

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
May 13, 2025 7:00 PM REGULAR MEETING
PROPOSED AGENDA

1. Call to order
2. Pledge to flag
3. Roll Call
4. Board member conflict of interest statement (if applicable)
5. Public comment *on agenda items* (3 minutes per individual)
6. Approval of meeting agenda
7. Approval of previous minutes
 - a. April 8, 2025
 - b. April 17, 2025
 - c. May 1, 2025
8. Reports
 - a. Bills and revenue & expenditure report - Clerk
 - b. Treasurer report
 - c. Correspondence
 - d. Airport
 - e. DDA – Dan Nivelt, DDA Board member
 - f. FOIA – one
 - g. Library – Kelsey Rutkowski, Director
 - h. Parks – Beth Henderson
 - i. Police - Chief Gordon Temple
9. Old business
 - a. Emergency pay – Clerk
 - b. Tuscarora township police dept. contract – Trustee
 - c. Community rehab criteria – Trustee
 - d. O & M rates (Sewer Rates) – Trustee
 - e. Sturgeon statue – Supervisor
 - f. Airport insurance claim update – Supervisor
 - g. Update on WWTP water well pump - Supervisor
10. New business
 - a. BS&A credit card processing – Treasurer
 - b. KCI contract – tax bills mailing – Treasurer
 - c. Sewer construction bills – Phase I, Phase II, and WWTP – Supervisor
 - d. WWTP generator control board – Supervisor
 - e. Emergency expenses – Supervisor
 - f. Budget update – Supervisor
 - g. Road brining – Supervisor
 - h. ESTA policy and letter to employees – Clerk
 - i. RFP audit firm – FYE 6/30/2025 – Clerk
 - j. Cemetery services price increases – Clerk
11. Public comments (3 minutes per individual)
12. Board Comments
13. Adjournment

5/8/2025

Meeting Minutes

TUSCARORA TOWNSHIP

April 8, 2025 7:00 PM REGULAR MEETING

PROPOSED MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:02 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Maves, Smith, Hutchison, and Decker. There was a quorum.

Board member conflict of interest statement (if applicable) None.

Approval of meeting agenda with the addition of 10b for sewer O & M and 10c for budget adjustment.

Motion: Fisher Support: Maves Approved: All in favor

Approval of previous minutes of March 6, 2025 Special Meeting, March 11, 2025 Regular Meeting, and March 20, 2025 Special Meeting.

Motion: Fisher Support: Decker Approved: All in favor

Steve from Performance Engineers gave an update on the sewer project.

Bills: 55 bills for \$51,451.79 were presented plus the sewer bills of Grand Traverse Construction for \$591,162.78, Anavon for \$1,088.92 and Performance Engineers \$5,699.03 Phase I and \$29,784.32 Phase II.

Motion: Hutchison Support: Smith Approved: All in favor

Reports by: Treasurer reported that Cheboygan County has settled with Tuscarora Township and we have received the check from the county for unpaid taxes. The amount of the check will be distributed to the different funds. Motion to accept the Treasurer's Report.

Motion: Fisher Support: Hutchison Approved: All in favor

Reports continued Correspondence, Airport, DDA, FOIA, Library (future events), Parks, and Police.

Old business:

Community trash day will be Saturday, September 13, 2025 at the airport from 8 am – 1 pm with GFL.

Motion: Smith Support: Decker Approved: All in favor

Legal contract – To accept the proposal for township contracted attorney with Kirk, Huth, Lange & Badalamenti, PLC until December 15, 2025.

Motion: Hutchison Support: Fisher Approved: All in favor

New business

Emergency pay tabled until a special meeting to present more information. Is it legal for townships to pay? Hutchison to check to see what Cheboygan County did. Fisher to check with MTA. Decker to check with our attorney. The employee policy to cover emergency situations will be brought back to the board.

Motion: Decker Support: Smith Not Approved: All in favor
Roll Call No – Fisher, Maves, Smith, Hutchison, and Decker.

Sewer O & M Recommend increase to state park of 3% based on CPI and contract. Send letter as of January 1, 2025. For the rest of the current sewer bills, 1st Quarter at current rate. To have a special meeting to determine new rate for the next 3 quarters.

Motion: Fisher Support: Hutchison Approved: All in favor

Budget adjustment for Wahbee & Chippewa Beach to move money from general to road interfund 860.

Motion: Decker Support Fisher Approved: Yes – 4, No - 1

Public comments (3 minutes per individual) Two

Board comments - Three

Motion to adjourn at 8:17 pm.

Motion: Fisher Approved: All in favor

Recording Secretary, Chris Green

Respectfully submitted,
Laura Decker, Clerk
Trudy Maves, Supervisor

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
April 17, 2025 7:00 PM SPECIAL MEETING
PROPOSED MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:00 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Maves, Smith, Hutchison, and Decker. There was a quorum.

Board member conflict of interest statement (if applicable) None.

Public comment *on agenda items* (3 minutes per individual) None.

Approval of meeting agenda.

Motion: Fisher

Support: Hutchison

Approved: All in favor

New business:

Well at Wastewater Treatment Plant: WWTP has no water. Replace the pump with a temporary used pump to get water to the WWTP. (5 hp – 50 gpm) for a stop gap solution for a cost of \$1,795.00.

Motion: Smith

Support: Fisher

Approved: All in favor

Public comments (3 minutes per individual) 3 comments.

Board comments: 2 comments.

Motion to adjourn at 7:16 pm.

Motion: Fisher

Approved: All in favor

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor

Bills/Invoices/Revenue & Expenditure Report

| Inv Ref# | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnlized |
|---|-------------------------------|------------|------------|-----------|-----------|-----------|----------|
| 10747 | BIOTECH | 04/25/2025 | 05/24/2025 | 1,830.00 | 1,830.00 | Open | N |
| 10657 | BLARNEY CASTLE OIL CO | 04/03/2025 | 06/01/2025 | 323.25 | 323.25 | Open | N |
| 10658 | BLARNEY CASTLE OIL CO | 04/07/2025 | 06/03/2025 | 164.50 | 164.50 | Open | N |
| Total for vendor 00069 - BLARNEY CASTLE OIL CO: | | | | 487.75 | 487.75 | | |
| 10746 | BS&A SOFTWARE | 04/16/2025 | 05/16/2025 | 4,212.00 | 4,212.00 | Open | N |
| 10742 | CLASSIC CLEANING | 03/28/2025 | 04/27/2025 | 547.50 | 547.50 | Open | N |
| 10743 | CLASSIC CLEANING | 04/25/2025 | 05/24/2025 | 702.50 | 702.50 | Open | N |
| Total for vendor 00126 - CLASSIC CLEANING: | | | | 1,250.00 | 1,250.00 | | |
| 10780 | CONTROL SOLUTIONS INC | 04/25/2025 | 05/25/2025 | 4,145.00 | 4,145.00 | Open | N |
| 10683 | GANNETT MICHIGAN LOCALIQ | 03/31/2025 | 04/30/2025 | 53.20 | 53.20 | Open | N |
| 10656 | KIRK & HUTH, P.C. | 04/01/2025 | 04/30/2025 | 900.00 | 900.00 | Open | N |
| 10693 | MEAD & HUNT | 04/21/2025 | 05/20/2025 | 7,700.00 | 7,700.00 | Open | N |
| 10684 | MICHIGAN TOWNSHIP ASSOCIATION | 02/10/2025 | 04/17/2025 | 94.50 | 94.50 | Open | N |
| 10706 | MICHIGAN TOWNSHIP ASSOCIATION | 02/10/2025 | 02/10/2025 | 94.50 | 94.50 | Open | N |
| Total for vendor 00336 - MICHIGAN TOWNSHIP ASSOCIATION: | | | | 189.00 | 189.00 | | |
| 10695 | MUNICIPAL EMP. RETIREMENT | 04/30/2025 | 05/20/2025 | 12,680.21 | 12,680.21 | Open | N |
| 10732 | POLLARD'S QUICK LUBE | 05/02/2025 | 06/01/2025 | 105.07 | 105.07 | Open | N |
| 10741 | PRINTING SYSTEMS | 04/28/2025 | 05/28/2025 | 255.90 | 255.90 | Open | N |
| 10744 | RAMSBY DRILLING | 04/15/2025 | 05/14/2025 | 189.00 | 189.00 | Open | N |
| 10745 | RAMSBY DRILLING | 04/30/2025 | 05/29/2025 | 1,795.00 | 1,795.00 | Open | N |
| Total for vendor 00395 - RAMSBY DRILLING: | | | | 1,984.00 | 1,984.00 | | |
| 10708 | USA BLUE BOOK | 04/11/2025 | 05/10/2025 | 373.06 | 373.06 | Open | N |
| 10720 | USA BLUE BOOK | 04/25/2025 | 05/24/2025 | 403.54 | 403.54 | Open | N |
| Total for vendor 00459 - USA BLUE BOOK: | | | | 776.60 | 776.60 | | |
| 10694 | VANS BUSINESS MACHINE | 03/25/2025 | 04/24/2025 | 47.17 | 47.17 | Open | N |
| 10700 | VANS BUSINESS MACHINE | 04/23/2025 | 05/23/2025 | 26.47 | 26.47 | Open | N |
| Total for vendor 00465 - VANS BUSINESS MACHINE: | | | | 73.64 | 73.64 | | |
| 10779 | WHITE PINE ELECTRIC, INC. | 04/21/2025 | 05/20/2025 | 559.57 | 559.57 | Open | N |
| 10760 | WINDEMULLER | 04/29/2025 | 05/19/2025 | 2,543.91 | 2,543.91 | Open | N |
| # of Invoices: | | 23 | # Due: 23 | Totals: | 39,745.85 | 39,745.85 | |
| # of Credit Memos: | | 0 | # Due: 0 | Totals: | 0.00 | 0.00 | |
| Net of Invoices and Credit Memos: | | | | 39,745.85 | 39,745.85 | | |

05/09/2025 08:10 AM

User: CHRIS

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 05/14/2025 - 05/14/2025

UNJOURNALIZED OPEN

BANK CODE: POOL

Page: 2/2

| Inv Ref# | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnlized |
|---------------------------------|-------------------------------|----------|----------|-----------|-----------|--------|----------|
| --- TOTALS BY FUND --- | | | | | | | |
| | 101 - GENERAL FUND | | | 8,327.47 | 8,327.47 | | |
| | 207 - POLICE FUND | | | 14,166.95 | 14,166.95 | | |
| | 271 - LIBRARY FUND | | | 1,929.17 | 1,929.17 | | |
| | 590 - SEWER FUND | | | 15,322.26 | 15,322.26 | | |
| --- TOTALS BY DEPT/ACTIVITY --- | | | | | | | |
| | 000 - | | | 3,510.00 | 3,510.00 | | |
| | 101 - TOWNSHIP BOARD | | | 1,026.84 | 1,026.84 | | |
| | 215 - CLERK | | | 801.40 | 801.40 | | |
| | 253 - TREASURER | | | 345.50 | 345.50 | | |
| | 265 - BUILDING AND GROUNDS | | | 2,643.73 | 2,643.73 | | |
| | 301 - POLICE | | | 14,166.95 | 14,166.95 | | |
| | 536 - WATER AND SEWER SYSTEMS | | | 15,322.26 | 15,322.26 | | |
| | 790 - LIBRARY | | | 1,929.17 | 1,929.17 | | |

| Inv Ref# | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnlized |
|---|-----------------------|------------|------------|----------|----------|--------|----------|
| 10752 | AUTO VALUE | 04/03/2025 | 05/02/2025 | 32.72 | 32.72 | Open | N |
| 10753 | AUTO VALUE | 04/29/2025 | 05/28/2025 | 42.54 | 42.54 | Open | N |
| Total for vendor 00815 - AUTO VALUE : | | | | 75.26 | 75.26 | | |
| 10747 | BIOTECH | 04/25/2025 | 05/24/2025 | 1,830.00 | 1,830.00 | Open | N |
| 10657 | BLARNEY CASTLE OIL CO | 04/03/2025 | 06/01/2025 | 323.25 | 323.25 | Open | N |
| 10658 | BLARNEY CASTLE OIL CO | 04/07/2025 | 06/03/2025 | 164.50 | 164.50 | Open | N |
| Total for vendor 00069 - BLARNEY CASTLE OIL CO: | | | | 487.75 | 487.75 | | |
| 10746 | BS&A SOFTWARE | 04/16/2025 | 05/16/2025 | 4,212.00 | 4,212.00 | Open | N |
| 10742 | CLASSIC CLEANING | 03/28/2025 | 04/27/2025 | 547.50 | 547.50 | Open | N |
| 10743 | CLASSIC CLEANING | 04/25/2025 | 05/24/2025 | 702.50 | 702.50 | Open | N |
| Total for vendor 00126 - CLASSIC CLEANING: | | | | 1,250.00 | 1,250.00 | | |
| 10728 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 35.36 | 35.36 | Open | N |
| 10729 | CONSUMERS ENERGY | 04/22/2025 | 05/16/2025 | 2,621.47 | 2,621.47 | Open | N |
| 10731 | CONSUMERS ENERGY | 04/21/2025 | 05/19/2025 | 40.63 | 40.63 | Open | N |
| 10733 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 42.02 | 42.02 | Open | N |
| 10734 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 40.50 | 40.50 | Open | N |
| 10735 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 43.00 | 43.00 | Open | N |
| 10736 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 38.36 | 38.36 | Open | N |
| 10737 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 41.17 | 41.17 | Open | N |
| 10738 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 47.50 | 47.50 | Open | N |
| 10739 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 258.45 | 258.45 | Open | N |
| 10740 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 123.11 | 123.11 | Open | N |
| 10763 | CONSUMERS ENERGY | 04/30/2025 | 05/23/2025 | 195.58 | 195.58 | Open | N |
| 10764 | CONSUMERS ENERGY | 04/30/2025 | 05/23/2025 | 1,869.93 | 1,869.93 | Open | N |
| 10765 | CONSUMERS ENERGY | 04/30/2025 | 05/23/2025 | 386.87 | 386.87 | Open | N |
| 10766 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 73.52 | 73.52 | Open | N |
| 10767 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 28.69 | 28.69 | Open | N |
| 10768 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 31.18 | 31.18 | Open | N |
| 10769 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 41.35 | 41.35 | Open | N |
| 10770 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 30.53 | 30.53 | Open | N |
| 10771 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 40.51 | 40.51 | Open | N |
| 10772 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 28.69 | 28.69 | Open | N |
| 10773 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 211.47 | 211.47 | Open | N |
| 10774 | CONSUMERS ENERGY | 04/28/2025 | 05/21/2025 | 29.53 | 29.53 | Open | N |
| 10775 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 28.69 | 28.69 | Open | N |
| 10776 | CONSUMERS ENERGY | 04/27/2025 | 05/20/2025 | 126.77 | 126.77 | Open | N |
| Total for vendor 00136 - CONSUMERS ENERGY: | | | | 6,454.88 | 6,454.88 | | |
| 10780 | CONTROL SOLUTIONS INC | 04/25/2025 | 05/25/2025 | 4,145.00 | 4,145.00 | Open | N |
| 10762 | DTE GAS | 04/30/2025 | 05/22/2025 | 562.41 | 562.41 | Open | N |
| 10777 | DTE GAS | 04/30/2025 | 05/22/2025 | 221.19 | 221.19 | Open | N |
| Total for vendor 00756 - DTE GAS: | | | | 783.60 | 783.60 | | |
| 10750 | FERRELLGAS | 04/17/2025 | 04/25/2025 | 418.65 | 418.65 | Open | N |

| Inv Ref# | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnlized |
|----------|--|------------|------------|-----------|-----------|--------|----------|
| 10751 | FERRELLGAS | 04/24/2025 | 05/06/2025 | 320.67 | 320.67 | Open | N |
| | Total for vendor 00183 - FERRELLGAS: | | | 739.32 | 739.32 | | |
| 10683 | GANNETT MICHIGAN LOCALIQ | 03/31/2025 | 04/30/2025 | 53.20 | 53.20 | Open | N |
| 10754 | INDIAN RIVER LUMBER & HARDWARE | 04/16/2025 | 05/10/2025 | 6.58 | 6.58 | Open | N |
| 10755 | INDIAN RIVER LUMBER & HARDWARE | 04/16/2025 | 05/10/2025 | 39.52 | 39.52 | Open | N |
| 10756 | INDIAN RIVER LUMBER & HARDWARE | 04/28/2025 | 05/10/2025 | 59.99 | 59.99 | Open | N |
| 10757 | INDIAN RIVER LUMBER & HARDWARE | 04/28/2025 | 05/10/2025 | 29.99 | 29.99 | Open | N |
| 10758 | INDIAN RIVER LUMBER & HARDWARE | 04/29/2025 | 05/10/2025 | 33.98 | 33.98 | Open | N |
| | Total for vendor 00814 - INDIAN RIVER LUMBER & HARDWARE: | | | 170.06 | 170.06 | | |
| 10656 | KIRK & HUTH, P.C. | 04/01/2025 | 04/30/2025 | 900.00 | 900.00 | Open | N |
| 10778 | LEIGH ANN SOCHA | 04/30/2025 | 05/08/2025 | 120.00 | 120.00 | Open | N |
| 10693 | MEAD & HUNT | 04/21/2025 | 05/20/2025 | 7,700.00 | 7,700.00 | Open | N |
| 10684 | MICHIGAN TOWNSHIP ASSOCIATION | 02/10/2025 | 04/17/2025 | 94.50 | 94.50 | Open | N |
| 10706 | MICHIGAN TOWNSHIP ASSOCIATION | 02/10/2025 | 02/10/2025 | 94.50 | 94.50 | Open | N |
| | Total for vendor 00336 - MICHIGAN TOWNSHIP ASSOCIATION: | | | 189.00 | 189.00 | | |
| 10748 | MILAN SUPPLY COMPANY | 04/30/2025 | 05/31/2025 | 47.01 | 47.01 | Open | N |
| 10749 | MILAN SUPPLY COMPANY | 04/29/2025 | 05/31/2025 | 42.96 | 42.96 | Open | N |
| | Total for vendor 00322 - MILAN SUPPLY COMPANY: | | | 89.97 | 89.97 | | |
| 10695 | MUNICIPAL EMP. RETIREMENT | 04/30/2025 | 05/20/2025 | 12,680.21 | 12,680.21 | Open | N |
| 10761 | PITNEY BOWES PURCHASE POWER | 04/25/2025 | 05/22/2025 | 502.25 | 502.25 | Open | N |
| 10732 | POLLARD'S QUICK LUBE | 05/02/2025 | 06/01/2025 | 105.07 | 105.07 | Open | N |
| 10741 | PRINTING SYSTEMS | 04/28/2025 | 05/28/2025 | 255.90 | 255.90 | Open | N |
| 10744 | RAMSBY DRILLING | 04/15/2025 | 05/14/2025 | 189.00 | 189.00 | Open | N |
| 10745 | RAMSBY DRILLING | 04/30/2025 | 05/29/2025 | 1,795.00 | 1,795.00 | Open | N |
| | Total for vendor 00395 - RAMSBY DRILLING: | | | 1,984.00 | 1,984.00 | | |
| 10759 | TUSCARORA TOWNSHIP | 04/17/2025 | 05/17/2025 | 266.00 | 266.00 | Open | N |
| 10730 | UPTIME TECHNOLOGY MANAGEMENT | 04/01/2025 | 04/03/2025 | 222.82 | 222.82 | Open | N |
| 10708 | USA BLUE BOOK | 04/11/2025 | 05/10/2025 | 373.06 | 373.06 | Open | N |
| 10720 | USA BLUE BOOK | 04/25/2025 | 05/24/2025 | 403.54 | 403.54 | Open | N |
| | Total for vendor 00459 - USA BLUE BOOK: | | | 776.60 | 776.60 | | |
| 10694 | VANS BUSINESS MACHINE | 03/25/2025 | 04/24/2025 | 47.17 | 47.17 | Open | N |
| 10700 | VANS BUSINESS MACHINE | 04/23/2025 | 05/23/2025 | 26.47 | 26.47 | Open | N |
| | Total for vendor 00465 - VANS BUSINESS MACHINE: | | | 73.64 | 73.64 | | |
| 10779 | WHITE PINE ELECTRIC, INC. | 04/21/2025 | 05/20/2025 | 559.57 | 559.57 | Open | N |
| 10760 | WINDEMULLER | 04/29/2025 | 05/19/2025 | 2,543.91 | 2,543.91 | Open | N |

05/09/2025 08:14 AM

User: CHRIS

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 04/14/2025 - 06/14/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

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| Inv Ref# | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnlized |
|----------|--------|----------|----------|---------|---------|--------|----------|
|----------|--------|----------|----------|---------|---------|--------|----------|

| | | | | | | | |
|-----------------------------------|----|--------|----|---------|-----------|-----------|--|
| # of Invoices: | 65 | # Due: | 65 | Totals: | 49,170.01 | 49,170.01 | |
| # of Credit Memos: | 0 | # Due: | 0 | Totals: | 0.00 | 0.00 | |
| Net of Invoices and Credit Memos: | | | | | 49,170.01 | 49,170.01 | |

--- TOTALS BY FUND ---

| | | |
|------------------------------------|-----------|-----------|
| 101 - GENERAL FUND | 11,046.91 | 11,046.91 |
| 207 - POLICE FUND | 14,484.87 | 14,484.87 |
| 219 - STREET LIGHTING FUND | 2,330.32 | 2,330.32 |
| 248 - DOWNTOWN DEVELOPMENT AUTHORI | 35.36 | 35.36 |
| 271 - LIBRARY FUND | 2,193.08 | 2,193.08 |
| 502 - BOAT LAUNCH | 31.18 | 31.18 |
| 590 - SEWER FUND | 19,048.29 | 19,048.29 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|-------------------------------|-----------|-----------|
| 000 - | 3,510.00 | 3,510.00 |
| 101 - TOWNSHIP BOARD | 1,751.91 | 1,751.91 |
| 215 - CLERK | 801.40 | 801.40 |
| 253 - TREASURER | 345.50 | 345.50 |
| 265 - BUILDING AND GROUNDS | 2,841.66 | 2,841.66 |
| 301 - POLICE | 14,484.87 | 14,484.87 |
| 448 - STREET LIGHTING | 2,330.32 | 2,330.32 |
| 536 - WATER AND SEWER SYSTEMS | 19,048.29 | 19,048.29 |
| 567 - CEMETERY | 28.69 | 28.69 |
| 595 - AIRPORT | 28.69 | 28.69 |
| 728 - | 35.36 | 35.36 |
| 751 - PARKS AND RECREATION | 1,739.06 | 1,739.06 |
| 756 - BOAT LAUNCH | 31.18 | 31.18 |
| 790 - LIBRARY | 2,193.08 | 2,193.08 |

User: CHRIS

PERIOD ENDING 04/30/2025

DB: Tuscarora

% Fiscal Year Completed: 83.29

| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|---------------------------------------|--|----------------|-------------------|---------------------|-------------------|--------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | BALANCE | % BDGT |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 101-000-402.00 | PROPERTY TAXES | 302,353.26 | 312,765.18 | 0.00 | (10,411.92) | 103.44 |
| 101-000-410.00 | CURRENT PP TAX | 7,800.00 | 0.00 | 0.00 | 7,800.00 | 0.00 |
| 101-000-412.00 | DELINQUENT PERSONAL PROPERTY TAX | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-000-426.00 | SWAMP TAX/STATE LAND TAX | 10,200.00 | 10,316.72 | 0.00 | (116.72) | 101.14 |
| 101-000-434.00 | TRAILER PARK FEES | 150.00 | 370.00 | 225.00 | (220.00) | 246.67 |
| 101-000-445.00 | PENALTIES ON TAXES | 0.00 | 2,970.94 | 0.00 | (2,970.94) | 100.00 |
| 101-000-447.00 | TAX ADMINISTRATION FEE | 93,000.00 | 135,865.40 | 0.00 | (42,865.40) | 146.09 |
| 101-000-448.00 | STATE REIM. SUMMER TAX | 9,200.00 | 0.00 | 0.00 | 9,200.00 | 0.00 |
| 101-000-451.00 | SPECIAL ASSESSMENTS | 38,500.00 | 15,000.00 | 0.00 | 23,500.00 | 38.96 |
| 101-000-477.00 | CABLE FRANCHISE FEES | 4,700.00 | 3,792.18 | 0.00 | 907.82 | 80.68 |
| 101-000-491.00 | CEMETERY FEES - OPEN & CLOSE | 6,000.00 | 1,500.00 | 0.00 | 4,500.00 | 25.00 |
| 101-000-491.01 | CEMETERY FEES - FOUNDATIONS | 2,500.00 | 1,346.00 | 0.00 | 1,154.00 | 53.84 |
| 101-000-492.00 | RECYCLING PERMIT FEES | 0.00 | 354.90 | 0.00 | (354.90) | 100.00 |
| 101-000-502.00 | FEDERAL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-541.00 | GRANT - STATE | 0.00 | 47,542.72 | 0.00 | (47,542.72) | 100.00 |
| 101-000-566.00 | STATE REC GRANT | 0.00 | 51,606.25 | 0.00 | (51,606.25) | 100.00 |
| 101-000-573.00 | LOCAL COMMUNITY STABILIZATION SHARE | 650.00 | 631.84 | 0.00 | 18.16 | 97.21 |
| 101-000-574.00 | STATE SHARED REVENUE - SALES/USE | 337,360.00 | 280,497.00 | 54,685.00 | 56,863.00 | 83.14 |
| 101-000-576.00 | SPEC ELECTION REIMB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-624.00 | CHARGES FOR RESTROOM MAINTENANCE | 0.00 | 1,500.00 | 0.00 | (1,500.00) | 100.00 |
| 101-000-626.00 | CHARGES FOR SERVICES RENDERED | 2,500.00 | 1,974.00 | 630.00 | 526.00 | 78.96 |
| 101-000-628.00 | CHARGES FOR SERV. RENDERED, PARK | 18,000.00 | 18,150.00 | 10,750.00 | (150.00) | 100.83 |
| 101-000-630.00 | CHARGES FOR SERVICES - AIRPORT | 1,500.00 | 2,100.00 | 1,600.00 | (600.00) | 140.00 |
| 101-000-642.00 | CHARGES FOR CEMETERY GRAVE SITES | 2,000.00 | 1,800.00 | 600.00 | 200.00 | 90.00 |
| 101-000-643.00 | LAND SALES | 0.00 | 2,000.00 | 0.00 | (2,000.00) | 100.00 |
| 101-000-644.00 | VETERANS PIER BRICK PAVERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-665.00 | INTEREST INCOME | 8,000.00 | 1,418.67 | 0.00 | 6,581.33 | 17.73 |
| 101-000-666.00 | DIVIDENDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-667.01 | AIRPORT HANGER LEASE | 5,500.00 | 4,060.40 | 0.00 | 1,439.60 | 73.83 |
| 101-000-674.01 | CONTRIBUTIONS FROM PRIVATE SOURC | 2,500.00 | 1,053.01 | 0.00 | 1,446.99 | 42.12 |
| 101-000-674.02 | RECREATION DEPARTMENT CONTRIBUTI | 0.00 | 8,934.00 | 0.00 | (8,934.00) | 100.00 |
| 101-000-674.04 | TIMBER SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-676.00 | REIMBURSEMENTS | 135,889.00 | 10,310.61 | 0.00 | 125,578.39 | 7.59 |
| 101-000-676.02 | REIMBURSEMENTS - PARKS & REC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-687.00 | REFUNDS/REBATES | 0.00 | 300.25 | 0.00 | (300.25) | 100.00 |
| 101-000-689.00 | CASH OVER OR SHORT | 0.00 | (3,068.17) | 0.00 | 3,068.17 | 100.00 |
| 101-000-693.00 | GAIN ON SALE FIXED ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 988,502.26 | 915,091.90 | 68,490.00 | 73,410.36 | 92.57 |
| Dept 595 - AIRPORT | | | | | | |
| 101-595-674.01 | TIMBER SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 595 - AIRPORT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 751 - PARKS AND RECREATION | | | | | | |
| 101-751-581.00 | CONTRIBUTIONS FROM LOCAL UNITS OF GOVERN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 751 - PARKS AND RECREATION | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 999 | | | | | | |

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| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|---------------------------------|------------------------------------|----------------|-------------------|---------------------|-------------------|--------|
| | | 04/30/2025 | MONTH 04/30/2025 | BALANCE | % BDGT | |
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| 101-999-599.99 | REVENUE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | | 988,502.26 | 915,091.90 | 68,490.00 | 73,410.36 | 92.57 |
| Expenditures | | | | | | |
| Dept 101 - TOWNSHIP BOARD | | | | | | |
| 101-101-703.00 | TOWNSHIP BOARD TRUSTEE SALARIES | 8,480.00 | 6,523.20 | 326.16 | 1,956.80 | 76.92 |
| 101-101-704.00 | ADMINISTRATIVE ASSISTANT | 62,400.00 | 48,868.66 | 2,400.00 | 13,531.34 | 78.32 |
| 101-101-704.02 | OFFICE STAFF | 20,000.00 | 17,971.02 | 734.94 | 2,028.98 | 89.86 |
| 101-101-709.00 | TRUSTEE & OFFICE STAFF FICA | 6,955.00 | 6,421.49 | 1,054.57 | 533.51 | 92.33 |
| 101-101-709.02 | ADMIN FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-101-710.00 | TWP BD ER UIA | 532.00 | 937.29 | 439.99 | (405.29) | 176.18 |
| 101-101-752.00 | TWP BD OFFICE SUPPLIES | 8,000.00 | 1,752.83 | 0.00 | 6,247.17 | 21.91 |
| 101-101-801.00 | TWP BD PROFESSIONAL FEES | 7,500.00 | 6,576.35 | 0.00 | 923.65 | 87.68 |
| 101-101-805.00 | GG AASSESSMENT TO SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-101-809.00 | TWP BD FEES | 450.00 | 1,553.54 | 59.02 | (1,103.54) | 345.23 |
| 101-101-850.00 | COMMUNICATIONS | 3,500.00 | 1,986.40 | 0.00 | 1,513.60 | 56.75 |
| 101-101-851.00 | MAIL/POSTAGE | 1,500.00 | 470.55 | 0.00 | 1,029.45 | 31.37 |
| 101-101-852.00 | INTERNET & WEBSITE | 2,500.00 | 5,645.90 | 1,974.84 | (3,145.90) | 225.84 |
| 101-101-861.00 | MILEAGE REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-101-880.00 | TOWNSHIP BOARD COMMUNITY PROMOTION | 34,000.00 | 37,951.18 | 0.00 | (3,951.18) | 111.62 |
| 101-101-900.00 | TWP BD PRINTING AND PUBLISHING | 2,000.00 | 1,162.00 | 0.00 | 838.00 | 58.10 |
| 101-101-915.00 | TWP BD DUES AND MEMBERSHIP | 5,500.00 | 7,006.09 | 0.00 | (1,506.09) | 127.38 |
| 101-101-916.00 | TWP BD EDUCATION AND TRAINING | 1,000.00 | 235.00 | 0.00 | 765.00 | 23.50 |
| 101-101-931.00 | TWP BD REPAIRS AND MAINTENANCE | 2,500.00 | 90.16 | 35.57 | 2,409.84 | 3.61 |
| 101-101-935.00 | LIABILITY & CONTENTS INSURANCE | 3,500.00 | 4,067.36 | 0.00 | (567.36) | 116.21 |
| 101-101-937.00 | WORKER'S COMPENSATION INSURANCE | 250.00 | 2,369.54 | 0.00 | (2,119.54) | 947.82 |
| 101-101-940.00 | TWP BD RENTALS | 0.00 | 120.00 | 0.00 | (120.00) | 100.00 |
| 101-101-948.00 | TWP BD COMPUTER SERVICES | 6,500.00 | 9,048.58 | 352.50 | (2,548.58) | 139.21 |
| 101-101-964.00 | TWP BD REFUNDS AND REBATES | 0.00 | (15.20) | 0.00 | 15.20 | 100.00 |
| 101-101-977.00 | TWP BD EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-101-980.00 | TWP BD COMPUTER & OFFICE EQUIP | 5,800.00 | 5,203.01 | 0.00 | 596.99 | 89.71 |
| 101-101-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-101-998.01 | REFUNDS | 10,238.61 | 10,310.61 | 0.00 | (72.00) | 100.70 |
| Total Dept 101 - TOWNSHIP BOARD | | 193,105.61 | 176,255.56 | 7,377.59 | 16,850.05 | 91.27 |
| Dept 171 - SUPERVISOR | | | | | | |
| 101-171-703.00 | SUPERVISOR SALARY | 24,432.00 | 18,793.80 | 939.69 | 5,638.20 | 76.92 |
| 101-171-704.00 | DEPUTY SUPERVISOR SALARY | 2,000.00 | 1,923.10 | 0.00 | 76.90 | 96.16 |
| 101-171-709.00 | EMPLOYER FICA | 2,625.00 | 1,604.25 | 71.89 | 1,020.75 | 61.11 |
| 101-171-752.00 | SUPERVISOR OFFICE SUPPLIES | 100.00 | 49.95 | 0.00 | 50.05 | 49.95 |
| 101-171-916.00 | SUPERVISOR EDUCATION AND TRAINING | 500.00 | 380.00 | 0.00 | 120.00 | 76.00 |
| 101-171-980.00 | SUPERVISOR EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 171 - SUPERVISOR | | 29,657.00 | 22,751.10 | 1,011.58 | 6,905.90 | 76.71 |
| Dept 209 - CONTINGENCY | | | | | | |
| 101-209-941.00 | CONTINGENCIES | 9,881.00 | 9,881.00 | 0.00 | 0.00 | 100.00 |

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| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|----------------------------------|-----------------------------------|----------------|-------------------|---------------------|-------------------|--------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | NORMAL (ABNORMAL) | MONTH 04/30/2025 | BALANCE | % BDGT |
| | | | | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Total Dept 209 - CONTINGENCY | | 9,881.00 | 9,881.00 | 0.00 | 0.00 | 100.00 |
| Dept 215 - CLERK | | | | | | |
| 101-215-703.00 | CLERK SALARY | 24,432.00 | 18,793.80 | 939.69 | 5,638.20 | 76.92 |
| 101-215-704.00 | DEPUTY CLERK SALARY | 3,000.00 | 1,730.79 | 192.31 | 1,269.21 | 57.69 |
| 101-215-709.00 | CLERK EMPLOYER FICA | 1,910.00 | 1,594.28 | 86.81 | 315.72 | 83.47 |
| 101-215-752.00 | CLERK OFFICE SUPPLIES | 1,000.00 | 1,555.74 | 326.52 | (555.74) | 155.57 |
| 101-215-801.00 | CLERK PROFESSIONAL FEES | 10,500.00 | 31,933.27 | 0.00 | (21,433.27) | 304.13 |
| 101-215-861.00 | CLERK MILEAGE REIMBURSEMENT | 0.00 | 62.02 | 2.80 | (62.02) | 100.00 |
| 101-215-916.00 | CLERK EDUCATION AND TRAINING | 500.00 | 150.00 | 0.00 | 350.00 | 30.00 |
| 101-215-933.00 | CLERK SOFTWARE SUPPORT | 750.00 | 2,237.45 | 0.00 | (1,487.45) | 298.33 |
| 101-215-948.00 | CLERK COMPUTER SERVICES | 0.00 | 159.90 | 0.00 | (159.90) | 100.00 |
| 101-215-980.00 | CLERK EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-215-984.00 | CLERK SOFTWARE | 0.00 | 170.00 | 0.00 | (170.00) | 100.00 |
| Total Dept 215 - CLERK | | 42,092.00 | 58,387.25 | 1,548.13 | (16,295.25) | 138.71 |
| Dept 223 - INTERNAL AUDIT | | | | | | |
| 101-223-801.00 | ACCOUNTING FEES | 14,000.00 | 16,800.00 | 0.00 | (2,800.00) | 120.00 |
| Total Dept 223 - INTERNAL AUDIT | | 14,000.00 | 16,800.00 | 0.00 | (2,800.00) | 120.00 |
| Dept 247 - BOARD OF REVIEW | | | | | | |
| 101-247-704.00 | BOARD OF REVIEW WAGES | 1,800.00 | 1,680.00 | 0.00 | 120.00 | 93.33 |
| 101-247-709.00 | BOR EMPLOYER FICA | 139.50 | 128.52 | 0.00 | 10.98 | 92.13 |
| 101-247-916.00 | BOR EDUCATION AND TRAINING | 444.00 | 444.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 247 - BOARD OF REVIEW | | 2,383.50 | 2,252.52 | 0.00 | 130.98 | 94.50 |
| Dept 253 - TREASURER | | | | | | |
| 101-253-703.00 | TREASURERS SALARY | 27,880.00 | 21,445.00 | 1,072.31 | 6,435.00 | 76.92 |
| 101-253-704.00 | DEPUTY TREASURER SALARY | 5,200.00 | 3,653.89 | 192.31 | 1,546.11 | 70.27 |
| 101-253-709.00 | TREASURER ER FICA | 2,215.00 | 1,939.47 | 96.74 | 275.53 | 87.56 |
| 101-253-752.00 | TREASURER OFFICE SUPPLIES | 500.00 | 11.98 | 0.00 | 488.02 | 2.40 |
| 101-253-801.00 | TREASURER PROFESSIONAL FEES | 8,000.00 | 11,012.63 | 0.00 | (3,012.63) | 137.66 |
| 101-253-804.00 | TREASURER TAX PREPARATION | 2,400.00 | 829.32 | 0.00 | 1,570.68 | 34.56 |
| 101-253-851.00 | TREASURER MAIL/POSTAGE | 9,000.00 | 4,017.79 | 0.00 | 4,982.21 | 44.64 |
| 101-253-861.00 | TREASURER MILEAGE REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-253-916.00 | TREASURER EDUCATION AND TRAINING | 250.00 | 150.00 | 0.00 | 100.00 | 60.00 |
| 101-253-933.00 | TREASURER SOFTWARE MAINTENANCE | 4,100.00 | 3,057.57 | 0.00 | 1,042.43 | 74.57 |
| 101-253-948.00 | TREASURER COMPUTER SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-253-980.00 | TREASURER COMPUTER & OFFICE EQUIP | 0.00 | 319.99 | 0.00 | (319.99) | 100.00 |
| 101-253-984.00 | TREASURER SOFTWARE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 253 - TREASURER | | 59,545.00 | 46,437.64 | 1,361.36 | 13,107.36 | 77.99 |
| Dept 257 - ASSESSOR | | | | | | |
| 101-257-703.00 | ASSESSOR SALARY | 56,375.00 | 43,365.40 | 2,168.27 | 13,009.60 | 76.92 |
| 101-257-704.00 | ASSESSOR ADMIN SALARY | 10,000.00 | 6,740.00 | 0.00 | 3,260.00 | 67.40 |
| 101-257-709.00 | ASSESSOR EMPLOYER FICA | 5,080.00 | 3,852.47 | 165.87 | 1,227.53 | 75.84 |
| 101-257-710.00 | ASSESSOR EMPLOYERS UIA | 535.00 | 532.41 | 294.50 | 2.59 | 99.52 |

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| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|---------------------------------------|----------------------------------|----------------|-------------------|---------------------|-------------------|--------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | BALANCE | % BDGT |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-257-752.00 | ASSESSOR OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-801.00 | ASSESSOR PROFESSIONAL FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-804.00 | ASSESSOR TAX PREPARATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-851.00 | ASSESSOR MAIL/POSTAGE | 3,500.00 | 3,210.75 | 0.00 | 289.25 | 91.74 |
| 101-257-861.00 | ASSESSOR MILEAGE REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-900.00 | ASSESSOR PRINTING & PUBLISHING | 0.00 | 48.50 | 0.00 | (48.50) | 100.00 |
| 101-257-915.00 | ASSESSOR MEMBERSHIPS AND DUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-916.00 | ASSESSOR EDUCATION AND TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-933.00 | ASSESSOR SOFTWARE MAINTENANCE | 500.00 | 2,106.13 | 0.00 | (1,606.13) | 421.23 |
| 101-257-937.00 | WORKER'S COMPENSATION INSURANCE | 600.00 | 495.99 | 0.00 | 104.01 | 82.67 |
| 101-257-948.00 | ASSESSOR COMPUTER SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-257-980.00 | ASSESSOR COMPUTER & OFFICE EQUIP | 1,556.00 | 764.44 | 0.00 | 791.56 | 49.13 |
| Total Dept 257 - ASSESSOR | | 78,146.00 | 61,116.09 | 2,628.64 | 17,029.91 | 78.21 |
| Dept 262 - ELECTIONS | | | | | | |
| 101-262-704.00 | ELECTION WORKERS | 13,500.00 | 13,791.50 | 0.00 | (291.50) | 102.16 |
| 101-262-704.01 | ELECTIONS COORDINATOR | 2,380.39 | 0.00 | 0.00 | 2,380.39 | 0.00 |
| 101-262-709.00 | ELECTION ER FICA | 918.00 | 645.29 | 0.00 | 272.71 | 70.29 |
| 101-262-710.00 | ELECTIONS ER UIA | 0.00 | 18.62 | 0.00 | (18.62) | 100.00 |
| 101-262-752.00 | ELECTION OPERATING SUPPLIES | 3,500.00 | 4,537.69 | 0.00 | (1,037.69) | 129.65 |
| 101-262-801.00 | ELECTION MACHINE SET UP | 1,500.00 | 1,488.29 | 0.00 | 11.71 | 99.22 |
| 101-262-851.00 | ELECTION MAIL/POSTAGE | 1,500.00 | 2,455.49 | 0.00 | (955.49) | 163.70 |
| 101-262-861.00 | ELECTION TRANSPORTATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-262-900.00 | ELECTION PRINTING AND PUBLISHING | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-262-933.00 | SOFTWARE MAINT AGREEMENT | 0.00 | 650.00 | 0.00 | (650.00) | 100.00 |
| 101-262-980.00 | ELECTION COMPUTER & OFFICE EQUIP | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 262 - ELECTIONS | | 24,298.39 | 23,586.88 | 0.00 | 711.51 | 97.07 |
| Dept 265 - BUILDING AND GROUNDS | | | | | | |
| 101-265-702.00 | BUILDING SALARIES AND WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-265-709.00 | BUILDING ER FICA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-265-752.00 | BLDG OPERATING SUPPLIES | 1,000.00 | 492.73 | 0.00 | 507.27 | 49.27 |
| 101-265-801.00 | BUILDING CONTRACTED SERVICES | 2,500.00 | 3,463.51 | 0.00 | (963.51) | 138.54 |
| 101-265-900.00 | BLDG PUBLICATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-265-917.00 | BLDG SEWER O & M | 850.00 | 659.52 | 219.84 | 190.48 | 77.59 |
| 101-265-920.00 | BLDG ELECTRIC | 6,500.00 | 3,043.59 | 33.58 | 3,456.41 | 46.82 |
| 101-265-921.00 | BLDG NATURAL GAS | 2,000.00 | 944.19 | 0.00 | 1,055.81 | 47.21 |
| 101-265-930.00 | BLDG REPAIRS AND MAINTENANCE | 1,000.00 | 5,627.43 | 299.37 | (4,627.43) | 562.74 |
| 101-265-974.00 | BLDG LAND IMPROVEMENTS | 0.00 | 4,868.86 | 0.00 | (4,868.86) | 100.00 |
| 101-265-975.00 | BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-265-975.01 | BLDG ADDITIONS & IMPROVEMENTS | 0.00 | 2,906.10 | 0.00 | (2,906.10) | 100.00 |
| Total Dept 265 - BUILDING AND GROUNDS | | 13,850.00 | 22,005.93 | 552.79 | (8,155.93) | 158.89 |
| Dept 266 - ATTORNEY COUNSEL | | | | | | |
| 101-266-801.00 | GENERAL BD - ATTORNEY FEES | 37,000.00 | 25,698.33 | 0.00 | 11,301.67 | 69.45 |
| Total Dept 266 - ATTORNEY COUNSEL | | 37,000.00 | 25,698.33 | 0.00 | 11,301.67 | 69.45 |
| Dept 446 - ROADS STREETS BRIDGES | | | | | | |

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| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|--|----------------------------------|----------------|-------------------|---------------------|-------------------|---------|
| | | 04/30/2025 | 04/30/2025 | MONTH 04/30/2025 | BALANCE | % BDGT |
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-446-752.00 | STREET & HWYS SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-446-801.00 | STREETS/HIGHWAYS CONTRACTED SERV | 12,000.00 | 10,500.00 | 0.00 | 1,500.00 | 87.50 |
| 101-446-801.01 | ROAD BRINING | 50,000.00 | 14,555.00 | 0.00 | 35,445.00 | 29.11 |
| 101-446-934.00 | STREETS/HIGHWAYS REPAIRS & MAINT | 49,592.00 | 29,722.79 | 0.00 | 19,869.21 | 59.93 |
| 101-446-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 446 - ROADS STREETS BRIDGES | | 111,592.00 | 54,777.79 | 0.00 | 56,814.21 | 49.09 |
| Dept 528 - RUBBISH COLLECTION-DISPOSAL | | | | | | |
| 101-528-801.00 | REFUSE COLLECTION & DISPOSAL | 4,500.00 | 4,639.80 | 0.00 | (139.80) | 103.11 |
| Total Dept 528 - RUBBISH COLLECTION-DISPOSAL | | 4,500.00 | 4,639.80 | 0.00 | (139.80) | 103.11 |
| Dept 567 - CEMETERY | | | | | | |
| 101-567-801.00 | CONTRACTED SERVICES | 8,500.00 | 3,560.50 | 0.00 | 4,939.50 | 41.89 |
| 101-567-802.00 | SEXTON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-567-920.00 | ELECTRIC | 400.00 | (261.22) | 28.69 | 661.22 | (65.31) |
| 101-567-930.00 | CEMETERY REPAIRS & MAINTENANCE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-567-933.00 | SOFTWARE MAINT AGREEMENT | 450.00 | 417.51 | 0.00 | 32.49 | 92.78 |
| 101-567-940.00 | RENTALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-567-964.00 | CEMETERY LOT REPURCHASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-567-977.00 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 567 - CEMETERY | | 9,850.00 | 3,716.79 | 28.69 | 6,133.21 | 37.73 |
| Dept 595 - AIRPORT | | | | | | |
| 101-595-752.00 | OPERATING SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-595-801.00 | PROFESSIONAL | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-595-860.00 | TRANSPORTATION | 0.00 | 667.75 | 0.00 | (667.75) | 100.00 |
| 101-595-915.00 | DUES/MEMBERSHIPS | 0.00 | 25.00 | 0.00 | (25.00) | 100.00 |
| 101-595-916.00 | EDUCATION AND TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-595-920.00 | ELECTRIC | 450.00 | 358.48 | 28.85 | 91.52 | 79.66 |
| 101-595-921.00 | NATURAL GAS | 600.00 | 605.88 | 82.74 | (5.88) | 100.98 |
| 101-595-930.00 | REPAIRS/MAINT. LAND & BLDG. | 0.00 | 4,327.88 | 1,000.00 | (4,327.88) | 100.00 |
| 101-595-931.00 | REPAIRS/MAINTENANCE - EQUIPMENT | 1,800.00 | 1,675.69 | 0.00 | 124.31 | 93.09 |
| 101-595-934.00 | AIRPORT IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-595-935.00 | LIABILITY INSURANCE | 2,250.00 | 1,325.00 | 0.00 | 925.00 | 58.89 |
| Total Dept 595 - AIRPORT | | 5,250.00 | 8,985.68 | 1,111.59 | (3,735.68) | 171.16 |
| Dept 751 - PARKS AND RECREATION | | | | | | |
| 101-751-702.00 | RECREATION DEPARTMENT SALARIES | 130,000.00 | 102,288.12 | 6,003.20 | 27,711.88 | 78.68 |
| 101-751-705.00 | VACATION PAY | 0.00 | 2,815.00 | 144.00 | (2,815.00) | 100.00 |
| 101-751-706.00 | PARKS HOLIDAY | 0.00 | 307.69 | 0.00 | (307.69) | 100.00 |
| 101-751-709.00 | RECREATION DEPARTMENT F.I.C.A. | 9,945.00 | 7,993.96 | 464.36 | 1,951.04 | 80.38 |
| 101-751-710.00 | RECREATION DEPARTMENT M.E.S.C. | 750.00 | 1,435.79 | 695.50 | (685.79) | 191.44 |
| 101-751-713.00 | OVERTIME PAY | 0.00 | 185.62 | 0.00 | (185.62) | 100.00 |
| 101-751-716.00 | DEFINED CONTRIBUTION PENSION | 1,650.00 | 1,512.50 | 137.50 | 137.50 | 91.67 |
| 101-751-719.00 | HOSPITALIZATION | 7,750.00 | 6,018.85 | 619.43 | 1,731.15 | 77.66 |
| 101-751-752.00 | RECREATION DEPT. SUPPLIES | 7,500.00 | 3,341.24 | 473.00 | 4,158.76 | 44.55 |
| 101-751-754.00 | RECREATION DEPT. FERTILIZER & SE | 6,500.00 | 6,077.28 | 0.00 | 422.72 | 93.50 |
| 101-751-801.00 | RECREATION DEPT. CONTRACTED SERV | 15,000.00 | 14,196.97 | 257.93 | 803.03 | 94.65 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED | |
|---------------------------------------|--------------------------------------|----------------|-------------|------------------|------------|----------------|------------|
| | | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | BALANCE | | |
| | | NORMAL | (ABNORMAL) | INCREASE | (DECREASE) | NORMAL | (ABNORMAL) |
| Fund 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| 101-751-809.00 | FEES | 250.00 | 380.94 | 96.00 | | (130.94) | 152.38 |
| 101-751-850.00 | RECREATION DEPT. COMMUNICATION | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-751-860.00 | RECREATION DEPT. TRANSPORTATION | 7,500.00 | 8,770.81 | 831.58 | | (1,270.81) | 116.94 |
| 101-751-917.00 | SEWER O/M | 1,000.00 | 439.68 | 0.00 | | 560.32 | 43.97 |
| 101-751-920.00 | ELECTRIC | 12,500.00 | 12,365.51 | 1,145.27 | | 134.49 | 98.92 |
| 101-751-923.00 | PROPANE | 5,500.00 | 2,252.57 | 0.00 | | 3,247.43 | 40.96 |
| 101-751-930.00 | REPAIRS/MAINT. LAND & BLDG. | 6,000.00 | 4,984.97 | 11.49 | | 1,015.03 | 83.08 |
| 101-751-931.00 | REPAIRS & MAINT. PARKS EQUIPMENT | 10,000.00 | 8,590.69 | 204.52 | | 1,409.31 | 85.91 |
| 101-751-935.00 | LIABILITY INSURANCE | 3,500.00 | 3,230.75 | 0.00 | | 269.25 | 92.31 |
| 101-751-937.00 | WORKMEN'S COMPENSATION INSURANCE | 3,500.00 | 1,929.17 | 0.00 | | 1,570.83 | 55.12 |
| 101-751-940.00 | RENTALS | 0.00 | 100.00 | 0.00 | | (100.00) | 100.00 |
| 101-751-974.00 | LAND IMPROVEMENTS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-751-974.01 | MARINA LAND IMPROVEMENTS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-751-975.00 | BLDS, BLDING ADDITIONS & IMPROVMENTS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-751-977.00 | EQUIPMENT | 2,500.00 | 0.00 | 0.00 | | 2,500.00 | 0.00 |
| 101-751-981.00 | VEHICLES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 751 - PARKS AND RECREATION | | 231,345.00 | 189,218.11 | 11,083.78 | | 42,126.89 | 81.79 |
| Dept 754 - VETERANS PIER | | | | | | | |
| 101-754-752.00 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-754-754.00 | VETERANS PIER BRICKS | 500.00 | 197.00 | 0.00 | | 303.00 | 39.40 |
| 101-754-801.00 | CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 754 - VETERANS PIER | | 500.00 | 197.00 | 0.00 | | 303.00 | 39.40 |
| Dept 756 - BOAT LAUNCH | | | | | | | |
| 101-756-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 756 - BOAT LAUNCH | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Dept 901 - CIP | | | | | | | |
| 101-901-970.00 | CEMETERY CAPITAL IMPROVEMENT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-901-970.01 | AIRPORT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-901-970.02 | BUILDING & GROUNDS | 155,000.00 | 51,819.09 | 0.00 | | 103,180.91 | 33.43 |
| 101-901-970.03 | PARKS - YOUTH GRANT | 0.00 | 39,222.97 | 0.00 | | (39,222.97) | 100.00 |
| 101-901-970.04 | FRONTENAC | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-901-970.05 | POLICE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-901-970.06 | PARKS - VETERAN'S PIER | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 101-901-970.07 | PARKS - TRUCK | 9,908.00 | 9,908.00 | 0.00 | | 0.00 | 100.00 |
| 101-901-970.08 | ROADS & BRIDGES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 901 - CIP | | 164,908.00 | 100,950.06 | 0.00 | | 63,957.94 | 61.22 |
| Dept 999 | | | | | | | |
| 101-999-999.99 | EXPENSE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,031,903.50 | 827,657.53 | 26,704.15 | | 204,245.97 | 80.21 |

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 04/30/2025
% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT |
|--------------------------------|-------------|----------------|-------------------|--------------|------------|-------------------|--------|
| | | AMENDED BUDGET | 04/30/2025 | MONTH | 04/30/2025 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | | |
| Fund 101 - GENERAL FUND: | | | | | | | |
| TOTAL REVENUES | | 988,502.26 | 915,091.90 | 68,490.00 | | 73,410.36 | 92.57 |
| TOTAL EXPENDITURES | | 1,031,903.50 | 827,657.53 | 26,704.15 | | 204,245.97 | 80.21 |
| NET OF REVENUES & EXPENDITURES | | (43,401.24) | 87,434.37 | 41,785.85 | | (130,835.61) | 201.46 |

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 04/30/2025
% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|----------------------------------|--------------------------|----------------|---------------------------------|---|------------------------------|-----------|--|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | | |
| Fund 206 - FIRE FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 206-000-427.00 | FIRE SPEC ASSESSMENT | 283,784.00 | 258,116.10 | 0.00 | 25,667.90 | 90.96 | | |
| 206-000-665.00 | INTEREST INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 206-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Total Dept 000 | | 283,784.00 | 258,116.10 | 0.00 | 25,667.90 | 90.96 | | |
| TOTAL REVENUES | | 283,784.00 | 258,116.10 | 0.00 | 25,667.90 | 90.96 | | |
| Expenditures | | | | | | | | |
| Dept 336 - FIRE PROTECTION | | | | | | | | |
| 206-336-801.00 | FIRE PROTECTION CONTRACT | 283,784.00 | 283,784.00 | 0.00 | 0.00 | 100.00 | | |
| Total Dept 336 - FIRE PROTECTION | | 283,784.00 | 283,784.00 | 0.00 | 0.00 | 100.00 | | |
| TOTAL EXPENDITURES | | 283,784.00 | 283,784.00 | 0.00 | 0.00 | 100.00 | | |
| Fund 206 - FIRE FUND: | | | | | | | | |
| TOTAL REVENUES | | 283,784.00 | 258,116.10 | 0.00 | 25,667.90 | 90.96 | | |
| TOTAL EXPENDITURES | | 283,784.00 | 283,784.00 | 0.00 | 0.00 | 100.00 | | |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (25,667.90) | 0.00 | 25,667.90 | 100.00 | | |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| | | 2024-25 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | |
|------------------------|--------------------------------------|--------------|--------|--------------|------------|------------------|---------------------|-------------|--------------------|-------------|
| GL NUMBER | DESCRIPTION | AMENDED | BUDGET | NORMAL | (ABNORMAL) | MONTH 04/30/2025 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | % BDGT USED |
| Fund 207 - POLICE FUND | | | | | | | | | | |
| Revenues | | | | | | | | | | |
| Dept 000 | | | | | | | | | | |
| 207-000-402.00 | REAL PROPERTY TAXES | 1,314,411.00 | | 1,295,134.37 | | 0.00 | | 19,276.63 | | 98.53 |
| 207-000-540.00 | GRANT - STATE MCOLES | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-541.00 | GRANTS - POLICE (CAPITAL INVESTMENT) | 0.00 | | 31,059.00 | | 0.00 | | (31,059.00) | | 100.00 |
| 207-000-548.00 | FEES - LIQUOR LICENSE | 6,500.00 | | 9,262.55 | | 0.00 | | (2,762.55) | | 142.50 |
| 207-000-569.00 | ACT 302 GRANT FUNDS | 1,500.00 | | 3,161.11 | | 1,563.75 | | (1,661.11) | | 210.74 |
| 207-000-570.00 | CPE DISTRIBUTION | 0.00 | | 8,000.00 | | 0.00 | | (8,000.00) | | 100.00 |
| 207-000-626.00 | CHARGES FOR SERVICES | 2,000.00 | | 1,899.59 | | 9.00 | | 100.41 | | 94.98 |
| 207-000-657.00 | FINES & FORFEITURES | 0.00 | | 104.27 | | 0.00 | | (104.27) | | 100.00 |
| 207-000-658.00 | DRUG FORFEITURE FUNDS | 0.00 | | 557.00 | | 0.00 | | (557.00) | | 100.00 |
| 207-000-665.00 | INTEREST INCOME | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-666.00 | DIVIDENDS | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-674.00 | CONTRIBUTIONS / PRIVATE | 0.00 | | 500.00 | | 0.00 | | (500.00) | | 100.00 |
| 207-000-675.00 | LOST AND FOUND | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-676.00 | REIMBURSEMENT | 0.00 | | 1,064.62 | | 0.00 | | (1,064.62) | | 100.00 |
| 207-000-676.01 | RESOURCE OFFICER REIM. | 70,336.00 | | 46,890.00 | | 0.00 | | 23,446.00 | | 66.67 |
| 207-000-676.02 | OWI REIMBURSEMENT | 2,000.00 | | 1,719.74 | | 237.16 | | 280.26 | | 85.99 |
| 207-000-687.00 | REFUNDS/REBATES | 0.00 | | 129.27 | | 32.25 | | (129.27) | | 100.00 |
| 207-000-692.00 | MISCELLANEOUS | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-693.00 | PROCEEDS SALE OF ASSETS | 0.00 | | 2,500.00 | | 0.00 | | (2,500.00) | | 100.00 |
| 207-000-696.00 | PROCEEDS FROM DEBT ISSUED | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-000-699.00 | INTERFUND TRANSFER IN | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| Total Dept 000 | | 1,396,747.00 | | 1,401,981.52 | | 1,842.16 | | (5,234.52) | | 100.37 |
| Dept 999 | | | | | | | | | | |
| 207-999-599.99 | REVENUE CLOSING OFFSET | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| Total Dept 999 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| TOTAL REVENUES | | 1,396,747.00 | | 1,401,981.52 | | 1,842.16 | | (5,234.52) | | 100.37 |
| Expenditures | | | | | | | | | | |
| Dept 301 - POLICE | | | | | | | | | | |
| 207-301-702.00 | SALARIES AND WAGES | 644,984.52 | | 488,899.13 | | 23,966.28 | | 156,085.39 | | 75.80 |
| 207-301-702.02 | CPE TRAINING WAGES | 2,394.48 | | 2,394.48 | | 0.00 | | 0.00 | | 100.00 |
| 207-301-702.03 | CPE TRAINING OVERTIME | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 207-301-705.00 | VACATION PAY | 56,026.00 | | 28,984.72 | | 473.04 | | 27,041.28 | | 51.73 |
| 207-301-706.00 | HOLIDAY PAY | 24,840.00 | | 16,362.96 | | 979.76 | | 8,477.04 | | 65.87 |
| 207-301-709.00 | EMPLOYER SOCIAL SECURITY | 49,752.00 | | 39,580.48 | | 1,811.56 | | 10,171.52 | | 79.56 |
| 207-301-710.00 | EMPLOYER MESC | 3,500.00 | | 2,975.70 | | 2,804.01 | | 524.30 | | 85.02 |
| 207-301-712.00 | CASH IN LIEU OF BENEFITS | 8,000.00 | | 8,000.00 | | 0.00 | | 0.00 | | 100.00 |
| 207-301-713.00 | OVERTIME PAY | 7,000.00 | | 4,461.51 | | 89.61 | | 2,538.49 | | 63.74 |
| 207-301-717.00 | RETIREMENT | 300,000.00 | | 236,521.55 | | 0.00 | | 63,478.45 | | 78.84 |
| 207-301-719.00 | HOSPITALIZATION | 136,000.00 | | 129,685.30 | | 12,543.74 | | 6,314.70 | | 95.36 |
| 207-301-724.00 | HEALTH CARE SAVING | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | | 0.00 |
| 207-301-725.00 | LIFE INSURANCE | 3,500.00 | | 3,469.92 | | 0.00 | | 30.08 | | 99.14 |
| 207-301-726.00 | DISABILITY INSURANCE | 5,100.00 | | 4,934.04 | | 461.76 | | 165.96 | | 96.75 |
| 207-301-752.00 | OPERATING SUPPLIES | 19,500.00 | | 11,010.10 | | 25.82 | | 8,489.90 | | 56.46 |
| 207-301-801.00 | PROFESSIONAL | 6,000.00 | | 1,186.62 | | 60.00 | | 4,813.38 | | 19.78 |
| 207-301-805.00 | FACILITY CONTRACTED MAINTENANCE | 1,500.00 | | 0.00 | | 0.00 | | 1,500.00 | | 0.00 |
| 207-301-809.00 | FEES | 2,750.00 | | 116.65 | | 0.00 | | 2,633.35 | | 4.24 |
| 207-301-843.00 | MEDICAL PROVIDER SERVICES | 500.00 | | 0.00 | | 0.00 | | 500.00 | | 0.00 |
| 207-301-850.00 | COMMUNICATIONS | 4,500.00 | | 4,192.77 | | 364.25 | | 307.23 | | 93.17 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|----------------------------------|----------------|--------------|---------------------|-------------------|----------------|
| | | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | BALANCE | |
| | | NORMAL | (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 207 - POLICE FUND | | | | | | |
| Expenditures | | | | | | |
| 207-301-851.00 | MAIL/POSTAGE | 250.00 | 386.63 | 147.91 | (136.63) | 154.65 |
| 207-301-852.00 | INTERNET & WEBSITE | 650.00 | 536.00 | 0.00 | 114.00 | 82.46 |
| 207-301-860.00 | TRANSPORTATION | 14,350.00 | 11,509.27 | 1,051.93 | 2,840.73 | 80.20 |
| 207-301-880.00 | COMMUNITY PROMOTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-301-900.00 | PRINTING AND PUBLISHING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-301-913.00 | TRAVEL EXPENSES | 500.00 | 350.00 | 0.00 | 150.00 | 70.00 |
| 207-301-915.00 | DUES AND MEMBERSHIPS | 400.00 | 265.00 | 0.00 | 135.00 | 66.25 |
| 207-301-916.00 | EDUCATION AND TRAINING | 3,000.00 | 2,434.33 | 0.00 | 565.67 | 81.14 |
| 207-301-916.01 | ACT 302 TRAINING EXPENSES | 1,500.00 | 1,925.00 | 0.00 | (425.00) | 128.33 |
| 207-301-916.02 | CPE TRAINING | 2,650.00 | 1,750.00 | 0.00 | 900.00 | 66.04 |
| 207-301-917.00 | SEWER O & M | 1,000.00 | 659.52 | 219.84 | 340.48 | 65.95 |
| 207-301-920.00 | ELECTRIC | 4,500.00 | 3,949.52 | 336.97 | 550.48 | 87.77 |
| 207-301-921.00 | NATURAL GAS | 1,700.00 | 944.17 | 0.00 | 755.83 | 55.54 |
| 207-301-930.00 | MUN. BLDG. REPAIRS & MAINTENANCE | 8,000.00 | 2,695.16 | 525.00 | 5,304.84 | 33.69 |
| 207-301-931.00 | VEHICLE REP AND MAINT | 8,500.00 | 4,390.83 | 0.00 | 4,109.17 | 51.66 |
| 207-301-935.00 | INSURANCE AND BONDS | 21,500.00 | 23,379.31 | 0.00 | (1,879.31) | 108.74 |
| 207-301-937.00 | WORKMEN'S COMPENSATION INSURANCE | 22,000.00 | 19,205.40 | 0.00 | 2,794.60 | 87.30 |
| 207-301-940.00 | POLICE RENTALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-301-941.00 | CONTINGENCIES | 14,000.00 | 10,469.26 | 0.00 | 3,530.74 | 74.78 |
| 207-301-948.00 | COMPUTER SERVICES | 3,500.00 | 5,399.35 | 192.20 | (1,899.35) | 154.27 |
| 207-301-975.00 | BUILDINGS | 0.00 | 2,906.10 | 0.00 | (2,906.10) | 100.00 |
| 207-301-977.00 | EQUIPMENT | 30,000.00 | 18,218.47 | 0.00 | 11,781.53 | 60.73 |
| 207-301-977.01 | MUN BLDG EQUIPMENT | 4,500.00 | 33,009.00 | 0.00 | (28,509.00) | 733.53 |
| 207-301-980.00 | OFFICE & COMPUTER EQUIPMENT | 4,000.00 | 1,013.50 | 0.00 | 2,986.50 | 25.34 |
| 207-301-981.00 | VEHICLES | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 207-301-984.00 | SOFTWARE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 207-301-991.00 | LONG TERM DEBT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-301-993.00 | LONG TERM DEBT INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-301-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 301 - POLICE | | 1,449,747.00 | 1,128,171.75 | 46,053.68 | 321,575.25 | 77.82 |
| Dept 901 - CIP | | | | | | |
| 207-901-970.05 | POLICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 901 - CIP | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 999 | | | | | | |
| 207-999-999.99 | EXPENSE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,449,747.00 | 1,128,171.75 | 46,053.68 | 321,575.25 | 77.82 |
| Fund 207 - POLICE FUND: | | | | | | |
| TOTAL REVENUES | | 1,396,747.00 | 1,401,981.52 | 1,842.16 | (5,234.52) | 100.37 |
| TOTAL EXPENDITURES | | 1,449,747.00 | 1,128,171.75 | 46,053.68 | 321,575.25 | 77.82 |
| NET OF REVENUES & EXPENDITURES | | (53,000.00) | 273,809.77 | (44,211.52) | (326,809.77) | 516.62 |

| 05/08/2025 01:01 PM | | REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP | | | | Page: 11/26 | | |
|----------------------------------|--------------------------|--|-------------------|--------------|------------|-------------|------------|-------------|
| User: CHRIS | | PERIOD ENDING 04/30/2025 | | | | | | |
| DB: Tuscarora | | % Fiscal Year Completed: 83.29 | | | | | | |
| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
| | | AMENDED BUDGET | 04/30/2025 | MONTH | 04/30/2025 | NORMAL | (ABNORMAL) | |
| | | | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | | | |
| Fund 219 - STREET LIGHTING FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 219-000-402.00 | REAL PROPERTY TAXES | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 219-000-427.00 | STREET LIGHT SPEC ASSESS | 36,792.00 | 33,456.51 | | 0.00 | 3,335.49 | | 90.93 |
| 219-000-665.00 | INTEREST INCOME | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 219-000-687.00 | REFUNDS/REBATES/OVRPMTS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 219-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 000 | | 36,792.00 | 33,456.51 | | 0.00 | 3,335.49 | | 90.93 |
| TOTAL REVENUES | | 36,792.00 | 33,456.51 | | 0.00 | 3,335.49 | | 90.93 |
| Expenditures | | | | | | | | |
| Dept 448 - STREET LIGHTING | | | | | | | | |
| 219-448-809.00 | FEES | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 219-448-920.00 | ELECTRIC | 36,750.00 | 26,034.26 | | 2,789.62 | 10,715.74 | | 70.84 |
| Total Dept 448 - STREET LIGHTING | | 36,750.00 | 26,034.26 | | 2,789.62 | 10,715.74 | | 70.84 |
| TOTAL EXPENDITURES | | 36,750.00 | 26,034.26 | | 2,789.62 | 10,715.74 | | 70.84 |
| Fund 219 - STREET LIGHTING FUND: | | | | | | | | |
| TOTAL REVENUES | | 36,792.00 | 33,456.51 | | 0.00 | 3,335.49 | | 90.93 |
| TOTAL EXPENDITURES | | 36,750.00 | 26,034.26 | | 2,789.62 | 10,715.74 | | 70.84 |
| NET OF REVENUES & EXPENDITURES | | 42.00 | 7,422.25 | | (2,789.62) | (7,380.25) | | 7,672.02 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | |
|---|------------------------------|----------------|-------------------|------------------|---------------------|-------------------|-------------|-------------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | NORMAL (ABNORMAL) | MONTH 04/30/2025 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | % BDGT USED |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 248-000-402.00 | REAL PROPERTY TAXES | 120,000.00 | 0.00 | | 0.00 | | 120,000.00 | 0.00 |
| 248-000-412.00 | DELINQUENT PERSONAL PROPERTY | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-000-548.00 | STATE GRANT - MDOT | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-000-665.00 | INTEREST | 50.00 | 141.39 | | 8.04 | | (91.39) | 282.78 |
| 248-000-674.00 | DDA DONATIONS UNSPECIFIED | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-000-674.01 | STURGEON DONATIONS | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-000-674.02 | SUMMER MUSIC SERIES | 3,000.00 | 5,663.00 | | 0.00 | | (2,663.00) | 188.77 |
| 248-000-674.03 | FIREWORK DONATIONS | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-000-676.00 | REIMBURSEMENT | 500.00 | 0.00 | | 0.00 | | 500.00 | 0.00 |
| 248-000-687.00 | REFUNDS/REBATES | 0.00 | 4,200.00 | | 0.00 | | (4,200.00) | 100.00 |
| 248-000-696.00 | PROCEEDS FROM SALES OF BONDS | 300,000.00 | 310,000.00 | | 0.00 | | (10,000.00) | 103.33 |
| Total Dept 000 | | 423,550.00 | 320,004.39 | | 8.04 | | 103,545.61 | 75.55 |
| Dept 999 | | | | | | | | |
| 248-999-599.99 | REVENUE CLOSING OFFSET | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 423,550.00 | 320,004.39 | | 8.04 | | 103,545.61 | 75.55 |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 248-000-968.00 | DEPRECIATION EXPENSE DDA | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| Total Dept 000 | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| Dept 728 | | | | | | | | |
| 248-728-702.00 | ADMINISTRATION | 2,000.00 | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 248-728-709.00 | EMPLOYER SOCIAL SECURITY | 154.00 | 0.00 | | 0.00 | | 154.00 | 0.00 |
| 248-728-752.00 | SUPPLIES | 500.00 | 3,384.98 | | 0.00 | | (2,884.98) | 677.00 |
| 248-728-752.01 | SUPPLIES FOR STURGEON | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-728-801.00 | PROFESSIONAL/CONTRACTUAL | 4,500.00 | 76,223.58 | | 0.00 | | (71,723.58) | 1,693.86 |
| 248-728-801.01 | ACCOUNTING FEES | 7,000.00 | 0.00 | | 0.00 | | 7,000.00 | 0.00 |
| 248-728-851.00 | MAIL/POSTAGE | 50.00 | 0.00 | | 0.00 | | 50.00 | 0.00 |
| 248-728-880.00 | COMMUNITY PROMOTION | 3,500.00 | 500.00 | | 0.00 | | 3,000.00 | 14.29 |
| 248-728-880.01 | SUMMER MUSIC SERIES | 5,500.00 | 4,000.00 | | 0.00 | | 1,500.00 | 72.73 |
| 248-728-880.02 | FIREWORKS | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-728-900.00 | PUBLICATIONS | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-728-910.00 | EDUCATION & TRAINING | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-728-915.00 | DUES/MEMBERSHIPS | 100.00 | 100.00 | | 0.00 | | 0.00 | 100.00 |
| 248-728-920.00 | ELECTRIC | 550.00 | 370.24 | | 36.51 | | 179.76 | 67.32 |
| 248-728-934.00 | REPAIRS/MAINTENANCE | 14,500.00 | 2,170.00 | | 0.00 | | 12,330.00 | 14.97 |
| 248-728-941.00 | CONTINGENCIES | 14,746.00 | 0.00 | | 0.00 | | 14,746.00 | 0.00 |
| 248-728-974.00 | LAND IMPROVEMENTS | 300,000.00 | 0.00 | | 0.00 | | 300,000.00 | 0.00 |
| 248-728-974.01 | STURGEON IMPROVEMENTS | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| 248-728-991.00 | PRINCIPAL PAYMENT | 30,000.00 | 29,000.00 | | 0.00 | | 1,000.00 | 96.67 |
| 248-728-992.00 | BOND INTEREST PAYMENT | 33,000.00 | 33,604.37 | | 0.00 | | (604.37) | 101.83 |
| Total Dept 728 | | 416,100.00 | 149,353.17 | | 36.51 | | 266,746.83 | 35.89 |

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 04/30/2025
% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--|------------------------|----------------|---------------------------------|----------------|--------------------------|----------------|--------------|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH INCREASE | 04/30/2025 (DECREASE) | NORMAL BALANCE | (ABNORMAL) | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept 999 | | | | | | | | |
| 248-999-999.99 | EXPENSE CLOSING OFFSET | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 416,100.00 | 149,353.17 | | 36.51 | | 266,746.83 | 35.89 |
| | | | | | | | | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | | | |
| TOTAL REVENUES | | 423,550.00 | 320,004.39 | | 8.04 | | 103,545.61 | 75.55 |
| TOTAL EXPENDITURES | | 416,100.00 | 149,353.17 | | 36.51 | | 266,746.83 | 35.89 |
| NET OF REVENUES & EXPENDITURES | | 7,450.00 | 170,651.22 | | (28.47) | | (163,201.22) | 2,290.62 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 AMENDED BUDGET | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BDGT USED |
|-------------------------|---|---------------------------|---------------------------------|---|------------------------------|------------|----------------|
| | | | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 271 - LIBRARY FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 271-000-403.00 | PROPERTY TAXES | 210,000.00 | 197,908.62 | 0.00 | | 12,091.38 | 94.24 |
| 271-000-412.00 | DELINQUENT PERSONAL PROPERTY | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-000-503.00 | GRANTS - GENERAL | 100.00 | 150.00 | 0.00 | | (50.00) | 150.00 |
| 271-000-540.00 | STATE AID | 4,640.00 | 4,853.92 | 2,471.20 | | (213.92) | 104.61 |
| 271-000-541.00 | PENAL FINES | 25,000.00 | 0.00 | 0.00 | | 25,000.00 | 0.00 |
| 271-000-541.01 | GRANTS - LIBRARY (CAPITAL IMPROVEMENTS) | 0.00 | 8,847.50 | 0.00 | | (8,847.50) | 100.00 |
| 271-000-566.00 | STATE GRANTS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-000-626.00 | CHARGES FOR SERVICES - MISC. FEE | 2,000.00 | 2,492.95 | 400.60 | | (492.95) | 124.65 |
| 271-000-629.00 | NON-RESIDENT FEES | 1,000.00 | 730.00 | 180.00 | | 270.00 | 73.00 |
| 271-000-642.00 | MISCELLANEOUS - BOOK SALES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-000-655.00 | FINES - BOOK | 750.00 | 518.35 | 152.76 | | 231.65 | 69.11 |
| 271-000-665.01 | INVESTMENT INTEREST | 8,000.00 | 7,456.38 | 2,917.84 | | 543.62 | 93.20 |
| 271-000-665.02 | INTEREST INCOME | 20.00 | 239.02 | 0.00 | | (219.02) | 1,195.10 |
| 271-000-666.00 | DIVIDENDS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-000-674.01 | DONATIONS - PRIVATE | 1,000.00 | 7,828.77 | 68.14 | | (6,828.77) | 782.88 |
| 271-000-674.04 | DONATIONS-FRIENDS OF LIBRARY | 3,000.00 | 3,172.88 | 715.21 | | (172.88) | 105.76 |
| 271-000-684.00 | ENHANCEMENT GRANTS COMMUNITY | 4,606.00 | 5,521.91 | 4,427.62 | | (915.91) | 119.89 |
| 271-000-687.00 | REFUNDS/OVERPAYMENTS | 0.00 | 586.72 | 0.00 | | (586.72) | 100.00 |
| Total Dept 000 | | 260,116.00 | 240,307.02 | 11,333.37 | | 19,808.98 | 92.38 |
| Dept 999 | | | | | | | |
| 271-999-599.99 | REVENUE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL REVENUES | | 260,116.00 | 240,307.02 | 11,333.37 | | 19,808.98 | 92.38 |
| Expenditures | | | | | | | |
| Dept 790 - LIBRARY | | | | | | | |
| 271-790-702.00 | WAGES - FULL TIME | 85,200.00 | 62,210.07 | 2,622.25 | | 22,989.93 | 73.02 |
| 271-790-703.00 | LIBRARY SALARY | 45,000.00 | 34,615.40 | 1,730.77 | | 10,384.60 | 76.92 |
| 271-790-709.00 | EMPLOYER SOCIAL SECURITY | 8,500.00 | 7,431.26 | 333.02 | | 1,068.74 | 87.43 |
| 271-790-710.00 | EMPLOYER MESC | 800.00 | 475.00 | 260.00 | | 325.00 | 59.38 |
| 271-790-713.00 | OVERTIME PAY | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-790-719.00 | INSURANCE - HOSPITALIZATION | 1,000.00 | 1,155.28 | 586.70 | | (155.28) | 115.53 |
| 271-790-724.00 | HEALTH CARE SAVING | 900.00 | 750.00 | 75.00 | | 150.00 | 83.33 |
| 271-790-750.00 | OFFICE SUPPLIES | 4,500.00 | 2,826.11 | 31.00 | | 1,673.89 | 62.80 |
| 271-790-750.01 | MAKERSPACE SUPPLIES | 1,000.00 | 347.28 | 0.00 | | 652.72 | 34.73 |
| 271-790-751.00 | MAINTENANCE SUPPLIES | 1,000.00 | 541.51 | 0.00 | | 458.49 | 54.15 |
| 271-790-752.00 | BOOKS - ADULTS | 7,000.00 | 5,200.76 | 0.00 | | 1,799.24 | 74.30 |
| 271-790-752.01 | PERIODICALS | 400.00 | 407.17 | 20.00 | | (7.17) | 101.79 |
| 271-790-752.02 | DVD | 1,000.00 | 455.73 | 0.00 | | 544.27 | 45.57 |
| 271-790-752.03 | REFERENCE | 150.00 | 0.00 | 0.00 | | 150.00 | 0.00 |
| 271-790-752.04 | LARGE PRINT MATERIAL | 2,500.00 | 4,562.98 | 2,627.84 | | (2,062.98) | 182.52 |
| 271-790-752.05 | YOUNG ADULT BOOKS | 3,000.00 | 1,064.51 | 0.00 | | 1,935.49 | 35.48 |
| 271-790-752.11 | JUNIOR BOOKS | 2,000.00 | 1,443.83 | 0.00 | | 556.17 | 72.19 |
| 271-790-752.12 | GAMES/PUZZLES | 500.00 | 365.54 | 0.00 | | 134.46 | 73.11 |
| 271-790-752.13 | CHILDREN BOOK | 3,000.00 | 2,623.61 | 0.00 | | 376.39 | 87.45 |
| 271-790-752.14 | E-RESOURCES | 11,000.00 | 10,091.58 | 529.44 | | 908.42 | 91.74 |
| 271-790-752.15 | LIBRARY OF THINGS | 2,000.00 | 1,492.78 | 715.21 | | 507.22 | 74.64 |
| 271-790-754.00 | COMPUTER AND TECHNOLOGY SUPPLIES | 1,500.00 | 1,433.50 | 0.00 | | 66.50 | 95.57 |
| 271-790-801.00 | PROFESSIONAL & CONTRACTUAL | 2,500.00 | 5,412.11 | 0.00 | | (2,912.11) | 216.48 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT USED |
|--------------------------------|-----------------------------------|----------------|---------------------------------|---|------------------------------|-------------|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 271 - LIBRARY FUND | | | | | | | |
| Expenditures | | | | | | | |
| 271-790-805.00 | FACILITY CONTRACTED MAINTENANCE | 4,500.00 | 3,289.98 | 0.00 | | 1,210.02 | 73.11 |
| 271-790-809.00 | ADMINISTRATIVE FEES-FDN | 500.00 | 387.10 | 208.04 | | 112.90 | 77.42 |
| 271-790-850.00 | COMMUNICATIONS | 550.00 | 398.47 | 0.00 | | 151.53 | 72.45 |
| 271-790-851.00 | MAIL/POSTAGE | 3,500.00 | 2,506.27 | 0.00 | | 993.73 | 71.61 |
| 271-790-852.00 | INTERNET & WEBSITE | 1,000.00 | 993.20 | 0.00 | | 6.80 | 99.32 |
| 271-790-860.00 | TRANSPORTATION | 2,000.00 | 1,228.42 | 0.00 | | 771.58 | 61.42 |
| 271-790-880.00 | COMMUNITY PROMOTION - PROGRAMMIN | 8,000.00 | 7,050.47 | 375.00 | | 949.53 | 88.13 |
| 271-790-900.00 | PRINTING AND PUBLISHING | 6,000.00 | 5,093.75 | 0.00 | | 906.25 | 84.90 |
| 271-790-910.00 | EDUCATION & TRAINING | 750.00 | 550.00 | 0.00 | | 200.00 | 73.33 |
| 271-790-915.00 | MEMBERSHIP & DUES | 3,500.00 | 3,080.81 | 1,235.60 | | 419.19 | 88.02 |
| 271-790-917.00 | SEWER O & M | 1,500.00 | 846.57 | 0.00 | | 653.43 | 56.44 |
| 271-790-920.00 | ELECTRIC | 6,000.00 | 5,309.92 | 449.30 | | 690.08 | 88.50 |
| 271-790-921.00 | NATURAL GAS | 2,000.00 | 1,258.92 | 0.00 | | 741.08 | 62.95 |
| 271-790-930.00 | REPAIRS & MAINT. LAND & BUILDING | 14,366.00 | 12,117.06 | 0.00 | | 2,248.94 | 84.35 |
| 271-790-931.00 | REPAIRS/MAINTENANCE - EQUIPMENT | 5,000.00 | 2,653.80 | 0.00 | | 2,346.20 | 53.08 |
| 271-790-933.00 | SOFTWARE MAINT AGREEMENT | 6,000.00 | 3,309.03 | 0.00 | | 2,690.97 | 55.15 |
| 271-790-935.00 | INSURANCE | 2,500.00 | 1,606.58 | 0.00 | | 893.42 | 64.26 |
| 271-790-937.00 | WORKMEN'S COMPENSATION INSURANCE | 300.00 | 48.15 | 0.00 | | 251.85 | 16.05 |
| 271-790-940.00 | RENTALS | 2,500.00 | 1,863.13 | 311.35 | | 636.87 | 74.53 |
| 271-790-948.00 | COMPUTER SERVICES | 500.00 | 1,045.98 | 0.00 | | (545.98) | 209.20 |
| 271-790-956.00 | MEL REPLACEMENT | 200.00 | 20.63 | 0.00 | | 179.37 | 10.32 |
| 271-790-975.01 | BUILDING ADDITIONS & IMPROVEMENTS | 1,000.00 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| 271-790-977.00 | EQUIPMENT | 1,000.00 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| 271-790-980.00 | OFFICE EQUIP & FURNITURE | 2,500.00 | 1,792.80 | 0.00 | | 707.20 | 71.71 |
| 271-790-990.00 | LONG TERM DEBT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 271-790-992.00 | LONG TERM DEBT INTEREST | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 790 - LIBRARY | | 260,116.00 | 201,357.05 | 12,110.52 | | 58,758.95 | 77.41 |
| Dept 999 | | | | | | | |
| 271-999-999.99 | EXPENSE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 260,116.00 | 201,357.05 | 12,110.52 | | 58,758.95 | 77.41 |
| Fund 271 - LIBRARY FUND: | | | | | | | |
| TOTAL REVENUES | | 260,116.00 | 240,307.02 | 11,333.37 | | 19,808.98 | 92.38 |
| TOTAL EXPENDITURES | | 260,116.00 | 201,357.05 | 12,110.52 | | 58,758.95 | 77.41 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 38,949.97 | (777.15) | | (38,949.97) | 100.00 |

05/08/2025 01:01 PM

User: CHRIS

DB: Tuscarora

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % |
|--|---------------------------------|----------------|-------------------|--------------|------------|-------------------|--|------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | 04/30/2025 | MONTH | 04/30/2025 | BALANCE | | BDGT |
| | | | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | NORMAL (ABNORMAL) | | USED |
| Fund 282 - ARPA FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 282-000-528.00 | STATE GRANTS ARPA | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 000 | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| TOTAL REVENUES | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Expenditures | | | | | | | | |
| Dept 101 - TOWNSHIP BOARD | | | | | | | | |
| 282-101-977.00 | EQUIPMENT | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 101 - TOWNSHIP BOARD | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 262 - ELECTIONS | | | | | | | | |
| 282-262-704.01 | ARPA PAY ELECTIONS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 282-262-709.00 | EMPLOYER SOCIAL SECURITY | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 262 - ELECTIONS | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 265 - BUILDING AND GROUNDS | | | | | | | | |
| 282-265-930.00 | REPAIRS/MAINT. LAND & BLDG. | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 265 - BUILDING AND GROUNDS | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 301 - POLICE | | | | | | | | |
| 282-301-702.01 | ARPA PREMIUM PAY | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 282-301-709.00 | EMPLOYER SOCIAL SECURITY | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 282-301-931.00 | REPAIRS/MAINTENANCE - EQUIPMENT | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 282-301-981.00 | VEHICLES | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 301 - POLICE | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 336 - FIRE PROTECTION | | | | | | | | |
| 282-336-977.00 | EQUIPMENT | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 336 - FIRE PROTECTION | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 446 - ROADS STREETS BRIDGES | | | | | | | | |
| 282-446-801.00 | ARPA ROAD IMPROVEMENTS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 446 - ROADS STREETS BRIDGES | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Dept 751 - PARKS AND RECREATION | | | | | | | | |
| 282-751-702.01 | ARPA PREMIUM PAY PARKS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 282-751-709.00 | EMPLOYER SOCIAL SECURITY | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Dept 751 - PARKS AND RECREATION | | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT |
|--------------------------------|-------------|----------------|-------------|--------------|------------|-----------|------------|--------|
| | | AMENDED BUDGET | 04/30/2025 | MONTH | 04/30/2025 | NORMAL | (ABNORMAL) | |
| | | | (ABNORMAL) | INCREASE | (DECREASE) | | | USED |
| <hr/> | | | | | | | | |
| Fund 282 - ARPA FUND | | | | | | | | |
| Expenditures | | | | | | | | |
| <hr/> | | | | | | | | |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| | | | | | | | | |
| <hr/> | | | | | | | | |
| Fund 282 - ARPA FUND: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 |

| 05/08/2025 01:01 PM | | REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP | | | | Page: 18/26 | |
|--------------------------------|---------------------------------|--|-------------------|------------------|---------------------|-------------------|-------------|
| User: CHRIS | | PERIOD ENDING 04/30/2025 | | | | | |
| DB: Tuscarora | | % Fiscal Year Completed: 83.29 | | | | | |
| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT USED |
| | | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | INCREASE (DECREASE) | BALANCE | |
| | | | NORMAL (ABNORMAL) | | | NORMAL (ABNORMAL) | |
| Fund 502 - BOAT LAUNCH | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 502-000-653.00 | BOAT LAUNCH FEES | 16,000.00 | 12,963.37 | 523.00 | | 3,036.63 | 81.02 |
| 502-000-689.00 | CASH OVER OR SHORT | 0.00 | (100.00) | 0.00 | | 100.00 | 100.00 |
| 502-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 000 | | 16,000.00 | 12,863.37 | 523.00 | | 3,136.63 | 80.40 |
| TOTAL REVENUES | | 16,000.00 | 12,863.37 | 523.00 | | 3,136.63 | 80.40 |
| Expenditures | | | | | | | |
| Dept 756 - BOAT LAUNCH | | | | | | | |
| 502-756-752.00 | OPERATING SUPPLIES | 500.00 | 240.00 | 0.00 | | 260.00 | 48.00 |
| 502-756-801.00 | BOAT LAUNCH CONTRACTED SERVICES | 1,000.00 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| 502-756-809.00 | FEES | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 502-756-920.00 | ELECTRIC | 1,000.00 | 403.17 | 31.08 | | 596.83 | 40.32 |
| 502-756-930.00 | REPAIRS/MAINT. LAND & BLDG. | 1,000.00 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| 502-756-940.00 | BOAT LAUNCH LEASE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| Total Dept 756 - BOAT LAUNCH | | 3,500.00 | 643.17 | 31.08 | | 2,856.83 | 18.38 |
| TOTAL EXPENDITURES | | 3,500.00 | 643.17 | 31.08 | | 2,856.83 | 18.38 |
| Fund 502 - BOAT LAUNCH: | | | | | | | |
| TOTAL REVENUES | | 16,000.00 | 12,863.37 | 523.00 | | 3,136.63 | 80.40 |
| TOTAL EXPENDITURES | | 3,500.00 | 643.17 | 31.08 | | 2,856.83 | 18.38 |
| NET OF REVENUES & EXPENDITURES | | 12,500.00 | 12,220.20 | 491.92 | | 279.80 | 97.76 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | |
|------------------------------------|----------------------------------|----------------|-------------------|---------------------|-------------------|----------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | 04/30/2025 | MONTH 04/30/2025 | BALANCE | % BDGT |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 590 - SEWER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 590-000-451.00 | SPECIAL ASSESSMENTS | 59,393.73 | 441,498.65 | 0.00 | (382,104.92) | 743.34 |
| 590-000-502.00 | GRANT REVENUE PHASE 1 | 0.00 | 295,907.05 | 0.00 | (295,907.05) | 100.00 |
| 590-000-502.01 | GRANT REVENUE USDA PHASE 1 | 0.00 | 2,844,000.00 | 0.00 | (2,844,000.00) | 100.00 |
| 590-000-548.00 | STATE CONTRIB FOR LAND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-569.00 | SEWER GRANT FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-581.00 | LOCAL CONTRIBUTION FOR LAND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-626.00 | CHARGES FOR SERVICES RENDERED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-628.00 | SEWER HOOK-UP/BENEFIT FEE | 24,000.00 | 104,000.00 | 32,000.00 | (80,000.00) | 433.33 |
| 590-000-642.00 | SOM CONTRACT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-651.00 | FEES OPERATING | 168,129.00 | 172,953.39 | 43,822.73 | (4,824.39) | 102.87 |
| 590-000-651.01 | RRI FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-658.00 | FINES | 7,000.00 | 6,333.01 | 0.00 | 666.99 | 90.47 |
| 590-000-665.00 | INTEREST | 750.00 | 825.77 | 0.00 | (75.77) | 110.10 |
| 590-000-666.00 | DIVIDENDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-674.00 | CONTRIBUTIONS FROM PRIVATE SOURC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-676.00 | REIMBURSEMENTS | 0.00 | 5,909.61 | 0.00 | (5,909.61) | 100.00 |
| 590-000-687.00 | REFUNDS/OVERPAYMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 259,272.73 | 3,871,427.48 | 75,822.73 | (3,612,154.75) | 1,493.19 |
| Dept 999 | | | | | | |
| 590-999-599.99 | REVENUE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | | 259,272.73 | 3,871,427.48 | 75,822.73 | (3,612,154.75) | 1,493.19 |
| Expenditures | | | | | | |
| Dept 536 - WATER AND SEWER SYSTEMS | | | | | | |
| 590-536-702.00 | SEWER HOURLY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-709.00 | EMPLOYER SOCIAL SECURITY - SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-751.00 | LAB CHEMICALS & SUPPLIES | 9,500.00 | 7,809.70 | 0.00 | 1,690.30 | 82.21 |
| 590-536-752.00 | OPERATING SUPPLIES | 300.00 | 161.11 | 70.05 | 138.89 | 53.70 |
| 590-536-801.00 | OPERATIONS CONTRACT | 62,940.00 | 55,089.05 | 0.00 | 7,850.95 | 87.53 |
| 590-536-801.01 | MISC PROFESSIONAL | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 590-536-801.02 | O & M ADDITIONAL SERVICES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 590-536-801.03 | SEWER DEPT CONTRACTED SERV | 0.00 | 228.00 | 0.00 | (228.00) | 100.00 |
| 590-536-802.00 | LEGAL, PERMITS | 7,500.00 | 8,836.02 | 0.00 | (1,336.02) | 117.81 |
| 590-536-805.00 | LAB ANALYSIS | 2,000.00 | 1,017.75 | 0.00 | 982.25 | 50.89 |
| 590-536-806.00 | LOCATING SERVICE & MISS DIG | 6,500.00 | 5,401.85 | 200.20 | 1,098.15 | 83.11 |
| 590-536-807.00 | BIOSOLID LAND | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| 590-536-809.00 | FEES | 1,760.00 | 740.20 | 0.00 | 1,019.80 | 42.06 |
| 590-536-852.00 | INTERNET | 600.00 | 400.76 | 40.01 | 199.24 | 66.79 |
| 590-536-861.00 | MILEAGE REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-900.00 | PUBLICATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-916.00 | EDUCATION AND TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-920.00 | ELECTRIC | 42,000.00 | 35,736.40 | 4,241.72 | 6,263.60 | 85.09 |
| 590-536-921.00 | NATURAL GAS | 0.00 | 794.31 | 100.40 | (794.31) | 100.00 |
| 590-536-930.00 | REPAIRS/MAINT. LAND & BLDG. | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 590-536-931.00 | REPAIRS/MAINTENANCE - EQUIPMENT | 55,000.00 | 30,412.86 | 3,772.16 | 24,587.14 | 55.30 |
| 590-536-933.00 | SOFTWARE MAINT AGREEMENT | 750.00 | 1,277.00 | 0.00 | (527.00) | 170.27 |
| 590-536-935.00 | LIABILITY INSURANCE | 2,500.00 | 2,652.00 | 0.00 | (152.00) | 106.08 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|--------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 590 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 590-536-940.00 | TREATMENT FACILITY RENTALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-948.00 | COMPUTER SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-967.00 | STATE PARK SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-968.00 | DEPRECIATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-975.00 | BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-977.00 | EQUIPMENT | 0.00 | 3,149.00 | 0.00 | (3,149.00) | 100.00 |
| 590-536-980.00 | COMPUTER & OFFICE EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-536-984.00 | SOFTWARE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 536 - WATER AND SEWER SYSTEMS | | 219,350.00 | 153,706.01 | 8,424.54 | 65,643.99 | 70.07 |
| Dept 901 - CIP | | | | | | |
| 590-901-970.00 | SEWER CAPITAL IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 901 - CIP | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 906 | | | | | | |
| 590-906-992.00 | BOND PRINCIPAL PAYMENT | 63,000.00 | 0.00 | 0.00 | 63,000.00 | 0.00 |
| 590-906-993.00 | BOND INTEREST PAYMENT | 45,872.00 | 29,155.00 | 0.00 | 16,717.00 | 63.56 |
| 590-906-993.01 | BOND INTEREST PAYMENT PHASE I | 0.00 | 24,194.31 | 0.00 | (24,194.31) | 100.00 |
| 590-906-993.02 | BOND INTEREST PAYMENT PHASE II | 0.00 | 2,234.19 | 0.00 | (2,234.19) | 100.00 |
| Total Dept 906 | | 108,872.00 | 55,583.50 | 0.00 | 53,288.50 | 51.05 |
| Dept 966 | | | | | | |
| 590-966-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 966 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 999 | | | | | | |
| 590-999-999.99 | EXPENSE CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 328,222.00 | 209,289.51 | 8,424.54 | 118,932.49 | 63.76 |
| Fund 590 - SEWER FUND: | | | | | | |
| TOTAL REVENUES | | 259,272.73 | 3,871,427.48 | 75,822.73 | (3,612,154.75) | 1,493.19 |
| TOTAL EXPENDITURES | | 328,222.00 | 209,289.51 | 8,424.54 | 118,932.49 | 63.76 |
| NET OF REVENUES & EXPENDITURES | | (68,949.27) | 3,662,137.97 | 67,398.19 | (3,731,087.24) | 5,311.35 |

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User: CHRIS

DB: Tuscarora

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 AMENDED BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--|----------------------------|---------------------------|--|---|---|----------------|
| Fund 591 - WATER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 591-000-628.00 | HOOK-UP FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 591-000-651.00 | FEES OPERATING | 0.00 | 4,400.00 | 4,400.00 | (4,400.00) | 100.00 |
| Total Dept 000 | | 0.00 | 4,400.00 | 4,400.00 | (4,400.00) | 100.00 |
| TOTAL REVENUES | | 0.00 | 4,400.00 | 4,400.00 | (4,400.00) | 100.00 |
| Expenditures | | | | | | |
| Dept 536 - WATER AND SEWER SYSTEMS | | | | | | |
| 591-536-752.00 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 591-536-801.03 | WATER DEPT CONTRACTED SERV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 591-536-802.00 | LEGAL, PERMITS | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 |
| 591-536-977.00 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 536 - WATER AND SEWER SYSTEMS | | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 |
| Fund 591 - WATER FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 4,400.00 | 4,400.00 | (4,400.00) | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 4,350.00 | 4,400.00 | (4,350.00) | 100.00 |

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|---|-----------------------|----------------|---------------------------------|---|-------------------|-----------|--|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | | |
| Fund 703 - CURRENT TAX COLLECTION FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 703-000-699.00 | INTERFUND TRANSFER IN | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| Total Dept 000 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| Fund 703 - CURRENT TAX COLLECTION FUND: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|---|----------------------------------|----------------|---------------------------------|---|-------------------|-----------|--|----------------|
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | | |
| Fund 860 - SPECIAL ASSESSMENT | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 860-000-451.00 | SPEC ASSESSMENT | 0.00 | 87,749.03 | 0.00 | (87,749.03) | 100.00 | | |
| 860-000-451.01 | PROSPECT/CHIPPEWA BEACH | 71,665.00 | 0.00 | 0.00 | 71,665.00 | 0.00 | | |
| 860-000-451.02 | WAHBEE | 17,592.00 | 0.00 | 0.00 | 17,592.00 | 0.00 | | |
| 860-000-451.03 | NABANOIS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 860-000-665.00 | INTEREST INCOME | 250.00 | 62.39 | 0.00 | 187.61 | 24.96 | | |
| 860-000-665.01 | INTEREST-CHIPPEWA BEACH | 6,174.13 | 41.55 | 0.00 | 6,132.58 | 0.67 | | |
| 860-000-665.02 | INTEREST-WAHBEE | 2,987.81 | 0.00 | 0.00 | 2,987.81 | 0.00 | | |
| 860-000-674.00 | CONTRIBUTIONS FROM PRIVATE SOURC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 860-000-699.00 | INTERFUND TRANSFER IN | 29,000.00 | 0.00 | 0.00 | 29,000.00 | 0.00 | | |
| Total Dept 000 | | 127,668.94 | 87,852.97 | 0.00 | 39,815.97 | 68.81 | | |
| Dept 999 | | | | | | | | |
| 860-999-599.99 | REV CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| TOTAL REVENUES | | 127,668.94 | 87,852.97 | 0.00 | 39,815.97 | 68.81 | | |
| Expenditures | | | | | | | | |
| Dept 450 - ROAD AND STREET DETAIL | | | | | | | | |
| 860-450-900.03 | NABANOIS PUBLICATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 860-450-964.00 | REFUNDS AND REBATES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 860-450-989.03 | NABANOIS ROAD IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 860-450-993.00 | BOND INTEREST PAYMENT | 4,062.58 | 8,125.16 | 0.00 | (4,062.58) | 200.00 | | |
| Total Dept 450 - ROAD AND STREET DETAIL | | 4,062.58 | 8,125.16 | 0.00 | (4,062.58) | 200.00 | | |
| Dept 906 | | | | | | | | |
| 860-906-992.00 | BOND PAYMENT | 242,000.00 | 242,000.00 | 0.00 | 0.00 | 100.00 | | |
| Total Dept 906 | | 242,000.00 | 242,000.00 | 0.00 | 0.00 | 100.00 | | |
| Dept 966 | | | | | | | | |
| 860-966-995.00 | INTERFUND TRANSFER OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Total Dept 966 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Dept 999 | | | | | | | | |
| 860-999-999.99 | EXP CLOSING OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Total Dept 999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| TOTAL EXPENDITURES | | 246,062.58 | 250,125.16 | 0.00 | (4,062.58) | 101.65 | | |

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP
PERIOD ENDING 04/30/2025
% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT |
|--------------------------------|-------------|----------------|-------------------|--------------|------------|------------|------------|--------|
| | | AMENDED BUDGET | 04/30/2025 | MONTH | 04/30/2025 | NORMAL | (ABNORMAL) | |
| | | | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | | | USED |
| Fund 860 - SPECIAL ASSESSMENT | | | | | | | | |
| Fund 860 - SPECIAL ASSESSMENT: | | | | | | | | |
| TOTAL REVENUES | | 127,668.94 | 87,852.97 | | 0.00 | 39,815.97 | | 68.81 |
| TOTAL EXPENDITURES | | 246,062.58 | 250,125.16 | | 0.00 | (4,062.58) | | 101.65 |
| NET OF REVENUES & EXPENDITURES | | (118,393.64) | (162,272.19) | | 0.00 | 43,878.55 | | 137.06 |

| 05/08/2025 01:01 PM | | REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP | | | | Page: 25/26 | | |
|---------------------------------------|--------------------------------------|--|---------------------------------|---|------------------------------|-------------|------|-------------|
| User: CHRIS | | PERIOD ENDING 04/30/2025 | | | | | | |
| DB: Tuscarora | | % Fiscal Year Completed: 83.29 | | | | | | |
| G/L NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
| | | AMENDED BUDGET | 04/30/2025 NORMAL (ABNORMAL) | MONTH 04/30/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | | |
| Fund 901 - ASSETS | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 901-000-968.01 | DEPRECIATION EXPENSE - BLDG | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 262 - ELECTIONS | | | | | | | | |
| 901-262-968.05 | DEPRECIATION EXPENSE - ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 262 - ELECTIONS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 265 - BUILDING AND GROUNDS | | | | | | | | |
| 901-265-968.01 | DEPRECIATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 265 - BUILDING AND GROUNDS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 567 - CEMETERY | | | | | | | | |
| 901-567-968.03 | DEPRECIATION EXPENSE - BLDG CEMETERY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 567 - CEMETERY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 595 - AIRPORT | | | | | | | | |
| 901-595-968.04 | DEPRECIATION EXPENSE - AIRPORT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 595 - AIRPORT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 751 - PARKS AND RECREATION | | | | | | | | |
| 901-751-968.00 | DEPRECIATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 751 - PARKS AND RECREATION | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Fund 901 - ASSETS: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

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REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 26/26

PERIOD ENDING 04/30/2025

% Fiscal Year Completed: 83.29

| GL NUMBER | DESCRIPTION | 2024-25 AMENDED BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--------------------------------|-------------------------------|---------------------------|--|---|---|----------------|
| Fund 902 - ASSETS | | | | | | |
| Expenditures | | | | | | |
| Dept 000 | | | | | | |
| 902-000-968.00 | DEPRECIATION EXPENSE - POLICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 301 - POLICE | | | | | | |
| 902-301-968.00 | DEPRECIATION EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 301 - POLICE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund 902 - ASSETS: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES - ALL FUNDS | | | | | | |
| TOTAL EXPENDITURES - ALL FUNDS | | 3,792,432.93 | 7,145,501.26 | 162,419.30 | (3,353,068.33) | 188.41 |
| NET OF REVENUES & EXPENDITURES | | 4,056,185.08 | 3,076,465.60 | 96,150.10 | 979,719.48 | 75.85 |
| | | (263,752.15) | 4,069,035.66 | 66,269.20 | (4,332,787.81) | 1,542.75 |

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CHECK REGISTER FOR TUSCARORA TOWNSHIP
CHECK DATE FROM 03/28/2025 - 05/08/2025

Page: 1/2

| Check Date | Check | Vendor Name | Amount | |
|-------------------------|---------|-----------------------------------|------------|---|
| Bank POOL GENERAL - ALL | | | | |
| 04/24/2025 | 188 (E) | ALERUS FINANCIAL | 137.50 | |
| 04/07/2025 | 191 (E) | STATE OF MICHIGAN - MESC | 4,494.00 | |
| 04/03/2025 | 192 (E) | UPTIME TECHNOLOGY MANAGEMENT | 281.65 | |
| 04/25/2025 | 193 (E) | INTERNAL REVENUE SERVICE | 848.83 | |
| 05/02/2025 | 194 (E) | GOOGLE WORKSPACE | 253.20 | |
| 05/02/2025 | 195 (E) | GOOGLE WORKSPACE | 226.10 | |
| 03/28/2025 | 36252 | ANAVON TECHNOLOGY GROUP | 159.90 | |
| 03/28/2025 | 36253 | BLARNEY CASTLE FLEET CARD | 3,050.13 | |
| 03/28/2025 | 36254 | CONSUMERS ENERGY | 1,761.75 | |
| 03/28/2025 | 36255 | DAWSON BRACE | 514.43 | |
| 03/28/2025 | 36256 | GANNETT MICHIGAN LOCALIQ | 207.15 | |
| 03/28/2025 | 36257 | GREAT LAKES ENERGY | 17.27 | |
| 03/28/2025 | 36258 | MUNICIPAL EMP. RETIREMENT | 12,801.11 | |
| 03/28/2025 | 36259 | PRESQUE ISLE ELEC. COOP. | 136.93 | |
| 03/28/2025 | 36260 | STANDARD INSURANCE COMPANY | 461.76 | |
| 03/28/2025 | 36261 | VERIZON WIRELESS | 122.61 | |
| 03/28/2025 | 36262 | GRAND TRAVERSE CONSTRUCTION | 105,859.45 | |
| 03/28/2025 | 36263 | PERFORMANCE ENGINEERS, INC. | 949.60 | |
| 04/11/2025 | 36267 | ADAMS TRUCK & EQUIPMENT SERVICES | 300.00 | |
| 04/11/2025 | 36268 | ANAVON TECHNOLOGY GROUP | 544.46 | |
| 04/11/2025 | 36269 | AUTO VALUE INDIAN RIVER | 181.57 | |
| 04/11/2025 | 36270 | CHEBOYGAN COUNTY TREASURER | 90.00 | |
| 04/11/2025 | 36271 | CONSUMERS ENERGY | 7,462.58 | |
| 04/11/2025 | 36272 | VOID | 0.00 | V |
| 04/11/2025 | 36273 | VOID | 0.00 | V |
| 04/11/2025 | 36274 | CONTROL SOLUTIONS INC | 525.00 | |
| 04/11/2025 | 36275 | DTE ENERGY | 100.40 | |
| 04/11/2025 | 36276 | EMMET COUNTY | 27.60 | |
| 04/11/2025 | 36277 | GFL ENVIRONMENTAL/NORTHERN A-1 | 6,118.35 | |
| 04/11/2025 | 36278 | HARRELL'S LLC | 6,077.28 | |
| 04/11/2025 | 36279 | INDIAN RIVER LUMBER & HARDWARE | 60.56 | |
| 04/11/2025 | 36280 | IPRINT TECHNOLOGIES | 64.00 | |
| 04/11/2025 | 36281 | KCI | 3,059.33 | |
| 04/11/2025 | 36282 | KIRK & HUTH, P.C. | 2,000.00 | |
| 04/11/2025 | 36283 | KNIGHT CLEANERS & RESTORATION | 1,985.86 | |
| 04/11/2025 | 36284 | LEIGH ANN SOCHA | 120.00 | |
| 04/11/2025 | 36285 | M&M PLUMBING | 488.00 | |
| 04/11/2025 | 36286 | MEAD & HUNT | 13,870.00 | |
| 04/11/2025 | 36287 | PNC VISA | 3,079.04 | |
| 04/11/2025 | 36288 | POLLARD'S QUICK LUBE | 105.07 | |
| 04/11/2025 | 36289 | SCREENGPHICS | 535.00 | |
| 04/11/2025 | 36290 | TAMMY KAUFFMAN | 60.00 | |
| 04/11/2025 | 36291 | USIC LOCATING SERVICES, LLC | 200.20 | |
| 04/11/2025 | 36292 | VERIZON WIRELESS | 122.61 | |
| 04/11/2025 | 36293 | INDIAN RIVER LUMBER & HARDWARE | 24.99 | V |
| 04/11/2025 | 36294 | WOLVERINE POWER SYSTEMS | 1,300.50 | |
| 04/17/2025 | 36295 | AUTO VALUE | 123.87 | |
| 04/17/2025 | 36296 | BLARNEY CASTLE OIL CO | 831.58 | |
| 04/17/2025 | 36297 | CENGAGE LEARNING INC/GALE | 113.21 | |
| 04/17/2025 | 36298 | CENTER POINT LARGE PRINT | 93.48 | |
| 04/17/2025 | 36299 | CIVIC PLUS | 1,495.54 | |
| 04/17/2025 | 36300 | CONSUMER REPORTS | 20.00 | |
| 04/17/2025 | 36301 | GFL ENVIRONMENTAL USA INC - TRASH | 257.93 | |
| 04/17/2025 | 36302 | INDIAN RIVER LUMBER & HARDWARE | 92.14 | |
| 04/17/2025 | 36303 | KELSEY RUTKOWSKI | 586.70 | |
| 04/17/2025 | 36304 | MICRO MARKETING LLC | 31.00 | |
| 04/17/2025 | 36305 | MIDWEST TAPE LLC | 529.44 | |
| 04/17/2025 | 36306 | NORTHLAND LIBRARY COOPERATIVE | 1,235.60 | |
| 04/17/2025 | 36307 | SCREENGPHICS | 473.00 | |
| 04/17/2025 | 36308 | SWEETWATER MUSIC INSTRUMENTS | 715.21 | |
| 04/17/2025 | 36309 | VANS BUSINESS MACHINE | 173.05 | |
| 04/17/2025 | 36310 | VCTINYFARM | 375.00 | |
| 04/21/2025 | 36316 | 4 FRONT CREDIT UNION | 75.00 | |
| 04/21/2025 | 36317 | MESSA | 13,163.17 | |
| 04/21/2025 | 36318 | MUNICIPAL EMP. RETIREMENT | 137.50 | V |
| 04/25/2025 | 36319 | ANAVON TECHNOLOGY GROUP | 544.70 | V |
| 04/25/2025 | 36320 | BLARNEY CASTLE FLEET CARD | 1,051.93 | V |
| 04/25/2025 | 36321 | CONSUMERS ENERGY | 1,268.30 | |
| 04/25/2025 | 36322 | GREAT LAKES ENERGY | 17.27 | |
| 04/25/2025 | 36323 | MOTION PICTURE LICENSING CORP | 208.04 | |
| 04/25/2025 | 36324 | PRESQUE ISLE ELEC. COOP. | 139.64 | |
| 04/25/2025 | 36325 | STANDARD INSURANCE COMPANY | 461.76 | |
| 04/25/2025 | 36326 | TUSCARORA TOWNSHIP | 439.68 | |
| 04/28/2025 | 36327 | ANAVON TECHNOLOGY GROUP | 544.70 | |
| 04/28/2025 | 36328 | BLARNEY CASTLE FLEET CARD | 1,051.93 | |
| 05/02/2025 | 36329 | CONSUMERS ENERGY | 316.54 | |
| 05/02/2025 | 36330 | GORDON TEMPLE JR | 173.73 | |
| 05/02/2025 | 36331 | INDIAN RIVER LUMBER & HARDWARE | 45.06 | |

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DB: Tuscarora

CHECK REGISTER FOR TUSCARORA TOWNSHIP
CHECK DATE FROM 03/28/2025 - 05/08/2025

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| Check Date | Check | Vendor Name | Amount |
|------------|-------|-----------------------|--------|
| 05/02/2025 | 36332 | VANS BUSINESS MACHINE | 138.30 |

POOL TOTALS:

| | |
|----------------------------|------------|
| Total of 79 Checks: | 207,709.77 |
| Less 6 Void Checks: | 1,759.12 |
| Total of 73 Disbursements: | 205,950.65 |

Check Register Report For Tuscarora Township
For Check Dates 04/01/2025 to 04/30/2025

| Check Date | Bank | Check Number | Name | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------|------|--------------|----------------------------------|-------------|-----------------------|----------------|---------|
| 04/24/2025 | POOL | 36311 | AYOTTE, KYLIE H | 266.00 | 234.34 | 0.00 | Open |
| 04/24/2025 | POOL | 36312 | MESSA | 3,290.76 | 3,290.76 | 0.00 | Open |
| 04/24/2025 | POOL | 36313 | MICHIGAN STATE DISBURSEMENT UNIT | 141.38 | 141.38 | 0.00 | Open |
| 04/24/2025 | POOL | 36314 | UMB BANK, F/B/O PLANMEMBER | 620.00 | 620.00 | 0.00 | Open |
| 04/24/2025 | POOL | 36315 | FRATERNAL ORDER OF POLICE | 360.00 | 360.00 | 0.00 | Open |
| 04/24/2025 | POOL | DD2624 | FISHER, SUSAN | 163.08 | 0.00 | 143.68 | Cleared |
| 04/24/2025 | POOL | DD2625 | DRALLE, KAREN M | 737.74 | 0.00 | 583.88 | Cleared |
| 04/24/2025 | POOL | DD2626 | HUTCHISON, JONATHAN T | 163.08 | 0.00 | 143.68 | Cleared |
| 04/24/2025 | POOL | DD2627 | MAVES, TRUDY | 939.69 | 0.00 | 791.58 | Cleared |
| 04/24/2025 | POOL | DD2628 | WEBB, DAWN M | 192.31 | 0.00 | 169.43 | Cleared |
| 04/24/2025 | POOL | DD2629 | DECKER, LAURA L | 939.69 | 0.00 | 801.07 | Cleared |
| 04/24/2025 | POOL | DD2630 | GREEN, CHRIS | 2,400.00 | 0.00 | 1,904.80 | Cleared |
| 04/24/2025 | POOL | DD2631 | SMITH, LORI C | 1,072.31 | 0.00 | 844.44 | Cleared |
| 04/24/2025 | POOL | DD2632 | VALLANCE, RACHEL G | 192.31 | 0.00 | 169.43 | Cleared |
| 04/24/2025 | POOL | DD2633 | KEIPERT, R DOUGLAS | 2,168.27 | 0.00 | 1,728.46 | Cleared |
| 04/24/2025 | POOL | DD2634 | MYERSON, JANET C | 2,461.60 | 0.00 | 1,797.10 | Cleared |
| 04/24/2025 | POOL | DD2635 | CHAMBERLAIN, WALTER C. | 2,589.08 | 0.00 | 1,852.84 | Cleared |
| 04/24/2025 | POOL | DD2636 | BLUMKE, BRANDON D. | 2,840.24 | 0.00 | 2,044.38 | Cleared |
| 04/24/2025 | POOL | DD2637 | DIEHL, CHRISTOPHER V | 2,389.60 | 0.00 | 1,691.03 | Cleared |
| 04/24/2025 | POOL | DD2638 | TEMPLE, JR, GORDON M. | 3,153.60 | 0.00 | 1,935.92 | Cleared |
| 04/24/2025 | POOL | DD2639 | BRACE, DAWSON | 2,296.00 | 0.00 | 1,610.72 | Cleared |
| 04/24/2025 | POOL | DD2640 | GOMEZ, OMAR | 2,281.20 | 0.00 | 1,622.06 | Cleared |
| 04/24/2025 | POOL | DD2641 | ANDERSON, MICKELO M | 2,509.08 | 0.00 | 2,205.13 | Cleared |
| 04/24/2025 | POOL | DD2642 | LALONDE, STACY A | 2,509.08 | 0.00 | 1,999.07 | Cleared |
| 04/24/2025 | POOL | DD2643 | JOHNSON, JEFFREY A. | 2,479.21 | 0.00 | 1,412.91 | Cleared |
| 04/24/2025 | POOL | DD2644 | SCHOFIELD, DOUGLAS D | 2,115.38 | 0.00 | 1,453.16 | Cleared |
| 04/24/2025 | POOL | DD2645 | RADLE JR, THOMAS J. | 1,538.46 | 0.00 | 1,319.35 | Cleared |
| 04/24/2025 | POOL | DD2646 | RENAUD, DENNIS E | 1,327.86 | 0.00 | 947.52 | Cleared |
| 04/24/2025 | POOL | DD2647 | RUTKOWSKI, KELSEY J | 1,730.77 | 0.00 | 1,395.51 | Cleared |
| 04/24/2025 | POOL | DD2648 | LINTZ, SANDRA L | 1,003.00 | 0.00 | 793.13 | Cleared |

Check Register Report For Tuscarora Township
For Check Dates 04/01/2025 to 04/30/2025

| Check Date | Bank | Check Number | Name | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------|------|--------------|--|-------------|-----------------------|----------------|---------|
| 04/24/2025 | POOL | DD2649 | ERDMANN, LORETTA | 905.25 | 0.00 | 727.60 | Cleared |
| 04/24/2025 | POOL | DD2650 | STRADLING, ANTIONETTE | 448.00 | 0.00 | 394.68 | Cleared |
| 04/24/2025 | POOL | EFT687 | INTERNAL REVENUE SERVICE | 9,650.32 | 9,650.32 | 0.00 | Open |
| 04/24/2025 | POOL | EFT688 | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 253.85 | 253.85 | 0.00 | Open |
| 04/24/2025 | POOL | EFT689 | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 260.00 | 260.00 | 0.00 | Open |
| 04/24/2025 | POOL | EFT690 | STATE OF MICHIGAN | 1,729.91 | 1,729.91 | 0.00 | Open |
| 04/10/2025 | POOL | 36264 | UMB BANK, F/B/O PLANMEMBER | 620.00 | 620.00 | 0.00 | Open |
| 04/10/2025 | POOL | 36265 | RENAUD, DENNIS E | 1,165.50 | 823.97 | 0.00 | Open |
| 04/10/2025 | POOL | 36266 | MICHIGAN STATE DISBURSEMENT UNIT | 141.38 | 141.38 | 0.00 | Open |
| 04/10/2025 | POOL | DD2598 | FISHER, SUSAN | 163.08 | 0.00 | 143.67 | Cleared |
| 04/10/2025 | POOL | DD2599 | DRALLE, KAREN M | 355.50 | 0.00 | 263.19 | Cleared |
| 04/10/2025 | POOL | DD2600 | HUTCHISON, JONATHAN T | 163.08 | 0.00 | 143.67 | Cleared |
| 04/10/2025 | POOL | DD2601 | MAVES, TRUDY | 939.69 | 0.00 | 791.59 | Cleared |
| 04/10/2025 | POOL | DD2602 | WEBB, DAWN M | 192.31 | 0.00 | 169.42 | Cleared |
| 04/10/2025 | POOL | DD2603 | DECKER, LAURA L | 939.69 | 0.00 | 801.08 | Cleared |
| 04/10/2025 | POOL | DD2604 | GREEN, CHRIS | 1,200.00 | 0.00 | 991.60 | Cleared |
| 04/10/2025 | POOL | DD2605 | SMITH, LORI C | 1,072.31 | 0.00 | 844.43 | Cleared |
| 04/10/2025 | POOL | DD2606 | VALLANCE, RACHEL G | 192.31 | 0.00 | 169.42 | Cleared |
| 04/10/2025 | POOL | DD2607 | KEIPERT, R DOUGLAS | 2,168.27 | 0.00 | 1,728.46 | Cleared |
| 04/10/2025 | POOL | DD2608 | MYERSON, JANET C | 2,413.60 | 0.00 | 1,720.85 | Cleared |
| 04/10/2025 | POOL | DD2609 | CHAMBERLAIN, WALTER C. | 2,470.10 | 0.00 | 1,722.28 | Cleared |
| 04/10/2025 | POOL | DD2610 | BLUMKE, BRANDON D. | 2,708.80 | 0.00 | 1,917.50 | Cleared |
| 04/10/2025 | POOL | DD2611 | DIEHL, CHRISTOPHER V | 2,439.60 | 0.00 | 1,689.08 | Cleared |
| 04/10/2025 | POOL | DD2612 | TEMPLE, JR, GORDON M. | 3,153.60 | 0.00 | 1,935.92 | Cleared |
| 04/10/2025 | POOL | DD2613 | BRACE, DAWSON | 2,296.00 | 0.00 | 1,570.72 | Cleared |
| 04/10/2025 | POOL | DD2614 | GOMEZ, OMAR | 2,279.20 | 0.00 | 1,580.53 | Cleared |
| 04/10/2025 | POOL | DD2615 | ANDERSON, MICKELO M | 2,389.60 | 0.00 | 2,059.87 | Cleared |
| 04/10/2025 | POOL | DD2616 | LALONDE, STACY A | 2,389.60 | 0.00 | 1,868.16 | Cleared |
| 04/10/2025 | POOL | DD2617 | JOHNSON, JEFFREY A. | 2,389.60 | 0.00 | 1,304.71 | Cleared |
| 04/10/2025 | POOL | DD2618 | SCHOFIELD, DOUGLAS D | 2,115.38 | 0.00 | 1,453.18 | Cleared |

Check Register Report For Tuscarora Township
For Check Dates 04/01/2025 to 04/30/2025

| Check Date | Bank | Check Number | Name | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------------------|------|--------------|--|-------------|-----------------------|----------------|---------|
| 04/10/2025 | POOL | DD2619 | RADLE JR, THOMAS J. | 1,538.46 | 0.00 | 1,319.34 | Cleared |
| 04/10/2025 | POOL | DD2620 | RUTKOWSKI, KELSEY J | 1,730.77 | 0.00 | 1,395.51 | Cleared |
| 04/10/2025 | POOL | DD2621 | LINTZ, SANDRA L | 1,003.00 | 0.00 | 793.12 | Cleared |
| 04/10/2025 | POOL | DD2622 | ERDMANN, LORETTA | 572.39 | 0.00 | 471.66 | Cleared |
| 04/10/2025 | POOL | DD2623 | STRADLING, ANTIONETTE | 840.00 | 0.00 | 740.04 | Cleared |
| 04/10/2025 | POOL | EFT681 | INTERNAL REVENUE SERVICE | 8,738.01 | 8,738.01 | 0.00 | Open |
| 04/10/2025 | POOL | EFT682 | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 253.85 | 253.85 | 0.00 | Open |
| 04/10/2025 | POOL | EFT683 | MUNICIPAL EMPLOYEE RETIREMENT SERVICES | 260.00 | 260.00 | 0.00 | Open |
| 04/10/2025 | POOL | EFT684 | STATE OF MICHIGAN | 1,572.84 | 1,572.84 | 0.00 | Open |
| 04/09/2025 | POOL | EFT685 | INTERNAL REVENUE SERVICE | 239.78 | 239.78 | 0.00 | Open |
| 04/09/2025 | POOL | EFT686 | STATE OF MICHIGAN | 49.53 | 49.53 | 0.00 | Open |
| Totals: | | | Number of Checks: 071 | 113,274.94 | 29,239.92 | 62,071.56 | |
| Total Physical Checks: | | | 8 | | | | |
| Total Check Stubs: | | | 63 | | | | |

Treasurer Report



DATE OF MEETING: May 13, 2025

TITLE: Bank Reconciliations status

SUMMARY: Bank Reconciliations status

FINANCIAL IMPACT: None

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

05/08/2025 01:21 PM
User: CHRIS
DB: Tuscarora

CASH SUMMARY BY FUND FOR TUSCARORA TWP
FROM 07/01/2024 TO 04/30/2025
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS
BANK:

Page: 1/1

| Fund | Description | Beginning Balance 07/01/2024 | Total Debits | Total Credits | Ending Balance 04/30/2025 |
|------|--------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 101 | GENERAL FUND | 341,031.93 | 1,651,304.32 | 1,123,068.31 | 869,267.94 |
| 206 | FIRE FUND | (12,179.03) | 375,064.05 | 388,523.13 | (25,638.11) |
| 207 | POLICE FUND | 637,541.43 | 2,039,506.04 | 1,651,539.81 | 1,025,507.66 |
| 219 | STREET LIGHTING FUND | 13,735.93 | 49,188.44 | 42,210.66 | 20,713.71 |
| 248 | DOWNTOWN DEVELOPMENT AUTHORITY | 140,747.37 | 681,126.22 | 532,131.81 | 289,741.78 |
| 271 | LIBRARY FUND | 449,833.81 | 357,477.72 | 281,712.30 | 525,599.23 |
| 282 | ARPA FUND | 1,226.93 | 0.00 | 0.00 | 1,226.93 |
| 502 | BOAT LAUNCH | 127,932.15 | 12,963.37 | 743.17 | 140,152.35 |
| 590 | SEWER FUND | 429,842.76 | 7,337,290.63 | 7,720,751.03 | 46,382.36 |
| 591 | WATER FUND | 0.00 | 4,400.00 | 50.00 | 4,350.00 |
| 703 | CURRENT TAX COLLECTION FUND | 624,988.50 | 11,836,124.12 | 12,056,505.53 | 404,607.09 |
| 704 | IMPREST PAYROLL FUND | 0.00 | 324,206.17 | 337,656.25 | (13,450.08) |
| 860 | SPECIAL ASSESSMENT | 48,514.25 | 331,820.82 | 489,593.01 | (109,257.94) |
| | TOTAL - ALL FUNDS | 2,803,216.03 | 25,000,471.90 | 24,624,485.01 | 3,179,202.92 |

Reports

Correspondence

Airport

DDA

FOIA

1 requests

Library

Parks Commission

Police

Tuscarora Township Police Department
April 2025

Description:

| | |
|---------------------------------------|----|
| Nonaggravated Assault | 2 |
| Larceny Other | 1 |
| Violation of Controlled Substance | 1 |
| Obstructing Police | 1 |
| Obstructing Justice | 9 |
| Operating While Intoxicated | 3 |
| Misdemeanor Traffic Violations | 16 |
| Delinquent Minors | 8 |
| Traffic Accidents | 11 |
| Non-Traffic Accidents | 4 |
| Civil Traffic Violation | 5 |
| False Alarm Activation | 10 |
| Liquor Inspections | 14 |
| Civil Matter Dispute / Family Trouble | 13 |
| Suspicious Situations | 15 |
| Lost & Found Property | 2 |
| Assist Other Agency | 22 |
| Assist Ambulance | 8 |
| Assist Fire | 6 |
| Assist Citizen | 18 |
| Motorist Assist | 9 |
| Gun Registrations | 5 |
| Lockouts | 4 |
| Welfare Checks | 10 |
| Special Detail | 1 |
| Fingerprint | 1 |
| Noise Violation | 1 |

Total: 200

Arrests

| | |
|-----------------|----|
| Bench | 17 |
| Misdemeanor | 10 |
| Traffic Arrest | 18 |
| Felony Arrest | 3 |
| Juvenile Arrest | 0 |

Traffic Enforcement

| | |
|---------------------|-----|
| Verbal Warnings | 229 |
| Citations | 31 |
| Ordinance Citations | 0 |

Hours Worked 1,578.5

Miles Driven 6,720

Old Business



DATE OF MEETING: 05/13/2025

TITLE: Emergency Pay

SUMMARY: Review of tabled Emergency pay for township employees during ice storm.

FINANCIAL IMPACT: Approximately 1750:00

RECOMMENDATION: Discuss

PREPARED BY: Clerk

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: Legal opinion

DRAFT

PRIVILEGED — ATTORNEY WORK PRODUCT
INTERNAL MEMORANDUM

TO: Tuscarora Board
FROM: HB
DATE: 04.10.2025
Matter: Tuscarora Twp.

LEGAL ISSUE

Is Tuscarora Township prohibited from compensating its employees despite directing the employees to stay home due to an ice storm, which resulted in a loss of power for the Township's offices? In other words, can Tuscarora compensate its employees for work not done?

RESEARCH

Michigan law does not explicitly prohibit a Township from compensating its employees in the aforementioned situation; rather, it appears such a decision would be governed by the given township's own rules, procedures, policies, or applicable employment agreements.

However, Tuscarora Township's Board and Administrative Policies Manual [**NOT LAW BUT INFLUENTIAL**] – adopted to provide for efficient and uniform application of policies and procedures where such procedures have not been adopted for by law – specifies in chapter 4 the policies and procedures of the Township's Financial Administration. The Manual requires that all compensation matters of employees concerning all departments, commissions, and committees be approved by the Tuscarora Township Board. Furthermore, the Manual requires that such determination of employment compensation must be documented and acknowledged by the Board as well as the public, pursuant to MCL § 41.75.

The Manual explicitly states, "**The policies included in this manual were approved as official policy of Tuscarora Township. All township officials and personnel are bound by these policies, and any deviation from established policy is prohibited.**"

ANALYSIS

Pursuant to the above, in order for Tuscarora Township to compensate its employees for time where such employees did not actually work, due to being called off for severe weather conditions, the Township *must* get approval through the Board as required through its own internal policies and procedures laid out in the Manual. This requirement complies with MCL § 41.75, and allows for full transparency and fiscal responsibility from the Township.

Emergency Administrative Leave Pay During Ice Storm Event (March 31–April 4, 2025)

Overview

Tuscarora Township may lawfully authorize payment of regular wages to hourly employees who were unable to report to work during the period of March 31 to April 4, 2025, due to the severe ice storm that suspended normal Township operations. Under Michigan law, such payments are permitted when they are approved by the Township Board for a valid public purpose, and they are not considered unlawful gifts.

Legal Authority

1. Township Board Control Over Expenditures

The Township Board has authority under the General Law Township Act:

- MCL 41.75: The Township Treasurer may disburse funds only on order of the Township Board.
- MCL 41.76: The Township Board has the power to fix the compensation of Township officers and employees.

This includes the ability to approve emergency pay when employees are unable to work due to conditions beyond their control, provided there is Board action and a public purpose.

2. Public Purpose Requirement and Gift Prohibition

The Michigan Constitution prohibits public bodies from giving away funds as gifts:

- Const 1963, Art 9, Sec 18:

"The credit of the state shall not be granted... nor shall any county, city, township, village or other political subdivision thereof be authorized to loan its credit to or in aid of any person, association or corporation, public or private, except for public purposes as authorized by law."

However, the Michigan Supreme Court has made clear that expenditures that incidentally benefit individuals are not gifts if they are made primarily for a public purpose.

- Advisory Opinion on Constitutionality of 1975 PA 227, 396 Mich 465, 493 (1976):

"The public purpose doctrine requires only that the primary object must be public, not that the benefits to individuals be nonexistent."

Thus, an expenditure that supports the continuity of Township operations, maintains readiness for emergency response, and retains qualified staff is a valid public purpose and is not an unconstitutional gift, even though employees individually benefit by receiving pay.

Additionally, the Michigan Supreme Court in *Muskegon Heights v. Danigelis*, 346 Mich 375 (1956), confirmed that incidental private benefits do not invalidate a public expenditure when the primary purpose is governmental and public in nature.

3. Treasury Guidance and Best Practices

The Michigan Uniform Budgeting and Accounting Act (MCL 141.421 et seq.) and the Michigan Department of Treasury's local government guidance require:

- All expenditures must be approved by the governing body,
- The expenditure must be documented as serving a public purpose,
- Emergency-related expenditures must be properly reflected in the financial records.

Emergency administrative leave pay has been recognized as appropriate when properly authorized and documented during disasters such as storms or other emergencies affecting operations.

Proper Procedure for Approval

To lawfully pay employees for the March 31–April 4, 2025, ice storm period:

1. **Board Vote:**
The Township Board must formally vote at a public meeting to authorize the payment.
2. **Emergency Documentation:**
The Board's resolution should state that the pay is based on the operational suspension caused by the ice storm emergency and that employees were unable to work through no fault of their own.
3. **Public Purpose Justification:**
The resolution should explain that the payment is intended to support continuity of Township operations, maintain workforce readiness, and protect the public interest.
4. **One-Time Authorization:**
It should be clear that the payment is specific to this event and does not establish a continuing policy.
5. **Proper Financial Recording:**
The action must be reflected in the minutes, and the expenditures properly recorded in Township financial reports.
If necessary, the Township should amend the budget pursuant to MCL 141.436.

Conclusion

Tuscarora Township may lawfully pay hourly employees for work missed during the March 31–April 4, 2025, ice storm because the expenditure serves a clear public purpose: ensuring the stability, readiness, and recovery of Township operations during an emergency.

Such a payment, when authorized by a formal Board vote and properly documented, does not constitute an unconstitutional gift, but instead a lawful and defensible public expenditure under Michigan law.

Script to Introduce the Emergency Pay Resolution

"I am presenting a resolution to authorize emergency administrative leave pay for hourly employees who were unable to work during the ice storm emergency from March 31 through April 4, 2025.

Township operations were suspended due to severe weather and safety concerns, and employees could not report through no fault of their own.

This pay is limited to regularly scheduled shifts during the emergency period and is a **one-time authorization**.

The payment serves a **valid public purpose** by maintaining workforce readiness and ensuring continuity of Township services.

Under the Michigan Constitution and Supreme Court rulings, including *Advisory Opinion on 1975 PA 227*, an expenditure with a public purpose is lawful and **not an unlawful gift**.

I move for the adoption of the resolution as presented."

DRAFT

TUSCARORA TOWNSHIP BOARD RESOLUTION NO. 2025-__

Emergency Administrative Leave Pay for Hourly Employees
(Ice Storm: March 31–April 4, 2025)

Tuscarora Township experienced a severe ice storm beginning on March 31, 2025, resulting in widespread power outages, road closures, hazardous conditions, and the suspension of normal Township operations for public safety reasons; and

WHEREAS, hourly Township employees were unable to report to work during this period through no fault of their own due to the emergency conditions and associated safety risks; and

WHEREAS, the Township Board finds that maintaining employee readiness, retention, and continuity of Township operations during and after an emergency event constitutes a valid and necessary public purpose consistent with the Michigan Constitution (Const 1963, Art 9, Sec 18), the General Law Township Act (MCL 41.75, 41.76), and recognized best practices; and

WHEREAS, providing administrative leave pay to affected hourly employees for their regularly scheduled shifts during the period of March 31 through April 4, 2025, serves to promote the public welfare by ensuring that trained personnel remain available to resume essential Township operations promptly following the emergency.

NOW, THEREFORE, BE IT RESOLVED that the Tuscarora Township Board hereby authorizes payment of regular wages to hourly Township employees who were scheduled to work during the period of March 31, 2025, through April 4, 2025, and who were unable to report to work due to the declared emergency conditions.

BE IT FURTHER RESOLVED that:

Payment shall be made only for the employees' regularly scheduled shifts during the emergency period;

This authorization applies solely to the March 31–April 4, 2025 ice storm event and shall not be construed to establish any future policy of paid administrative leave unless specifically authorized by the Township Board;

The Township Clerk and Treasurer are directed to process the appropriate payroll adjustments and to ensure that the payments are properly recorded in the Township's financial records consistent with the Uniform Budgeting and Accounting Act (MCL 141.421 et seq.);

If necessary, the Township budget shall be amended in accordance with MCL 141.436 to reflect this expenditure.

ROLL CALL VOTE:

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED ON:

[insert meeting date]

[Supervisor Name], Supervisor
Tuscarora Township

[Clerk Name], Clerk
Tuscarora Township

DRAFT

Tax Abatement Program Information

**Tuscarora Township
3546 S. Straits Highway
P.O. Box 220
Indian River, MI 49749
Phone: 231.238.0970**

Tuscarora Township has adopted a tax abatement program to encourage development in the “River to River” area of the DDA District along Straits Highway. Please review the following information to determine if your project could qualify for an abatement.

Summary for developers about Commercial Redevelopment and Rehabilitation tax abatement districts.

A map showing the current Commercial Redevelopment and Rehabilitation tax abatement districts in Tuscarora Township

Tuscarora Township’s tax abatement policy

A more comprehensive summary from the MEDC of the Commercial Redevelopment Act

A more comprehensive summary from the MEDC of the Commercial Rehabilitation Act

Tuscarora Township Tax Abatement Policy:

In order for the Township Board of Trustees to consider such abatements through PA 210 of 2005 (Commercial Rehabilitation Act):

- 1) The proposed project must be included within a Commercial Rehabilitation District established in advance by the Township.
- 2) The proposed project must fall within the scope and provisions of PA 210 of 2005 (Commercial Rehabilitation Act).
- 3) The proposed project must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the project.
- 4) The proposed project must feature a total investment of at least \$100,000 excluding land purchase.
- 5) The proposed project must feature an investment in the building facade of at least \$40,000, with a highly noticeable improvement in that facade.
- 6) The proposed project must be consistent with the Townships goals, development priorities, master plan, county zoning codes, and must not create a hardship on public resources, including, but not limited to, parking, or result in a detriment to the local economy.
- 7) The proposed project must result in a commercial activity operating from the building immediately upon the conclusion of the project.
- 8) The applicant must be willing to sign an agreement establishing terms through which the abatement certificate could be rescinded if aspects of the agreement are not met by the applicant.
- 9) The proposed project must a) be reviewed and approved first by the Tuscarora Township Downtown Development Authority, which shall provide a report to the Tuscarora Township Board of Trustees including the executed application and architectural documents and its recommendations, b) have an approved site plan or special use permit issued by Planning and Zoning, final site plan must be as approved by the DDA.

Abatement terms will be granted to successful applicants based on the cumulative total of the following:

- 1) One year of abatement for at least \$100,000 in total investment, plus
- 2) One year of abatement for at least \$40,000 in façade investment, plus
- 3) One year if at least 25% of total materials/labor expense is provided by businesses located within Township limits.
- 4) No abatement periods can exceed those allowed in the Act through which the abatement is granted.

Abatement period for projects will be determined according to the scoring criteria after review by the Tuscarora Township Board of Trustees

1a. Number of full-time (40 hours per week) non-seasonal jobs created and/or retained within Tuscarora Township with this project:

| Number of jobs | Retained | Created |
|----------------|-----------|-----------|
| 1-5 | 5 points | 10 points |
| 6-10 | 10 points | 20 points |
| 11-20 | 15 points | 30 points |
| 21 & over | 20 points | 40 points |

1b. Wages: of jobs times the current statewide median wages created by this project
Example: 5 jobs x median wage of \$22.57 = a total of \$112.85

| Total Dollars | Points |
|----------------|--------|
| \$50 to \$100 | 5 |
| \$101 to \$200 | 10 |
| \$201 to \$250 | 15 |
| \$251 and up | 20 |

1c. Incorporation of residential housing (cannot be used as short-term rentals)

| Number of Units | Retained | Created |
|-----------------|-----------|-----------|
| 1-5 | 5 points | 10 points |
| 6-10 | 10 points | 20 points |
| 11-20 | 15 points | 30 points |
| 21 & over | 20 points | 40 points |

2a. Cost of construction for new facilities

| | |
|-------------------------|-----------|
| \$151,000- \$300,000 | 5 points |
| \$301,000-\$450,000 | 10 points |
| \$451,000-\$600,000 | 15 points |
| \$601,000-\$750,000 | 20 points |
| \$751,000 - \$1,000,000 | 25 points |
| Over \$1,000,000 | 30 points |

Or

2b. Cost of renovation as a percentage of taxable personal property and the true cash value of the building and property at the commencement of restoration.

| | |
|--------------|-----------|
| 10 - 19% | 5 points |
| 20 - 29% | 10 points |
| 30 - 44% | 15 points |
| 45 - 59% | 20 points |
| 60 - 74% | 25 points |
| 75 - 99% | 35 points |
| 100% or more | 40 points |

| | |
|--|-----------|
| Installation of an automatic fire sprinkler system in all new or rehabilitated areas | 5 points |
| Significant beautification of project site beyond zoning requirements | 10 points |
| A technically qualified engineer or architect certifies that energy saving devices, material and/or design have been incorporated into the renovation or new construction which exceeds minimum applicable cost requirements | 5 points |
| Use of solar or other renewable energy technology | 5 points |

Total number of allowable points 205

Total awarded points for this application: ____

Terms of abatement

| Points | Additional Years of Abatement |
|---------|-------------------------------|
| 25-50 | 1 |
| 51-100 | 2 |
| 101-150 | 3 |
| 151-204 | 4 |
| 205 | 5 |

Each abatement project will be reviewed every two years to determine if the abatement criteria are being maintained. Abatement may be terminated or reduced if project commitments are not being met.

Nothing within this policy shall imply or suggest that the Tuscarora Township Board is under any obligation to provide tax abatements to any applicant, regardless of the extent to which an applicant is able to meet the provisions contained herein. Certificates for abatement under the Acts referenced in this policy are granted by the State Tax Commission, which may deny such certificates even if approved by the Township Board. This policy, supported by the Tuscarora Township Downtown Development Authority, was adopted by the Tuscarora Township Board on [\(date needed\)](#)



DATE OF MEETING: May 13, 2025

TITLE: Sturgeon Statue

SUMMARY: Township commissioned Mr. Ben Hinmon, to create a Sturgeon Statue. We have met with Mr. Hinmon and we anticipate the statue to be finalized and installed later summer 2025.

FINANCIAL IMPACT: \$3,375, due upon completion as per contract

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



DATE OF MEETING: May 13, 2025

TITLE: Airport Insurance Claim (Tokio Marine)

SUMMARY: Tokio Marine HCC, has approved coverage of the proposed repairs to the Campbell-Pratt Airport bathroom, due to the burst pipe and resulting water damage.

FINANCIAL IMPACT: \$1,000, deductible. The deductible has been satisfied via deduction from the Knight Cleaners & Restoration bill, by Tokio Marine. The bill was \$1,985, subject to the \$1,000 deductible. Tokio paid TT-MI \$985, TT-MI paid Knight Cleaners \$1,985 on 4/9/2025.

A depreciation temporary withholds of \$2,890.41, which is recoverable upon completion of the repairs and submission of a final bill.

Reimbursement from Tokio Marine enroute in the amount of \$19,471.66.

RECOMMENDATION: Informational, discussion.

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



TOKIO MARINE
HCC

Tokio Marine HCC – Public Risk Group
1441 W. Long Lake Road, Suite 150
Troy, Michigan 48098
Telephone 248.371.3100 or 800.225.6561
Facsimile 248.371.3091

May 6, 2025

Trudy Maves
Tuscarora Township

Email: supervisor@tuscaroratwp.com

Claim #: MTP-24-13247
Insured: Tuscarora Township
Policy#: M24MTP80889-05
Date of Loss: 1/6/2025
Description: Pipe froze and burst in the bathroom at Campbell-Pratt airport terminal causing water damage.

Dear Ms. Maves,

Tokio Marine HCC – Public Risk Group is the Claims Administrator for US Specialty Insurance Company (USSIC) and the Michigan Township Participating Plan which insures Tuscarora Township. The below provides a breakdown of payment for this claim.

| | | |
|--|----|------------------|
| Repair Cost – Adjusters Estimate | \$ | 22,362.07 |
| Mitigation (Knight Cleaners & Restoration) | \$ | 1,985.86 |
| Total Claim | \$ | 24,347.93 |
| Less Recoverable Depreciation | \$ | (2,890.41) |
| Less Previous Payment | \$ | (985.86) |
| Less Deductible: | \$ | (1,000.00) |
| Payment: | \$ | <u>19,471.66</u> |

If your contractor provides an estimate for the repairs that is higher than the estimate provided, please forward a copy of your contractor's estimate to us for review prior to the work being started. Also, if the contractor finds additional damage while the work is being completed, and you would like us to consider those additional repairs as part of this loss, the contractor must stop the repairs, and you should contact us immediately.

Recoverable depreciation was taken off the estimate as a temporary holdback of funds. Once the repairs have been completed, please forward the final invoice. We will then issue payment for the recoverable depreciation.

If you have any questions regarding this letter or further information that you would like to present for our review, please feel free to contact me at 248-371-3083.

Sincerely,

Sharon Woods, AIC
Sr. Claims Adjuster
swoods@tmhcc.com

cc: Municipal Underwriters of MI, Inc.

(Via Email Only)



**Campbell-Pratt Municipal Airport
Indian River, MI**

To: Clerk @ Tuscarora Township
Subject: Work requested at Airport
From: Rob Baller
Date: 2-24-25

MTP24-13247

MTP 24-13247

Provide all materials and labor for the aforementioned project as follows:

Scope:

- ½" Drywall hang and finish to level 4.
- Insulation as needed.
- Blocking as needed for bathroom accessories.
- Drywall prime and 2 coats of paint.
- Underlayment on subfloor.
- Glue down Luxury Vinyl Plank flooring.
- Vinyl base throughout.
- New doors, jambs, and trims throughout.
- New door hardware for new doors.
- New window trims throughout.

Total: \$15,093.00

Clarifications:

- We assume access to clean water, power, and lights.
- Pricing includes all taxes.
- Work to be completed during normal working hours. M-F
- Holiday, weekend, and overtime work excluded.
- Review and mutual acceptance of contract along with terms and conditions will be required.
- Pricing good for 30 days.
- Bathroom and pressure tank room doors figured as Mastercraft Hardwood Flush Prehung.
- Closet door figured as Mastercraft Hardwood Flush Bi-Fold.
- Kwikset Polo Bed/Bath knobs.
- Mastercraft 11/16 x 2-14 Primed Colonial Casing 356 figured for trim.
- Flooring color TBD.
- Vinyl base color TBD.
- Paint colors TBD.

If you have any questions or require any additional information, please contact me at 231-947-2811 or rballer@boumacorp.com.



Hello, this is your estimate
Location: 5893 Onaway Road, Indian River, MI, 49749

PROJECT ID
0

Campbell Pratt Airport Plumbing Project

Your Price
\$7,251.75

MTP- 24-13247



Summary

Situation, The greeting center at the airport had a line freeze and break and the water ran for a...

View

Project Plumbing

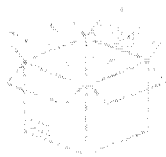


Your Price
\$6,879.00

Campbell Pratt Airport Plumbing Project

Permit 1

Your Price
\$282.75



County Mechanical Permit

| | |
|----------|------------|
| Subtotal | \$7,161.75 |
| Tax | \$90.00 |
| Total | \$7,251.75 |

FOR MORE INFORMATION

Contact Us



DATE OF MEETING: May 13, 2025

TITLE: WWTP Water Well Pump

SUMMARY: See Tokio insurance letter. Subject to \$5,000 deductible. No payment enroute from insurance.

FINANCIAL IMPACT: \$1,915. (\$1795 + \$120 hoist to pull pump)

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



**TOKIO MARINE
HCC**

Tokio Marine HCC – Public Risk Group
1441 W. Long Lake Road, Suite 150
Troy, Michigan 48098
Telephone 248.371.3100 or 800.225.6561
Facsimile 248.371.3091

May 6, 2025

Trudy Maves
Tuscarora Township

Via email: supervisor@tuscaroratwp.com

Re: Claim No: MTP-24-14099
 Insured: Tuscarora Township
 Program: Michigan Township Participating Plan
 Carrier: U.S. Specialty Insurance Company
 Policy No: M24MTP80889-05
 Effective Date: July 1, 2024 to July 1, 2025
 Date of Loss: April 8, 2025
 Description: Pump at the treatment plant damaged by power surge /
 Equipment Breakdown.

Dear Ms. Maves,

Tokio Marine HCC – Public Risk Group administers insurance claims on behalf of U.S. Specialty Insurance Company (“USSIC”) and the Michigan Township Participating Plan (“MTPP”) which insures Tuscarora Township. This correspondence will acknowledge receipt of the above-stated claim in which the Township found damage to a pump at the treatment plant after power was restored to the area following an ice storm. It has been determined that the cause of the damage was a power surge.

Coverage for this claim falls under the equipment breakdown policy which has a \$5,000 deductible. Since the damage does not exceed the deductible, we will be unable to make any payments for this claim.

Coverage for this claim was reviewed pursuant to your policy number, M24MTP80889-05, with the effective policy period of July 1, 2024 to July 1, 2025. The property deductible is \$1,000 and the Equipment Breakdown deductible is \$5,000. Your policy contains the Building and Personal Coverage Form Public Entity, PKGPRH0004 2024, which states in part:

**BUILDING AND PERSONAL PROPERTY COVERAGE FORM
PUBLIC ENTITY**

Various provisions in this policy restrict coverage. Read the entire policy carefully to determine rights, duties and what is and is not covered.

Throughout this policy, the words “you” and “your” refer to the Named Insured shown in the Declarations. The words “we,” “us” and “our” refer to the Company providing this insurance.

Other words and phrases that appear in quotation marks have special meaning. Refer to SECTION H — DEFINITIONS.

SECTION A — COVERAGE

We will pay for direct physical loss of or damage to Covered Property at the premises described in the Declarations caused by or resulting from any Covered Cause of Loss.

1. Covered Property

Covered Property, as used in this Coverage Form, means the type of property described in this section, **A.1.**, and limited in **A.2.**, Property Not Covered, if a Limit of Insurance is shown in the Declarations for that type of property.

a. Building, meaning the building or structure described in the Declarations, including:

- (1) Completed additions;
- (2) Fixtures, including outdoor fixtures;
- (3) Permanently installed:
 - (a) Machinery; and
 - (b) Equipment;
- (4) Personal property owned by you that is used to maintain or service the building or structure or its premises, including:
 - (a) Fire extinguishing equipment;
 - (b) Outdoor furniture;
 - (c) Floor coverings; and
 - (d) Appliances used for refrigerating, ventilating, cooking, dishwashing or laundering;
- (5) If not covered by other insurance:
 - (a) Additions under construction, alterations and repairs to the building or structure;
 - (b) Materials, equipment, supplies and temporary structures, on or within 1,000 feet of the described premises, used for making additions, alterations or repairs to the building or structure.

* * *

3. Covered Causes of Loss

When Special is shown in the Declarations, Covered Causes of Loss means RISKS OF DIRECT PHYSICAL LOSS unless the loss is:

- b.** Excluded in Section **C.**, Exclusions; or
- c.** Limited in Section **D.**, Limitations.

* * *

SECTION C — EXCLUSIONS

* * *

2. We will not pay for loss or damage caused by or resulting from any of the following:

* * *

- a. Artificially generated electric current, including electric arcing, that disturbs electrical devices, appliances or wires.

But if artificially generated electric current results in fire, we will pay for the loss or damage caused by that fire.

* * *

- d. (1) Wear and tear;

- (2) Rust, corrosion, fungus, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

* * *

- (6) Mechanical breakdown, including rupture or bursting caused by centrifugal force.

But if mechanical breakdown results in elevator collision, we will pay for the loss or damage caused by that elevator collision;

* * *

This claim was submitted to us for damage to a pump at the treatment plant after power was restored following an ice storm. Our investigation has determined that this damage was caused by a power surge.

Pursuant to the above-stated policy insuring agreement and exclusions, the property policy does not insure against damage caused by power surge. Exclusion **2.** states we will not pay for loss or damage caused by or resulting from **2.a.** Artificially generated electric current; and **2.d.(6)** Mechanical breakdown.

We sent the claim to Travelers to review for coverage under Equipment Breakdown. Travelers confirmed that a covered breakdown had occurred. However, the replacement cost for the equipment is \$4,644.95, which is below the \$5,000 deductible for Equipment Breakdown.

Please take note of the following language found within the BM R0 01 7 11 Equipment Breakdown Protection Coverage Form which states in part:

* * *

D. Deductibles

1. Application of Deductibles

We will not pay for loss or damage resulting from any "One Breakdown" until the amount of covered loss or damage exceeds the deductible shown in the Equipment Breakdown Protection Schedule for each applicable coverage. We will then pay the amount of covered loss or damage in excess of the deductible, up to the applicable Limit of Insurance.

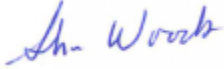
* * *

Since the total cost to diagnose and repair the damage does not exceed the deductible for equipment breakdown; and the property policy excludes loss caused by power surge; we will be unable to consider any payment for this claim.

USSIC trusts that Tuscarora Township understands our coverage position. If the Township has any questions or comments, please do not hesitate to contact us. Similarly, if the Township believes that USSIC is incorrect in any respect or wish to bring any matter to our attention, please do not hesitate to do so. USSIC is prepared to consider additional information and reassess its position should the circumstances so warrant.

If you have any questions regarding this letter, please call our office at 248-371-3083.

Sincerely,



Sharon Woods, AIC
Sr. Claims Adjuster
swoods@tmhcc.com

cc: Municipal Underwriters of Michigan

New Business



DATE OF MEETING: May 13, 2025

TITLE: BS&A Stripe Connected Account Agreement

SUMMARY: Contract to accept digital media (cc) payments

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss

PREPARED BY: Treasurer

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

Integrated Payments Addendum

This Addendum (“**Addendum**”) supplements the Customer Agreement entered into by and between BS&A Software, LLC (“**BS&A**”) and the Tuscarora Township, MI (“**Customer**”) together with the BS&A Customer Terms and Conditions (collectively, the “**Agreement**”), effective on the date of the Customer signature.

Payment processing services accessible through an integration with BS&A’s platform are provided by BS&A’s designated payment processor, as BS&A may designate from time to time (“**Processor**”). As of the effective date of this Addendum, the Processor is Stripe, Inc. (“**Stripe**”). This Addendum will apply if Customer sets up an account with the Processor (with Stripe as processor, such account is referred to herein as the “**Stripe Connected Account**”), to receive payment processing services from Processor (“**Payment Processing Services**”) through such integration. Capitalized terms used but not defined here will have the meanings given to them in the Agreement or in the Stripe Agreements (defined below).

1. Payment Processing Services

1.1 Processor Agreements. As of the effective date of this Addendum, use of the Payment Processing Services is subject to the Stripe Connected Account Agreement, the Stripe Privacy Policy, and other terms and conditions of Stripe, as each may be updated or modified by Stripe from time to time (collectively, the “**Stripe Agreements**”). Customer may not use any Payment Processing Services until Customer agrees to the Stripe Agreements, and by agreeing to this Addendum, Customer expressly (a) accepts and agrees to the Stripe Agreements, and (b) authorizes BS&A to capture Customer’s electronic or digital acceptance of the Stripe Agreement and provide proof of such acceptance to Stripe as may be requested by Stripe. Customer understands that the Stripe Agreements are solely between Customer and Stripe, and the Payment Processing Services are provided solely by Stripe. BS&A is not a party to the Stripe Agreements, has no control over the Payment Processing Services and the Stripe Agreements, and will have no liability under the Stripe Agreements or in any way relating to the Payment Processing Services. Customer is responsible for checking for applicable updates to the Stripe Agreements from time to time, and any use by Customer of the Payment Processing Services following a change to the Stripe Agreements shall constitute acceptance of such change.

1.2 Customer Information and onboarding. Customer will follow the onboarding procedures and policies provided by BS&A and Stripe (as may be amended from time to time), and Customer will provide all requested information. All information provided by Customer to BS&A must be truthful and accurate. Customer acknowledges that Processor has the ultimate decision whether to approve Customer for the Payment Processing Services.

1.3 Transaction Processing and Settlement. Transactions are processed by Processor, not BS&A. Stripe (or its partner banks) will settle Transaction proceeds to Customer’s designated bank account in accordance with the Stripe Agreements. Customer acknowledges and agrees that its processed transactions may be deposited into a pooled account held for the benefit of Customer and other customers of BS&A held at any financial institution so that such funds may be combined and aggregated with other funds that are ultimately settled to Customer by such financial institution. Customer understands and agrees that BS&A does not process, receive, or hold Customer funds at any time and that BS&A is not a bank, money transmitter, or other money services business (as such terms are defined by the Bank Secrecy Act or any state law). To the extent BS&A is deemed to hold or receive funds (constructively or otherwise) of any customer of Customer at any point in time, Customer hereby irrevocably appoints BS&A as its non-fiduciary agent for the limited purpose of collecting, receiving, holding, and settling funds from Customer’s customer (the cardholder) on Customer’s behalf. In such

event, such funds shall be deemed received by Customer upon receipt by BS&A and shall satisfy the cardholder's obligation to Customer in connection with the transaction for the goods or services sold by Customer. If BS&A fails to remit such funds to Customer, Customer's sole recourse for such event is solely against BS&A and not against the cardholder or the cardholder's financial source.

1.4 Data Usage and Sharing. Customer authorizes BS&A to (a) access and receive data relating to Customer's Stripe Connected Account (as such term is defined in the Stripe Agreements), including transaction and usage data and other data about the Stripe Connected Account; (b) share data regarding the Stripe Connected Account, related activity and other Customer data with Stripe in connection with the Payment Processing Services; and (c) issue instructions to Stripe regarding Transactions and funds processed by Stripe. Customer agrees to complete and submit any additional authorization forms or other such documentation as requested by BS&A or Stripe.

2. Payment Terms

2.1 Fees. The fees for the Payment Processing Services will be as set forth in Schedule A of this Addendum and will be automatically debited by BS&A via ACH from the depository account designated by Customer that is on file with BS&A ("**Customer Account**"). Customer hereby authorizes BS&A, Processor, their financial institutions and any of their assignees to collect amounts owed under this Addendum (including, but not limited to, the fees for the Payment Processing Services set forth on Schedule A and any liabilities arising under this Addendum) by debiting funds from the Customer Account ("**ACH Debit Authorization**"). All payments are non-refundable. If Customer fails to make any payment when due (or any ACH Debit of the Customer Account is returned or rejected for any reason), late charges will accrue as permitted pursuant to Section 7.1 of the Agreement. For clarity, any fees or payment terms that may be posted on Stripe's website for Stripe's direct customers are not applicable. All fees are exclusive of any applicable taxes, unless otherwise provided. Customer agrees that all ACH transactions authorized pursuant to this authorization comply with all applicable laws and with the Network Rules (including the Nacha Operating Rules). Notwithstanding anything to the contrary in the Agreement, fees for the Payment Processing Services can be amended upon thirty days notice to Customer.

2.2 Disputes. If Customer believes that there is an error in any statement provided by BS&A or any information reported by BS&A regarding a Transaction, or any error made in the amount of a payment or settlement, Customer must notify BS&A within thirty (30) days of Customer's receipt of the statement or payment containing the error or it will waive such claim.

2.3 Tax Reporting. BS&A may send documents to Customer and the Internal Revenue Service (IRS) or other tax authority for Transactions processed using the Payment Processing Services. BS&A may have tax reporting responsibilities in connection with the Payment Processing Services such as an Internal Revenue Service report on Form 1099-K (which reports Customer's gross transaction amounts each calendar year to the IRS), or state or other taxing authority requirements. Customer acknowledges that BS&A or Stripe (as determined in their sole discretion) will report the total amount of transactions received by Customer in connection with the Payment Processing Services each calendar year as required by the taxing authorities. Customer will cooperate with BS&A and Stripe in providing accurate and complete tax reporting information, including any other information that may be required by the taxing authorities to fulfil tax reporting described herein. Customer represents and warrants that all information that it submits for tax reporting purposes is complete and accurate to the best of its knowledge, and that BS&A and Stripe may rely on all such information submitted by Customer. Customer agrees that neither Stripe nor BS&A will be liable for any penalty or other damages stemming from any 1099-K form that is issued incorrectly if it comports with the information provided by

Customer, and neither Stripe nor BS&A will have any obligation to verify the legal name or tax ID number for reporting purposes. Customer understands and agrees that BS&A and Stripe may submit tax reporting information exactly as provided by Customer. Notwithstanding the foregoing, BS&A or Stripe may in their sole discretion investigate or validate any tax reporting information or other information submitted by Customer.

2.4 Electronic Delivery of Tax Documents. In connection with the tax reporting activities described above, Customer may elect to receive electronic delivery of the referenced tax-related documents from BS&A or Stripe, including through BS&A's platform or another online portal whereby Customer can access and download the applicable statements. If Customer elects to receive tax documents electronically, it will provide such consent by clicking an "I Accept" or similar button or checking a box captioned with acceptance and consent language ("**Tax E-Delivery Consent**"). The Tax E-Delivery Consent will remain in effect until withdrawn by Customer. The Tax E-Delivery Consent may be printed or downloaded. If Customer does not specifically consent to the electronic delivery of tax-related documents, Customer will receive paper copies of all required tax-related documents, including Form 1099-K. BS&A or Stripe will notify Customer once the applicable tax forms become available via the email address BS&A has on file for Customer.

3. Compliance

3.1 Laws and Rules. Customer agrees to comply at all times with all applicable laws and regulations as well as the rules and regulations of all applicable payment networks ("**Network Rules**"), including industry standards such as the Payment Card Industry Data Security Standards ("**PCI-DSS**"). Additional data protection standards and policies which Customer must comply with are set forth in the Stripe Agreements. Furthermore, Customer acknowledges and agrees that it is fully responsible for all acts and omissions of its employees, contractors, and agents and will ensure their compliance with all laws and Network Rules as well as Customer's other obligations under this Addendum and the Stripe Agreements.

3.2 Customer's Business. Customer understands that any transactions involving Customer's goods or services which are processed through the Payment Processing Services pursuant to this Addendum ("**Transactions**") are between Customer and its customer (the cardholder), and any issues relating to a Transaction are solely between Customer and the cardholder. Customer is solely responsible for all liabilities associated with Customer's payment processing activity and use of the Payment Processing Services, including without limitation with respect to chargebacks, refunds, identity theft, fraud and any assessments or fees imposed by Stripe, a sponsor bank, the card networks or any third party. Customer is responsible for determining what, if any, taxes apply to the goods and services Customer provides to its cardholders and the payments Customer makes or receives, and it is Customer's responsibility to collect, report and remit the correct tax to the appropriate tax authority. Customer will comply with any and all applicable tax laws, including those in connection with Transactions.

3.3 Prohibited Activities. Customer will not use the Stripe Connected Account for any activity prohibited by Stripe, including but not limited to those activities listed in the section of Stripe Services Agreement titled "Services Restrictions" or those activities listed in the Stripe Restricted Businesses List. Customer shall not use the Payment Processing Services to conduct a Restricted Business or transact with a Restricted Business. Customer may not use the Payment Processing Services in breach of the Connected Account Agreement or for any activity that applicable law or the Stripe Agreements prohibit.

3.4 Fraud Monitoring. BS&A and Stripe may monitor Transactions for the purpose of determining fraudulent activity and whether Customer is in good standing. Such monitoring if conducted, will be for the benefit of BS&A and/or Stripe only. BS&A does not have any obligation to monitor Transactions on

Customer's behalf. Based on BS&A's methods, which are subject to change without notice, BS&A may decide to suspend Customer's access to the Payment Processing Services, or in other ways limit Customer's privileges to the extent BS&A deems necessary or useful to prevent fraud or losses. Without limiting the foregoing, BS&A may delay, in its sole discretion, or at the direction of Stripe sending instructions on Customer's behalf if BS&A reasonably believes that Customer's instructions may involve fraud or misconduct, or violate applicable law, rule, regulation, order, this Addendum, or other applicable BS&A or Stripe policies, as determined by BS&A or Stripe in their sole and absolute discretion.

3.5 Cardholder Fee Programs. If Customer elects to impose a fee on cardholders with respect to Transactions (including a surcharge for credit cards, a convenience fee, service fee or other similar type of fee) or implement a discount based on the type of payment method used for a Transaction (including cash, check, or ACH) (collectively, "**Cardholder Fee Program**"), Customer must first seek approval from BS&A. Customer is solely responsible for its compliance with all applicable Network Rules and all present and future federal and state laws and regulations relating to any such Cardholder Fee Program and any required consumer disclosures related thereto. Although BS&A may, in its discretion, assist Customer with disclosures and practices relating to such Cardholder Fee Programs, BS&A's provision or approval of any materials or practices shall not be deemed a confirmation that such materials or practices comply with the Network Rules or applicable law and shall not in any way relieve Customer from its responsibility to ensure that all program materials and practices comply with the Network Rules and applicable law. Customer must provide BS&A with at least at thirty (30) days prior written notice before implementing (or announcing publicly that it intends to implement) any Cardholder Fee Program that would be considered a surcharge program under the Network Rules.

4. Chargebacks

4.1 Chargebacks. If BS&A determines in its sole discretion that Customer is incurring excessive chargebacks, BS&A may establish controls or conditions governing Customer's use of the Payment Processing Services, including without limitation, by (a) establishing new fees, (b) instructing Stripe to require a reserve, (c) instruct Stripe to delay payouts, and/or (d) terminating this Addendum and access to the Payment Processing Services. Notwithstanding anything to the contrary herein, for any Transaction that results in a chargeback, BS&A may direct the withholding of the chargeback amount and any associated fees. Customer authorizes BS&A to deduct or debit the amount of any chargeback and any associated fees, fines, or penalties assessed by a third party, from Customer's Account or offset from any amounts otherwise due to Customer. Further, if BS&A reasonably believes that a chargeback is likely with respect to any Transaction, BS&A may instruct Stripe to withhold the amount of the potential chargeback from payments otherwise due to Customer until such time that: (a) a chargeback is assessed, in which case BS&A will retain the funds; (b) the period of time under applicable law or Rule by which the cardholder may dispute the Transaction has expired; or (c) BS&A determines that a chargeback on the Transaction will not occur, in which case BS&A will instruct the release of the withheld funds to Customer. If BS&A is unable to recover funds related to a chargeback for which Customer is liable, BS&A may set off or debit Customer's Account for the full amount of the applicable chargeback, or, if BS&A is unable to do so, Customer shall pay BS&A the amount of such chargeback and any associated fees, fines or penalties immediately upon demand. Customer will pay all costs and expenses, including without limitation attorneys' fees, other legal expenses, and handling fees incurred by or on behalf of BS&A in connection with the collection of all chargebacks. This section will survive termination of this Addendum. Additional chargeback terms and requirements are set forth in the Stripe Agreements.

4.2 Investigations. BS&A is not obligated to intervene in any dispute arising between Customer and cardholders. Notwithstanding anything to the contrary herein, if BS&A needs to conduct an investigation or resolve any pending dispute related to chargebacks or Transactions, Customer will assist BS&A when requested, at Customer's expense, to investigate such Transactions. Customer will timely submit all applicable information, documentation, or evidence related to such chargeback to BS&A, within the timeframe instructed by BS&A, necessary for BS&A to meet card network timelines for submitting evidence and responding to a chargeback. Customer authorizes BS&A to share information about a chargeback with the cardholder, the cardholder's financial institution and Customer's financial institution in order to investigate or mediate a chargeback. BS&A will request necessary information from Customer to contest the chargeback. If a chargeback dispute is not resolved in Customer's favor by the card network or issuing bank or Customer chooses not to contest the chargeback, BS&A may recover the chargeback amount and any associated fees. Customer acknowledges that its failure to assist BS&A in a timely manner when investigating a Transaction, including providing necessary documentation within the time period specified in BS&A's request, may result in an irreversible chargeback. BS&A will charge a fee as set forth in the applicable price schedule for mediating or investigating chargeback disputes, in addition to any other chargeback fees set forth in this Addendum or the Agreement, if applicable. BS&A reserves the right to change such fee at any time. If BS&A reasonably suspects that the Customer's access to the BS&A platform or Payment Processing Services has been used for an unauthorized, illegal, or criminal purpose, Customer gives BS&A express authorization to (but understands that BS&A is not obligated to) share information about Customer and any Transactions with law enforcement.

5. Liability

5.1 Indemnification.

5.1.1 In addition to the indemnification obligations under the Agreement, Customer will indemnify and hold harmless BS&A and its officers, affiliates, and representatives from and against any and all losses, damages, claims, assessments, chargebacks, fees, and other amounts incurred arising out of or in any way related to: (a) Customer's breach of any of its representations, warranties or covenants in this Addendum; (b) the Stripe Agreements or Customer's use of the Payment Processing Services, including all activity on Customer's Stripe account; (c) Customer's violation or non-compliance with any applicable law, rule, regulation, order, or Network Rules (including non-compliance of PCI-DSS); (d) all Merchant Losses (as defined in the Stripe Agreements); (e) Customer's implementation of a Cardholder Fee Program; and (f) Customer's gross negligence or willful misconduct.

5.1.2 In addition to the indemnification obligations under the Agreement, BS&A will indemnify and hold harmless Customer and its officers, affiliates, and representatives from and against any and all losses, damages, claims, and other amounts incurred resulting from third party claims to the extent directly and solely arising out of: (a) BS&A's breach of any of its representations, warranties or covenants in this Addendum; (b) BS&A's violation or non-compliance with any applicable law, rule, regulation, or order; and (c) BS&A's gross negligence or willful misconduct.

5.2 Limitation of Liability. TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT SHALL BS&A, ITS OFFICERS, DIRECTORS, EMPLOYEES, AFFILIATES, OR AGENTS, BE LIABLE TO CUSTOMER OR ANY OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL THEORY, AND WHETHER OR NOT BS&A IS ADVISED OF THE POSSIBILITY OF SUCH

DAMAGES. EXCEPT FOR BS&A'S INDEMNITY OBLIGATIONS SET FORTH IN SECTION 5.1.2, TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT WILL BS&A'S TOTAL CUMULATIVE LIABILITY ARISING OUT OF OR RELATED TO THIS ADDENDUM EXCEED IN THE AGGREGATE THE TOTAL FEES CUSTOMER PAID TO BS&A UNDER THIS ADDENDUM IN THE SIX (6) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY. THE EXISTENCE OF MULTIPLE CLAIMS WILL NOT ENLARGE THIS LIMIT. BS&A'S LIABILITY IN CONNECTION WITH ITS INDEMNITY OBLIGATIONS SET FORTH IN SECTION 5.1.2, SHALL NOT EXCEED IN THE AGGREGATE THE TOTAL FEES CUSTOMER PAID TO BS&A UNDER THIS ADDENDUM IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY. FOR THE AVOIDANCE OF DOUBT, CUSTOMER AGREES AND ACKNOWLEDGES THAT ANY ASSESSMENT, FINE, PENALTY, FEE, OR OTHERWISE IMPOSED BY STRIPE, A BANK, A CARD NETWORK OR A GOVERNMENT AGENCY OR REGULATOR WILL BE DEEMED TO BE A DIRECT DAMAGE AND NOT INDIRECT, CONSEQUENTIAL, OR INCIDENTAL.

5.3 Force Majeure. BS&A is not responsible for any delay or failure in performing its obligations under this Addendum, in whole or in part, for any cause or circumstance outside its reasonable control, including, without limitation: fires, floods, storms, earthquakes, civil disturbances, disruption of telecommunications, pandemics, transportation, utilities, services or supplies, governmental action, computer viruses, corruption of data, failures of Processor or other third party provider, DDoS or other computer attacks, incompatible or defective equipment, software, or services, or otherwise.

6. Term and Termination

6.1 Term. This Addendum will be effective on the date that BS&A approves Customer for the Payment Processing Services and will continue for one (1) year ("**Initial Term**") unless earlier terminated in accordance with this section. This Addendum will automatically renew for consecutive one (1)-year renewal terms (each a "**Renewal Term**" and together with the Initial Term, the "**Term**") unless either party gives the other party written notice of non-renewal no less than sixty (60) days before the end of the then-current Term.

6.2 Termination. This Addendum will automatically terminate upon termination of the Agreement.

6.3 Termination by BS&A. In addition to the termination rights set forth under the Agreement, BS&A will have the right to terminate this Addendum immediately, with or without notice, for: (a) Customer breaches any provision of this Addendum or any Stripe Agreements; (b) Customer or its employees and agents use the Payment Processing Services in a manner inconsistent with the intended purpose; (c) Customer or its employees and agents violate any applicable laws or Network Rules; or (d) BS&A is required to terminate this Addendum by Stripe, government agency, payment network, or other regulator. BS&A will not be liable to Customer or other third party for termination of the Payment Processing Services for any reason. Upon the termination of the Stripe Agreements or the Customer's Stripe Connected Account for any reason, this Addendum will automatically terminate.

6.4 Effect of Termination. The termination of this Addendum will not affect any of BS&A's rights or Customer's obligations arising under this Addendum. After termination of this Addendum and/or Customer's Stripe account, Customer shall continue to be liable for all chargebacks, refunds, fees, card network liabilities, credits, and adjustments resulting from or relating to Transactions processed pursuant to this Addendum. The termination of Customer's access to Payment Processing Services will be effective immediately. Customer authorizes BS&A to notify Stripe of any termination of this Addendum; however, Customer is responsible to manually close its Stripe Connected Account separately in accordance with Stripe procedures.

7. General

7.1 Precedence. Any inconsistency, conflict, or ambiguity between these Addendum and the Agreement will be resolved by giving precedence and effect to this Addendum, but only to the extent of the inconsistency, conflict, or ambiguity. Other than as expressly amended by this Addendum, all other provisions of the Agreement will remain in full force and effect.

7.2 Amendments. Except as set forth below in this section, this Addendum may only be amended with the written consent of both parties. Notwithstanding the foregoing, BS&A reserves the right to amend this Addendum without the consent of Customer if such amendment is required to comply with applicable laws, Network Rules or the directives of the Processor or any payment network. BS&A will use reasonable efforts to give Customer thirty (30) days' prior notice of any such amendment. Additionally, during the Term and upon at least 30 days' prior written notice, BS&A may amend this Addendum to pass through increases in third party costs and fees, including but not limited to fees and assessments charged by Stripe, payment networks, or BS&A's vendors and service providers. BS&A may amend this Agreement other than as indicated herein, including applicable fees and rates, no less than ninety (90) days before the end of the then-current Term.

7.3 Dispute Resolution. The dispute resolution provisions of the Agreement, including the choice of law and venue will apply to any and all disputes or claims arising under this Addendum.

7.4 Counterparts. This Addendum may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. An electronic signature shall be accepted as an original for all purposes. This Addendum may be executed and delivered by electronic means (including click-to-accept) and the parties agree that such electronic execution and delivery will have the same force and effect as delivery of an original document with original signatures, and that each party may use such electronic signatures as evidence of the execution and delivery of this Addendum to the same extent that an original signature could be used.

Signature: _____

Name:

| |
|------------|
| Lori Smith |
|------------|

Title:

| |
|-----------|
| Treasurer |
|-----------|

Date:

| |
|---------|
| 3/25/25 |
|---------|

Tax E-Delivery Consent

Please read this information carefully and print or download a copy for your files.

Consent to Electronic Delivery of Tax-Related Documents

By executing the Addendum or otherwise accepting this Tax E-Delivery Consent ("**Consent**"), you acknowledge that you have read and understand the terms of this Consent, and you affirmatively elect and consent to receive tax-related documents in connection with the Payment Processing Services ("**Tax Documents**"), including but not limited to IRS Form 1099-K, via electronic delivery.

This Tax E-Delivery Consent ("**Consent**") is effective until withdrawn in the manner described below. You understand you will **NOT** receive hard (paper) copies of Tax Documents unless and until such withdrawal.

This is your copy of the Consent. Please print, download, and save a copy of this Consent for your records.

Electronic Delivery

You agree that BS&A may deliver Tax Documents to you in any of the following ways:

- (a) via email at the email address BS&A has on file for you; and/or
- (b) via an online interface which allows you to view and download the Tax Documents. For example, such interface may be provided through your account or profile on the BS&A services, if applicable. If Tax Documents are provided via the BS&A services or other online interface, BS&A (or its processor or service provider, as applicable) will notify you via email once each Tax Document becomes available.

Additional or Substitute Paper Copies

In addition to obtaining electronic copies, you may also request paper copies of your Tax Documents by contacting BS&A at the contact information provided below. Note that requesting a paper copy of Tax Documents will be considered a one-time request and will not be considered a withdrawal of this Consent. You must formally withdraw this Consent in the manner described below to begin regularly receiving paper copies of Tax Documents on a going-forward basis.

For information that is required by law to be sent to you, including Form 1099-K and other Tax Documents, as applicable, if BS&A receives notice that an email is undeliverable due to an incorrect or inoperable email address, or if BS&A is otherwise unable to deliver your Tax Documents via electronic means, BS&A will attempt to send such information via U.S. Postal Service to the mailing address BS&A has on file for you.

Notification of Change of Tax Information or Email

You must notify BS&A promptly if your email address used to receive Tax Documents, notifications, or other account information changes. You must also notify BS&A promptly of any relevant change in your information as it appears on your Form W-9, including your name, address, or taxpayer identification number. BS&A must have such information exactly as it appears on your Form W-9 in order to properly fill out and issue your Form 1099-K.

By agreeing to this Consent, you agree to notify BS&A promptly of any such change, by contacting BS&A by mail or email at the contact information provided below

Withdrawal or Termination this Consent

You may withdraw this Consent at any time by providing written notice of withdrawal to BS&A by mail or email at the contact information provided below. In each case, you must state that you are withdrawing consent to paperless delivery of tax-related documents, and you must provide your name and taxpayer identification number exactly as they appear on your IRS Form W-9.

You understand that withdrawal of this Consent is prospective only; withdrawal ensures that future Tax Documents will be delivered to you in paper, but does not apply to any Tax Document that has already been furnished to you electronically. BS&A may take up to 10 business days after receipt of your withdrawal to process your request.

In addition, BS&A reserves the right to terminate this Consent and stop electronic delivery of Tax Documents at any time by giving notice to you. If BS&A does so, BS&A will send future Tax Documents as paper copies, via mail.

System Requirements

To access Tax Documents electronically, you need a computer system or mobile device that, at minimum, has the following features and capabilities:

- internet access;
- browser software (at least 128-bit encryption, JavaScript enabled);
- application that can read and display PDF files;
- sufficient hardware necessary to support the above features, including sufficient storage to download and retails files to keep a copy for your records; and
- printer (if you want to print a hard copy).

By agreeing to this Consent you certify that your computer system or mobile device meets these hardware and software requirements.

Contact BS&A

You may contact BS&A by mail or email to update your Form W-9 information or to withdraw this Consent at:

BS&A Software, LLC

- 14965 Abbey Ln, Bath Twp, MI 48808
- payments@bsasoftware.com

Signature: _____

Name:

Title:

Date:

Schedule A – Payment Processing Services & Fees

| Service | Fee |
|---|-----|
| Payment Processing Implementation | \$0 |
| Monthly Account Fee | \$0 |
| Gateway | \$0 |
| PCI DSS | \$0 |
| Tokenization | \$0 |
| Chargeback / Dispute Management | \$0 |
| Real-Time ACH Validation | \$0 |
| Real-Time Transaction Fraud & Risk Monitoring | \$0 |
| Text – to – Pay | \$0 |
| IVR | \$0 |

| Credit Card – Visa, Mastercard, Discover, American Express – Pass-Through to Payor | | |
|--|------------|-----------------|
| Online, Text, IVR, Counter | Percentage | Per Transaction |
| Utility Billing | 2.95% | \$0.50 |
| Tax | 2.80% | \$0.50 |
| Misc. | 2.95% | \$0.50 |

| Credit Card – Visa, Mastercard, Discover, American Express – Absorbed by Municipality | | |
|---|------------|-----------------|
| Online, Text, IVR, Counter | Percentage | Per Transaction |
| Utility Billing | 2.80% | \$0.50 |
| Tax | 2.80% | \$0.50 |
| Misc. | 2.80% | \$0.50 |

| ACH – Pass-Through to Payor | |
|-----------------------------|---------------------|
| Transaction Amount | Fee per Transaction |
| \$0 - \$1,000 | \$3.00 |
| \$1,001 - \$5,000 | \$6.00 |
| \$5,001 + | \$12.00 |

| ACH – Absorbed by Municipality | |
|--------------------------------|---------------------|
| Transaction Amount | Fee per Transaction |
| \$0 - \$1,000 | \$1.50 |
| \$1,000 - \$5,000 | \$3.00 |
| \$5,000 + | \$6.00 |

| Item | Price | Quantity | Total |
|-------------------------------|----------|----------|--------|
| Stripe S700 Terminal and Dock | \$415.00 | | \$ |
| Stripe S700 Terminal | \$350.00 | 1 | \$ 350 |
| Stripe S700 Dock | \$65.00 | | \$ |
| Stripe S700 Hub | \$50.00 | | \$ |
| Stripe S700 Case | \$35.00 | | \$ |

| Payment Type | Accept Payments Using This Method |
|------------------------------|-----------------------------------|
| Online with BS&A Online | ✓ |
| Text-to-Pay | ✓ |
| IVR Phone Payments | ✓ |
| Counter with Cash Receipting | ✓ |

| Type | Pass Through to Payor | Absorbed by Municipality |
|----------------------------|-----------------------|--------------------------|
| Credit Card Fees - Online | ✓ | |
| Credit Card Fees - Text | ✓ | |
| Credit Card Fees - IVR | ✓ | |
| Credit Card Fees - Counter | ✓ | |
| ACH Fees - Online | ✓ | |
| ACH Fees - Text | ✓ | |
| ACH Fees - IVR | ✓ | |



DATE OF MEETING: May 13, 2025

TITLE: KCI Contract

SUMMARY: KCI contract for summer tax bill.

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss

PREPARED BY: Treasurer

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



3901 East Paris Ave. SE
Grand Rapids, MI 49512
616.957.2120 phone
616.957.3026 fax
kentcommunications.com

Proposal

Bob Kramer

Tuscarora Township

PO Box 220

Indian River, MI 49749

Ph: 231-238-4220

Fax:

Proposal 240341.

Date April 14, 2025

Project

Summer 2025 Tax Bills

Newsletter: 8.5x11 Print Blk Ink 2 Sided on 60# Offset, Trim & Fold

Tax Bills: Laser Print 1 side, black ink on 20# Yellow Perfed Stock, Fold, Insert x2(Bill & NL) into Double Window Env, Seal, Sort & Mail First Class Presort

Components

Tax Bill, #10 DW Env, Newsletter

Quantity of 3,611

| Services | Quantity | Setup | Rate | per | Price |
|--|-----------------|--------------|-------------|------------|--------------|
| **Printing - Newsletter | 3,611 | | \$159.41 | /m | \$575.63 |
| Tax Bill Set-up PDF | 1 | | \$140.00 | ea | \$140.00 |
| Pre-Press - Newsletter | 2 | \$35.00 | \$35.00 | ea | \$105.00 |
| Process & Mail Tax Bills | 3,611 | | \$190.00 | /m | \$686.09 |
| Prepare Forms/Verify and/or Del. to PO | 1 | | \$12.00 | ea | \$12.00 |

Total Cost for Services

\$1,518.72

| Estimated Postage | Pieces | Rate | Postage |
|--------------------------|---------------|-------------|----------------|
| 1st Class/5-Digit | 3,611 | 0.54500 | \$1,967.99500 |

Total Estimated Postage

\$1,967.99500

| | | | | |
|-------------------------------------|-------|--------------------|-----------------|--------------------------|
| Total Estimated Project Cost | 3,611 | Unit Price: | \$0.9656 | <u>\$3,486.72</u> |
|-------------------------------------|-------|--------------------|-----------------|--------------------------|

Postage must be paid in advance or on deposit with the Post Office.

Thank you for the opportunity to quote on this project.

Lauren Peterson

Account Manager

Accepted :

Tuscarora Township ('CLIENT')

By _____

Name _____

Title _____

Date _____

THIS PROPOSAL CONSISTS OF THIS PAGE AND PARAGRAPH 1-18 ON THE BACK SIDE

MAIL INDUSTRY TRADE CUSTOMS

- 1. PROPOSALS:** Proposals are subject to acceptance within 90 days. Proposals are based on the cost of labor and materials on the date of the proposal. If changes occur in cost of materials, labor, or other costs prior to acceptance, or if the customer requires changes in the mailing schedule subsequent to acceptance, the right is reserved to change the price quoted. Subsequent orders will be subject to price revision if required. Proposals do not include applicable taxes, shipping costs or deliveries unless specifically stated. Postage included on proposals is an estimate only. Proposals are only valid when in writing.
- 2. CANCELLATION:** Orders may be canceled by the customer at any time by notice in writing or via e-mail with the understanding that Kent Communications Inc. (KCI) will be compensated in full for any work or services performed prior to cancellation, plus the cost of any goods or services purchased for the order.
- 3. ALTERATIONS/SPECIFICATIONS:** Prices quoted are based upon our understanding of the specifications submitted. If there is a change in specifications or instructions resulting in additional costs, the work performed will be billed at the current rates, and the mailing date may be delayed.
- 4. VERBAL ORDERS:** Written or e-mail orders are strongly recommended. KCI may accept verbal orders; however such orders are subject to KCI's acceptance of the written final specifications which customer shall deliver to KCI by fax or mail prior to the commencement of the work.
- 5. POSTAGE:** Proposals include estimated postage only. The customer is responsible for the payment of all postage, whether or not included in the proposals. KCI will notify the customer in writing, by e-mail or verbally by telephone call as soon as reasonably possible after the actual amount of postage is known and will notify the customer of the date when the postage is needed in order to complete the mailing prior to the agreed upon mailing date. KCI will make reasonable efforts to provide the customer with an accurate estimate of required postage; however, the customer, and not KCI, is responsible for additional postage charges if the rate of postage changes for any reason including the design of the mail piece. Payment of postage in advance is required on all orders and is the responsibility of the customer. KCI reserves the right to hold mailings for which sufficient postage has not been paid or until postage payment has been verified. The customer will provide the postage payment in adequate time for KCI to complete the mailing prior to the previously agreed upon mail date. The customer is responsible for all additional postage and or shipping charges assessed by the Post Office or any other shipping agent after the mailing has been mailed.
- 6. ACCEPTANCE OF ORDER:** The customer agrees that KCI may refuse at any time to mail any copy, photographs or illustrations of any kind that in the management's sole judgement believes is an invasion of privacy, is degrading, libelous, unlawful, profane, obscene, pornographic, tends to ridicule or embarrass, or is in bad taste, or which in the management's sole judgement is an infringement on a trade mark, or trade name, or service mark, or copyright belonging to others.

The Customer also agrees to defend and hold KCI harmless in any suit, claim, or court action brought against KCI for alleged or actual damages, costs, expenses (including reasonable attorney's fees), liabilities or losses of any kind or nature resulting from the mailing for the customer, including circumstances where KCI, acting as the customer's agent, uses copy, photographs, or illustrations that are or believed by others to be degrading, libelous or harmful to their reputations, images, or standing in the community or an infringement on a trade mark, trade name, service mark, or copyright belonging to others, or in a suit or court action brought against KCI for actions of the customer's employees which may occur as a result of any mailing.

- 7. MAILING LISTS:** Customer's mailing list(s) in KCI's possession for storage or otherwise, is the exclusive property of the customer and shall be used only at the customers instructions. KCI shall provide reasonable protection against the loss of a customer's list. It is the customer's sole responsibility to maintain a duplicate list or have the source material from which the list was compiled. KCI shall pay for the cost of replacing such lists in the event of its systems failure, loss by fire, vandalism, theft or other such causes on KCI's premises (excluding destruction of the list due to the customer's negligence or willful misconduct), provided that the customer has a duplicate list or has the source material from which the list was compiled, and then only to the extent of the costs involved in replacing the lost list. KCI shall not be liable for compiling such lists nor for an intangible or special value attached thereto.

KCI is not responsible for the accuracy or integrity of lists or other data supplied by the customer or list broker. Unless otherwise specified in writing in advance, all rented mailing lists are provided on a one-time use basis.

- 8. MATERIALS:** KCI assumes in all proposals that all material provided will permit efficient handling on automated equipment, and meets equipment manufacturer's published specifications. Materials furnished that are within manufacturer's specifications, but which are not up to acceptable operational standards due to poor folding, facing, trimming, packing, sticking together of material, insufficient leeway between enclosures and envelopes, square envelope flaps or other causes, will be subject to pricing at special rates. The customer will be notified when a deficiency is discovered and approval will be obtained for handling at special rates before proceeding with work, and a new delivery schedule may result.

KCI is not responsible for identifying errors in preprinted copy on customer-furnished materials and assumes no liability for damages resulting from the mailing of materials which contain erroneous information. When performing mailings for not-for-profit customers, KCI is not responsible for content in mailed materials which causes a customer to lose their Nonprofit Status.

All direct mail handling and processing involves spoilage. Allowances for spoilage should be taken into consideration in ordering material. Spoilage of up to three (3) percent of customer's materials is typical. KCI will make reasonable efforts to handle customer's material to prevent undue spoilage. Nevertheless, KCI is not responsible for shortages of material as a result of spoilage in processing. All stock and materials belonging to a customer will be held and stored only at the customer's risk, and the customer shall be responsible for insurance on its stock and material.

Printer delivery tickets must accompany the materials delivered, and should show the number of skids or cartons, the quantity per skid or carton, and the total delivery quantity. Each incoming carton or skid must bear an identity, item code, quantity and a sample clearly visible. Each skid shall have only one material version, unless clearly marked and separated. Multiple items shall not be included within a single carton, skid or container unless noted thereon and on accompanying paperwork. KCI will apply a surcharge for any rework necessary for materials received not meeting these specifications.

KCI accepts and may rely upon printers' count until processing, and assumes no responsibility for shortages discovered at that time. Additional charges will apply if the customer requires the mailer to verify printer's counts prior to processing. Customer shall provide KCI with sufficient inventory or adequate sources of supply to meet anticipated demand. Cost for back orders, delay notices, canceled orders and increased customer service resulting from out of stock conditions is to be paid by, and will be billed to customer.

Collect shipment will be accepted only if clearance is obtained in advance, and a service charge will be added to the actual freight charges. KCI is not responsible for the condition of shipped overs, unless customer has been billed for packing and/or shipping.

The customer retains title to and the insurable interest in its materials. Customer shall obtain its own insurance for loss or damage to its materials. Customer releases, discharges, and holds KCI harmless from any loss or damage to customer's material that is or should have been covered by the insurance to be provided by customer, as

provided above. KCI may carry insurance to protect itself against acts or negligence on the part of its employees in the normal course of business. If specific additional insurance coverage is desired by customer, such coverage must be specified by agreement in writing with KCI and customer shall then provide and pay for such additional coverage by separate insurance or rider. In such instances, the liability of KCI for losses will be limited to the insurance coverage provided.

9. LABELS: Labels must be within equipment manufacturers' published specifications for labeling equipment. For paper labels as well as those which are electronically generated, quoted prices assume that label placement will be in the position most advantageous to production speed, or additional charges will be billed.

10. INSERTING SEQUENCE: Effort will be made to insert material in the sequence and facing the direction the customer requests, but quoted prices assume the most advantageous production speeds, and specified sequence or facing may result in additional charges being billed.

11. OVERAGES: The customer must advise KCI, in advance of the performance of the order, of the disposition of overs (leftover mail pieces). Overs may be returned to the customer, stored, or destroyed. If items are stored or returned, applicable storage and delivery charges will be added. Additionally, at KCI's option and without liability to KCI, material may be automatically destroyed after 60 days if customer has failed to respond to a disposition request or failed to pay for storage starting 30 days after the mail date. Premium storage rates may be applied to old materials or materials for which disposition has not been designated. KCI is not responsible for the condition of shipped overs.

12. DELIVERY SCHEDULES: KCI will make reasonable efforts to meet scheduled delivery and mailing date(s), but is not liable for failure to meet any requested delivery dates. In addition, KCI has no control over U.S. Postal Service, United Parcel Service or common carriers' delivery schedules and cannot guarantee when the mail or shipments deposited with or released to these carriers will be delivered. The date which mail or shipments are deposited by KCI with or released to these carriers is the date of delivery for purposes of this contract.

KCI is not responsible or liable due to delays, and all orders are accepted contingent upon, fire, accident, act of God, mechanical breakdown or other causes beyond KCI's control. Since the time element is an integral part of KCI's business, quoted prices are based upon a specific set of time schedules for completion. Any requested deviation from the schedules described or agreed upon by both parties at the time the order is placed may alter the quoted price. Late delivery of material may delay the completion date of the order by a greater degree than the actual elapsed time the material is late.

13. ERRORS IN MAILING: In the event of an error or mistake by KCI resulting in an erroneous mailing, KCI, at its expense, shall re-mail that portion of the mailing that was in error, as soon as is reasonably possible after notification in writing by customer of the error or mistake. Notwithstanding KCI's error or mistake, the customer shall pay the postage for all such remailings. The remailing is the exclusive and sole remedy of customer against KCI for such error or mistake, and is in substitution for all other remedies or damages, including loss of business, postage, or other consequential or incidental damages.

14. DELINQUENT INVOICES: If customer fails to timely pay KCI, KCI may, at its option, along with all other remedies available to KCI, retain the customer's list or printing or other property until paid in full or sell the customer's property and apply the proceeds against payment of delinquent invoices. "Delinquent" is defined as "past the agreed or specified payment date." After suitable credit has been established, unless otherwise specified in writing by KCI, terms are net with interest as allowed by law applied to delinquent invoices. Customer is responsible for any related collection costs, legal fees and interest.

15. BROKER/AD AGENCY/RESELLER: When contracting with an intermediary such as a broker, ad agency or reseller for work on behalf of their customers, the intermediary, as well as the customer is fully responsible to KCI for timely payment of invoices and for related collection costs, legal fees and interest. The intermediary's responsibility for payment to KCI is without regard to whether the intermediary has been paid by its customer for services rendered.

16. TAXES: All amounts due for taxes and assessments will be added to the customer's invoice and are the responsibility of the customer. No tax exemption will be granted unless official proof of the customer's exemption is on file with KCI or such documentation accompanies the order. If, after the customer has paid the invoice, it is determined that more tax is due, the customer shall promptly remit the required taxes to the taxing authority or immediately reimburse KCI for any additional taxes paid by KCI.

17. SOLE AND EXCLUSIVE REMEDY: The Sole and exclusive remedy of customer for the breach of this agreement by KCI or any express or implied warranties pertaining to the mailing purchased by customer pursuant to this agreement, shall be remailing as provided in paragraph 13 above. Alternatively KCI may, at its option, provide a full refund of the invoice price. Customer shall notify KCI by written notice of any defect in the mailing within the period of 60 days immediately following the mailing. Failure by customer to notify KCI within this 60 day period shall relieve KCI from any liability to customer as a result of the defective mailing. The remedy here provided by KCI as to remailing, shall be customer's sole and exclusive remedy and is expressly made in substitution of any and all remedies otherwise provided under the Uniform Commercial Code as enacted in the state of Michigan or any other state or jurisdiction. Under no circumstances shall KCI be liable to customer or any other person for any consequential, incidental, economic, direct, indirect, general or specific damages arising out of any breach of warranty, express or implied, under the agreement.

18. STATE OF MICHIGAN: This agreement shall be interpreted in accordance with the laws of, and enforced within the jurisdiction of, the state of Michigan. Any suit against KCI involving this agreement shall be brought in a court of competent jurisdiction within the county of Kent and the state of Michigan.



Memo

To: Trudy Maves

Date: 5-1-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - Gravity, Pay Request #6

Attached for consideration by the Board of Trustees is pay request #6 from Elmer's for the Tuscarora Township Sewer Extension Phase I - Gravity project in the amount of \$178,439.87. This pay request reflects all the work performed to date.

After an extended winter break that was capped off by the ice storm, work resumed on April 14. Work during this period included the drilling of the 4-inch force main under Arthur St & Floyd St, electrical & plumbing work on the three lift stations and the installation of a long lateral to serve the Pinehurst.

Preparations are currently underway for paving which is expected to be performed during the week of May 5 and will be followed by additional restoration work.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

| | | | |
|---------------------|---|---------------------------|------------------|
| Owner: | <u>Tuscarora Township</u> | Owner's Project No.: | <u>22-5797A</u> |
| Engineer: | <u>Performance Engineers, Inc.</u> | Engineer's Project No.: | <u>22-5797A</u> |
| Contractor: | <u>Elmer's</u> | Contractor's Project No.: | <u>541012</u> |
| Project: | <u>Tuscarora Township Sewer Phase I</u> | | |
| Contract: | <u>Tuscarora Township Sewer Extension Phase I - Gravity</u> | | |
| Application No.: | <u>6</u> | Application Date: | <u>4/29/2025</u> |
| Application Period: | From <u>1/28/2025</u> | to | <u>4/28/2025</u> |

| | | |
|--|----|--------------|
| 1. Original Contract Price | \$ | 2,688,787.51 |
| 2. Net change by Change Orders | \$ | 18,915.00 |
| 3. Current Contract Price (Line 1 + Line 2) | \$ | 2,707,702.51 |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ | 2,480,557.31 |
| 5. Retainage | | |
| a. 5% X \$ 2,480,557.31 Work Completed = | \$ | 124,027.87 |
| b. 5% X \$ - Stored Materials = | \$ | - |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ | 124,027.87 |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ | 2,356,529.44 |
| 7. Less previous payments (Line 6 from prior application) | \$ | 2,178,089.57 |
| 8. Amount due this application | \$ | 178,439.87 |
| 9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c) | \$ | 351,173.07 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Elmer's Crane and Tower, Inc.
Signature: [Signature] Date: 4-28-2025

| | |
|-----------------------------------|--------------------------|
| Recommended by Engineer | Approved by Owner |
| By: <u>[Signature]</u> | By: _____ |
| Title: <u>Project Engineer</u> | Title: _____ |
| Date: <u>5/1/25</u> | Date: _____ |
| Approved by Funding Agency | |
| By: _____ | By: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

Progress Estimate - Unit Price Work
Contractor's Application for Payment

| | | | |
|--------------------|--|----------------------------------|----------|
| Owner: | Tuscarora Township | Owner's Project No.: | 22-5797A |
| Engineer: | Performance Engineers, Inc. | Engineer's Project No.: | 22-5797A |
| Contractor: | Elmer's | Contractor's Project No.: | 541012 |
| Project: | Tuscarora Township Sewer Phase I | | |
| Contract: | Tuscarora Township Sewer Extension Phase I - Gravity | | |

Application No.: 6 Application Period: From 01/28/25 to 04/28/25 Application Date: 04/29/25

| A | B | C | D | E | F | G | H | I | J | K | L |
|--------------------------|--|----------------------|-------|-----------------|--------------------------------|---|--|--|--|--------------------------------|--------------------------------|
| Bid Item No. | Description | Contract Information | | | | Work Completed | | Materials Currently Stored (not in G) (\$) | Work Completed and Materials Stored to Date (H + I) (\$) | % of Value of Item (J / F) (%) | Balance to Finish (F - J) (\$) |
| | | Item Quantity | Units | Unit Price (\$) | Value of Bid Item (C X E) (\$) | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) | | | | |
| | | | | | | | | | | | |
| Original Contract | | | | | | | | | | | |
| 1 | MOBILIZATION, MAX. 10% | 1.0 | LS | \$ 135,000.00 | 135,000.00 | 1.00 | 135,000.00 | | 135,000.00 | 100% | - |
| 2 | TRAFFIC CONTROL | 1.0 | LS | \$ 50,000.00 | 50,000.00 | 0.75 | 37,500.00 | | 37,500.00 | 75% | 12,500.00 |
| 3 | CONSTRUCTION STAKING SP | 1.0 | LS | \$ 0.01 | 0.01 | 0.75 | 0.01 | | 0.01 | 100% | - |
| 4 | MACHINE GRADING, MOD | 95.0 | STA | \$ 680.00 | 64,600.00 | 51.35 | 34,918.00 | | 34,918.00 | 54% | 29,682.00 |
| 5 | CULV, REM, LESS THAN 24 INCH | 550.0 | FT | \$ 11.00 | 6,050.00 | 120.00 | 1,320.00 | | 1,320.00 | 22% | 4,730.00 |
| 6 | CURB AND GUTTER, REM | 45.0 | FT | \$ 9.00 | 405.00 | 37.00 | 333.00 | | 333.00 | 82% | 72.00 |
| 7 | HMA, SURFACE, REM | 825.0 | SYD | \$ 3.00 | 2,475.00 | 1,667.37 | 5,002.11 | | 5,002.11 | 202% | (2,527.11) |
| 8 | HMA, SURFACE, PULVERIZE | 20,400.0 | SYD | \$ 2.75 | 56,100.00 | 15,148.00 | 41,657.00 | | 41,657.00 | 74% | 14,443.00 |
| 9 | PAVT, REM | 15.0 | SYD | \$ 17.00 | 255.00 | 0.00 | - | | - | 0% | 255.00 |
| 10 | SIGN, TYPE III, ERECT, SALV | 30.0 | EA | \$ 110.00 | 3,300.00 | 0.00 | - | | - | 0% | 3,300.00 |
| 11 | AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH | 12,200.0 | SYD | \$ 4.60 | 56,120.00 | 10,655.00 | 49,013.00 | | 49,013.00 | 87% | 7,107.00 |
| 12 | AGGREGATE BASE, 6 INCH | 2,400.0 | CYD | \$ 27.50 | 66,000.00 | 1,661.56 | 45,692.90 | | 45,692.90 | 69% | 20,307.10 |
| 13 | SHOULDER CL II, 4 INCH | 490.0 | SYD | \$ 20.00 | 9,800.00 | 1,601.75 | 32,035.00 | | 32,035.00 | 327% | (22,235.00) |
| 14 | SUBGRADE UNDERCUTTING, TYPE II | 400.0 | CYD | \$ 39.00 | 15,600.00 | 11,042.36 | 430,652.04 | | 430,652.04 | 2761% | (415,052.04) |
| 15 | CULV, CL B, 12 INCH | 250.0 | FT | \$ 43.00 | 10,750.00 | 89.00 | 3,827.00 | | 3,827.00 | 36% | 6,923.00 |
| 16 | CULV, CL B, 15 INCH | 300.0 | FT | \$ 46.00 | 13,800.00 | 0.00 | - | | - | 0% | 13,800.00 |
| 17 | DEWATERING SYSTEM, TRENCH | 5,100.0 | FT | \$ 58.00 | 295,800.00 | 40.00 | 2,320.00 | | 2,320.00 | 1% | 293,480.00 |
| 18 | SEWER, HDPE (DR-11), 3 INCH, DRILLED | 415.0 | FT | \$ 75.50 | 31,332.50 | 314.00 | 23,707.00 | | 23,707.00 | 76% | 7,625.50 |
| 19 | SEWER, PVC (SDR-21), 3 INCH | 2,050.0 | FT | \$ 43.00 | 88,150.00 | 1,847.00 | 79,421.00 | | 79,421.00 | 90% | 8,729.00 |
| 20 | SEWER SERVICE, PVC (SCHD 40), 4 INCH | 4,950.0 | FT | \$ 52.50 | 259,875.00 | 3,290.50 | 172,751.25 | | 172,751.25 | 66% | 87,123.75 |
| 21 | SEWER, HDPE (DR-11), 4 INCH, OPEN CUT | 650.0 | FT | \$ 64.00 | 41,600.00 | 300.00 | 19,200.00 | | 19,200.00 | 46% | 22,400.00 |
| 22 | SEWER, HDPE (DR-11), 4 INCH DRILLED | 325.0 | FT | \$ 106.00 | 34,450.00 | 600.00 | 63,600.00 | | 63,600.00 | 185% | (29,150.00) |
| 23 | SEWER SERVICE, PVC (SDR-26), 6 INCH | 100.0 | FT | \$ 76.00 | 7,600.00 | 788.50 | 59,926.00 | | 59,926.00 | 789% | (52,326.00) |
| 24 | SEWER, PVC (SDR-26), 8 INCH | 7,400.0 | FT | \$ 63.00 | 466,200.00 | 7,067.50 | 445,252.50 | | 445,252.50 | 96% | 20,947.50 |
| 25 | SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE | 3.0 | EA | \$ 13,000.00 | 39,000.00 | 2.80 | 36,400.00 | | 36,400.00 | 93% | 2,600.00 |
| 26 | SAN STRUCTURE, 48 INCH DIA. | 27.0 | EA | \$ 5,000.00 | 135,000.00 | 33.00 | 165,000.00 | | 165,000.00 | 122% | (30,000.00) |
| 27 | LIFT STATION WITH VALVE VAULT, COMPLETE | 3.0 | EA | \$ 110,000.00 | 330,000.00 | 2.70 | 297,000.00 | | 297,000.00 | 90% | 33,000.00 |
| 28 | ELECTRICAL ALLOWANCE | 1.0 | LS | \$ 30,000.00 | 30,000.00 | 0.57625 | 17,287.50 | | 17,287.50 | 58% | 12,712.50 |
| 29 | SAN TIE INTO EX. STRUCTURE, COMPLETE | 1.0 | EA | \$ 2,000.00 | 2,000.00 | 2.00 | 4,000.00 | | 4,000.00 | 200% | (2,000.00) |
| 30 | LIFT STATION, UPGRADES, COMPLETE | 1.0 | EA | \$ 11,000.00 | 11,000.00 | 0.00 | - | | - | 0% | 11,000.00 |
| 31 | CURB AND GUTTER, CONC, DET C4 | 45.0 | FT | \$ 95.00 | 4,275.00 | 33.00 | 3,135.00 | | 3,135.00 | 73% | 1,140.00 |
| 32 | DRIVEWAY, NONREINF CONC, 6 INCH | 15.0 | SYD | \$ 150.00 | 2,250.00 | 0.00 | - | | - | 0% | 2,250.00 |
| 33 | HMA, 4E1, MOD, TOP | 2,500.0 | TON | \$ 116.00 | 290,000.00 | 1,562.00 | 181,192.00 | | 181,192.00 | 62% | 108,808.00 |
| 34 | SITE RESTORATION | 1.0 | LS | \$ 130,000.00 | 130,000.00 | 0.60 | 78,000.00 | | 78,000.00 | 60% | 52,000.00 |
| Original Contract Totals | | | | | \$ 2,688,787.51 | | \$ 2,465,142.31 | \$ - | \$ 2,465,142.31 | 92% | \$ 223,645.20 |

Contractor's Application for Payment

| | |
|---------------------------|----------|
| Owner's Project No.: | 22-5797A |
| Engineer's Project No.: | 22-5797A |
| Contractor's Project No.: | 541012 |

[illegible]

| | | | | | | | | | | | | |
|-------------------------------------|----|--------------|--|----|--------------|----|---|----|--------------|-----|----|------------|
| Original Contract and Change Orders | | | | | | | | | | | | |
| Project Totals | \$ | 2,707,702.51 | | \$ | 2,480,557.31 | \$ | - | \$ | 2,480,557.31 | 92% | \$ | 227,145.20 |



Memo

To: Trudy Maves

Date: 5-1-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - LPS, Pay Request #6

Attached for consideration by the Board of Trustees is pay request #6 from Matt's Underground for the Tuscarora Township Sewer Extension Phase I - LPS project in the amount of \$61,348.63. This pay request reflects all the work performed to date.

After an extended winter break that was capped off by the ice storm, work resumed on April 17. Work during this period included plumbing work on the two lift stations, installation of gravity sewer main on Pier Ave and the installation of curb stops & service lines along upper Hillside Ave.

Upcoming work will be focused on installing the remaining gravity sewer main on Harrison Ave and the remaining curb stops & service lines in the Columbus Beach Club followed by curb stops & service along S Prospect St and on Martin Island.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

| | | | |
|----------------------------|---|----------------------------------|------------------|
| Owner: | <u>Tuscarora Township</u> | Owner's Project No.: | <u>22-5797B</u> |
| Engineer: | <u>Performance Engineers, Inc.</u> | Engineer's Project No.: | <u>22-5797B</u> |
| Contractor: | <u>Matt's Underground</u> | Contractor's Project No.: | <u>2024-7107</u> |
| Project: | <u>Tuscarora Township Sewer Phase I</u> | | |
| Contract: | <u>Tuscarora Township Sewer Extension Phase I - LPS</u> | | |
| Application No.: | <u>6</u> | Application Date: | <u>4/29/2025</u> |
| Application Period: | <u>From 1/28/2025</u> | <u>to 4/28/2025</u> | |

| | | |
|--|----|---------------------|
| 1. Original Contract Price | \$ | <u>2,224,569.00</u> |
| 2. Net change by Change Orders | \$ | <u>49,301.00</u> |
| 3. Current Contract Price (Line 1 + Line 2) | \$ | <u>2,273,870.00</u> |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ | <u>1,124,811.25</u> |
| 5. Retainage | | |
| a. <u>5%</u> X \$ <u>1,124,811.25</u> Work Completed = | \$ | <u>56,240.56</u> |
| b. <u>5%</u> X \$ <u>-</u> Stored Materials = | \$ | <u>-</u> |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ | <u>56,240.56</u> |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ | <u>1,068,570.69</u> |
| 7. Less previous payments (Line 6 from prior application) | \$ | <u>1,007,222.06</u> |
| 8. Amount due this application | \$ | <u>61,348.63</u> |
| 9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c) | \$ | <u>1,205,299.31</u> |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

| | | |
|---------------------------------------|----------------------------|------------------------------|
| Contractor: | <u>Matt's Underground</u> | |
| Signature: | <u>[Signature] - Owner</u> | Date: <u>5-1-2025</u> |
| Recommended by Engineer | Approved by Owner | |
| By: <u>[Signature]</u> | By: _____ | |
| Title: <u>Project Engineer</u> | Title: _____ | |
| Date: <u>5-1-25</u> | Date: _____ | |
| Approved by Funding Agency | | |
| By: _____ | By: _____ | |
| Title: _____ | Title: _____ | |
| Date: _____ | Date: _____ | |

Progress Estimate - Unit Price Work

Contractor's Application for Payment

| | | | |
|-------------|--|---------------------------|-----------|
| Owner: | Tuscarora Township | Owner's Project No.: | 22-5797B |
| Engineer: | Performance Engineers, Inc. | Engineer's Project No.: | 22-5797B |
| Contractor: | Matt's Underground | Contractor's Project No.: | 2024-7107 |
| Project: | Tuscarora Township Sewer Phase I | | |
| Contract: | Tuscarora Township Sewer Extension Phase I - LPS | | |

| Application No.: 6 | | Application Period: From 01/28/25 to 04/28/25 | | Application Date: 04/29/25 | | | | | | | |
|--------------------------|---|---|-------|----------------------------|--------------------------------|---|--|--|--|--------------------------------|--------------------------------|
| A | B | C | D | E | F | G | H | I | J | K | L |
| Bid Item No. | Description | Contract Information | | | | Work Completed | | Materials Currently Stored (not in G) (\$) | Work Completed and Materials Stored to Date (H + I) (\$) | % of Value of Item (J / F) (%) | Balance to Finish (F - J) (\$) |
| | | Item Quantity | Units | Unit Price (\$) | Value of Bid Item (C X E) (\$) | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) | | | | |
| | | | | | | | | | | | |
| Original Contract | | | | | | | | | | | |
| 1 | MOBILIZATION, MAX. 10% | 1.0 | LS | \$ 140,000.00 | 140,000.00 | 0.75 | 105,000.00 | | 105,000.00 | 75% | 35,000.00 |
| 2 | TRAFFIC CONTROL | 1.0 | LS | \$ 12,750.00 | 12,750.00 | 0.50 | 6,375.00 | | 6,375.00 | 50% | 6,375.00 |
| 3 | CONSTRUCTION STAKING SP | 1.0 | LS | \$ 8,750.00 | 8,750.00 | 0.50 | 4,375.00 | | 4,375.00 | 50% | 4,375.00 |
| 4 | MACHINE GRADING | 29.0 | STA | \$ 1,850.00 | 53,650.00 | | - | | - | 0% | 53,650.00 |
| 5 | CULV, REM, LESS THAN 24 INCH | 40.0 | FT | \$ 45.00 | 1,800.00 | | - | | - | 0% | 1,800.00 |
| 6 | CURB AND GUTTER, REM | 30.0 | FT | \$ 35.00 | 1,050.00 | | - | | - | 0% | 1,050.00 |
| 7 | HMA, SURFACE, REM | 1,200.0 | SYD | \$ 10.00 | 12,000.00 | 51.00 | 510.00 | | 510.00 | 4% | 11,490.00 |
| 8 | PAVT, REM | 95.0 | SYD | \$ 13.00 | 1,235.00 | | - | | - | 0% | 1,235.00 |
| 9 | SIGN, TYPE III, ERECT, SALV | 3.0 | EA | \$ 2,200.00 | 6,600.00 | | - | | - | 0% | 6,600.00 |
| 10 | AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH | 1,100.0 | SYD | \$ 35.50 | 39,050.00 | 40.50 | 1,437.75 | | 1,437.75 | 4% | 37,612.25 |
| 11 | AGGREGATE BASE, 6 INCH | 900.0 | CYD | \$ 73.50 | 66,150.00 | 74.00 | 5,439.00 | | 5,439.00 | 8% | 60,711.00 |
| 12 | SHOULDER CL II, 4 INCH | 40.0 | SYD | \$ 16.00 | 640.00 | | - | | - | 0% | 640.00 |
| 13 | CULV, CL B, 12 INCH | 40.0 | FT | \$ 65.00 | 2,600.00 | | - | | - | 0% | 2,600.00 |
| 14 | DEWATERING SYSTEM, TRENCH | 1,200.0 | FT | \$ 45.00 | 54,000.00 | 244.00 | 10,980.00 | | 10,980.00 | 20% | 43,020.00 |
| 15 | SEWER, HPDE (SDR-11), 1.5 INCH, DRILLED | 1,300.0 | FT | \$ 28.00 | 36,400.00 | 52.00 | 1,456.00 | | 1,456.00 | 4% | 34,944.00 |
| 16 | SEWER, HPDE (SDR-11), 2 INCH, DRILLED | 800.0 | FT | \$ 32.00 | 25,600.00 | 870.00 | 27,840.00 | | 27,840.00 | 109% | (2,240.00) |
| 17 | SEWER, HDPE (SDR-11), 3 INCH, DRILLED | 2,800.0 | FT | \$ 38.00 | 106,400.00 | 2,577.00 | 97,926.00 | | 97,926.00 | 92% | 8,474.00 |
| 18 | SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT | 675.0 | FT | \$ 75.00 | 50,625.00 | 259.00 | 19,425.00 | | 19,425.00 | 38% | 31,200.00 |
| 19 | SEWER, PVC (SDR-21), 3 INCH | 75.0 | FT | \$ 125.00 | 9,375.00 | | - | | - | 0% | 9,375.00 |
| 20 | SEWER, HPDE (SDR-11), 4 INCH, DRILLED | 1,700.0 | FT | \$ 36.00 | 61,200.00 | 1,548.00 | 55,728.00 | | 55,728.00 | 91% | 5,472.00 |
| 21 | SEWER SERVICE, PVC (SCHD 40), 4 INCH | 1,900.0 | FT | \$ 55.00 | 104,500.00 | 530.00 | 29,150.00 | | 29,150.00 | 28% | 75,350.00 |
| 22 | SEWER, PVC (SDR-21), 8 INCH | 2,900.0 | FT | \$ 125.00 | 362,500.00 | 1,909.00 | 238,625.00 | | 238,625.00 | 66% | 123,875.00 |
| 23 | SAN STRUCTURE, 60 INCH DIA., AIR RELIEF, COMPLETE | 2.0 | EA | \$ 15,375.00 | 30,750.00 | 1.80 | 27,675.00 | | 27,675.00 | 90% | 3,075.00 |
| 24 | SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE | 3.0 | EA | \$ 16,100.00 | 48,300.00 | 2.70 | 43,470.00 | | 43,470.00 | 90% | 4,830.00 |
| 25 | 2 INCH FORCEMAIN CLEANOUT ASSEMBLY, COMPLETE | 2.0 | EA | \$ 1,750.00 | 3,500.00 | | - | | - | 0% | 3,500.00 |
| 26 | SAN STRUCTURE, 48 INCH DIA. | 8.0 | EA | \$ 5,818.00 | 46,544.00 | 6.00 | 34,908.00 | | 34,908.00 | 75% | 11,636.00 |
| 27 | LIFT STATION WITH VALVE VAULT, COMPLETE | 2.0 | EA | \$ 86,385.00 | 172,770.00 | 1.80 | 155,493.00 | | 155,493.00 | 90% | 17,277.00 |
| 28 | ELECTRICAL ALLOWANCE | 1.0 | LS | \$ 20,000.00 | 20,000.00 | | - | | - | 0% | 20,000.00 |
| 29 | CURB STOP ASSEMBLY, COMPLETE | 26.0 | EA | \$ 7,400.00 | 192,400.00 | 6.00 | 44,400.00 | | 44,400.00 | 23% | 148,000.00 |
| 30 | PUMP STATION, INDIVIDUAL, COMPLETE | 25.0 | EA | \$ 14,295.00 | 357,375.00 | 12.50 | 178,687.50 | | 178,687.50 | 50% | 178,687.50 |
| 31 | CURB AND GUTTER, CONC, DET C4 | 30.0 | FT | \$ 85.00 | 2,550.00 | | - | | - | 0% | 2,550.00 |
| 32 | DRIVEWAY, NONREINF CONC, 6 INCH | 95.0 | SYD | \$ 89.00 | 8,455.00 | | - | | - | 0% | 8,455.00 |
| 33 | HMA, 4E1, MOD, TOP | 625.0 | TON | \$ 175.00 | 109,375.00 | 7.20 | 1,260.00 | | 1,260.00 | 1% | 108,115.00 |
| 34 | SITE RESTORATION | 1.0 | LS | \$ 75,675.00 | 75,675.00 | | - | | - | 0% | 75,675.00 |
| Original Contract Totals | | | | | \$ 2,224,569.00 | | \$ 1,090,160.25 | \$ - | \$ 1,090,160.25 | 49% | \$ 1,134,408.75 |

Contractor's Application for Payment

Unit Price



Memo

To: Trudy Maves

Date: 5-1-25

From: Steve Corporon

Re: Tuscarora Township WWTP Expansion, Pay Request #9

Attached for consideration by the Board of Trustees is pay request #9 from Grand Traverse Construction for the Tuscarora Township WWTP Expansion project in the amount of \$416,183.60. This pay request reflects all the work performed to date.

The WWTP project has funding from USDA and EGLE as part of Phase I and from USDA & EPA as part of Phase II. This pay request includes items for all four funding sources detailed as follows:

- The USDA Phase I share of this pay request is \$10,640.00.
- The EGLE share of this pay request for the work on the equalization/surge tank is \$127,559.35.
- According to the EPA grant agreement they will fund 62.95% of the Phase II project costs up to a maximum of \$3.5M; therefore, the EPA share of this pay request is \$174,991.08. This leaves the USDA Phase II share of this pay request at \$102,993.17.

You will need to submit two separate requests to the USDA (one for each Phase) and separate requests to both EGLE and the EPA for their respective amounts and subsequently provide four separate checks to Grand Traverse Construction once funds are received from each agency. I have annotated GTC's pay request in red to assist both you and the agencies in confirming the respective amounts.

Please advise me if you have any questions regarding this pay request.

Sincerely,

Steve Corporon

Performance Engineers, Inc.

Contractor's Application for Payment

| | |
|---|---|
| Owner: <u>Tuscarora Township</u> | Owner's Project No.: <u>22-6036</u> |
| Engineer: <u>Performance Engineers, Inc.</u> | Engineer's Project No.: <u>22-6036</u> |
| Contractor: <u>Grand Traverse Construction</u> | Contractor's Project No.: <u>1-24106</u> |
| Project: <u>Tuscarora Township Sewer Extension Phases I & II</u> | |
| Contract: <u>Tuscarora Township WWTP Expansion</u> | |
| Application No.: <u>9</u> Application Date: <u>4/30/2025</u> | |
| Application Period: <u>From 4/1/2025 to 4/30/2025</u> | |

| | |
|--|-----------------|
| 1. Original Contract Price | \$ 4,025,365.00 |
| 2. Net change by Change Orders | \$ 28,135.34 |
| 3. Current Contract Price (Line 1 + Line 2) | \$ 4,053,500.34 |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ 2,813,522.10 |
| 5. Retainage | |
| a. <u>5%</u> X \$ 2,813,522.10 Work Completed = | \$ 140,676.11 |
| b. <u>5%</u> X \$ - Stored Materials = | \$ - |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ 140,676.11 |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ 2,672,845.99 |
| 7. Less previous payments (Line 6 from prior application) | \$ 2,256,662.39 |
| 8. Amount due this application | \$ 416,183.60 |
| 9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c) | \$ 1,380,654.35 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

| | |
|---|-----------------------------|
| Contractor: <u>Grand Traverse Construction</u> | |
| Signature: <u>Paul E. Mahon</u> | Date: <u>4-25-25</u> |

| | |
|---------------------------------------|--------------------------|
| Recommended by Engineer | Approved by Owner |
| By: <u>[Signature]</u> | By: _____ |
| Title: <u>Project Engineer</u> | Title: _____ |
| Date: <u>5/1/25</u> | Date: _____ |
| Approved by Funding Agency | |
| By: _____ | By: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

USDA Phase I: \$10,640.00
USDA Phase II: \$102,993.17

EGLE: \$127,559.35
EPA: \$174,991.08

→ \$416,183.60

Contractor's Application for Payment

| | | | | | | | | |
|------------------|---|---------------------|------|----------|----|----------|-------------------|----------|
| Application No.: | 9 | Application Period: | From | 04/01/25 | to | 04/30/25 | Application Date: | 04/30/25 |
|------------------|---|---------------------|------|----------|----|----------|-------------------|----------|

[illegible]

| | |
|--|--------------|
| USDA Phase I: \$11,200.00 - \$560.00 (5%) = | \$10,640.00 |
| EGL: \$134,273.00 - \$6,713.65 (5%) = | \$127,559.35 |
| EPA: (\$292,615.00 x 62.95%) - \$9,210.06 (5%) = | \$174,991.08 |
| USDA Phase II: (\$292,615.00 x 37.05%) - \$5,420.69 (5%) = | \$102,993.17 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | | | | | | |
|--------------------|--|--|--|--|--|----------------------------------|---------|--|
| Owner: | Tuscarora Township | | | | | Owner's Project No.: | 22-6036 | |
| Engineer: | Performance Engineers, Inc. | | | | | Engineer's Project No.: | 22-6036 | |
| Contractor: | Grand Traverse Construction | | | | | Contractor's Project No.: | 1-24106 | |
| Project: | Tuscarora Township Sewer Extension Phases I & II | | | | | | | |
| Contract: | Tuscarora Township WWTP Expansion | | | | | | | |

| | | | | | | | | |
|-------------------------|---|----------------------------|------|----------|----|----------|--------------------------|----------|
| Application No.: | 9 | Application Period: | From | 04/01/25 | to | 04/30/25 | Application Date: | 04/30/25 |
|-------------------------|---|----------------------------|------|----------|----|----------|--------------------------|----------|

| A | B | C | D | E | F | G | H | I |
|-------------------------------------|--|----------------------|--|------------------|---|--|----------------------------------|--------------------------------|
| Item No. | Description | Scheduled Value (\$) | Work Completed | | Materials Currently Stored (not in D or E) (\$) | Work Completed and Materials Stored to Date (D + E + F) (\$) | % of Scheduled Value (G / C) (%) | Balance to Finish (C - G) (\$) |
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| Change Orders | | | | | | | | |
| 1 (2) | WWTP EXP INLC EQUIPM MATERIALS & LABOR (PH1) | 13,067.41 | 13,067.41 | | | 13,067.41 | 100% | - |
| 2 (3) | WWTP EXP INLC EQUIPM MATERIALS & LABOR (PH1) | 15,067.93 | 15,067.93 | | | 15,067.93 | 100% | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
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| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
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| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| Change Order Totals | | \$ 28,135.34 | \$ 28,135.34 | \$ - | \$ - | \$ 28,135.34 | 100% | \$ - |
| Original Contract and Change Orders | | | | | | | | |
| Project Totals | | \$ 4,053,500.34 | \$ 2,375,434.10 | \$ 438,088.00 | \$ - | \$ 2,813,522.10 | 69% | \$ 1,239,978.24 |

SWORN STATEMENT

Owner Tuscarora Township

Date 4/25/25

Company Name Grand Traverse Construction

State of MICHIGAN)

Completed By _____

County of GRAND TRAVERSE)ss.

Phone 231-929-1000 Fax 231-929-4435

Email

Address of Improvements 4649 Brudy Road, Indian River, MI

The Project Manager of the company identified above (Contractor), the builder or general contractor for the construction of certain improvements at the property described above, hereby swears and affirms that the following is a list of each professional, subcontractor, supplier and laborer that Contractor has retained in connection with such improvements and that opposite each such name is a correct and full description of the work or materials to be provided by such party, the amount of the original contract or bid, the revised contract amount, if any, the aggregate amount of previous payments to such party, the current amount due such party as of the date set forth above and the remaining amount required to complete the particular item of work as follows:

[illegible]

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

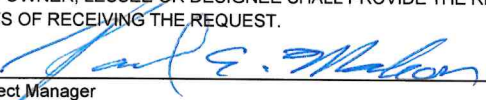
The Contractor has not employed or procured materials from, contracted or subcontracted with any persons, firms, or corporations other than those set forth above and owes no monies for the construction of said buildings or improvements other than the sums set forth above.

Deponent further says that he or she makes the foregoing statements as the (owner) (contractor) (subcontractor) or as the (owner) (contractor) (subcontractor) for the purpose of representing to the owner or lessee of the above described premises and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of Construction Liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of Michigan Compiled Laws.

WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE ABOVE DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHINGS OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHINGS PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OF LESSEE IF THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

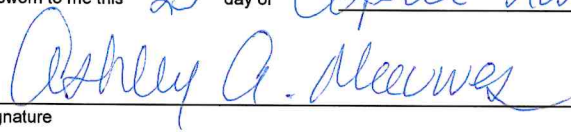
ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, TELEPHONE OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS OF RECEIVING THE REQUEST.


Project Manager

Paul Mahon, Senior Project Manager
Printed Name and Title

4-25-25
Date

Subscribed and sworn to me this 25 day of April 2025


Notary Public Signature

Ashley A. Meeuwes
Printed Name

Grand Traverse
Acting in Grand Traverse
My Commission Expires 8/1/2027

County, Michigan
County



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$15,325.20** for labor/materials provided through **3/20/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

FABCON Precast LLC
8911 Columbine Road
Suite 150
Eden Prairie, MN 55347

Signature:

Printed:

Jack Becker

Title:

Credit Manager

Date:

03/24/2025

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$5,687.77** for labor/materials provided through **1/3/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**Halliday Products, Inc.
6401 Edgewater Drive
Orlando, FL 32810**

Signature:

Printed:

Chris Halliday

Title:

President

Date:

1/3/25

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$67,300.85** for labor/materials provided through **12/6/2024**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**NW MI Contracting Inc
PO Box 6914
Traverse City, MI 49696**

Signature: M. Kassel
Printed: Mary Ann Kassel
Title: Office mgr
Date: 12-9-24

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

12/6



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive
Traverse City, MI 49696
Phone: 231-929-1000

PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as


Tuscarora WWTP Expansion

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$4,750.00** for labor/materials provided through **3/20/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**Windemuller
1176 Electric Ave.
Wayland, MI 49348**

Signature: 
Printed: Lisa Bruinekool
Title: Project Coordinator
Date: 4-2-25

EMAIL WAIVERS TO: waivers@grandtraverseconstruction.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Memo

To: Trudy Maves

Date: 5-1-25

From: Steve Corporon

Re: Tuscarora Township Sewer Extension Phase I - LPS, Change Order #3

Attached for consideration by the Board of Trustees is change order #3 to the Matt's Underground contract for the Tuscarora Township Sewer Extension Phase I - LPS project. This change order contains two items summarized as follows:

1. Add A pay item for an estimated 750 CYD of subgrade undercutting & replacement with suitable material at a cost of \$12/CYD for a total cost of \$9,000.00.

Reason for Change: The subgrade material encountered during excavation of Pier Ave for the installation the 8-inch gravity sewer main and the 3-inch force main has been unsuitable for backfilling. There is currently no line item in the contract with Matt's Underground for subgrade undercutting and replacement.

2. Add A lump sum pay item for payment to AT&T for relocating underground telecom lines in the amount of \$7,851.64.

Reason for Change: During dewatering and excavation work for installation of the lift station on S Prospect St there was not enough slack in the existing AT&T telecom lines to allow placement of the trench box without damaging the lines. AT&T hired a contractor to relocate the lines and charged Matt's Underground for the cost of the work.

The total net increase in cost to the contract is \$16,851.64 and the Phase I contingency fund currently has \$184,926.33 available.

PEI recommends approval of change order #3 in the amount of \$16,851.64 for a revised contract amount of \$2,290,721.64 with funding from the available project contingency.

Please advise me if you have any questions regarding this change order.

Sincerely,
Performance Engineers, Inc.

Steve Corporon

CHANGE ORDER NO.: 3

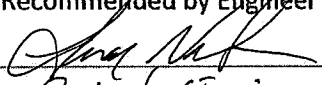

| | | | |
|----------------|--|---------------------------------|-----------|
| Owner: | Tuscarora Township | Owner's Project No.: | 22-5797B |
| Engineer: | Performance Engineers, Inc. | Engineer's Project No.: | 22-5797B |
| Contractor: | Matt's Underground | Contractor's Project No.: | 2024-7107 |
| Project: | Tuscarora Township Sewer Phase I | | |
| Contract Name: | Tuscarora Township Sewer Extension Phase I - LPS | | |
| Date Issued: | 5-13-25 | Effective Date of Change Order: | 5-13-25 |

The Contract is modified as follows upon execution of this Change Order:

| Item | Change | Description | Cost |
|---|--------|--|------------|
| 1. | Add | 750 CYD Subgrade Undercutting, Type II @ \$12.00/CYD | \$9,000.00 |
| Reason for Change: Replacement of substandard subgrade material during excavation and backfill of the 8-inch sewer main along Pier Ave. The cost of this item will be funded from the project contingency. | | | |
| 2. | Add | LSUM AT&T Charges @ \$7,851.64 | \$7,851.64 |
| Reason for Change: AT&T charged the contractor to relocate telecom lines in order to accommodate installation of the S Prospect St lift station. The cost of this item will be funded from the project contingency. | | | |

Attachments: Matt's Underground proposal dated 5/1/25
AT&T Claim Number AMER-23-202412-37-0080 dated 2/12/25

| Change in Contract Price | | Change in Contract Dates | |
|---|--|--|-----------|
| Original Contract Price: | | Original Contract Dates: | |
| \$ 2,224,569.00 | | Substantial Completion: | 8-1-25 |
| | | Ready for final payment: | 8-29-25 |
| [Increase] [Decrease] from previously approved Change Order Nos. 1-2: | | [Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: | |
| \$ 49,301.00 | | Substantial Completion: | N/A |
| | | Ready for final payment: | N/A |
| Contract Price prior to this Change Order: | | Contract Dates prior to this Change Order: | |
| \$ 2,273,870.00 | | Substantial Completion: | 8-1-25 |
| | | Ready for final payment: | 8-29-25 |
| [Increase] [Decrease] this Change Order: | | [Increase] [Decrease] this Change Order: | |
| \$ 16,851.64 | | Substantial Completion: | No Change |
| | | Ready for final payment: | No Change |
| Contract Price incorporating this Change Order: | | Contract Dates with all approved Change Orders: | |
| \$ 2,290,721.64 | | Substantial Completion: | 8-1-25 |
| | | Ready for final payment: | 8-29-25 |

| | | |
|--------|--|---|
| | Recommended by Engineer | Accepted by Contractor |
| By: | <u></u> | <u></u> |
| Title: | <u>Project Engineer</u> | <u>Operations Manager</u> |
| Date: | <u>5-1-25</u> | <u>5-1-2025</u> |
| | Authorized by Owner | Approved by Funding Agency |
| By: | <u></u> | <u></u> |
| Title: | <u></u> | <u></u> |
| Date: | <u></u> | <u></u> |



MATTS LLC

MATTS UNDERGROUND UTILITY CONSTRUCTION

Mailing: PO Box 2008 Kalkaska MI, 49646
Shipping/Yard: 1328 Wood Rd, NE, Kalkaska, MI 49646
Phone: 231-258-7990 Fax: 231-258-7993

5/1/2025

Performance Engineering
Attn: Steve Corporon
406 Petoskey Avenue
Charlevoix, MI 49720

Phone: 231-547-2121
Email: Stevenc@performanceeng.com

**MATTS LLC
Change Order**

This document, when signed, outlines an agreement made between **Performance Engineering** and **Matts LLC, Matts Underground Utility Construction**.

Project: Tuscarora Township Sewer Expansion Phase 1
Project Location: Indian River, MI

We are pleased to provide a projected cost for the following scope of work.

Scope of Work:

- Subgrade Undercutting, Type II

Total Projected Cost: \$12.00 Per Cubic Yard

Notes:


- Price includes (1) mobilization and (1) demobilization.
- Price includes fill material, as required.
- Price includes all trucking.

General Notes:

- All indemnification by contractor is limited to amounts collectible from contractor's insurance.
- Agreement is based on acceptance of our certificate of insurance as is naming customer as certificate only. Requirements for special endorsements are subject to a signed contract and policy wording. Any changes will result in an additional premium.
- All necessary fees and permits to be furnished and post by others prior to start of project.

Price noted above is only an estimate and does not reflect the actual cost you may incur. Upon completion of the project, actual cost will be calculated and invoiced. **Initials required**

TERMS: Balance Due Upon Completion.


Isaac Belongia, Operations Manager

5/1/2025

Date

Steve Corporon, Authorized Representative

Date



02/12/2025

AT&T Services, Inc.
PO Box 5093
Carol Stream, IL 60197-5093

MAR 03 2025

MATTS UNDERGROUND LLC
1328 WOOD ROAD NE
KALKASKA, MI 49646

Re: Demand and Claim for Damages**Claim Number:** AMER-23-202412-37-0080

MICHIGAN BELL TELEPHONE COMPANY, DBA AT&T MICHIGAN ("AT&T MICHIGAN") hereby asserts this Demand and Claim for Damages (the "Demand") in the amount of \$7,851.64 as payment for damages that MATTS UNDERGROUND LLC caused to AT&T MICHIGAN's property or assets located at 3500 prospect, INDIAN RIVER, MI on or about 12/19/2024 (the "Incident"). Specifically, MATTS UNDERGROUND LLC, Lift station installed by MATTS UNDERGROUND. one call ticket number 2024120500460.

Below are the components of the payment for damages demanded by AT&T MICHIGAN that resulted from the Incident. The Labor Cost includes but is not limited to, personnel, equipment, vehicles, and an allocation of general and administrative overhead.

| | |
|-----------------------------|--|
| LABOR COST | \$494.08 |
| MATERIALS/UNIT COST ITEMS | \$22.68 |
| CONTRACTOR COST | \$7,334.88 |
| <u>TOTAL DAMAGES</u> | \$7,851.64 Breakdown of Demand and Claim for Damages Attached |

MATTS UNDERGROUND LLC and AT&T MICHIGAN agree that MATTS UNDERGROUND LLC's full and complete payment of this Demand (the "Payment") within 30 days of the date indicated above, and AT&T MICHIGAN's receipt and acceptance of the Payment, constitutes a full and final settlement and mutual release with regard to any and all claims that AT&T MICHIGAN has or may have against MATTS UNDERGROUND LLC related to this Demand and the Incident (the "Release"). Nothing herein shall require AT&T MICHIGAN to accept any payment that is less than the Demand, and AT&T MICHIGAN's receipt and retention of any such partial payment, the Release notwithstanding, shall not preclude AT&T MICHIGAN from seeking recovery of the remaining balance of the Demand. AT&T MICHIGAN reserves the right to seek additional damages, attorneys' fees, and costs where and as permitted by law. This Release is governed by the **Terms and Conditions on the reverse side of this page, which are incorporated in their entirety herein by reference.**

If you or your insurance carrier wish to discuss this Demand, or if you wish to request more detailed information about it, including the components and calculation of AT&T MICHIGAN's damages, you may contact AT&T MICHIGAN by phone at 844-859-3269 or email at RMSCEN@att.com (claim number is required in the subject line for an email to be responded to).





BREAKDOWN OF DEMAND AND CLAIM FOR DAMAGE

CLAIM NUMBER: AMER-23-202412-37-0080

LABOR COST

| EMPLOYEE | DATE OF REPA | REG HRS | REG RATE | OVT HRS | OVT RATE | DBL HRS | DBL RATE | AMOUNT |
|----------------------|-----------------|------------|-------------|------------|-------------|------------|-------------|----------|
| PM | 12/23/2024 | 4.50 | 109.8000000 | | | | | \$494.08 |
| Labor Cost Sub-Total | | | | | | | | \$494.08 |

MATERIALS / UNIT COST ITEMS

| DESCRIPTION | QUANTITY | UNIT COST | AMOUNT |
|---------------------------------------|----------|------------|---------|
| TAPE VINYL ALL WTHR 3/4 X 36FT | 1.00 | 0.6888000 | \$0.69 |
| TIE CABLE BLK 14 IN 50 LB OUTD | 3.00 | 0.0738000 | \$0.22 |
| NCSC TROUBLE TICKET | 1.00 | 11.8600000 | \$11.86 |
| NDC TROUBLE TICKET | 1.00 | 9.9100000 | \$9.91 |
| Materials / Unit Cost Items Sub-Total | | | \$22.68 |

CONTRACTOR COST

| CONTRACTOR NAME | AMOUNT |
|---------------------------|------------|
| DVM | \$7,334.88 |
| Contractor Cost Sub-Total | \$7,334.88 |

OTHER COSTS

| DESCRIPTION | AMOUNT |
|-----------------------|--------|
| Other Costs Sub-Total | \$0.00 |

Total Demand and Claim for Damages \$7,851.64



Breakdown of Demand and Claim for Damages

Claim Number: AMER-23-202412-37-0080

LABOR COST

| EMPLOYEE | DATE OF REPAIR | REG HRS | REG RATE | OVT HRS | OVT RATE | DBL HRS | DBL RATE | AMOUNT |
|-----------------------------|----------------|---------|-------------|---------|----------|---------|----------|-----------------|
| PM | 12/23/2024 | 4.50 | 109.8000000 | | | | | \$494.08 |
| Labor Cost Sub-Total | | | | | | | | \$494.08 |

MATERIALS/UNIT COST ITEMS

| DESCRIPTION | QUANTITY | UNIT COST | AMOUNT |
|--|----------|------------|----------------|
| TAPE VINYL ALL WTHR 3/4 X 36FT | 1 | 0.6888000 | \$0.69 |
| TIE CABLE BLK 14 IN 50 LB OUTD | 3 | 0.0738000 | \$0.22 |
| NDC TROUBLE TICKET | 1 | 9.9100000 | \$9.91 |
| NCSC TROUBLE TICKET | 1 | 11.8600000 | \$11.86 |
| Materials/Unit Cost Items Sub-Total | | | \$22.68 |

CONTRACTOR COST

| CONTRACTOR NAME | AMOUNT | |
|----------------------------------|------------|-------------------|
| DVM | \$7,334.88 | |
| Contractor Cost Sub-Total | | \$7,334.88 |

Total Demand and Claim for Damages **\$7,851.64**





Performance Engineers, Inc.

Civil • Structural • Site Design

INVOICE

Customer Project:
Sewer Expansion – Phase I
Project No.: 22-5797-32

Date: April 30, 2025
INVOICE # 15357

To: Tuscarora Township
Attn.: Trudy Maves
3546 S. Straits Highway
Indian River, Michigan 49749
(231)238-7088

For Professional Services Rendered: 3/30/2025 through 4/26/2025

Engineering Services:

| | |
|--|-------------|
| Contract admin, RFIs, engineering reviews, and construction oversight | \$ 2,092.30 |
|--|-------------|

RPR Services:

| | |
|-------------------------|-------------|
| Construction Inspection | \$ 6,260.00 |
|-------------------------|-------------|

Project Expenses:

| | |
|------|------|
| None | \$ 0 |
|------|------|

Total Due This Invoice: \$ 8,352.30

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

| | |
|----------------------------|----------------|
| Authorized Fee | \$ 786,238.00 |
| Net Change by Change Order | (\$113,978.00) |
| Current Authorized Fee | \$ 672,260.00 |
| Previously Invoiced Total | \$ 626,664.33 |
| Current Invoice Total | \$ 8,352.30 |
| Balance to Complete | \$ 37,243.37 |

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 05/11/2022 and only for labor and materials directly related to the approved project.


Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

Thank you for your business!



Performance Engineers, Inc.

Civil • Structural • Site Design

INVOICE

Customer Project:
Sewer Expansion – Phase 2
Project No.: 23-6003

Date: April 30, 2025
INVOICE # 15358

To: Tuscarora Township
Attn.: Trudy Maves
3546 S. Straits Highway
Indian River, Michigan 49749
(231)238-7088

For Professional Services Rendered: 3/30/2025 through 4/26/2025

Engineering Services:

Construction contract admin, RFI reviews, design
Revisions, testing, oversight \$ 10,187.95

RPR Services:

Construction inspection \$ 2,935.50

Project Expenses:

None \$ 0

Total Due This Invoice: \$ 13,123.45

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

| | |
|---------------------------|---------------|
| Authorized Fee | \$ 539,134.00 |
| Previously Invoiced Total | \$ 292,064.55 |
| Current Invoice Total | \$ 13,123.45 |
| Balance to Complete | \$ 233,946.00 |

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 06/02/2023 and only for labor and materials directly related to the approved project.


Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

Thank you for your business!



Service Agreement

This Service Agreement is made between Silversmith, Inc. a Michigan corporation dba Silversmith Data ("SSD"), and Tuscarora Township, MI ("Client"), collectively "Parties."

Client wishes to hire SSD to perform certain services as contained in Paragraph 1 below. This Agreement defines the relationship between SSD and Client, and the Parties agree that the consideration contemplated herein is good and sufficient.

| | | | |
|----------------------------------|---------------------------|----------|--------------|
| City, Village, or Township Name: | <u>Tuscarora Township</u> | Proposal | <u>13186</u> |
| Population: | <u>3,012</u> | | |
| Initial Setup Cost: | <u>\$6,592</u> | | |
| Annual Recurring Fee: | <u>\$2,185</u> | | |

As a service, you can purchase through us GPS survey equipment tied directly to our system for instant asset location input into our system. It also allows users to precisely locate assets.

| | | |
|----------|------------|------------|
| <u>0</u> | GPS Device | <u>\$0</u> |
|----------|------------|------------|

Package Customization Tile View for vertical assets such as plant facilities and parks has been included. Additional modules and hardware can be added at any time and may include additional tablets, GPS devices, the Inventory Pro and/or Utility Billing module. These additional products can be quoted upon request in addition to our base package by Silversmith.

Responsibilities - We provide the framework for data collection including suggested fields. In no way do we imply nor have responsibility for the data, data input, data structure or fields involved in your programs. You are the experts in your fields/industries and, by signing this Agreement, take responsibility and liability for all information contained within the programs.

Yearly Billing in Advance - Billing is done on your contract anniversary, in advance. If absolutely necessary, we could make a **one-time move** of the contract anniversary date at the time of the initial purchase to better coincide with your budgeting.

Client initials _____

| | |
|--------------------------------------|---|
| Initial Tile View Setup Cost: | \$6,592.00 |
| Total Up Front: | \$6,592.00 |
| Annual Tile View Hosting Fee: | \$2,185.00 (each year on the renewal date) |

1. SSD agrees to perform for Client the services described in this Agreement, which consist of providing the software and data service for the collection and maintenance of Client's data, marking the GPS coordinates of specified Client fire hydrants (if Client has selected this service), and maintaining Client's data on SSD's server or other third party data service.
2. All fees for services provided pursuant to this Agreement are non-refundable (except as set forth in Section 13 below). Invoices issued by SSD to Client are due upon receipt. If Client fails to pay within 30 days of the invoice date, Client agrees to pay interest at 1% per month on all overdue amounts.
3. Notices shall be provided to, and communication shall occur between:

Silversmith Data

Tim Bresnahan

tbresnahan@silversmithinc.com

989.390.6037

Tuscarora Township, MI

Each individual listed above shall be authorized to make binding decisions on behalf of the Party for whom he or she is listed.

4. SSD is an independent contractor of Client, and nothing contained in this Agreement shall be construed to create an employer-employee, partner, or joint venture relationship between the Parties.
5. SSD is providing services pursuant to this Agreement on an "as is" basis. In addition, Client acknowledges that SSD's sole responsibility with respect to any hardware provided by SSD to Client pursuant to this Agreement shall be to pass through the warranty, if any, provided by the manufacturer of such hardware, but SSD makes no representation as to the existence, scope, or

availability of any such manufacturer's warranty. SSD HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED AND WHETHER BY STATUTE, COMMON LAW, OR OTHERWISE, AS TO ANY MATTER RELATING TO THE SERVICES OR THIS AGREEMENT, INCLUDING (WITHOUT LIMITATION) PERFORMANCE, RESULTS, SECURITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR AVAILABILITY OF DATA. SSD has no responsibility or liability for cellular service that may be provided to Client.

6. Notwithstanding anything to the contrary in this Agreement, Client's sole and exclusive remedy for any breach of this Agreement by SSD, or any claim arising out of or otherwise relating to this Agreement, shall be limited to reimbursement by SSD of the aggregate dollar amount Client actually paid to SSD pursuant to this Agreement. Under no circumstances shall SSD be liable for any other damages, costs, expenses, or claims of any kind relating to this Agreement.
7. Client agrees to hold harmless SSD, its affiliates, and their respective employees, agents, and subcontractors from and against any and all costs, expenses, losses, claims, actions, and damages of any kind (including reasonable attorney fees) arising out of any actual or threatened third party claim (advanced by a person or entity other than SSD or Client) that arises from client gross negligence.
8. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.
9. This Agreement contains the entire agreement of the Parties, and any and all prior and contemporaneous agreements, representations, and/or promises between the Parties relating to the subject matter of this Agreement are superseded in their entirety by this Agreement. This Agreement may only be modified by a written instrument signed by an authorized representative of each Party.
10. This Agreement is governed by the laws of the State of Michigan and any disputes arising out of this Agreement shall be litigated in the Otsego County, Michigan. All Parties to this Agreement consent to the jurisdiction of the State of Michigan.
11. This Agreement may be executed in counterparts both of which together will be deemed an original of this Agreement, and this Agreement may be signed in an electronic format.
12. Client agrees to comply with all technical specifications, policies and procedures, and other requirements that may be imposed by SSD from time to time with respect to Client's receipt of the services described in this Agreement.
13. This agreement shall renew annually on contract date. Either Party may terminate this Agreement upon written notice to the other Party with 30 days written notice. If SSD terminates this Agreement prior to a contract anniversary date, SSD shall refund to Client a prorated portion

of the Annual Recurring Fees paid by Client for the contract year in which SSD terminates the Agreement.

By their signatures below, the Parties acknowledge that (i) they have had sufficient opportunity to, and have, carefully read each provision of this Agreement; (ii) they have had the opportunity to review the Agreement with legal counsel of their own choice; (iii) they understand each provision; (iv) they are not under any duress; (v) they are not relying upon any representations or promises that are not set forth in this Agreement; and (vi) they are freely and voluntarily signing this Agreement and intend to be bound by it as a solemn contractual undertaking.

Contract Date: _____, 2025

By: _____

Tuscarora Township, MI

Silversmith Inc. (DBA Silversmith Data)

By: _____
Tim Bresnahan, Silversmith Data



Service Agreement

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| Population: | <u>3,012</u> | | |
| Initial Setup Cost: | <u>\$6,592</u> | | |
| Annual Recurring Fee: | <u>\$2,185</u> | | |

As a service, you can purchase through us GPS survey equipment tied directly to our system for instant asset location input into our system. It also allows users to precisely locate assets.

| | | |
|----------|------------|----------------|
| <u>1</u> | GPS Device | <u>\$2,700</u> |
|----------|------------|----------------|

Package Customization Tile View for vertical assets such as plant facilities and parks has been included. Additional modules and hardware can be added at any time and may include additional tablets, GPS devices, the Inventory Pro and/or Utility Billing module. These additional products can be quoted upon request in addition to our base package by Silversmith.

Responsibilities - We provide the framework for data collection including suggested fields. In no way do we imply nor have responsibility for the data, data input, data structure or fields involved in your programs. You are the experts in your fields/industries and, by signing this Agreement, take responsibility and liability for all information contained within the programs.

Yearly Billing in Advance - Billing is done on your contract anniversary, in advance. If absolutely necessary, we could make a **one-time move** of the contract anniversary date at the time of the initial purchase to better coincide with your budgeting.

Client initials _____

| | |
|--------------------------------------|---|
| Initial Tile View Setup Cost: | \$6,592.00 |
| Geode GPS Marking Device | \$2,700.00 |
| Total Up Front: | \$8,292.00 |
| Annual Tile View Hosting Fee: | \$2,185.00 (each year on the renewal date) |

1. SSD agrees to perform for Client the services described in this Agreement, which consist of providing the software and data service for the collection and maintenance of Client's data, marking the GPS coordinates of specified Client fire hydrants (if Client has selected this service), and maintaining Client's data on SSD's server or other third party data service.
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3. Notices shall be provided to, and communication shall occur between:

Silversmith Data

Tim Bresnahan

tbresnahan@silversmithinc.com

989.390.6037

Tuscarora Township, MI

Each individual listed above shall be authorized to make binding decisions on behalf of the Party for whom he or she is listed.

4. SSD is an independent contractor of Client, and nothing contained in this Agreement shall be construed to create an employer-employee, partner, or joint venture relationship between the Parties.
5. SSD is providing services pursuant to this Agreement on an "as is" basis. In addition, Client acknowledges that SSD's sole responsibility with respect to any hardware provided by SSD to Client pursuant to this Agreement shall be to pass through the warranty, if any, provided by the

manufacturer of such hardware, but SSD makes no representation as to the existence, scope, or availability of any such manufacturer's warranty. SSD HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED AND WHETHER BY STATUTE, COMMON LAW, OR OTHERWISE, AS TO ANY MATTER RELATING TO THE SERVICES OR THIS AGREEMENT, INCLUDING (WITHOUT LIMITATION) PERFORMANCE, RESULTS, SECURITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR AVAILABILITY OF DATA. SSD has no responsibility or liability for cellular service that may be provided to Client.

6. Notwithstanding anything to the contrary in this Agreement, Client's sole and exclusive remedy for any breach of this Agreement by SSD, or any claim arising out of or otherwise relating to this Agreement, shall be limited to reimbursement by SSD of the aggregate dollar amount Client actually paid to SSD pursuant to this Agreement. Under no circumstances shall SSD be liable for any other damages, costs, expenses, or claims of any kind relating to this Agreement.
7. Client agrees to hold harmless SSD, its affiliates, and their respective employees, agents, and subcontractors from and against any and all costs, expenses, losses, claims, actions, and damages of any kind (including reasonable attorney fees) arising out of any actual or threatened third party claim (advanced by a person or entity other than SSD or Client) that arises from client gross negligence.
8. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.
9. This Agreement contains the entire agreement of the Parties, and any and all prior and contemporaneous agreements, representations, and/or promises between the Parties relating to the subject matter of this Agreement are superseded in their entirety by this Agreement. This Agreement may only be modified by a written instrument signed by an authorized representative of each Party.
10. This Agreement is governed by the laws of the State of Michigan and any disputes arising out of this Agreement shall be litigated in the Otsego County, Michigan. All Parties to this Agreement consent to the jurisdiction of the State of Michigan.
11. This Agreement may be executed in counterparts both of which together will be deemed an original of this Agreement, and this Agreement may be signed in an electronic format.
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13. This agreement shall renew annually on contract date. Either Party may terminate this Agreement upon written notice to the other Party with 30 days written notice. If SSD terminates

this Agreement prior to a contract anniversary date, SSD shall refund to Client a prorated portion of the Annual Recurring Fees paid by Client for the contract year in which SSD terminates the Agreement.

By their signatures below, the Parties acknowledge that (i) they have had sufficient opportunity to, and have, carefully read each provision of this Agreement; (ii) they have had the opportunity to review the Agreement with legal counsel of their own choice; (iii) they understand each provision; (iv) they are not under any duress; (v) they are not relying upon any representations or promises that are not set forth in this Agreement; and (vi) they are freely and voluntarily signing this Agreement and intend to be bound by it as a solemn contractual undertaking.

Contract Date: _____, 2025

By: _____

Tuscarora Township, MI

Silversmith Inc. (DBA Silversmith Data)

By: _____
Tim Bresnahan, Silversmith Data



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| | | | |
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| Initial Setup Cost: | <u>\$6,592</u> | | |
| Annual Recurring Fee: | <u>\$2,185</u> | | |

As a service, you can purchase through us GPS survey equipment tied directly to our system for instant asset location input into our system. It also allows users to precisely locate assets.

| | | |
|----------|------------|----------------|
| <u>1</u> | GPS Device | <u>\$2,700</u> |
|----------|------------|----------------|

Package Customization Tile View for vertical assets such as plant facilities and parks has been included. Additional modules and hardware can be added at any time and may include additional tablets, GPS devices, the Inventory Pro and/or Utility Billing module. These additional products can be quoted upon request in addition to our base package by Silversmith.

Responsibilities - We provide the framework for data collection including suggested fields. In no way do we imply nor have responsibility for the data, data input, data structure or fields involved in your programs. You are the experts in your fields/industries and, by signing this Agreement, take responsibility and liability for all information contained within the programs.

Yearly Billing in Advance - Billing is done on your contract anniversary, in advance. If absolutely necessary, we could make a **one-time move** of the contract anniversary date at the time of the initial purchase to better coincide with your budgeting.

Client initials _____

| | |
|--------------------------------------|---|
| Initial Tile View Setup Cost: | \$6,592.00 |
| Geode GPS Marking Device | \$2,700.00 |
| Total Up Front: | \$8,292.00 |
| Annual Tile View Hosting Fee: | \$2,185.00 (each year on the renewal date) |

1. SSD agrees to perform for Client the services described in this Agreement, which consist of providing the software and data service for the collection and maintenance of Client's data, marking the GPS coordinates of specified Client fire hydrants (if Client has selected this service), and maintaining Client's data on SSD's server or other third party data service.
2. All fees for services provided pursuant to this Agreement are non-refundable (except as set forth in Section 13 below). Invoices issued by SSD to Client are due upon receipt. If Client fails to pay within 30 days of the invoice date, Client agrees to pay interest at 1% per month on all overdue amounts.
3. Notices shall be provided to, and communication shall occur between:

Silversmith Data

Tim Bresnahan

tbresnahan@silversmithinc.com

989.390.6037

Tuscarora Township, MI

Each individual listed above shall be authorized to make binding decisions on behalf of the Party for whom he or she is listed.

4. SSD is an independent contractor of Client, and nothing contained in this Agreement shall be construed to create an employer-employee, partner, or joint venture relationship between the Parties.
5. SSD is providing services pursuant to this Agreement on an "as is" basis. In addition, Client acknowledges that SSD's sole responsibility with respect to any hardware provided by SSD to Client pursuant to this Agreement shall be to pass through the warranty, if any, provided by the

manufacturer of such hardware, but SSD makes no representation as to the existence, scope, or availability of any such manufacturer's warranty. SSD HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED AND WHETHER BY STATUTE, COMMON LAW, OR OTHERWISE, AS TO ANY MATTER RELATING TO THE SERVICES OR THIS AGREEMENT, INCLUDING (WITHOUT LIMITATION) PERFORMANCE, RESULTS, SECURITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR AVAILABILITY OF DATA. SSD has no responsibility or liability for cellular service that may be provided to Client.

6. Notwithstanding anything to the contrary in this Agreement, Client's sole and exclusive remedy for any breach of this Agreement by SSD, or any claim arising out of or otherwise relating to this Agreement, shall be limited to reimbursement by SSD of the aggregate dollar amount Client actually paid to SSD pursuant to this Agreement. Under no circumstances shall SSD be liable for any other damages, costs, expenses, or claims of any kind relating to this Agreement.
7. Client agrees to hold harmless SSD, its affiliates, and their respective employees, agents, and subcontractors from and against any and all costs, expenses, losses, claims, actions, and damages of any kind (including reasonable attorney fees) arising out of any actual or threatened third party claim (advanced by a person or entity other than SSD or Client) that arises from client gross negligence.
8. In the event that any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein, unless the deletion of such provision or provisions would result in such a material change so as to cause completion of the transactions contemplated herein to be unreasonable.
9. This Agreement contains the entire agreement of the Parties, and any and all prior and contemporaneous agreements, representations, and/or promises between the Parties relating to the subject matter of this Agreement are superseded in their entirety by this Agreement. This Agreement may only be modified by a written instrument signed by an authorized representative of each Party.
10. This Agreement is governed by the laws of the State of Michigan and any disputes arising out of this Agreement shall be litigated in the Otsego County, Michigan. All Parties to this Agreement consent to the jurisdiction of the State of Michigan.
11. This Agreement may be executed in counterparts both of which together will be deemed an original of this Agreement, and this Agreement may be signed in an electronic format.
12. Client agrees to comply with all technical specifications, policies and procedures, and other requirements that may be imposed by SSD from time to time with respect to Client's receipt of the services described in this Agreement.
13. This agreement shall renew annually on contract date. Either Party may terminate this Agreement upon written notice to the other Party with 30 days written notice. If SSD terminates

this Agreement prior to a contract anniversary date, SSD shall refund to Client a prorated portion of the Annual Recurring Fees paid by Client for the contract year in which SSD terminates the Agreement.

By their signatures below, the Parties acknowledge that (i) they have had sufficient opportunity to, and have, carefully read each provision of this Agreement; (ii) they have had the opportunity to review the Agreement with legal counsel of their own choice; (iii) they understand each provision; (iv) they are not under any duress; (v) they are not relying upon any representations or promises that are not set forth in this Agreement; and (vi) they are freely and voluntarily signing this Agreement and intend to be bound by it as a solemn contractual undertaking.

Contract Date: _____, 2025

By: _____

Tuscarora Township, MI

Silversmith Inc. (DBA Silversmith Data)

By: _____
Tim Bresnahan, Silversmith Data



DATE OF MEETING: May 13, 2025

TITLE: Repair WWTP portable generator

SUMMARY: WWTP portable generator used to power various grinder pumps, needs a new control board.

FINANCIAL IMPACT: \$6,193.65

RECOMMENDATION: Discuss

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

SAGINAW MI BRANCH
722 N. OUTER DR.
SAGINAW, MI 48601-
(989)752-5200

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

TUSCARORA TOWNSHIP
PO BOX 220
INDIAN RIVER, MI 49749-0220

TAMMY GALL - 231 238-0970

PAGE 1 OF 2

*** CCARD ***

| DATE | CUSTOMER ORDER NO. | DATE IN SERVICE | ENGINE MODEL | PUMP NO. | EQUIPMENT MAKE |
|--------------|--------------------|-----------------|-------------------|-----------|-----------------|
| 10-APR-2025 | | 08-FEB-2017 | 60.0DSFAD | | ONAN |
| CUSTOMER NO. | SHIP VIA | FAIL DATE | ENGINE SERIAL NO. | CPL NO. | EQUIPMENT MODEL |
| 179025 | | 04-APR-2025 | E160955711 | | GEN SET |
| REF. NO. | SALESPERSON | PARTS DISP. | MILEAGE/HOURS | PUMP CODE | UNIT NO. |
| 167030 | | | | | 60.0DSFAD |

| QUANTITY ORDERED | BACK ORDERED | QUANTITY SHIPPED | PART NUMBER | DESCRIPTION | PRODUCT CODE | UNIT PRICE | AMOUNT |
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|

OSN/MSN/VIN E160955711

COMPLAINT GENERTOR HAS A ESTOP FAULT THEY CAN'T CLEAR

CAUSE FAULTY CONTROL BOARD

CORRECTION SERVICE CALL TO SITE. FOUND GENERATOR HAS EMERGENCY STOP THAT WILL NOT CLEAR. TESTED BUTTON AND WIRING. ALL OKAY. PERFORMED UPDATE TO CONTROL BOARD. FAULT WILL STILL NOT CLEAR. DIAGNOSED TO FAULTY CONTROL BOARD.

COVERAGE CUSTOMER BILLABLE

DIAGNOSTIC CHARGE: 0.00

| | | | | | | |
|-------------------------|---|-------------|---------------------------|------|----------|----------|
| 1 | 0 | 327-1379-02 | PCB ASSY BASEBOARD(CAN/J1 | ONAN | 4,781.25 | 4,781.25 |
| TAX EXEMPT NUMBERS | | | | | | |
| PARTS: | | | | | | 4,781.25 |
| PARTS COVERAGE CREDIT: | | | | | | 0.00 CR |
| TOTAL PARTS: | | | | | | 4,781.25 |
| SURCHARGE TOTAL: | | | | | | 0.00 |
| LABOR: | | | | | | 1,029.60 |
| LABOR COVERAGE CREDIT: | | | | | | 0.00 CR |
| TOTAL LABOR: | | | | | | 1,029.60 |
| TRAVEL: | | | | | | 228.80 |
| TRAVEL COVERAGE CREDIT: | | | | | | 0.00 CR |
| TOTAL TRAVEL: | | | | | | 228.80 |
| MISC.: | | | | | | 154.00 |
| MISC. COVERAGE CREDIT: | | | | | | 0.00 CR |
| TOTAL MISC.: | | | | | | 154.00 |
| ROAD MILEAGE | | | | | | 79.00 |
| FREIGHT | | | | | | 75.00 |

SIGN UP FOR AUTO EMAIL OF

Completion date : 05-Apr-2025 10:44AM. Estimate expires : 04-May-2025 10:44AM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

SAGINAW MI BRANCH
722 N. OUTER DR.
SAGINAW, MI 48601-
(989)752-5200

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

TUSCARORA TOWNSHIP
PO BOX 220
INDIAN RIVER, MI 49749-0220

TAMMY GALL - 231 238-0970

PAGE 2 OF 2

*** CCARD ***

| DATE | CUSTOMER ORDER NO. | DATE IN SERVICE | ENGINE MODEL | PUMP NO. | EQUIPMENT MAKE |
|--------------|--------------------|-----------------|-------------------|-----------|-----------------|
| 10-APR-2025 | | 08-FEB-2017 | 60.0DSFAD | | ONAN |
| CUSTOMER NO. | SHIP VIA | FAIL DATE | ENGINE SERIAL NO. | CPL NO. | EQUIPMENT MODEL |
| 179025 | | 04-APR-2025 | E160955711 | | GEN SET |
| REF. NO. | SALESPERSON | PARTS DISP. | MILEAGE/HOURS | PUMP CODE | UNIT NO. |
| 167030 | | | | | 60.0DSFAD |

| QUANTITY ORDERED | BACK ORDERED | QUANTITY SHIPPED | PART NUMBER | DESCRIPTION | PRODUCT CODE | UNIT PRICE | AMOUNT |
|---------------------|-----------------|---------------------|----------------|-------------|-----------------|------------|--------|
|---------------------|-----------------|---------------------|----------------|-------------|-----------------|------------|--------|

OSN/MSN/VIN E160955711

INVOICES AND CREDITS AT
[HTTP://CUSTOMERPAYMENT.CU
MMINS.COM](http://customerpayment.cummins.com)

LOCAL 0.00

Completion date : 05-Apr-2025 10:44AM. Estimate expires : 04-May-2025 10:44AM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 6,193.65

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 6,193.65

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These terms and conditions ("Terms and Conditions"), together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous representation, statements, agreements or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions represents that by its signing of this Agreement that the signer represents that he or she is duly authorized to enter into this Agreement. Further, Customer authorizes, if applicable, the performance of services and labor on Customer's vehicle and/or equipment as provided. This shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number, (ii) Customer's signing or acknowledgment of this Agreement, (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction, or (iv) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement.

Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website, vendor portal, or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, vendor portal terms, specifications, agreement (whether upstream or otherwise), or any terms and conditions related thereto, then such specifications, terms, document, or other agreement: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance, troubleshooting, diagnostic testing, and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. Unless otherwise agreed by the Parties in writing: (i) no additional services or goods are included in this Agreement, and (ii) this Quote is valid for a maximum period of thirty (30) days from the date appearing on the first page of this Quote ("Quote Validation Period"). At the end of the Quote Validation Period, this Quote will automatically expire unless accepted by Customer prior to the end of the Quote Validation Period. The foregoing notwithstanding, in no event shall this Quote Validation Period be deemed or otherwise considered to be a firm offer period nor to establish an option contract, and Cummins hereby reserves its right to revoke or amend this Quote at any time prior to Customer's acceptance.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services.

If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins. If Customer fails to make any payments to Cummins when due and payable, and such failure continues for more than sixty (60) days from the date of the invoice, or less if required by applicable law, then Cummins may, at Cummins' sole discretion and without prejudice to any other rights or remedies, either (i) terminate this Agreement, or (ii) suspend its Services and/or suspend delivery of any undelivered Goods or parts in Cummins' possession until payment for unpaid invoices is received. In the event that Cummins suspends its performance of Services due to Customer's breach or non-payment, then Cummins shall be entitled to an equitable extension of its delivery dates and/or schedule of Services for a period of time equal to the suspension period, plus a reasonable ramp up period and all costs (including deferred interest) caused by such suspension shall be assessed by Customer. Any dispute or claim Customer may have with or against Cummins' invoice, regarding the scope, quality or amount charged for any parts or services or all costs (including deferred interest) caused by such suspension shall be asserted in writing and noticed pursuant to these Terms and Conditions within thirty (30) days of the date of the invoice, or shall be waived by the Customer.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer's pickup at Cummins' facility. The purchase of Goods or the performance of Services on Equipment, Customer-owned motor vehicle, or any other personal property, is a 'take or pay' obligation on the part of the Customer, such that Customer is absolutely and irrevocably required to accept and pay for the Goods, or any Services performed on Equipment, Customer-owned motor vehicle, or any other personal property, if delivery or pick-up of Goods, Equipment, Customer-owned motor vehicle, or any other personal property, is delayed, deferred, or refused by Customer beyond thirty (30) days from the agreed upon delivery date or the date of completion of Services.

In the event Customer fails to pick-up Equipment, Customer-owned motor vehicle, or any other personal property, or fails to take any or all shipments of Goods ordered hereunder within thirty (30) days of the agreed upon delivery date, Cummins shall invoice the Customer and, upon Cummins' sole discretion, Cummins may either: (i) deliver the Goods or Equipment to the location indicated on Customer's purchase order (regardless of whether Customer elected to pick up the Goods or Equipment at Cummins' facility or otherwise indicated an alternate delivery method), and Customer shall assume all associated delivery costs incurred by Cummins, or (ii) charge storage fees for the additional inventory holding period, the additional inventory holding period not to exceed sixty (60) days from the agreed upon delivery date or the date of completion of Services, unless otherwise agreed by Cummins in writing or required by law. A storage fee of twenty-five dollars (\$25.00) per day or one and one-half percent (1.5%) per month of the invoice amount, whichever is greater, shall be assessed for any Goods, Equipment, Customer-owned motor vehicle, or any other personal property, whose delivery or pick-up is delayed, deferred, or refused by Customer beyond thirty (30) days from the agreed upon delivery date or the date of completion of Services.

Unless otherwise agreed by Cummins in writing, in the event delivery or pick-up of Goods, Equipment, Customer-owned motor vehicle, or any other personal property, are delayed, deferred, or refused by Customer beyond sixty (60) days from the agreed upon delivery or pick-up date, or date of completion of Services, then Cummins has the right, in its sole discretion, to: (i) tow, remove, or otherwise dispose of the undelivered Goods, Equipment, Customer-owned motor vehicle, or any other personal property, in accordance with applicable abandonment laws, and/or (ii) make the Goods, Equipment, Customer-owned motor vehicle, or any other personal property, available for auction or sale to other customers or to the public, or (iii) otherwise use, destroy, or recycle the Goods, Equipment, Customer-owned motor vehicle, or any other personal property, at Customer's sole cost and expense, and without any liability to Cummins.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, embargos, wars, strikes or other labor disputes, civil commotion, terrorism, sabotage, late delivery by Cummins' suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment or manufacturing facilities. AS A RESULT OF COVID-19 RELATED EFFECTS OR INDUSTRY SUPPLY CHAIN DISRUPTIONS, TEMPORARY DELAYS IN DELIVERY, LABOR OR SERVICES FROM CUMMINS' AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE. IN THE EVENT DELIVERY, SHIPPING, INSTALLATION, OR PERFORMANCE IS DELAYED, HOWEVER OCCASIONED, DUE TO EVENTS BEYOND CUMMINS' REASONABLE CONTROL, THEN THE DATE OF DELIVERY, SHIPPING, INSTALLATION, OR PERFORMANCE FOR THE GOODS OR SERVICES SHALL BE EQUITABLY EXTENDED FOR A PERIOD EQUAL TO THE TIME LOST, PLUS REASONABLE RAMP-UP.

7. **LIMITED WARRANTY.** New Goods. New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement. Cummins Exchange Components, Other Exchange Components, and Recon: Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply. HHP Exchange Engine: HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first, or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation to remedy the Warrantable Defect, Cummins shall correct the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period, (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer, and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

Used Goods: Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase. THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE, OR MERCHANTABILITY.

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY. NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, LIQUIDATED, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGED OR ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL, EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY), OR IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY FOR ANY CLAIMS DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN.**

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION; TERMINATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins. Cummins may terminate this Agreement, in whole or in part, for cause if the Customer breaches its obligations under this Agreement, and such breach is not cured within fifteen (15) days after written notice to Customer, or such longer time that Cummins may specify in its notice. Cummins may, at any time, terminate this Agreement for convenience upon thirty (30) days' written notice to Customer. If the Customer defaults by (i) breaching any term of this Agreement, (ii) becoming insolvent or declared bankrupt, or (iii) making an assignment for the benefit of creditors, Cummins may, upon written notice to Customer, immediately terminate this Agreement. Upon such termination for default, Cummins shall immediately cease any further performance under this Agreement, without further obligation or liability to Customer, and Customer shall pay Cummins for any Goods or Services supplied under this Agreement, in accordance with the payment terms detailed in this Agreement.

If a notice of termination for default has been issued and is later determined, for any reason, that the Customer was not in default, the rights and obligations of the parties shall treat the termination as a termination for convenience.

13. **REFUNDS; CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a license or any other rights to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, all applicable national, provincial, and local export, anti-bribe, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **PRICING.** To the extent allowed by law, actual prices invoiced to Customer may vary from the price quoted at the time of order placement, as the same will be adjusted for prices prevailing on the date of shipment ("Shipment Date") or, in the case of Services, the date of performance ("Performance Date"), due to economic and market conditions on the Shipment Date or Performance Date, whichever is applicable. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input cost (including without limitation, raw materials, fabrication components, direct or indirect materials, packaging materials, overhead, etc.) and labor cost changes and/or other unforeseen circumstances beyond Cummins' control.

18. **MISCELLANEOUS.** All notices, including but not limited to disputes of invoices or otherwise, under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any subsequent breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the other provisions hereof. The Parties' rights, remedies, and obligations under this Agreement, which by their nature are intended to continue beyond the termination or cancellation of this Agreement, including but not limited to the Section 9. Limitation of Liability provision contained herein, shall survive the expiration, termination, or cancellation of this Agreement. These terms are exclusive and constitute the entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement. Headings or other subdivisions of this Agreement are inserted for convenience of reference and shall not limit or affect the legal construction of any provision hereof.

19. **To the extent applicable,** this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60.1-4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.

These terms and conditions ("Terms and Conditions"), together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous representation, statements, agreements or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions represents that by its signing of this Agreement the signer represents that he or she is duly authorized to enter into this Agreement. Further, Customer authorizes, if applicable, the performance of services and labor on Customer's vehicle and/or equipment as provided. This shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement.

1. **SOURCE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply parts and/or components(s) and/or engine(s) and/or generator set(s) ("**Goods**") and/or perform the maintenance, troubleshooting, diagnostic testing, and/or repair ("**Service(s)**") on the equipment identified in the Quote and/or Invoice ("**Equipment**"). If applicable, in accordance with the specifications in the Quote and/or Invoice. Unless otherwise agreed by the Parties in writing, (i) no additional services or goods are included in this Agreement; and (ii) this Quote is valid for a maximum period of thirty (30) days from the date appearing on the first page of this Quote ("**Quote Validation Period**"). At the end of the Quote Validation Period, this Quote will automatically expire unless accepted by Customer prior to the end of the Quote Validation Period. The foregoing notwithstanding, in no event shall this Quote Validation Period be deemed or otherwise considered to be a firm offer period nor to

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services.

4. **TAXES; EXEMPTIONS.** The invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier. Cummins shall not be responsible for any loss of or damage to any Goods in transit. Cummins shall not be responsible for any delay in delivery of Goods due to any delay in payment by Customer. Payment by Customer to Cummins is a condition of delivery. Customer is absolutely and irrevocably required to accept and pay for the Goods, or any Services performed on Equipment. Customer-owned motor vehicle, or any other personal property, if delivery or pick-up of Goods, Equipment. Customer-owned motor vehicle, or any other personal property, is delayed, deferred, or refused by Customer beyond thirty (30) days from the agreed upon delivery date or the date of completion of Services.

Unless otherwise agreed by Cummins in writing, in the event delivery or pick-up of Goods, Equipment, Customer-owned motor vehicle, or any other personal property, are delayed, deferred, or refused by Customer beyond sixty (60) days from the agreed upon delivery or pick-up date, or date of completion of Services, then Cummins has the right, in its sole discretion, to: (i) tow, remove, or otherwise dispose of the unclaimed Goods, Equipment, Customer-owned motor vehicle, or any other personal property, in accordance with applicable abandonment laws, and/or (ii) make the Goods, Equipment, Customer-owned motor vehicle, or any other personal property, available for auction or sale to other customers or to the public, or (iii) otherwise use, destroy, or recycle the Goods, Equipment, Customer-owned motor vehicle, or any other personal property, at Customer's sole cost and expense, and without any liability to Cummins.

suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment or manufacturing facilities. AS A RESULT OF COVID-19 RELATED EFFECTS OR INDUSTRY SUPPLY CHAIN DISRUPTIONS, TEMPORARY DELAYS IN DELIVERY, LABOR OR SERVICES FROM CUMMINS AND ITS SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO

New Goods: New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement. Cummins Exchange Components, Other Exchange Components, and Recon: Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

12. **CANCELLATION; TERMINATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins. Cummins may terminate this Agreement, in whole or in part, for cause if the Customer breaches its obligations under this Agreement, and such breach is not cured within fifteen (15) days after written notice to Customer, or such longer time that Cummins may specify in its policy. Cummins may, at any time, terminate this Agreement for convenience upon thirty (30) days' written notice to Customer.

13. **REFUNDS. CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in

15. COMPLIANCE WITH LAWS. Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly

16. CONFIDENTIALITY. Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses;

17. **PRICING.** To the extent allowed by law, actual prices invoiced to Customer may vary from the price quoted at the time of order placement, as the same will be adjusted for prices prevailing on the date of shipment ('Shipment Date') or, in the case of Services, the date of performance ('Performance Date'), due to economic and market conditions on the Shipment Date or Performance Date, whichever is applicable. Subject to local laws, Cummins reserves the right to adjust pricing on goods and

express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any

19. To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime

1. The following documents, if any, are hereby incorporated by reference into this contract:



DATE OF MEETING: May 13, 2025

TITLE: Budget Update

SUMMARY: Per Liz @ Equalization, Cheboygan County is waiting to receive the information from the State of Michigan regarding Veteran's Exemptions. Once received at the County level, Equalization will reach out to Township.

FINANCIAL IMPACT: TBD

RECOMMENDATION: Discuss/Informational

PREPARED BY: Supervisor

DEPT/BOARD/COMMISSION: Board of Trustees

ATTACHMENTS: None

April 25, 2025

TO: ALL TOWNSHIPS

SUBJECT: LOCAL ROAD DUST CONTROL PROGRAMMING

Please complete and return to the Road Commission office no later than May 16, 2025

Tuscarora Township has selected Mineral well brine \$0.35 per gallon Dust Control Product
From American Waste Inc DBA Northern A-1 Industrial Company to be used on the local roads.

Townships are in charge of ordering their own dust control and contacting the Road Commission at least 2 weeks in advance to prepare the roads for application (due to scheduling the two weeks to prepare may take longer). Townships will be graded on first come first serve basis.

The Road Commission will provide the township with a permit for placing dust control if it is the product you selected as required by the Michigan Department of Environmental Quality.

The Township Contact for placing dust control is Trudy Maves

Phone #: Cell: 231-420-2598 Alternative Number: 231-238-7088 ext 212

When you schedule your dust control application, let the office/foreman know in advance as much as possible to allow for road preparation. Product delivery, weather, staffing and all townships trying to get into the narrow window of placement is key to good communication.

Townships will be billed directly from the dust control provider and Townships will pay the dust control provider directly.

The Cheboygan County Road Commission requires the Township to provide a person to communicate with the dust control provider and/or give the driver directions.

Some roads hold dust treatment longer than others, depending on the road surface. On occasion, some residents will call to have the road or roads graded because they have become rough and bumpy after the Townships have had the dust control placed. The Road Commission will refer that person to the Township Supervisor who will be the one who tells the Road Commission if a road with dust control gets graded. If that happens, we try to coordinate the grading request with rain.

If you are planning on dust controlling some or all a second time-please follow the above instructions/procedures again so expectations can be met by all parties involved.

Signed by: _____ Township: Tuscarora

Date: 5/14/2025

Please return to CCRC. (Township please keep a copy for your records).



Tuscarora Township Cemetery Fees

** No Cemetery Services Between November 15 – April 15 **

Burial Plots

Residents: \$300.00

Non-Residents: \$600.00

Open/Close Fees

Per Contractor Bruce Thompson

Weekday: Full Casket 700.00
600.00 + 30.00 twp fee = \$630.00
400.00 for small casket/child/infant
Urn with Vault, addt'l fee = \$50.00

Cremains/Urn 350.00
300.00 + 30.00 twp fee = \$330.00
Urn with Vault addt'l fee = \$50.00

Weekend & Holidays: Full Casket 800.00
700.00 + 30.00 (twp fees) = \$730.00
400.00 for small casket/child/infant
Urn with Vault addt'l fee = \$50.00

(including day before holiday and day after holiday)
Cremains/Urn 400.00 + 30.00 (twp fees) = \$430.00
Urn with Vault addt'l fee = \$50.00

Foundation Fees

Per Contractor Bruce Thompson

\$.50 per Sq In

W (+2") x L (+2") x 50 = \$ Total Price

Miscellaneous Fees

| | |
|---------------------------------|------------------------|
| Township Fee / per Service | \$30.00 |
| Internment/Disinterment Permits | \$30.00 |
| Cemetery Deed Transfer: | \$30.00 |
| Cemetery Deed Duplication: | \$30.00 |
| Plot/Lot Split Fees: | \$30.00 |
| Repurchase of Plots | Original selling price |

Monuments/Headstones

Monuments and Headstones are ordered and purchased privately and delivered by monument companies once the foundation has been installed through Tuscarora Township.

**AIA**[®]**Document A152™ – 2019****Purchase Order****PURCHASER:** *(name and address)*Tuscarora Township Police Department
3546 S. Straits Highway, Indian River, MI
49749**VENDOR:** *(name and address)*The Bouma Corporation
1933 Northern Star Drive, Traverse City,
MI 49696**ARCHITECT:** *(name and address)*

n/a

PURCHASE ORDER INFORMATION:

Number: 340080

Date: 03-06-2025

DELIVER TO: *(name and address)*Tuscarora Township
3546 S. Straits Highway, Indian River,
MI 49749**PROJECT:** *(name and address)*Tuscarora Township Police Department
3546 S. Straits Highway
Indian River, MI 49749**IDENTIFICATION OF GOODS**

The Vendor agrees to provide the following goods to the Purchaser:

(Insert a list of goods to be provided by the Vendor, including details for identification and quantities for each, or identify a separate exhibit that includes such information.)

As listed on Tuscarora Township proposal dated 2/11/25 (attached).

PRICE

The Purchaser shall pay the Vendor the following amount for the goods provided under this Purchase Order:

(Insert the price the Purchaser is to pay the Vendor, including amounts for taxes, duties, tariffs, handling charges, delivery, and incidental services. Identify unit prices, if applicable.)

\$49,005.00

PAYMENTS

The Purchaser shall pay the Vendor according to the following payment terms:

(Insert payment terms, such as payment due dates, deposit requirements, and discounts, if any.)

30 Days Net

DELIVERY

The Vendor shall deliver the goods to the "Deliver To" address above. The Vendor's additional delivery requirements are:

(Insert additional delivery requirements, such as delivery date or range of dates, hours of delivery, split delivery, inside delivery, unpackaging requirements, or receiving instructions.)

A dry, climate controlled area for temporary storage of materials, ie: Paint, Drywall, Drywall Mud, Flooring, Adhesive, etc.

OTHER REQUIREMENTS OR TERMS

Listed on proposal under "Clarifications"

CONTRACT DOCUMENTS

The Contract Documents consist of:

- .1 This Purchase Order and all documents or exhibits referenced herein
- .2 AIA Document A152™-2019, Exhibit A - Terms and Conditions
- .3 Other:

PURCHASER'S Authorized Representative *(Signature)*

BY: Gordon Temple, Chief of Police

*(Printed name and title)**Date***VENDOR'S** Authorized Representative *(Signature)*

BY: Mike Trippe, Branch Manager

*(Printed name and title)**Date*



AIA[®] Document A152[™] – 2019 Exhibit A

Terms and Conditions

ARTICLE 1 GENERAL PROVISIONS

§ 1.1 The Work

The Vendor shall perform the Work in accordance with the Contract Documents. The term “Work” means the Vendor’s performance, including the sale of goods and any incidental warehousing, delivery, and other items or services required by the Contract Documents and provided or to be provided by the Vendor. The Work includes all labor, materials, packaging, temporary protection, storage, and equipment necessary to fulfill the Vendor’s obligations, except as specifically indicated in the Contract Documents to be the responsibility of others.

§ 1.2 Governing Law, including the Uniform Commercial Code

The Contract is for the sale of goods and shall be governed by the law of the place where the Project is located, excluding that jurisdiction’s choice of law rule and including the jurisdiction’s Uniform Commercial Code (UCC) as adopted. Disputes shall be resolved in a court of competent jurisdiction unless the parties agree otherwise.

§ 1.3 Contract Formation – Offer and Acceptance

The Contract Documents are identified in the Purchase Order and are an offer to form a contract. The Vendor may accept the offer by (1) signing the Purchase Order and returning it to the Purchaser, (2) sending the Purchaser written confirmation of the Vendor’s acceptance, (3) delivering to the Purchaser conforming goods described in the Contract Documents in accordance with the terms of the Contract Documents and before the Purchaser has made, or initiated action to make, other arrangements for the procurement of the goods, or (4) accepting payment for the goods described in the Contract Documents. The Vendor’s acceptance is expressly limited to the terms of the offer, including these Terms and Conditions. This Contract shall not be modified unless expressly agreed to in writing by authorized representatives of the Purchaser and Vendor. Additional or different terms are not a part of the Contract.

§ 1.4 The Contract

Upon acceptance in accordance with Section 1.3, the Contract Documents form the agreement between the Purchaser and Vendor. The Contract represents the entire and integrated Contract between the parties hereto and supersedes all prior proposals, offers, terms and conditions, negotiations, representations, or contracts, either written or oral. The Contract Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the persons or entities specifically identified in the Purchase Order as the Purchaser and the Vendor. Neither party to the Contract shall assign the Contract without written consent of the other.

§ 1.5 Ownership and Use of Architect’s Drawings, Specifications and Other Documents

Documents prepared by the Architect and the Architect’s consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect’s consultants shall retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Vendor, sub-vendors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them solely and exclusively for execution of the Work. The Instruments of Service may not be used for other Projects, or for additions to this Project outside the scope of the Work, without the specific written consent of the Architect and the Architect’s consultants.

§ 1.6 Severability

The invalidity of any provision of the Contract Documents shall not invalidate the

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.7 Waiver of Consequential Damages

The Purchaser and Vendor waive claims against each other for consequential damages arising out of or relating to this Contract.

§ 1.8 Time

Time limits stated in the Contract Documents are of the essence of the Contract. By accepting the Purchaser's offer in accordance with Section 1.3, the Vendor confirms that the time limits stated in the Contract Documents, including required delivery dates, are a reasonable period for performing the Work and shall not be changed unless agreed to by both parties in writing.

ARTICLE 2 PRICE AND PAYMENTS

§ 2.1 When payment is due pursuant to the payment terms in the Purchase Order, the Vendor shall submit to the Purchaser an itemized invoice, supported by data substantiating the Vendor's right to payment.

§ 2.2 Except with the Purchaser's knowledge and consent, the Vendor shall not engage in any activity, or offer any employment, interest, or contribution to the Purchaser's employees or consultants that would reasonably appear to compromise the Purchaser's employees' or consultants' judgment with respect to this Project.

ARTICLE 3 PURCHASER

§ 3.1 The Purchaser shall furnish any information required for the Vendor's performance of the Work with reasonable promptness after receiving the Vendor's written request for such information.

§ 3.2 If the Vendor is to make delivery at the Project premises, the Purchaser shall provide (1) suitable space and access for such delivery and (2) temporary storage until the goods are accepted or removed from the Project premises.

ARTICLE 4 VENDOR

§ 4.1 Delivery

§ 4.1.1 Unless otherwise stated in the Contract Documents, the Vendor shall make delivery of the goods (1) to the Project premises and (2) within a reasonable time from acceptance of the Contract as set forth in Section 1.3.

§ 4.1.2 If the Vendor is to make delivery at the Project premises, the Vendor shall, prior to delivery, coordinate with the Purchaser to (1) confirm the conditions under which the goods are to be delivered; (2) verify the stage of completion of the Project; (3) determine availability of facilities for access, delivery, and storage; and (4) determine restrictions imposed by the Purchaser. The Vendor shall promptly report to the Purchaser conditions that would impede the Vendor's delivery. If the Vendor is required to unpackage the goods, the Vendor shall remove and dispose of the packaging and delivery materials. The Vendor shall promptly remedy damage and loss to property caused in whole or in part by the Vendor, sub-vendors, or anyone directly or indirectly employed by any of them.

§ 4.2 Submittals

If submittals, such as shop drawings, product data, and samples, are required by the Contract Documents, the Vendor shall prepare such submittals and provide them to the Purchaser in a manner and sequence to allow reasonable time for review. By providing submittals, the Vendor represents to the Purchaser that the Vendor has (1) reviewed and approved them; (2) determined and verified materials and measurements, or will do so; and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. The Purchaser shall review and approve, or take other appropriate action, upon the Vendor's submittals in a timely manner. The Work shall be in accordance with approved submittals. Shop drawings, product data, samples and similar submittals are not Contract Documents.

§ 4.3 Indemnification

§ 4.3.1 To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless the Purchaser, and its agents and employees from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Vendor, a sub-vendor, anyone directly

or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 4.3.1.

§ 4.3.2 In claims against any person or entity indemnified under Section 4.3.1 by an employee of the Vendor, a sub-vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 4.3.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Vendor or sub-vendor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

§ 4.3.3 Provided the Purchaser has fulfilled its payment obligations under the Contract Documents, the Vendor shall defend and indemnify the Purchaser from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any sub-vendor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Purchaser shall notify the Vendor. If approved by the applicable court, when required, the Vendor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

ARTICLE 5 TITLE AND RISK OF LOSS

§ 5.1 Unless otherwise stated in the Contract Documents, title to all goods shall be transferred to the Purchaser upon acceptance in accordance with Article 6.

§ 5.2 Unless otherwise stated in the Contract Documents, the risk of loss with respect to all goods provided by the Vendor shall remain with the Vendor, and the Purchaser has no obligation to insure such goods, until acceptance in accordance with Article 6.

ARTICLE 6 ACCEPTANCE

§ 6.1 When the Vendor considers the Work, or a portion thereof which the Purchaser agrees to accept separately, to be complete, the Vendor shall notify the Purchaser. Thereafter, the Vendor shall allow the Purchaser 10 days to inspect the goods to determine, based on conformance with the Contract Documents, if they are accepted or rejected, in whole or in part, and to notify the Vendor of rejection of any goods with the specific basis for such rejection. The term "day" shall mean calendar day unless otherwise specifically defined in the Contract Documents.

§ 6.2 If the Purchaser rejects any of the goods, the Vendor shall provide a remedy and evidence of arrangements to accomplish such remedy. The Purchaser shall allow the Vendor a reasonable amount of time to remedy the rejected goods. When the Vendor considers the remedied goods to be complete, the parties shall follow the procedures set forth in Section 6.1. If the Purchaser rejects any of the goods for a second time, the Purchaser shall promptly notify the Vendor and the Vendor shall refund payments made for such goods and, if applicable, the Vendor shall promptly remove the rejected goods from the Project premises. Goods not inspected or rejected in accordance with Section 6.1 shall be deemed accepted.

§ 6.3 The provisions of this Article 6 do not preclude recovery of damages as provided by law. The Purchaser's acceptance, or failure to discover a Vendor's breach after acceptance, shall not bar the Purchaser from making claims or from remedies and damages due to the Vendor's breach of this Agreement, including the Vendor's breach of warranties in Article 7.

ARTICLE 7 WARRANTIES

§ 7.1 The Vendor warrants to the Purchaser that the goods furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Vendor further warrants that the goods will conform to the requirements of the Contract Documents. Goods not conforming to these requirements may be considered defective. The Vendor's warranty excludes remedy for damage or defect caused by abuse, alterations to the goods not executed by the Vendor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage.

§ 7.2 The Vendor assigns to the Purchaser all manufacturers' warranties and guarantees applicable to the goods upon acceptance in accordance with Article 6. The Vendor shall provide the Purchaser with all available manufacturer warranty information, product data, and material safety data sheets pertaining to the goods.

§ 7.3 The Vendor hereby provides to the Purchaser all warranties relating to the goods implied by law, including the warranty of merchantability and warranty of fitness for a particular purpose.

§ 7.4 The Vendor acknowledges that no exclusion of, or limitation on, warranties contained in any proposal, product literature, or other submittal shall affect the warranties provided in this Article 7.

Additions and Deletions Report for AIA® Document A152™ – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:42:01 EST on 03/06/2025.

Changes to original AIA text

There are no edits to the original text

Variable Information

There are no variables which have been provided



**Tuscarora Township
Indian River, MI**

To: Tuscarora Township Supervisor
Subject: Township Hall, Police Department, Library Construction Project
From: Rob Baller
Date: 2/11/25

Provide all materials and labor for the aforementioned project as follows:

Scope:

- Frame, drywall, and paint, the new wall that separates training room from storage room.
- Install and paint hollow metal frame, door, and hardware in new wall between training and storage room.
- Electrical as needed. Reusing two existing lights that must move to accommodate the new wall and two new lights for the storage room.
- Replace existing fire exit door at Library with new door that has a window and two-way function.
- New carpet tile in training room.
- New plank style LVT over existing flooring in the kitchen, evidence room, interview room, hallway and lobby of police department, stairwell and lower-level library area.
- Transition strips where required.
- 4" vinyl base at all new flooring.

Total: \$49,005.00

Clarifications:

- Dumpster included.
- Demo for lights, and Library door only.
- Minor floor prep included (chips and cracks)
- If the existing VCT is not properly bonded could result in an additional prep charge.
- Quote valid for 30 days.
- Security alarm for Library door by others.
- Hours do not include nights or weekends.
- Our bid is predicated upon our reaching mutually acceptable contract terms.

If you have any questions or require any additional information, please contact me at 231-947-2811 or rballer@boumacorp.com.

5/9/2025

Tuscarora Township
Attn: Laura Decker – Clerk

Project: HVAC Repairs
Proposal #25-0508s

Location: Indian River, MI

Control Solutions, Inc. provide labor and materials necessary to repair the HVAC system within the Tuscarora Township Building. Our price includes the following:

Phase 1 Equipment Controlled/Monitored:

- Temperature Control System Reconstruction
 - Redesigned webpage graphics - make them more user friendly
 - Reprogram all equipment to operate more efficiently and work as a whole system
 - Create individual users per customer requests
 - Training to use the control system for selected Township employees
- 3 – AHU's
 - New Control Valves and Actuators
 - New Damper Actuators with reconnection of existing dampers
 - AHU 3 VFD Reprogramming to work with Control System
 - AHU 3 New Pressure Sensor on Duct work serving VAV System
 - New Belts
 - New Air Filters
 - Motors inspected, tightened and corrected
 - Re-Install insulation on pipes that was removed to perform control valve work

Above Total Sum: \$12,275.00

Remaining Equipment Controlled/Monitored:

- 5 – VAV's
 - Install 3 new VAV's to replace worn and defective units, install new damper actuators, reuse existing controller and sensors
 - Install 5 new Control Valves (1 for each VAV)
 - Conduct an air Test to calibrate and correct air flow to each room served by the VAV's

VAV Total Sum: \$11,600.00

See Next Page...



**CONTROL
SOLUTIONS INC**
Northern Michigan

PROPOSAL

BUILDING AUTOMATION

- 5 – In Floor Heat Zones (3 Manifolds)
 - Remove and replace 3 In floor heat manifolds
 - Replace Zone Valves and actuators with like models
 - Rewire Zone 1 Thermostat and hook up existing controller for the zone, relocate the thermostat back to original location if necessary.

In-Floor Heat Total Sum: \$9,850.00

- Boiler System and Pump Control
 - Install a new controller to monitor two boilers and all pumps serving the heating system
 - Relocate in floor heat system onto new controller
 - Replace 2 gauges - one on boiler one on in floor heat pump
 - Reprogram boilers to operate more efficiently utilizing outdoor air temperature

Boiler System Total Sum: \$7,125.00

- 12 – Fin Tube Zones
 - Replace all zones with new control valve actuators
 - Verify operation and programming with associated VAV system

Fin Tube Total Sum: \$4,350.00

Whole Project Including:

- Distech Unitary Controllers
- Pertinent Input/output Sensors where needed
- Installation labor and materials
- System Programming
- Graphics Implementation
- Training
- Whole away and disposal of debris
- One Year Parts Warranty
- One Year Installation Satisfaction Warranty

Project Total Sum: \$45,200.00

See Next Page...



**CONTROL
SOLUTIONS INC**
Northern Michigan

PROPOSAL

BUILDING AUTOMATION

Assumptions and/or Exceptions:

- All controls, unitary devices, material, engineering & programming by Control Solutions.
- No allowance to repair faulty HVAC equipment outside of the above scope. If items are not detailed above, they are not covered in the proposal.
- A/C Coils and Outdoor Condenser have not been previously inspected beyond control sequences. Physical operation of units or refrigerant levels are not included in the scope of work.
- No painting, patching, drywall work, ceiling work or other general trades work included.
- Assumed no asbestos and not responsible for testing, removing or disposing of so.
- Monday – Friday hours 7-4pm included in price. After hours, weekends and holiday work were not included.
- Davis Bacon Wages Applied.
- The price is good for 30 days from the date on proposal.

Submitted by: Kevin Skiba
Northern Michigan Account Manager
Control Solutions, Inc.

Customer Acceptance:
Contract Total Sum: \$45,200.00

Your signature below indicates acceptance of this proposal and authorization to proceed.
Payment terms are Net 30 days

Owner Rep.

Title

Date

Control Solutions Rep.

Title

Date