

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
January 14, 2025 7:00 PM REGULAR MEETING  
AGENDA

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Public comment *on agenda items* (3 minutes per individual)
6. Approval of meeting agenda
7. Approval of previous minutes
8. Reports
  - a. Bills
  - b. Treasurer report
  - c. Correspondence
  - d. Reports:
    - Airport
    - DDA-Dan Nivelt, DDA Board member
    - FOIA - none
    - Library-Kelsey Rutkowski, Director
    - Parks
    - Police-Chief Gordon Temple
    - Sewer-Steven Corporon, Senior Project Engineer, Performance Engineers
9. Old business
  - a. Discuss possible refund to Tokio Marine HCC for Surety Bond Claim
10. New business
  - a. Sewer construction bills – Phase I, Phase II, and WWTP.
  - b. Mead & Hunt potential screen purchase & installation for the Waste Water Treatment Plant.
  - c. USIC to consider an update to mapping services for inclusion of Phase I & II residential sewer lines and the existing water line for WWTP.
  - d. Fire Department contract expired 12/31/2024.
  - e. Resolution for Charitable Gaming Licenses.
11. Public comments (3 minutes per individual)
12. Adjournment

# **Meeting Minutes**

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
December 10,2024 7: 00 PM REGULAR MEETING  
Proposed Meeting Minutes

1. Call to Order: Supervisor Maves called the meeting to order at 7 pm with the Pledge of Allegiance.
2. Roll Call: Maves, Decker, Smith, Fisher and Hutchison. There was a quorum.
3. Board Member conflict of interest statement (if applicable): None
4. Approve Agenda as amended adding the cancellation of agreement with Mathew Cross as item D and adding item K Cheboygan County maintenance gravel agreement.
5. Public Hearing - James Fallon - Commercial Rehabilitation: There were no public comments.
6. Public comment of Agenda items (up to 3 minutes on agenda items only): There were no public comments.
7. Approval of Consent Agenda: Approved as amended pulling out accident fund from bills and correction of November 15<sup>th</sup> minutes.
8. Omitted from agenda.
9. Old Business
  - a. Airport Lease Assignment for Christian Kindsvatter: Motion by Decker, supported by Smith to approve the reassignment of the airport hanger lease for Lori Kindsvatter (Trustee for Chris Kindsvatter estate) to Howard William Manson. Discussion: Smith stated that she was at the original meeting where this was discussed. Maves stated that this was an administrative change and that there wasn't a change to the terms and conditions or the expiration date of October 31<sup>st</sup> of 2029.  
Roll call vote: Ayes - Maves, Smith, Decker, Fisher, Hutchison  
Nays 0. Motion passed

10. New Business:
  - a. Lot line Adjustment: Motion by Fisher supported by Decker to Approved lot line move, the word split was used incorrectly. The property line will be moved 8 ft from existing building. Parcel 161-133-000-009-00. All in favor, motion carried.
  - b. Change from Magic Writer to Streamline for payroll: Decker stated that CNB informed of a change in third party services. CNB will now handle payroll in house eliminating Magic Writer as the third party. There will not be any additional fees or change in services offered. Motion by Smith, supported by Fisher to approve the change. All in favor motion carried.
  - c. Tiki late fees: Motion by Fisher supported by Hutchison to remove delinquent utility bill off the property that formerly owned by the Tiki shop. The property was sold and we cannot charge the new owners for the delinquent bills. All in favor, motion carried.
  - d. Attorney agreement: Motion by Decker, supported by Smith to accept cancellation of agreement with current Attorney Matt Cross. Maves stated that

the email was received today (12/10/2024) terminating the relationship between Cross and the Township. All in favor, motion carried.

- e. Interim Attorney: Motion by Decker supported by Smith to hire Rob Huth of Kirk, Huth, Lange & Badalamenti as interim legal counsel. We will go out for bid proposal after the first of the year. All in favor, motion carried.
- f. Resolution for Commercial Rehab application – James Fallon: Motion by Fisher, supported by Smith to approve the resolution to deny the application for abatement. Discussion; Maves stated that the law clearly states that the rehabilitation work cannot start greater than six months prior to applying for the abatement certificate. The application is dated October 14<sup>th</sup>, of 2024. The township has documentation showing that the renovation started in 2023. All in favor, motion carried.
- g. Mead and Hunt contract for operation of Sewer Treatment plant motion by Smith, support by Fisher to accept the contract. All in favor, motion carried.
- h. Mead and Hunt contract for Support for expansion of the treatment plant. Motion made by Fisher, supported by Hutchison. All in favor, motion carried.
- i. Mead and Hunt contract for Biosolids. Motion made by Smith, supported by Decker to approve the contract biotech ergonomics to remove our solid waste once a year yeah from the Wastewater Treatment plant. All in favor, motion carried.
- j. Mead and Hunt contract for operation of water services – tabled.
- k. Agreement with the County Road Commission for match fund of \$2500.00 for maintenance gravel. Motion by Fisher, supported by Hutchison to enter into the agreement for match funds and to revisit in the spring. All in favor, motion passed.
- l. Bill for Accident fund that was pulled from the consent agenda will be revisited for accuracy.

11. Public Comments: There were three public comments.

12. Board Comments: There were three Board comments.

Motion to Adjourn  
Respectfully submitted,  
Laura Decker, Clerk  
Trudy Maves, Supervisor

# **Bills/Invoices/Revenue & Expenditure Report**

## UNJOURNALIZED

## OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
10260	ACCIDENT FUND OF MICHIGAN	12/02/2024	12/27/2024	3,726.00	3,726.00	Open	N
10251	ANAVON TECHNOLOGY GROUP	12/23/2024	01/22/2025	49.95	49.95	Open	N
10216	BARB ALGENSTEDT	12/15/2024	12/15/2024	60.00	60.00	Open	N
10219	BLARNEY CASTLE OIL CO	12/12/2024	02/10/2025	413.44	413.44	Open	N
10242	BRANDON BLUMKE	01/02/2025	01/15/2025	275.00	275.00	Open	N
10240	BURT LAKE MARINA	12/31/2024	01/30/2025	378.99	378.99	Open	N
10168	CHEBOYGAN COUNTY TREASURER	12/09/2024	01/15/2025	97.50	97.50	Open	N
10211	CHEBOYGAN COUNTY TREASURER	12/19/2024	01/18/2025	151.42	151.42	Open	N
10212	CHEBOYGAN COUNTY TREASURER	12/20/2024	01/19/2025	1,326.52	1,326.52	Open	N
10215	CHEBOYGAN COUNTY TREASURER	12/26/2024	01/15/2025	90.00	90.00	Open	N
Total for vendor 00731 - CHEBOYGAN COUNTY TREASURER:				1,665.44	1,665.44		
10245	CHRISTOPHER DIEHL	01/02/2025	01/15/2025	275.00	275.00	Open	N
10262	CLASSIC CLEANING	01/02/2025	01/15/2025	547.50	547.50	Open	N
10231	CUMMINGS, MCLOREY, DAVIS & ACHO	12/10/2024	01/01/2025	460.00	460.00	Open	N
10307	CUMMINGS, MCLOREY, DAVIS & ACHO	01/08/2025	02/07/2025	632.27	632.27	Open	N
Total for vendor 00753 - CUMMINGS, MCLOREY, DAVIS & ACHO:				1,092.27	1,092.27		
10175	DAWSON BRACE	12/16/2024	01/15/2025	1,529.42	1,529.42	Open	N
10249	DAWSON BRACE	01/02/2025	01/15/2025	275.00	275.00	Open	N
Total for vendor 00767 - DAWSON BRACE:				1,804.42	1,804.42		
10174	DECKA DIGITAL	12/12/2024	01/11/2025	126.24	126.24	Open	N
10306	EMMET COUNTY	12/31/2024	01/30/2025	27.60	27.60	Open	N
10177	GANNETT MICHIGAN LOCALIQ	11/30/2024	12/20/2024	106.40	106.40	Open	N
10275	GOOGLE WORKSPACE	12/31/2024	01/06/2025	216.91	216.91	Open	N
10241	GORDON TEMPLE JR	01/02/2025	01/15/2025	275.00	275.00	Open	N
10311	HACH COMPANY	12/10/2024	01/09/2025	941.00	941.00	Open	N
10173	HAMMERBACHER & CO., PLC	12/11/2024	12/11/2024	6,836.14	6,836.14	Open	N
10309	HURST MECHANICAL	01/03/2025	02/02/2025	632.20	632.20	Open	N
10253	INDIAN RIVER LUMBER & HARDWARE	01/03/2025	01/13/2025	47.98	47.98	Open	N
10273	INDIAN RIVER LUMBER & HARDWARE	12/31/2024	01/10/2025	91.06	91.06	Open	N
10302	INDIAN RIVER LUMBER & HARDWARE	11/26/2024	12/25/2024	60.56	60.56	Open	N
10303	INDIAN RIVER LUMBER & HARDWARE	11/26/2024	12/25/2024	45.42	45.42	Open	N
10310	INDIAN RIVER LUMBER & HARDWARE	01/08/2025	01/17/2025	8.58	8.58	Open	N
Total for vendor 00814 - INDIAN RIVER LUMBER & HARDWARE:				253.60	253.60		
10248	JANET MYERSON	01/02/2025	01/15/2025	275.00	275.00	Open	N
10243	JEFF JOHNSON	01/02/2025	01/15/2025	275.00	275.00	Open	N
10158	KALAMAZOO SANITARY SUPPLY, LLC	12/04/2024	01/03/2025	197.39	197.39	Open	N
10254	KEN OSMAN	01/06/2025	01/15/2025	70.01	70.01	Open	N
10156	KIRTLAND COMM. COLLEGE	12/09/2024	01/15/2025	275.00	275.00	Open	N
10157	KIRTLAND COMM. COLLEGE	12/09/2024	01/15/2025	275.00	275.00	Open	N
Total for vendor 00263 - KIRTLAND COMM. COLLEGE:				550.00	550.00		
10217	LEIGH ANN SOCHA	12/15/2024	12/15/2024	60.00	60.00	Open	N
10159	LEXISNEXIS RISK SOLUTIONS	11/30/2024	12/30/2024	130.00	130.00	Open	N

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 01/15/2025 - 01/15/2025

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## UNJOURNALIZED

## OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
10255*	LORI SMITH	01/06/2025	01/15/2025	6.71	6.71	Open	N
10195	MARK WILK	12/19/2024	01/18/2025	2,630.48	2,630.48	Open	N
10200	MEAD & HUNT	12/19/2024	01/19/2025	7,517.75	7,517.75	Open	N
10247	MICKELO ANDERSON	01/02/2025	01/15/2025	275.00	275.00	Open	N
10196	MISS DIG SYSTEMS, INC.	01/01/2025	01/31/2025	901.52	901.52	Open	N
10193	MUNICIPAL EMP. RETIREMENT	12/31/2024	01/20/2025	15,252.16	15,252.16	Open	N
10250	OMAR GOMEZ	01/02/2025	01/15/2025	275.00	275.00	Open	N
10238	OMNI SITE	01/01/2025	01/31/2025	808.00	808.00	Open	N
10161	POLLARD'S QUICK LUBE	12/09/2024	01/15/2025	55.29	55.29	Open	N
10162	POLLARD'S QUICK LUBE	12/05/2024	01/04/2025	103.90	103.90	Open	N
10218	POLLARD'S QUICK LUBE	12/18/2024	12/18/2024	105.07	105.07	Open	N
Total for vendor 00385 - POLLARD'S QUICK LUBE:				264.26	264.26		
10178	PRECISION CARTRIDGE, INC.	12/10/2024	01/10/2025	1,427.22	1,427.22	Open	N
10246	STACY LALONDE	01/02/2025	01/15/2025	275.00	275.00	Open	N
10237	STANDARD INSURANCE COMPANY	12/16/2024	01/01/2025	461.76	461.76	Open	N
10213	STATE OF MICHIGAN - EGLE/GWDP	12/15/2024	01/31/2025	479.64	479.64	Open	N
10239	TUSCARORA TOWNSHIP	12/31/2024	01/24/2025	219.84	219.84	Open	N
10252	TUSCARORA TOWNSHIP	12/31/2025	01/24/2025	461.66	461.66	Open	N
Total for vendor 00455 - TUSCARORA TOWNSHIP:				681.50	681.50		
10181	USA BLUE BOOK	12/12/2024	01/11/2025	194.48	194.48	Open	N
10206	USA BLUE BOOK	12/09/2024	01/08/2025	53.90	53.90	Open	N
Total for vendor 00459 - USA BLUE BOOK:				248.38	248.38		
10308	USIC LOCATING SERVICES, LLC	12/31/2024	01/30/2025	343.20	343.20	Open	N
10210	VANS BUSINESS MACHINE	12/23/2024	01/22/2025	32.90	32.90	Open	N
10305	VERIZON WIRELESS	01/01/2025	01/24/2025	122.61	122.61	Open	N
10244	WALTER CHAMBERLAIN	01/02/2025	01/15/2025	275.00	275.00	Open	N
10180*	YOUR FLEETCARD PROGRAM	12/06/2024	12/21/2024	1,094.49	1,094.49	Open	N
# of Invoices:	61	# Due:	61	Totals:	54,633.08	54,633.08	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				54,633.08	54,633.08		

\* 2 Net Invoices have Credits Totalling: (12.26)

01/10/2025 02:52 PM

User: CHRIS

DB: Tuscarora

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 01/15/2025 - 01/15/2025

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UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
<b>--- TOTALS BY FUND ---</b>							
	101 - GENERAL FUND			12,446.67		12,446.67	
	207 - POLICE FUND			29,705.23		29,705.23	
	248 - DOWNTOWN DEVELOPMENT AUTHORITY			105.98		105.98	
	271 - LIBRARY FUND			372.44		372.44	
	590 - SEWER FUND			12,002.76		12,002.76	
<b>--- TOTALS BY DEPT/ACTIVITY ---</b>							
	000 -			626.00		626.00	
	101 - TOWNSHIP BOARD			1,611.08		1,611.08	
	215 - CLERK			6,836.14		6,836.14	
	257 - ASSESSOR			151.42		151.42	
	262 - ELECTIONS			1,456.52		1,456.52	
	265 - BUILDING AND GROUNDS			600.87		600.87	
	266 - ATTORNEY COUNSEL			1,092.27		1,092.27	
	301 - POLICE			29,717.31		29,717.31	
	528 - RUBBISH COLLECTION-DISPOSAL			27.60		27.60	
	536 - WATER AND SEWER SYSTEMS			11,552.00		11,552.00	
	595 - AIRPORT			483.45		483.45	
	728 -			105.98		105.98	
	790 - LIBRARY			372.44		372.44	

Check Date	Check	Vendor Name	Amount
Bank POOL GENERAL - ALL			
12/11/2024	35937	4 FRONT CREDIT UNION	450.00
12/11/2024	35938	ANAVON TECHNOLOGY GROUP	49.95
12/11/2024	35939	BRUCE THOMPSON	1,123.50
12/11/2024	35940	CHEBOYGAN COUNTY RD COMMISSION	2,320.60
12/11/2024	35941	CINCINNATI LIFE INSURANCE CO.	189.00
12/11/2024	35942	CLASSIC CLEANING	547.50
12/11/2024	35943	CUMMINGS, MCCLOREY, DAVIS & ACHO	4,131.06
12/11/2024	35944	DECKA DIGITAL	105.00
12/11/2024	35945	DISTRICT HEALTH DEPT. #4	375.00
12/11/2024	35946	ELECTION SOURCE	587.00
12/11/2024	35947	EMMET COUNTY	27.60
12/11/2024	35948	GANNETT HOLDINGS LLC CENTRAL	172.20
12/11/2024	35949	GFL ENVIRONMENTAL - WWTP	57.00
12/11/2024	35950	GFL ENVIRONMENTAL USA INC - TRASH	256.26
12/11/2024	35951	HURST MECHANICAL	4,566.73
12/11/2024	35952	KCI	935.37
12/11/2024	35953	LEIGH ANN SOCHA	240.00
12/11/2024	35954	MEAD & HUNT	6,651.47
12/11/2024	35955	MESSA	15,266.65
12/11/2024	35956	MICHIGAN TOWNSHIP ASSOCIATION	830.00
12/11/2024	35957	MUNICIPAL EMP. RETIREMENT	18,957.74
12/11/2024	35958	NYE UNIFORM COMPANY	360.77
12/11/2024	35959	PITNEY BOWES PURCHASE POWER	664.07
12/11/2024	35960	PITNEY BOWES, INC.	217.68
12/11/2024	35961	PRONEXUS MICHIGAN EAST, LLC	4,651.00
12/11/2024	35962	ROBERT C. KERZKA, P.C.	1,125.00
12/11/2024	35963	STANDARD INSURANCE COMPANY	461.76
12/11/2024	35964	SUSAN FISHER	30.00
12/11/2024	35965	TRANSAMERICA LIFE	579.48
12/11/2024	35966	USA BLUE BOOK	1,269.06
12/11/2024	35967	USIC LOCATING SERVICES, LLC	257.40
12/11/2024	35968	VANS BUSINESS MACHINE	72.56
12/11/2024	35969	VC3 INC	36.00
12/11/2024	35970	WINDERMULLER	5,232.07
12/11/2024	35971	WOLVERINE POWER SYSTEMS	230.00
12/11/2024	35972	YOUR FLEETCARD PROGRAM	1,273.99
12/12/2024	35973	CONSUMERS ENERGY	2,670.58
12/12/2024	35974	DTE ENERGY	370.83
12/12/2024	35975	GFL ENVIRONMENTAL USA INC - TRASH	256.26
12/12/2024	35976	GRAND TRAVERSE CONSTRUCTION	3,705.00
12/12/2024	35977	VERIZON WIRELESS	123.15
12/19/2024	35982	CENGAGE LEARNING INC/GALE	174.69
12/19/2024	35983	CLASSIC CLEANING	70.00
12/19/2024	35984	KELSEY RUTKOWSKI	74.05
12/19/2024	35985	KIWANIS CLUB OF INDIAN RIVER	151.00
12/19/2024	35986	MIDWEST TAPE LLC	420.90
12/19/2024	35987	MITCHELL GRAPHICS INC	1,836.94
12/19/2024	35988	TUSCARORA TOWNSHIP	165.07
12/19/2024	35989	VANS BUSINESS MACHINE	225.63
12/19/2024	35990	GREAT LAKES ENERGY	16.77
12/19/2024	35991	JACKSON NATIONAL LIFE INSURANCE	85.23
12/19/2024	35992	KAJEET	1,027.07
12/19/2024	35993	PNC VISA	4,368.08
12/20/2024	161 (E)	ALERUS FINANCIAL	137.50
12/26/2024	35994	CONSUMERS ENERGY	1,710.80
12/26/2024	35995	GANNETT MICHIGAN LOCALIQ	172.20
12/26/2024	35996	PRESQUE ISLE ELEC. COOP.	85.75
12/26/2024	35997	UNITED STATES TREASURY	485.47
12/31/2024	35999	CONSUMERS ENERGY	3,969.55
12/31/2024	36000	VOID	0.00
01/07/2025	162 (E)	ALERUS FINANCIAL	137.50
01/08/2025	36004	CENGAGE LEARNING INC/GALE	55.48
01/08/2025	36005	CENTER POINT LARGE PRINT	46.74
01/08/2025	36006	JUNIOR LIBRARY GUILD	823.21
01/08/2025	36007	NORTHLAND LIBRARY COOPERATIVE	1,563.61
01/08/2025	36008	AUTO VALUE INDIAN RIVER	303.71
01/08/2025	36009	BLARNEY CASTLE OIL CO	1,040.10
01/08/2025	36010	CHASKEY'S SEPTIC SERVICE, INC.	1,600.00
01/08/2025	36011	GINOP SALES, INC.	443.01
01/08/2025	36012	INDIAN RIVER LUMBER & HARDWARE	299.64
01/08/2025	36013	KALAMAZOO SANITARY SUPPLY, LLC	352.35
01/08/2025	36014	MALLORY'S CAR WASH	16.06
01/09/2025	36015	ANAVON TECHNOLOGY GROUP	2,363.88
01/09/2025	36016	CONSUMERS ENERGY	3,474.82
01/09/2025	36017	VOID	0.00
01/09/2025	36018	DTE ENERGY	911.88
01/09/2025	36019	PITNEY BOWES PURCHASE POWER	55.13
01/09/2025	36020	PNC VISA	1,751.54

01/10/2025 03:40 PM  
User: CHRIS  
DB: Tuscarora

CHECK REGISTER FOR TUSCARORA TOWNSHIP  
CHECK DATE FROM 12/11/2024 - 01/10/2025

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Check Date	Check	Vendor Name	Amount
<b>POOL TOTALS:</b>			
Total of 78 Checks:			111,841.65
Less 3 Void Checks:			172.20
Total of 75 Disbursements:			<hr/> 111,669.45

User: CHRIS

DB: Tuscarora

PERIOD ENDING 12/31/2021

8. FISCAL YEAR COMPLETED: 50:41

GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2021	12/31/2021	MONTH 12/31/2021	BALANCE
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	01/01/2022 USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.00	PROPERTY TAXES	302,353.26	115,665.82	115,665.82	186,687.44	38.26
101-000-410.00	CURRENT PP TAX	7,800.00	0.00	0.00	7,800.00	0.00
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00	0.00	200.00	0.00
101-000-426.00	SWAMP TAX/STATE LAND TAX	10,200.00	10,316.72	10,316.72	(116.72)	101.14
101-000-434.00	TRAILER PARK FEES	150.00	385.00	0.00	(235.00)	256.67
101-000-445.00	PENALTIES ON TAXES	0.00	89.11	0.00	(89.11)	100.00
101-000-447.00	TAX ADMINISTRATION FEE	93,000.00	26,801.45	26,768.95	66,198.55	28.82
101-000-448.00	STATE REIM. SUMMER TAX	9,200.00	0.00	0.00	9,200.00	0.00
101-000-451.00	SPECIAL ASSESSMENTS	38,500.00	0.00	0.00	38,500.00	0.00
101-000-477.00	CABLE FRANCHISE FEES	4,700.00	2,527.87	0.00	2,172.13	53.78
101-000-491.00	CEMETERY FEES - OPEN & CLOSE	6,000.00	1,500.00	0.00	4,500.00	25.00
101-000-491.01	CEMETERY FEES - FOUNDATIONS	2,500.00	1,346.00	0.00	1,154.00	53.84
101-000-492.00	RECYCLING PERMIT FEES	0.00	354.90	0.00	(354.90)	100.00
101-000-502.00	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-541.00	GRANT - STATE	0.00	47,542.72	47,542.72	(47,542.72)	100.00
101-000-566.00	STATE REC GRANT	0.00	0.00	0.00	0.00	0.00
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	650.00	0.00	0.00	650.00	0.00
101-000-574.00	STATE SHARED REVENUE - SALES/USE	337,360.00	170,443.00	53,432.00	166,917.00	50.52
101-000-576.00	SPEC ELECTION REIMB	0.00	0.00	0.00	0.00	0.00
101-000-624.00	CHARGES FOR RESTROOM MAINTENANCE	0.00	1,500.00	0.00	(1,500.00)	100.00
101-000-626.00	CHARGES FOR SERVICES RENDERED	2,500.00	917.00	0.00	1,583.00	36.68
101-000-628.00	CHARGES FOR SERV. RENDERED, PARK	18,000.00	4,500.00	100.00	13,500.00	25.00
101-000-630.00	CHARGES FOR SERVICES - AIRPORT	1,500.00	500.00	0.00	1,000.00	33.33
101-000-642.00	CHARGES FOR CEMETERY GRAVE SITES	2,000.00	1,200.00	0.00	800.00	60.00
101-000-643.00	LAND SALES	0.00	2,000.00	0.00	(2,000.00)	100.00
101-000-644.00	VETERANS PIER BRICK PAVERS	0.00	0.00	0.00	0.00	0.00
101-000-665.00	INTEREST INCOME	8,000.00	0.00	0.00	8,000.00	0.00
101-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00
101-000-667.01	AIRPORT HANGER LEASE	5,500.00	2,233.28	1,054.00	3,266.72	40.61
101-000-674.01	CONTRIBUTIONS FROM PRIVATE SOURC	2,500.00	1,053.01	0.00	1,446.99	42.12
101-000-674.02	RECREATION DEPARTMENT CONTRIBUTI	0.00	50.00	0.00	(50.00)	100.00
101-000-674.04	TIMBER SALES	0.00	0.00	0.00	0.00	0.00
101-000-676.00	REIMBURSEMENTS	135,889.00	10,310.61	0.00	125,578.39	7.59
101-000-676.02	REIMBURSEMENTS - PARKS & REC	0.00	0.00	0.00	0.00	0.00
101-000-687.00	REFUNDS/REBATES	0.00	293.61	0.00	(293.61)	100.00
101-000-689.00	CASH OVER OR SHORT	0.00	1.25	0.00	(1.25)	100.00
101-000-693.00	GAIN ON SALE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		988,502.26	401,531.35	254,880.21	586,970.91	40.62
Dept 595 - AIRPORT						
101-595-674.01	TIMBER SALES	0.00	0.00	0.00	0.00	0.00
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
101-751-581.00	CONTRIBUTIONS FROM LOCAL UNITS OF GOVERN	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00

Dept 999

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)						
<b>Fund 101 - GENERAL FUND</b>										
<b>Revenues</b>										
101-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00				
<b>TOTAL REVENUES</b>		<b>988,502.26</b>	<b>401,531.35</b>	<b>254,880.21</b>	<b>586,970.91</b>	<b>40.62</b>				
<b>Expenditures</b>										
Dept 101 - TOWNSHIP BOARD										
101-101-703.00	TOWNSHIP BOARD TRUSTEE SALARIES	8,480.00	3,913.92	652.32	4,566.08	46.15				
101-101-704.00	ADMINISTRATIVE ASSISTANT	62,400.00	29,668.66	4,785.00	32,731.34	47.55				
101-101-704.02	OFFICE STAFF	20,000.00	12,547.08	1,836.00	7,452.92	62.74				
101-101-709.00	TRUSTEE & OFFICE STAFF FICA	6,955.00	3,528.94	556.41	3,426.06	50.74				
101-101-709.02	ADMIN FICA	0.00	0.00	0.00	0.00	0.00				
101-101-710.00	TWP BD ER UIA	532.00	497.30	0.00	34.70	93.48				
101-101-752.00	TWP BD OFFICE SUPPLIES	8,000.00	864.18	0.00	7,135.82	10.80				
101-101-801.00	TWP BD PROFESSIONAL FEES	7,500.00	2,546.35	0.00	4,953.65	33.95				
101-101-805.00	GG AASSESSMENT TO SEWER	0.00	0.00	0.00	0.00	0.00				
101-101-809.00	TWP BD FEES	450.00	1,433.22	485.47	(983.22)	318.49				
101-101-850.00	COMMUNICATIONS	3,500.00	1,101.93	0.00	2,398.07	31.48				
101-101-851.00	MAIL/POSTAGE	1,500.00	452.67	0.00	1,047.33	30.18				
101-101-852.00	INTERNET & WEBSITE	2,500.00	2,254.35	374.42	245.65	90.17				
101-101-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00				
101-101-880.00	FIREWORKS - COMMUNITY PROMOTION	34,000.00	30,451.18	0.00	3,548.82	89.56				
101-101-900.00	TWP BD PRINTING AND PUBLISHING	2,000.00	734.66	0.00	1,265.34	36.73				
101-101-915.00	TWP BD DUES AND MEMBERSHIP	5,500.00	3,932.91	450.54	1,567.09	71.51				
101-101-916.00	TWP BD EDUCATION AND TRAINING	1,000.00	150.00	0.00	850.00	15.00				
101-101-931.00	TWP BD REPAIRS AND MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00				
101-101-935.00	LIABILITY & CONTENTS INSURANCE	3,500.00	2,133.68	322.28	1,366.32	60.96				
101-101-937.00	WORKER'S COMPENSATION INSURANCE	250.00	134.57	0.00	115.43	53.83				
101-101-940.00	TWP BD RENTALS	0.00	120.00	0.00	(120.00)	100.00				
101-101-948.00	TWP BD COMPUTER SERVICES	6,500.00	7,622.59	1,076.68	(1,122.59)	117.27				
101-101-964.00	TWP BD REFUNDS AND REBATES	0.00	(15.20)	0.00	15.20	100.00				
101-101-977.00	TWP BD EQUIPMENT	0.00	0.00	0.00	0.00	0.00				
101-101-980.00	TWP BD COMPUTER & OFFICE EQUIP	12,500.00	4,329.03	0.00	8,170.97	34.63				
101-101-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 101 - TOWNSHIP BOARD</b>		<b>189,567.00</b>	<b>108,402.02</b>	<b>10,539.12</b>	<b>81,164.98</b>	<b>57.18</b>				
Dept 171 - SUPERVISOR										
101-171-703.00	SUPERVISOR SALARY	24,432.00	11,276.28	1,879.38	13,155.72	46.15				
101-171-704.00	DEPUTY SUPERVISOR SALARY	2,000.00	1,923.10	0.00	76.90	96.16				
101-171-709.00	EMPLOYER FICA	2,625.00	1,009.74	143.77	1,615.26	38.47				
101-171-752.00	SUPERVISOR OFFICE SUPPLIES	100.00	49.95	49.95	50.05	49.95				
101-171-916.00	SUPERVISOR EDUCATION AND TRAINING	500.00	380.00	0.00	120.00	76.00				
101-171-980.00	SUPERVISOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 171 - SUPERVISOR</b>		<b>29,657.00</b>	<b>14,639.07</b>	<b>2,073.10</b>	<b>15,017.93</b>	<b>49.36</b>				
Dept 209 - CONTINGENCY										
101-209-941.00	CONTINGENCIES	20,000.00	9,881.00	0.00	10,119.00	49.41				
<b>Total Dept 209 - CONTINGENCY</b>		<b>20,000.00</b>	<b>9,881.00</b>	<b>0.00</b>	<b>10,119.00</b>	<b>49.41</b>				

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED			
			12/31/2024 NORMAL	(ABNORMAL)	MONTH 12/31/2024 INCREASE	(DECREASE)				
<b>Fund 101 - GENERAL FUND</b>										
<b>Expenditures</b>										
Dept 215 - CLERK										
101-215-703.00	CLERK SALARY	24,432.00	11,468.59	2,071.69		12,963.41	46.94			
101-215-704.00	DEPUTY CLERK SALARY	500.00	0.00	0.00		500.00	0.00			
101-215-709.00	CLERK EMPLOYER FICA	1,910.00	881.55	158.48		1,028.45	46.15			
101-215-752.00	CLERK OFFICE SUPPLIES	1,000.00	1,001.96	116.50		(1.96)	100.20			
101-215-801.00	CLERK PROFESSIONAL FEES	10,500.00	23,409.53	0.00		(12,909.53)	222.95			
101-215-861.00	CLERK MILEAGE REIMBURSEMENT	0.00	55.02	0.00		(55.02)	100.00			
101-215-916.00	CLERK EDUCATION AND TRAINING	500.00	150.00	0.00		350.00	30.00			
101-215-933.00	CLERK SOFTWARE SUPPORT	750.00	1,312.50	218.75		(562.50)	175.00			
101-215-948.00	CLERK COMPUTER SERVICES	0.00	0.00	0.00		0.00	0.00			
101-215-980.00	CLERK EQUIPMENT	0.00	0.00	0.00		0.00	0.00			
101-215-984.00	CLERK SOFTWARE	0.00	170.00	0.00		(170.00)	100.00			
<b>Total Dept 215 - CLERK</b>		<b>39,592.00</b>	<b>38,449.15</b>	<b>2,565.42</b>		<b>1,142.85</b>	<b>97.11</b>			
Dept 223 - INTERNAL AUDIT										
101-223-801.00	ACCOUNTING FEES	10,000.00	0.00	0.00		10,000.00	0.00			
<b>Total Dept 223 - INTERNAL AUDIT</b>		<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>		<b>10,000.00</b>	<b>0.00</b>			
Dept 247 - BOARD OF REVIEW										
101-247-704.00	BOARD OF REVIEW WAGES	1,800.00	0.00	0.00		1,800.00	0.00			
101-247-709.00	BOR EMPLOYER FICA	139.50	0.00	0.00		139.50	0.00			
101-247-916.00	BOR EDUCATION AND TRAINING	0.00	0.00	0.00		0.00	0.00			
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>1,939.50</b>	<b>0.00</b>	<b>0.00</b>		<b>1,939.50</b>	<b>0.00</b>			
Dept 253 - TREASURER										
101-253-703.00	TREASURERS SALARY	27,880.00	12,866.52	2,144.62		15,013.48	46.15			
101-253-704.00	DEPUTY TREASURER SALARY	1,000.00	2,115.41	192.31		(1,115.41)	211.54			
101-253-709.00	TREASURER ER FICA	2,215.00	1,146.12	178.78		1,068.88	51.74			
101-253-752.00	TREASURER OFFICE SUPPLIES	500.00	11.98	0.00		488.02	2.40			
101-253-801.00	TREASURER PROFESSIONAL FEES	8,000.00	9,325.03	0.00		(1,325.03)	116.56			
101-253-804.00	TREASURER TAX PREPARATION	2,400.00	829.32	829.32		1,570.68	34.56			
101-253-851.00	TREASURER MAIL/POSTAGE	9,000.00	3,360.41	106.05		5,639.59	37.34			
101-253-861.00	TREASURER MILEAGE REIMBURSEMENT	0.00	0.00	0.00		0.00	0.00			
101-253-916.00	TREASURER EDUCATION AND TRAINING	250.00	150.00	0.00		100.00	60.00			
101-253-933.00	TREASURER SOFTWARE MAINTENANCE	4,100.00	2,570.77	121.70		1,529.23	62.70			
101-253-948.00	TREASURER COMPUTER SERVICES	0.00	0.00	0.00		0.00	0.00			
101-253-980.00	TREASURER COMPUTER & OFFICE EQUIP	0.00	0.00	0.00		0.00	0.00			
101-253-984.00	TREASURER SOFTWARE	0.00	0.00	0.00		0.00	0.00			
<b>Total Dept 253 - TREASURER</b>		<b>55,345.00</b>	<b>32,375.56</b>	<b>3,572.78</b>		<b>22,969.44</b>	<b>58.50</b>			
Dept 257 - ASSESSOR										
101-257-703.00	ASSESSOR SALARY	56,375.00	26,019.24	4,336.54		30,355.76	46.15			
101-257-704.00	ASSESSOR ADMIN SALARY	10,000.00	6,740.00	0.00		3,260.00	67.40			
101-257-709.00	ASSESSOR EMPLOYER FICA	5,080.00	2,506.08	331.74		2,573.92	49.33			
101-257-710.00	ASSESSOR EMPLOYERS UIA	535.00	237.91	0.00		297.09	44.47			
101-257-752.00	ASSESSOR OFFICE SUPPLIES	0.00	0.00	0.00		0.00	0.00			
101-257-801.00	ASSESSOR PROFESSIONAL FEES	0.00	0.00	0.00		0.00	0.00			
101-257-804.00	ASSESSOR TAX PREPARATION	0.00	0.00	0.00		0.00	0.00			

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL	(ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)						
<b>Fund 101 - GENERAL FUND</b>											
<b>Expenditures</b>											
101-257-851.00	ASSESSOR MAIL/POSTAGE	3,500.00	0.00	0.00	0.00	3,500.00	0.00				
101-257-861.00	ASSESSOR MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00				
101-257-900.00	ASSESSOR PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00				
101-257-915.00	ASSESSOR MEMBERSHIPS AND DUES	0.00	0.00	0.00	0.00	0.00	0.00				
101-257-916.00	ASSESSOR EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00	0.00				
101-257-933.00	ASSESSOR SOFTWARE MAINTENANCE	500.00	956.43	98.57	(456.43)	191.29					
101-257-937.00	WORKER'S COMPENSATION INSURANCE	600.00	297.12	49.53	302.88	49.52					
101-257-948.00	ASSESSOR COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00				
101-257-980.00	ASSESSOR COMPUTER & OFFICE EQUIP	2,000.00	764.44	0.00	1,235.56	38.22					
<b>Total Dept 257 - ASSESSOR</b>		<b>78,590.00</b>	<b>37,521.22</b>	<b>4,816.38</b>	<b>41,068.78</b>	<b>47.74</b>					
<b>Dept 262 - ELECTIONS</b>											
101-262-704.00	ELECTION WORKERS	13,500.00	13,791.50	0.00	(291.50)	102.16					
101-262-704.01	ELECTIONS COORDINATOR	6,500.00	0.00	0.00	6,500.00	0.00					
101-262-709.00	ELECTION ER FICA	918.00	645.29	0.00	272.71	70.29					
101-262-710.00	ELECTIONS ER UIA	0.00	18.62	0.00	(18.62)	100.00					
101-262-752.00	ELECTION OPERATING SUPPLIES	3,500.00	2,579.45	0.00	920.55	73.70					
101-262-801.00	ELECTION MACHINE SET UP	1,500.00	458.39	0.00	1,041.61	30.56					
101-262-851.00	ELECTION MAIL/POSTAGE	1,500.00	2,455.49	664.07	(955.49)	163.70					
101-262-861.00	ELECTION TRANSPORTATION	0.00	0.00	0.00	0.00	0.00					
101-262-900.00	ELECTION PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00					
101-262-933.00	SOFTWARE MAINT AGREEMENT	0.00	520.00	0.00	(520.00)	100.00					
101-262-980.00	ELECTION COMPUTER & OFFICE EQUIP	500.00	0.00	0.00	500.00	0.00					
<b>Total Dept 262 - ELECTIONS</b>		<b>28,418.00</b>	<b>20,468.74</b>	<b>664.07</b>	<b>7,949.26</b>	<b>72.03</b>					
<b>Dept 265 - BUILDING AND GROUNDS</b>											
101-265-702.00	BUILDING SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	0.00				
101-265-709.00	BUILDING ER FICA	0.00	0.00	0.00	0.00	0.00	0.00				
101-265-752.00	BLDG OPERATING SUPPLIES	1,000.00	211.83	0.00	788.17	21.18					
101-265-801.00	BUILDING CONTRACTED SERVICES	2,500.00	2,501.63	273.75	(1.63)	100.07					
101-265-900.00	BLDG PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
101-265-917.00	BLDG SEWER O & M	850.00	219.84	0.00	630.16	25.86					
101-265-920.00	BLDG ELECTRIC	6,500.00	2,586.46	340.37	3,913.54	39.79					
101-265-921.00	BLDG NATURAL GAS	2,000.00	433.21	111.25	1,566.79	21.66					
101-265-930.00	BLDG REPAIRS AND MAINTENANCE	1,000.00	14,271.61	0.00	(13,271.61)	1,427.16					
101-265-974.00	BLDG LAND IMPROVEMENTS	0.00	4,868.86	0.00	(4,868.86)	100.00					
101-265-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00					
101-265-975.01	BLDG ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00					
<b>Total Dept 265 - BUILDING AND GROUNDS</b>		<b>13,850.00</b>	<b>25,093.44</b>	<b>725.37</b>	<b>(11,243.44)</b>	<b>181.18</b>					
<b>Dept 266 - ATTORNEY COUNSEL</b>											
101-266-801.00	GENERAL BD - ATTORNEY FEES	37,000.00	20,806.06	0.00	16,193.94	56.23					
<b>Total Dept 266 - ATTORNEY COUNSEL</b>		<b>37,000.00</b>	<b>20,806.06</b>	<b>0.00</b>	<b>16,193.94</b>	<b>56.23</b>					
<b>Dept 446 - ROADS STREETS BRIDGES</b>											
101-446-752.00	STREET & HWYS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00				
101-446-801.00	STREETS/HIGHWAYS CONTRACTED SERV	12,000.00	10,500.00	0.00	1,500.00	87.50					
101-446-801.01	ROAD BRINING	50,000.00	14,555.00	0.00	35,445.00	29.11					

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)							
<b>Fund 101 - GENERAL FUND</b>											
<b>Expenditures</b>											
101-446-934.00	STREETS/HIGHWAYS REPAIRS & MAINT	49,592.00	29,722.79	0.00		19,869.21	59.93				
101-446-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00		0.00	0.00				
Total Dept 446 - ROADS STREETS BRIDGES		111,592.00	54,777.79	0.00		56,814.21	49.09				
<b>Dept 528 - RUBBISH COLLECTION-DISPOSAL</b>											
101-528-801.00	REFUSE COLLECTION & DISPOSAL	4,500.00	4,584.60	27.60		(84.60)	101.88				
Total Dept 528 - RUBBISH COLLECTION-DISPOSAL		4,500.00	4,584.60	27.60		(84.60)	101.88				
<b>Dept 567 - CEMETERY</b>											
101-567-801.00	CONTRACTED SERVICES	8,500.00	3,560.50	0.00		4,939.50	41.89				
101-567-802.00	SEXTON	0.00	0.00	0.00		0.00	0.00				
101-567-920.00	ELECTRIC	400.00	172.91	28.76		227.09	43.23				
101-567-930.00	CEMETERY REPAIRS & MAINTENANCE	500.00	0.00	0.00		500.00	0.00				
101-567-933.00	SOFTWARE MAINT AGREEMENT	450.00	417.51	0.00		32.49	92.78				
101-567-940.00	RENTALS	0.00	0.00	0.00		0.00	0.00				
101-567-964.00	CEMETERY LOT REPURCHASE	0.00	0.00	0.00		0.00	0.00				
101-567-977.00	EQUIPMENT	0.00	0.00	0.00		0.00	0.00				
Total Dept 567 - CEMETERY		9,850.00	4,150.92	28.76		5,699.08	42.14				
<b>Dept 595 - AIRPORT</b>											
101-595-752.00	OPERATING SUPPLIES	100.00	0.00	0.00		100.00	0.00				
101-595-801.00	PROFESSIONAL	50.00	0.00	0.00		50.00	0.00				
101-595-860.00	TRANSPORTATION	0.00	0.00	0.00		0.00	0.00				
101-595-915.00	DUES/MEMBERSHIPS	0.00	25.00	0.00		(25.00)	100.00				
101-595-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00		0.00	0.00				
101-595-920.00	ELECTRIC	450.00	179.27	29.64		270.73	39.84				
101-595-921.00	NATURAL GAS	600.00	228.02	29.00		371.98	38.00				
101-595-930.00	REPAIRS/MAINT. LAND & BLDG.	0.00	3,327.88	0.00		(3,327.88)	100.00				
101-595-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	1,800.00	804.29	0.00		995.71	44.68				
101-595-934.00	AIRPORT IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00				
101-595-935.00	LIABILITY INSURANCE	2,250.00	662.48	110.42		1,587.52	29.44				
Total Dept 595 - AIRPORT		5,250.00	5,226.94	169.06		23.06	99.56				
<b>Dept 751 - PARKS AND RECREATION</b>											
101-751-702.00	RECREATION DEPARTMENT SALARIES	130,000.00	68,330.25	9,516.10		61,669.75	52.56				
101-751-705.00	VACATION PAY	0.00	1,613.31	997.92		(1,613.31)	100.00				
101-751-706.00	PARKS HOLIDAY	0.00	307.69	0.00		(307.69)	100.00				
101-751-709.00	RECREATION DEPARTMENT F.I.C.A.	9,945.00	5,326.30	792.48		4,618.70	53.56				
101-751-710.00	RECREATION DEPARTMENT M.E.S.C.	750.00	740.29	0.00		9.71	98.71				
101-751-713.00	OVERTIME PAY	0.00	185.62	0.00		(185.62)	100.00				
101-751-716.00	DEFINED CONTRIBUTION PENSION	1,650.00	687.50	137.50		962.50	41.67				
101-751-719.00	HOSPITALIZATION	7,750.00	2,921.70	0.00		4,828.30	37.70				
101-751-752.00	RECREATION DEPT. SUPPLIES	7,500.00	2,271.48	0.00		5,228.52	30.29				
101-751-754.00	RECREATION DEPT. FERTILIZER & SE	6,500.00	0.00	0.00		6,500.00	0.00				
101-751-801.00	RECREATION DEPT. CONTRACTED SERV	15,000.00	2,407.92	256.26		12,592.08	16.05				
101-751-809.00	FEES	250.00	284.94	14.33		(34.94)	113.98				
101-751-850.00	RECREATION DEPT. COMMUNICATION	0.00	0.00	0.00		0.00	0.00				
101-751-860.00	RECREATION DEPT. TRANSPORTATION	7,500.00	5,113.45	0.00		2,386.55	68.18				

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)							
<b>Fund 101 - GENERAL FUND</b>											
<b>Expenditures</b>											
101-751-917.00	SEWER O/M	1,000.00	0.00	0.00		1,000.00	0.00				
101-751-920.00	ELECTRIC	12,500.00	7,225.00	764.82		5,275.00	57.80				
101-751-923.00	PROPANE	5,500.00	0.00	0.00		5,500.00	0.00				
101-751-930.00	REPAIRS/MAINT. LAND & BLDG.	6,000.00	4,622.67	101.58		1,377.33	77.04				
101-751-931.00	REPAIRS & MAINT. PARKS EQUIPMENT	10,000.00	4,860.36	229.38		5,139.64	48.60				
101-751-935.00	LIABILITY INSURANCE	3,500.00	1,665.35	260.90		1,834.65	47.58				
101-751-937.00	WORKMEN'S COMPENSATION INSURANCE	3,500.00	1,155.82	192.63		2,344.18	33.02				
101-751-940.00	RENTALS	0.00	100.00	100.00		(100.00)	100.00				
101-751-974.00	LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00				
101-751-974.01	MARINA LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00				
101-751-975.00	BLDS, BLDING ADDITIONS & IMPROVMENTS	0.00	0.00	0.00		0.00	0.00				
101-751-977.00	EQUIPMENT	2,500.00	0.00	0.00		2,500.00	0.00				
101-751-981.00	VEHICLES	0.00	0.00	0.00		0.00	0.00				
<b>Total Dept 751 - PARKS AND RECREATION</b>		<b>231,345.00</b>	<b>109,819.65</b>	<b>13,363.90</b>		<b>121,525.35</b>	<b>47.47</b>				
<b>Dept 754 - VETERANS PIER</b>											
101-754-752.00	OPERATING SUPPLIES	0.00	0.00	0.00		0.00	0.00				
101-754-754.00	VETERANS PIER BRICKS	500.00	197.00	0.00		303.00	39.40				
101-754-801.00	CONTRACTED SERVICES	0.00	0.00	0.00		0.00	0.00				
<b>Total Dept 754 - VETERANS PIER</b>		<b>500.00</b>	<b>197.00</b>	<b>0.00</b>		<b>303.00</b>	<b>39.40</b>				
<b>Dept 901 - CIP</b>											
101-901-970.00	CEMETERY CAPITAL IMPROVEMENT	0.00	0.00	0.00		0.00	0.00				
101-901-970.01	AIRPORT	0.00	0.00	0.00		0.00	0.00				
101-901-970.02	BUILDING & GROUNDS	155,000.00	51,819.09	0.00		103,180.91	33.43				
101-901-970.03	PARKS - YOUTH GRANT	0.00	38,812.49	7,084.70		(38,812.49)	100.00				
101-901-970.04	FRONTENAC	0.00	0.00	0.00		0.00	0.00				
101-901-970.05	POLICE	0.00	0.00	0.00		0.00	0.00				
101-901-970.06	PARKS - VETERAN'S PIER	0.00	0.00	0.00		0.00	0.00				
101-901-970.07	PARKS - TRUCK	9,908.00	9,908.00	0.00		0.00	100.00				
101-901-970.08	ROADS & BRIDGES	0.00	0.00	0.00		0.00	0.00				
<b>Total Dept 901 - CIP</b>		<b>164,908.00</b>	<b>100,539.58</b>	<b>7,084.70</b>		<b>64,368.42</b>	<b>60.97</b>				
<b>Dept 999</b>											
101-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00		0.00	0.00				
<b>Total Dept 999</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>				
<b>TOTAL EXPENDITURES</b>											
		<b>1,031,903.50</b>	<b>586,932.74</b>	<b>45,630.26</b>		<b>444,970.76</b>	<b>56.88</b>				
<b>Fund 101 - GENERAL FUND:</b>											
TOTAL REVENUES		988,502.26	401,531.35	254,880.21		586,970.91	40.62				
TOTAL EXPENDITURES		1,031,903.50	586,932.74	45,630.26		444,970.76	56.88				
NET OF REVENUES & EXPENDITURES		(43,401.24)	(185,401.39)	209,249.95		142,000.15	427.18				

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 206 - FIRE FUND</b>						
Revenues						
Dept 000						
206-000-427.00	FIRE SPEC ASSESSMENT	283,784.00	108,423.11	108,423.11	175,360.89	38.21
206-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
206-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		283,784.00	108,423.11	108,423.11	175,360.89	38.21
<b>TOTAL REVENUES</b>		<b>283,784.00</b>	<b>108,423.11</b>	<b>108,423.11</b>	<b>175,360.89</b>	<b>38.21</b>
<b>Expenditures</b>						
Dept 336 - FIRE PROTECTION						
206-336-801.00	FIRE PROTECTION CONTRACT	283,784.00	0.00	0.00	283,784.00	0.00
Total Dept 336 - FIRE PROTECTION		283,784.00	0.00	0.00	283,784.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>283,784.00</b>	<b>0.00</b>	<b>0.00</b>	<b>283,784.00</b>	<b>0.00</b>
<b>Fund 206 - FIRE FUND:</b>						
<b>TOTAL REVENUES</b>		<b>283,784.00</b>	<b>108,423.11</b>	<b>108,423.11</b>	<b>175,360.89</b>	<b>38.21</b>
<b>TOTAL EXPENDITURES</b>		<b>283,784.00</b>	<b>0.00</b>	<b>0.00</b>	<b>283,784.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>108,423.11</b>	<b>108,423.11</b>	<b>(108,423.11)</b>	<b>100.00</b>

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 12/31/2024  
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024	12/31/2024						
<b>Fund 207 - POLICE FUND</b>												
<b>Revenues</b>												
Dept 000												
207-000-402.00	REAL PROPERTY TAXES	1,314,411.00	544,015.59	544,015.59			770,395.41	41.39				
207-000-540.00	GRANT - STATE MCLES	0.00	0.00	0.00			0.00	0.00				
207-000-541.00	GRANTS - POLICE (CAPITAL INVESTMENT)	0.00	31,059.00	31,059.00			(31,059.00)	100.00				
207-000-548.00	FEES - LIQUOR LICENSE	6,500.00	4,665.65	0.00			1,834.35	71.78				
207-000-569.00	ACT 302 GRANT FUNDS	1,500.00	1,597.36	0.00			(97.36)	106.49				
207-000-570.00	CPE DISTRIBUTION	0.00	8,750.00	8,000.00			(8,750.00)	100.00				
207-000-626.00	CHARGES FOR SERVICES	2,000.00	1,641.01	731.52			358.99	82.05				
207-000-657.00	FINES & FORFEITURES	0.00	104.27	0.00			(104.27)	100.00				
207-000-658.00	DRUG FORFEITURE FUNDS	0.00	557.00	0.00			(557.00)	100.00				
207-000-665.00	INTEREST INCOME	0.00	0.00	0.00			0.00	0.00				
207-000-666.00	DIVIDENDS	0.00	0.00	0.00			0.00	0.00				
207-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	500.00	0.00			(500.00)	100.00				
207-000-675.00	LOST AND FOUND	0.00	0.00	0.00			0.00	0.00				
207-000-676.00	REIMBURSEMENT	0.00	312.62	225.84			(312.62)	100.00				
207-000-676.01	RESOURCE OFFICER REIM.	70,336.00	23,445.00	0.00			46,891.00	33.33				
207-000-676.02	OWI REIMBURSEMENT	2,000.00	881.36	0.00			1,118.64	44.07				
207-000-687.00	REFUNDS/REBATES	0.00	75.07	0.00			(75.07)	100.00				
207-000-692.00	MISCELLANEOUS	0.00	0.00	0.00			0.00	0.00				
207-000-693.00	PROCEEDS SALE OF ASSETS	0.00	2,500.00	2,500.00			(2,500.00)	100.00				
207-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00	0.00			0.00	0.00				
207-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00			0.00	0.00				
<b>Total Dept 000</b>		<b>1,396,747.00</b>	<b>620,103.93</b>	<b>586,531.95</b>			<b>776,643.07</b>	<b>44.40</b>				
Dept 999												
207-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00			0.00	0.00				
<b>Total Dept 999</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>				
<b>TOTAL REVENUES</b>		<b>1,396,747.00</b>	<b>620,103.93</b>	<b>586,531.95</b>			<b>776,643.07</b>	<b>44.40</b>				
<b>Expenditures</b>												
Dept 301 - POLICE												
207-301-702.00	SALARIES AND WAGES	647,379.00	298,923.10	44,549.32			348,455.90	46.17				
207-301-705.00	VACATION PAY	56,026.00	21,757.41	3,510.02			34,268.59	38.83				
207-301-706.00	HOLIDAY PAY	24,840.00	8,167.34	4,092.94			16,672.66	32.88				
207-301-709.00	EMPLOYER SOCIAL SECURITY	49,752.00	24,642.31	4,345.09			25,109.69	49.53				
207-301-710.00	EMPLOYER MESC	3,500.00	4.90	0.00			3,495.10	0.14				
207-301-712.00	CASH IN LIEU OF BENEFITS	8,000.00	8,000.00	8,000.00			0.00	100.00				
207-301-713.00	OVERTIME PAY	7,000.00	3,968.65	516.60			3,031.35	56.70				
207-301-717.00	RETIREMENT	300,000.00	175,937.55	0.00			124,062.45	58.65				
207-301-719.00	HOSPITALIZATION	136,000.00	58,332.14	0.00			77,667.86	42.89				
207-301-724.00	HEALTH CARE SAVING	2,000.00	0.00	0.00			2,000.00	0.00				
207-301-725.00	LIFE INSURANCE	3,500.00	2,754.44	274.23			745.56	78.70				
207-301-726.00	DISABILITY INSURANCE	5,100.00	2,625.24	0.00			2,474.76	51.48				
207-301-752.00	OPERATING SUPPLIES	19,500.00	5,722.50	590.02			13,777.50	29.35				
207-301-801.00	PROFESSIONAL	6,000.00	780.00	0.00			5,220.00	13.00				
207-301-805.00	FACILITY CONTRACTED MAINTENANCE	1,500.00	0.00	0.00			1,500.00	0.00				
207-301-809.00	FEES	2,750.00	116.65	0.00			2,633.35	4.24				
207-301-843.00	MEDICAL PROVIDER SERVICES	500.00	0.00	0.00			500.00	0.00				
207-301-850.00	COMMUNICATIONS	4,500.00	2,455.33	82.60			2,044.67	54.56				
207-301-851.00	MAIL/POSTAGE	250.00	238.72	0.00			11.28	95.49				
207-301-852.00	INTERNET & WEBSITE	650.00	138.00	0.00			512.00	21.23				

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED			
			12/31/2024 NORMAL	(ABNORMAL)	MONTH 12/31/2024 INCREASE	(DECREASE)				
Fund 207 - POLICE FUND										
Expenditures										
207-301-860.00	TRANSPORTATION	17,000.00	5,684.97		0.00	11,315.03	33.44			
207-301-880.00	COMMUNITY PROMOTION	0.00	0.00		0.00	0.00	0.00			
207-301-900.00	PRINTING AND PUBLISHING	0.00	0.00		0.00	0.00	0.00			
207-301-913.00	TRAVEL EXPENSES	500.00	350.00		0.00	150.00	70.00			
207-301-915.00	DUES AND MEMBERSHIPS	400.00	190.00		0.00	210.00	47.50			
207-301-916.00	EDUCATION AND TRAINING	3,000.00	2,444.65		115.78	555.35	81.49			
207-301-916.01	ACT 302 TRAINING EXPENSES	1,500.00	1,375.00		0.00	125.00	91.67			
207-301-917.00	SEWER O & M	1,000.00	0.00		0.00	1,000.00	0.00			
207-301-920.00	ELECTRIC	4,500.00	2,586.46		340.37	1,913.54	57.48			
207-301-921.00	NATURAL GAS	1,700.00	433.20		111.25	1,266.80	25.48			
207-301-930.00	MUN. BLDG. REPAIRS & MAINTENANCE	8,000.00	0.00		0.00	8,000.00	0.00			
207-301-931.00	VEHICLE REP AND MAINT	8,500.00	2,306.01		0.00	6,193.99	27.13			
207-301-935.00	INSURANCE AND BONDS	21,500.00	11,689.63		1,948.28	9,810.37	54.37			
207-301-937.00	WORKMEN'S COMPENSATION INSURANCE	22,000.00	8,264.38		1,377.39	13,735.62	37.57			
207-301-940.00	POLICE RENTALS	0.00	0.00		0.00	0.00	0.00			
207-301-941.00	CONTINGENCIES	14,000.00	6,880.86		0.00	7,119.14	49.15			
207-301-948.00	COMPUTER SERVICES	3,500.00	3,388.60		824.20	111.40	96.82			
207-301-975.00	BUILDINGS	0.00	0.00		0.00	0.00	0.00			
207-301-977.00	EQUIPMENT	30,000.00	15,587.99		0.00	14,412.01	51.96			
207-301-977.01	MUN BLDG EQUIPMENT	4,500.00	33,009.00		0.00	(28,509.00)	733.53			
207-301-980.00	OFFICE & COMPUTER EQUIPMENT	4,000.00	1,013.50		0.00	2,986.50	25.34			
207-301-981.00	VEHICLES	25,000.00	0.00		0.00	25,000.00	0.00			
207-301-984.00	SOFTWARE	400.00	0.00		0.00	400.00	0.00			
207-301-991.00	LONG TERM DEBT	0.00	0.00		0.00	0.00	0.00			
207-301-993.00	LONG TERM DEBT INTEREST	0.00	0.00		0.00	0.00	0.00			
207-301-995.00	INTERFUND TRANSFER OUT	0.00	0.00		0.00	0.00	0.00			
Total Dept 301 - POLICE		1,449,747.00	709,768.53		70,678.09	739,978.47	48.96			
Dept 901 - CIP										
207-901-970.05	POLICE	0.00	0.00		0.00	0.00	0.00			
Total Dept 901 - CIP		0.00	0.00		0.00	0.00	0.00			
Dept 999										
207-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00			
Total Dept 999		0.00	0.00		0.00	0.00	0.00			
TOTAL EXPENDITURES		1,449,747.00	709,768.53		70,678.09	739,978.47	48.96			
Fund 207 - POLICE FUND:										
TOTAL REVENUES		1,396,747.00	620,103.93		586,531.95	776,643.07	44.40			
TOTAL EXPENDITURES		1,449,747.00	709,768.53		70,678.09	739,978.47	48.96			
NET OF REVENUES & EXPENDITURES		(53,000.00)	(89,664.60)		515,853.86	36,664.60	169.18			

User: CHRIS

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PERIOD ENDING 12/31/2021

。Fiscal year completed: 50.41

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL	12/31/2024 (ABNORMAL)	MONTH INCREASE	12/31/2024 (DECREASE)						
<b>Fund 219 - STREET LIGHTING FUND</b>												
<b>Revenues</b>												
Dept 000												
219-000-402.00	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
219-000-427.00	STREET LIGHT SPEC ASSESS	36,792.00	14,053.83	14,053.83	14,053.83	14,053.83	22,738.17	38.20				
219-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
219-000-687.00	REFUNDS/REBATES/OVRPMTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
219-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 000</b>		<b>36,792.00</b>	<b>14,053.83</b>		<b>14,053.83</b>		<b>22,738.17</b>	<b>38.20</b>				
<b>TOTAL REVENUES</b>		<b>36,792.00</b>	<b>14,053.83</b>		<b>14,053.83</b>		<b>22,738.17</b>	<b>38.20</b>				
<b>Expenditures</b>												
Dept 448 - STREET LIGHTING												
219-448-809.00	FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
219-448-920.00	ELECTRIC	36,750.00	17,048.70	17,048.70	2,890.58	2,890.58	19,701.30	46.39				
<b>Total Dept 448 - STREET LIGHTING</b>		<b>36,750.00</b>	<b>17,048.70</b>		<b>2,890.58</b>		<b>19,701.30</b>	<b>46.39</b>				
<b>TOTAL EXPENDITURES</b>		<b>36,750.00</b>	<b>17,048.70</b>		<b>2,890.58</b>		<b>19,701.30</b>	<b>46.39</b>				
<b>Fund 219 - STREET LIGHTING FUND:</b>												
<b>TOTAL REVENUES</b>		<b>36,792.00</b>	<b>14,053.83</b>		<b>14,053.83</b>		<b>22,738.17</b>	<b>38.20</b>				
<b>TOTAL EXPENDITURES</b>		<b>36,750.00</b>	<b>17,048.70</b>		<b>2,890.58</b>		<b>19,701.30</b>	<b>46.39</b>				
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>42.00</b>	<b>(2,994.87)</b>		<b>11,163.25</b>		<b>3,036.87</b>	<b>7,130.64</b>				

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 12/31/2024  
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL	12/31/2024 (ABNORMAL)	MONTH 12/31/2024 INCREASE	12/31/2024 (DECREASE)						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY												
Revenues												
Dept 000												
248-000-402.00	REAL PROPERTY TAXES	120,000.00	0.00	0.00	0.00	0.00	120,000.00	0.00				
248-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-548.00	STATE GRANT - MDOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-665.00	INTEREST	50.00	74.08	0.00	0.00	(24.08)	148.16					
248-000-674.00	DDA DONATIONS UNSPECIFIED	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-674.01	STURGEON DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-674.02	SUMMER MUSIC SERIES	3,000.00	5,663.00	0.00	0.00	(2,663.00)	188.77					
248-000-674.03	FIREWORK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
248-000-676.00	REIMBURSEMENT	500.00	0.00	0.00	0.00	500.00	0.00					
248-000-687.00	REFUNDS/REBATES	0.00	4,200.00	0.00	0.00	(4,200.00)	100.00					
248-000-696.00	PROCEEDS FROM SALES OF BONDS	300,000.00	310,000.00	0.00	0.00	(10,000.00)	103.33					
Total Dept 000		423,550.00	319,937.08	0.00	0.00	103,612.92	75.54					
Dept 999												
248-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL REVENUES		423,550.00	319,937.08	0.00	0.00	103,612.92	75.54					
Expenditures												
Dept 000												
248-000-968.00	DEPRECIATION EXPENSE DDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Dept 728												
248-728-702.00	ADMINISTRATION	2,000.00	0.00	0.00	0.00	2,000.00	0.00					
248-728-709.00	EMPLOYER SOCIAL SECURITY	154.00	0.00	0.00	0.00	154.00	0.00					
248-728-752.00	SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00					
248-728-752.01	SUPPLIES FOR STURGEON	0.00	0.00	0.00	0.00	0.00	0.00					
248-728-801.00	PROFESSIONAL/CONTRACTUAL	4,500.00	76,223.58	0.00	0.00	(71,723.58)	1,693.86					
248-728-801.01	ACCOUNTING FEES	7,000.00	0.00	0.00	0.00	7,000.00	0.00					
248-728-851.00	MAIL/POSTAGE	50.00	0.00	0.00	0.00	50.00	0.00					
248-728-880.00	COMMUNITY PROMOTION	3,500.00	500.00	0.00	0.00	3,000.00	14.29					
248-728-880.01	SUMMER MUSIC SERIES	5,500.00	4,000.00	0.00	0.00	1,500.00	72.73					
248-728-880.02	FIREWORKS	0.00	0.00	0.00	0.00	0.00	0.00					
248-728-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00					
248-728-910.00	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00					
248-728-915.00	DUES/MEMBERSHIPS	100.00	100.00	0.00	0.00	0.00	100.00					
248-728-920.00	ELECTRIC	550.00	246.78	45.49	45.49	303.22	44.87					
248-728-934.00	REPAIRS/MAINTENANCE	14,500.00	2,170.00	0.00	0.00	12,330.00	14.97					
248-728-941.00	CONTINGENCIES	14,746.00	0.00	0.00	0.00	14,746.00	0.00					
248-728-974.00	LAND IMPROVEMENTS	300,000.00	0.00	0.00	0.00	300,000.00	0.00					
248-728-974.01	STURGEON IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00					
248-728-991.00	PRINCIPAL PAYMENT	30,000.00	29,000.00	0.00	0.00	1,000.00	96.67					
248-728-992.00	BOND INTEREST PAYMENT	33,000.00	15,255.00	0.00	0.00	17,745.00	46.23					
Total Dept 728		416,100.00	127,495.36	45.49	45.49	288,604.64	30.64					

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024 INCREASE (DECREASE)						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY												
Expenditures												
Dept 999												
248-999-999.99	EXPENSE CLOSING OFFSET		0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 999			0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES			416,100.00	127,495.36	45.49	288,604.64	288,604.64	30.64				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:												
TOTAL REVENUES			423,550.00	319,937.08	0.00	103,612.92	103,612.92	75.54				
TOTAL EXPENDITURES			416,100.00	127,495.36	45.49	288,604.64	288,604.64	30.64				
NET OF REVENUES & EXPENDITURES			7,450.00	192,441.72	(45.49)	(184,991.72)	(184,991.72)	2,583.11				

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 12/31/2024  
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024	12/31/2024						
<b>Fund 271 - LIBRARY FUND</b>												
Revenues												
Dept 000												
271-000-403.00	PROPERTY TAXES	210,000.00	80,560.68	80,560.68			129,439.32	38.36				
271-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00			0.00	0.00				
271-000-503.00	GRANTS - GENERAL	100.00	150.00	0.00			(50.00)	150.00				
271-000-540.00	STATE AID	4,640.00	2,382.72	0.00			2,257.28	51.35				
271-000-541.00	PENAL FINES	25,000.00	0.00	0.00			25,000.00	0.00				
271-000-541.01	GRANTS - LIBRARY (CAPITAL IMPROVEMENTS)	0.00	8,847.50	8,847.50			(8,847.50)	100.00				
271-000-566.00	STATE GRANTS	0.00	0.00	0.00			0.00	0.00				
271-000-626.00	CHARGES FOR SERVICES - MISC. FEE	2,000.00	1,675.70	153.80			324.30	83.79				
271-000-629.00	NON-RESIDENT FEES	1,000.00	426.00	46.00			574.00	42.60				
271-000-642.00	MISCELLANEOUS - BOOK SALES	0.00	0.00	0.00			0.00	0.00				
271-000-655.00	FINES - BOOK	750.00	233.14	19.00			516.86	31.09				
271-000-665.01	INVESTMENT INTEREST	8,000.00	0.00	0.00			8,000.00	0.00				
271-000-665.02	INTEREST INCOME	20.00	9.63	0.00			10.37	48.15				
271-000-666.00	DIVIDENDS	0.00	0.00	0.00			0.00	0.00				
271-000-674.01	DONATIONS - PRIVATE	1,000.00	7,610.33	22.20			(6,610.33)	761.03				
271-000-674.04	DONATIONS-FRIENDS OF LIBRARY	3,000.00	2,334.67	0.00			665.33	77.82				
271-000-684.00	ENHANCEMENT GRANTS COMMUNITY	4,606.00	594.29	0.00			4,011.71	12.90				
271-000-687.00	REFUNDS/OVERPAYMENTS	0.00	586.72	0.00			(586.72)	100.00				
<b>Total Dept 000</b>		<b>260,116.00</b>	<b>105,411.38</b>	<b>89,649.18</b>			<b>154,704.62</b>	<b>40.52</b>				
Dept 999												
271-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00			0.00	0.00				
<b>Total Dept 999</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>				
<b>TOTAL REVENUES</b>		<b>260,116.00</b>	<b>105,411.38</b>	<b>89,649.18</b>			<b>154,704.62</b>	<b>40.52</b>				
Expenditures												
Dept 790 - LIBRARY												
271-790-702.00	WAGES - FULL TIME	85,200.00	38,304.35	6,519.86			46,895.65	44.96				
271-790-703.00	LIBRARY SALARY	45,000.00	20,769.24	3,461.54			24,230.76	46.15				
271-790-709.00	EMPLOYER SOCIAL SECURITY	8,500.00	4,519.12	763.57			3,980.88	53.17				
271-790-710.00	EMPLOYER MESC	800.00	209.00	0.00			591.00	26.13				
271-790-713.00	OVERTIME PAY	0.00	0.00	0.00			0.00	0.00				
271-790-719.00	INSURANCE - HOSPITALIZATION	4,200.00	369.48	74.05			3,830.52	8.80				
271-790-724.00	HEALTH CARE SAVING	0.00	450.00	450.00			(450.00)	100.00				
271-790-750.00	OFFICE SUPPLIES	4,500.00	1,385.91	52.50			3,114.09	30.80				
271-790-750.01	MAKERSPACE SUPPLIES	1,000.00	266.35	78.71			733.65	26.64				
271-790-751.00	MAINTENANCE SUPPLIES	1,000.00	233.63	0.00			766.37	23.36				
271-790-752.00	BOOKS - ADULTS	7,000.00	4,197.29	884.88			2,802.71	59.96				
271-790-752.01	PERIODICALS	400.00	104.95	0.00			295.05	26.24				
271-790-752.02	DVD	1,000.00	290.69	59.56			709.31	29.07				
271-790-752.03	REFERENCE	350.00	0.00	0.00			350.00	0.00				
271-790-752.04	LARGE PRINT MATERIAL	2,500.00	1,366.82	174.69			1,133.18	54.67				
271-790-752.05	YOUNG ADULT BOOKS	3,000.00	997.85	368.90			2,002.15	33.26				
271-790-752.11	JUNIOR BOOKS	2,000.00	1,259.34	469.92			740.66	62.97				
271-790-752.12	GAMES/PUZZLES	500.00	296.15	(2.98)			203.85	59.23				
271-790-752.13	CHILDREN BOOK	2,500.00	2,260.20	521.74			239.80	90.41				
271-790-752.14	E-RESOURCES	10,000.00	6,044.32	1,656.32			3,955.68	60.44				
271-790-752.15	LIBRARY OF THINGS	5,000.00	711.86	85.60			4,288.14	14.24				
271-790-754.00	COMPUTER AND TECHNOLOGY SUPPLIES	1,500.00	55.05	0.00			1,444.95	3.67				
271-790-801.00	PROFESSIONAL & CONTRACTUAL	2,000.00	1,852.50	0.00			147.50	92.63				

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024	12/31/2024						
<b>Fund 271 - LIBRARY FUND</b>												
<b>Expenditures</b>												
271-790-805.00	FACILITY CONTRACTED MAINTENANCE	6,000.00	1,890.62	343.75			4,109.38	31.51				
271-790-809.00	ADMINISTRATIVE FEES-FDN	500.00	179.06	0.00			320.94	35.81				
271-790-850.00	COMMUNICATIONS	550.00	262.58	40.35			287.42	47.74				
271-790-851.00	MAIL/POSTAGE	3,500.00	1,671.40	831.43			1,828.60	47.75				
271-790-852.00	INTERNET & WEBSITE	1,000.00	595.20	0.00			404.80	59.52				
271-790-860.00	TRANSPORTATION	1,000.00	1,228.42	0.00			(228.42)	122.84				
271-790-880.00	COMMUNITY PROMOTION - PROGRAMMIN	8,000.00	4,052.37	283.14			3,947.63	50.65				
271-790-900.00	PRINTING AND PUBLISHING	5,500.00	3,530.70	1,836.94			1,969.30	64.19				
271-790-910.00	EDUCATION & TRAINING	750.00	355.00	0.00			395.00	47.33				
271-790-915.00	MEMBERSHIP & DUES	5,000.00	1,782.74	311.68			3,217.26	35.65				
271-790-917.00	SEWER O & M	1,500.00	604.75	165.07			895.25	40.32				
271-790-920.00	ELECTRIC	5,500.00	3,448.64	453.83			2,051.36	62.70				
271-790-921.00	NATURAL GAS	2,000.00	577.62	148.33			1,422.38	28.88				
271-790-930.00	REPAIRS & MAINT. LAND & BUILDING	9,366.00	7,040.80	0.00			2,325.20	75.17				
271-790-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	1,000.00	298.86	0.00			701.14	29.89				
271-790-933.00	SOFTWARE MAINT AGREEMENT	4,000.00	3,070.19	26.95			929.81	76.75				
271-790-935.00	INSURANCE	2,500.00	803.30	133.88			1,696.70	32.13				
271-790-937.00	WORKMEN'S COMPENSATION INSURANCE	300.00	57.81	0.00			242.19	19.27				
271-790-940.00	RENTALS	2,000.00	1,358.00	225.63			642.00	67.90				
271-790-948.00	COMPUTER SERVICES	500.00	50.00	0.00			450.00	10.00				
271-790-956.00	MEL REPLACEMENT	200.00	0.00	0.00			200.00	0.00				
271-790-975.01	BUILDING ADDITIONS & IMPROVEMENTS	4,000.00	0.00	0.00			4,000.00	0.00				
271-790-977.00	EQUIPMENT	1,000.00	0.00	0.00			1,000.00	0.00				
271-790-980.00	OFFICE EQUIP & FURNITURE	6,500.00	1,792.80	0.00			4,707.20	27.58				
271-790-990.00	LONG TERM DEBT	0.00	0.00	0.00			0.00	0.00				
271-790-992.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00			0.00	0.00				
<b>Total Dept 790 - LIBRARY</b>		<b>260,116.00</b>	<b>120,594.96</b>	<b>20,419.84</b>			<b>139,521.04</b>	<b>46.36</b>				
<b>Dept 999</b>												
271-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00			0.00	0.00				
<b>Total Dept 999</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>				
<b>TOTAL EXPENDITURES</b>		<b>260,116.00</b>	<b>120,594.96</b>	<b>20,419.84</b>			<b>139,521.04</b>	<b>46.36</b>				
<b>Fund 271 - LIBRARY FUND:</b>												
TOTAL REVENUES		260,116.00	105,411.38	89,649.18			154,704.62	40.52				
TOTAL EXPENDITURES		260,116.00	120,594.96	20,419.84			139,521.04	46.36				
NET OF REVENUES & EXPENDITURES		0.00	(15,183.58)	69,229.34			15,183.58	100.00				

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GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL	(ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)						
<b>Fund 282 - ARPA FUND</b>												
Revenues												
Dept 000												
282-000-528.00	STATE GRANTS ARPA		0.00		0.00	0.00	0.00	0.00				
Total Dept 000			0.00		0.00	0.00	0.00	0.00				
TOTAL REVENUES			0.00		0.00	0.00	0.00	0.00				
Expenditures												
Dept 101 - TOWNSHIP BOARD												
282-101-977.00	EQUIPMENT		0.00		0.00	0.00	0.00	0.00				
Total Dept 101 - TOWNSHIP BOARD			0.00		0.00	0.00	0.00	0.00				
Dept 262 - ELECTIONS												
282-262-704.01	ARPA PAY ELECTIONS		0.00		0.00	0.00	0.00	0.00				
282-262-709.00	EMPLOYER SOCIAL SECURITY		0.00		0.00	0.00	0.00	0.00				
Total Dept 262 - ELECTIONS			0.00		0.00	0.00	0.00	0.00				
Dept 265 - BUILDING AND GROUNDS												
282-265-930.00	REPAIRS/MAINT. LAND & BLDG.		0.00		0.00	0.00	0.00	0.00				
Total Dept 265 - BUILDING AND GROUNDS			0.00		0.00	0.00	0.00	0.00				
Dept 301 - POLICE												
282-301-702.01	ARPA PREMIUM PAY		0.00		0.00	0.00	0.00	0.00				
282-301-709.00	EMPLOYER SOCIAL SECURITY		0.00		0.00	0.00	0.00	0.00				
282-301-931.00	REPAIRS/MAINTENANCE - EQUIPMENT		0.00		0.00	0.00	0.00	0.00				
282-301-981.00	VEHICLES		0.00		0.00	0.00	0.00	0.00				
Total Dept 301 - POLICE			0.00		0.00	0.00	0.00	0.00				
Dept 336 - FIRE PROTECTION												
282-336-977.00	EQUIPMENT		0.00		0.00	0.00	0.00	0.00				
Total Dept 336 - FIRE PROTECTION			0.00		0.00	0.00	0.00	0.00				
Dept 446 - ROADS STREETS BRIDGES												
282-446-801.00	ARPA ROAD IMPROVEMENTS		0.00		0.00	0.00	0.00	0.00				
Total Dept 446 - ROADS STREETS BRIDGES			0.00		0.00	0.00	0.00	0.00				
Dept 751 - PARKS AND RECREATION												
282-751-702.01	ARPA PREMIUM PAY PARKS		0.00		0.00	0.00	0.00	0.00				
282-751-709.00	EMPLOYER SOCIAL SECURITY		0.00		0.00	0.00	0.00	0.00				
Total Dept 751 - PARKS AND RECREATION			0.00		0.00	0.00	0.00	0.00				

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 282 - ARPA FUND Expenditures			0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00
Fund 282 - ARPA FUND:						
TOTAL REVENUES			0.00	0.00	0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024	INCREASE (DECREASE)						
<b>Fund 502 - BOAT LAUNCH</b>												
Revenues												
Dept 000												
502-000-653.00	BOAT LAUNCH FEES	16,000.00	12,391.37	4.00			3,608.63	77.45				
502-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00			0.00	0.00				
Total Dept 000		16,000.00	12,391.37	4.00			3,608.63	77.45				
<b>TOTAL REVENUES</b>		<b>16,000.00</b>	<b>12,391.37</b>	<b>4.00</b>			<b>3,608.63</b>	<b>77.45</b>				
Expenditures												
Dept 756 - BOAT LAUNCH												
502-756-752.00	OPERATING SUPPLIES	500.00	0.00	0.00			500.00	0.00				
502-756-801.00	BOAT LAUNCH CONTRACTED SERVICES	1,000.00	0.00	0.00			1,000.00	0.00				
502-756-809.00	FEES	0.00	0.00	0.00			0.00	0.00				
502-756-920.00	ELECTRIC	1,000.00	278.01	39.53			721.99	27.80				
502-756-930.00	REPAIRS/MAINT. LAND & BLDG.	1,000.00	0.00	0.00			1,000.00	0.00				
502-756-940.00	BOAT LAUNCH LEASE	0.00	0.00	0.00			0.00	0.00				
Total Dept 756 - BOAT LAUNCH		3,500.00	278.01	39.53			3,221.99	7.94				
<b>TOTAL EXPENDITURES</b>		<b>3,500.00</b>	<b>278.01</b>	<b>39.53</b>			<b>3,221.99</b>	<b>7.94</b>				
<b>Fund 502 - BOAT LAUNCH:</b>												
<b>TOTAL REVENUES</b>		<b>16,000.00</b>	<b>12,391.37</b>	<b>4.00</b>			<b>3,608.63</b>	<b>77.45</b>				
<b>TOTAL EXPENDITURES</b>		<b>3,500.00</b>	<b>278.01</b>	<b>39.53</b>			<b>3,221.99</b>	<b>7.94</b>				
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>12,500.00</b>	<b>12,113.36</b>	<b>(35.53)</b>			<b>386.64</b>	<b>96.91</b>				

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)							
Fund 590 - SEWER FUND											
Revenues											
Dept 000											
590-000-451.00	SPECIAL ASSESSMENTS	59,393.73	0.00	0.00	0.00	59,393.73	0.00				
590-000-502.00	GRANT REVENUE	0.00	14,964.83	3,705.00	(14,964.83)	100.00					
590-000-548.00	STATE CONTRIB FOR LAND	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-569.00	SEWER GRANT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-581.00	LOCAL CONTRIBUTION FOR LAND	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-626.00	CHARGES FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-628.00	SEWER HOOK-UP/BENEFIT FEE	24,000.00	72,000.00	64,000.00	(48,000.00)	300.00					
590-000-642.00	SOM CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-651.00	FEES OPERATING	168,129.00	130,779.46	67,707.98	37,349.54	77.79					
590-000-651.01	RRI FEES	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-658.00	FINES	7,000.00	5,534.67	(1,008.00)	1,465.33	79.07					
590-000-665.00	INTEREST	750.00	503.94	0.00	246.06	67.19					
590-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-676.00	REIMBURSEMENTS	0.00	5,909.61	0.00	(5,909.61)	100.00					
590-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00				
590-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		259,272.73	229,692.51	134,404.98	29,580.22	88.59					
Dept 999											
590-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 999		0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL REVENUES		259,272.73	229,692.51	134,404.98	29,580.22	88.59					
Expenditures											
Dept 536 - WATER AND SEWER SYSTEMS											
590-536-702.00	SEWER HOURLY	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-709.00	EMPLOYER SOCIAL SECURITY - SEWER	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-751.00	LAB CHEMICALS & SUPPLIES	9,500.00	5,209.21	215.90	4,290.79	54.83					
590-536-752.00	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00					
590-536-801.00	OPERATIONS CONTRACT	62,940.00	27,697.17	0.00	35,242.83	44.01					
590-536-801.01	MISC PROFESSIONAL	6,000.00	0.00	0.00	6,000.00	0.00					
590-536-801.02	O & M ADDITIONAL SERVICES	0.00	0.00	0.00	0.00	0.00					
590-536-801.03	SEWER DEPT CONTRACTED SERV	0.00	171.00	0.00	(171.00)	100.00					
590-536-802.00	LEGAL, PERMITS	7,500.00	4,606.38	625.00	2,893.62	61.42					
590-536-805.00	LAB ANALYSIS	2,000.00	0.00	0.00	2,000.00	0.00					
590-536-806.00	LOCATING SERVICE & MISS DIG	6,500.00	3,539.79	335.73	2,960.21	54.46					
590-536-807.00	BIOSOLID LAND	20,000.00	0.00	0.00	20,000.00	0.00					
590-536-809.00	FEES	1,760.00	742.20	0.00	1,017.80	42.17					
590-536-852.00	INTERNET	600.00	240.72	40.55	359.28	40.12					
590-536-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00					
590-536-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00					
590-536-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00					
590-536-920.00	ELECTRIC	42,000.00	23,418.64	4,665.21	18,581.36	55.76					
590-536-921.00	NATURAL GAS	0.00	693.91	0.00	(693.91)	100.00					
590-536-930.00	REPAIRS/MAINT. LAND & BLDG.	2,000.00	0.00	0.00	2,000.00	0.00					
590-536-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	55,000.00	13,153.63	66.00	41,846.37	23.92					
590-536-933.00	SOFTWARE MAINT AGREEMENT	750.00	402.00	67.00	348.00	53.60					
590-536-935.00	LIABILITY INSURANCE	2,500.00	1,326.00	221.00	1,174.00	53.04					
590-536-940.00	TREATMENT FACILITY RENTALS	0.00	0.00	0.00	0.00	0.00					

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)							
<b>Fund 590 - SEWER FUND</b>											
<b>Expenditures</b>											
590-536-948.00	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-967.00	STATE PARK SEWER	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-977.00	EQUIPMENT	0.00	3,149.00	0.00	0.00	(3,149.00)	100.00				
590-536-980.00	COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00				
590-536-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 536 - WATER AND SEWER SYSTEMS</b>		<b>219,350.00</b>	<b>84,349.65</b>	<b>6,236.39</b>		<b>135,000.35</b>	<b>38.45</b>				
<b>Dept 901 - CIP</b>											
590-901-970.00	SEWER CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 901 - CIP</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>				
<b>Dept 906</b>											
590-906-992.00	BOND PRINCIPAL PAYMENT	63,000.00	0.00	0.00	0.00	63,000.00	0.00				
590-906-993.00	BOND INTEREST PAYMENT	45,872.00	7,288.75	0.00	0.00	38,583.25	15.89				
590-906-993.01	BOND INTEREST PAYMENT PHASE I	0.00	6,316.45	0.00	0.00	(6,316.45)	100.00				
<b>Total Dept 906</b>		<b>108,872.00</b>	<b>13,605.20</b>	<b>0.00</b>		<b>95,266.80</b>	<b>12.50</b>				
<b>Dept 966</b>											
590-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 966</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>				
<b>Dept 999</b>											
590-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 999</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>				
<b>TOTAL EXPENDITURES</b>		<b>328,222.00</b>	<b>97,954.85</b>	<b>6,236.39</b>		<b>230,267.15</b>	<b>29.84</b>				
<hr/>											
<b>Fund 590 - SEWER FUND:</b>											
TOTAL REVENUES		259,272.73	229,692.51	134,404.98	0.00	29,580.22	88.59				
TOTAL EXPENDITURES		328,222.00	97,954.85	6,236.39	0.00	230,267.15	29.84				
NET OF REVENUES & EXPENDITURES		(68,949.27)	131,737.66	128,168.59	0.00	(200,686.93)	191.06				

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024	INCREASE (DECREASE)						
Fund 703 - CURRENT TAX COLLECTION FUND												
Revenues												
Dept 000												
703-000-699.00	INTERFUND TRANSFER IN		0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 000			0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL REVENUES			0.00	0.00	0.00	0.00	0.00	0.00				
Fund 703 - CURRENT TAX COLLECTION FUND:												
TOTAL REVENUES			0.00	0.00	0.00	0.00	0.00	0.00				
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.00				
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.00				

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL	(ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)						
<b>Fund 860 - SPECIAL ASSESSMENT</b>												
Revenues												
Dept 000												
860-000-451.00	SPEC ASSESSMENT	0.00	0.00		0.00		0.00	0.00				
860-000-451.01	PROSPECT/CHIPPEWA BEACH	71,665.00	0.00		0.00		71,665.00	0.00				
860-000-451.02	WAHBEET	17,592.00	0.00		0.00		17,592.00	0.00				
860-000-451.03	NABANOIS	0.00	0.00		0.00		0.00	0.00				
860-000-665.00	INTEREST INCOME	250.00	62.39		0.00		187.61	24.96				
860-000-665.01	INTEREST-CHIPPEWA BEACH	6,174.13	0.00		0.00		6,174.13	0.00				
860-000-665.02	INTEREST-WAHBEE	2,987.81	0.00		0.00		2,987.81	0.00				
860-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00		0.00		0.00	0.00				
860-000-699.00	INTERFUND TRANSFER IN	29,000.00	0.00		0.00		29,000.00	0.00				
Total Dept 000		127,668.94	62.39		0.00		127,606.55	0.05				
Dept 999												
860-999-599.99	REV CLOSING OFFSET	0.00	0.00		0.00		0.00	0.00				
Total Dept 999		0.00	0.00		0.00		0.00	0.00				
<b>TOTAL REVENUES</b>		<b>127,668.94</b>	<b>62.39</b>		<b>0.00</b>		<b>127,606.55</b>	<b>0.05</b>				
Expenditures												
Dept 450 - ROAD AND STREET DETAIL												
860-450-900.03	NABANOIS PUBLICATIONS	0.00	0.00		0.00		0.00	0.00				
860-450-964.00	REFUNDS AND REBATES	0.00	0.00		0.00		0.00	0.00				
860-450-989.03	NABANOIS ROAD IMPROVEMENTS	0.00	0.00		0.00		0.00	0.00				
860-450-993.00	BOND INTEREST PAYMENT	4,062.58	4,062.58		0.00		0.00	100.00				
Total Dept 450 - ROAD AND STREET DETAIL		4,062.58	4,062.58		0.00		0.00	100.00				
Dept 906												
860-906-992.00	BOND PAYMENT	242,000.00	0.00		0.00		242,000.00	0.00				
Total Dept 906		242,000.00	0.00		0.00		242,000.00	0.00				
Dept 966												
860-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00		0.00		0.00	0.00				
Total Dept 966		0.00	0.00		0.00		0.00	0.00				
Dept 999												
860-999-999.99	EXP CLOSING OFFSET	0.00	0.00		0.00		0.00	0.00				
Total Dept 999		0.00	0.00		0.00		0.00	0.00				
<b>TOTAL EXPENDITURES</b>		<b>246,062.58</b>	<b>4,062.58</b>		<b>0.00</b>		<b>242,000.00</b>	<b>1.65</b>				

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)		
Fund 860 - SPECIAL ASSESSMENT							
Fund 860 - SPECIAL ASSESSMENT:							
TOTAL REVENUES		127,668.94	62.39	0.00		127,606.55	0.05
TOTAL EXPENDITURES		246,062.58	4,062.58	0.00		242,000.00	1.65
NET OF REVENUES & EXPENDITURES		(118,393.64)	(4,000.19)	0.00		(114,393.45)	3.38

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024 INCREASE (DECREASE)							
<b>Fund 901 - ASSETS</b>												
Expenditures												
Dept 000												
901-000-968.01	DEPRECIATION EXPENSE - BLDG	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 000		0.00	0.00	0.00	0.00		0.00	0.00				
Dept 262 - ELECTIONS												
901-262-968.05	DEPRECIATION EXPENSE - ELECTIONS	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 262 - ELECTIONS		0.00	0.00	0.00	0.00		0.00	0.00				
Dept 265 - BUILDING AND GROUNDS												
901-265-968.01	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 265 - BUILDING AND GROUNDS		0.00	0.00	0.00	0.00		0.00	0.00				
Dept 567 - CEMETERY												
901-567-968.03	DEPRECIATION EXPENSE - BLDG CEMETERY	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 567 - CEMETERY		0.00	0.00	0.00	0.00		0.00	0.00				
Dept 595 - AIRPORT												
901-595-968.04	DEPRECIATION EXPENSE - AIRPORT	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00		0.00	0.00				
Dept 751 - PARKS AND RECREATION												
901-751-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00		0.00	0.00				
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00		0.00	0.00				
<b>TOTAL EXPENDITURES</b>												
		0.00	0.00	0.00	0.00		0.00	0.00				
<b>Fund 901 - ASSETS:</b>												
TOTAL REVENUES												
		0.00	0.00	0.00	0.00		0.00	0.00				
TOTAL EXPENDITURES												
		0.00	0.00	0.00	0.00		0.00	0.00				
NET OF REVENUES & EXPENDITURES												
		0.00	0.00	0.00	0.00		0.00	0.00				

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED				
			12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024 INCREASE (DECREASE)	MONTH 12/31/2024 INCREASE (DECREASE)						
<b>Fund 902 - ASSETS</b>												
<b>Expenditures</b>												
Dept 000												
902-000-968.00	DEPRECIATION EXPENSE - POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Dept 301 - POLICE												
902-301-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total Dept 301 - POLICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>TOTAL EXPENDITURES</b>												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Fund 902 - ASSETS:</b>												
<b>TOTAL REVENUES</b>												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>TOTAL EXPENDITURES</b>												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>NET OF REVENUES &amp; EXPENDITURES</b>												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>TOTAL REVENUES - ALL FUNDS</b>												
		3,792,432.93	1,811,606.95	1,187,947.26	1,980,825.98	47.77						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>												
		4,056,185.08	1,664,135.73	145,940.18	2,392,049.35	41.03						
<b>NET OF REVENUES &amp; EXPENDITURES</b>												
		(263,752.15)	147,471.22	1,042,007.08	(411,223.37)	55.91						

# **Treasurer Report**



# Treasurer's Report

January 14, 2025

# Special Assessment Update

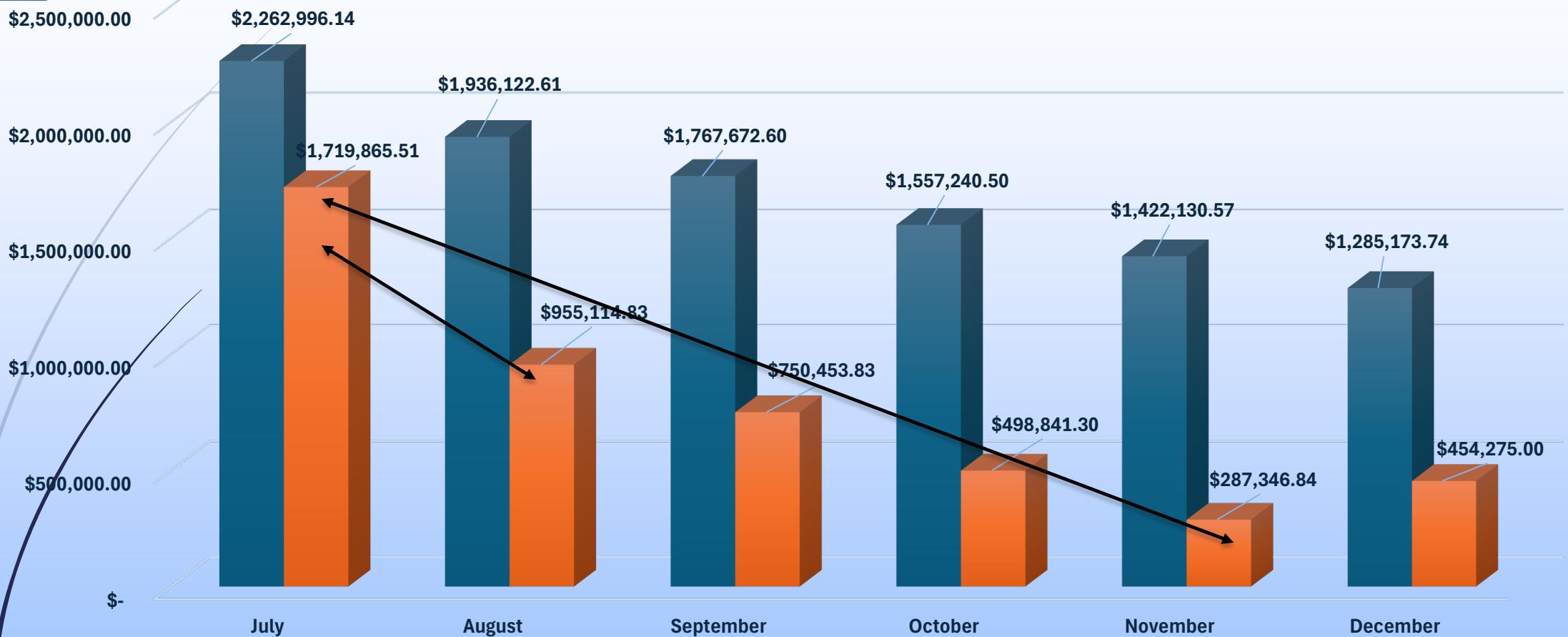
- ▶ Sewer Phase 1
  - ▶ 3 parcels were missed
- ▶ Sewer Phase 2
  - ▶ 131 parcels were missed
- ▶ All have been added as of 12/26/24
- ▶ Tuscarora tax roll balances with Cheboygan County

# Responsible for the Collection of all Revenues

- ▶ Tax Checking Account
  - ▶ All property tax collected must be deposited in this account
  - ▶ Property taxes collected since December 1<sup>st</sup> = **\$3.3m**
  - ▶ Money will be disbursed to taxing authorities every two weeks per MCL 211.44
    - ▶ Fire
    - ▶ Police
    - ▶ Street Lights
    - ▶ Library
    - ▶ Township

## Pool Checking Statement Comparison by Month

■ 2023 ■ 2024



New Board 5/20/2023

New Board 11/20/2024

# **Reports**

**Airport**



**DATE OF MEETING:** January 14, 2025

**TITLE:** Airport insurance claim

**SUMMARY:** A burst pipe was discovered by the assistant airport manager and reported to the Supervisor on Monday, January 6, 2025. I contacted the insurance company and Doug Schofield is working with the insurance adjuster and obtaining bids for necessary repairs.

**FINANCIAL IMPACT:** TBD

**RECOMMENDATION:** Discuss.

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None.

**DDA**

# FOIA

0 requests

**Library**

## **Parks Commission**

**Police**

**Tuscarora Township Police Department**  
**December 2024**

**Description:**

Non-Aggravated Assault	1
Larceny - Other	3
Fraud – Bad Checks	1
Obstructing Justice	5
Misdemeanor Traffic Violations	13
Delinquent Minors	10
Traffic Accidents	7
Non-Traffic Accidents	2
Civil Traffic Violation	6
Parking Violation / Abandon	3
False Alarm Activation	5
Liquor Inspections	14
Civil Matter Dispute / Family Trouble	8
Suspicious Situations	10
Lost & Found Property	1
Assist Other Agency	11
Assist Ambulance	10
Assist Fire	3
Assist Citizen	6
Motorist Assist	15
Gun Registrations	7
Lockouts	2
Welfare Checks	3

**Total: 146**

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**Arrests**

Bench	3
Misdemeanor	7
Traffic Arrest	13
Felony Arrest	2
Juvenile Arrest	2

**Traffic Enforcement**

Verbal Warnings	202
Citations	20
Ordinance Citations	5

**Hours Worked**      **1,584.5**  
**Miles Driven**      **7,373**

**Tuscarora Township Police Department**  
**2024 Stats**

**Description:**

Non-Aggravated Assault	16
Aggravated / Felonious Assault	3
Intimidation / Stalking	1
Burglary – Entry without Force	1
Larceny - Other	40
Fraud – Bad Checks	1
Damage to Property	1
Retail Fraud – Theft	1
Violation of Controlled Substance Act	4
Liquor Violations – Other	1
Drunkenness – Except OUIL	1
Obstructing Police	4
Obstructing Justice	31
Weapons Offense – Concealed	1
Operating While Intoxicated	38
Misdemeanor Traffic Violations	90
Delinquent Minors	193
Traffic Accidents	135
Non-Traffic Accidents	39
Civil Traffic Violations	119
Parking Violations / Abandon Vehicle	39
False Alarm Activation	32
Liquor Inspections	192
Civil Matter Dispute / Family Trouble	165
Suspicious Situations	180
Lost and Found Property	39
Suicide	1
Natural Death	3
Assist Other Agency	194
Assist Ambulance	87
Assist Fire	34
Assist Citizen	112
Motorist Assist	170
Gun Registrations	161
Lockouts	54
Welfare Checks	46
Special Detail	16
Blight Violation	15
Noise Violation	16

**Tuscarora Township Police Department**  
**2024 Stats (Continued)**

Fingerprinting	7
Fireworks Violation	4
Tall Grass Violation	1
Public Nuisance	1

**Total: 2,289**

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**Arrests**

Bench	42
Misdemeanor	78
Traffic Arrest	76
Felony Arrest	45
Juvenile Arrest	2
<b>Hours Worked</b>	<b>17,755</b>
<b>Miles Driven</b>	<b>71,791</b>

**Traffic Enforcement**

Verbal Warnings	2,532
Citations	275
Ordinance Violation	13
Snowmobile Citations	17
Snowmobile Verbal Warnings	70

**Sewer**

## **Old Business**



**DATE OF MEETING:** January 14, 2025

**TITLE:** Refund to Tokio Marine Hcc

**SUMMARY:** Discuss and consider the claim made against the Surety Bond. A claim was made against the Surety Bond through our carrier, Tokio Marine HCC-Public Risk Group. This resulted from a workmen's compensation non-compliance charge by Accident Fund, for not completing a workmen's compensation audit within 45-days of the end of the coverage period. It should be noted, workmen's compensation carriers, including Accident Fund, bills the premium to all covered parties in advance of the coverage period. Following the end of the coverage period, the carrier, Accident Fund, requires completion of an audit, within 45-days, and balance bills the resulting actual premium. If an audit is not completed timely, a non-compliance charge is applied, and once the resulting audit is completed, the balance due for the actual premium is recovered from the non-compliance charge and any additional payment refunded to the covered party (in this case, Tuscarora Township).

**FINANCIAL IMPACT:** \$10,000

**RECOMMENDATION:** Discuss

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None

## Accident Fund Transaction Records

From MUM Inc. <mum@insuregov.com>

Date Fri 12/27/2024 2:04 PM

To Mike Ridley <supervisor@tuscaroratwp.com>

Hello,

Below is the transaction and billing record from the Accident Fund 2021 to 2022 policy.

### Detailed Billing [-]

Report Generated: 12/27/2024 [Customer View](#)  
Insured Name: TUSCARORA TOWNSHIP OF CHEBOYGAN COUNTY

BILLING ACTIVITY					
Txn Date	Txn Due Date	Transaction	Ref Num	Amount	Policy Balance
04/17/2023		Refund - Check Number 9299389		\$7,822.00	\$0.00
04/16/2023		Prem. Install. - AR-1		(\$7,822.00)	(\$7,822.00)
10/18/2022		Credit - P		(\$9,996.00)	\$0.00
10/03/2022	10/03/2022	Invoiced - N1		\$9,996.00	\$9,996.00
10/03/2022		Billed - N1		\$9,996.00	\$9,996.00
10/03/2022		Prem. Install. - AA-1		\$9,996.00	\$9,996.00
07/04/2021		Credit - P		(\$19,991.00)	\$0.00
06/06/2021	07/01/2021	Invoiced - N1		\$19,991.00	\$19,991.00
06/06/2021		Billed - N1		\$19,991.00	\$19,991.00
06/06/2021		Prem. Install. - RA-1		\$19,991.00	\$19,991.00

POLICY ACTIVITY					
Txn Date	Transaction	Ref Num	Effective Date	Premium Change	Premium Total
04/03/2023	AUDIT PROCESSED		07/01/2021	(\$7,822.00)	\$22,165.00
10/03/2022	ESTIMATED AUDIT		07/01/2021	\$9,996.00	\$29,987.00
05/26/2021	RENEWAL		07/01/2021	\$19,991.00	\$19,991.00

Let us know if anything further is needed.

*Grace Augustine*

Custom Service Representative

Municipal Underwriters of MI, Inc.

800-241-8398 • 989-422-6597 (Fax)





Outlook

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## RE: Surety Bond Claim MTP-24-12786 Tuscarora Township

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From Woods, Sharon <[swoods@tmhcc.com](mailto:swoods@tmhcc.com)>

Date Mon 12/30/2024 11:40 AM

To Trudy Maves <[supervisor@tuscaroratwp.com](mailto:supervisor@tuscaroratwp.com)>

Cc Laura Decker <[clerk@tuscaroratwp.com](mailto:clerk@tuscaroratwp.com)>; Jan Dillaha <[treasurer@tuscaroratwp.com](mailto:treasurer@tuscaroratwp.com)>

Good morning Trudy,

Thank you for your email and documents which show that the Township incurred a non-compliance charge in the amount of \$9,996.00 but Accident Fund reimbursed them \$7,822 and the difference was placed as a credit on their workers comp premium due.

This information was not provided to us for the claim when the documents were submitted, so we were not aware that the Township was reimbursed and credited for these monies. That would have shown these costs were not incurred by the Township and this claim would not have been paid.

Since the Township did not incur a loss as those monies were refunded, the Township owes the \$9,996.00 back to Tokio Marine HCC – Public Risk Group. The remaining \$74.91 interest penalties appear to have been incurred.

The Township can have the claim on the 2020 – 2024 bond removed completely by reimbursing the entire \$10,000 if it chooses.

**PLEASE MAKE CHECK PAYABLE TO:**

Tokio Marine HCC – Public Risk Group

(Our Claim No. MTP-24-12786 MUST be noted on the check)

**PAYMENT MAILING ADDRESS:**

Public Risk Group Claims

P.O. Box 604212

Charlotte, NC 28260-4212

Please contact me with any questions or concerns.

Thank you,

**Sharon Woods, AIC**

Sr. Claims Adjuster

Tokio Marine HCC

[swoods@tmhcc.com](mailto:swoods@tmhcc.com)

Office: (248) 371-3083 Cell: (248) 535-3141

**We have a new address!**

Please update your records and direct all correspondence to:

1441 W. Long Lake Rd., Suite 150, Troy, MI 48098

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**From:** Trudy Maves <supervisor@tuscaroratwp.com>  
**Sent:** Friday, December 27, 2024 4:59 PM  
**To:** Woods, Sharon <swoods@tmhcc.com>  
**Cc:** Laura Decker <clerk@tuscaroratwp.com>; Jan Dillaha <treasurer@tuscaroratwp.com>  
**Subject:** Surety Bond Claim MTP-24-12786 Tuscarora Township

You don't often get email from [supervisor@tuscaroratwp.com](mailto:supervisor@tuscaroratwp.com). [Learn why this is important](#)  
Sharon,

Thank you for taking my call this afternoon regarding the surety bond claim #MTP-24-12786.

As we discussed, the surety bond was "triggered" by the Township's submission of a claim under the Public Employee Dishonesty Coverage related to the period 7/1/2021-7/1/2022.

Per Accident Fund, their normal billing procedure is to send a premium billing at the beginning of the coverage period, based on the previous year's premium. Upon submission of the audit at the end of the policy period, the insured party is billed for any additional premium due.

The Accident Fund workmen's compensation audit for the period 7/1/2021-7/1/2022 was not completed within the 45-day window following the end of the coverage period ending 7/1/2022. Therefore, a non-compliance charge, or incentive, was applied in the amount of \$9,996. The Township paid the non-compliance charge to Accident Fund (check #33896 on 10/14/202). However, upon completion and submission of the audit, a refund in the amount of \$7,822 was returned to Tuscarora Township on 4/17/2023. The difference between the non-compliance charge of \$9,996 and the refunded amount of \$7,822, is the additional premium that was due to Accident Fund as a result of the audit for the coverage period 7/1/2021-7/1/2022.

Please find enclosed the transaction and billing record and invoices relating to the coverage period 7/1/2021-7/1/2022 from Accident Fund along with check copies from Tuscarora Township, and the receipt and check stub for the payment made by Tokio Marine HCC.

We respectfully request that you review the attached information and let me know your opinion regarding whether or not a loss has been sustained by Tuscarora Township. and if a claim should have been made against the surety bond.

Thank you for your help.

Most Sincerely

Trudy Maves, Supervisor  
Tuscarora Township  
P: 231-238-0970, Ext. 213  
F: 231-238-7955

A member of the Tokio Marine HCC group of companies. Tokio Marine HCC is the marketing name used to describe the affiliated companies under the common ownership of HCC Insurance Holdings, Inc. Tokio Marine HCC's products are underwritten by American Contractors Indemnity Company, HCC International Insurance Company PLC, HCC Life Insurance Company, HCC Specialty Insurance Company, Houston Casualty Company, Lloyd's Syndicate 4141, United States Surety Company and U.S. Specialty Insurance Company. For more information about Tokio Marine HCC, please visit [www.tmhcc.com](http://www.tmhcc.com).

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**Tuscarora Township**  
3546 S. Straits Highway  
PO Box 220  
Indian River, MI 49749  
231.238.0970  
[www.tuscaroratwp.com](http://www.tuscaroratwp.com)

# RECEIPT

NUMBER:	29902
DATE:	11/25/2024
CASHIER:	CHRIS
RECEIVED OF:	TOKIO MARINE
THE SUM OF:	\$10,310.61

## Detail of Charges:

101-000-676.00	REIMBURSEMENTS	\$10,310.61
	Total	\$10,310.61

TENDERED: CHECK 348836 \$10,310.61

\*\* CHANGE \*\* \$0.00

**TOKIO MARINE HCC** U.S. SPECIALTY INSURANCE CO 1441 W LONG LAKE RD STE 150 TROY, MI 48098-4403

Comments: Faithful Performance of Duty - Bond

Vendor ID: I4825384  
Loss Description: Settlement

Check No 0000348836

Insured: TUSCARORA TOWNSHIP  
Policy No.: HMTP-321243RW  
Claim No.: MTP-24-12786; DOL: 2022-07-01  
Claimant: TUSCARORA TOWNSHIP  
Invoice No.:

PAY \*\*\*\*TEN THOUSAND THREE HUNDRED TEN AND 61/100 DOLLARS\*\*\*\*  
TO THE ORDER OF TUSCARORA TOWNSHIP  
P. O. BOX 220  
INDIAN RIVER, MI 49749

Date 11/20/2024  
Amount \*\*\*\$10,310.61

\* NON-NEGOTIABLE \*

MAIL TO TUSCARORA TOWNSHIP  
P. O. BOX 220  
INDIAN RIVER, MI 49749

# **New Business**



**DATE OF MEETING:** January 14, 2025

**TITLE:** Phase II, Phase II and Waste Water Treatment Plan Expansion Sewer Bills

**SUMMARY:**

Bills attached for Board review.

**FINANCIAL IMPACT:** Paid by USDA Loan and EGLE.

**RECOMMENDATION:** Review Phase 1, Phase II, and WWTP Expansion bills and consider a move to approve for payment.

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Attached

# Memo

**To:** Trudy Maves

**Date:** 12-23-24

**From:** Steve Corporon

**Re:** Tuscarora Township Sewer Extension Phase I - Gravity, Pay Request #4

---

Attached for consideration by the Board of Trustees is pay request #4 from Elmer's for the Tuscarora Township Sewer Extension Phase I - Gravity project in the amount of \$401,005.65. This pay request reflects all the work performed to date.

Work during this period was focused on installing the structures for the lift stations and valve vaults at Devoe Beach, the intersection of Constance & Arthur and the intersection of Lake & Poplar. The remaining sewer main and laterals along Constance Ave and Arthur St were also completed.

Please advise me if you have any questions regarding this pay request.

Sincerely,  
**Performance Engineers, Inc.**

*Steve Corporon*

**Contractor's Application for Payment**

Owner:	Tuscarora Township		Owner's Project No.:	22-5797A
Engineer:	Performance Engineers, Inc.		Engineer's Project No.:	22-5797A
Contractor:	Elmer's		Contractor's Project No.:	541012
Project:	Tuscarora Township Sewer Phase I			
Contract:	Tuscarora Township Sewer Extension Phase I - Gravity			
Application No.:	4	Application Date:	12/20/2024	
Application Period:	From 11/25/2024	to 12/20/2024		
1. Original Contract Price				\$ 2,688,787.51
2. Net change by Change Orders				\$ -
3. Current Contract Price (Line 1 + Line 2)				\$ 2,688,787.51
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)				\$ 2,251,177.28
5. Retainage				
a. 5% X \$ 2,251,177.28	Work Completed =	\$ 112,558.86		
b. 5% X \$ -	Stored Materials =	\$ -		
c. Total Retainage (Line 5.a + Line 5.b)				\$ 112,558.86
6. Amount eligible to date (Line 4 - Line 5.c)				\$ 2,138,618.42
7. Less previous payments (Line 6 from prior application)				\$ 1,737,612.77
8. Amount due this application				\$ 401,005.65
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)				\$ 550,169.09

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Elmer's Care and Dozer, Inc.

Signature: [Signature]

Date: 12-23-2024

Recommended by Engineer

By: [Signature]

Title: Project Engineer

Date: 12-23-24

Approved by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	Tuscarora Township
Engineer:	Performance Engineers, Inc.
Contractor:	Elmer's
Project:	Tuscarora Township Sewer Phase I
Contract:	Tuscarora Township Sewer Extension Phase I - Gravity

Owner's Project No.:	22-5797A
Engineer's Project No.:	22-5797A
Contractor's Project No.:	541012

Application No.:		4	Application Period:		From	11/25/24	to	12/20/24	Application Date:				12/20/24
A Bid Item No.	B Description	Contract Information				Work Completed		G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G)	I Materials Currently Stored (not in G)	J Materials Stored to Date (H + I)	K % of Value of Item (J / F)	L Balance to Finish (F - J)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G)						
Original Contract													
1	MOBILIZATION, MAX. 10%	1.0	LS	\$ 135,000.00	135,000.00	1.00	135,000.00				135,000.00	100%	-
2	TRAFFIC CONTROL	1.0	LS	\$ 50,000.00	50,000.00	0.75	37,500.00				37,500.00	75%	12,500.00
3	CONSTRUCTION STAKING SP	1.0	LS	\$ 0.01	0.01	0.75	0.01				0.01	100%	-
4	MACHINE GRADING, MOD	95.0	STA	\$ 680.00	64,600.00	51.35	34,918.00				34,918.00	54%	29,682.00
5	CULV, REM, LESS THAN 24 INCH	550.0	FT	\$ 11.00	6,050.00	120.00	1,320.00				1,320.00	22%	4,730.00
6	CURB AND GUTTER, REM	45.0	FT	\$ 9.00	405.00	37.00	333.00				333.00	82%	72.00
7	HMA, SURFACE, REM	825.0	SYD	\$ 3.00	2,475.00	1,492.37	4,477.11				4,477.11	181%	(2,002.11)
8	HMA, SURFACE, PULVERIZE	20,400.0	SYD	\$ 2.75	56,100.00	15,148.00	41,657.00				41,657.00	74%	14,443.00
9	PAVT, REM	15.0	SYD	\$ 17.00	255.00	0.00	-				-	0%	255.00
10	SIGN, TYPE III, ERECT, SALV	30.0	EA	\$ 110.00	3,300.00	0.00	-				-	0%	3,300.00
11	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	12,200.0	SYD	\$ 4.60	56,120.00	10,655.00	49,013.00				49,013.00	87%	7,107.00
12	AGGREGATE BASE, 6 INCH	2,400.0	CYD	\$ 27.50	66,000.00	1,575.02	43,313.05				43,313.05	66%	22,686.95
13	SHOULDER CL II, 4 INCH	490.0	SYD	\$ 20.00	9,800.00	1,601.75	32,035.00				32,035.00	327%	(22,235.00)
14	SUBGRADE UNDERCUTTING, TYPE II	400.0	CYD	\$ 39.00	15,600.00	10,801.99	421,277.61				421,277.61	2700%	(405,677.61)
15	CULV, CL B, 12 INCH	250.0	FT	\$ 43.00	10,750.00	89.00	3,827.00				3,827.00	36%	6,923.00
16	CULV, CL B, 15 INCH	300.0	FT	\$ 46.00	13,800.00	0.00	-				-	0%	13,800.00
17	DEWATERING SYSTEM, TRENCH	5,100.0	FT	\$ 58.00	295,800.00	40.00	2,320.00				2,320.00	1%	293,480.00
18	SEWER, HDPE (DR-11), 3 INCH, DRILLED	415.0	FT	\$ 75.50	31,332.50	0.00	-				-	0%	31,332.50
19	SEWER, PVC (SDR-21), 3 INCH	2,050.0	FT	\$ 43.00	88,150.00	1,847.00	79,421.00				79,421.00	90%	8,729.00
20	SEWER SERVICE, PVC (SCHD 40), 4 INCH	4,950.0	FT	\$ 52.50	259,875.00	3,271.00	171,727.50				171,727.50	66%	88,147.50
21	SEWER, HDPE (DR-11), 4 INCH, OPEN CUT	650.0	FT	\$ 64.00	41,600.00	0.00	-				-	0%	41,600.00
22	SEWER, HDPE (DR-11), 4 INCH DRILLED	325.0	FT	\$ 106.00	34,450.00	0.00	-				-	0%	34,450.00
23	SEWER SERVICE, PVC (SDR-26), 6 INCH	100.0	FT	\$ 76.00	7,600.00	685.50	52,098.00				52,098.00	686%	(44,498.00)
24	SEWER, PVC (SDR-26), 8 INCH	7,400.0	FT	\$ 63.00	466,200.00	7,051.00	444,213.00				444,213.00	95%	21,987.00
25	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	EA	\$ 13,000.00	39,000.00	2.80	36,400.00				36,400.00	93%	2,600.00
26	SAN STRUCTURE, 48 INCH DIA.	27.0	EA	\$ 5,000.00	135,000.00	33.00	165,000.00				165,000.00	122%	(30,000.00)
27	LIFT STATION WITH VALVE VAULT, COMPLETE	3.0	EA	\$ 110,000.00	330,000.00	2.10	231,000.00				231,000.00	70%	99,000.00
28	ELECTRICAL ALLOWANCE	1.0	LS	\$ 30,000.00	30,000.00	0.00	-				-	0%	30,000.00
29	SAN TIE INTO EX. STRUCTURE, COMPLETE	1.0	EA	\$ 2,000.00	2,000.00	1.00	2,000.00				2,000.00	100%	-
30	LIFT STATION, UPGRADES, COMPLETE	1.0	EA	\$ 11,000.00	11,000.00	0.00	-				-	0%	11,000.00
31	CURB AND GUTTER, CONC, DET C4	45.0	FT	\$ 95.00	4,275.00	33.00	3,135.00				3,135.00	73%	1,140.00
32	DRIVEWAY, NONREINF CONC, 6 INCH	15.0	SYD	\$ 150.00	2,250.00	0.00	-				-	0%	2,250.00
33	HMA, 4E1, MOD, TOP	2,500.0	TON	\$ 116.00	290,000.00	1,562.00	181,192.00				181,192.00	62%	108,808.00
34	SITE RESTORATION	1.0	LS	\$ 130,000.00	130,000.00	0.60	78,000.00				78,000.00	60%	52,000.00
Original Contract Totals					\$ 2,688,787.51		\$ 2,251,177.28	\$ -	\$ -	\$ 2,251,177.28	\$ 84%	\$ 437,610.23	

### Progress Estimate - Unit Price Work

**Owner:** Tuscarora Township  
**Engineer:** Performance Engineers, Inc.  
**Contractor:** Elmer's  
**Project:** Tuscarora Township Sewer Phase I  
**Contract:** Tuscarora Township Sewer Extension Phase I - Gravity

## Contractor's Application for Payment

Owner's Project No.:	22-5797A
Engineer's Project No.:	22-5797A
Contractor's Project No.:	541012

# Memo

**To:** Trudy Maves

**Date:** 12-23-24

**From:** Steve Corporon

**Re:** Tuscarora Township Sewer Extension Phase I - LPS, Pay Request #4

---

Attached for consideration by the Board of Trustees is pay request #4 from Matt's Underground for the Tuscarora Township Sewer Extension Phase I - LPS project in the amount of \$90,557.80. This pay request reflects all the work performed to date.

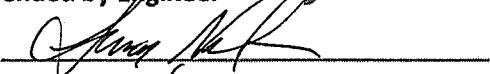
During this period the contractor has been installing the structures and piping for the lift station in the Columbus Beach Club and the lift station at the intersection of Prospect St & Chippewa Beach Rd.

Please advise me if you have any questions regarding this pay request.

Sincerely,  
**Performance Engineers, Inc.**

*Steve Corporon*

**Contractor's Application for Payment**

Owner:	Tuscarora Township			Owner's Project No.:	22-5797B
Engineer:	Performance Engineers, Inc.			Engineer's Project No.:	22-5797B
Contractor:	Matt's Underground			Contractor's Project No.:	2024-7107
Project:	Tuscarora Township Sewer Phase I				
Contract:	Tuscarora Township Sewer Extension Phase I - LPS				
Application No.:	4	Application Date:	12/20/2024		
Application Period:	From	11/26/2024	to	12/20/2024	
1. Original Contract Price				\$	2,224,569.00
2. Net change by Change Orders				\$	25,970.00
3. Current Contract Price (Line 1 + Line 2)				\$	2,250,539.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)				\$	956,565.75
5. Retainage					
a. 5% X \$ 956,565.75	Work Completed =	\$	47,828.29		
b. 5% X \$	Stored Materials =	\$	-		
c. Total Retainage (Line 5.a + Line 5.b)		\$	47,828.29		
6. Amount eligible to date (Line 4 - Line 5.c)				\$	908,737.46
7. Less previous payments (Line 6 from prior application)				\$	818,179.66
8. Amount due this application				\$	90,557.80
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)				\$	1,341,801.54
<b>Contractor's Certification</b>					
The undersigned Contractor certifies, to the best of its knowledge, the following:					
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;					
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and					
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.					
Contractor:	<u>Matt's LLC</u>			Date:	<u>12/20/24</u>
Signature:					
Recommended by Engineer			Approved by Owner		
By:			By:		
Title:	<u>Project Engineer</u>		Title:		
Date:	<u>12-23-24</u>		Date:		
Approved by Funding Agency					
By:			By:		
Title:			Title:		
Date:			Date:		

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	Tuscarora Township
Engineer:	Performance Engineers, Inc.
Contractor:	Matt's Underground
Project:	Tuscarora Township Sewer Phase I
Contract:	Tuscarora Township Sewer Extension Phase I - LPS

Owner's Project No.:	22-5797B
Engineer's Project No.:	22-5797B
Contractor's Project No.:	2024-7107

Application No.:		4		Application Period:		From	11/26/24	to	12/20/24	Application Date:			
A	B	C	D	E	F	G	H	I	J	K	L		
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
Original Contract													
1	MOBILIZATION, MAX. 10%	1.0	LS	\$ 140,000.00	140,000.00	0.75	105,000.00		105,000.00	75%	35,000.00		
2	TRAFFIC CONTROL	1.0	LS	\$ 12,750.00	12,750.00	0.50	6,375.00		6,375.00	50%	6,375.00		
3	CONSTRUCTION STAKING SP	1.0	LS	\$ 8,750.00	8,750.00	0.50	4,375.00		4,375.00	50%	4,375.00		
4	MACHINE GRADING	29.0	STA	\$ 1,850.00	53,650.00						0%	53,650.00	
5	CULV, REM, LESS THAN 24 INCH	40.0	FT	\$ 45.00	1,800.00						0%	1,800.00	
6	CURB AND GUTTER, REM	30.0	FT	\$ 35.00	1,050.00						0%	1,050.00	
7	HMA, SURFACE, REM	1,200.0	SYD	\$ 10.00	12,000.00	15.00	150.00		150.00	1%	11,850.00		
8	PAVT, REM	95.0	SYD	\$ 13.00	1,235.00						0%	1,235.00	
9	SIGN, TYPE III, ERECT, SALV	3.0	SYD	\$ 2,200.00	6,600.00						0%	6,600.00	
10	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	1,100.0	EA	\$ 35.50	39,050.00	40.50	1,437.75		1,437.75	4%	37,612.25		
11	AGGREGATE BASE, 6 INCH	900.0	SYD	\$ 73.50	66,150.00	74.00	5,439.00		5,439.00	8%	60,711.00		
12	SHOULDER CL II, 4 INCH	40.0	CYD	\$ 16.00	640.00						0%	640.00	
13	CULV, CL B, 12 INCH	40.0	SYD	\$ 65.00	2,600.00						0%	2,600.00	
14	DEWATERING SYSTEM, TRENCH	1,200.0	CYD	\$ 45.00	54,000.00	176.00	7,920.00		7,920.00	15%	46,080.00		
15	SEWER, HPDE (SDR-11), 1.5 INCH, DRILLED	1,300.0	FT	\$ 28.00	36,400.00	7.00	196.00		196.00	1%	36,204.00		
16	SEWER, HPDE (SDR-11), 2 INCH, DRILLED	800.0	FT	\$ 32.00	25,600.00	620.00	19,840.00		19,840.00	78%	5,760.00		
17	SEWER, HDPE (SDR-11), 3 INCH, DRILLED	2,800.0	FT	\$ 38.00	106,400.00	2,577.00	97,926.00		97,926.00	92%	8,474.00		
18	SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT	675.0	FT	\$ 75.00	50,625.00	18.00	1,350.00		1,350.00	3%	49,275.00		
19	SEWER, PVC (SDR-21), 3 INCH	75.0	FT	\$ 125.00	9,375.00						0%	9,375.00	
20	SEWER, HPDE (SDR-11), 4 INCH, DRILLED	1,700.0	FT	\$ 36.00	61,200.00	1,548.00	55,728.00		55,728.00	91%	5,472.00		
21	SEWER SERVICE, PVC (SCHD 40), 4 INCH	1,900.0	FT	\$ 55.00	104,500.00	278.50	15,317.50		15,317.50	15%	89,182.50		
22	SEWER, PVC (SDR-21), 8 INCH	2,900.0	FT	\$ 125.00	362,500.00	1,627.00	203,375.00		203,375.00	56%	159,125.00		
23	SAN STRUCTURE, 60 INCH DIA., AIR RELIEF, COMPLETE	2.0	FT	\$ 15,375.00	30,750.00	1.40	21,525.00		21,525.00	70%	9,225.00		
24	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	FT	\$ 16,100.00	48,300.00	2.20	35,420.00		35,420.00	73%	12,880.00		
25	2 INCH FORCEMAIN CLEANOUT ASSEMBLY, COMPLETE	2.0	EA	\$ 1,750.00	3,500.00						0%	3,500.00	
26	SAN STRUCTURE, 48 INCH DIA.	8.0	EA	\$ 5,818.00	46,544.00	6.00	34,908.00		34,908.00	75%	11,636.00		
27	LIFT STATION WITH VALVE VAULT, COMPLETE	2.0	EA	\$ 86,385.00	172,770.00	1.60	138,216.00		138,216.00	80%	34,554.00		
28	ELECTRICAL ALLOWANCE	1.0	LS	\$ 20,000.00	20,000.00						0%	20,000.00	
29	CURB STOP ASSEMBLY, COMPLETE	26.0	EA	\$ 7,400.00	192,400.00	1.00	7,400.00		7,400.00	4%	185,000.00		
30	PUMP STATION, INDIVIDUAL, COMPLETE	25.0	EA	\$ 14,295.00	357,375.00	12.50	178,687.50		178,687.50	50%	178,687.50		
31	CURB AND GUTTER, CONC, DET C4	30.0	FT	\$ 85.00	2,550.00						0%	2,550.00	
32	DRIVEWAY, NONREINF CONC, 6 INCH	95.0	SYD	\$ 89.00	8,455.00						0%	8,455.00	
33	HMA, 4E1, MOD, TOP	625.0	TON	\$ 175.00	109,375.00	7.20	1,260.00		1,260.00	1%	108,115.00		
34	SITE RESTORATION	1.0	LS	\$ 75,675.00	75,675.00						0%	75,675.00	
Original Contract Totals					\$ 2,224,569.00		\$ 941,845.75	\$ -	\$ 941,845.75	42%	\$ 1,282,723.25		

### Progress Estimate - Unit Price Work

Owner: Tuscarora Township  
Engineer: Performance Engineers, Inc.  
Contractor: Matt's Underground  
Project: Tuscarora Township Sewer Phase I  
Contract: Tuscarora Township Sewer Extension Phase I - LPS

## Contractor's Application for Payment

Owner's Project No.: 22-5797B  
Engineer's Project No.: 22-5797B  
Contractor's Project No.: 2024-7107

# Memo

**To:** Trudy Maves

**Date:** 12-23-24

**From:** Steve Corporon

**Re:** Tuscarora Township WWTP Expansion, Pay Request #5

---

Attached for consideration by the Board of Trustees is pay request #5 from Grand Traverse Construction for the Tuscarora Township WWTP Expansion project in the amount of \$252,046.40. The majority of the work this period has continued to be focused on the placement of rebar and concrete for the new tanks. This pay request reflects all the work performed to date.

\$146,186.95 of this pay request is attributed to USDA Phase I funded work. The remaining \$105,859.45 of this pay request is attributed to EGLE funded work on the equalization/surge tank. You will need to submit a separate request to each agency for their respective amounts and subsequently submit two separate checks to Grand Traverse Construction once funds are received from each agency.

Please advise me if you have any questions regarding this pay request.

Sincerely,  
**Performance Engineers, Inc.**

*Steve Corporon*

### Contractor's Application for Payment

Owner:	Tuscarora Township	Owner's Project No.:	22-6036
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-6036
Contractor:	Grand Traverse Construction	Contractor's Project No.:	1-24106
Project:	Tuscarora Township Sewer Extension Phases I & II		
Contract:	Tuscarora Township WWTP Expansion		
Application No.:	5	Application Date:	12/31/2024
Application Period:	From 12/1/2024	to 12/31/2024	
1. Original Contract Price		\$ 4,025,365.00	
2. Net change by Change Orders		\$ 13,067.41	
3. Current Contract Price (Line 1 + Line 2)		\$ 4,038,432.41	
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$ 939,671.48	
5. Retainage			
a. 5% X \$ 939,671.48 Work Completed =	\$ 46,983.57		
b. 5% X \$ - Stored Materials =	\$ -		
c. Total Retainage (Line 5.a + Line 5.b)	\$ 46,983.57		
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 892,687.91		
7. Less previous payments (Line 6 from prior application)	\$ 640,641.51		
8. Amount due this application	\$ 252,046.40		
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 3,145,744.50		

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Paul E. Mahon  
 Signature: Paul E. Mahon Date: 12-23-24

Recommended by Engineer	Approved by Owner
By: <u>Paul E. Mahon</u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>12-23-24</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

USDA Phase I: \$146,186.95  
 EGLE: \$105,859.45

### Progress Estimate - Lump Sum Work

## **Contractor's Application for Payment**

USDA Phase I: \$153,881.00 - \$7,694.05 (5%) = \$146,186.95

EGLE: \$111,431.00 - \$5,571.55 (5%) = \$105,859.45

### Progress Estimate - Lump Sum Work

## **Contractor's Application for Payment**

### Stored Materials Summary

### **Contractor's Application for Payment**

<b>Owner:</b>	Tuscarora Township
<b>Engineer:</b>	Performance Engineers, Inc.
<b>Contractor:</b>	Grand Traverse Construction
<b>Project:</b>	Tuscarora Township Sewer Extension Phases I & II
<b>Contract:</b>	Tuscarora Township WWTP Expansion

<b>Owner's Project No.:</b>	22-6036
<b>Engineer's Project No.:</b>	22-6036
<b>Contractor's Project No.:</b>	1-24106

Application No.: 5 Application Period: From 12/01/24 to 12/31/24 Application Date: 12/31/24

# Memo

**To:** Trudy Maves

**Date:** 12-23-24

**From:** Steve Corporon

**Re:** Tuscarora Township Sewer Extension Phase I - Gravity, Change Order #1

---

Attached for consideration by the Board of Trustees is change order #1 to the Elmer's contract for the Tuscarora Township Sewer Extension Phase I - Gravity project. This change order contains four items summarized as follows:

1. Add Increase 2 lift station structures from 4' to 5' diameter @ \$3,340 EA \$6,680.00

Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for lift stations PS 200 & PS 300 to provide additional capacity.

2. Add Increase 3 valve vault structures from 4' to 5' diameter @ \$1,765 EA \$5,295.00

Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for vaults adjacent to PS 100, PS 200 & PS 300 to provide adequate room for installation of required valves.

3. Add Remove & reinstall 2 lift station hatches @ \$1,720 EA \$3,440.00

Reason for Change: To remove access hatches from the 4 ft diameter tops & install them on the 5 ft diameter tops for lift stations PS 200 & PS 300.

4. Add 5 bollards @ \$700.00 EA \$3,500.00

Reason for Change: To provide additional protection adjacent to lift stations PS 100, PS 200 & PS 300.

The total net increase in cost to the contract is \$18,915.00 and the Phase I contingency fund currently has \$227,172.33 available.

PEI recommends approval of change order #1 in the amount of \$18,915.00 for a revised contract amount of \$2,707,702.51.00 with funding from the available project contingency.

Please advise me if you have any questions regarding this change order.

Sincerely,  
**Performance Engineers, Inc.**

*Steve Corporon*

## CHANGE ORDER NO.: 1

Owner: Tuscarora Township Owner's Project No.: 22-5797A  
Engineer: Performance Engineers, Inc. Engineer's Project No.: 22-5797A  
Contractor: Elmer's Contractor's Project No.: 541012  
Project: Tuscarora Township Sewer Phase I  
Contract Name: Tuscarora Township Sewer Extension Phase I - Gravity  
Date Issued: 1-14-25 Effective Date of Change Order: 1-14-25

The Contract is modified as follows upon execution of this Change Order:

Item	Change	Description	Cost
1.	Add	Increase 2 lift station structures from 4' to 5' diameter @ \$3,340.00 EA	\$6,680.00
Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for lift stations PS 200 & PS 300 to provide additional capacity. The cost of this item will be funded from the project contingency.			
2.	Add	Increase 3 valve vault structures from 4' to 5' diameter @ \$1,765.00 EA	\$5,295.00
Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for vaults adjacent to PS 100, PS 200 & PS 300 to provide adequate room for installation of required valves. The cost of this item will be funded from the project contingency.			
3.	Add	Remove & reinstall 2 lift station hatches @ \$1,720.00 EA	\$3,440.00
Reason for Change: To remove access hatches from the 4 ft diameter tops & install them on the 5 ft diameter tops for lift stations PS 200 & PS 300. The cost of this item will be funded from the project contingency.			
4.	Add	5 bollards @ \$700.00 EA	\$3,500.00
Reason for Change: To provide additional protection adjacent to lift stations PS 100, PS 200 & PS 300. The cost of this item will be funded from the project contingency.			

Attachments Elmer's proposal dated 12/12/2024

Elmer's proposal dated 12/20/2024

Change in Contract Price	Change in Contract Dates
Original Contract Price: \$ 2,688,787.51	Original Contract Dates: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ N/A	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 2,688,787.51	Contract Dates prior to this Change Order: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] this Change Order: \$ 18,915.00	[Increase] [Decrease] this Change Order: Substantial Completion: No Change Ready for final payment: No Change
Contract Price incorporating this Change Order: \$ 2,707,702.51	Contract Dates with all approved Change Orders: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25

Recommended by Engineer	Accepted by Contractor
By: <u>John M</u>	<u>John M</u>
Title: <u>Project Engineer</u>	<u>Project Manager</u>
Date: <u>12-23-24</u>	<u>12-23-24</u>
Authorized by Owner	Approved by Funding Agency
By: _____	_____
Title: _____	_____
Date: _____	_____

TEAM



## PROPOSAL

704 E. Progress St., Hillman, MI 49746

989.742.4531 • 989.742.4802 Fax

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Proposal submitted to:

Aaron Nordman, PE  
Performance Engineers, Inc.  
406 Petoskey Avenue  
Charlevoix, Michigan 49720

We hereby submit specifications and estimates for:

Proposal is for the cost to increase from 4' structures to 5' structures.

2 ea Lift stations \$3,340.00ea

3 ea Valve Chamber \$1765.00 ea

2 ea Hatches remove and replace \$1,720.00ea

Total cost: \$ 15,415.00

The foregoing proposal is explicitly conditioned upon the fact that Team Elmer's and its employees, officers, directors, its related entity (ies), assigns and/or successors are NOT subject to and DO NOT agree to or assume any obligations relating to wages, hours, benefits, pensions and/or any other terms and conditions of any labor agreement that the recipient (customer) of this proposal is bound or signatory to, or that any other contractor or entity associated with the quoted work may be bound or signatory to. RATHER, ANY AND ALL SUCH OBLIGATIONS ARE SPECIFICALLY DISCLAIMED ALONG WITH ANY AND ALL REPRESENTATIONS AND OBLIGATIONS NOT EXPRESSLY WRITTEN AND CONTAINED HEREIN.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.

 Authorized Signature **Jeffrey L Allen**  
Digitally signed by Jeffrey L Allen  
DN: cn=Jeffrey L Allen c=US o=Elmer's Crane and  
Dozer Inc. email=jallen@teamelmers.com  
Date: 2024.12.10 10:34:08 -05'00'

Name:

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Date of Acceptance

(Sign and return copy upon acceptance)

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

### When reviewing estimates and selecting a contractor:

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

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TEAM

# PROPOSAL



Proposal submitted to

Aaron Nordman, PE  
Performance Engineers, Inc.  
406 Petoskey Avenue  
Charlevoix, Michigan 49720

704 E. Progress St., Hillman, MI 49746  
989.742.4531 • 989.742.4802 Fax  
www.TeamElmers.com  
Espholt™ | Excavation | Concrete | Cranes

Date: 12-20-2024

We hereby submit specifications and estimates for

Proposal is for the cost to add bollards at the lift station locations.

Cost per bollard: \$700.00 Each

Includes installing a 6" by 7' long steel bollard with yellow cover and red reflective stripes.  
Bollard will be filled with concrete.

The foregoing proposal is explicitly conditioned upon the fact that Team Elmer's and its employees, officers, directors, its related entity (ies), assigns and/or successors are NOT subject to and DO NOT agree to or assume any obligations relating to wages, hours, benefits, pensions and/or any other terms and conditions of any labor agreement that the recipient (customer) of this proposal is bound or signatory to, or that any other contractor or entity associated with the quoted work may be bound or signatory to. RATHER, ANY AND ALL SUCH OBLIGATIONS ARE SPECIFICALLY DISCLAIMED ALONG WITH ANY AND ALL REPRESENTATIONS AND OBLIGATIONS NOT EXPRESSLY WRITTEN AND CONTAINED HEREIN.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.

 Authorized Signature **Jeffrey L Allen**

Name 

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Date of Acceptance

(Sign and return copy upon acceptance)

A finance charge of 1 5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$ 50 per month, shall be applied to all accounts over 30 days past due.

## When reviewing estimates and selecting a contractor:

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

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# Memo

**To:** Trudy Maves

**Date:** 12-23-24

**From:** Steve Corporon

**Re:** Tuscarora Township Sewer Extension Phase I - LPS, Change Order #2

---

Attached for consideration by the Board of Trustees is change order #2 to the Matt's Underground contract for the Tuscarora Township Sewer Extension Phase I - LPS project. This change order contains five items summarized as follows:

1. Add Increase 1 lift station structure from 4' to 5' diameter @ \$4,970 EA \$4,970.00

Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for lift stations PS 500 to provide additional capacity.

2. Add Increase 1 valve vault structure from 4' to 5' diameter @ \$5,980 EA \$5,980.00

Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for the valve vault adjacent to PS 500 to provide adequate room for installation of required valves.

3. Add Increase 2 clean out structures from 4' to 5' diameter @ \$2,720 EA \$5,440.00

Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for clean outs 401 & 501 to provide adequate room for installation of required valves.

4. Add Increase 1 air release structure from 4' to 5' diameter @ \$3,541 EA \$3,541.00

Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for air release 409 to provide adequate room for installation of required valves.

5. Add 4 bollards @ \$850.00 EA \$3,400.00

Reason for Change: To provide additional protection adjacent to lift stations PS 400 & PS 500.

The total net increase in cost to the contract is \$23,331.00 and the Phase I contingency fund currently has \$227,172.33 available.

PEI recommends approval of change order #2 in the amount of \$23,331.00 for a revised contract amount of \$2,273,870.00 with funding from the available project contingency.

Please advise me if you have any questions regarding this change order.

Sincerely,  
**Performance Engineers, Inc.**

*Steve Corporon*

## CHANGE ORDER NO.: 2

Owner: Tuscarora Township Owner's Project No.: 22-5797B  
Engineer: Performance Engineers, Inc. Engineer's Project No.: 22-5797B  
Contractor: Matt's Underground Contractor's Project No.: 2024-7107  
Project: Tuscarora Township Sewer Phase I  
Contract Name: Tuscarora Township Sewer Extension Phase I - LPS  
Date Issued: 1-14-25 Effective Date of Change Order: 1-14-25

The Contract is modified as follows upon execution of this Change Order:

Item	Change	Description	Cost
1.	Add	Increase 1 lift station structure from 4' to 5' diameter @ \$4,970.00 EA	\$4,970.00
Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for lift stations PS 500 to provide additional capacity. The cost of this item will be funded from the project contingency.			
2.	Add	Increase 1 valve vault structure from 4' to 5' diameter @ \$5,980.00 EA	\$5,980.00
Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for the valve vault adjacent to PS 500 to provide adequate room for installation of required valves. The cost of this item will be funded from the project contingency.			
3.	Add	Increase 2 clean out structures from 4' to 5' diameter @ \$2,720.00 EA	\$5,440.00
Reason for Change: To utilize 5 ft diameter concrete structures instead of 4 ft diameter structures for clean outs 401 & 501 to provide adequate room for installation of required valves. The cost of this item will be funded from the project contingency.			
4.	Add	Increase 1 air release structure from 4' to 5' diameter @ \$3,541.00 EA	\$3,541.00
Reason for Change: To utilize a 5 ft diameter concrete structure instead of a 4 ft diameter structure for air release 409 to provide adequate room for installation of required valves. The cost of this item will be funded from the project contingency.			
5.	Add	4 bollards @ \$850.00 EA	\$3,400.00
Reason for Change: To provide additional protection adjacent to lift stations PS 400 & PS 500.			

Attachments: Matt's Underground proposal dated 12/18/2024  
Matt's Underground proposal dated 12/20/2024

Change in Contract Price	Change in Contract Dates
Original Contract Price: \$ 2,224,569.00	Original Contract Dates: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] from previously approved Change Order No. 1: \$ 25,970.00	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 2,250,539.00	Contract Dates prior to this Change Order: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25
[Increase] [Decrease] this Change Order: \$ 23,331.00	[Increase] [Decrease] this Change Order: Substantial Completion: No Change Ready for final payment: No Change
Contract Price incorporating this Change Order: \$ 2,273,870.00	Contract Dates with all approved Change Orders: Substantial Completion: 8-1-25 Ready for final payment: 8-29-25

Recommended by Engineer  
 By: Sam N  
 Title: Project Engineer  
 Date: 12-23-24  
 Authorized by Owner

Accepted by Contractor  
 By: DR  
 Title: DR  
 Date: 12/20/24  
 Approved by Funding Agency



MATTS LLC

## MATTS UNDERGROUND UTILITY CONSTRUCTION

Mailing: PO Box 2008 Kalkaska MI, 49646  
Shipping/Yard: 1328 Wood Rd, NE, Kalkaska, MI 49646  
Phone: 231-258-7990 Fax: 231-258-7993

12/16/2024

Performance Engineering  
Attn: Steve Corporon  
406 Petoskey Avenue  
Charlevoix, MI 49720

Phone: 907-617-3680  
Email: stevenc@performanceeng.com

### MATTS LLC Cost Proposal Structure Modification

This document, when signed, outlines an agreement made between **Performance Engineering** and **Matts LLC, Matts Underground Utility Construction**.

**Project: Various**

**Project Location:** 3546 S. Straits Highway, Indian River, MI 49749

We are pleased to provide a projected cost for the following scope of work.

• Wet Well PS 500 Includes Coring and Hatch Modifications	Projected Cost: \$4,970.00
• Clean Out 401	Projected Cost: \$2,720.00
• Clean Out 504	Projected Cost: \$2,720.00
• Air Release	Projected Cost: \$3,541.00
• Valve Vault 500 Includes Coring and Hatch Modifications	Projected Cost: \$5,980.00

**Total Projected Cost: \$19,931.00**

Price noted above is only an estimate and does not reflect the actual cost you may incur. Upon completion of the project, actual cost will be calculated and invoiced. **Initials required** \_\_\_\_\_

**TERMS: Due Upon Completion**

  
Isaac Belongia, Operations Manager

  
Date



**MATTS LLC**

## **MATTS UNDERGROUND UTILITY CONSTRUCTION**

Mailing: PO Box 2008 Kalkaska MI, 49646

Shipping/Yard: 1328 Wood Rd, NE, Kalkaska, MI 49646

Phone: 231-258-7990 Fax: 231-258-7993

12/20/2024

Performance Engineering

Attn: Steve Corporon

406 Petoskey Avenue

Charlevoix, MI 49720

Phone: 907-617-3680

Email: stevenc@performanceeng.com

### **MATTS LLC COST PROPOSAL**

This document, when signed, outlines an agreement made between **Performance Engineering** and **Matts LLC Matts Underground Utility Construction**.

**Project: Tuscarora Township**

**Project Location: 3546 S Straits highway, Indian River MI 49749**

We are pleased to provide this cost proposal agreement for the following scope of work.

**Scope of Work: Installation of 6 inch Bollard as required**

- Miss Dig Required for Entire Property
- Mobilize to project location
- Conduct preconstruction safety briefing
- Deploy all necessary traffic control equipment
- Unload and stage all necessary equipment
- Expose and verify all conflicting utilities. Install 6 inch Bollard as required
- Clean up work zone
- Return to base

**Total Cost: \$850.00 ea.**

#### **General Notes:**

- All indemnification by contractor is limited to amounts collectible from contractor's insurance
- All necessary fees and permits to be furnished and posted by others prior to start of project
- Restoration is NOT Included
- All proposed work shall be completed by personnel with current training/certification credentials required for project

**Invoice will reflect standard time and material rate \_\_\_\_\_ Initial**

**TERMS: Due Upon Completion**

Customer Project:  
 Sewer Expansion – Equalization Tank/SPHR Grant  
 Project No.: 23-6036

Date: December 23, 2024  
 INVOICE # 14881

To: Tuscarora Township  
 Attn.: Trudy Maves  
 3546 S. Straits Highway  
 Indian River, Michigan 49749  
 (231)238-7088

For Professional Services Rendered: 10/27/2024 through 12/21/2024

Engineering Services:

Contract admin, and Construction oversight	\$ 949.60
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Subcontracted Services:

None	\$ 0
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Project Expenses:

None	\$ 0
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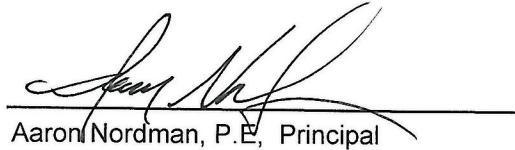
**Total Due This Invoice:** \$ 949.60

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

Authorized Fee	\$ 182,119.00
Net Change by Change Order	(\$ 77,927.50)
Current Authorized Fee	\$ 104,191.50
Previously Invoiced Total	\$ 103,241.90
Current Invoice Total	\$ 949.60
Balance to Complete	\$ 0.00

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 03/16/2023 and only for labor and materials directly related to the approved project.



Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

***Thank you for your business!***



Customer Project:

Sewer Expansion – Phase I

Project No.: 22-5797-32

Date: December 23, 2024

INVOICE # 14887

To: Tuscarora Township  
Attn.: Trudy Maves  
3546 S. Straits Highway  
Indian River, Michigan 49749  
(231)238-7088

For Professional Services Rendered: 10/27/2024 through 12/21/2024Engineering Services:

Contract admin, RFIs, engineering design revisions, and construction oversight	\$ 30,889.18
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RPR Services:

Construction Inspection	\$ 34,199.75
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Project Expenses:

None	\$ 0
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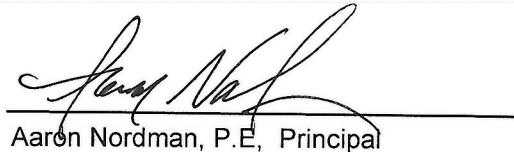
**Total Due This Invoice: \$ 65,088.93**

Explanation of Services: Engineering Services are included for the above referenced project, where Subcontracted Services are used, copies of these direct invoices to PEI are provided, where Project Expenses are incurred, copies of these receipts are provided.

Engineering Services Contract Summary:

Authorized Fee	\$ 786,238.00
Net Change by Change Order	(\$113,978.00)
Current Authorized Fee	\$ 672,260.00
Previously Invoiced Total	\$ 524,688.87
Current Invoice Total	\$ 65,088.93
Balance to Complete	\$ 82,482.20

The undersigned does hereby certify that the above summary of bills and invoices were reviewed and they are in accordance with the Engineering Services Agreement dated 05/11/2022 and only for labor and materials directly related to the approved project.

  
Aaron Nordman, P.E., Principal

Please make checks payable to Performance Engineers, Inc.

**Thank you for your business!**

September 19, 2024

Project No: R4540800-172102.05  
Invoice No: 373962

Robert Kramer  
Tuscarora Township, MI  
3546 South Straits Hwy  
Indian River, Michigan 49749

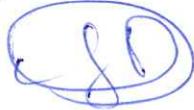
Project R4540800-  
172102.05 Tuscarora Expansion

01/03/2024 - Contract

**Professional Services from August 1, 2024 to August 31, 2024**

**Professional Personnel**

		Hours	Rate	Amount
Engineering Technician I				
Mayer, Jennifer	8/7/2024	1.50	80.00	120.00
Mayer, Jennifer	8/8/2024	1.00	80.00	80.00
Mayer, Jennifer	8/27/2024	1.00	80.00	80.00
Construction meeting				
Totals		3.50		280.00
<b>Total Labor</b>				<b>280.00</b>
				<b>Total this invoice</b>
				<b>\$280.00</b>



Received *✓*

DEC - 9 2024

*✓*

---

**Remittance Information:**

**ACH:**

Account Number: 547284589  
ABA/Routing Number: 075000019  
Bank Name: JP Morgan Chase Bank  
Email Remittance: accountsreceivable@meadhunt.com

**MAILING:**

Mead & Hunt, Inc.  
Attn: Accounts Receivable  
2440 Deming Way  
Middleton, WI 53562-1562

**meadhunt.com**

October 18, 2024

Project No: R4540800-172102.05  
Invoice No: 375646

Robert Kramer  
Tuscarora Township, MI  
3546 South Straits Hwy  
Indian River, Michigan 49749

Project R4540800-  
172102.05 Tuscarora Expansion

01/03/2024 - Contract

**Professional Services from September 1, 2024 to September 30, 2024****Professional Personnel**

		Hours	Rate	Amount
Engineering Technician IV				
Gall, Tammi	9/5/2024	.50	80.00	40.00
bypass plan with aaron				
Engineering Technician I				
Evans, Taven	9/12/2024	5.00	80.00	400.00
Evans, Taven	9/19/2024	8.00	80.00	640.00
Totals		13.50		1,080.00
<b>Total Labor</b>				<b>1,080.00</b>
			<b>Total this invoice</b>	<b>\$1,080.00</b>

**Outstanding Invoices**

Number	Date	Balance
373962	9/19/2024	280.00
<b>Total</b>		<b>280.00</b>



Received *cg*  
DEC - 9 2024

Tuscarora Township

**Remittance Information:****ACH:**

Account Number: 547284589  
ABA/Routing Number: 075000019  
Bank Name: JP Morgan Chase Bank  
Email Remittance: accountsreceivable@meadhunt.com

**MAILING:**

Mead & Hunt, Inc.  
Attn: Accounts Receivable  
2440 Deming Way  
Middleton, WI 53562-1562

meadhunt.com



**DATE OF MEETING:** January 14, 2025

**TITLE:** Duperon Flexrake for Waste Water Treatment Plant

**SUMMARY:** Consider authorizing the purchase of a Duperon Flexrake screen for the Waste Water Treatment Plant. This screens/filters solid waste from the sewage before it enters the treatment tanks for processing. This is being done by hand by the operators and has been for over one year.

**FINANCIAL IMPACT:** \$98,000, does **not** include installation.

**RECOMMENDATION:** Discuss.

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Bid from Duperon.



DATE: May 6, 2024

Mechanically Cleaned Bar Screen  
Budgetary Proposal Number P13515 DCARev1  
Tuscarora Twp Indian River WWTP, MI

To:  
Tuscarora Twp Indian River WWTP, MI

Sales Representative:  
Jason Frederick  
DuBois-Cooper Associates  
(734) 455-6700  
jfrederick@duboiscooper.com

From:  
Jeremy Martuch  
Sales Project Manager  
Duperon Corporation  
(989) 754-8800  
jmartuch@duperon.com

Steve Aiken  
Regional Sales Manager  
Duperon Corporation  
(989) 401-7110  
saiken@duperon.com



Thank you for considering Duperon® system solutions for your project. We appreciate the opportunity to provide you with a Budgetary Equipment Scope. Please do not hesitate to contact your Duperon® Team with any questions as we work with you through the design process and ensure a successful project.

**SCOPE OF SUPPLY:**

**SCREENS:**

<b>QTY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>
1	EA	<b>Duperon® FlexRake® - Front Clean Front-Return</b>
		Model: LF
		Enclosure (& Material): Fully Enclosed (304)
		Channel Width/Height: 1 x 2.12 Feet
		Clear Opening size: 0.25 in
		Angle of Installation: 30 Deg. from Vertical
		Material Construction: 304 SSTL

**CONTROLS:**

<b>QTY</b>	<b>UNIT</b>	<b>Main Control Panel:</b>	<b>1 – LF</b>
1	EA	Power:	480V/3ph/60hz
		Panel Rating:	NEMA 4X
		PLC/Relay Based:	Relay
		Screen Instrumentation:	Dual Mechanical Float
		1 Local Pushbutton Station(s):	ThreeButton(E-Stop/Run/Jog/Rev)

**TECH/FREIGHT**

<b>QTY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>
1	LOT	<b>On-Site Technical Assistance</b>
		Number of Trips: 1 Trip(s)
		Days On-Site per Trip: 1 8-hour man-day(s)
1	LOT	<b>Freight:</b> FOB Jobsite, Full Freight Allowed

**Clarifications:**

- This is not a fully designed project; preliminary pricing may be affected by scope change/project development
- Operational, structural, wind, or seismic calculations are not included
- Scope is based on models and assumptions widely utilized in the industry
- Scope does not convey an offer to sell; installation and taxes are not included
- For reference only: Standard Delivery Schedule: Submittals 6-8 weeks from PO - Shipped 18-20 weeks after approval to release manufacturing, based on workload

**PRELIMINARY BUDGET PRICING:**

**\$98,000.00**



**Optional Equipment:**

**SCREENINGS PROCESSING:**

<b>QTY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>
1	EA	<b>Duperon® Washer Compactor</b>
<p>Notes: Requires 3-10 gpm water usage And 40-60 psi.</p> <p>Controls included in this adder price</p>		
<p>Model: LFWC Appx. Footprint: 2 ft wide x 5 ft long Motor HP: 0.5 HP Chute Allowance: 5 centerline feet, positionable Material Construction: 304 SSTL</p>		
<b>ADD PRICE (EA): \$55,000.00</b>		

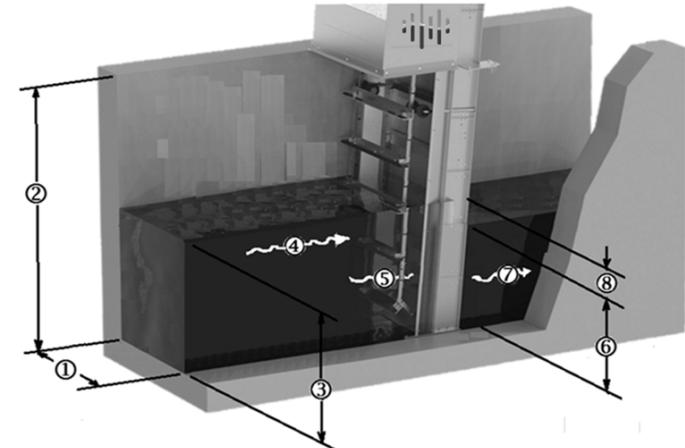
**Optional Accessories:**

<b>Bar Screen Deadplate Heat Pad</b> - 12" x 12" heat pad (power by others) - Thermostat - Components are suitable for Class I Div II areas  <b>Add Price (EA): \$2,500</b>	<b>Washer Compactor Caster Frame System</b> - 304SSTL frame structure - 4 highly durable casters - *NOTE: All conduit, hardware, quick disconnects and field wiring between equipment shall be provided by others  <b>Add Price (EA): \$4,800</b>
<b>Washer Compactor Heat Trace &amp; Blanket Kit</b> - Required in applications where freezing temperature are possible - Teflon heat blanket (weather-proof) construction - Thermostat (NEXA 4X) with remote probe for temperature reading - Components are CLASS I DIVISION I rated  <b>Add Price (EA): \$6,500</b>	<b>Washer Compactor Bagging System</b> - Longofill cassette holder - SSTL & ABS plastic - Longopac PE continuous bagger cassette, 295 ft (90 m)  <b>Add Price (EA): \$4,100</b>
<b>Washer Compactor Elephant Drop Sleeve</b> - Solid canvas flexible tube - 10 ft overall length - Attaches directly to discharge chute  <b>Add Price (EA): \$1,950</b>	



Custom Application Table  
**Bar Screen Headloss & Channel Hydraulics**  
 IMPERIAL (English) UNITS

Date:	4/23/2024
Project:	Tuscarora Twp Indian River WWTP MI
DC #:	P13515
Notes:	<p>Channel Dimensions 1 ft wide x 2.12 ft depth</p> <p>Peak Flow = 0.19 MGD with minimum downstream water level 1 screen in operation during peak flows</p> <p>Average Flow = 0.09 MGD with minimum downstream water level 1 screen in operation during average flows</p> <p>**Downstream weir provided to maintain a 6" DSWL. This is provided to improve capture rates.</p>



Case No.	Prod. Model	Flow Rate (MGD)	Opening Between Bars (in.)	Channel Width (ft.)	Unit Width (ft.)	Channel Depth (ft.)	Percent Blinding (%)	Bar thickness (in.)	Side Close-outs (ft.)	Base Plate Height (ft.)	Flow Coeff. (1/C <sup>2</sup> )	Upstr. Water Level (ft.)	Upstr. Velocity (fps)	Slot Velocity (fps)	Downstr. Water Level (ft.)	Downstr. Velocity (fps)	Head Loss (in.)	Comments
1	LF	0.19	0.25	1.00	1.00	2.12	25%	0.25	0.33	0.09	0.99	0.56	0.52	2.10	0.50	0.59	0.77	0.19 MGD, 0.5 ft minimum DSWL, 25% blinding
2	LF	0.16	0.25	1.00	1.00	2.12	25%	0.25	0.33	0.09	0.99	0.55	0.45	1.82	0.50	0.50	0.58	0.16 MGD, 0.5 ft minimum DSWL, 25% blinding
3	LF	0.09	0.25	1.00	1.00	2.12	25%	0.25	0.33	0.09	0.99	0.52	0.27	1.09	0.50	0.28	0.21	0.09 MGD, 0.5 ft minimum DSWL, 25% blinding

Duperon requires a minimum of 1.00 ft water depth when the unit is in operation to keep the SSTL FlexLinks lubricated and ensure an optimal amount of screening area. This does not apply to LowFlow, FR IQ, and GTS units.

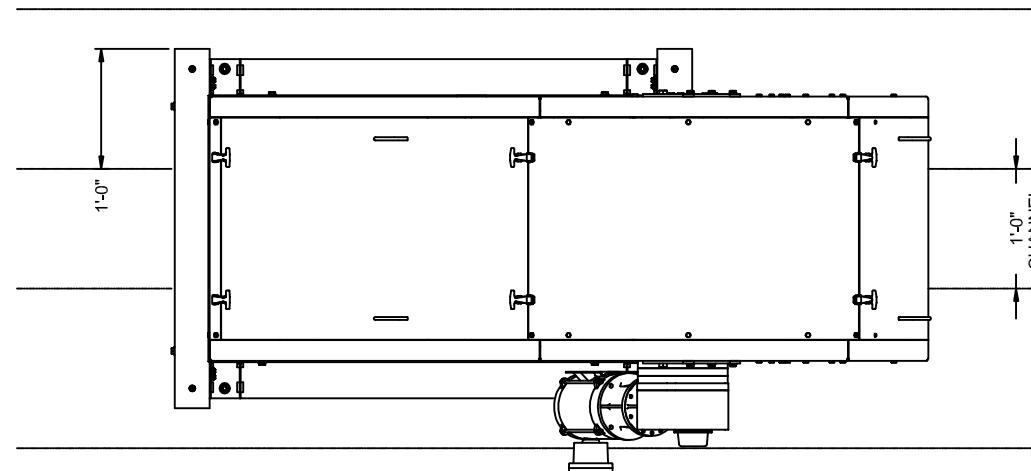
Head loss is calculated using Bernoulli equation:  $HL=(1/C^2)*(V^2-V_0^2)/(2g)$ . Flow coefficient ( $1/C^2$ )=1.43 should be used for general applications (FP,HD,SCT,FRIQs.62). ( $1/C^2$ )=.99 is used for teardrop bars (LF,FPFS,FPFS-M,FRIQs.5, GTS). #

At design average flow conditions, approach velocities should be no less than 1.25 fps, to prevent settling. ##

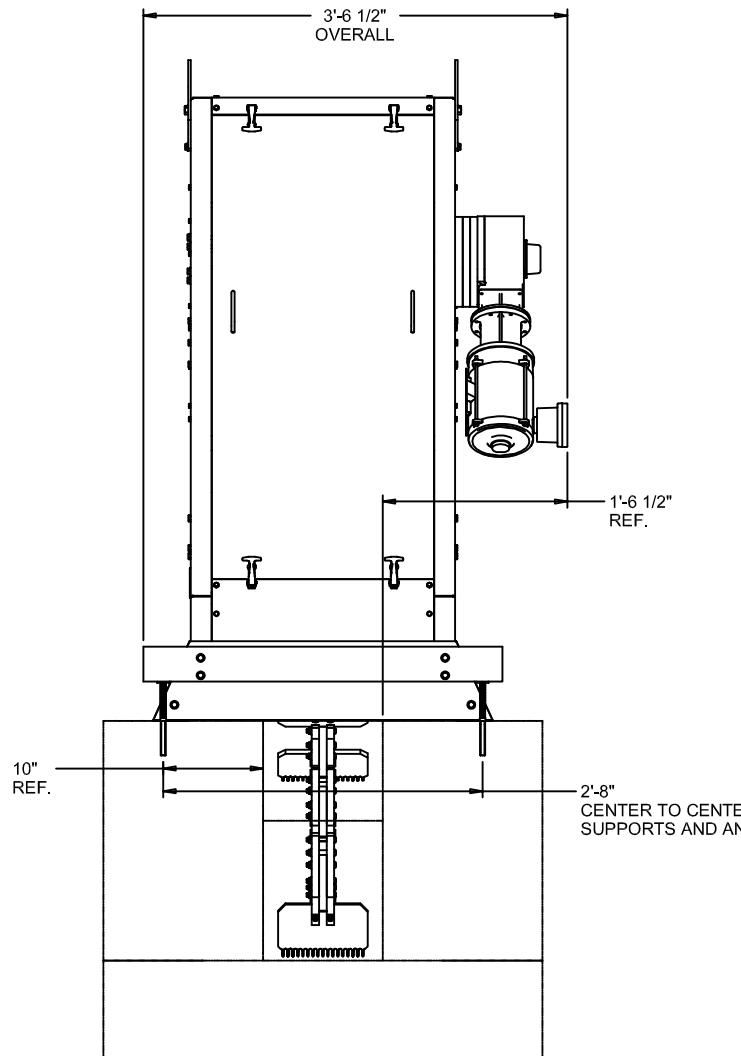
Satisfactory designs have provided for velocities of 2 to 4 fps through the openings of mechanically cleaned screens.###

References: #Hydraulic Similarity of Headloss Predictions (WEF abstract) 2010, L.Botero, M.Woodley. ##Recommended Standards for Wastewater Facilities (10 States), 61.122 (2014). ###WEF MOP 8 5th ed. 2010.

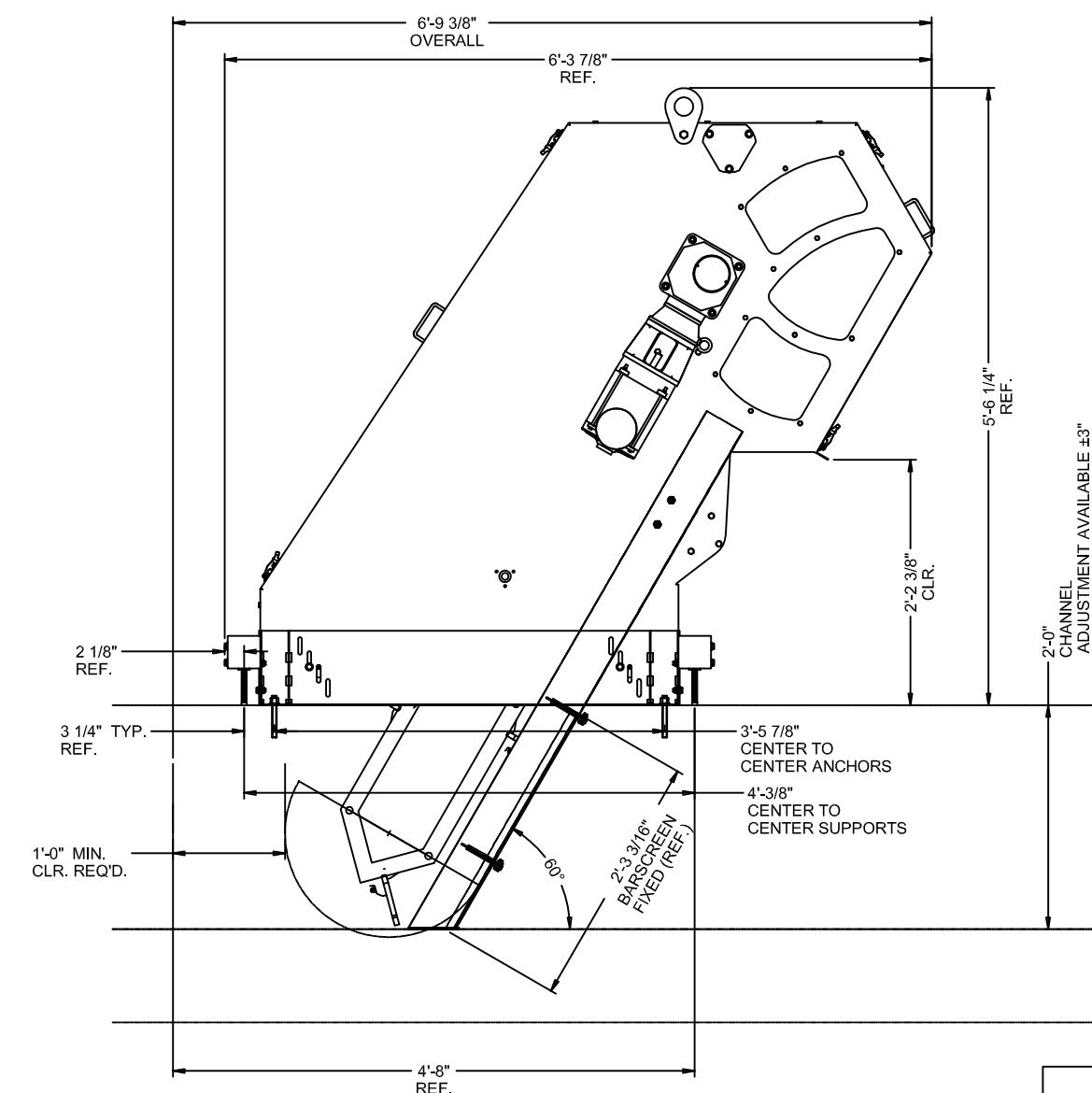
REVISIONS				
REV	DESCRIPTION	DATE	REVISED	APPROVED
1	UPDATED TITLE BLOCK LOGO	04/06/11	JKL	-



## PLAN VIEW



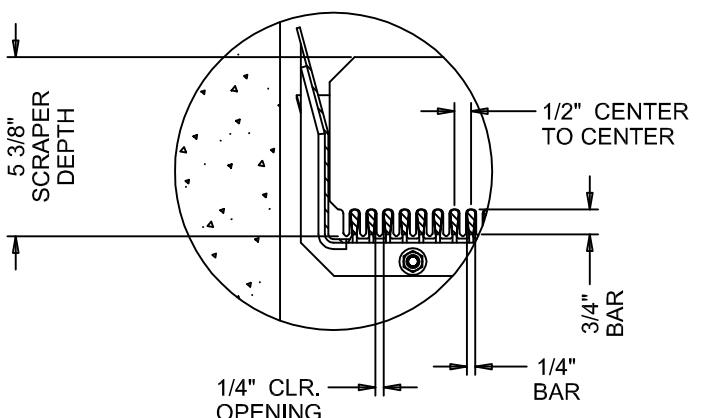
## FRONT VIEW



### SIDE VIEW

**PROPRIETARY**

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## DETAIL 1

## SCRAPER DETAIL

1/4" CLEAR OPENING SHOWN  
1/2", 3/4" & 1" OPENINGS AVAILABLE

PART MARK NO.	NO. OF PIECES REQ'D.	DESCRIPTION	MATL.	WT#	FEET	INCH	NOTES
			STOCK		LENGTH		
<b>TEMPLATE</b>							
DIMENSIONING & TOLERANCING IN ACCORDANCE WITH ANSI Y14.5M-1982			 <b>Duperon®</b> Saginaw, Michigan 48607 TF 800.383.8479				
TOLERANCES - UNLESS OTHERWISE SPECIFIED							
.X = $\pm 0.03$ .XX = $\pm 0.005$ .XXX = $\pm 0.002$ .XXXX = $\pm 0.0005$ ANGULAR = $\pm 0.5^\circ$							
DRAWN JKL	DATE 04/21/10	SHEET TITLE <b>DUPERON</b> <b>CORPORATION</b> <b>Low Flow FlexRake®</b> PART NAME <b>MAIN LAYOUT</b>					
CHECKED -	DATE -						
APPROVED -	DATE -						
APPROVED -	DATE -						
APPROVED -	DATE -	SIZE <b>D</b>	FSM NO.	DWG. NO. <b>12 LF FR x2 FT</b>			REV <b>1</b>
SCALE -					SHEET <b>1 OF 1</b>		

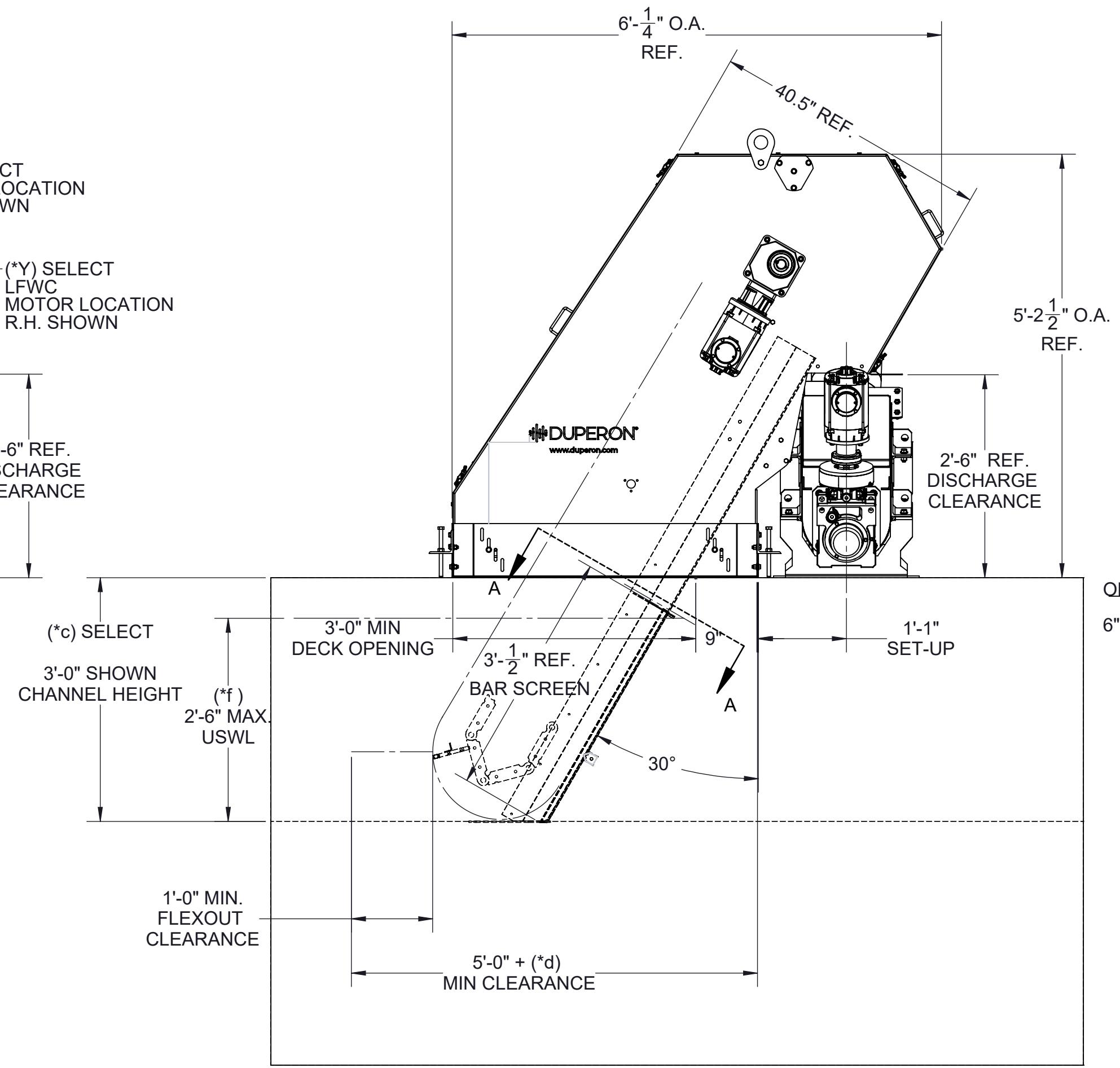
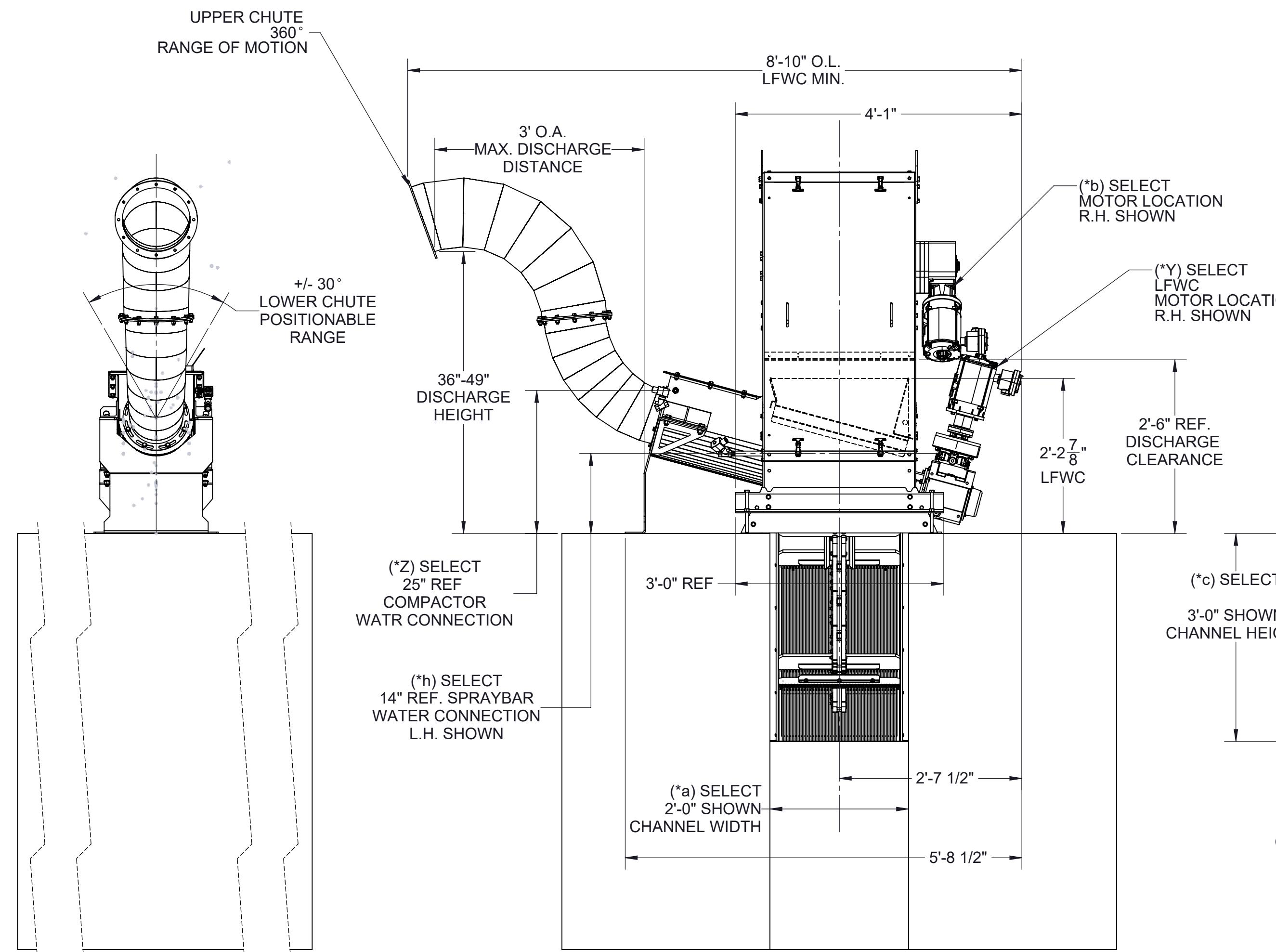
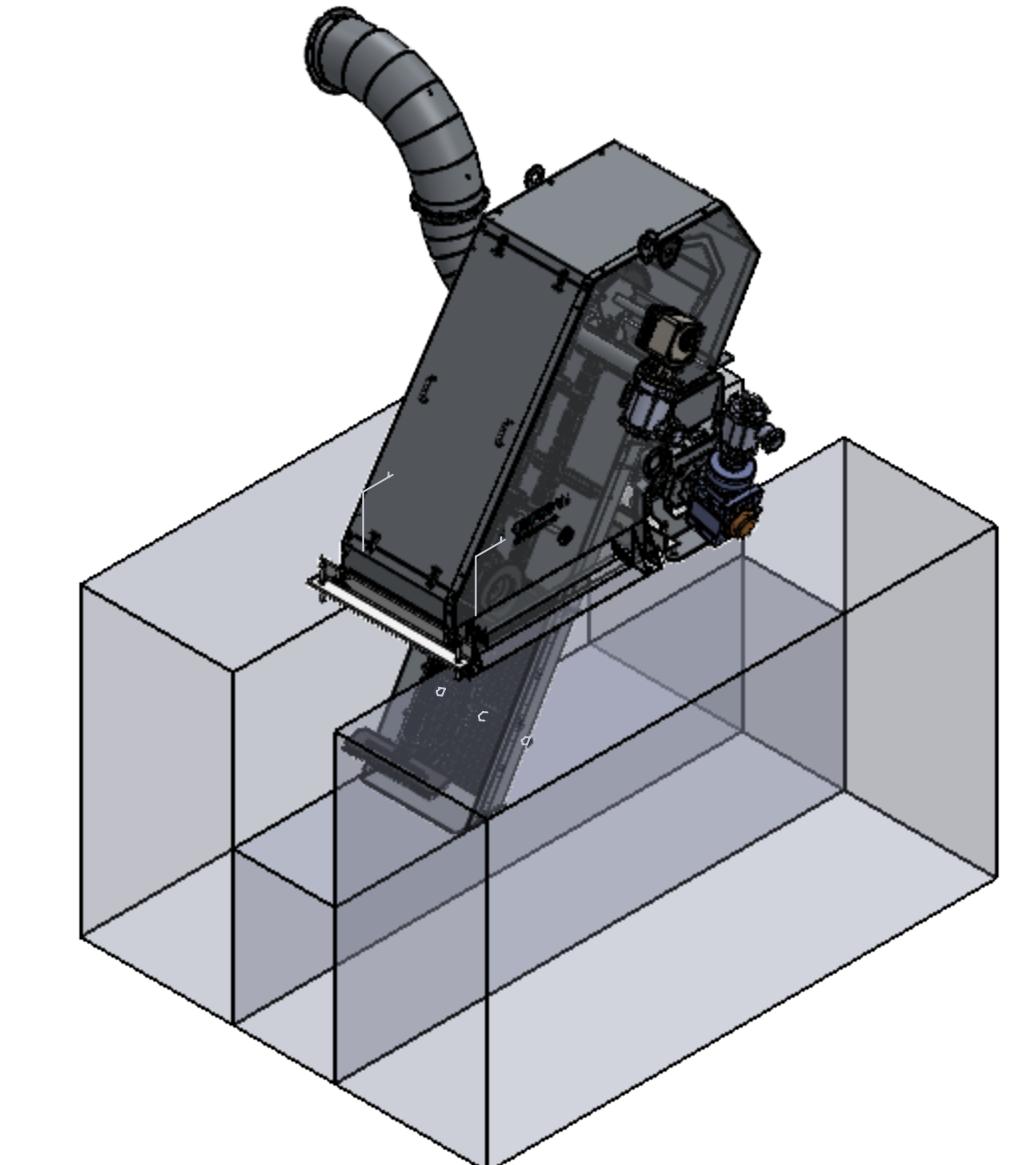
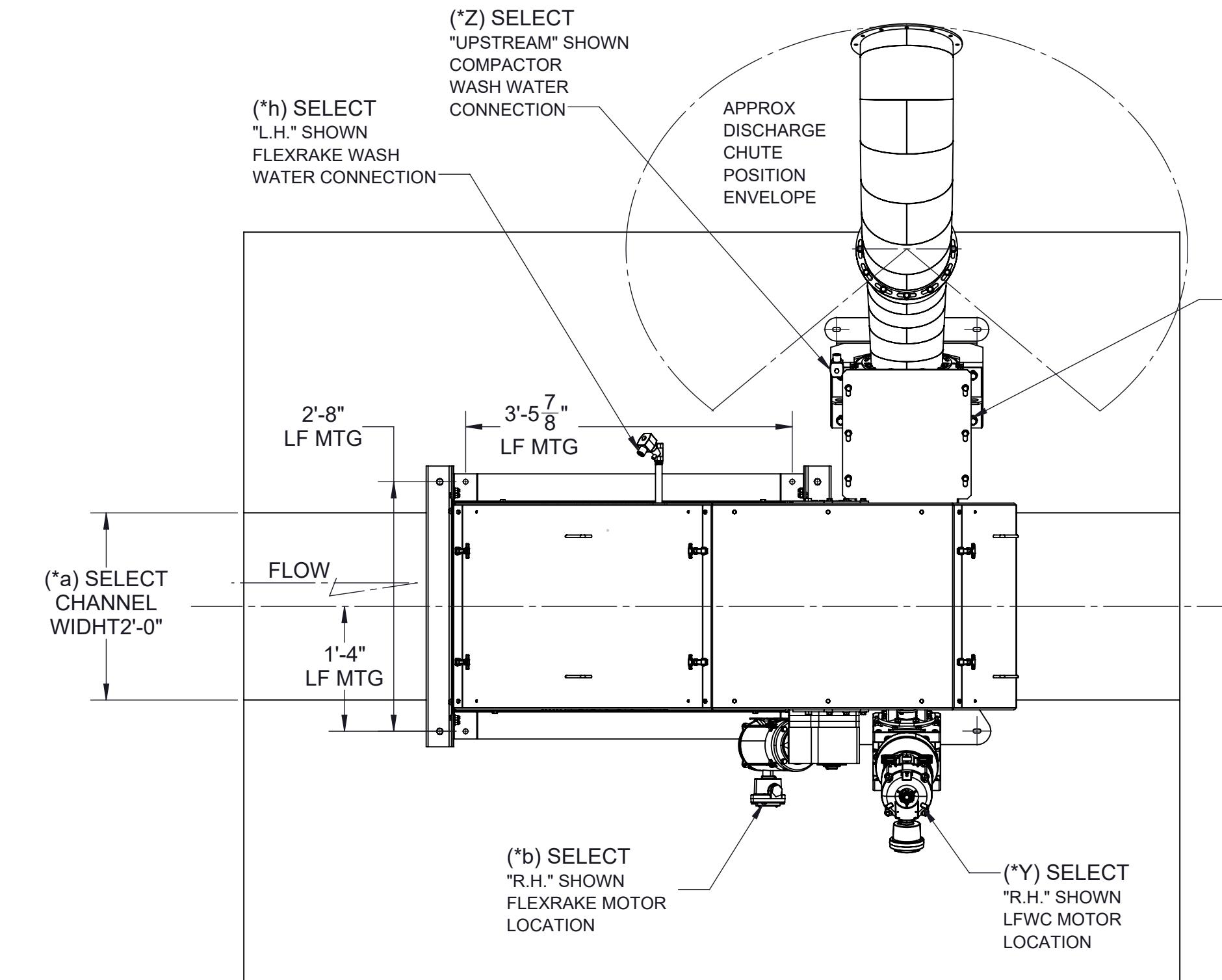
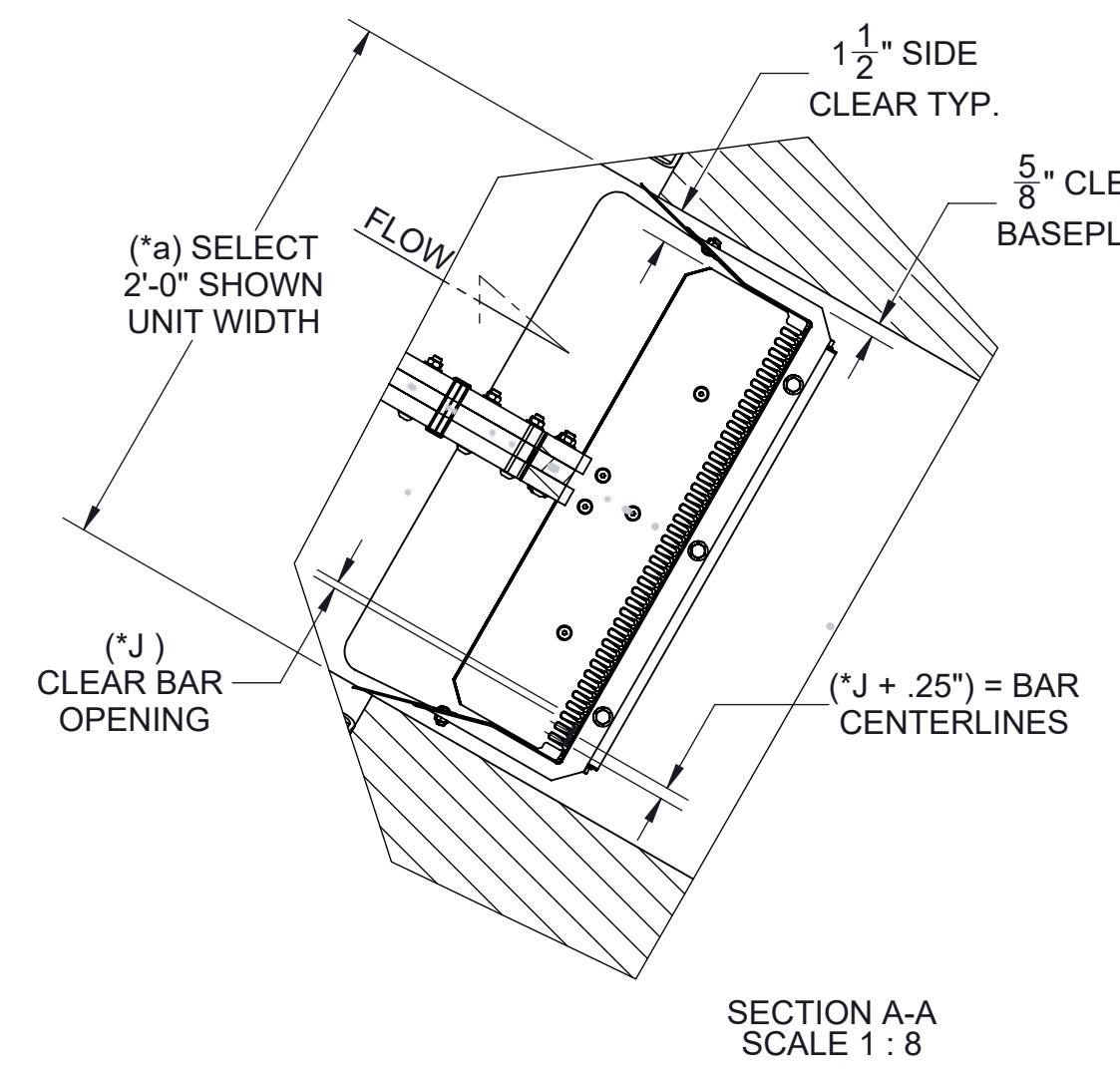
**NOTE #1**

VERIFY THAT THE PROPOSED  
INSTALLATION IS SUITED TO THE SITE.

- VERIFY CHANNEL WIDTH DIMENSION.
- VERIFY MOTOR LOCATION.
- VERIFY CHANNEL HEIGHT.
- VERIFY CHANNEL LENGTH. (X) PLACES
- VERIFY MINIMUM WATER HEIGHT.
- VERIFY MAXIMUM WATER HEIGHT.
- VERIFY DEBRIS BIN HEIGHT AND LOCATIONS. (X) PLACES

**NOTE #2**

1. BARSCEEN AND SCRAPERS NOT SHOWN FOR CLARITY.
2. SITE DIMENSIONS ARE SUBJECT TO CHANGE UPON SITE VERIFICATIONS.
3. FRONT AND REAR ENCLOSURE INCLUDED ABOVE OPERATING DECK.
4. PLATE/GRATING AND HANDRAIL MODIFICATIONS AS REQUIRED (BY OTHERS).
5. FOR SITES W/ FREEZING CONDITIONS A DEAD PLATE HEAT PAD AND WC HEAT TRACE.WRAP ACCESSORIES ARE RECOMMENDED. NOT INCLUDED AT THIS TIME.
6. LOW FLOW WASHER COMPACTOR IS SUPPLIED WITH TWO (2) PRE-ENGINEERED POSITIONABLE CHUTE SECTIONS THAT CAN NOT BE MODIFIED.



WASHER COMPACTOR SELECTIONS	FLEXRAKE SELECTIONS
PLEASE CIRCLE ONE:	
WATER SUPPLY CONNECTION: (*2) = UPSTREAM or DOWNSTREAM	UNIT WIDTH: (*a) = 12' 18' 24"
MOTOR LOCATION: (*y) = RH or LH	MOTOR LOCATION: (*b) = RH or LH
DEBRIS BIN HEIGHT: _____	CHANNEL HEIGHT: (*c) = 2'-0" 2'-8" 3'-0" 3'-6" 4'-0" 4'-6" 5'-0" 5'-6" 6'-0"
INDOOR OR OUTDOOR	CHANNEL DEPTH CLEARANCE: MINIMUM NEEDED AT 3FT DEEP. (*d) = ADD 3.5" FOR EVERY 6" INCREASE OF CHANNEL DEPTH
FLows: PEAK _____ AVERAGE _____	SUPPLY WATER CONNECTION: (*h) = RH or LH
WATER LEVEL: PEAK _____ AVERAGE _____	CLEAR BAR OPENING: (*J) = 1/4" 1/2" 3/4" 1"

DRAWN	DATE
WED	11/22/2022
CHECKED	DATE
WED	11/23/2022
APPROVED	DATE
DH	11/23/2022
CONCEPTUAL	
THIS PROPOSAL DRAWING IS BASED UPON THE INFORMATION AVAILABLE AT THE TIME AND MAY BE AFFECTED BY FUTURE SPECIFICATION, SCOPE, AND OTHER REQUIREMENTS. PLEASE BE ADVISED THAT DUPERON CORPORATION RETAINS THE RIGHT TO REFUSE, WITHDRAW, OR NEGOTIATE THIS PROPOSAL AT ANY TIME PRIOR TO SIGNING MATERIAL CONTRACT	
PROPRIETARY	
THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF DUPERON CORPORATION. IT MUST BE RETURNED TO DUPERON IMMEDIATELY UPON REQUEST. THIS MATERIAL AND THE INFORMATION ILLUSTRATED OR CONTAINED HEREIN MAY NOT BE REPRODUCED, COPIED, USED OR TRANSMITTED IN WHOLE OR IN PART IN ANY WAY WITHOUT THE PRIOR WRITTEN CONSENT OF DUPERON CORPORATION. SAGINAW, MI, USA	
SIZE	FSCOM NO.
D	PROPOSAL NUMBER
SCALE	REV
4:16	1
FLEXRAKE & LFWC SELECTIONS TEMPLATE DRAWING	

**·TEMPLATE·**  
DUPERON<sup>®</sup>  
Saginaw, Michigan 48601  
Tel: 800.383.8479

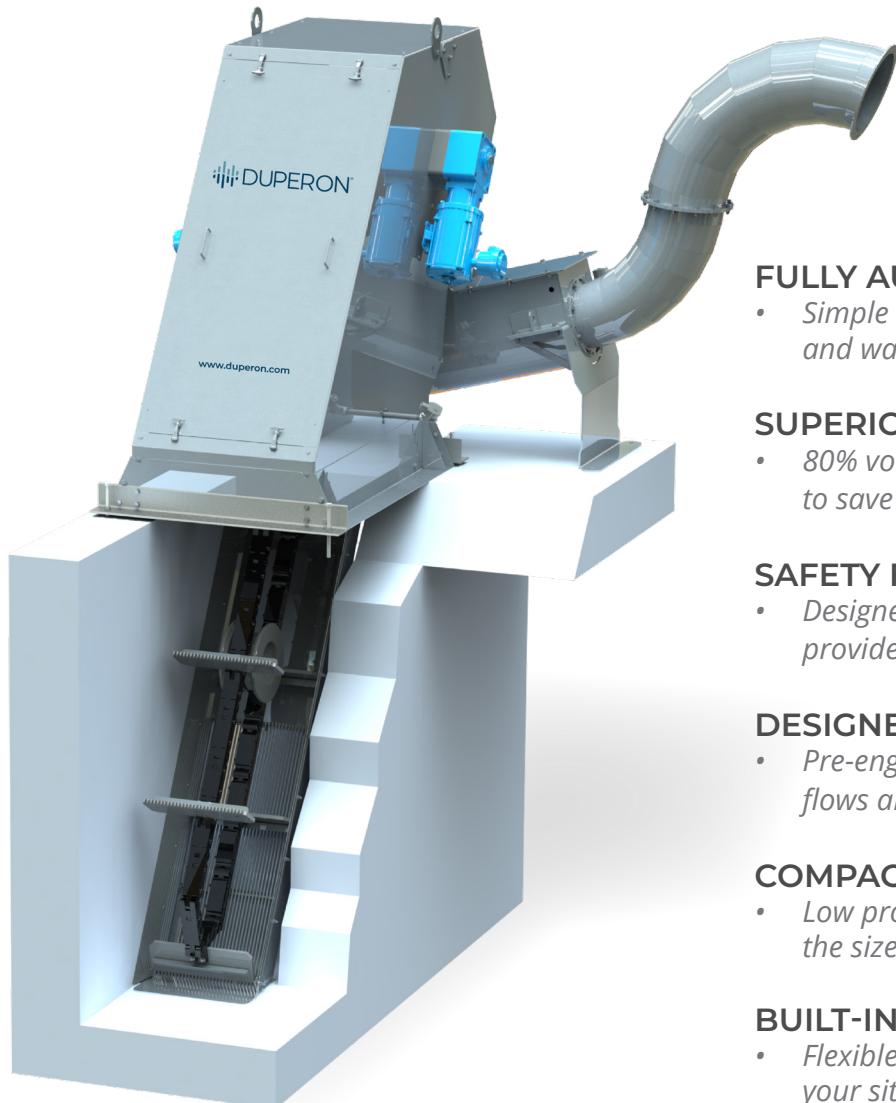
EQUIPMENT TYPE  
**DUPERON CORPORATION**  
**LOW FLOW SYSTEMS LAYOUT**

SITE NAME  
FLEXRAKE & LFWC SELECTIONS TEMPLATE DRAWING

DUPERON®

# FLEXRAKE® LOW FLOW SYSTEM

The FlexRake Low Flow System provides another option for simple, affordable, and reliable automated bar screening and solids handling for low flow sites. It incorporates proven Duperon Adaptive Technology™ and a washer compactor specifically designed for this application and price point, maximizing value and performance.



## THE DUPERON DIFFERENCE

### FULLY AUTOMATED SOLUTION

- Simple and cost-effective mechanical bar screen and washer compactor for low flow sites*

### SUPERIOR WASHING AND COMPACTING

- 80% volume reduction and 60% weight reduction to save landfill disposal costs*

### SAFETY FACTOR

- Designed to handle 6 MGD peaking events to provide peace of mind during wet weather*

### DESIGNED FOR DUTY

- Pre-engineered and sized to perform in channels, flows and conditions for small communities*

### COMPACT SYSTEM

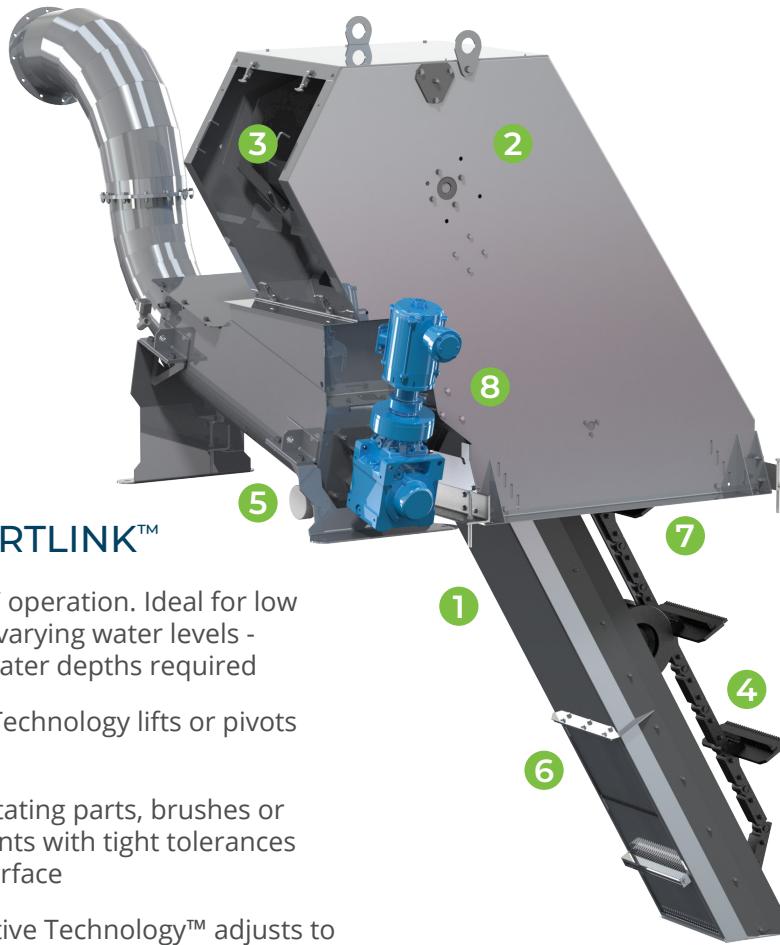
- Low profile, integrated system with a footprint half the size of in-channel auger style equipment*

### BUILT-IN FLEXIBILITY

- Flexible pre-engineered design with options to fit your site needs*



## THE DUPERON® FLEXRAKE® LOW FLOW FEATURES

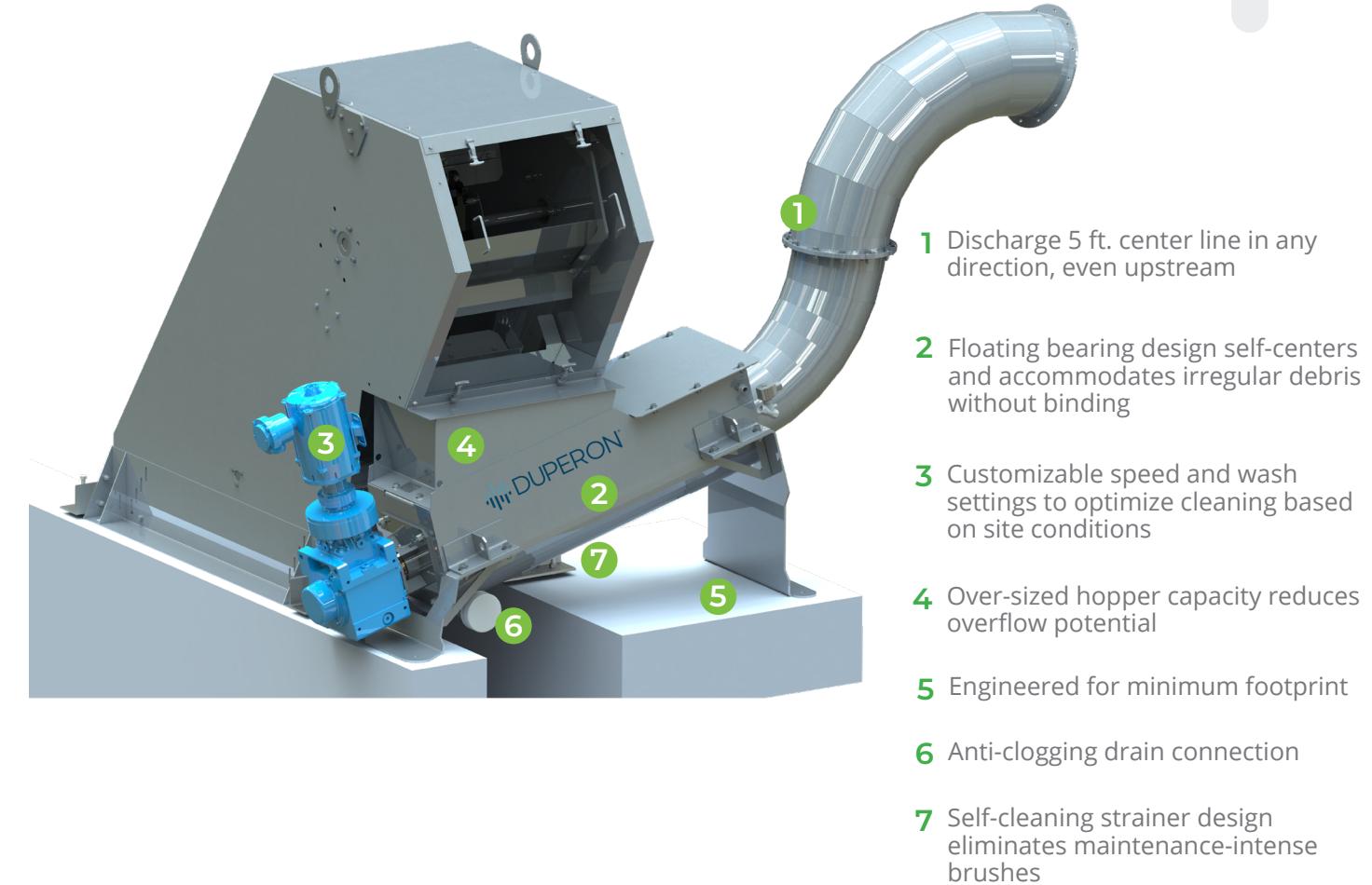


### BENEFITS OF UHMW SMARTLINK™

- Allows for "dry" operation. Ideal for low flow sites with varying water levels - no minimum water depths required
- Jam Evasion™ Technology lifts or pivots around debris
- No complex rotating parts, brushes or wear components with tight tolerances below water surface
- FlexRake Adaptive Technology™ adjusts to a range of flow and debris conditions

- 1 500 lb. lifting capability
- 2 Integral enclosure provides full containment and allowing access thru removable panels
- 3 Front-clean, front-return means no debris carryover
- 4 FlexRake Adaptive Technology™ adjusts to a range of flow and debris conditions
- 5 Stainless steel and corrosive-resistant materials of construction
- 6 Uses hydraulically efficient teardrop shaped bars
- 7 Thru-Bar™ Scrapers keep face of screen, sides of bar and cross-members clean
- 8 Energy efficient 1/4 hp motor

## THE DUPERON® LOW FLOW WASHER COMPACTOR FEATURES



## FOR LOW FLOW SITES

### COMPLETE SCREENING & SOLIDS HANDLING SYSTEM

#### LOW COST OF OWNERSHIP

With few parts, simple design and minimal maintenance, the FlexRake® Low Flow System is easy to install, own and operate by your crew

The FlexRake Low Flow is a front-clean, front-return mechanical bar screen. It features the SmartLink™ multifunctional link system, which eliminates underwater sprockets, bearings or tracks that create a fixed path of travel and are subject to fouling and/or jamming. The groundbreaking flex/pivot action of the Duperon FlexRake is unhampered by large debris. It is offered in a range of channel widths, depths and bar openings to meet the needs of small communities.

The pre-engineered Low Flow Washer Compactor is a perfect fit in size and capacity to receive screenings from the FlexRake Low Flow bar screen. It consists of a single auger with a floating bearing design to self-center and accommodate irregular debris. A self-cleaning strainer eliminates maintenance-intensive brushes. The washing chamber rinses screenings and returns fecal matter to the channel via an anti-clogging drain. The weight and back pressure from the debris in the chute generate compaction – there is no fixed sized compaction. The Low Flow Washer Compactor is integrated to run in coordination with the Low Flow (non-batch processing).

# LOW FLOW WASHER COMPACTOR DISCHARGE CHUTE ACCESSORIES



## HEAT BLANKET:

*The discharge chute can be thermally protected from cold temperatures with the addition of the Heat Blanket with integral heat trace.*



## BAGGER:

*The Bagger System attaches to the discharge chute for applications where bag dispensing and odor control are required. Included is a 90 meter length of continuous feed bags.*



## DROP SLEEVE:

*This flexible Drop Sleeve is an economical way to direct and contain downward debris discharge. Also used where waste container hauling may cause damage to metal discharge chutes.*

## ADDITIONAL ACCESSORIES:

- Washer Compactor Open Channel Support Frame 304 SSTL - built to span open channels
- Washer Compactor Chute Extension 304 SSTL - 5 ft additional chute length
- Washer Compactor Plumbing Kit Fernco Elbow, ball valve and y-strainer
- Washer Compactor Hopper Spray Kit for use with sites that have high fecal

## GENERAL

Average Flow Capacity:

Peak Flow Capacity:

Bar Opening:

Channel Widths:

Channel Depths:

Screenings Discharge Chute:

Maximum Liquid Level:

Minimum Liquid Level:

## FlexRake® Low Flow

Consult with Duperon

12" wide = 2.5 MGD, 18" wide = 4.0 MGD, 24" wide = 6.0 MGD

1/4", 1/2", 3/4", 1"

12", 18", 24"

2' to 6' (available in 1/2' increments)

N/A

30"

0" (can run dry)

## Low Flow Washer Compactor

5 1/2 cu.ft/hr

8 cu.ft/hr

N/A

N/A

N/A

Positionable up to 5' center line in any direction

N/A

N/A

## UTILITY

1/4 HP

1 PH/115 or 230 VAC

3 PH/240 or 480 VAC

TEFC, inverter duty

1/2 HP

1 PH/115 or 230 VAC

3 PH/240 or 480 VAC

explosion proof, inverter duty

## WATER

Water Supply:

Fecal breakdown sprayer (optional use)

Wash water

Filtered effluent screened

Filtered effluent screened

At/below (840) micron

At/below (840) micron

40 Mesh screen

40 Mesh screen

1/2" NPT male connection

1/2" NPT female connection -or -

GHT 3/4" female fitting for std garden hose

3-6 GPM

Supply Connection:

40-60 PSI

Consumption:

40-60 PSI

Required Pressure:

3" NPT

Drain Connection:

## MATERIALS OF CONSTRUCTION

304 SSTL:

Enclosure, deadplate, closeouts

Hopper, discharge chute

(316 SSTL upgrade available)

316 SSTL:

Teardrop shaped screen bars

N/A

UHMW:

SmartLink™

Auger supports

## PERFORMANCE

Dry Solids:

N/A

Up to 60%

Mass/Weight Reduction:

N/A

Up to 70%

Volume Reduction:

N/A

Up to 80%

Odor/Fecal:

N/A

Significantly decreases odor/fecal

Passes paint filter test



**DATE OF MEETING:** January 14, 2025

**TITLE:** USIC – addition of Phase I, Phase II residential sewer and water line in Commerce Park and mapping to USIC contract.

**SUMMARY:** Add Phase I & Phase II residential sewer lines to the USIC mapping services, and add the water line at Commerce Park from the wellhouse to the WWTP to USIC mapping services, to protect the Township from costs due to possible damage in anticipation of the hook-ups in the future.

**FINANCIAL IMPACT:** up to \$500, for services provided by Mead & Hunt for mapping.

**RECOMMENDATION:** Discuss

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None



**DATE OF MEETING:** January 14, 2025

**TITLE:** Tuscarora Township Fire Department Contract for 2025

**SUMMARY:** Review and discuss the presented contract for fire services for 1/1/2025 – 12/31/2025.

**FINANCIAL IMPACT:** approximately 9% increase.

2024 contract \$283,784. 2025 contract \$308,920.

**RECOMMENDATION:** Discuss.

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** 2025 Contract.

## FIRE PROTECTION AGREEMENT

THIS AGREEMENT, made and executed this 22<sup>nd</sup> day of December, 2024 by and between the TUSCARORA TOWNSHIP VOLUNTEER FIRE ASSOCIATION, INCORPORATED, a Michigan non-profit corporation, hereafter called the party of the first part, and the TOWNSHIP OF TUSCARORA, Cheboygan County, Michigan, hereafter called the party of the second part.

WITNESSETH:

WHEREAS, the TUSCARORA TOWNSHIP VOLUNTEER FIRE ASSOCIATION, INCORPORATED, a Michigan non-profit corporation, Agrees to provide fire protection services to TUSCARORA TOWNSHIP, Cheboygan County, Michigan.

WHEREAS, the Board of Trustees of TUSCARORA TOWNSHIP, Cheboygan County, Michigan, is desirous of having the first party provide fire fighting services to the territory of said TUSCARORA TOWNSHIP.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties heretofore and in consideration of the foregoing and mutual promises hereinafter contained as follows:

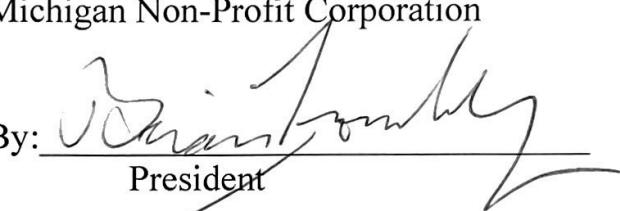
1. First party, subject to the subsequent provisions hereafter set forth, hereby agrees to provide fire protection for the following described territory of the second part, TO-WIT:
2. First party shall provide fire protection for dwellings, garages, utility buildings, commercial buildings and related structures, motor vehicles, and grass or forest fires (when notified of the existence of a fire) to the best of the ability of the members of the first party, with the equipment now on hand or hereafter acquired as addition thereto or in replacement of present equipment. First party shall fight such fire using the knowledge and training at the disposal of the members of the first party.

3. The parties agree that in the event of simultaneous fire calls in any other covered townships, and in Tuscarora Township, Cheboygan County, Michigan, the obligation of the first party shall be to first provide fire fighting equipment and services to Tuscarora Township citizens and property owners.
4. In the event the First Party is called to respond to a fire, hazardous clean up, or a rescue that requires extended services or equipment; beyond the First Parties capabilities, the First Parties shall not be required to provide fire fighting services without compensation from the Second Party, which shall be in addition to that set forth in Paragraph 5, below. The parties shall agree upon such additional compensation hereto before First Party shall have the obligation to proceed to fight such fire, clean up or rescue.
5. It is agreed that the second party shall pay first party for the fire services covered by this contract as follows: the sum of \$308,920.00
6. It is agreed that this contract shall cover fire protection services for the year beginning January 1<sup>st</sup>, 2025 and ending December 31, 2025.

IN WITNESS WHEROF, the parties have set their hands and seal the day and year first above written.

Date: 12/22/24

TUSCARORA TOWNSHIP VOLUNTEER  
FIRE ASSOCIATION, INCORPORATED  
A Michigan Non-Profit Corporation

By: 

President

By: 

Chief

Date: \_\_\_\_\_

TOWNSHIP OF TUSCARORA  
Cheboygan County, Michigan

By: \_\_\_\_\_  
Supervisor

By: \_\_\_\_\_  
Clerk



**DATE OF MEETING:** January 14, 2025

**TITLE:** Resolution For Charitable Gaming Licenses for the Indian River Women's Club

**SUMMARY:** The Indian River Women's Club, established in 1965, with approximately fifty members, has been a benefactor for our community for 60 years. A few of the "projects" undertaken by the IRWC include flowers along S. Straits Hwy., Christmas decorations including the snowflakes on the light poles, two pavilions, and has partnered with other groups-BLPA and FOL-to enhance our community through landscaping at the Sturgeon (aka "The Fish") and the canopy in the children's play area in Co-Operation Park. The IRWC has supported, and continues to support, both the Police Department and the Fire Department through gifts of equipment such as radios and helmets.

Passing this Resolution, recognizing the Indian River Women's Club as a non-profit, allows the Indian River Women's Club to obtain a raffle license from the State of Michigan, and continue their fundraising efforts on behalf of everyone who enjoys our community.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Discuss/Review

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None