

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
April 8, 2025 7:00 PM REGULAR MEETING  
PROPOSED AGENDA

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Public comment *on agenda items* (3 minutes per individual)
6. Approval of meeting agenda
7. Approval of previous minutes
8. Reports
  - a. Bills
  - b. Treasurer report
  - c. Correspondence
  - d. Airport
  - e. DDA- DDA Board member
  - f. FOIA
  - g. Library-Kelsey Rutkowski, Director
  - h. Parks-Parks Board member
  - i. Police-Chief Gordon Temple
9. Old business
  - a. Community trash day
  - b. Legal contract
10. New business
  - a. Emergency pay
11. Public comments (3 minutes per individual)
12. Board comments
13. Adjournment

# **Meeting Minutes**

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
March 6, 2025 3:30 PM SPECIAL MEETING  
**PROPOSED MEETING MINUTES**

Call to order: Supervisor Maves called the meeting to order at 3:30 pm and led the pledge of allegiance.

Roll Call: Present: Fisher, Maves, Smith, and Decker. Absent: Hutchison. There was a quorum.

Board member conflict of interest statement (if applicable) none

Public comment on *agenda items* (3 minutes per individual) Agenda should say special meeting. The original agenda said regular meeting. This was caught and changed within minutes, but some had downloaded or saw the regular meeting heading.

### Approval of meeting agenda:

Motion to appoint Larry Hull, Terry Kabat, LeAnn Malenfant to the Tuscarora Township Board of Review, for the 2-year term, beginning January 1, 2025 through December 31, 2026, inclusive.

Motion: Decker      Support: Fisher      Approved: All in favor

Motion to add Deputy Clerk, Dawn Webb as an authorized signer to the Awakon bank account.

Motion: Fisher      Support: Smith      Approved: All in favor

Public comments: (3 minutes per individual) None

### Board Comments: None

## Motion to adjourn at 3:35 pm

### Motion: Fisher

Approved: All in favor

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
March 11, 2025 7:00 PM REGULAR MEETING  
PROPOSED MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:01 pm and led the Pledge of Allegiance.

Roll Call: Fisher, Maves, Smith, Hutchison, and Decker. There was a quorum.

Board member conflict of interest statement (if applicable) Hutchison on old business - chief of police contract.

Public comment *on agenda items* (3 minutes per individual) None

Approval of meeting agenda with changes move 11. c. to 11. d. and 11. c. is discussion with attorney regarding lawsuit. And move 8. to 8. b. and make 8. a. sewer update with Steve from Performance Engineers.

Motion: Fisher      Support: Hutchison      Approved: All in favor

Approval of minutes for Regular Meeting February 11, 2025. No changes

Motion: Smith      Support: Fisher      Approved: All in favor

Approval of minutes for Special Meeting February 18, 2025. No changes

Motion: Decker      Support: Smith      Approved: All in favor

Sewer update on Phase I, WWTP, Phase II and information about forms for hookup. The forms for hookup should go up on the township's website next week.

6/30/2024 Annual Audit Presentation - Mr. Joe Verlin from Gabridge & Company. The most useful pages in the 100-page audit are pages 1, 6, 9, 11, 20, 24, 41, 56, 61, 63, and 83. He spoke about how they confirmed and verified numbers, and he gave the township a clean opinion including several items we can watch or improve.

Bills – Regular nine bills for a total of \$3,677.57 and sewer bills for a total of \$483,339.10 to Grand Traverse Construction. Funding from USDA and EGLE for Phase I and USDA & EPA for Phase II. Change order 3 included in packet.

Motion: Fisher      Support: Hutchison      Approved: All in favor

Treasurer report - Smith reported on the upcoming settlement with the county for taxes and starting work on the personal property taxes.

Reports:

Airport – update on insurance claim for broken pipes. DDA – working on feasibility study to add additional boardwalk. FOIA – 2 requests. Library – upcoming events. Parks – DNR grant update and update on Veteran's Pier bricks. Police – 2025 training update and building grant update.

Old business:

RFP for legal services presented. Motion to add Section Criteria #6 disclaimer information to be provided. Under #5 add delivered no later than April 1<sup>st</sup> to supervisor@tuscaroratwp.com.

Motion: Fisher      Support: Smith      Approved: All in favor

Motion to have Decker and Hutchison from the board to negotiate with Tuscarora Township Police Department and Steve Warren from FOP for the Tuscarora Township Police Department contract (7/1/2025-6/30/2028).

Motion: Maves      Support: Hutchison      Approved: All in favor

Motion the two board members of Fisher and Maves to negotiate the contract for the Chief of Tuscarora Township Police. The three-year contract for Chief Gordon Temple will be for the period of July 1, 2025 through June 30, 2028.

Motion: Maves      Support: Smith      Approved: All in favor with Hutchison abstaining.

New business:

Motion to approve Top O'Michigan Outboard Racing Club a waiver for the "no wake" ordinance for August 9 – August 10, 2025 between 11:00 am and 2:00 pm.

Motion: Fisher      Support: Smith      Approved: All in favor

To contract with Cheboygan County Humane Society for July 1, 2025 through June 30, 2026 to provide animal control after hours services, provide kennels, food & supplies for housing animals after hours until they can be retrieved by Cheboygan County Humane Society in the amount of \$1,500.

Motion: Maves      Support: Decker      Approved: All in favor

Motion to go into closed session to discuss Kramer vs. Tuscarora Township 259103 at 8:17 pm

Motion: Fisher      Support: Maves

Roll call: Hutchison, Smith, Maves, Fisher, and Decker.      All Approved

Back in session at 8:40.

Motion to authorize attorney to enter into settlement discussion with Robert Kramer.

Motion: Maves      Support: Smith

Roll call: Fisher, Maves, Hutchison, Smith, and Decker. Unanimous – motion passes.

Discussion: Insurance will cover the settlement, and the township needs to move forward.

Re-Enact 11/15/2024 Township meeting - No action due to proposed settlement on lawsuit.

Public comments (3 minutes per individual) None.

Board Comments – One.

Motion to adjourn at 8:46 by Fisher.

Recording Secretary: Chris Green

Respectfully submitted,  
Laura Decker, Clerk  
Trudy Maves, Supervisor

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
March 20, 2025 2:30 PM SPECIAL MEETING  
PROPOSED MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 2:30 pm and led the Pledge of Allegiance.

Roll Call: Fisher, Maves, Smith, Hutchison, and Decker. There was a quorum.

Board member conflict of interest statement (if applicable) None.

Public comment on *agenda items* (3 minutes per individual) None.

## Approval of meeting agenda.

Motion: Fisher      Support: Decker      Approved: All in favor

Water Agreement Amendment and Mead & Hunt Water Operator agreement. Motion to amend the original water agreement and review and sign Water Operator agreement.

Motion: Smith      Support: Fisher

Roll Call Vote – Yes, Fisher, Maves, Smith, Hutchison, Decker. – All in favor

## Tuscarora Township Community Clean Up Day.

Motion to set community clean up date -- tabled to telephone and get more information on companies available for a Saturday and charges for tires, etc.

Motion: Maves      Support: Fisher      Approved: All in favor with

Public comments (3 minutes per individual) None.

## Board Comments – None.

Motion to adjourn at 3:00 by Fisher.

Recording Secretary: Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor

# **Bills/Invoices/Revenue & Expenditure Report**

# Memo

**To:** Trudy Maves

**Date:** 3-25-25

**From:** Steve Corporon

**Re:** Tuscarora Township WWTP Expansion, Pay Request #8

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Attached for consideration by the Board of Trustees is pay request #8 from Grand Traverse Construction for the Tuscarora Township WWTP Expansion project in the amount of \$591,162.78. This pay request reflects all the work performed to date.

The WWTP project has funding from USDA and EGLE as part of Phase I and from USDA & EPA as part of Phase II. This pay request includes items for all four funding sources detailed as follows:

- The USDA Phase I share of this pay request is \$71,731.36.
- The EGLE share of this pay request for the work on the equalization/surge tank is \$201,728.70.
- According to the EPA grant agreement they will fund 62.95% of the Phase II project costs up to a maximum of \$3.5M; therefore, the EPA share of this pay request is \$199,993.87. This leaves the USDA Phase II share of this pay request at \$117,708.85.

You will need to submit two separate requests to the USDA (one for each Phase) and separate requests to both EGLE and the EPA for their respective amounts and subsequently provide four separate checks to Grand Traverse Construction once funds are received from each agency. I have annotated GTC's pay request in red to assist both you and the agencies in confirming the respective amounts.

Please advise me if you have any questions regarding this pay request.

Sincerely,

*Steve Corporon*

**Performance Engineers, Inc.**

### Contractor's Application for Payment

Owner:	Tuscarora Township		Owner's Project No.:	22-6036
Engineer:	Performance Engineers, Inc.		Engineer's Project No.:	22-6036
Contractor:	Grand Traverse Construction		Contractor's Project No.:	1-24106
Project:	Tuscarora Township Sewer Extension Phases I & II			
Contract:	Tuscarora Township WWTP Expansion			
Application No.:	8	Application Date:	3/31/2025	
Application Period:	From	3/1/2025	to	3/31/2025
1. Original Contract Price	\$ 4,025,365.00			
2. Net change by Change Orders	\$ 28,135.34			
3. Current Contract Price (Line 1 + Line 2)	\$ 4,053,500.34			
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 2,375,434.10			
5. Retainage				
a. 5% X \$ 2,375,434.10 Work Completed =	\$ 118,771.71			
b. 5% X \$ - Stored Materials =	\$ -			
c. Total Retainage (Line 5.a + Line 5.b)	\$ 118,771.71			
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 2,256,662.39			
7. Less previous payments (Line 6 from prior application)	\$ 1,665,499.61			
8. Amount due this application	\$ 591,162.78			
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 1,796,837.95			

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Grand Traverse Construction

Signature: Paul E. Mahon

Date: 3-24-2025

Recommended by Engineer

By: S.R. Corporation

Title: Project Manager

Date: 3/25/25

Approved by Owner

By:

Title:

Date:

Approved by Funding Agency

By:

Title:

Date:

By:

Title:

Date:

USDA Phase I: \$71,731.36

EGLE: \$201,728.70

USDA Phase II: \$117,708.85

EPA: \$199,993.87

\$591,162.78

### Progress Estimate - Lump Sum Work

## **Contractor's Application for Payment**

USDA Phase I: \$75,000.00 - \$3,750.00 (5%) = \$71,250.00

EGLE: \$212,346.00 - \$10,617.30 (5%) = \$201,728.70

EPA:  $(\$319,356.00 \times 62.95\%) - \$10,051.73 (5\%) = \$190,982.87$

USDA Phase II:  $(\$319,356.00 \times 37.05\%) - \$5,916.07 (5\%) = \$112,405.32$

### Progress Estimate - Lump Sum Work

## **Contractor's Application for Payment**

USDA Phase I: \$506.69 - \$25.33 (5%) = \$481.36

EGLE: \$0.00

$$\text{EPA: } (\$15,067.93 \times 62.95\%) - \$474.26 (5\%) = \$9,011.00$$

USDA Phase II:  $(\$15,067.93 \times 37.05\%) - \$279.13 (5\%) = \$5,303.53$

## **SWORN STATEMENT**

Owner Tuscarora Township

Date

State of MICHIGAN )

Company Name Grand Traverse Construction

County of GRAND TRAVERSE )ss.

Completed By

Address of Improvements 4649 Brady Road, Indian River, MI

**Email**

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**Email**

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The Project Manager of the company identified above (Contractor), the builder or general contractor for the construction of certain improvements at the property described above, hereby swears and affirms that the following is a list of each professional, subcontractor, supplier and laborer that Contractor has retained in connection with such improvements and that opposite each such name is a correct and full description of the work or materials to be provided by such party, the amount of the original contract or bid, the revised contract amount, if any, the aggregate amount of previous payments to such party, the current amount due such party as of the date set forth above and the remaining amount required to complete the particular item of work as follows:

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The Contractor has not employed or procured materials from, contracted or subcontracted with any persons, firms, or corporations other than those set for above and owes no monies for the construction of said buildings or improvements other than the sums set forth above.

Deponent further says that he or she makes the foregoing statements as the (owner) (contractor) (subcontractor) or as the (owner) (contractor) (subcontractor) for the purpose of representing to the owner or lessee of the above described premises and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of Construction Liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of Michigan Compiled Laws.

WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE ABOVE DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHINGS OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHINGS PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, TELEPHONE OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS OF RECEIVING THE REQUEST.



Project Manager

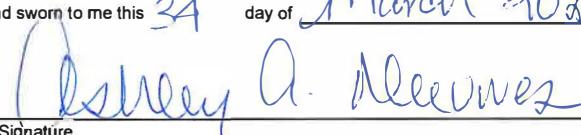
Paul Mahon, Senior Project Manager

Printed Name and Title

3-24-2025

Date

Subscribed and sworn to me this 31 day of March 2025



Notary Public Signature

Ashley A. Meeuwes

Printed Name

Grand Traverse

Acting in Grand Traverse

My Commission Expires 8/1/2027

County, Michigan

County



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive  
Traverse City, MI 49696  
Phone: 231-929-1000

### PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

**Tuscarora WWTP Expansion**

GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$5,687.77** for labor/materials provided through **1/3/2025**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**Halliday Products, Inc.**  
**6401 Edgewater Drive**  
**Orlando, FL 32810**

Signature:

  
\_\_\_\_\_  
Chris Halliday  
\_\_\_\_\_  
President  
\_\_\_\_\_  
1/3/25

Printed:

Title:

Date:

**EMAIL WAIVERS TO: [waivers@grandtraverseconstruction.com](mailto:waivers@grandtraverseconstruction.com)**

**DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.**



GRAND TRAVERSE CONSTRUCTION

1714 Northern Star Drive  
Traverse City, MI 49696  
Phone: 231-929-1000

### PARTIAL UNCONDITIONAL WAIVER

I / We have a contract with **Grand Traverse Construction** to provide Material and/or Services for the improvement to the property described as

**Tuscarora WWTP Expansion**

,  
GTC Job # **1-24106**

and by signing this **Cumulative** waiver, hereby waive my/our construction lien to the amount of **\$67,300.85** for labor/materials provided through **12/6/2024**

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

**NW MI Contracting Inc  
PO Box 6914  
Traverse City, MI 49696**

Signature: M. Kassell

Printed: Mary Ann Kassell

Title: Office mgr

Date: 12-9-24

**EMAIL WAIVERS TO: [waivers@grandtraverseconstruction.com](mailto:waivers@grandtraverseconstruction.com)**

**DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.**

*12/6*

## Anavon Technology Group

Prepared by: Cody Lewis  
 Phone: 2319339744  
 Email: Info@AnavonTech.com  
 Federal ID: 26-4297486  
 Address: 1133 W. South Airport Rd  
 City, State Zip: Traverse City, Michigan 49686

## Tuscarora Township

Address: 3546 S Straits Highway  
 City, State Zip: Indian River, Michigan 49749  
 Phone: (231) 238-0970  
 Contact: Trudy Maves  
 Email: supervisor@tuscaroratwp.com  
 Valid Until: Mar 20, 2025

QTY	Product Details	Total
1	<b>Lenovo ThinkCentre</b> Intel i3-13100, 16GB RAM, 256GB NVME SSD, Windows 11 Pro, Small Form Factor case.	\$ 815.00
1	<b>Out of Town Travel</b>	\$ 139.00
		Sub Total \$ 954.00
		Tax \$ 0.00
	System Design, Programming and Installation	\$ 134.93
		<b>Grand Total \$ 1,088.92</b>

## Terms and Conditions

Anavon Technology Group requires a 50% down payment with this order unless other financing arrangements have been made.

## Financing Options

30 Month Financing	\$ 39.39
60 Month Financing	\$ 27.56

Acceptance Signature

Date



Customer Project:  
Sewer Expansion – Phase I  
Project No.: 22-5797-32

Date: April 4, 2025  
INVOICE # 15172

To: Tuscarora Township  
Attn.: Trudy Maves  
3546 S. Straits Highway  
Indian River, Michigan 49749  
(231)238-7088

For Professional Services Rendered: 1/26/2025 through 3/29/2025

Engineering Services:

Contract admin, RFIs, engineering design revisions, and construction oversight	\$ 5,159.03
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RPR Services:

Construction Inspection	\$ 540.00
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Project Expenses:

None	\$ 0
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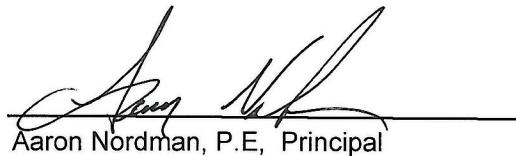
**Total Due This Invoice: \$ 5,699.03**

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

Authorized Fee	\$ 786,238.00
Net Change by Change Order	(\$113,978.00)
Current Authorized Fee	\$ 672,260.00
Previously Invoiced Total	\$ 620,965.30
Current Invoice Total	\$ 5,699.03
Balance to Complete	\$ 45,595.67

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 05/11/2022 and only for labor and materials directly related to the approved project.



Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

***Thank you for your business!***



Performance Engineers, Inc.

Civil ◦ Structural ◦ Site Design

INVOICE

Customer Project:  
Sewer Expansion – Phase 2  
Project No.: 23-6003

Date: April 4, 2025  
INVOICE # 15173

To: Tuscarora Township  
Attn.: Trudy Maves  
3546 S. Straits Highway  
Indian River, Michigan 49749  
(231)238-7088

For Professional Services Rendered: 1/26/2025 through 3/29/2025

Engineering Services:

Construction contract admin, easements, design	
Revisions, testing, oversight	\$ 20,996.07

RPR Services:

Construction inspection	\$ 8,788.25
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Project Expenses:

None	\$ 0
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**Total Due This Invoice: \$ 29,784.32**

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

Authorized Fee	\$ 539,134.00
Previously Invoiced Total	\$ 262,280.23
Current Invoice Total	\$ 29,784.32
Balance to Complete	\$ 247,069.45

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 06/02/2023 and only for labor and materials directly related to the approved project.



Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

**Thank you for your business!**

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
10619	ADAMS TRUCK & EQUIPMENT SERVICES	04/07/2025	04/07/2025	300.00	300.00	Open	N
10612	ANAVON TECHNOLOGY GROUP	03/13/2025	04/09/2025	544.46	544.46	Open	N
10586	AUTO VALUE INDIAN RIVER	01/26/2025	02/25/2025	25.70	25.70	Open	N
10587	AUTO VALUE INDIAN RIVER	01/24/2025	02/23/2025	34.79	34.79	Open	N
10613	AUTO VALUE INDIAN RIVER	01/18/2025	02/17/2025	121.08	121.08	Open	N
Total for vendor 00815 - AUTO VALUE INDIAN RIVER:				181.57	181.57		
10561	CHEBOYGAN COUNTY TREASURER	03/14/2025	04/09/2025	90.00	90.00	Open	N
10622	CONSUMERS ENERGY	03/31/2025	04/23/2025	223.48	223.48	Open	N
10623	CONSUMERS ENERGY	03/31/2025	04/23/2025	435.08	435.08	Open	N
10624	CONSUMERS ENERGY	03/31/2025	04/23/2025	2,028.85	2,028.85	Open	N
10625	CONSUMERS ENERGY	03/25/2025	04/17/2025	40.34	40.34	Open	N
10626	CONSUMERS ENERGY	03/25/2025	04/17/2025	40.66	40.66	Open	N
10627	CONSUMERS ENERGY	03/23/2025	04/15/2025	3,365.63	3,365.63	Open	N
10628	CONSUMERS ENERGY	03/25/2025	04/17/2025	250.88	250.88	Open	N
10629	CONSUMERS ENERGY	03/25/2025	04/17/2025	48.96	48.96	Open	N
10630	CONSUMERS ENERGY	03/25/2025	04/17/2025	120.95	120.95	Open	N
10631	CONSUMERS ENERGY	03/25/2025	04/17/2025	47.04	47.04	Open	N
10632	CONSUMERS ENERGY	03/25/2025	04/17/2025	40.49	40.49	Open	N
10633	CONSUMERS ENERGY	03/25/2025	04/17/2025	39.70	39.70	Open	N
10634	CONSUMERS ENERGY	03/25/2025	04/17/2025	121.60	121.60	Open	N
10635	CONSUMERS ENERGY	03/25/2025	04/17/2025	28.85	28.85	Open	N
10636	CONSUMERS ENERGY	03/26/2025	04/18/2025	29.34	29.34	Open	N
10637	CONSUMERS ENERGY	03/26/2025	04/18/2025	28.85	28.85	Open	N
10638	CONSUMERS ENERGY	03/26/2025	04/18/2025	28.69	28.69	Open	N
10639	CONSUMERS ENERGY	03/26/2025	04/18/2025	77.04	77.04	Open	N
10640	CONSUMERS ENERGY	03/26/2025	04/18/2025	31.08	31.08	Open	N
10641	CONSUMERS ENERGY	03/26/2025	04/18/2025	30.44	30.44	Open	N
10642	CONSUMERS ENERGY	03/26/2025	04/18/2025	40.18	40.18	Open	N
10643	CONSUMERS ENERGY	03/26/2025	04/18/2025	41.30	41.30	Open	N
10644	CONSUMERS ENERGY	03/26/2025	04/18/2025	286.64	286.64	Open	N
Total for vendor 00136 - CONSUMERS ENERGY:				7,426.07	7,426.07		
10618	CONTROL SOLUTIONS INC	03/21/2025	04/20/2025	525.00	525.00	Open	N
10645	DTE ENERGY	03/28/2025	04/22/2025	100.40	100.40	Open	N
10545	EMMET COUNTY	02/28/2025	03/30/2025	27.60	27.60	Open	N
10608	GFL ENVIRONMENTAL/NORTHERN A-1	03/21/2025	04/20/2025	3,946.69	3,946.69	Open	N
10647	GFL ENVIRONMENTAL/NORTHERN A-1	04/04/2025	05/03/2025	2,171.66	2,171.66	Open	N
Total for vendor 00736 - GFL ENVIRONMENTAL/NORTHERN A-1:				6,118.35	6,118.35		
10015	HARRELL'S LLC	10/16/2024	05/15/2025	1,460.28	1,460.28	Open	N
10016	HARRELL'S LLC	10/16/2024	05/15/2025	4,617.00	4,617.00	Open	N
Total for vendor 00653 - HARRELL'S LLC:				6,077.28	6,077.28		
10616	INDIAN RIVER LUMBER & HARDWARE	03/28/2025	04/10/2025	22.28	22.28	Open	N
10617	INDIAN RIVER LUMBER & HARDWARE	03/28/2025	04/10/2025	13.29	13.29	Open	N
10646	INDIAN RIVER LUMBER & HARDWARE	02/03/2025	03/10/2025	24.99	24.99	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
	Total for vendor 00814 - INDIAN RIVER LUMBER & HARDWARE:			60.56	60.56		
10621	IPRINT TECHNOLOGIES	03/13/2025	04/12/2025	64.00	64.00	Open	N
10550	KCI	02/26/2025	03/25/2025	3,059.33	3,059.33	Open	N
10611	KIRK & HUTH, P.C.	03/01/2025	04/01/2025	2,000.00	2,000.00	Open	N
10649	KNIGHT CLEANERS & RESTORATION	01/22/2025	02/05/2025	1,985.86	1,985.86	Open	N
10583	LEIGH ANN SOCHA	03/16/2025	03/24/2025	120.00	120.00	Open	N
10560	M&M PLUMBING	03/07/2025	03/07/2025	324.25	324.25	Open	N
10609	M&M PLUMBING	03/13/2025	03/13/2025	163.75	163.75	Open	N
	Total for vendor 00333 - M&M PLUMBING:			488.00	488.00		
10555	MEAD & HUNT	02/20/2025	02/28/2025	6,800.00	6,800.00	Open	N
10562	MEAD & HUNT	03/11/2025	04/10/2025	7,070.00	7,070.00	Open	N
	Total for vendor 00303 - MEAD & HUNT:			13,870.00	13,870.00		
10620	PNC VISA	03/28/2025	04/24/2025	3,079.04	3,079.04	Open	N
10554	POLLARD'S QUICK LUBE	03/12/2025	04/11/2025	105.07	105.07	Open	N
10552	SCREENGRAPHICS	03/11/2025	03/11/2025	295.00	295.00	Open	N
10610	SCREENGRAPHICS	03/11/2025	04/10/2025	240.00	240.00	Open	N
	Total for vendor 00410 - SCREENGRAPHICS:			535.00	535.00		
10614	STATE OF MICHIGAN - MESC	04/07/2025	04/07/2025	4,234.00	4,234.00	Open	N
10615	STATE OF MICHIGAN - MESC	04/07/2025	04/07/2025	260.00	260.00	Open	N
	Total for vendor 00426 - STATE OF MICHIGAN - MESC:			4,494.00	4,494.00		
10648	USIC LOCATING SERVICES, LLC	03/31/2025	04/30/2025	200.20	200.20	Open	N
# of Invoices:	55	# Due:	55	Totals:	51,451.79	51,451.79	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				51,451.79	51,451.79		

04/08/2025 02:38 PM

User: CHRIS

DB: Tuscarora

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 03/13/2025 - 05/09/2025

UNJOURNALIZED OPEN

BANK CODE: POOL

Page: 3/3

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
<b>--- TOTALS BY FUND ---</b>							
101 - GENERAL FUND				19,943.18		19,943.18	
207 - POLICE FUND				946.31		946.31	
219 - STREET LIGHTING FUND				2,540.97		2,540.97	
271 - LIBRARY FUND				2,888.58		2,888.58	
502 - BOAT LAUNCH				271.08		271.08	
590 - SEWER FUND				24,811.67		24,811.67	
591 - WATER FUND				50.00		50.00	
<b>--- TOTALS BY DEPT/ACTIVITY ---</b>							
000 -				90.00		90.00	
101 - TOWNSHIP BOARD				5,163.62		5,163.62	
215 - CLERK				326.52		326.52	
257 - ASSESSOR				3,059.33		3,059.33	
265 - BUILDING AND GROUNDS				441.04		441.04	
266 - ATTORNEY COUNSEL				1,950.00		1,950.00	
301 - POLICE				946.31		946.31	
448 - STREET LIGHTING				2,540.97		2,540.97	
528 - RUBBISH COLLECTION-DISPOSAL				27.60		27.60	
536 - WATER AND SEWER SYSTEMS				24,861.67		24,861.67	
567 - CEMETERY				28.69		28.69	
595 - AIRPORT				2,196.28		2,196.28	
751 - PARKS AND RECREATION				6,660.10		6,660.10	
756 - BOAT LAUNCH				271.08		271.08	
790 - LIBRARY				2,888.58		2,888.58	

# **Treasurer Report**

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<b>Bank POOL GENERAL - ALL</b>					
03/06/2025	POOL	36190	00765	ANAVON TECHNOLOGY GROUP	544.70
03/06/2025	POOL	36191	00815	AUTO VALUE INDIAN RIVER	84.54
03/06/2025	POOL	36192	00069	BLARNEY CASTLE OIL CO	1,785.68
03/06/2025	POOL	36193	00108	CHASKEY'S SEPTIC SERVICE, INC.	400.00
03/06/2025	POOL	36194	00136	CONSUMERS ENERGY	4,971.70
03/06/2025	POOL	36195	00136	VOID	0.00 V
03/06/2025	POOL	36196	00136	VOID	0.00 V
03/06/2025	POOL	36197	00380	PITNEY BOWES PURCHASE POWER	100.00
03/06/2025	POOL	36198	00780	PNC VISA	4,867.26
03/06/2025	POOL	36199	00423	STANDARD INSURANCE COMPANY	461.76
03/06/2025	POOL	36200	00462	U.S. POSTAL SERVICE	84.00
03/12/2025	POOL	36207	00126	CLASSIC CLEANING	547.50
03/12/2025	POOL	36208	00761	GANNETT MICHIGAN LOCALIQ	135.97
03/12/2025	POOL	36209	00814	INDIAN RIVER LUMBER & HARDWARE	16.49
03/12/2025	POOL	36210	00821	KEN OSMAN	61.98
03/12/2025	POOL	36211	00262	KIRK & HUTH, P.C.	1,850.00
03/12/2025	POOL	36212	00379	PITNEY BOWES, INC.	217.68
03/12/2025	POOL	36213	00428	STANDARD ELECTRIC COMPANY	528.24
03/12/2025	POOL	36214	00564	SUMMIT FIRE PROTECTION	276.92
03/12/2025	POOL	36215	00465	VANS BUSINESS MACHINE	42.79
03/13/2025	POOL	36216	00136	CONSUMERS ENERGY	2,615.93
03/13/2025	POOL	36217	00832	CONTROL SOLUTIONS INC	2,447.50
03/13/2025	POOL	36218	00183	FERRELLGAS	567.16
03/13/2025	POOL	36219	00520	GFL ENVIRONMENTAL USA INC - TRASH	257.93
03/13/2025	POOL	36220	00385	POLLARD'S QUICK LUBE	1,053.07
03/18/2025	POOL	36221	00456	TUSCARORA TWP VOLUNTEER FIRE DEPT	97,059.25
03/24/2025	POOL	36222	00816	4 FRONT CREDIT UNION	75.00
03/24/2025	POOL	36223	00765	ANAVON TECHNOLOGY GROUP	995.98
03/24/2025	POOL	36224	00552	ANTHONY WILLIAMS	600.00
03/24/2025	POOL	36225	00080	BRANDON BLUMKE	240.97
03/24/2025	POOL	36226	00091	BURT LAKE MARINA	283.43
03/24/2025	POOL	36227	00733	CENGAGE LEARNING INC/GALE	113.96
03/24/2025	POOL	36228	00098	CHEBOYGAN CTY. HUMANE SOCIETY	1,500.00
03/24/2025	POOL	36229	00124	CITIZENS NATIONAL BANK	246,062.58
03/24/2025	POOL	36230	00126	CLASSIC CLEANING	70.00
03/24/2025	POOL	36231	00479	DEMCO	220.70
03/24/2025	POOL	36232	00438	GORDON TEMPLE JR	1,117.31
03/24/2025	POOL	36233	00254	JEFF JOHNSON	218.45
03/24/2025	POOL	36234	00685	KELSEY RUTKOWSKI	60.70
03/24/2025	POOL	36235	00263	KIRTLAND COMM. COLLEGE	550.00
03/24/2025	POOL	36236	00646	MIDWEST TAPE LLC	555.58
03/24/2025	POOL	36237	00670	MITCHELL GRAPHICS INC	1,563.05
03/24/2025	POOL	36238	00834	NMI TECHNOLOGY	140.00
03/24/2025	POOL	36239	00833	NORTHFIELD TOWNSHIP AREA LIBRARY	15.95
03/24/2025	POOL	36240	00820	OMAR GOMEZ	1,600.00
03/24/2025	POOL	36241	00564	SUMMIT FIRE PROTECTION	227.49
03/24/2025	POOL	36242	00465	VANS BUSINESS MACHINE	80.35
03/24/2025	POOL	36243	00835	VECTOR TECH GROUP	3,559.61
03/24/2025	POOL	36244	00106	WALTER CHAMBERLAIN	1,600.00
03/24/2025	POOL	36248	00588	MESSA	10,741.45
03/26/2025	POOL	179(E)	00024	ALERUS FINANCIAL	137.50
03/28/2025	POOL	36252	00765	ANAVON TECHNOLOGY GROUP	159.90
03/28/2025	POOL	36253	00836	BLARNEY CASTLE FLEET CARD	3,050.13
03/28/2025	POOL	36254	00136	CONSUMERS ENERGY	1,761.75
03/28/2025	POOL	36255	00767	DAWSON BRACE	514.43
03/28/2025	POOL	36256	00761	GANNETT MICHIGAN LOCALIQ	207.15
03/28/2025	POOL	36257	00209	GREAT LAKES ENERGY	17.27
03/28/2025	POOL	36258	00339	MUNICIPAL EMP. RETIREMENT	12,801.11
03/28/2025	POOL	36259	00389	PRESQUE ISLE ELEC. COOP.	136.93
03/28/2025	POOL	36260	00423	STANDARD INSURANCE COMPANY	461.76
03/28/2025	POOL	36261	00466	VERIZON WIRELESS	122.61
03/28/2025	POOL	36262	00208	GRAND TRAVERSE CONSTRUCTION	105,859.45
03/28/2025	POOL	36263	00544	PERFORMANCE ENGINEERS, INC.	949.60

**POOL TOTALS:**

Total of 63 Checks:	519,350.20
Less 2 Void Checks:	0.00
<b>Total of 61 Disbursements:</b>	<b>519,350.20</b>

# **Reports**

**Airport**

**DDA**

**FOIA**

## **Parks Commission**

**Police**

**Tuscarora Township Police Department**  
**March 2025**

**Description:**

Retail Fraud	1
Violation of Controlled Substance	1
Obstructing Justice	5
Operating While Intoxicated	2
Misdemeanor Traffic Violations	8
Delinquent Minors	9
Traffic Accidents	15
Non-Traffic Accidents	2
Civil Traffic Violation	3
Parking Violation	4
False Alarm Activation	2
Liquor Inspections	15
Civil Matter Dispute / Family Trouble	7
Suspicious Situations	11
Lost & Found Property	1
Natural Death	1
Assist Other Agency	18
Assist Ambulance	2
Assist Fire	4
Assist Citizen	18
Motorist Assist	32
Gun Registrations	12
Lockouts	2
Welfare Checks	7
Special Detail	1

**Total: 183**

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<b>Arrests</b>	
Bench	2
Misdemeanor	4
Traffic Arrest	7
Felony Arrest	1
Juvenile Arrest	0

<b>Traffic Enforcement</b>	
Verbal Warnings	158
Citations	18
Ordinance Citations	0

**Hours Worked**      **1,614.5**  
**Miles Driven**      **5,731**

## **Old Business**

## **Annual Cleanup Dump Day Quote Comparison**

**PAC quote: \$895.00 per compacted load (25 cubic yards each)**

Municipal Solid Waste (MSW) = 650 lbs per compacted cubic yards

Last year was 4.5 compacted loads @ \$890.00 ea.

Total cost was \$4005.00

Estimated cost based on 4.5 compacted load for 2025 = \$4028.00

Hours = 8 am to 2 pm

**GFL quote: \$1942.50 cleanup charge + \$49.50 per compacted ton MSW**

650 lbs X 25 (PAC comp load) = 16,250 lbs.

16,250 lbs X 4.5 loads (last year PAC) = 73,125 lbs

73,125 lbs /2000 lbs = 36.6 compacted tons

36.6 compacted tons X \$49.50 = \$1809.84

\$1809.84 + \$1942.50 (cleanup) = \$3752.34

Hours = 8 am to 1 pm

Savings to go with GFL = \$276 but you give up 1 hour

## Karen Decker

---

**From:** Hannah Palmer <hpalmer@gflenv.com> on behalf of Hannah Palmer  
**Sent:** Tuesday, March 25, 2025 3:28 PM  
**To:** office@tuscaroratwp.com  
**Subject:** GFL Quote - Fall Clean-Up 9/13/25

Hi Karen,

I have discussed your potential clean-ups with our operations team and have concluded we would have 9/13/25 available for a spring and a fall clean-up for Tuscarora Township. We provide a couple employees on site for clean-ups from 8am - noon. 1pm

Our pricing for clean-ups for packer trucks in 2024 is as follows:

\$1,942.50 Clean-up charge

+ \$49.50 per compacted ton MSW

one ton = 2,000 pounds

Please let me know if you have any question or if you are interested in securing this date.

Thank you,

Hannah Palmer | Account Manager  
GFL Environmental USA Inc.  
1307 Higgins Drive, Cheboygan, MI 49721  
T (231) 597-8553 | C (989) 614-6546 | [hpalmer@gflenv.com](mailto:hpalmer@gflenv.com) | [www.gflenv.com](http://www.gflenv.com)

Confidentiality Notice: This email message (including attachments, if any) is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, confidential and exempt from disclosure. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and erase this email message immediately.

**PAC Sanitation Inc.**  
**South M-211 Hwy**  
**P.O. Box 214**  
**Onaway, MI 49765**

We are pleased to submit the following bid for:  
**Tuscorora Township**

**JOB DESCRIPTION:**

Provide 25-yard compactor trucks on site for annual clean up.

The trash items must be household items such as appliances, furniture or household trash. No demolitions materials, automobiles or machinery are included in this bid. In addition, brush, leaves, grass clippings, or hazardous waste items are not allowed.

**COST:** \$895.00 per compacted load  
\*Minimum one load removed

(compacted load = 25 cubic yards) =  $\frac{1}{2}$  acre

**ALLOWED WITH ADDITIONAL COSTS:**

Tires: Under 17in	\$11.00
Over 17in	\$13.00
Semi Tires	\$19.00
Tractor Tires	\$36.00
All Freon Loaded Units	\$16.00

} may be accepted @ Emmet County  
(any time clean up Voucher)

**SCHEDULED DATE:**

Annual Cleanup: Saturday September 13, 2025: 8:00-2:00

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Bruce LeCureux, PAC Inc.

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Dated

---

Twp. Official

---

Dated

**Please sign & date to confirm**

989-733-2598 / 888-729-8040

550 to 650 <sup>Up</sup> <sub>City</sub>

Phone:		Name
Address		

Please complete before use

Tuscarora Township, Michigan  
**Anytime Cleanup Voucher**

*Good for disposal of*  
**one cubic yard of bulky waste**  
or bulky recyclables up to equivalent value

at Emmet County's Pleasantview Road Drop-off Center

7363 S. Pleasantview Road, east of Harbor Springs

Open 8:00 AM to 4:00 PM weekdays, 8:00 AM to 3:00 PM Saturday

Terms: Expires \_\_\_\_\_ • Not redeemable for cash • Not transferable  
 • Good for bulky waste ONLY: no ordinary garbage  
 • Proof of residency is required when dumping  
 • Chemical waste is accepted by Cheboygan County. Call 627-7105

**Get the most from your Tuscarora Township  
Cleanup Voucher — a \$30 value!**

- Recycle! You can recycle many items for FREE at the Pleasantview Road Drop-off Center, for example, • oversize cardboard, • marine shrink wrap, and • scrap metal. Fees apply to recycling rubble (concrete, etc.), mattresses, futons and box springs but you **SAVE 50%** or more vs. the cost to landfill the same! Recycling large appliances saves you even more: visit [EmmetRecycling.org](http://EmmetRecycling.org) for details.

**The Key:** Keep these recyclables separate to get more for your voucher dollar!

- Cheap trash: Ordinary, compactable household garbage (not the tough, bulky stuff covered by this voucher) can be landfilled for \$3 a 30-gallon bag or \$17 a cubic yard at the Pleasantview Road Drop-off Center.

Fees subject to change without notice.



**DATE OF MEETING:** April 8, 2025

**TITLE:** Review bids for Township attorney representation.

**SUMMARY:** See attached Legal Services Proposals.

**FINANCIAL IMPACT:** TBD

**RECOMMENDATION:** Discuss

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None

# **New Business**



**DATE OF MEETING:** April 8, 2025

**TITLE:** Special Payroll/State of Emergency

**SUMMARY:** Due to the state of emergency, the township offices had to be close due to lack of power, affecting multiple counties. The Governor declared a State of Emergency/Stay in place order. Some of our workers were unable to work due to no fault of their own and lost wages.

**FINANCIAL IMPACT:** TBD

**RECOMMENDATION:** Discuss changing the employee policy to cover lost wages for employees, where emergency situations occur.

**PREPARED BY:** Clerk

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None