement and with the American Arbitration Association within a reasonable time after the claim, dispute or other matter in question has arisen, and in no event shall it be made after (i) the date when filing a claim with the American Arbitration Association would be barred by the statute of limitations established by the American Arbitration Association, or (ii) the date when institution of legal or equitable court proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations, whichever shall first occur.

14. If any legal action or arbitration or other proceedings is brought for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party shall be entitled to recover attorneys fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled and subject to the limitations expressed elsewhere in this Agreement.

15. The validity, interpretation and performance of this Agreement shall be governed and construed in accordance with the laws of the State of Michigan.

16. Written acceptance of the Agreement may be delivered via facsimile, receipt of which shall be the equivalent of receipt of the original Agreement, for all purposes.

17. All notices to either party hereto shall be deemed to be duly given if and when mailed, with postage prepaid, to the respective address of the parties appearing on the front hereof, or if and when delivered personally or via facsimile.

18. The Agreement shall be binding on the parties, their respective heirs, executors, administrators, assigns and personal representatives.

ACCEPTANCE OF PROPOSAL AND TERMS & CONDITIONS

Customer Signature: _____

Title: _____

Date: _____

Quote for Tuscarora township lagoons.

Bid: Cleaning Lagoons at the water treatment plant.

September 3 2025



RE: Cleaning the over growth inside lagoons. three total this fall.

Scope of Work:

- To take out all overgrowth that has been growing for years in each lagoon.
- Dig out approx. 4-6 inches to get to the root base, then dispose each load into the sand pit just through the woods from the plant.
- Reshape each lagoon to original shape.

The cost to complete the project as outlined above will be **\$ 6000 per lagoon**

Total \$ 18,000

Half of the total balance will be due before work has begun and the remainder once the three are completed.

After completing this Job I would be willing to quote you on A twice a year maintenance contract. (Per my conversation with Jennifer).

If you have any further questions, please contact me and if there is anything else I can assist you with.

Sincerely,

Lee Schley
Schley's Land Development & Excavation LLC
4070 Polish Line Rd
Cheboygan, MI 49721
231-818-5221

By signing below, you accept the prices and terms as laid out and listed above.

X _____ 09/03/2025

New Business



DATE OF MEETING: October 14, 2025

TITLE: Fireworks Subcommittee

SUMMARY: Discuss the creation of a fireworks subcommittee. During public comments at the 9/9/2025 Regular Board Meeting, a comment was made regarding the potential of creating a subcommittee to investigate and possibly put together a celebration for July 2026.

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

Firework/Drone Show

Date to hold show.

Location to hold show.

1. DeVoe Beach.
 - a. Tradition.
 - b. Boaters.
2. Cooperation Park.
 - a. Better Parking.
 - b. Easier exit.
 - c. Concessions.
 - d. Multi-media events.
3. Airport.
 - a. Better Parking.
 - b. Easier exit.
4. Marina Park.
 - a. More Parking locations.
 - b. Good for businesses.
 - c. Better Lighting after show.

Type of Show.

1. Fireworks.
 - a. Tradition.
2. Drones.
 - a. Up to five miles viewing.
 - b. Livestream.
 - c. Multi-media events.
 - d. Earlier start.
3. Both.
 - a. Longer event.
 - b. Earlier start.
 - c. Multi-media events.
 - d. Livestream.

Sewer

Memo

To: Trudy Maves

Date: 9-29-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - Gravity, Pay Request #10

Attached for consideration by the Board of Trustees is pay request #10 from Elmer's for the Tuscarora Township Sewer Extension Phase I - Gravity project in the amount of \$125,981.20. This pay request reflects all the work performed to date and a reduction of the retainage from 5% to 1% due to the work being certified as substantially complete.

Work during this period consisted of the completion of the surface improvements at two of the three lift stations, minor paving work on Lake St and some minor remaining restoration work.

The remaining major work will involve upgrades at the Arthur St lift station and the completion of the surface improvements at that location

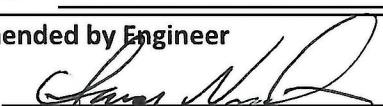
Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

Owner:	Tuscarora Township	Owner's Project No.:	22-5797A
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797A
Contractor:	Elmer's	Contractor's Project No.:	541012
Project:	Tuscarora Township Sewer Phase I		
Contract:	Tuscarora Township Sewer Extension Phase I - Gravity		
Application No.:	10	Application Date:	9/29/2025
Application Period:	From 8/26/2025	to 9/29/2025	
1. Original Contract Price	\$ 2,661,890.51		
2. Net change by Change Orders	\$ 45,812.00		
3. Current Contract Price (Line 1 + Line 2)	\$ 2,707,702.51		
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 2,695,113.42		
5. Retainage			
a. <u>1%</u> X \$ 2,695,113.42	Work Completed =	\$ 26,951.13	
b. <u>5%</u> X \$ -	Stored Materials =	\$ -	
c. Total Retainage (Line 5.a + Line 5.b)	\$ 26,951.13		
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 2,668,162.29		
7. Less previous payments (Line 6 from prior application)	\$ 2,542,181.09		
8. Amount due this application	\$ 125,981.20		
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 39,540.22		
Contractor's Certification			
The undersigned Contractor certifies, to the best of its knowledge, the following:			
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;			
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and			
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.			
Contractor:	Jeffrey 		
Signature:	Allen		
Digitally signed by Jeffrey Allen DN: cn=Jeffrey Allen , o=Elmer's Crane and Dozer, Inc., email: ja1571@teamelmers.com Date: 2025.09.26 14:49:01 -04'00'			Date:
Recommended by Engineer		Approved by Owner	
By:			
Title:	Project Engineer		
Date:	9/28/25		
Approved by Funding Agency			
By:			
Title:			
Date:			

Progress Estimate - Unit Price Work

Owner:	Tuscarora Township
Engineer:	Performance Engineers, Inc.
Contractor:	Elmer's
Project:	Tuscarora Township Sewer Phase I
Contract:	Tuscarora Township Sewer Extension Phase I - Gravity

Contractor's Application for Payment

Owner's Project No.:	22-5797A
Engineer's Project No.:	22-5797A
Contractor's Project No.:	541012

Application No.:		10	Application Period:		From	08/26/25	to	09/29/25	Application Date:			
A	B		C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Contract Information			Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
				Value of Bid Item (C x E) (\$)	Incorporated in the Work	Value of Work Completed to Date (E x G) (\$)	Estimated Quantity	Value of Work Completed to Date (E x G) (\$)				
Original Contract												
1	MOBILIZATION, MAX. 10%	1.0	LS	\$ 135,000.00	135,000.00	1.00	135,000.00		135,000.00	100%	-	
2	TRAFFIC CONTROL	1.0	LS	\$ 50,000.00	50,000.00	1.00	50,000.00		50,000.00	100%	-	
3	CONSTRUCTION STAKING SP	1.0	LS	\$ 0.01	0.01	1.00	0.01		0.01	100%	-	
4	MACHINE GRADING, MOD	74.7	STA	\$ 680.00	50,803.00	74.71	50,802.80		50,802.80	100%	0.20	
5	CULV, REM, LESS THAN 24 INCH	550.0	FT	\$ 11.00	6,050.00	120.00	1,320.00		1,320.00	22%	4,730.00	
6	CURB AND GUTTER, REM	45.0	FT	\$ 9.00	405.00	82.00	738.00		738.00	182%	(333.00)	
7	HMA, SURFACE, REM	825.0	SYD	\$ 3.00	2,475.00	1,770.77	5,312.31		5,312.31	215%	(2,837.31)	
8	HMA, SURFACE, PULVERIZE	20,400.0	SYD	\$ 2.75	56,100.00	15,148.00	41,657.00		41,657.00	74%	14,443.00	
9	PAVT, REM	15.0	SYD	\$ 17.00	255.00	0.00	-		-	0%	255.00	
10	SIGN, TYPE III, ERECT, SALV	30.0	EA	\$ 110.00	3,300.00	0.00	-		-	0%	3,300.00	
11	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	12,200.0	SYD	\$ 4.60	56,120.00	10,664.03	49,054.54		49,054.54	87%	7,065.46	
12	AGGREGATE BASE, 6 INCH	2,400.0	CYD	\$ 27.50	66,000.00	1,707.79	46,964.23		46,964.23	71%	19,035.77	
13	SHOULDER CL II, 4 INCH	490.0	SYD	\$ 20.00	9,800.00	1,601.75	32,035.00		32,035.00	327%	(22,235.00)	
14	SUBGRADE UNDERCUTTING, TYPE II	400.0	CYD	\$ 39.00	15,600.00	11,042.36	430,652.04		430,652.04	2761%	(415,052.04)	
15	CULV, CL B, 12 INCH	250.0	FT	\$ 43.00	10,750.00	89.00	3,827.00		3,827.00	36%	6,923.00	
16	CULV, CL B, 15 INCH	300.0	FT	\$ 46.00	13,800.00	0.00	-		-	0%	13,800.00	
17	DEWATERING SYSTEM, TRENCH	5,100.0	FT	\$ 58.00	295,800.00	40.00	2,320.00		2,320.00	1%	293,480.00	
18	SEWER, HDPE (DR-11), 3 INCH, DRILLED	415.0	FT	\$ 75.50	31,332.50	314.00	23,707.00		23,707.00	76%	7,625.50	
19	SEWER, PVC (SDR-21), 3 INCH	2,050.0	FT	\$ 43.00	88,150.00	1,847.00	79,421.00		79,421.00	90%	8,729.00	
20	SEWER SERVICE, PVC (SCHD 40), 4 INCH	4,950.0	FT	\$ 52.50	259,875.00	3,290.50	172,751.25		172,751.25	66%	87,123.75	
21	SEWER, HDPE (DR-11), 4 INCH, OPEN CUT	650.0	FT	\$ 64.00	41,600.00	300.00	19,200.00		19,200.00	46%	22,400.00	
22	SEWER, HDPE (DR-11), 4 INCH DRILLED	325.0	FT	\$ 106.00	34,450.00	600.00	63,600.00		63,600.00	185%	(29,150.00)	
23	SEWER SERVICE, PVC (SDR-26), 6 INCH	100.0	FT	\$ 76.00	7,600.00	838.00	63,688.00		63,688.00	838%	(56,088.00)	
24	SEWER, PVC (SDR-26), 8 INCH	7,400.0	FT	\$ 63.00	466,200.00	7,067.50	445,252.50		445,252.50	96%	20,947.50	
25	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	EA	\$ 13,000.00	39,000.00	3.00	39,000.00		39,000.00	100%	-	
26	SAN STRUCTURE, 48 INCH DIA.	27.0	EA	\$ 5,000.00	135,000.00	33.00	165,000.00		165,000.00	122%	(30,000.00)	
27	LIFT STATION WITH VALVE VAULT, COMPLETE	3.0	EA	\$ 110,000.00	330,000.00	2.95	324,500.00		324,500.00	98%	5,500.00	
28	ELECTRICAL ALLOWANCE	1.0	LS	\$ 30,000.00	30,000.00	0.57625	17,287.50		17,287.50	58%	12,712.50	
29	SAN TIE INTO EX. STRUCTURE, COMPLETE	1.0	EA	\$ 2,000.00	2,000.00	2.00	4,000.00		4,000.00	200%	(2,000.00)	
30	LIFT STATION, UPGRADES, COMPLETE	-	EA	\$ 11,000.00	-	0.00	-		-	-	-	
31	CURB AND GUTTER, CONC, DET C4	45.0	FT	\$ 95.00	4,275.00	145.00	13,775.00		13,775.00	322%	(9,500.00)	
32	DRIVEWAY, NONREINF CONC, 6 INCH	1.0	SYD	\$ 150.00	150.00	0.00	-		-	0%	150.00	
33	HMA, 4E1, MOD, TOP	2,500.0	TON	\$ 116.00	290,000.00	2,293.39	266,033.24		266,033.24	92%	23,966.76	
34	SITE RESTORATION	1.0	LS	\$ 130,000.00	130,000.00	1.00	130,000.00		130,000.00	100%	-	
Original Contract Totals					\$ 2,661,890.51		\$ 2,676,898.42	\$ -	\$ 2,676,898.42	101%	\$ (15,007.91)	

Progress Estimate - Unit Price Work

Owner: Tuscarora Township
Engineer: Performance Engineers, Inc.
Contractor: Elmer's
Project: Tuscarora Township Sewer Phase I
Contract: Tuscarora Township Sewer Extension Phase I - Gravity

Contractor's Application for Payment

Owner's Project No.: 22-5797A
Engineer's Project No.: 22-5797A
Contractor's Project No.: 541012

Memo

To: Trudy Maves

Date: 9-30-25

From: Steve Corporon

Re: Tuscarora Township WWTP Expansion, Pay Request #14

Attached for consideration by the Board of Trustees is pay request #14 from Grand Traverse Construction for the Tuscarora Township WWTP Expansion project in the amount of \$248,740.61. This pay request reflects all the work performed to date and a reduction of the retainage from 5% to 1% due to the work being certified as substantially complete.

The WWTP project has funding from the USDA and EGLE as part of Phase I and from the USDA & EPA as part of Phase II. This pay request includes items for all four funding sources detailed as follows:

- The USDA Phase I share of this pay request is \$83,641.13.
- The EGLE share of this pay request for the work on the equalization/surge tank is \$35,533.40.
- According to the EPA grant agreement they will fund 62.95% of the Phase II project costs up to a maximum of \$3.5M; therefore, the EPA share of this pay request is \$81,561.86. This leaves the USDA Phase II share of this pay request at \$48,004.22.

You will need to submit two separate requests to the USDA (one for each Phase) and separate requests to both EGLE and the EPA for their respective amounts and subsequently provide four separate checks to Grand Traverse Construction once funds are received from each agency. I have annotated GTC's pay request in red to assist both you and the agencies in confirming the respective amounts.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

Owner:	Tuscarora Township	Owner's Project No.:	22-6036																								
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-6036																								
Contractor:	Grand Traverse Construction	Contractor's Project No.:	1-24106																								
Project:	Tuscarora Township Sewer Extension Phases I & II																										
Contract:	Tuscarora Township WWTP Expansion																										
Application No.:	14	Application Date:	9/30/2025																								
Application Period:	From 9/1/2025	to 9/30/2025																									
<table border="1"> <tr> <td>1. Original Contract Price</td> <td>\$ 4,025,365.00</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td>\$ 265,810.49</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td>\$ 4,291,175.49</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td>\$ 4,119,268.59</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td> a. 1% X \$ 4,119,268.59 Work Completed =</td> <td>\$ 41,192.69</td> </tr> <tr> <td> b. 1% X \$ - Stored Materials =</td> <td>\$ -</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td>\$ 41,192.69</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td>\$ 4,078,075.90</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td>\$ 3,829,335.29</td> </tr> <tr> <td>8. Amount due this application</td> <td>\$ 248,740.61</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)</td> <td>\$ 213,099.59</td> </tr> </table>				1. Original Contract Price	\$ 4,025,365.00	2. Net change by Change Orders	\$ 265,810.49	3. Current Contract Price (Line 1 + Line 2)	\$ 4,291,175.49	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 4,119,268.59	5. Retainage		a. 1% X \$ 4,119,268.59 Work Completed =	\$ 41,192.69	b. 1% X \$ - Stored Materials =	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 41,192.69	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,078,075.90	7. Less previous payments (Line 6 from prior application)	\$ 3,829,335.29	8. Amount due this application	\$ 248,740.61	9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 213,099.59
1. Original Contract Price	\$ 4,025,365.00																										
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																											
Contractor:	<i>Grand Traverse Construction</i>																										
Signature:	<i>Paul Mahon</i> Date: <u>9-30-25</u>																										
Recommended by Engineer	Approved by Owner																										
By: <u>Clancy N.</u>	By: _____																										
Title: <u>Project Engineer</u>	Title: _____																										
Date: <u>10/1/25</u>	Date: _____																										
Approved by Funding Agency																											
By: _____	By: _____																										
Title: _____	Title: _____																										
Date: _____	Date: _____																										

USDA Phase I: \$83,641.13
USDA Phase II: \$48,004.22

EGLE: \$35,533.40
EPA: \$81,561.86

\$248,740.61

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

USDA Phase I: $(\$20,948.00 + \$7,040.00) - \$279.88 (1\%) = \$27,708.12$

EGLE: = \$0.00

$$\text{EPA: } (\$16,157.00 \times 62.95\%) - \$101.70 \text{ (1\%)} = \$10,069.13$$

USDA Phase II: $(\$16,157.00 \times 37.05\%) - \$59.86 (1\%) = \$5,926.31$

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

USDA Phase I: \$0.00

EGLE: \$0.00

$$\text{EPA: } ((\$12,832.33 + \$31,412.01) \times (62.95\%)) - \$278.51 (1\%) = \$27,573.30$$

USDA Phase II: $((\$12,832.33 + \$31,412.01) \times (37.05\%)) - \$163.93 (1\%) = \$16,228.60$

GTC WWTP RETAINAGE

Calculating amount of retainage payable to contractor with pay request #14 attributed to the reduction from 5% to 1% & separated by funding source.

	USDA PH 1	EGLE	EPA	USDA PH 2	
PR1 @ 5%	\$3,170.75				
PR2 @ 5%	\$5,880.95	\$195.00			
PR3 @ 5%	\$8,966.40	\$3,929.74			
PR4 @ 5%	\$6,626.28	\$4,948.85			
PR5 @ 5%	\$7,694.05	\$5,571.55			
PR6 @ 5%	\$8,093.40	\$3,642.00	\$2,203.25	\$1,296.75	
PR7 @ 5%	\$15,163.90	\$5,500.00	\$3,005.86	\$1,769.14	
PR8 @ 5%	\$3,775.33	\$10,617.30	\$10,525.99	\$6,195.20	
PR9 @ 5%	\$560.00	\$6,713.65	\$9,210.06	\$5,420.69	
PR10 @ 5%	\$2,250.00	\$1,050.00	\$10,424.93	\$6,135.71	
PR11 @ 5%	\$4,648.80		\$4,618.12	\$2,718.05	
PR12 @ 5%	\$1,252.60	\$748.65	\$10,595.62	\$6,236.18	
PR13 @ 5%	\$1,833.80	\$1,500.01	\$4,315.46	\$2,539.92	
Total 1-13	\$69,916.26	\$44,416.75	\$54,899.29	\$32,311.64	
80% of Total 1-13 (4%)	\$55,933.01	\$35,533.40	\$43,919.43	\$25,849.31	\$161,235.15

The amounts shown in **Red** above are included in the amount due to the contractor in pay request #14 that are the result of reducing the retainage from 5% to 1%.

The amount shown in **Blue** below is the new total retainage being withheld with pay request #14.

	USDA PH 1	EGLE	EPA	USDA PH 2	Total
PR14 Remaining 1%	\$13,983.25	\$8,883.35	\$10,979.86	\$6,462.33	\$40,308.79
PR14 New @ 1%	\$279.88		\$380.23	\$223.79	\$883.90
Total Retainage PR14					\$41,192.69

SWORN STATEMENT

Owner Tuscarora Township

Date 9/26/25

State of MICHIGAN)

Company Name Grand Traverse Construction

County of GRAND TRAVERSE)ss.

Completed By

Address of Improvements 4649 Brudy Road, Indian River, MI

Phone 231-929-1000

Fax 231-929-4435

Email

The Project Manager of the company identified above (Contractor), the builder or general contractor for the construction of certain improvements at the property described above, hereby swears and affirms that the following is a list of each professional, subcontractor, supplier and laborer that Contractor has retained in connection with such improvements and that opposite each such name is a correct and full description of the work or materials to be provided by such party, the amount of the original contract or bid, the revised contract amount, if any, the aggregate amount of previous payments to such party, the current amount due such party as of the date set forth above and the remaining amount required to complete the particular item of work as follows:

--	--	--	--	--	--	--	--

The Contractor has not employed or procured materials from, contracted or subcontracted with any persons, firms, or corporations other than those set for above and owes no monies for the construction of said buildings or improvements other than the sums set forth above.

Deponent further says that he or she makes the foregoing statements as the (owner) (contractor) (subcontractor) or as the (owner) (contractor) (subcontractor) for the purpose of representing to the owner or lessee of the above described premises and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of Construction Liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of Michigan Compiled Laws.

WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE ABOVE DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHINGS OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHINGS PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OF LESSEE IF THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, TELEPHONE OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS OF RECEIVING THE REQUEST.



Project Manager

Paul Mahon, Senior Project Manager

Printed Name and Title



Date

Subscribed and sworn to me this 26 day of



Ashley A. Meeuwes

Printed Name

Grand Traverse

Acting in Grand Traverse

My Commission Expires 8/1/2027

County, Michigan

County



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$41,850.00** for labor/materials provided through **7/31/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**FABCON Precast LLC
8911 Columbine Road
Suite 150
Eden Prairie, MN 55347**

Signature:

A handwritten signature in blue ink that appears to read "Jack Becker".

Printed:

Jack Becker

Title:

Credit Manager

Date:

8/4/2025

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$5,687.77** for labor/materials provided through **1/3/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Halliday Products, Inc.
6401 Edgewater Drive
Orlando, FL 32810

Signature:



Chris Halliday

President

1/3/25

Printed:

Title:

Date:

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

,
GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$152,247.48** for labor/materials provided through **6/19/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**HYMMCO LLC
6666 Bay Road
Saginaw, MI 48604**

Signature: 

Printed: Cassandra S. Rygarden

Title: AKL

Date: 7/18/2025

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$1,287,847.32** for labor/materials provided through **9/11/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

John E. Green Company
PO Box 638438
Cincinnati, OH 45263-8438

Signature:

Printed:

Justin Kolbow

Title:

CFO

Date:

9/13/25

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$241,736.05** for labor/materials provided through **9/11/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**NW MI Contracting Inc
PO Box 6914
Traverse City, MI 49696**

Signature: M. Kassal
Printed: Mary Ann Kassal
Title: Office Mgr
Date: 9-17-25

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$84,689.79** for labor/materials provided through **8/21/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Striker Supply
90 N US Hwy 31 S
Traverse City, MI 49685

Signature:

A handwritten signature in black ink, appearing to read "Mike Richard".

Printed:

Mike Richard

Title:

GM

Date:

8-26-05

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$34,288.89** for labor/materials provided through **9/11/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**Windemuller
1176 Electric Ave.
Wayland, MI 49348**

Signature: 

Printed: Lisa Bruinekool

Title: Project Coordinator

Date: 9-17-25

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Memo

To: Trudy Maves

Date: 9-29-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - LPS, Pay Request #11

Attached for consideration by the Board of Trustees is pay request #11 from Matt's Underground for the Tuscarora Township Sewer Extension Phase I - LPS project in the amount of \$84,437.28. This pay request reflects all the work performed to date and a reduction of the retainage from 5% to 1% due to the work being certified as substantially complete.

Work during this period included completing the remaining restoration work in the Columbus Beach Club, along S Prospect and the South Straits Highway.

The remaining work will be focused on the installation of individual grinder pumps at residences.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

Owner:	Tuscarora Township	Owner's Project No.:	22-5797B
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797B
Contractor:	Matt's Underground	Contractor's Project No.:	2024-7107
Project:	Tuscarora Township Sewer Phase I		
Contract:	Tuscarora Township Sewer Extension Phase I - LPS		

Application No.:	11	Application Date:	9/29/2025
Application Period:	From	8/28/2025	to
1. Original Contract Price		\$	2,224,569.00
2. Net change by Change Orders		\$	66,152.64
3. Current Contract Price (Line 1 + Line 2)		\$	2,290,721.64
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$	1,905,767.63
5. Retainage			
a. 1% X \$ 1,905,767.63	Work Completed =	\$	19,057.68
b. 5% X \$ -	Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)		\$	19,057.68
6. Amount eligible to date (Line 4 - Line 5.c)		\$	1,886,709.95
7. Less previous payments (Line 6 from prior application)		\$	1,802,272.67
8. Amount due this application		\$	84,437.28
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		\$	404,011.69

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:

Signature:

Date: 9-29-25

Recommended by Engineer

By:



Title:

Project Engineer

Date:

9/29/25

Approved by Owner

By:



Title:



Date:



Approved by Funding Agency

By:



Title:



Date:

By:



Title:



Date:



Progress Estimate - Unit Price Work

Owner:	Tuscarora Township
Engineer:	Performance Engineers, Inc.
Contractor:	Matt's Underground
Project:	Tuscarora Township Sewer Phase I
Contract:	Tuscarora Township Sewer Extension Phase I - LPS

Contractor's Application for Payment

Owner's Project No.:	22-5797B
Engineer's Project No.:	22-5797B
Contractor's Project No.:	2024-7107

Application No.:		11	Application Period:		From	08/28/25	to	09/29/25	Application Date:			
A	B		C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed			Materials Currently Stored to Date (H + I) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)				
Original Contract												
1	MOBILIZATION, MAX. 10%	1.0	LS	\$ 140,000.00	140,000.00	1.00	140,000.00			140,000.00	100%	-
2	TRAFFIC CONTROL	1.0	LS	\$ 12,750.00	12,750.00	1.00	12,750.00			12,750.00	100%	-
3	CONSTRUCTION STAKING SP	1.0	LS	\$ 8,750.00	8,750.00	1.00	8,750.00			8,750.00	100%	-
4	MACHINE GRADING	29.0	STA	\$ 1,850.00	53,650.00	28.20	52,170.00			52,170.00	97%	1,480.00
5	CULV, REM, LESS THAN 24 INCH	40.0	FT	\$ 45.00	1,800.00		-			-	0%	1,800.00
6	CURB AND GUTTER, REM	30.0	FT	\$ 35.00	1,050.00		-			-	0%	1,050.00
7	HMA, SURFACE, REM	1,200.0	SYD	\$ 10.00	12,000.00	332.28	3,322.80			3,322.80	28%	8,677.20
8	PAVT, REM	95.0	SYD	\$ 13.00	1,235.00		-			-	0%	1,235.00
9	SIGN, TYPE III, ERECT, SALV	3.0	EA	\$ 2,200.00	6,600.00		-			-	0%	6,600.00
10	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	1,100.0	SYD	\$ 35.50	39,050.00	1,100.00	39,050.00			39,050.00	100%	-
11	AGGREGATE BASE, 6 INCH	900.0	CYD	\$ 73.50	66,150.00	386.83	28,432.01			28,432.01	43%	37,717.99
12	SHOULDER CL II, 4 INCH	40.0	SYD	\$ 16.00	640.00		-			-	0%	640.00
13	CULV, CL B, 12 INCH	40.0	FT	\$ 65.00	2,600.00		-			-	0%	2,600.00
14	DEWATERING SYSTEM, TRENCH	1,200.0	FT	\$ 45.00	54,000.00	637.00	28,665.00			28,665.00	53%	25,335.00
15	SEWER, HPDE (SDR-11), 1.5 INCH, DRILLED	1,300.0	FT	\$ 28.00	36,400.00	974.50	27,286.00			27,286.00	75%	9,114.00
16	SEWER, HPDE (SDR-11), 2 INCH, DRILLED	800.0	FT	\$ 32.00	25,600.00	1,147.00	36,704.00			36,704.00	143%	(11,104.00)
17	SEWER, HDPE (SDR-11), 3 INCH, DRILLED	2,800.0	FT	\$ 38.00	106,400.00	2,661.00	101,118.00			101,118.00	95%	5,282.00
18	SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT	675.0	FT	\$ 75.00	50,625.00	660.50	49,537.50			49,537.50	98%	1,087.50
19	SEWER, PVC (SDR-21), 3 INCH	75.0	FT	\$ 125.00	9,375.00		-			-	0%	9,375.00
20	SEWER, HPDE (SDR-11), 4 INCH, DRILLED	1,700.0	FT	\$ 36.00	61,200.00	1,596.00	57,456.00			57,456.00	94%	3,744.00
21	SEWER SERVICE, PVC (SCHD 40), 4 INCH	1,900.0	FT	\$ 55.00	104,500.00	816.00	44,880.00			44,880.00	43%	59,620.00
22	SEWER, PVC (SDR-21), 8 INCH	2,900.0	FT	\$ 125.00	362,500.00	2,614.50	326,812.50			326,812.50	90%	35,687.50
23	SAN STRUCTURE, 60 INCH DIA., AIR RELIEF, COMPLETE	2.0	EA	\$ 15,375.00	30,750.00	2.00	30,750.00			30,750.00	100%	-
24	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	EA	\$ 16,100.00	48,300.00	3.00	48,300.00			48,300.00	100%	-
25	2 INCH FORCEMAIN CLEANOUT ASSEMBLY, COMPLETE	2.0	EA	\$ 1,750.00	3,500.00	2.00	3,500.00			3,500.00	100%	-
26	SAN STRUCTURE, 48 INCH DIA.	8.0	EA	\$ 5,818.00	46,544.00	8.00	46,544.00			46,544.00	100%	-
27	LIFT STATION WITH VALVE VAULT, COMPLETE	2.0	EA	\$ 86,385.00	172,770.00	2.00	172,770.00			172,770.00	100%	-
28	ELECTRICAL ALLOWANCE	1.0	LS	\$ 20,000.00	20,000.00	0.00975	195.00			195.00	1%	19,805.00
29	CURB STOP ASSEMBLY, COMPLETE	26.0	EA	\$ 7,400.00	192,400.00	26.00	192,400.00			192,400.00	100%	-
30	PUMP STATION, INDIVIDUAL, COMPLETE	25.0	EA	\$ 14,295.00	357,375.00	12.50	178,687.50			178,687.50	50%	178,687.50
31	CURB AND GUTTER, CONC, DET C4	30.0	FT	\$ 85.00	2,550.00		-			-	0%	2,550.00
32	DRIVEWAY, NONREINF CONC, 6 INCH	95.0	SYD	\$ 89.00	8,455.00	91.56	8,148.84			8,148.84	96%	306.16
33	HMA, 4E1, MOD, TOP	625.0	TON	\$ 175.00	109,375.00	763.34	133,584.50			133,584.50	122%	(24,209.50)
34	SITE RESTORATION	1.0	LS	\$ 75,675.00	75,675.00	0.90	68,107.50			68,107.50	90%	7,567.50
Original Contract Totals					\$ 2,224,569.00		\$ 1,839,921.15	\$ -		\$ 1,839,921.15	83%	\$ 384,647.85

Progress Estimate - Unit Price Work

Owner: Tuscarora Township
Engineer: Performance Engineers, Inc.
Contractor: Matt's Underground
Project: Tuscarora Township Sewer Phase I
Contract: Tuscarora Township Sewer Extension Phase I - LPS

Contractor's Application for Payment

Owner's Project No.: 22-5797B
Engineer's Project No.: 22-5797B
Contractor's Project No.: 2024-7107

Memo

To: Trudy Maves

Date: 9-30-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase II - Gravity, Pay Request #3

Attached for consideration by the Board of Trustees is pay request #3 from Walton Contracting for the Tuscarora Township Sewer Extension Phase II - Gravity project in the amount of \$138,202.11.

Work this period included the installation of the concrete structures for the lift station at the intersection of Barbara Ave, Doris PI and W Dorothy Ave, and the installation of sewer main & laterals on Doris PI and W Dorothy Ave.

The work during the next month will focus on installing sewer main and laterals on Barbara Ave followed by paving of Doris PI, W Dorothy Ave and Barbara Ave.

Phase II projects have both USDA and EPA funding. According to the EPA grant agreement they will fund 62.95% of the project costs up to a maximum of \$3.5M; therefore, the EPA share of this pay request is \$86,998.23. This leaves the USDA Phase II share of this pay request at \$51,203.88.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

Owner:	Tuscarora Township	Owner's Project No.:	22-6003A
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-6003A
Contractor:	Walton Contracting	Contractor's Project No.:	24-1024-E
Project:	Tuscarora Township Sewer Phase II		
Contract:	Tuscarora Township Sewer Extension Phase II - Gravity		
Application No.:	3	Application Date:	8/28/2025
Application Period:	From 8/28/2025	to 9/28/2025	
1. Original Contract Price			\$ 2,919,956.45
2. Net change by Change Orders			\$ -
3. Current Contract Price (Line 1 + Line 2)			\$ 2,919,956.45
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)			\$ 522,156.72
5. Retainage			
a.	5% X \$ 326,818.40	Work Completed =	\$ 16,340.92
b.	5% X \$ 195,338.32	Stored Materials =	\$ 9,766.92
c. Total Retainage (Line 5.a + Line 5.b)			\$ 26,107.84
6. Amount eligible to date (Line 4 - Line 5.c)			\$ 496,048.88
7. Less previous payments (Line 6 from prior application)			\$ 357,846.77
8. Amount due this application			\$ 138,202.11
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)			\$ 2,423,907.57
Contractor's Certification			
The undersigned Contractor certifies, to the best of its knowledge, the following:			
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;			
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and			
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.			
Contractor:	Walton Contracting		
Signature:	Dustin Scholder		Date: 9/30/25
Recommended by Engineer		Approved by Owner	
By:			By:
Title:	Project Engineer		Title:
Date:	10/11/25		Date:
Approved by Funding Agency			
By:			By:
Title:			Title:
Date:			Date:

USDA Phase II: $\$138,202.11 \times 37.05\% = \$51,203.88$
 EPA: $\$138,202.11 \times 62.95\% = \$86,998.23$

$\$138,202.11$

Progress Estimate - Unit Price Work

Owner:	Tuscarora Township
Engineer:	Performance Engineers, Inc.
Contractor:	Walton Contracting
Project:	Tuscarora Township Sewer Phase II
Contract:	Tuscarora Township Sewer Extension Phase II - Gravity

Contractor's Application for Payment

Owner's Project No.:	22-6003A
Engineer's Project No.:	22-6003A
Contractor's Project No.:	24-1024-E

Application No.:		3	Application Period:		From	08/28/25	to	09/28/25	Application Date:				08/28/25
A	B		C	D	E	F	G	H	I	J	K	L	
Bid Item No.	Description	Contract Information				Work Completed			Materials Currently Stored to Date (H + I) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)					
Original Contract													
1	MOBILIZATION, MAX. 10%	1	LS	\$ 225,000.00	225,000.00	0.50000000	112,500.00			112,500.00	50%	112,500.00	
2	TRAFFIC CONTROL	1	LS	\$ 69,000.00	69,000.00	0.33	22,770.00			22,770.00	33%	46,230.00	
3	CONSTRUCTION STAKING SP	1	LS	\$ 42,500.00	42,500.00	0.33	14,025.00			14,025.00	33%	28,475.00	
4	MACHINE GRADING, MOD	95	STA	\$ 663.15	62,999.25		-			-	0%	62,999.25	
5	CULV, REM, LESS THAN 24 INCH	240	FT	\$ 4.68	1,123.20		-			-	0%	1,123.20	
6	CURB AND GUTTER, REM	45	FT	\$ 25.00	1,125.00		-			-	0%	1,125.00	
7	HMA, SURFACE, REM	1,100	SYD	\$ 9.60	10,560.00	27.67	265.63			265.63	3%	10,294.37	
8	HMA, SURFACE, PULVERIZE	20,300	SYD	\$ 1.75	35,525.00	5,242.00	9,173.50			9,173.50	26%	26,351.50	
9	PAVT, REM	150	SYD	\$ 27.60	4,140.00		-			-	0%	4,140.00	
10	SIGN, TYPE III, ERECT, SALV	45	EA	\$ 250.00	11,250.00	3.00	750.00			750.00	7%	10,500.00	
11	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	12,200	SYD	\$ 7.60	92,720.00		-			-	0%	92,720.00	
12	AGGREGATE BASE, 6 INCH	2,100	CYD	\$ 43.60	91,560.00		-			-	0%	91,560.00	
13	SUBGRADE UNDERCUTTING, TYPE II	100	CYD	\$ 18.50	1,850.00		-			-	0%	1,850.00	
14	CULV, CL B, 12 INCH	240	FT	\$ 38.00	9,120.00		-			-	0%	9,120.00	
15	DEWATERING SYSTEM, TRENCH, OTHER	8,500	FT	\$ 30.00	255,000.00	727.00	21,810.00			21,810.00	9%	233,190.00	
16	SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT, COMMON TRENCH	3,400	FT	\$ 11.65	39,610.00	293.00	3,413.45	11,658.00		15,071.45	38%	24,538.55	
17	SEWER, HDPE (SDR-11), 4 INCH, OPEN CUT, COMMON TRENCH	600	FT	\$ 24.30	14,580.00		-	8,479.00		8,479.00	58%	6,101.00	
18	SEWER, HPDE (SDR-11), 4 INCH, DRILLED	1,200	FT	\$ 50.00	60,000.00		-			-	0%	60,000.00	
19	SEWER SERVICE, PVC (SCHD 40), 4 INCH	5,500	FT	\$ 40.81	224,455.00	461.50	18,833.82	30,542.30		49,376.12	22%	175,078.88	
20	SEWER, PVC (SDR-26), 8 INCH	9,300	FT	\$ 58.00	539,400.00	1,066.50	61,857.00	130,787.66		192,644.66	36%	346,755.34	
21	SAN STRUCTURE, 48 INCH DIA.	24	EA	\$ 5,355.00	128,520.00	4.00	21,420.00			21,420.00	17%	107,100.00	
22	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3	EA	\$ 16,243.00	48,729.00		-			-	0%	48,729.00	
23	LIFT STATION WITH VALVE VAULT, COMPLETE	4	EA	\$ 80,000.00	320,000.00	0.50	40,000.00	13,871.36		53,871.36	17%	266,128.64	
24	ELECTRICAL ALLOWANCE	4	EA	\$ 10,000.00	40,000.00		-			-	0%	40,000.00	
25	SAN TIE INTO EX. STRUCTURE, COMPLETE	1	EA	\$ 4,510.00	4,510.00		-			-	0%	4,510.00	
26	LIFT STATION, UPGRADES, COMPLETE	1	EA	\$ 110,350.00	110,350.00		-			-	0%	110,350.00	
27	CURB AND GUTTER, CONC, DET C4	45	FT	\$ 110.00	4,950.00		-			-	0%	4,950.00	
28	DRIVEWAY, NONREINF CONC, 6 INCH	150	SYD	\$ 131.00	19,650.00		-			-	0%	19,650.00	
29	HMA, 4E1, MOD, TOP	2,350	TON	\$ 131.00	307,850.00		-			-	0%	307,850.00	
30	SITE RESTORATION	1	LS	\$ 143,880.00	143,880.00		-			-	0%	143,880.00	
					-		-			-	-	-	
					-		-			-	-	-	
					-		-			-	-	-	
					-		-			-	-	-	
					-		-			-	-	-	
Original Contract Totals					\$ 2,919,956.45		\$ 326,818.40	\$ 195,338.32	\$ 522,156.72	18%	\$ 2,397,799.73		

Progress Estimate - Unit Price Work

Owner: Tuscarora Township
Engineer: Performance Engineers, Inc.
Contractor: Walton Contracting
Project: Tuscarora Township Sewer Phase II
Contract: Tuscarora Township Sewer Extension Phase II - Gravity

Contractor's Application for Payment

Owner's Project No.: 22-6003A
Engineer's Project No.: 22-6003A
Contractor's Project No.: 24-1024-E

Application No.: 3 Application Period: From 08/28/25 to 09/28/25 Application Date: 08/28/25

Stored Materials Summary

Owner: Tuscarora Township
Engineer: Performance Engineers, Inc.
Contractor: Walton Contracting
Project: Tuscarora Township Sewer Phase II
Contract: Tuscarora Township Sewer Extension Phase II - Gravity

Contractor's Application for Payment

Owner's Project No.: 22-6003A
Engineer's Project No.: 22-6003A
Contractor's Project No.: 24-1024-E

Memo

To: Trudy Maves

Date: 9-29-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - Gravity, Change Order #3

Attached for consideration by the Board of Trustees is change order #3 for the Tuscarora Township Sewer Extension Phase I - Gravity project. This change order contains 1 item summarized as follows:

1. Change substantial completion date to 9/24/25 and change final completion date to 10/31/25. Reason for Change: The substantial completion inspection with the USDA Engineer was scheduled for 9/24/25 in order to be held in conjunction with the substantial completion inspections for the other two Phase I contractors. The final completion date should be extended to the end of October due to the upgraded hatches for the Arthur St lift station, which were approved in change order #2, anticipated for arrival from the supplier in mid October.

There is no change to the current contract amount associated with this change order. PEI recommends approval of change order #3.

Please advise me if you have any questions regarding this change order.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

CHANGE ORDER NO.: 3

Owner:	Tuscarora Township	Owner's Project No.:	22-5797A
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797A
Contractor:	Elmer's	Contractor's Project No.:	541012
Project:	Tuscarora Township Sewer Phase I		
Contract Name:	Tuscarora Township Sewer Extension Phase I - Gravity		
Date Issued:	10-14-25	Effective Date of Change Order:	10-14-25

The Contract is modified as follows upon execution of this Change Order:

1. Change substantial completion date to 9/24/25 and change final completion date to 10/31/25.

Reason for Change: The substantial completion inspection with the USDA Engineer was scheduled for 9/24/25 in order to be held in conjunction with the substantial completion inspections for the other two Phase I contractors. The final completion date should be extended to the end of October due to the upgraded hatches for the Arthur St lift station, which were approved in change order #2, anticipated for arrival from the supplier in mid October.

Attachments: None.

Change in Contract Price	Change in Contract Dates
Original Contract Price:	Original Contract Dates: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
\$ 2,688,787.51	
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 2: \$ 18,915.00	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 2: Substantial Completion: 35 days Ready for final payment: 35 days
Contract Price prior to this Change Order: \$ 2,707,702.51	Contract Dates prior to this Change Order: Substantial Completion: 9-5-25 Ready for final payment: 10-3-25
[Increase] [Decrease] this Change Order: \$ N/A	[Increase] [Decrease] this Change Order: Substantial Completion: 19 days Ready for final payment: 28 days
Contract Price incorporating this Change Order: \$ 2,707,702.51	Contract Dates with all approved Change Orders: Substantial Completion: 9-24-25 Ready for final payment: 10-31-25

Recommended by Engineer

By: Jeffrey Allen

Title: Project Engineer

Date: 10-6-25

Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor

Jeffrey Allen

Digitally signed by Jeffrey Allen
DN: cn=Jeffrey Allen, o=Elmer's
Contract and Surveying Inc.
email:ja1571@teamelmers.com
Date: 2025.10.06 14:20:05 -04'00'

Approved by Funding Agency

By: _____

Title: _____

Date: _____

Memo

To: Trudy Maves

Date: 9-29-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - LPS, Change Order #5

Attached for consideration by the Board of Trustees is change order #5 to the Matt's Underground contract for the Tuscarora Township Sewer Extension Phase I - LPS project. This change order contains one item summarized as follows:

1. Change substantial completion date to 9/24/25 and change final completion date to 6/26/26.

Reason for Change: The substantial completion inspection with the USDA Engineer was scheduled for 9/24/25 in order to be held in conjunction with the substantial completion inspections for the other two Phase I contractors. The remaining work entails installation of individual grinder pumps at residences, many of which are seasonal homes, so the final completion date should be extended until 6/26/26.

PEI recommends approval of change order #5.

Please advise me if you have any questions regarding this change order.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

CHANGE ORDER NO.: 5

Owner:	Tuscarora Township	Owner's Project No.:	22-5797B
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797B
Contractor:	Matt's Underground	Contractor's Project No.:	2024-7107
Project:	Tuscarora Township Sewer Phase I		
Contract Name:	Tuscarora Township Sewer Extension Phase I - LPS		
Date Issued:	10-14-25	Effective Date of Change Order:	10-14-25

The Contract is modified as follows upon execution of this Change Order:

1. Change substantial completion date to 9/24/25 and change final completion date to 6/26/26.

Reason for Change: The substantial completion inspection with the USDA Engineer was scheduled for 9/24/25 in order to be held in conjunction with the substantial completion inspections for the other two Phase I contractors. The remaining work entails installation of individual grinder pumps at residences, many of which are seasonal homes, so the final completion date should be extended until 6/26/26.

Attachments: None.

Change in Contract Price	Change in Contract Dates
Original Contract Price: \$ 2,224,569.00	Original Contract Dates: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4: \$ 66,152.64	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4: Substantial Completion: 35 days Ready for final payment: 77 days
Contract Price prior to this Change Order: \$ 2,290,721.64	Contract Dates prior to this Change Order: Substantial Completion: 9-5-25 Ready for final payment: 11-14-25
[Increase] [Decrease] this Change Order: \$ N/A	[Increase] [Decrease] this Change Order: Substantial Completion: 19 days Ready for final payment: 224 days
Contract Price incorporating this Change Order: \$ 2,290,721.64	Contract Dates with all approved Change Orders: Substantial Completion: 9-24-25 Ready for final payment: 6-26-26

Recommended by Engineer

By: Spencer M. Hart
Title: Project Engineer
Date: 9/29/25

Accepted by Contractor

Spencer M. Hart 9.29.25

Authorized by Owner

By: _____
Title: _____
Date: _____

Approved by Funding Agency



Memo

To: Trudy Maves

Date: 10-1-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase II - Gravity, Change Order #1

Attached for consideration by the Board of Trustees is change order #1 to the Walton Contracting contract for the Tuscarora Township Sewer Extension Phase II - Gravity project. This change order contains 14 items summarized as follows:

1. Add 300 FT Sewer service, PVC (SCHD 40), 6-Inch @ \$49.50/FT \$14,850.00
Reason for Change: The original contract contains a pay item for 4-Inch service laterals; however, after meeting with property owners to identify lateral locations, the need for several 6-inch service laterals with an estimated total length of 300 ft has been identified. The cost of this item will be funded from the Phase II contingency.
2. Deduct 300 FT Sewer service, PVC (SCHD 40), 4-Inch @ \$40.81/FT (\$12,243.00)
Reason for Change: The estimated quantity of 4-Inch service laterals can be reduced by 300 ft to offset the estimated 300 ft of 6-inch service laterals being added in item 1 of this change order. The credit for this item will be returned to the Phase II contingency.
3. Add 300 FT Sewer HDPE (SDR-11) 3-Inch Drilled @49.00/FT \$14,700.00
Reason for Change: The original contract contains a pay item for an estimated 1,200 ft of 4-Inch HDPE (SDR-11) sewer force main; however, there is a one block (300 ft) section of drilled force main that is 3-Inch instead of 4-Inch. The cost of this item will be funded from the Phase II contingency.
4. Deduct 300 FT Sewer HDPE (SDR-11) 4-Inch Drilled @ \$50.00/FT (\$15,000.00)
Reason for Change: The estimated quantity of 4-Inch service laterals can be reduced by 300 ft to offset the estimated 300 ft of 3-inch HDPE (SDR-11) sewer force main being added in item 3 of this change order. The credit for this item will be returned to the Phase II contingency.
5. Add 2 EA Upgraded hatch for Mack Ave Lift Station @\$1,392.00/EA \$2,784.00
Reason for Change: The structures for the wet well & valve vault to be located at the western end of Mack Ave will be close enough to the edge of the pavement that, even with protective bollards, it would be prudent to upgrade the hatches from a pedestrian load rating to a vehicle load rating. The cost of this item will be funded from the Phase II contingency.
6. Add 760 FT SEWER, PVC (SDR-26), 8-INCH @\$58.00/FT \$44,080.00
Reason for Change: Additional quantity of 8-Inch sewer pipe associated with installing additional mainline sewer on a section of Witt Blvd & in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.
7. Add 3 EA SAN STRUCTURE, 48-INCH DIA. @\$5,355.00/EA \$16,065.00

Reason for Change: To install 3 additional manholes associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

8. Add 445 SYD HMA, SURFACE PULVERIZE @\$1.75/SYD \$778.00

Reason for Change: To pulverize additional asphalt pavement on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

9. Add 445 SYD AGG BASE, REPLACE ONSITE MATERIAL \$7.60/SYD \$3,382.00

Reason for Change: To remove & replace additional aggregate base material on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

10. Add 204 CYD AGGREGATE BASE, 6-INCH @\$43.60/CYD \$8,894.00

Reason for Change: To install additional aggregate base on a section of Witt Blvd & in the alley between South Ave & Holden Ave associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

11. Add 55 TONS HMA, 4E1, MOD, TOP @\$131.00/TON \$7,205.00

Reason for Change: To install additional asphalt pavement on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

12. Add 300 FT DEWATERING SYSTEM, TRENCH @\$30.00/FT \$9,000.00

Reason for Change: To provide additional dewatering on a section of Witt Blvd & in the alley between South Ave & Holden Ave associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

13. Deduct 1 EA LIFT STATION W/VALVE VAULT @\$80,000.00 EA (\$80,000.00)

Reason for Change: The lift station planned for the western end of Holden Ave is no longer needed due to the property owners along Pine Lake Blvd granting easements to the Township allowing mainline sewer to be installed connecting Holden Ave to South Ave. The credit for this item will be returned to the Phase II contingency.

The total net increase in cost to the contract is \$14,495.00 and the Phase II contingency fund currently has \$273,551.47 available.

PEI recommends approval of change order #1 in the amount of \$14,495.00 for a revised contract amount of \$2,934,451.45 with funding from the available Phase II contingency.

Please advise me if you have any questions regarding this change order.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

CHANGE ORDER NO.: 1

Owner:	Tuscarora Township	Owner's Project No.:	22-6003A
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-6003A
Contractor:	Walton Contracting	Contractor's Project No.:	24-1024-E
Project:	Tuscarora Township Sewer Phase II		
Contract Name:	Tuscarora Township Sewer Extension Phase II - Gravity		
Date Issued:	10-14-25	Effective Date of Change Order:	10-14-25

The Contract is modified as follows upon execution of this Change Order:

Item	Change	Description	Cost
1.	Add	300 FT Sewer service, PVC (SCHD 40), 6-Inch @ \$49.50/FT	\$14,850.00
Reason for Change: The original contract contains a pay item for 4-Inch service laterals; however, after meeting with property owners to identify lateral locations, the need for several 6-inch service laterals with an estimated total length of 300 ft has been identified. The cost of this item will be funded from the Phase II contingency			
2.	Deduct	300 FT Sewer service, PVC (SCHD 40), 4-Inch @ \$40.81/FT	(\$12,243.00)
Reason for Change: The estimated quantity of 4-Inch service laterals can be reduced by 300 ft to offset the estimated 300 ft of 6-inch service laterals being added in item 1 of this change order. The credit for this item will be returned to the Phase II contingency.			
3.	Add	300 FT Sewer HDPE (SDR-11) 3-Inch Drilled @49.00/FT	\$14,700.00
Reason for Change: The original contract contains a pay item for an estimated 1,200 ft of 4-Inch HDPE (SDR-11) sewer force main; however, there is a one block (300 ft) section of drilled force main that is 3-Inch instead of 4-Inch. The cost of this item will be funded from the Phase II contingency.			
4.	Deduct	300 FT Sewer HDPE (SDR-11) 4-Inch Drilled @ \$50.00/FT	(\$15,000.00)
Reason for Change: The estimated quantity of 4-Inch service laterals can be reduced by 300 ft to offset the estimated 300 ft of 3-inch HDPE (SDR-11) sewer force main being added in item 3 of this change order. The credit for this item will be returned to the Phase II contingency.			
5.	Add	2 EA Upgraded hatch for Mack Ave Lift Station @\$1,392.00/EA	\$2,784.00
Reason for Change: The structures for the wet well & valve vault to be located at the western end of Mack Ave will be close enough to the edge of the pavement that, even with protective bollards, it would be prudent to upgrade the hatches from a pedestrian load rating to a vehicle load rating. The cost of this item will be funded from the Phase II contingency.			
6.	Add	760 FT SEWER, PVC (SDR-26), 8-INCH @\$58.00/FT	\$44,080.00

Reason for Change: Additional quantity of 8-Inch sewer pipe associated with installing additional mainline sewer on a section of Witt Blvd & in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

7. Add 3 EA SAN STRUCTURE, 48-INCH DIA. @\$5,355.00/EA \$16,065.00

Reason for Change: To install 3 additional manholes associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

8. Add 445 SYD HMA, SURFACE PULVERIZE @\$1.75/SYD \$778.00

Reason for Change: To pulverize additional asphalt pavement on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

9. Add 445 SYD AGGREGATE BASE, REPLACE ONSITE MATERIALS @\$7.60/SYD \$3,382.00

Reason for Change: To remove & replace additional aggregate base material on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

10. Add 204 CYD AGGREGATE BASE, 6-INCH @\$43.60/CYD \$8,894.00

Reason for Change: To install additional aggregate base on a section of Witt Blvd & in the alley between South Ave & Holden Ave associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

11. Add 55 TONS HMA, 4E1, MOD, TOP @\$131.00/TON \$7,205.00

Reason for Change: To install additional asphalt pavement on a section of Witt Blvd associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

12. Add 300 FT DEWATERING SYSTEM, TRENCH, OTHER @\$30.00/FT \$9,000.00

Reason for Change: To provide additional dewatering on a section of Witt Blvd & in the alley between South Ave & Holden Ave associated with installing additional mainline sewer in the alley between South Ave & Holden Ave. The cost of this item will be funded from the Phase II contingency.

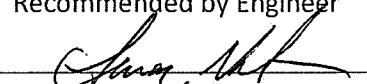
13. Deduct 1 EA LIFT STATION WITH VALVE VAULT COMPLETE @\$80,000.00 ea (\$80,000.00)

Reason for Change: The lift station planned for the western end of Holden Ave is no longer needed due to the property owners along Pine Lake Blvd granting easements to the Township allowing

mainline sewer to be installed connecting Holden Ave to South Ave. The credit for this item will be returned to the Phase II contingency.

Attachments Walton Contracting proposal dated 9/24/25

Change in Contract Price	Change in Contract Dates
Original Contract Price: \$ 2,919,956.45	Original Contract Dates: Substantial Completion: 8-1-26 Ready for final payment: 8-28-26
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ N/A	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 2,919,956.45	Contract Dates prior to this Change Order: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] this Change Order: \$ 14,495.00	[Increase] [Decrease] this Change Order: Substantial Completion: No Change Ready for final payment: No Change
Contract Price incorporating this Change Order: \$ 2,934,451.45	Contract Dates with all approved Change Orders: Substantial Completion: 8-1-26 Ready for final payment: 8-28-26

Recommended by Engineer	Accepted by Contractor
By: 	_____ _____ _____
Title: Project Engineer	_____ _____ _____
Date: 10/1/25	_____ _____ _____
Authorized by Owner	Approved by Funding Agency
By: _____	_____ _____ _____
Title: _____	_____ _____ _____
Date: _____	_____ _____ _____



EXCAVATION • WATER • SEWER
SEA WALLS • SHEET PILING

September 24th, 2025

PROPOSAL SUBMITTED TO:
Performance Engineering
06972 US-31 S,
Charlevoix, MI 49720

We Hereby Submit Estimates and Specifications For:
Pricing Requested Per Progress Meeting Write Up Dated 9/25/25

WORK SCOPE ITEMS INCLUDE THE FOLLOWING:

- 6" Sch 40 Laterals Unit Cost
- 3" HDPE Drilled Unit Cost
- H2O Loading Hatches In Lift Station On Mack

6" Sch 40 Laterals Unit Cost

\$49.50 LF

3" HDPE Drilled Unit Cost

\$49.00 LF

H2O Loading Hatches In Lift Station On Mack

\$1392.00 Each



DATE OF MEETING: October 14, 2025

TITLE: Sewer Rate Study

SUMMARY: To help in the development of sewer operating and maintenance rates now and to guide the Township into the future.

FINANCIAL IMPACT: 2025 - \$9,750 (establish rate study and update special assessment analysis)

2027 - \$7,750 (update on rates and special assessment analysis)

The analysis in 2027 will only be done if the Township approves after the 2025 analysis is completed.

RECOMMENDATION: Discuss

PREPARED BY: Trustee Sue Fisher

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



Bendzinski & Co.
MUNICIPAL FINANCE ADVISORS
A MICHIGAN FIRM, WORKING FOR MICHIGAN.

TOWNSHIP OF TUSCARORA

Sewer Rate Study Proposal

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July 11, 2025

Township of Tuscarora
3546 S. Straits Highway
P.O. Box 220
Indian River, MI 49749

Dear Township of Tuscarora:

On behalf of Benzinski & Co., I am pleased to submit this proposal to the Township of Tuscarora (the "Township" or "Client") to develop a comprehensive sewer fund rate study.

Benzinski & Co. is a municipal advisory firm with over 67 years of combined municipal advisory experience. Collectively, our registered municipal advisors have served over 650 Michigan communities.

With Benzinski & Co., you will receive:

- A dedicated Registered Municipal Advisor (me) that has advised on over 500 rate studies
- A consistent staff consultant (Aricca) that knows the industry and understands the Township's needs
- A personal approach that centers on in-person meetings with administration and the board
- A timely analysis that meets the stated deadlines
- A responsive team that answers calls and emails within one business day
- A local team that is from Michigan, lives in Michigan and only works for Michigan communities

I appreciate the opportunity to provide our proposal and qualifications. I look forward to the possibility of working with the Township!

Sincerely,

Andy Campbell, CPA
Registered Municipal Advisor
Benzinski & Co.
Direct: 517-580-0277
Email: acampbell@benzinski.com

Firm Overview

1.1 Description

Bendzinski & Co. was created in 1976 to provide independent financial advice to municipalities. Our Registered Municipal Advisor professionals, Bobby Bendzinski, Stephen Hayduk and Andy Campbell have over 67 years of combined experience as municipal advisors and have collectively served over 650 Michigan communities.

Bendzinski & Co. is a Registered Municipal Advisor in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board (“Board” or “MSRB”) and the Securities and Exchange Commission (“SEC”). The MSRB rules are designed to promote fair, efficient, and transparent transactions; to prevent fraudulent, manipulative and other unfair practices; and to minimize dealer and advisor conflicts of interest.

Bendzinski & Co. promises to abide by the current and any future rules and regulations set forth by the MSRB and the SEC including but not limited to:

- Provide an explicit fiduciary responsibility solely to the client;
- Dealing fairly with all persons;
- Will not engage in any deceptive, dishonest or unfair practices;
- Provide a duty of loyalty and care to the client; and
- Make recommendations that are solely in the best interest of the client.

You may verify a municipal advisor’s registration on the MSRB’s website at:

<https://www.msrb.org/Registered-Firms-and-Qualified-Municipal-Advisor-Professionals>

Although these promises and rules are set forth for the issuance of bonds, we carry these duties over to all engagements with clients to ensure the highest standards for ourselves and clients.

1.2 Involvement

Bendzinski & Co.’s Registered Municipal Advisors are members of many industry organizations, as well as subject matter experts that regularly speak on various topics at conferences. Some of the organizations we are involved in are:

- American Water Works Association (AWWA) - Michigan Section
- Government Finance Officers Association (GFOA)
- Michigan Government Finance Officers Association (MGFOA)
- Michigan Municipal Executives (MME)
- Michigan Municipal League (MML)
- Michigan Township Association (MTA)
- Michigan Water Environment Association (MWEA)
- National Association of Municipal Advisors (NAMA)

“The Bendzinski Way”

Bendzinski & Co. has unparalleled experience in the water and sewer rate study field as Registered Municipal Advisors. Our approach to consulting on both bond issues and rate studies is not typical for Michigan advisors. In addition to this combined experience that our consultants bring, our personalized approach will help you achieve your short-term and long-term goals. Our tailored process to build the puzzle is below:

Step 1 – Kickoff Meeting – “Alignment”

- What’s on your mind?
- Goals discussion
- Study timing

Step 2 – Historical Analysis – “Unpack”

- Where has the system been and where is it going?

Step 3 – Current Year Revenue and Expenditure Analysis – “Integrate”

- What is changing and what is staying the same?

Step 4 – Working Group Meeting #1 – “Collaborate”

- Building blocks of the puzzle
- Tailoring the study and reports to fit your wants and needs

Step 5 – Capital Improvement Forecasting and Cash Flow Scenarios – “Holistic”

- Drafting the full analysis to show the big picture and details
- Grants, cash and debt funding of capital projects explored
- What is the puzzle showing us and how can we respond?
- Should we assemble different puzzles for different situations?

Step 6 – Working Group Meeting #2 – “Execution”

- Does the assembled puzzle meet your wants and needs?
- How can we best tailor the presentation and final reports to fit your board and public education goals

Step 7 – Board and Public Education – “Understandable”

- Displaying the puzzle for all to see
- Personalized presentation to show proactive and justifiable rate forecasting

We pride ourselves on being detailed but also being able to discuss complex topics in a way that everyone can understand. We tailor the information throughout the process into a meeting and discussion format that best fits your community. Following the delivery of the analysis to the board and public, our final report is delivered in PDF format. This report discussed the processes performed, conclusions reached, and final scenarios presented in a graphical and narrative format.

This process has been perfected over time through the successful delivery of over 500 rate studies. We believe that this process is the best in the industry and look forward to showing you how this process can help your community.

Scope

Bendzinski & Co. will provide rate studies that are fair and equitable to every system user. The studies will focus on the present, as well as forecasting the future costs during the period for which the client and Bendzinski & Co. agree. This term is generally 5-10 years but can be up to 20 years. The term will mirror the capital improvement forecast length.

An in-depth scope of the rate study engagements is below:

- Review and analyze historical operating expenses using audit and budget information.
 - 2-4 years of audits and budgets.
 - Current and proposed (if available) budget.
- A “Test Year” is developed that reflects a “normalized” operating budget.
 - Current and/or proposed budgets are considered.
 - Analysis of anticipated changes to operating costs with both client input and our input.
 - Inflation multipliers are analyzed and attached to each budget line item.
- Existing debt is analyzed.
 - Drafting of existing semi-annual debt service by debt issue.
 - Refinancing and/or restructuring possibilities are explored.
- The customer base is analyzed, including the number of meter equivalents, billable flow, treated/pumped flow and other methods.
 - This information is verified by applying it to the current rate structure to ascertain the margin of error compared to audited and budgeted revenues.
 - Other operating and non-operating revenues analyzed for trends and stability.
 - Analysis of assumptions made for duration of the analysis, including prediction of meter equivalents, billable flow and other user rate revenue methods.
- Capital improvement plans are analyzed and discussed.
 - Annual asset management plans are analyzed, and scenarios are developed for cash funding and debt funding costs.
 - Funding asset management plans from cash reserves is analyzed against potential efficiency of grouping certain costs together for purposes of debt financing.
 - Financing options are considered including the State Revolving Fund, USDA Rural Development, other agency funding sources and open market bonds. Various term options, bond securities and possible interest rate scenarios are considered.

- Cash reserve analysis.
 - Cash and investments are analyzed for trending and stability, including restricted funds.
 - A cash reserve policy is recommended based on the fund's stability, capital improvement plans, size of the system and changing customer dynamics.
- User rate management is considered with various options and scenarios.
 - Appropriateness of rate structure, including the proportion of revenue generated from each charge, is analyzed.
 - Rate adjustments of a one-time nature, annual inflationary increases and other options are considered.
- Special assessment analysis update
 - Discussion regarding pre-payments
- Meetings
 - In-person attendance of meetings is included, up to two meetings.
 - This includes a rate presentation(s) to be conducted by the firm to discuss findings and recommendations.
 - Virtual attendance of Teams meetings and/or calls is included.
- Reports
 - Upon completion of study, a five plus year user rate recommendation will be made.
 - Provide financial information, important supporting data, important trends and analysis, narrative detailing findings and recommendations.

To achieve our above scope, we will work with the client staff and administration to identify the necessary rate study components. Typical components needed are as follows:

- Three years of actual revenue and expenditure reports
- Current and/or proposed budget revenue and expenditure report
- Balance sheet
- Bond payment schedules for each current obligation paid
- Residential equivalent units (REU's) billed
- Current user rates
- Capital improvement forecasts

Experience, Team and References

4.1 Rate Study Experience

Bendzinski & Co.'s Registered Municipal Advisors have industry leading knowledge in the state of Michigan. We currently serve all types of communities, large and small. These communities range from water and sewer systems serving populations below 500 people to some of the largest systems in the state serving several thousand people. No system is too simple or too complex for our industry experts. Our Registered Municipal Advisors have been the main point of contact for over 150 rate studies in the past five years. These rate studies have helped some of the largest communities in the state, as well as the following communities in your area:

- City of St. Ignace
- City of Boyne City
- City of Onaway
- Village of Newberry
- City of Harrisville

It is important to note that although some of these studies were completed while Andy was at a different firm, he managed and completed all these studies from start to finish.

A list of recently completed rate studies performed by Andy (at Bendzinski and his previous firm) is included in Appendix I.

4.2 Consultant Team

We understand that the Township wants to work with the best industry experts for this project. For this project, the Bendzinski & Co. team will include the following people:

- Andy Campbell, CPA – Lead – Registered Municipal Advisor
- Aricca Thelen – Registered Municipal Advisor

The team will be led by Andy Campbell. He has personally served over 250 local governments throughout Michigan in his 12 years in the business. It is also important to note that Andy and Aricca will be the Township's contacts from the inception of the project to the delivery of the final product and board presentation.

Andy and Aricca's resumes are included in Appendix II.

4.3 References

We are always happy to provide relevant references that we believe can vouch for the integrity, knowledge, work product and overall experience provided by Andy and his team. Below are three references that you may find helpful:

- Scott Marshall, City Manager - City of St. Ignace
 - Phone: 906-643-9671
 - Email: citymanager@cityofstignace.com
- Allison Watkins, Village Manager – Village of Newberry
 - Phone: 906-293-3433
 - Email: awatkins@newberrymi.gov
- Jonathan Greene, City Manager - City of Jackson
 - Phone: 517-788-4035
 - Email: jgreen@cityofjackson.org

More references available upon request.

Schedule

Andy and his team can begin the rate study processes immediately. Below is a tentative critical path bar schedule to go over the estimated timing. This schedule commences when approval to proceed is received.

Task	Engagement Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Kickoff Meeting																
Historical Review																
Test Year Creation																
Analysis of Existing Debt																
Customer Base Analysis																
Background Analysis Meeting																
Capital Improvement Plan Analysis and Discussion																
Cash Reserve Analysis																
Cash Flow Scenario Developments and Discussion																
Draft Rate Study Meeting																
Final Updates and Review																
Final Rate Study Meeting																
Council Presentation(s)																

Although the above schedule is very typical, this is based on our experience with the client and other similar studies. This schedule can be modified to fit your needs.

Compensation for Services

Bendzinski & Co. does not track engagements by billable hours as we believe that each engagement is unique and requires personalized service. It is important for both us and the client to be thorough and complete, without the worry of additional time creating additional fees. With this in mind, we are proposing the following fees:

2025 - \$9,750 (establish rate study and update special assessment analysis)

2027 - \$7,750 (update on rates and special assessment analysis)

The analysis in 2027 will only be done if the Township approves after the 2025 analysis is completed. We believe that we offer very valuable analysis, but don't want the Township to feel locked into future contracts without first seeing the processes and analysis. The 2027 fee is provided for informational purposes and to give the Township an idea of how most of our clients contract to update the analysis every couple of years to keep up with changing budgets, capital improvements, grant programs, etc.

We have never charged an additional fee for additional time. These fees can be considered not-to-exceed and final. The only limitation on the fees above that may change is the number of in-person meetings. While most rate study processes involve two in-person meetings to complete our processes, one with the working group and one with the board. If the Township requires more than three in-person meetings, typically due to a committee wanting in-person update meetings throughout the process, a \$1,000 per meeting fee would be charged for any meetings over two per engagement year. Additional meetings, as agreed upon by both parties, would be pre-authorized before the incurrence of an additional fee.

Value-Added Services

One of the most important aspects that set us apart from other rate consultants is the fact that we are also Registered Municipal Advisors (a.k.a. Financial Advisors). This means that not only are we experts in the field of rate consulting, we are also experts in the field of bond issuance and financial advising for projects. We combine both aspects to provide the highest quality rate studies available. We have the expertise to review a community's capital improvement plan, recommend cash vs. debt funding options/scenarios, and if needed, forecast all available debt options for the Township to consider. We have extensive experience with funding projects through USDA Rural Development, the State Revolving Fund and the open market (banks and brokers). We understand the grants available through these resources and can best position the Township for continued success in both user rates and capital improvement funding.

Appendix I: Recently Completed Rate Studies

The following table shows rate studies that Andy Campbell personally managed and advised on in the past few years (although these were for his previous firm):

Grandville City	Water	2025
Hudsonville City	Water	2025
Courtland Township	Sewer	2025
Buchanan City	Water & Sewer	2025
Gull Lake Sewer Authority	Sewer	2025
Saline City	Water & Sewer	2025
Bridgman City	Water & Sewer	2024
Vassar City	Sewer	2024
Saranac Village	Water & Sewer	2024
Jackson City	Water & Sewer	2024
GRSD Authority	Sewer	2024
Sheridan Village	Water	2023
Bridgman City	Water	2023
Hastings City	Water & Sewer	2023
New Buffalo City	Water & Sewer	2023
Saginaw City	Sewer	2023
Shelby Village	Sewer	2023
Williamston City	Water & Sewer	2023
Dexter City	Water & Sewer	2023
Grosse Pointe Park City	Water & Sewer	2023
Hartford City	Water	2023
Jackson City	Water & Sewer	2023
Plainwell City	Water	2023
Georgetown Township	Water & Sewer	2023
Handy Township	Water & Sewer	2023
Hampton Township	Water & Sewer	2023
South County Water & Sewer Authority	Sewer	2023
New Buffalo Township	Sewer	2023
Durand City	Water & Sewer	2022
Gull Lake Sewer Authority	Sewer	2022
Linden City	Water & Sewer & Roads	2022
Owosso City	Water & Sewer	2022
Springfield City	Water & Sewer	2022
Saline City	Water & Sewer	2022
Marcellus Village	Water	2022
Courtland Township	Sewer	2022
Delhi Charter Township	Sewer	2022
Coloma City	Water	2022
Honor Village	Sewer	2022

Appendix II: Andy's Resume

Andy Campbell, CPA

Andy Campbell, a Registered Municipal Advisor, joined Bendzinski & Co. in July 2024. He has worked as an advisor in the Michigan local government sector since 2013.



Registered Municipal Advisor
Direct: 517-580-0277
Email: acampbell@bendzinski.com

Bendzinski & Co.
2390 Woodlake Drive
Suite 300
Okemos, MI 48864
Website: bendzinski.com

Education

- Bachelor of Science in Business Administration, Finance and Accounting
Central Michigan University (Mt. Pleasant, MI)
- Certified Public Accountant (CPA)
State of Michigan
- Registered Municipal Advisor and Municipal Advisor Principal with the Securities and Exchange Commission

Andy has provided assistance to local governments, utilities, and libraries. His experience includes bond issuance, installment purchase agreements, government grant/loan programs, asset management planning, rate studies and tax increment finance.

Specific Experience

- Assists local governments, counties, libraries, and authorities to obtain financing for projects through issuance of tax-exempt and taxable bonds
- Develop cash flow estimates, asset management financial plans and user rate charges

Industry Involvement

- Michigan Government Finance Officers Association (MGFOA)
- MGFOA Professional Development Committee
- Michigan Water Environment Association
- American Water Works Association
- Michigan Municipal Executives
- Michigan Township Association
- American Institute of Certified Public Accountants
- Michigan Association of Certified Public Accountants
- Bond Club of Detroit President

Appendix II: Aricca's Resume

Aricca Thelen



Aricca Thelen has been actively assisting municipalities since 2022. Her experience includes bond issuances, comprehensive water and sewer rate studies, and presenting at meetings. She is a graduate of Michigan State University where she received her bachelor's degree in Natural Science, with a major in Probability and Statistics and a minor in Mathematics.

Industry Involvement

- Michigan Government Finance Officers Association (MGFOA)
- Michigan Municipal Treasurer's Association (MMTA)
- Michigan Township Association (MTA)
- Michigan Women in Finance
- Bond Club of Detroit

Registered Municipal Advisor
Direct: 517-295-1051
Email: athelen@bendzinski.com

Bendzinski & Co.
2390 Woodlake Drive
Suite 300
Okemos, MI 48864
Website: bendzinski.com

Charter

Marilyn Passmore

September 9, 2025

Via USPS - Adult Signature Required.
Tracking Number: 7016137000035436945

Tuscarora Township
P.O. Box 220
Indian River, MI 49749-0220
(231) 420-2598

Re: Tuscarora Township
Franchise renewal MI0583

Dear Supervisor Maves:

Spectrum Mid-America, LLC, locally known as Charter Communications ("Charter") has appreciated the opportunity to serve Tuscarora Township over the years. As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act") contemplates a procedure for a formal procedure for the renewal of franchises. The process under the Cable Act begins with a notice of intent to renew approximately 30 to 36 months prior to the expiration of the franchise. In conformance with the Cable Act, Charter is notifying you that it is our intention to renew the Franchise Agreement whereby we serve your community.

As you may also know, the State of Michigan has adopted streamlined procedures for the renewal of cable franchises. We anticipate the renewal of our franchise under these procedures and will submit the relevant documents as the date of expiration approaches. The franchise expires in July of 2028.

We appreciate the opportunity to provide our services to the residents of your community and we look forward to continuing to offer high quality services to Tuscarora Township in the years to come. Should you have any questions or concerns regarding this matter, please feel to contact me at (616) 607-2377 or via email at: Marilyn.Passmore@Charter.com.

Very truly yours,

Marilyn Passmore

Director, State Government Affairs, Michigan
Spectrum Mid-America, LLC
l/k/a Charter Communications

cc: Corporate Franchise Administrator



DATE OF MEETING: October 14 2025

TITLE: Bylaws of the Tuscarora Township Downtown Development Authority

SUMMARY: See attached bylaws as amended, and as adopted by the DDA at their 8/19/2025 meeting.

FINANCIAL IMPACT: None.

RECOMMENDATION: Discuss

PREPARED BY: Trustee Sue Fisher

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

Bylaws of the Tuscarora Township

Downtown Development Authority

Article I. Name

The name of this organization shall be the Tuscarora Township Downtown Development Authority (the "Authority")

Article II. Purpose

The purpose of this organization is to act as a downtown development authority in accordance with Act 197 of the Public Acts of Michigan of 1975, as amended, (the "Act") and include, but not limited to, the prevention of deterioration in the downtown district, the encouragement of historic preservation, the creation and implementation of development plans in the downtown district, to increase property values in the downtown district, and to promote economic growth therein. The power or authority given under Public Act 197 is as follows.

- A. Prepare and analyze the economic changes taking place in the downtown district;
- B. Study and analyze the impact of growth upon the downtown district;
- C. Plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of public facilities, and existing buildings or multi-family dwelling units which may be necessary or appropriate to the execution of a plan, which in the opinion of the board, aids in the economic growth of the downtown district;
- D. Develop long-range plans in cooperation with the Township Board and Township Planning Commission which are chiefly responsible for planning in the Township of Tuscarora, designed to halt the deterioration of property values in the downtown district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible;

- E. Implement any plan of development in the downtown district necessary to achieve the purposes of this act, in accordance with the powers of the Authority as granted by this act;
- F. Make and enter into contracts necessary or incidental to the exercise of its power and performance of its duties;
- G. Acquire by purchase or otherwise, on terms and conditions and in a manner the authority deems proper, own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property real or personal, or rights of interests therein, which the authority determines is reasonably necessary to achieve the purposes of this act, and to grant or acquire licenses, easements and options with respect thereto;
- H. Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any buildings including multi-family dwellings, and any necessary or desirable appurtenance thereto, within the downtown district for the use, in whole or in part, of any public or private person or corporation or a combination thereof;
- I. Fix, charge, and collect fees, rents and charges for the use of any building or property under its control or any part thereof or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority;
- J. Lease any building or property under its control, or any part thereof;
- K. Accept grants and donations of property, labor or other things of value from a public or private source;
- L. Acquire and construct public facilities.

Article III. Offices

Section 1. Registered Office. The registered office of the Authority shall be the Tuscarora Township Hall, 3546 South Straits Highway, Indian River, Michigan 49749.

Section 2. Principal Office. The Authority shall have its principal office at the location of the registered office, and it may also maintain offices at such other place or places as the Board of Trustees may from time to time designate.

Article IV. Board of Trustees

Section 1. Number, Qualifications and Selection. The Board of Directors shall be composed of the following nine (9) members: The Supervisor and (8) persons who shall be

appointed by the Supervisor; such appointments are subject to approval by a majority vote of the members-elect of the Township Board. Not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district. Not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more people residing in it. Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

Section 2. Compensation. Board members shall serve without salary but shall be reimbursed for actual expenses incurred in the performance of their official duties.

Section 3. Attendance. If a Board member is absent from three (3) consecutive meetings without a valid reason, as determined by the Board, the Board shall recommend to the Township Board that such member be removed for cause.

Section 4 . Disclosure of Interest. A Board member who has any interest in any matter before the Authority shall disclose said interest prior to the Board taking any action with respect to that matter, which disclosure shall become part of the record of the Authority's official proceedings and the interested Board member shall refrain from participation in the proceedings related to that matter.

Article V. Officers

Section 1. Officers. The officers of the Authority shall be a chairperson, vice chairperson, secretary, and treasurer.

Section 2. The officers of the Board of Trustees shall be elected each year for a one-year term by the Board of Trustees at their first regular meeting in May and shall hold office until their successors are elected and assume office. An affirmative vote of six (6) Trustees is necessary for election. If, for any reason, election of officers should not occur in May, the board shall elect officers at a regular or special meeting within 90 days.

Section 3. Terms of Office. The terms of the office of the members of the Board of Trustees shall begin on the first day of July nearest the date of their appointment. The terms of office of each member of the Board of Trustees shall be four (4) years expiring on June 30th of the 4th year. All members shall hold office until their successors are appointed.

Section 4. Vacancies. A vacancy in office because of death, resignation, removal or otherwise may be filled at any meeting of the Board of Trustees for the unexpired portion of the term of such office.

Section 5. Chairperson. The Chairperson shall preside at meetings, appoint members to all committees and perform other duties as directed by the Board.

Section 6. Vice Chairperson. In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson and when so acting shall have all the powers and be subject to all restrictions of the Chairperson. The Vice Chairperson shall also perform duties as assigned by the Board.

Section 7. Secretary. The Secretary shall prepare agendas, maintain accurate records of the proceedings of the Authority, sign documents and correspondence as authorized by the Board and perform other duties as assigned by the Board.

Section 8. Treasurer. When determined necessary by the Board, a Treasurer shall be elected. If required, the Treasurer shall give a bond for the faithful discharge of duties in such sum and with such surety or sureties as the Board shall determine. The Treasurer shall perform all the duties incident to the Office of Treasurer and such other duties as shall be assigned by the Board.

Section 9. Delegation of Duties. In the absence of any officer of the Authority, or for any other reason that the Board may deem sufficient, the Board may delegate, from time to time and for such time as it may deem appropriate, the powers or duties of such officer to any other officer, or to any Trustee, provided a majority of the Board then in office concurs therein.

Article VI. Meetings

Section 1. Annual Meeting. The annual meeting shall be held on the third Monday of July at the hour of 7:00 p.m., in the Tuscarora Township Hall, 3546 South Straits Highway, Indian River, Michigan, or such other place or places as the Board shall hereafter determine. The election of officers shall occur at the annual organizational meeting. If the election of officers should not occur on the day designated, or in the adjournment thereof, the Board shall cause the election to be held at a regular or special meeting of the Board within ninety days of the annual meeting.

Section 2. Regular Meetings. Regular meetings of the Board shall be held at 7:00 p.m. on the third Monday of each month in the Tuscarora Township Hall, 3546 South Straits Highway, Indian River, Michigan, or such other place or places as the Board shall hereafter determine. In the event the meeting falls on a holiday, the meeting will occur the following day. At each regular meeting, all expenses of the Authority should be publicized. The

financial records shall always be open to the public. Any regularly scheduled meeting may be canceled for lack of quorum.

Section 3. Special Meetings. Special meetings may be called by the Chairperson or by two Board members by providing twenty four (24) hours notice of the date, time and place of said meeting. A special meeting also may be requested by the Township Board.

Section 4. Notice of Meeting. All meetings shall be preceded by public notice posted eighteen (18) hours prior to the meeting in accordance with Act 267 of the Public Acts of 1976, as amended.

Section 5. Agenda. The Chairperson may prepare the agendas for all meetings and send them to the authority members at lease twenty four (24) hours prior to the meeting. Any members of the Authority may request any item to be placed upon the agenda.

Section 6. Quorum and Voting. A majority of the voting members of the Board in office shall constitute a quorum for the transaction of business. An affirmative vote of five (5) members shall constitute the action of the Board unless the vote of a larger number is required by statute or elsewhere in these bylaws. In the event that effective membership is reduced because of disclosure of interests (Article II, Section 6), a majority of the remaining members eligible to vote shall constitute the action of the Board.

Section 7. Rules of Order. Roberts Rules of Order will govern the conduct of all meetings.

Article VII. Committees

Section 1. The Board may, by resolution, designate one or more committees to advise the Board. Committee members shall be members of the Authority. The Chairperson of the Authority shall appoint the members. Committees may be terminated by a vote of the Authority. A majority of the committee will constitute a quorum. A majority of the members at the meeting at which quorum is present, shall be the act of the committee.

Article VIII. Budget

Section 1. On or before March 1, each year, the Authority shall prepare a budget and submit it to the Township Clerk for transmittal to the Township Board.

Article IX. Contracts and Funds

Section 1. Contracts. The Board may authorize the executive director or an agent or agents of the Authority to enter any contract or execute and deliver any instrument on behalf of the Authority within the limits authorized by Public Act 197.

Section 2. Funds. All checks, drafts, or orders for the payment of money, notes, or other evidence of indebtedness issued in the name of the Authority shall be signed by the Treasurer and countersigned by the Chairman of the Authority. One other member of the Board may be authorized to execute documents in the absence of the Treasurer or Chairman. Monies received by the Authority shall immediately be deposited to the credit of the Authority, subject to disbursement pursuant to Act 197. The Board shall select banks, trust companies, or other depositories for the deposit of Authority funds. No funds of the Authority shall be disbursed except as provided for in the budget of the Authority. No budget shall be adopted by the Board of the Authority until it has been approved by the Township Board of Trustees of Tuscarora Township.

Section 3. Contributions and Gifts. The Board may accept on behalf of the Authority any contribution, gift, bequest or device for general purpose or for any special purpose of the Authority.

Article X. Books and Records

The activities of the Authority shall be financed from one or more of the following sources:

- A. Donations to the Authority for the performance of its functions.
- B. Bonds - The Authority may borrow money and issue its negotiable bonds therefore pursuant to the Act. Bonds issued by the Authority shall not, except as provided in the Act, be deemed a debt to the Township of Tuscarora or the State of Michigan.
- C. Revenues from any property, building, or facility owned, leased, licensed, or operated by the Authority or under its control are subject to the limitations imposed upon the Authority by trusts or other agreements.
- D. Tax Increment Financing. When the Authority determines that it is necessary for the achievement of the purposes of Act 197, Public Acts of 1975, the Authority shall prepare and submit a tax increment financing plan to the Township Board of Trustees of the Township of Tuscarora. The plan shall include a development plan as provided in Section 17, Act 197, Public Acts of 1975, a detailed explanation of the tax increment procedure, the amount of bonded indebtedness to be incurred, the duration of the program, and shall be in a statement of the estimated impact of tax increment financing on the assessed values of all taxing jurisdictions in which the development area is located. The plan may provide

for the use of part or all of the captured assessed value, but the portion intended to be used by the Authority shall be clearly stated in the tax increment financing plan.

E. Proceeds from a special assessment district created as provided by law.

F. Money obtained from other sources approved by the Township of Board of Trustees of Tuscarora Township.

Article VII. Amendments

These bylaws may be adopted, amended, or repealed by the affirmative vote of two-thirds of the total membership of the Authority provided written notice of the proposed amendment has been subject to approval of the Township Board.

8/19/2025 Amendments:

Article IV Section 1:

Added requirement of a resident within the district

Added the requirement of taking the constitutional oath of office

Article IV Section 3:

Added the number of years in a term of office

Article V Officers Section 2:

Amended by combining Section 2 and 3, removal of requirement that members may not serve in the same office for more than two consecutive terms and added a timeline if election is missed in May.