

TUSCARORA TOWNSHIP  
3546 S. Straits Hwy, Indian River, MI 49749  
June 4, 2024 7:00 PM REGULAR MEETING  
AGENDA

1. Call to order
2. Pledge to flag
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Public Hearing – Phase 1 Sewer Special Assessment Hearing
6. Public Hearing – 2024-2025 Budget Hearing
7. Public Comment of agenda items (up to 3 minutes on agenda items only)
8. Approval of consent agenda
  - a. Bills Report
  - b. Treasurer Report
  - c. Budget Amendments
  - d. Minutes
  - e. Reports:
    - DDA
    - FOIA
    - Police
9. Old business
  - a. Phase 1 Sewer Special Assessment Resolution #4
  - b. Phase 1 Resolution Authorizing Issuance of 2024 Special Assessment Bonds
  - c. Phase 1 Sewer Bids
  - d. Commercial Rehabilitation District & Service Agreement
  - e. Set Additional Budget Hearing
10. New business
  - a. Charter Communications Broadband Presentation
  - b. Blight
11. Public comments (up to 3 minutes)
12. Board comments
13. Adjournment

## **Bills/Invoices/Revenue & Expenditure Report**

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
9205	ELAN FINANCIAL SERVICES	05/22/2024	06/17/2024	1,425.59	1,425.59	Open	N
9204	DECKA DIGITAL	05/28/2024	06/28/2024	524.19	524.19	Open	N
9206	MIKE THOMPSON	04/01/2024	06/30/2024	1,000.00	1,000.00	Open	N
9207	ELECTION SOURCE	05/21/2024	06/20/2024	122.58	122.58	Open	N
9201	HILL MOUNTAIN SIGNWORKS	05/23/2024	06/23/2024	202.00	202.00	Open	N
9200	KALAMAZOO SANITARY SUPPLY, LLC	05/20/2024	06/21/2024	229.84	229.84	Open	N
9203	MICHIGAN TOWNSHIP ASSOCIATION	05/22/2024	07/01/2024	5,249.00	5,249.00	Open	N
9202	MUNICIPAL EMP. RETIREMENT	05/31/2024	06/20/2024	11,778.59	11,778.59	Open	N
9209	PNC VISA	05/24/2024	06/24/2024	1,337.26	1,337.26	Open	N
9199	POLLARD'S QUICK LUBE	05/22/2024	06/22/2024	105.07	105.07	Open	N

# of Invoices: 10 # Due: 10

# of Credit Memos: 0 # Due: 0

Totals:

Totals:

21,974.12

0.00

21,974.12

0.00

Net of Invoices and Credit Memos:

21,974.12

21,974.12

## --- TOTALS BY FUND ---

101 - GENERAL FUND

8,829.86

8,829.86

207 - POLICE FUND

13,144.26

13,144.26

## --- TOTALS BY DEPT/ACTIVITY ---

000 -

6,249.00

6,249.00

101 - TOWNSHIP BOARD

1,522.59

1,522.59

262 - ELECTIONS

122.58

122.58

301 - POLICE

13,144.26

13,144.26

567 - CEMETERY

168.00

168.00

595 - AIRPORT

34.00

34.00

751 - PARKS AND RECREATION

733.69

733.69

EXP CHECK RUN DATES 05/28/2024 - 06/05/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
9196	CENTER POINT LARGE PRINT	05/01/2024	06/01/2024	44.94	0.00	Paid	Y
9205	ELAN FINANCIAL SERVICES	05/22/2024	06/17/2024	1,425.59	1,425.59	Open	N
9208	ELAN FINANCIAL SERVICES	05/22/2024	06/17/2024	0.00	0.00	Void	N
Total for vendor 00715 - CITIZENS NTL BANK VISA COMM CARD:				1,425.59	1,425.59		
9197	CONSUMERS ENERGY	05/20/2024	06/17/2024	39.08	0.00	Paid	Y
9198	CONSUMERS ENERGY	05/22/2024	06/13/2024	2,359.02	0.00	Paid	Y
Total for vendor 00136 - CONSUMERS ENERGY:				2,398.10	0.00		
9204	DECKA DIGITAL	05/28/2024	06/28/2024	524.19	524.19	Open	N
9206	MIKE THOMPSON	04/01/2024	06/30/2024	1,000.00	1,000.00	Open	N
9177	ELECTION SOURCE	05/21/2024	06/20/2024	323.28	0.00	Paid	Y
9207	ELECTION SOURCE	05/21/2024	06/20/2024	122.58	122.58	Open	N
Total for vendor 00595 - ELECTION SOURCE:				445.86	122.58		
9175	FULLFORD SURVEYING	05/17/2024	06/17/2024	1,100.00	0.00	Paid	Y
9158	GANNETT MICHIGAN LOCALIQ	04/20/2024	05/20/2024	478.45	0.00	Paid	Y
9201	HILL MOUNTAIN SIGNWORKS	05/23/2024	06/23/2024	202.00	202.00	Open	N
9182	JANET MYERSON	05/21/2024	06/21/2024	1,214.54	0.00	Paid	Y
9200	KALAMAZOO SANITARY SUPPLY, LLC	05/20/2024	06/21/2024	229.84	229.84	Open	N
9163	LEIGH ANN SOCHA	05/11/2024	05/31/2024	60.00	0.00	Paid	Y
9181	MEAD & HUNT	05/15/2024	06/15/2024	6,500.00	0.00	Paid	Y
9161	MESSA	05/10/2024	06/01/2024	9,686.84	0.00	Paid	Y
9203	MICHIGAN TOWNSHIP ASSOCIATION	05/22/2024	07/01/2024	5,249.00	5,249.00	Open	N
9202	MUNICIPAL EMP. RETIREMENT	05/31/2024	06/20/2024	11,778.59	11,778.59	Open	N
9179	PITNEY BOWES, INC.	05/11/2024	06/29/2024	217.68	0.00	Paid	Y
9209	PNC VISA	05/24/2024	06/24/2024	1,337.26	1,337.26	Open	N
9199	POLLARD'S QUICK LUBE	05/22/2024	06/22/2024	105.07	105.07	Open	N
9176	TONY'S EQUIPMENT REPAIR LLC	05/11/2024	06/11/2024	699.21	0.00	Paid	Y
9180	USA BLUE BOOK	05/16/2024	06/16/2024	548.41	0.00	Paid	Y
9178	VANS BUSINESS MACHINE	05/21/2024	06/20/2024	31.46	0.00	Paid	Y
9165*	YOUR FLEETCARD PROGRAM	05/06/2024	05/21/2024	1,258.23	0.00	Paid	Y
# of Invoices:		26	# Due:	10	Totals:	46,535.26	21,974.12
# of Credit Memos:		0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					46,535.26	21,974.12	

\* 1 Net Invoices have Credits Totalling: (12.56)



05/30/2024 01:58 PM

User: kdecke

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 05/28/2024 - 06/05/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 2/2

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			12,264.28	8,829.86		
	207 - POLICE FUND			24,779.53	13,144.26		
	271 - LIBRARY FUND			44.94	0.00		
	590 - SEWER FUND			9,446.51	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			6,236.44	6,249.00		
	101 - TOWNSHIP BOARD			2,250.18	1,522.59		
	262 - ELECTIONS			445.86	122.58		
	301 - POLICE			24,792.09	13,144.26		
	446 - ROADS STREETS BRIDGES			1,100.00	0.00		
	536 - WATER AND SEWER SYSTEMS			9,446.51	0.00		
	567 - CEMETERY			168.00	168.00		
	595 - AIRPORT			733.21	34.00		
	751 - PARKS AND RECREATION			1,318.03	733.69		
	790 - LIBRARY			44.94	0.00		

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		05/31/2024	MONTH 05/31/2024	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.00	PROPERTY TAXES	285,999.22	5,017.79	0.00	280,981.43	1.75
101-000-410.00	CURRENT PP TAX	500.00	0.00	0.00	500.00	0.00
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00	0.00	200.00	0.00
101-000-426.00	SWAMP TAX/STATE LAND TAX	10,100.00	10,014.48	0.00	85.52	99.15
101-000-434.00	TRAILER PARK FEES	1,221.50	951.50	(270.00)	270.00	77.90
101-000-445.00	PENALTIES ON TAXES	2,000.00	0.00	0.00	2,000.00	0.00
101-000-447.00	TAX ADMINISTRATION FEE	93,000.00	46,600.76	0.00	46,399.24	50.11
101-000-448.00	STATE REIM. SUMMER TAX	9,200.00	0.00	0.00	9,200.00	0.00
101-000-451.00	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
101-000-477.00	CABLE FRANCHISE FEES	4,700.00	5,031.35	1,168.43	(331.35)	107.05
101-000-491.00	CEMETERY FEES - OPEN & CLOSE	9,000.00	9,674.00	1,600.00	(674.00)	107.49
101-000-491.01	CEMETERY FEES - FOUNDATIONS	2,500.00	2,615.00	182.00	(115.00)	104.60
101-000-492.00	RECYCLING PERMIT FEES	500.00	0.00	0.00	500.00	0.00
101-000-502.00	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-541.00	GRANT - STATE	44,000.00	43,669.80	0.00	330.20	99.25
101-000-566.00	STATE REC GRANT	100,000.00	100,000.00	0.00	0.00	100.00
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	538.00	644.90	0.00	(106.90)	119.87
101-000-574.00	STATE SHARED REVENUE - SALES/USE	337,360.00	177,326.00	0.00	160,034.00	52.56
101-000-576.00	SPEC ELECTION REIMB	0.00	0.00	0.00	0.00	0.00
101-000-626.00	CHARGES FOR SERVICES RENDERED	2,648.02	3,088.02	470.00	(440.00)	116.62
101-000-628.00	CHARGES FOR SERV. RENDERED, PARK	30,150.00	30,250.00	200.00	(100.00)	100.33
101-000-630.00	CHARGES FOR SERVICES - AIRPORT	1,500.00	1,500.00	0.00	0.00	100.00
101-000-642.00	CHARGES FOR CEMETERY GRAVE SITES	24,430.00	24,430.00	0.00	0.00	100.00
101-000-643.00	LAND SALES	275,000.00	270,992.42	0.00	4,007.58	98.54
101-000-644.00	VETERANS PIER BRICK PAVERS	0.00	0.00	0.00	0.00	0.00
101-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
101-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00
101-000-667.01	AIRPORT HANGER LEASE	7,947.90	8,179.90	232.00	(232.00)	102.92
101-000-670.02	MARINA PARK LEASE	1,500.00	0.00	0.00	1,500.00	0.00
101-000-674.01	CONTRIBUTIONS FROM PRIVATE SOURC	18,000.00	19,179.70	2,434.50	(1,179.70)	106.55
101-000-674.02	RECREATION DEPARTMENT CONTRIBUTI	28.00	28.00	0.00	0.00	100.00
101-000-674.04	TIMBER SALES	0.00	27,208.24	27,208.24	(27,208.24)	100.00
101-000-676.00	REIMBURSEMENTS	3,614.00	3,613.07	0.00	0.93	99.97
101-000-676.02	REIMBURSEMENTS - PARKS & REC	36,000.00	(200.00)	0.00	36,200.00	(0.56)
101-000-687.00	REFUNDS/REBATES	0.00	3.37	0.00	(3.37)	100.00
101-000-689.00	CASH OVER OR SHORT	0.00	40.00	40.00	(40.00)	100.00
101-000-693.00	GAIN ON SALE FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,301,636.64	789,858.30	33,265.17	511,778.34	60.68
Dept 595 - AIRPORT						
101-595-674.01	TIMBER SALES	27,208.24	0.00	(27,208.24)	27,208.24	0.00
Total Dept 595 - AIRPORT		27,208.24	0.00	(27,208.24)	27,208.24	0.00
Dept 751 - PARKS AND RECREATION						
101-751-581.00	CONTRIBUTIONS FROM LOCAL UNITS OF GOVERN	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Dept 999						

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,328,844.88	789,858.30	6,056.93	538,986.58	59.44
Expenditures						
Dept 101 - TOWNSHIP BOARD						
101-101-703.00	TOWNSHIP BOARD TRUSTEE SALARIES	8,480.00	7,501.68	652.32	978.32	88.46
101-101-704.00	ADMINISTRATIVE ASSISTANT	50,000.00	42,246.50	3,939.00	7,753.50	84.49
101-101-704.02	OFFICE STAFF	32,000.00	22,565.34	2,387.16	9,434.66	70.52
101-101-709.00	TRUSTEE & OFFICE STAFF FICA	6,275.00	5,531.96	533.85	743.04	88.16
101-101-709.02	ADMIN FICA	0.00	0.00	0.00	0.00	0.00
101-101-710.00	TWP BD ER UIA	0.00	1,056.90	(3,430.18)	(1,056.90)	100.00
101-101-752.00	TWP BD OFFICE SUPPLIES	7,000.00	7,860.87	1.00	(860.87)	112.30
101-101-801.00	TWP BD PROFESSIONAL FEES	3,500.00	2,859.92	0.00	640.08	81.71
101-101-805.00	GG AASSESSMENT TO SEWER	3,500.00	898.28	0.00	2,601.72	25.67
101-101-809.00	TWP BD FEES	450.00	375.16	0.00	74.84	83.37
101-101-850.00	COMMUNICATIONS	3,500.00	2,777.02	0.00	722.98	79.34
101-101-851.00	MAIL/POSTAGE	1,500.00	42.80	0.00	1,457.20	2.85
101-101-852.00	INTERNET & WEBSITE	1,300.00	2,631.39	736.17	(1,331.39)	202.41
101-101-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-101-880.00	FIREWORKS - COMMUNITY PROMOTION	26,500.00	26,258.50	0.00	241.50	99.09
101-101-900.00	TWP BD PRINTING AND PUBLISHING	2,500.00	3,415.35	478.45	(915.35)	136.61
101-101-915.00	TWP BD DUES AND MEMBERSHIP	5,500.00	1,054.00	0.00	4,446.00	19.16
101-101-916.00	TWP BD EDUCATION AND TRAINING	500.00	425.00	0.00	75.00	85.00
101-101-931.00	TWP BD REPAIRS AND MAINTENANCE	1,500.00	1,694.38	0.00	(194.38)	112.96
101-101-935.00	LIABILITY & CONTENTS INSURANCE	3,500.00	3,476.41	0.00	23.59	99.33
101-101-937.00	WORKER'S COMPENSATION INSURANCE	700.00	131.86	0.00	568.14	18.84
101-101-940.00	TWP BD RENTALS	0.00	118.00	0.00	(118.00)	100.00
101-101-948.00	TWP BD COMPUTER SERVICES	6,000.00	6,100.82	1,908.97	(100.82)	101.68
101-101-964.00	TWP BD REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00
101-101-977.00	TWP BD EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-101-980.00	TWP BD COMPUTER & OFFICE EQUIP	2,500.00	4,588.53	249.14	(2,088.53)	183.54
101-101-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		166,705.00	143,610.67	7,455.88	23,094.33	86.15
Dept 171 - SUPERVISOR						
101-171-703.00	SUPERVISOR SALARY	24,432.00	21,612.87	1,879.38	2,819.13	88.46
101-171-704.00	DEPUTY SUPERVISOR SALARY	5,000.00	4,423.13	384.62	576.87	88.46
101-171-709.00	EMPLOYER FICA	2,251.55	1,991.75	173.19	259.80	88.46
101-171-752.00	SUPERVISOR OFFICE SUPPLIES	500.00	385.18	0.00	114.82	77.04
101-171-916.00	SUPERVISOR EDUCATION AND TRAINING	0.00	500.00	0.00	(500.00)	100.00
101-171-980.00	SUPERVISOR EQUIPMENT	1,500.00	504.00	0.00	996.00	33.60
Total Dept 171 - SUPERVISOR		33,683.55	29,416.93	2,437.19	4,266.62	87.33
Dept 209 - CONTINGENCY						
101-209-941.00	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2024	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 215 - CLERK						
101-215-703.00	CLERK SALARY	24,432.00	21,612.87	1,879.38	2,819.13	88.46
101-215-704.00	DEPUTY CLERK SALARY	5,000.00	3,026.60	0.00	1,973.40	60.53
101-215-709.00	CLERK EMPLOYER FICA	2,251.55	1,892.04	145.07	359.51	84.03
101-215-752.00	CLERK OFFICE SUPPLIES	1,000.00	1,418.55	137.72	(418.55)	141.86
101-215-801.00	CLERK PROFESSIONAL FEES	23,000.00	4,300.00	0.00	18,700.00	18.70
101-215-861.00	CLERK MILEAGE REIMBURSEMENT	0.00	98.25	17.03	(98.25)	100.00
101-215-916.00	CLERK EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00
101-215-933.00	CLERK SOFTWARE SUPPORT	2,000.00	437.50	0.00	1,562.50	21.88
101-215-948.00	CLERK COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00
101-215-980.00	CLERK EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-215-984.00	CLERK SOFTWARE	0.00	1,522.50	0.00	(1,522.50)	100.00
Total Dept 215 - CLERK		58,183.55	34,308.31	2,179.20	23,875.24	58.97
Dept 223 - INTERNAL AUDIT						
101-223-801.00	ACCOUNTING FEES	3,000.00	2,788.03	0.00	211.97	92.93
Total Dept 223 - INTERNAL AUDIT		3,000.00	2,788.03	0.00	211.97	92.93
Dept 247 - BOARD OF REVIEW						
101-247-704.00	BOARD OF REVIEW WAGES	1,800.00	1,800.00	0.00	0.00	100.00
101-247-709.00	BOR EMPLOYER FICA	139.50	137.70	0.00	1.80	98.71
101-247-916.00	BOR EDUCATION AND TRAINING	600.00	0.00	0.00	600.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,539.50	1,937.70	0.00	601.80	76.30
Dept 253 - TREASURER						
101-253-703.00	TREASURERS SALARY	27,880.00	24,660.37	2,144.38	3,219.63	88.45
101-253-704.00	DEPUTY TREASURER SALARY	5,000.00	3,269.27	384.62	1,730.73	65.39
101-253-709.00	TREASURER ER FICA	2,515.32	2,136.62	193.46	378.70	84.94
101-253-752.00	TREASURER OFFICE SUPPLIES	500.00	237.81	0.00	262.19	47.56
101-253-801.00	TREASURER PROFESSIONAL FEES	600.00	0.00	0.00	600.00	0.00
101-253-804.00	TREASURER TAX PREPARATION	1,000.00	231.27	0.00	768.73	23.13
101-253-851.00	TREASURER MAIL/POSTAGE	12,000.00	8,719.59	0.00	3,280.41	72.66
101-253-861.00	TREASURER MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-253-916.00	TREASURER EDUCATION AND TRAINING	250.00	0.00	0.00	250.00	0.00
101-253-933.00	TREASURER SOFTWARE MAINTENANCE	4,100.00	2,852.00	0.00	1,248.00	69.56
101-253-948.00	TREASURER COMPUTER SERVICES	0.00	775.00	0.00	(775.00)	100.00
101-253-980.00	TREASURER COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00
101-253-984.00	TREASURER SOFTWARE	0.00	1,522.50	0.00	(1,522.50)	100.00
Total Dept 253 - TREASURER		53,845.32	44,404.43	2,722.46	9,440.89	82.47
Dept 257 - ASSESSOR						
101-257-703.00	ASSESSOR SALARY	55,000.00	48,653.74	4,230.76	6,346.26	88.46
101-257-704.00	ASSESSOR ADMIN SALARY	15,500.00	11,241.26	1,238.75	4,258.74	72.52
101-257-709.00	ASSESSOR EMPLOYER FICA	5,393.25	4,581.96	418.41	811.29	84.96
101-257-710.00	ASSESSOR EMPLOYERS UIA	0.00	468.65	310.89	(468.65)	100.00
101-257-752.00	ASSESSOR OFFICE SUPPLIES	0.00	30.00	0.00	(30.00)	100.00
101-257-801.00	ASSESSOR PROFESSIONAL FEES	0.00	0.00	0.00	0.00	0.00
101-257-804.00	ASSESSOR TAX PREPARATION	0.00	0.00	0.00	0.00	0.00

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		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	05/31/2024	MONTH 05/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-257-851.00	ASSESSOR MAIL/POSTAGE	3,500.00	2,835.11	0.00	664.89	81.00
101-257-861.00	ASSESSOR MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-900.00	ASSESSOR PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-257-915.00	ASSESSOR MEMBERSHIPS AND DUES	0.00	0.00	0.00	0.00	0.00
101-257-916.00	ASSESSOR EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
101-257-933.00	ASSESSOR SOFTWARE MAINTENANCE	2,000.00	493.00	0.00	1,507.00	24.65
101-257-937.00	WORKER'S COMPENSATION INSURANCE	600.00	582.22	0.00	17.78	97.04
101-257-948.00	ASSESSOR COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00
101-257-980.00	ASSESSOR COMPUTER & OFFICE EQUIP	300.00	0.00	0.00	300.00	0.00
Total Dept 257 - ASSESSOR		82,593.25	68,885.94	6,198.81	13,707.31	83.40
Dept 262 - ELECTIONS						
101-262-704.00	ELECTION WORKERS	12,500.00	13,388.75	3,132.44	(888.75)	107.11
101-262-704.01	ELECTIONS COORDINATOR	5,000.00	6,312.50	0.00	(1,312.50)	126.25
101-262-709.00	ELECTION ER FICA	1,338.75	1,146.65	90.86	192.10	85.65
101-262-710.00	ELECTIONS ER UIA	0.00	117.39	117.39	(117.39)	100.00
101-262-752.00	ELECTION OPERATING SUPPLIES	3,500.00	3,835.59	749.97	(335.59)	109.59
101-262-801.00	ELECTION MACHINE SET UP	2,500.00	990.00	0.00	1,510.00	39.60
101-262-851.00	ELECTION MAIL/POSTAGE	2,400.00	1,013.00	508.75	1,387.00	42.21
101-262-861.00	ELECTION TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
101-262-900.00	ELECTION PRINTING AND PUBLISHING	2,000.00	129.00	0.00	1,871.00	6.45
101-262-980.00	ELECTION COMPUTER & OFFICE EQUIP	500.00	304.00	0.00	196.00	60.80
Total Dept 262 - ELECTIONS		29,738.75	27,236.88	4,599.41	2,501.87	91.59
Dept 265 - BUILDING AND GROUNDS						
101-265-702.00	BUILDING SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
101-265-709.00	BUILDING ER FICA	0.00	0.00	0.00	0.00	0.00
101-265-752.00	BLDG OPERATING SUPPLIES	0.00	1,413.25	0.00	(1,413.25)	100.00
101-265-801.00	BUILDING CONTRACTED SERVICES	4,000.00	2,711.18	0.00	1,288.82	67.78
101-265-900.00	BLDG PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-265-917.00	BLDG SEWER O & M	700.00	842.04	0.00	(142.04)	120.29
101-265-920.00	BLDG ELECTRIC	6,500.00	3,900.04	348.35	2,599.96	60.00
101-265-921.00	BLDG NATURAL GAS	2,000.00	1,380.04	165.98	619.96	69.00
101-265-930.00	BLDG REPAIRS AND MAINTENANCE	5,000.00	4,081.26	(125.00)	918.74	81.63
101-265-974.00	BLDG LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-265-975.01	BLDG ADDITIONS & IMPROVEMENTS	0.01	0.00	0.00	0.01	0.00
Total Dept 265 - BUILDING AND GROUNDS		18,200.01	14,327.81	389.33	3,872.20	78.72
Dept 266 - ATTORNEY COUNSEL						
101-266-801.00	GENERAL BD - ATTORNEY FEES	20,000.00	14,401.44	2,642.43	5,598.56	72.01
Total Dept 266 - ATTORNEY COUNSEL		20,000.00	14,401.44	2,642.43	5,598.56	72.01
Dept 446 - ROADS STREETS BRIDGES						
101-446-752.00	STREET & HWYS SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-446-801.00	STREETS/HIGHWAYS CONTRACTED SERV	8,000.00	5,024.07	1,086.07	2,975.93	62.80
101-446-801.01	ROAD BRINING	45,000.00	15,660.00	0.00	29,340.00	34.80
101-446-934.00	STREETS/HIGHWAYS REPAIRS & MAINT	32,000.00	28,397.97	0.00	3,602.03	88.74
101-446-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00

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		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2024	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 446 - ROADS STREETS BRIDGES		85,000.00	49,082.04	1,086.07	35,917.96	57.74
Dept 528 - RUBBISH COLLECTION-DISPOSAL						
101-528-801.00	REFUSE COLLECTION & DISPOSAL	5,000.00	3,726.60	82.80	1,273.40	74.53
Total Dept 528 - RUBBISH COLLECTION-DISPOSAL		5,000.00	3,726.60	82.80	1,273.40	74.53
Dept 567 - CEMETERY						
101-567-801.00	CONTRACTED SERVICES	11,000.00	8,760.00	0.00	2,240.00	79.64
101-567-802.00	SEXTON	0.00	0.00	0.00	0.00	0.00
101-567-920.00	ELECTRIC	400.00	319.00	28.77	81.00	79.75
101-567-930.00	CEMETERY REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-567-933.00	SOFTWARE MAINT AGREEMENT	700.00	710.00	0.00	(10.00)	101.43
101-567-940.00	RENTALS	0.00	0.00	0.00	0.00	0.00
101-567-964.00	CEMETERY LOT REPURCHASE	0.00	270.00	0.00	(270.00)	100.00
101-567-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		12,600.00	10,059.00	28.77	2,541.00	79.83
Dept 595 - AIRPORT						
101-595-752.00	OPERATING SUPPLIES	100.00	32.05	0.00	67.95	32.05
101-595-801.00	PROFESSIONAL	50.00	0.00	0.00	50.00	0.00
101-595-860.00	TRANSPORTATION	1,000.00	0.00	0.00	1,000.00	0.00
101-595-915.00	DUES/MEMBERSHIPS	0.00	25.00	0.00	(25.00)	100.00
101-595-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
101-595-920.00	ELECTRIC	375.00	325.07	28.92	49.93	86.69
101-595-921.00	NATURAL GAS	525.00	605.54	61.36	(80.54)	115.34
101-595-930.00	REPAIRS/MAINT. LAND & BLDG.	2,500.00	0.00	0.00	2,500.00	0.00
101-595-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	1,800.00	1,659.98	699.21	140.02	92.22
101-595-934.00	AIRPORT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-595-935.00	LIABILITY INSURANCE	2,000.00	2,039.00	0.00	(39.00)	101.95
Total Dept 595 - AIRPORT		8,350.00	4,686.64	789.49	3,663.36	56.13
Dept 751 - PARKS AND RECREATION						
101-751-702.00	RECREATION DEPARTMENT SALARIES	130,000.00	92,933.36	11,168.91	37,066.64	71.49
101-751-705.00	VACATION PAY	0.00	3,807.69	0.00	(3,807.69)	100.00
101-751-706.00	PARKS HOLIDAY	0.00	0.00	0.00	0.00	0.00
101-751-709.00	RECREATION DEPARTMENT F.I.C.A.	10,150.00	7,284.72	843.24	2,865.28	71.77
101-751-710.00	RECREATION DEPARTMENT M.E.S.C.	750.00	888.66	532.00	(138.66)	118.49
101-751-713.00	OVERTIME PAY	1,000.00	0.00	0.00	1,000.00	0.00
101-751-716.00	DEFINED CONTRIBUTION PENSION	1,650.00	1,512.50	137.50	137.50	91.67
101-751-719.00	HOSPITALIZATION	15,500.00	5,663.60	584.34	9,836.40	36.54
101-751-752.00	RECREATION DEPT. SUPPLIES	17,000.00	5,403.44	0.00	11,596.56	31.78
101-751-754.00	RECREATION DEPT. FERTILIZER & SE	6,500.00	6,030.50	0.00	469.50	92.78
101-751-801.00	RECREATION DEPT. CONTRACTED SERV	12,500.00	19,307.23	256.26	(6,807.23)	154.46
101-751-809.00	FEES	500.00	175.92	0.00	324.08	35.18
101-751-850.00	RECREATION DEPT. COMMUNICATION	0.00	0.00	0.00	0.00	0.00
101-751-860.00	RECREATION DEPT. TRANSPORTATION	14,000.00	7,071.38	0.00	6,928.62	50.51
101-751-917.00	SEWER O/M	900.00	427.24	0.00	472.76	47.47
101-751-920.00	ELECTRIC	12,500.00	9,592.60	671.96	2,907.40	76.74
101-751-923.00	PROPANE	5,500.00	4,110.14	0.00	1,389.86	74.73

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-930.00	REPAIRS/MAINT. LAND & BLDG.	5,000.00	6,284.53	0.00	(1,284.53)	125.69
101-751-931.00	REPAIRS & MAINT. PARKS EQUIPMENT	12,000.00	8,136.50	0.00	3,863.50	67.80
101-751-935.00	LIABILITY INSURANCE	2,500.00	3,186.85	0.00	(686.85)	127.47
101-751-937.00	WORKMEN'S COMPENSATION INSURANCE	2,500.00	2,264.61	0.00	235.39	90.58
101-751-940.00	RENTALS	0.00	50.00	0.00	(50.00)	100.00
101-751-974.00	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-751-974.01	MARINA LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-751-975.00	BLDS, BLDING ADDITIONS & IMPROVMENTS	0.00	89.54	0.00	(89.54)	100.00
101-751-977.00	EQUIPMENT	12,000.00	0.00	0.00	12,000.00	0.00
101-751-981.00	VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		262,450.00	184,221.01	14,194.21	78,228.99	70.19
Dept 754 - VETERANS PIER						
101-754-752.00	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-754-754.00	VETERANS PIER BRICKS	250.00	170.24	0.00	79.76	68.10
101-754-801.00	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 754 - VETERANS PIER		250.00	170.24	0.00	79.76	68.10
Dept 901 - CIP						
101-901-970.00	CEMETERY CAPITAL IMPROVEMENT	30,500.00	30,300.00	0.00	200.00	99.34
101-901-970.01	AIRPORT	19,000.00	18,738.67	0.00	261.33	98.62
101-901-970.02	BUILDING & GROUNDS	1,000.00	46,544.58	0.00	(45,544.58)	4,654.46
101-901-970.03	PARKS - YOUTH GRANT	100,000.00	46,592.80	0.00	53,407.20	46.59
101-901-970.04	FRONTENAC	19,000.00	18,935.00	0.00	65.00	99.66
101-901-970.05	POLICE	0.00	0.00	0.00	0.00	0.00
101-901-970.06	PARKS - VETERAN'S PIER	15,000.00	0.00	0.00	15,000.00	0.00
101-901-970.07	PARKS - TRUCK	70,000.00	63,851.00	63,851.00	6,149.00	91.22
Total Dept 901 - CIP		254,500.00	224,962.05	63,851.00	29,537.95	88.39
Dept 999						
101-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,096,638.93	858,225.72	108,657.05	238,413.21	78.26
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,328,844.88	789,858.30	6,056.93	538,986.58	59.44
TOTAL EXPENDITURES		1,096,638.93	858,225.72	108,657.05	238,413.21	78.26
NET OF REVENUES & EXPENDITURES		232,205.95	(68,367.42)	(102,600.12)	300,573.37	29.44

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-427.00	FIRE SPEC ASSESSMENT	196,862.00	189,716.76	0.00		7,145.24	96.37	
206-000-665.00	INTEREST INCOME	0.00	0.00	0.00		0.00	0.00	
206-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00		0.00	0.00	
Total Dept 000		196,862.00	189,716.76	0.00		7,145.24	96.37	
TOTAL REVENUES		196,862.00	189,716.76	0.00		7,145.24	96.37	
Expenditures								
Dept 336 - FIRE PROTECTION								
206-336-801.00	FIRE PROTECTION CONTRACT	196,866.00	196,866.00	19,353.04		0.00	100.00	
Total Dept 336 - FIRE PROTECTION		196,866.00	196,866.00	19,353.04		0.00	100.00	
TOTAL EXPENDITURES		196,866.00	196,866.00	19,353.04		0.00	100.00	
Fund 206 - FIRE FUND:								
TOTAL REVENUES		196,862.00	189,716.76	0.00		7,145.24	96.37	
TOTAL EXPENDITURES		196,866.00	196,866.00	19,353.04		0.00	100.00	
NET OF REVENUES & EXPENDITURES		(4.00)	(7,149.24)	(19,353.04)		7,145.24	'8,731.00	



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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024	MONTH	05/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND							
Revenues							
Dept 000							
207-000-402.00	REAL PROPERTY TAXES	1,176,277.00	1,214,069.67		0.00	(37,792.67)	103.21
207-000-540.00	GRANT - STATE MCOLES	0.00	23,127.00		0.00	(23,127.00)	100.00
207-000-548.00	FEES - LIQUOR LICENSE	6,500.00	13.75		0.00	6,486.25	0.21
207-000-569.00	ACT 302 GRANT FUNDS	1,500.00	1,709.64		0.00	(209.64)	113.98
207-000-626.00	CHARGES FOR SERVICES	2,000.00	7,064.82		12.00	(5,064.82)	353.24
207-000-656.00	TRAFFIC VIOLATIONS	0.00	0.00		0.00	0.00	0.00
207-000-657.00	FINES & FORFEITURES	1,500.00	344.65		0.00	1,155.35	22.98
207-000-658.00	DRUG FORFEITURE FUNDS	0.00	0.00		0.00	0.00	0.00
207-000-665.00	INTEREST INCOME	0.00	0.00		0.00	0.00	0.00
207-000-666.00	DIVIDENDS	0.00	0.00		0.00	0.00	0.00
207-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	500.00		0.00	(500.00)	100.00
207-000-675.00	LOST AND FOUND	0.00	0.00		0.00	0.00	0.00
207-000-676.00	REIMBURSEMENT	0.00	180.16		0.00	(180.16)	100.00
207-000-676.01	RESOURCE OFFICER REIM.	73,000.00	50,902.92		0.00	22,097.08	69.73
207-000-676.02	OWI REIMBURSEMENT	0.00	1,062.52		0.00	(1,062.52)	100.00
207-000-687.00	REFUNDS/REBATES	0.00	25.46		12.56	(25.46)	100.00
207-000-692.00	MISCELLANEOUS	0.00	0.00		0.00	0.00	0.00
207-000-693.00	PROCEEDS SALE OF ASSETS	0.00	1,050.00		0.00	(1,050.00)	100.00
207-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00		0.00	0.00	0.00
207-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00	0.00	0.00
Total Dept 000		1,260,777.00	1,300,050.59		24.56	(39,273.59)	103.12
Dept 999							
207-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00
Total Dept 999		0.00	0.00		0.00	0.00	0.00
TOTAL REVENUES		1,260,777.00	1,300,050.59		24.56	(39,273.59)	103.12
Expenditures							
Dept 301 - POLICE							
207-301-702.00	SALARIES AND WAGES	599,326.00	488,317.62		41,549.56	111,008.38	81.48
207-301-705.00	VACATION PAY	47,231.00	35,408.52		3,366.12	11,822.48	74.97
207-301-706.00	HOLIDAY PAY	21,070.00	14,395.28		0.00	6,674.72	68.32
207-301-709.00	EMPLOYER SOCIAL SECURITY	44,000.00	40,205.49		3,239.52	3,794.51	91.38
207-301-710.00	EMPLOYER MESC	3,000.00	2,631.40		2,469.90	368.60	87.71
207-301-712.00	CASH IN LIEU OF BENEFITS	8,000.00	8,000.00		0.00	0.00	100.00
207-301-713.00	OVERTIME PAY	5,000.00	7,494.10		126.74	(2,494.10)	149.88
207-301-717.00	RETIREMENT	207,000.00	135,153.34		0.00	71,846.66	65.29
207-301-719.00	HOSPITALIZATION	136,000.00	104,691.58		10,317.04	31,308.42	76.98
207-301-724.00	HEALTH CARE SAVING	1,600.00	0.00		0.00	1,600.00	0.00
207-301-725.00	LIFE INSURANCE	3,500.00	2,787.40		181.48	712.60	79.64
207-301-726.00	DISABILITY INSURANCE	4,900.00	3,637.78		0.00	1,262.22	74.24
207-301-752.00	OPERATING SUPPLIES	19,500.00	15,004.35		391.00	4,495.65	76.95
207-301-801.00	PROFESSIONAL	6,000.00	4,332.76		60.00	1,667.24	72.21
207-301-805.00	FACILITY CONTRACTED MAINTENANCE	1,400.00	(1,275.86)		0.00	2,675.86	(91.13)
207-301-809.00	FEES	0.00	60.00		0.00	(60.00)	100.00
207-301-843.00	MEDICAL PROVIDER SERVICES	500.00	0.00		0.00	500.00	0.00
207-301-850.00	COMMUNICATIONS	4,500.00	2,271.70		82.48	2,228.30	50.48
207-301-851.00	MAIL/POSTAGE	250.00	275.74		0.00	(25.74)	110.30
207-301-852.00	INTERNET & WEBSITE	650.00	0.00		0.00	650.00	0.00
207-301-860.00	TRANSPORTATION	17,000.00	13,324.31		1,270.79	3,675.69	78.38

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (NORMAL (ABNORMAL))	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND						
Expenditures						
207-301-880.00	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
207-301-900.00	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
207-301-913.00	TRAVEL EXPENSES	8,500.00	4,208.00	0.00	4,292.00	49.51
207-301-915.00	DUES AND MEMBERSHIPS	400.00	115.00	0.00	285.00	28.75
207-301-916.00	EDUCATION AND TRAINING	11,000.00	10,196.44	0.00	803.56	92.69
207-301-916.01	ACT 302 TRAINING EXPENSES	1,500.00	240.00	0.00	1,260.00	16.00
207-301-917.00	SEWER O & M	1,000.00	862.78	0.00	137.22	86.28
207-301-920.00	ELECTRIC	4,500.00	3,900.03	348.35	599.97	86.67
207-301-921.00	NATURAL GAS	1,700.00	1,380.04	165.98	319.96	81.18
207-301-930.00	MUN. BLDG. REPAIRS & MAINTENANCE	3,000.00	2,895.78	0.00	104.22	96.53
207-301-931.00	VEHICLE REP AND MAINT	8,500.00	4,599.05	0.00	3,900.95	54.11
207-301-935.00	INSURANCE AND BONDS	21,410.93	21,410.93	0.00	0.00	100.00
207-301-937.00	WORKMENS COMPENSATION INSURANCE	21,000.00	18,601.68	0.00	2,398.32	88.58
207-301-940.00	POLICE RENTALS	0.00	0.00	0.00	0.00	0.00
207-301-941.00	CONTINGENCIES	2,589.07	0.00	0.00	2,589.07	0.00
207-301-948.00	COMPUTER SERVICES	3,500.00	3,067.20	0.00	432.80	87.63
207-301-975.00	BUILDINGS	1,500.00	0.00	0.00	1,500.00	0.00
207-301-977.00	EQUIPMENT	12,000.00	0.00	0.00	12,000.00	0.00
207-301-977.01	MUN BLDG EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-980.00	OFFICE & COMPUTER EQUIPMENT	3,000.00	3,485.93	0.00	(485.93)	116.20
207-301-981.00	VEHICLES	48,000.00	0.00	0.00	48,000.00	0.00
207-301-984.00	SOFTWARE	250.00	324.00	36.00	(74.00)	129.60
207-301-991.00	LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
207-301-993.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
207-301-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE		1,284,777.00	952,002.37	63,604.96	332,774.63	74.10
Dept 901 - CIP						
207-901-970.05	POLICE	0.00	51,854.00	0.00	(51,854.00)	100.00
Total Dept 901 - CIP		0.00	51,854.00	0.00	(51,854.00)	100.00
Dept 999						
207-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,284,777.00	1,003,856.37	63,604.96	280,920.63	78.13
Fund 207 - POLICE FUND:						
TOTAL REVENUES		1,260,777.00	1,300,050.59	24.56	(39,273.59)	103.12
TOTAL EXPENDITURES		1,284,777.00	1,003,856.37	63,604.96	280,920.63	78.13
NET OF REVENUES & EXPENDITURES		(24,000.00)	296,194.22	(63,580.40)	(320,194.22)	1,234.14

05/30/2024 04:04 PM		REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP					Page: 10/22	
User: CHRIS		PERIOD ENDING 05/31/2024						
DB: Tuscarora		% Fiscal Year Completed: 91.80						
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024	MONTH 05/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 219 - STREET LIGHTING FUND								
Revenues								
Dept 000								
219-000-402.00	REAL PROPERTY TAXES	0.00	0.00		0.00		0.00	0.00
219-000-427.00	STREET LIGHT SPEC ASSESS	34,054.17	32,792.46		0.00		1,261.71	96.29
219-000-665.00	INTEREST INCOME	0.00	0.00		0.00		0.00	0.00
219-000-687.00	REFUNDS/REBATES/OVRPMTS	0.00	0.00		0.00		0.00	0.00
219-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00		0.00	0.00
Total Dept 000		34,054.17	32,792.46		0.00		1,261.71	96.29
TOTAL REVENUES		34,054.17	32,792.46		0.00		1,261.71	96.29
Expenditures								
Dept 448 - STREET LIGHTING								
219-448-809.00	FEES	0.00	0.00		0.00		0.00	0.00
219-448-920.00	ELECTRIC	38,000.00	26,716.56		2,792.73		11,283.44	70.31
Total Dept 448 - STREET LIGHTING		38,000.00	26,716.56		2,792.73		11,283.44	70.31
TOTAL EXPENDITURES		38,000.00	26,716.56		2,792.73		11,283.44	70.31
Fund 219 - STREET LIGHTING FUND:								
TOTAL REVENUES		34,054.17	32,792.46		0.00		1,261.71	96.29
TOTAL EXPENDITURES		38,000.00	26,716.56		2,792.73		11,283.44	70.31
NET OF REVENUES & EXPENDITURES		(3,945.83)	6,075.90		(2,792.73)		(10,021.73)	153.98

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-402.00	REAL PROPERTY TAXES	90,000.00	119,537.14	0.00	(29,537.14)	132.82
248-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
248-000-548.00	STATE GRANT - MDOT	0.00	0.00	0.00	0.00	0.00
248-000-665.00	INTEREST	50.00	0.34	0.00	49.66	0.68
248-000-674.00	DDA DONATIONS UNSPECIFIED	0.00	1,455.00	0.00	(1,455.00)	100.00
248-000-674.01	STURGEON DONATIONS	0.00	0.00	0.00	0.00	0.00
248-000-674.02	SUMMER MUSIC SERIES	2,500.00	2,656.00	0.00	(156.00)	106.24
248-000-674.03	FIREWORK DONATIONS	0.00	0.00	0.00	0.00	0.00
248-000-676.00	REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
248-000-687.00	REFUNDS/REBATES	0.00	0.00	0.00	0.00	0.00
248-000-696.00	PROCEEDS FROM SALES OF BONDS	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000		393,050.00	123,648.48	0.00	269,401.52	31.46
Dept 999						
248-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		393,050.00	123,648.48	0.00	269,401.52	31.46
Expenditures						
Dept 271 - LIBRARY						
248-271-959.00	CONTRIBUTIONS TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00	0.00
248-271-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 271 - LIBRARY		0.00	0.00	0.00	0.00	0.00
Dept 728						
248-728-702.00	ADMINISTRATION	2,000.00	0.00	0.00	2,000.00	0.00
248-728-709.00	EMPLOYER SOCIAL SECURITY	154.00	0.00	0.00	154.00	0.00
248-728-752.00	SUPPLIES	500.00	0.00	0.00	500.00	0.00
248-728-752.01	SUPPLIES FOR STURGEON	0.00	0.00	0.00	0.00	0.00
248-728-801.00	PROFESSIONAL/CONTRACTUAL	4,500.00	1,155.00	0.00	3,345.00	25.67
248-728-801.01	ACCOUNTING FEES	4,500.00	6,394.32	0.00	(1,894.32)	142.10
248-728-851.00	MAIL/POSTAGE	50.00	0.00	0.00	50.00	0.00
248-728-880.00	COMMUNITY PROMOTION	3,500.00	500.00	0.00	3,000.00	14.29
248-728-880.01	SUMMER MUSIC SERIES	5,500.00	4,755.50	0.00	744.50	86.46
248-728-880.02	FIREWORKS	500.00	0.00	0.00	500.00	0.00
248-728-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
248-728-910.00	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00
248-728-915.00	DUES/MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00
248-728-920.00	ELECTRIC	0.00	35.24	35.24	(35.24)	100.00
248-728-934.00	REPAIRS/MAINTENANCE	2,500.00	1,295.00	0.00	1,205.00	51.80
248-728-941.00	CONTINGENCIES	6,246.00	0.00	0.00	6,246.00	0.00
248-728-974.00	LAND IMPROVEMENTS	300,000.00	0.00	0.00	300,000.00	0.00
248-728-974.01	STURGEON IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
248-728-991.00	PRINCIPAL PAYMENT	30,000.00	29,000.00	0.00	1,000.00	96.67
248-728-992.00	BOND INTEREST PAYMENT	33,000.00	15,452.17	0.00	17,547.83	46.82
Total Dept 728		393,050.00	58,587.23	35.24	334,462.77	14.91

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
Dept 999								
248-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00		0.00		0.00
Total Dept 999		0.00	0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		393,050.00	58,587.23	35.24		334,462.77		14.91
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		393,050.00	123,648.48	0.00		269,401.52		31.46
TOTAL EXPENDITURES		393,050.00	58,587.23	35.24		334,462.77		14.91
NET OF REVENUES & EXPENDITURES		0.00	65,061.25	(35.24)		(65,061.25)		100.00

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		05/31/2024	MONTH 05/31/2024	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000						
271-000-403.00	PROPERTY TAXES	187,700.00	198,114.07	0.00	(10,414.07)	105.55
271-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
271-000-503.00	GRANTS - GENERAL	100.00	0.00	0.00	100.00	0.00
271-000-540.00	STATE AID	4,640.00	4,672.82	0.00	(32.82)	100.71
271-000-541.00	PENAL FINES	25,113.00	11,640.88	0.00	13,472.12	46.35
271-000-566.00	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
271-000-626.00	CHARGES FOR SERVICES - MISC. FEE	1,500.00	2,557.75	396.10	(1,057.75)	170.52
271-000-629.00	NON-RESIDENT FEES	1,000.00	826.00	120.00	174.00	82.60
271-000-642.00	MISCELLANEOUS - BOOK SALES	0.00	0.00	0.00	0.00	0.00
271-000-655.00	FINES - BOOK	750.00	682.15	119.40	67.85	90.95
271-000-665.01	INVESTMENT INTEREST	8,000.00	3,313.72	0.00	4,686.28	41.42
271-000-665.02	INTEREST INCOME	20.00	34.22	0.00	(14.22)	171.10
271-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00
271-000-674.01	DONATIONS - PRIVATE	1,000.00	5,727.65	87.90	(4,727.65)	572.77
271-000-674.04	DONATIONS-FRIENDS OF LIBRARY	3,000.00	3,066.80	0.00	(66.80)	102.23
271-000-684.00	ENHANCEMENT GRANTS COMMUNITY	4,000.00	4,106.00	0.00	(106.00)	102.65
271-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		236,823.00	234,742.06	723.40	2,080.94	99.12
Dept 999						
271-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		236,823.00	234,742.06	723.40	2,080.94	99.12
Expenditures						
Dept 790 - LIBRARY						
271-790-702.00	WAGES - FULL TIME	67,000.00	62,448.49	5,565.80	4,551.51	93.21
271-790-703.00	LIBRARY SALARY	43,000.00	38,038.55	3,307.70	4,961.45	88.46
271-790-709.00	EMPLOYER SOCIAL SECURITY	8,690.00	7,687.27	678.82	1,002.73	88.46
271-790-710.00	EMPLOYER MESC	300.00	524.42	0.00	(224.42)	174.81
271-790-713.00	OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
271-790-750.00	OFFICE SUPPLIES	3,500.00	3,126.18	318.93	373.82	89.32
271-790-750.01	MAKERSPACE SUPPLIES	2,000.00	79.30	0.00	1,920.70	3.97
271-790-751.00	MAINTENANCE SUPPLIES	500.00	728.58	101.60	(228.58)	145.72
271-790-752.00	BOOKS - ADULTS	7,000.00	5,293.63	656.38	1,706.37	75.62
271-790-752.01	PERIODICALS	350.00	374.00	0.00	(24.00)	106.86
271-790-752.02	DVD	1,000.00	682.96	(1.78)	317.04	68.30
271-790-752.03	REFERENCE	550.00	33.95	0.00	516.05	6.17
271-790-752.04	LARGE PRINT MATERIAL	3,500.00	1,744.88	216.63	1,755.12	49.85
271-790-752.05	YOUNG ADULT BOOKS	1,500.00	1,140.08	72.27	359.92	76.01
271-790-752.11	JUNIOR BOOKS	2,500.00	1,006.95	85.05	1,493.05	40.28
271-790-752.12	GAMES/PUZZLES	500.00	257.42	0.00	242.58	51.48
271-790-752.13	CHILDREN BOOK	3,000.00	1,823.93	187.45	1,176.07	60.80
271-790-752.14	E-RESOURCES	11,327.00	9,452.53	347.42	1,874.47	83.45
271-790-752.15	LIBRARY OF THINGS	500.00	1,217.31	0.00	(717.31)	243.46
271-790-754.00	COMPUTER AND TECHNOLOGY SUPPLIES	1,000.00	2,032.85	0.00	(1,032.85)	203.29
271-790-801.00	PROFESSIONAL & CONTRACTUAL	5,000.00	808.13	0.00	4,191.87	16.16
271-790-805.00	FACILITY CONTRACTED MAINTENANCE	6,000.00	5,213.32	105.00	786.68	86.89
271-790-809.00	ADMINISTRATIVE FEES-FDN	2,000.00	205.34	0.00	1,794.66	10.27
271-790-850.00	COMMUNICATIONS	650.00	444.08	46.64	205.92	68.32

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND						
Expenditures						
271-790-851.00	MAIL/POSTAGE	3,000.00	2,271.19	0.00	728.81	75.71
271-790-852.00	INTERNET & WEBSITE	2,500.00	958.19	0.00	1,541.81	38.33
271-790-860.00	TRANSPORTATION	1,000.00	725.93	0.00	274.07	72.59
271-790-880.00	COMMUNITY PROMOTION - PROGRAMMIN	8,000.00	5,412.75	145.77	2,587.25	67.66
271-790-900.00	PRINTING AND PUBLISHING	5,000.00	5,041.72	0.00	(41.72)	100.83
271-790-910.00	EDUCATION & TRAINING	750.00	475.00	0.00	275.00	63.33
271-790-915.00	MEMBERSHIP & DUES	2,500.00	3,148.41	1,394.01	(648.41)	125.94
271-790-917.00	SEWER O & M	1,500.00	1,032.00	0.00	468.00	68.80
271-790-920.00	ELECTRIC	6,000.00	5,200.01	464.47	799.99	86.67
271-790-921.00	NATURAL GAS	3,000.00	1,840.01	221.31	1,159.99	61.33
271-790-930.00	REPAIRS & MAINT. LAND & BUILDING	10,000.00	6,793.69	(125.00)	3,206.31	67.94
271-790-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
271-790-933.00	SOFTWARE MAINT AGREEMENT	4,500.00	3,467.85	56.00	1,032.15	77.06
271-790-935.00	INSURANCE	2,000.00	2,056.95	576.14	(56.95)	102.85
271-790-937.00	WORKMENS COMP INSURANCE	300.00	56.63	0.00	243.37	18.88
271-790-940.00	RENTALS	2,000.00	1,694.87	200.20	305.13	84.74
271-790-948.00	COMPUTER SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
271-790-956.00	MEL REPLACEMENT	200.00	160.86	40.87	39.14	80.43
271-790-975.01	BUILDING ADDITIONS & IMPROVEMENTS	7,706.00	0.00	0.00	7,706.00	0.00
271-790-977.00	EQUIPMENT	500.00	5,535.00	0.00	(5,035.00)	1,107.00
271-790-980.00	OFFICE EQUIP & FURNITURE	3,000.00	1,858.72	0.00	1,141.28	61.96
271-790-990.00	LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
271-790-992.00	LONG TERM DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 790 - LIBRARY		236,823.00	192,093.93	14,661.68	44,729.07	81.11
Dept 999						
271-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		236,823.00	192,093.93	14,661.68	44,729.07	81.11
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		236,823.00	234,742.06	723.40	2,080.94	99.12
TOTAL EXPENDITURES		236,823.00	192,093.93	14,661.68	44,729.07	81.11
NET OF REVENUES & EXPENDITURES		0.00	42,648.13	(13,938.28)	(42,648.13)	100.00

05/30/2024 04:04 PM		REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP				Page: 15/22	
User: CHRIS		PERIOD ENDING 05/31/2024					
DB: Tuscarora		% Fiscal Year Completed: 91.80					
G/L NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 282 - ARPA FUND							
Revenues							
Dept 000							
282-000-528.00	STATE GRANTS ARPA	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	
Expenditures							
Dept 101 - TOWNSHIP BOARD							
282-101-977.00	EQUIPMENT	0.00	2,137.92	0.00	(2,137.92)	100.00	
Total Dept 101 - TOWNSHIP BOARD		0.00	2,137.92	0.00	(2,137.92)	100.00	
Dept 262 - ELECTIONS							
282-262-704.01	ARPA PAY ELECTIONS	0.00	0.00	0.00	0.00	0.00	
282-262-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
Total Dept 262 - ELECTIONS		0.00	0.00	0.00	0.00	0.00	
Dept 265 - BUILDING AND GROUNDS							
282-265-930.00	REPAIRS/MAINT. LAND & BLDG.	0.00	47,461.92	0.00	(47,461.92)	100.00	
Total Dept 265 - BUILDING AND GROUNDS		0.00	47,461.92	0.00	(47,461.92)	100.00	
Dept 301 - POLICE							
282-301-702.01	ARPA PREMIUM PAY	0.00	0.00	0.00	0.00	0.00	
282-301-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
282-301-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
282-301-981.00	VEHICLES	0.00	0.00	0.00	0.00	0.00	
Total Dept 301 - POLICE		0.00	0.00	0.00	0.00	0.00	
Dept 336 - FIRE PROTECTION							
282-336-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
Total Dept 336 - FIRE PROTECTION		0.00	0.00	0.00	0.00	0.00	
Dept 446 - ROADS STREETS BRIDGES							
282-446-801.00	ARPA ROAD IMPROVEMENTS	0.00	129,633.58	0.00	(129,633.58)	100.00	
Total Dept 446 - ROADS STREETS BRIDGES		0.00	129,633.58	0.00	(129,633.58)	100.00	
Dept 751 - PARKS AND RECREATION							
282-751-702.01	ARPA PREMIUM PAY PARKS	0.00	0.00	0.00	0.00	0.00	
282-751-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00	



REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 05/31/2024  
% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2024	MONTH	05/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 282 - ARPA FUND							
Expenditures							
TOTAL EXPENDITURES		0.00	179,233.42		0.00	(179,233.42)	100.00
Fund 282 - ARPA FUND:							
TOTAL REVENUES		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	179,233.42		0.00	(179,233.42)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(179,233.42)		0.00	179,233.42	100.00

05/30/2024 04:04 PM		REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP				Page: 17/22	
User: CHRIS		PERIOD ENDING 05/31/2024					
DB: Tuscarora		% Fiscal Year Completed: 91.80					
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024	MONTH	05/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 502 - BOAT LAUNCH							
Revenues							
Dept 000							
502-000-653.00	BOAT LAUNCH FEES	12,000.00	8,221.30		638.00	3,778.70	68.51
502-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00	0.00	0.00
Total Dept 000		12,000.00	8,221.30		638.00	3,778.70	68.51
TOTAL REVENUES		12,000.00	8,221.30		638.00	3,778.70	68.51
Expenditures							
Dept 756 - BOAT LAUNCH							
502-756-752.00	OPERATING SUPPLIES	2,000.00	240.00		0.00	1,760.00	12.00
502-756-801.00	BOAT LAUNCH CONTRACTED SERVICES	2,500.00	0.00		0.00	2,500.00	0.00
502-756-809.00	FEES	0.00	0.00		0.00	0.00	0.00
502-756-920.00	ELECTRIC	1,000.00	406.80		30.14	593.20	40.68
502-756-930.00	REPAIRS/MAINT. LAND & BLDG.	500.00	0.00		0.00	500.00	0.00
502-756-940.00	BOAT LAUNCH LEASE	1,500.00	0.00		0.00	1,500.00	0.00
Total Dept 756 - BOAT LAUNCH		7,500.00	646.80		30.14	6,853.20	8.62
TOTAL EXPENDITURES		7,500.00	646.80		30.14	6,853.20	8.62
Fund 502 - BOAT LAUNCH:							
TOTAL REVENUES		12,000.00	8,221.30		638.00	3,778.70	68.51
TOTAL EXPENDITURES		7,500.00	646.80		30.14	6,853.20	8.62
NET OF REVENUES & EXPENDITURES		4,500.00	7,574.50		607.86	(3,074.50)	168.32

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-451.00	SPECIAL ASSESSMENTS	60,931.00	(2,435.65)	0.00	63,366.65	(4.00)
590-000-502.00	GRANT REVENUE	50,691.50	36,191.50	0.00	14,500.00	71.40
590-000-548.00	STATE CONTRIB FOR LAND	0.00	0.00	0.00	0.00	0.00
590-000-569.00	SEWER GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
590-000-581.00	LOCAL CONTRIBUTION FOR LAND	0.00	0.00	0.00	0.00	0.00
590-000-626.00	CHARGES FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00
590-000-628.00	SEWER HOOK-UP/BENEFIT FEE	58,372.00	58,371.35	0.00	0.65	100.00
590-000-642.00	SOM CONTRACT	0.00	0.00	0.00	0.00	0.00
590-000-651.00	FEES OPERATING	159,000.00	166,241.26	0.00	(7,241.26)	104.55
590-000-651.01	RRI FEES	0.00	0.00	0.00	0.00	0.00
590-000-658.00	FINES	7,000.00	9,948.86	76.94	(2,948.86)	142.13
590-000-665.00	INTEREST	64,004.61	732.59	0.00	63,272.02	1.14
590-000-666.00	DIVIDENDS	0.00	0.00	0.00	0.00	0.00
590-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	50.00	0.00	(50.00)	100.00
590-000-676.00	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
590-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00
590-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		399,999.11	269,099.91	76.94	130,899.20	67.28
Dept 999						
590-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		399,999.11	269,099.91	76.94	130,899.20	67.28
Expenditures						
Dept 536 - WATER AND SEWER SYSTEMS						
590-536-702.00	SEWER HOURLY	0.00	0.00	0.00	0.00	0.00
590-536-709.00	EMPLOYER SOCIAL SECURITY - SEWER	0.00	0.00	0.00	0.00	0.00
590-536-751.00	LAB CHEMICALS & SUPPLIES	9,500.00	6,854.89	548.41	2,645.11	72.16
590-536-752.00	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
590-536-801.00	OPERATIONS CONTRACT	87,000.00	64,179.94	6,500.00	22,820.06	73.77
590-536-801.01	MISC PROFESSIONAL	6,000.00	1,336.40	0.00	4,663.60	22.27
590-536-801.02	O & M ADDITIONAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
590-536-801.03	SEWER DEPT CONTRACTED SERV	0.00	171.00	0.00	(171.00)	100.00
590-536-802.00	LEGAL, PERMITS	12,000.00	4,236.76	0.00	7,763.24	35.31
590-536-805.00	LAB ANALYSIS	2,000.00	1,780.16	0.00	219.84	89.01
590-536-806.00	LOCATING SERVICE & MISS DIG	6,500.00	3,542.33	2,149.26	2,957.67	54.50
590-536-807.00	BIOSOLID LAND	20,000.00	11,180.00	0.00	8,820.00	55.90
590-536-809.00	FEES	0.00	0.00	0.00	0.00	0.00
590-536-852.00	INTERNET	600.00	440.31	40.03	159.69	73.39
590-536-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
590-536-900.00	PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
590-536-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
590-536-920.00	ELECTRIC	40,000.00	39,156.85	2,517.99	843.15	97.89
590-536-930.00	REPAIRS/MAINT. LAND & BLDG.	2,000.00	71.93	0.00	1,928.07	3.60
590-536-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	50,000.00	52,391.09	309.00	(2,391.09)	104.78
590-536-933.00	SOFTWARE MAINT AGREEMENT	750.00	808.00	0.00	(58.00)	107.73
590-536-935.00	LIABILITY INSURANCE	2,500.00	2,389.00	0.00	111.00	95.56
590-536-940.00	TREATMENT FACILITY RENTALS	0.00	0.00	0.00	0.00	0.00
590-536-948.00	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00

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## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

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PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2024	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND						
Expenditures						
590-536-967.00	STATE PARK SEWER	0.00	0.00	0.00	0.00	0.00
590-536-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
590-536-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00
590-536-977.00	EQUIPMENT	2,500.00	2,330.34	0.00	169.66	93.21
590-536-980.00	COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00
590-536-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00
Total Dept 536 - WATER AND SEWER SYSTEMS		244,150.00	190,869.00	12,064.69	53,281.00	78.18
Dept 901 - CIP						
590-901-970.00	SEWER CAPITAL IMPROVEMENTS	27,357.00	27,356.27	0.00	0.73	100.00
Total Dept 901 - CIP		27,357.00	27,356.27	0.00	0.73	100.00
Dept 906						
590-906-992.00	BOND PRINCIPAL PAYMENT	63,000.00	0.00	0.00	63,000.00	0.00
590-906-993.00	BOND INTEREST PAYMENT	55,000.00	22,693.12	0.00	32,306.88	41.26
Total Dept 906		118,000.00	22,693.12	0.00	95,306.88	19.23
Dept 966						
590-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 966		0.00	0.00	0.00	0.00	0.00
Dept 999						
590-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		389,507.00	240,918.39	12,064.69	148,588.61	61.85
Fund 590 - SEWER FUND:						
TOTAL REVENUES		399,999.11	269,099.91	76.94	130,899.20	67.28
TOTAL EXPENDITURES		389,507.00	240,918.39	12,064.69	148,588.61	61.85
NET OF REVENUES & EXPENDITURES		10,492.11	28,181.52	(11,987.75)	(17,689.41)	268.60

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 703 - CURRENT TAX COLLECTION FUND								
Revenues								
Dept 000								
703-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00		0.00	0.00	
Total Dept 000		0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00	
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00		0.00	0.00	

05/30/2024 04:04 PM		REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP				Page: 21/22		
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DB: Tuscarora		% Fiscal Year Completed: 91.80						
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 860 - SPECIAL ASSESSMENT								
Revenues								
Dept 000								
860-000-451.00	SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00		
860-000-451.01	PROSPECT/CHIPPEWA BEACH	71,383.94	70,323.74	0.00	1,060.20	98.51		
860-000-451.02	WAHBEЕ	16,456.00	16,385.60	0.00	70.40	99.57		
860-000-665.00	INTEREST INCOME	250.00	158.45	0.00	91.55	63.38		
860-000-665.01	INTEREST-CHIPPEWA BEACH	6,219.49	0.00	0.00	6,219.49	0.00		
860-000-665.02	INTEREST-WAHBEЕ	1,434.21	0.00	0.00	1,434.21	0.00		
860-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00	0.00	0.00	0.00		
860-000-699.00	INTERFUND TRANSFER IN	25,000.00	0.00	0.00	25,000.00	0.00		
Total Dept 000		120,743.64	86,867.79	0.00	33,875.85	71.94		
Dept 999								
860-999-599.99	REV CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00		
Total Dept 999		0.00	0.00	0.00	0.00	0.00		
TOTAL REVENUES		120,743.64	86,867.79	0.00	33,875.85	71.94		
Expenditures								
Dept 450 - ROAD AND STREET DETAIL								
860-450-964.00	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00		
860-450-993.00	BOND INTEREST PAYMENT	24,000.00	15,981.72	0.00	8,018.28	66.59		
Total Dept 450 - ROAD AND STREET DETAIL		24,000.00	15,981.72	0.00	8,018.28	66.59		
Dept 906								
860-906-992.00	BOND PAYMENT	226,000.00	234,000.00	0.00	(8,000.00)	103.54		
Total Dept 906		226,000.00	234,000.00	0.00	(8,000.00)	103.54		
Dept 966								
860-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00		
Total Dept 966		0.00	0.00	0.00	0.00	0.00		
Dept 999								
860-999-999.99	EXP CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00		
Total Dept 999		0.00	0.00	0.00	0.00	0.00		
TOTAL EXPENDITURES		250,000.00	249,981.72	0.00	18.28	99.99		
Fund 860 - SPECIAL ASSESSMENT:								
TOTAL REVENUES		120,743.64	86,867.79	0.00	33,875.85	71.94		
TOTAL EXPENDITURES		250,000.00	249,981.72	0.00	18.28	99.99		
NET OF REVENUES & EXPENDITURES		(129,256.36)	(163,113.93)	0.00	33,857.57	126.19		

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2024	MONTH	05/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
<hr/>							
TOTAL REVENUES - ALL FUNDS		3,983,153.80	3,034,997.65		7,519.83	948,156.15	76.20
TOTAL EXPENDITURES - ALL FUNDS		3,893,161.93	3,007,126.14		221,199.53	886,035.79	77.24
NET OF REVENUES & EXPENDITURES		89,991.87	27,871.51		(213,679.70)	62,120.36	30.97

## **Treasurer Report**



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CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 07/01/2023 TO 05/31/2024

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Bank Code		Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 05/31/2024
Fund	Description				
SPAS 2016	SPECIAL ASSESSMENT				
860	SPECIAL ASSESSMENT	235,823.02	86,888.32	175,020.53	147,690.81
	2016 SPECIAL ASSESSMENT	235,823.02	86,888.32	175,020.53	147,690.81
DDASV 248	DDA IMMA DOWNTOWN DEVELOPMENT AUTHORITY	528.55	0.34	0.00	528.89
	DDA IMMA	528.55	0.34	0.00	528.89
DDARD 248	DDA USDA RD BOND DOWNTOWN DEVELOPMENT AUTHORITY	19,800.00	0.00	0.00	19,800.00
	DDA USDA RD BOND	19,800.00	0.00	0.00	19,800.00
POOL 101	GENERAL - ALL GENERAL FUND	496,167.60	926,693.33	1,150,075.55	272,785.38
206	FIRE FUND	3,874.01	189,716.76	196,866.00	(3,275.23)
207	POLICE FUND	851,168.06	1,309,946.45	1,036,887.56	1,124,226.95
219	STREET LIGHTING FUND	12,949.09	32,911.99	24,343.72	21,517.36
248	DOWNTOWN DEVELOPMENT AUTHORITY	196,229.74	123,648.14	59,427.23	260,450.65
271	LIBRARY FUND	238,219.71	253,986.70	202,225.64	289,980.77
282	ARPA FUND	180,460.35	0.00	179,233.42	1,226.93
502	BOAT LAUNCH	115,347.52	8,259.44	684.94	122,922.02
590	SEWER FUND	(20,613.33)	324,358.32	423,229.71	(119,484.72)
704	IMPREST PAYROLL FUND	11,292.63	346,266.04	357,558.67	0.00
860	SPECIAL ASSESSMENT	(9,524.54)	267,918.18	249,981.72	8,411.92
	GENERAL - ALL	2,075,570.84	3,783,705.35	3,880,514.16	1,978,762.03
LIBIN 271	IRAL INVESTMENT ACCOUNT LIBRARY FUND	100,000.00	3,329.84	0.30	103,329.54
	IRAL INVESTMENT ACCOUNT	100,000.00	3,329.84	0.30	103,329.54
LIBSP 271	LIBRARY SPECIAL LIBRARY FUND	25,735.69	2,371.20	0.00	28,106.89
	LIBRARY SPECIAL	25,735.69	2,371.20	0.00	28,106.89
ADDRE 590	SEWER ADD REU SEWER FUND	257,754.24	66,455.05	0.00	324,209.29
	SEWER ADD REU	257,754.24	66,455.05	0.00	324,209.29
SGRAN 590	SEWER PHASE 1 AND 2 SEWER FUND	0.00	50.00	0.00	50.00
	SEWER PHASE 1 AND 2	0.00	50.00	0.00	50.00

Bank Code		Beginning	Total	Total	Ending
Fund		Balance	Debits	Credits	Balance
Description		07/01/2023			05/31/2024
RRI	SEWER RRI				
590	SEWER FUND	96,469.99	172.59	19,900.42	76,742.16
	SEWER RRI	96,469.99	172.59	19,900.42	76,742.16
SEWER	SEWER SPEC ASSESSMENT				
590	SEWER FUND	241,680.39	91,391.64	172,637.26	160,434.77
	SEWER SPEC ASSESSMENT	241,680.39	91,391.64	172,637.26	160,434.77
TXCHK	TAX CHECKING				
703	CURRENT TAX COLLECTION FUND	684.10	10,097,435.98	9,676,181.00	421,939.08
	TAX CHECKING	684.10	10,097,435.98	9,676,181.00	421,939.08
	TOTAL - ALL FUNDS	3,054,046.82	14,131,800.31	13,924,253.67	3,261,593.46



**DATE OF MEETING:** June 4, 2024

**TITLE:** Budget Amendments

**SUMMARY:**

101-101-710.00 Twp Bd UIA +\$1,500.00  
101-101-980.00 Twp Bd Computer and Ofc Eq +\$2,500  
101-262-704.00 Election Workers +\$3,000  
101-266-801.00 Gen Bd Atty +5,000  
101-751-977.00 Equip -\$12,000

**FINANCIAL IMPACT:** None - Neutral

**RECOMMENDATION:** Approve

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:**

## **Meeting Minutes**

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 14, 2024 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 1: CALL TO ORDER**

The meeting was called to order with the pledge of allegiance by Supervisor Kramer at 7:00 pm

**ITEM 2:** The supervisor led the board and public in reciting the Pledge of Allegiance.

**ITEM 3: ROLL CALL**

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha, Trustee Pearson

Staff Present: Ron Odenwald

Quorum present –

**ITEM 4: BOARD MEMBER CONFLICT OF INTEREST STATEMENT**

No conflict of interest offered.

**ITEM 5: PUBLIC HEARING – NABANOIS TRAIL SPECIAL ASSESSMENT DISTRICT**

Name and Address (public comment opened at 7:01 and closed at 7:02)

- **Mark Hoffman residing at 3342 Nabanois**

**ITEM 6: PUBLIC COMMENT ON AGENDA ITEMS**

The floor was open for public comment at 7:04.

- P. McGinnis – Requesting Cost of Grass Seed be added to the agenda

Public comment was closed at 7:05pm.

**ITEM 7: APPROVAL OF CONSENT AGENDA**

Consent agenda items include – Bills Report; Treasurer report; Budget Amendments; Minutes; Reports -- DDA, Parks & Appointment, Police; Assessor Lot Split, Annual Meeting, Budget Workshop, and Budget Hearing dates; Airport Lease transfer; Cemetery Fees.

**MOTION:** Move to approve consent agenda items with the exception of 4 bills (3 requiring Enterprise Fund approval and a Sewer Pump repair bill requiring urgent payment) as item 8d and Airport Lease Transfer request as item 9b.

Moved by Pearson, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 8: OLD BUSINESS**

**ITEM 8a: NABANOIS TRAIL SPECIAL ASSESSMENT DISTRICT RESOLUTION**

**MOTION:** Move to approve Resolution No. 6 for Nabanois Trail Special Assessment.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous roll call vote

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 14, 2024 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

Discussion: Said amended special assessment roll shall be designated "2024 Nabanois Trail Special Assessment Amended" for \$42,374 to be levied as one annual installment to be due December 1, 2024. Project consists of acquiring and constructing road improvements, consisting generally of reconstructing roads, and related improvements, rights of way, and appurtenances and attachments thereto. Total estimated cost of \$76,607.50 with County Road Commission providing \$25,000, and the Township the balance.

**ITEM 8b: SEWER EXPANSION PHASE 1 SPECIAL ASSESSMENT DISTRICT RESOLUTION**

**MOTION:** Move to approve Resolution No. 3 for Sewer Phase 1 Special Assessment Resolution.

Moved by Reidsma, seconded by Vance.

MOTION CARRIED by unanimous roll call vote.

Discussion: Resolution #3 confirms the amended special assessment Roll confirmed by the Supervisor and sets a public hearing on the assessment with each REU estimated to be \$18,372.20. The next step is to continue with the special assessment process and to vote to accept bids at a future meeting, which is scheduled for June 4, 2024 at 7:00pm at the Township Hall. The estimated cost covers Construction; Engineering, Legal, Financial; and contingency for a total cost estimate of \$8,291,928. Phase 1 cost details are available on the web or at the office. Aaron Nordman, Performance Engineering, was present to provide the Board with an overview of Phase 1 Sewer cost breakdown estimates (gravity contract, LPS contract, WWTP Expansion, and Equalization Tank), including a revenue summary for a USDA Loan (\$3,481,000) and Grants (USDA \$2,844,000 and EGLE \$1,700,000) plus contingency required to cover all Phase 1 Sewer Costs. He also discussed a need for additional equipment & building space which may be covered by an additional \$1million grant (prioritized list of items was requested). Additionally, he mentioned Phase II Sewers were out for bids.

**ITEM 8C: USDA LOAN RESOLUTION**

**MOTION:** Move to approve the USDA Loan Resolution for the Sewer Phase 1 Special Assessment district in the principal amount of \$3,481,000.00 and to accept a USDA Grant not to exceed \$2,844,000.00.

Moved by Reidsma, seconded by Dillaha.

MOTION CARRIED by unanimous roll call vote

Discussion: This resolution enables the funding of the total project cost when added to the EGLE grant balance of \$1,700,000.00 and the required contingency fund of \$266,988.00. This items was a part of the discussion in Item 8b.

**ITEM 8D: ENTERPRISE FUND FINANCIAL TRANSACTIONS**

**MOTION:** Move to transfer \$400.00 from the General Fund Balance to the Enterprise Fund for Phase 1&2 Sewer related costs / payments (Attorney fees and Mead & Hunt fee) and to approve an agenda added bill for sewer repairs from Windemuller (\$309.00)

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous roll call vote

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 14, 2024 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

Discussion: Enterprise fund accumulates Sewer costs and then can refund monies back to the general fund once the Sewer project is approved & funded with Bonds and Grants.

**ITEM 9: NEW BUSINESS:**

**ITEM 9a: DEPT. OF DEFENSE EMPLOYER SUPPORT OF THE GUARD AND RESERVE (ESGR)  
PRESENTATION**

**INFORMATION:** Presentation by ESGR representatives to promote an understanding their mission. Employer Support of the Guard and Reserve (ESGR) is a Department of Defense office that develops and promotes supportive work environments for Service members in the Reserve Components through outreach, recognition, and education opportunities that increase awareness of applicable laws and resolve employer conflicts between the Service members and their employers. Service members are required to train two days per month and two weeks per year, and therefore may require time away from work. Employers need to understand and be supportive.

**ITEM 9b: AIRPORT LEASE**

**MOTION:** Move to Transfer Airport lease as currently documented failed.

Motion: Move to assign Ron Odenwald to negotiate a new lease agreement with prospective buyers for affected Airplane Hanger based upon John Lepien's recent lease renewal.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 10: PUBLIC COMMENT**

Public comment began at 8:40 pm. Closed at 8:45 pm

B. Henderson – appointment to the Parks commission

P. McGinnis – Accusations about board members

R. Odenwald – Speaking on behalf of Kiwanis about activities planned.

**ITEM 11: BOARD COMMENT**

Four board members commented.

**ITEM 12: MOTION TO ADJOURN**

Meeting adjourned at 8:54 pm

Respectfully submitted,

Jay Reidsma, Tuscarora Township Clerk

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 23, 2024 at 7:00 pm**  
**BUDGET WORKSHOP and SPECIAL MEETING MINUTES**

**ITEM 1: CALL TO ORDER**

The meeting was called to order by Supervisor Kramer at 7:00 pm.

**ITEM 2: ROLL CALL**

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha, Trustee Pearson  
Staff Present: G Temple, D Schofield, R. Odenwald, C. Green,  
Quorum present – All present

**AGENDA CHANGE Request**

**MOTION:** Moved to add Pay Setting to the agenda as Item 8E.

Moved by Kramer, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

**ITEM 3: BOARD MEMBER CONFLICT OF INTEREST STATEMENT**

No Board Member conflicts reported

**ITEM 4: AIRPORT AND PARKS TRUCK INSURANCE**

**MOTION:** Moved to change Airport Liability Insurance from STARR (Adam Gondolphi) to Acrisure (Victoria Neuville) for \$1325 / year (assuming comparable coverage).

Moved by Reidsma, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: M. Machowicz, airport manager, made the contact and arrangements for the Insurance Quote, which is less than the \$2039 paid for 2023/24 fiscal year.

**INFORMATION:** The New Park's Truck was insured for \$63,851 effective immediately and continues for the 2024/25 fiscal year.

**ITEM 5: BUILDING AGREEMENT**

**MOTION:** Moved to approve the joint Tuscarora Township Offices, Tuscarora Township Police department, and Indian River Area Library Municipal Building Maintenance Agreement as written.

Moved by Pearson, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: Agreement had been previous approved by the Library Board and establishes cost sharing between these departments for the Exterior, Interior, Shared spaces, Insurance, Maintenance Contracts, Shared Projects, Bidding, and Payments.

**ITEM 6: NABANOIS TRAIL AGREEMENT**

**MOTION:** Moved to amend Resolution #6 to correct the Roll Amount of \$42,374 in paragraph three to be \$38,500.

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: The Resolution #6 passed on 5-14-24 had an error for the amount. This motion corrects the error. As previously discussed, this Resolution established the Special Assessment Roll amount for the Nabanois Trail paving, which had a total construction cost estimate of \$76,608 plus Attorney fees (\$4000.). Commitments from Road Commission (\$25,000), Township (\$17,108), and the Roll (\$38,500) will cover the Total Cost of \$80,608.



**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 23, 2024 at 7:00 pm**  
**BUDGET WORKSHOP and SPECIAL MEETING MINUTES**

**ITEM 7: MDG INDIAN RIVER LLC SEWER AGREEMENT**

**MOTION:** Moved to approve Tuscarora Township Resolution #7 for MDG Indian River, LLC for their privately owned, public sanitary sewer collection system to serve a private condominium association. Moved by Reidsma, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

Discussion: The privately owned system will connect to the publicly owned Tuscarora sewer system (mainline) in Tuscarora Commerce Park, but the Township refuses to assume responsibility for the effective operation and maintenance of the private system.

**ITEM 8: BUDGET WORKSHOP**

**Item 8a: General Fund**

**MOTION:** Moved to approve the Township Budget (Fund 100) at \$852,613 revenue and \$852,511 expenditures for 2024/25 fiscal year.

Moved by Kramer , seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: All departments within the 101 Fund were reviewed and adjusted based upon board member discussion. Budget to be reviewed again at the Public budget hearing scheduled for June 4<sup>th</sup>.

**Item 8b: Police Fund**

**MOTION:** Moved to approve the Police Budget (Fund 207) at \$1,396,747 Revenue and \$1,401,747 expenditures for the 2024/25 fiscal year.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve the use of \$200k from the Police Fund Balance (207) for a special payment to MERs Pensions (account 917) to reduce the underfunded liability within MERs.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve the hiring of an additional police officer.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve the purchase an Emergency Command Trailer not to exceed \$14950.

Moved by Dillaha, seconded by Kramer.

MOTION CARRIED by unanimous voice vote.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 23, 2024 at 7:00 pm**  
**BUDGET WORKSHOP and SPECIAL MEETING MINUTES**

**Item 8c: All Other Funds**

**MOTION:** Moved to approve Fire Special Assessment (206 Fund) budget for \$283,748 revenue & expenditure.

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve Streetlights (219 Fund) budget \$36,792 revenue and \$36,750 expenditures.

Moved by Dillaha, seconded by Vance .

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve Boat Launch (502 Fund) budget \$16,000 revenue and \$3,500 expenditures.

Moved by Vance, seconded by Pearson.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve the Sewer Systems Fund budget (590 fund) for \$263,247 revenue and \$328,222 Expenditures.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: The Bond payment (\$63,000) and Interest (\$45,872) are included in the total expenditures. Given a budget gap \$64,975, the difference will require a draw-down from the REU fund to cover the difference. As more businesses and residential come on-line, this gap payment will be incrementally reduced year to year. A suggestion to summarize estimated additional revenues based upon development was recommended.

**MOTION:** Moved to approve the General Fund to transfer \$29,000 to the Special Assessment Roads (860 Fund) revenue, effective July 1, 2024, to make up the short fall for final bond principal and interest payments.

Moved by Dillaha, seconded by Reidsma.

MOTION CARRIED by unanimous voice vote.

Discussion:

**MOTION:** Moved to approve the 860 special assessment funds, as amended above, for \$127,669 revenues and \$246,062 expenditures (bond & Interest).

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: The 860-fund balance (\$119,328) will be used to address the gap in revenue vs expenditure for the final payment.

**INFORMATION:** The DDA and the Library did not submit Budgets, so they were not discussed.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 23, 2024 at 7:00 pm**  
**BUDGET WORKSHOP and SPECIAL MEETING MINUTES**

**Item 8d: Capital Improvements**

**MOTION:** Moved to approve Township to apply for grant / loan for a Downtown Parking Lot development and to change start date to 2024.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to approve adding / modifying \$125,000 for a Basket Ball Court rebuild & resurface.

Moved by Kramer, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

**INFORMATION:** Remainder of CIP list remained unchanged. The CIP list represents projects prioritized by the Board, but funding for each of the projects will require specific motions at a future date.

**Item 8e: Pay Setting**

**MOTION:** Moved to increase the Assessor's salary by 2.5%

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**MOTION:** Moved to increase the Administrative Assistant hourly wage to \$30/hr

Moved by Kramer, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 9: BUDGET AMENDMENTS, BILLS**

**MOTION:** Moved to approve the Budget Amendments as presented in published document.

Moved by Kramer, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

Discussion: The following budget amendments were presented at the meeting:

101-223-801.00 ACCOUNTING FEES (-\$9,000)

101-215-801.00 CLERK PROFESSIONAL FEES (+\$15,000)

101-257-801.00 ASSESSOR PROFESSIONAL FEES (-\$1,000)

101-257-804.00 ASSESSOR TAX PREP (-\$2,000)

101-266-801.00 ATTORNEY (+5,000)

101-446-801.00 ROAD BRINING (-\$5,000)

101-567-801.00 CONTRACTED SERVICES (+2,000)

101-751-931.00 REPAIRS AND MAINT (\$-5,000)

**MOTION:** Moved to approve the Bills

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 23, 2024 at 7:00 pm**  
**BUDGET WORKSHOP and SPECIAL MEETING MINUTES**

**ITEM 10: PUBLIC COMMENTS**

Public comment began at 9:45 pm.

T. Goral – Thanked the Board for a thorough Balanced Budget process.

Public comment began at 9:46 pm.

**ITEM 11: BOARD COMMENTS**

One Board comment

**ITEM 12: ADJOURNMENT**

Meeting adjourned at 9:47 pm

Respectfully submitted,

Jay Reidsma, Tuscarora Township Clerk

## Reports

**DDA**

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

### Monthly Meeting Minutes: May 20, 2024

#### **Roll Call: 7:00 pm**

- Present: D. Bodnar; D. Nivelt; S. Fisher; T. Goral; M. Whitener
- Absent: D. Friedrichsen; L. Pollard; B. Kramer; K. Olson

#### **Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by D. Nivelt; seconded by M. Whitener to approve the agenda with the addition of Board Seats and Summer Music Series. All in favor.
- Motion was made to approve the April 15, 2024, meeting minutes with no revisions by S. Fisher; seconded by D. Nivelt. All in favor.
- Motion was made to approve the April 22, 2024, special meeting minutes with no changes by D. Nivelt; seconded by M. Whitener. All in favor.

#### **Financials for January 2024:**

- Financial Report:
  - 1) Motion to approve the payment of \$193.94 for past Consumers Energy invoices for the Sturgeon by D. Nivelt and seconded by M. Whitener. All in favor.
  - 2) Motion to approve the current Consumer's bill up to \$50.00 by D. Nivelt and seconded by M. Whitener. All in favor.
  - 3) Motion to approve all future Consumer's bills post audit by D. Nivelt and seconded by T. Goral. All in favor.
  - 4) Motion to approve the 2024/2025 Budget with changes by D. Nivelt and seconded by T. Goral. All in favor.
  - 5) Motion to approve the Financial Report was made by D. Nivelt and seconded by M. Whitener. All in favor.

#### **New Business:**

- Expanding the boundaries of the DDA – P. Murdoch questioned where the DDA is on expanding the boundary. R. Odenwald stated he and B. Kramer had reached out to Steve Mann as to the cost of expanding the boundaries. B. Kramer will forward what he learns as soon as he hears back from S. Mann. Tabled until June.
- DDA Planning Document – Planning document approved and will be submitted to B. Kramer.
- May's meeting for Community Event Coordination – The Chamber is busy at this time of year with Old Fashioned Days. Tabled until October.
- Sidewalk Update – D. Nivelt walked the sidewalk with D. Schofield. They found a few things that can be fixed now. Rubber strips at crossings need replacing, extra pole assemblies for street signs, a bench to be added at H & L and one for future use.

They found curbs that have chunks in them that can possibly be corrected when the repairs are made for the streetlights.

Dan recommends not washing and sealing the sidewalks until after the streetlight work is completed. D. Friedrichsen found sidewalks crumbling and fading on her walk through.

Motion by S. Fisher to purchase the sealant this fiscal year and wash and seal in the fall. M. Whitener seconded. All in favor. T. Goral will call for pricing and shelf life of the sealant.

- DDA Open Seat Listing – Dawn expressed her concern about a posting that was made for DDA seat listing. Typically, the DDA would make recommendations to the Supervisor and the township board.
- Commercial Rehab District – Discussion on whether spot zoning for just the J. Jakeway project or for River to River. M. Whitener recommends that a set of criteria be presented before approving any projects.
- Board Seats - Motion by M. Whitener to submit to B. Kramer the following slate of candidates for another DDA term: T. Goral, D. Nivelt, S. Fisher and D. Bodnar. Seconded by D. Nivelt. All in favor.
- Summer Music Series – M. Whitener reported that the Summer Music Series is fully booked along with an additional three dates; he is looking for additional sponsorships and is working on the flyers. He would like to add it to the DDA's Facebook page.

**Old Business:**

- Streetscape - All the easements are done, D. Nivelt is working on scheduling a walk through with Consumers. Motion by D. Nivelt that the DDA will repay the township for the payment of Consumer's invoice. Seconded by M. Whitener. All in favor. Still need to meet with North Country Insurance for location of meter.

**Public Comment:**

Public comments began at 8:33 p.m. One public comment received. Public comment ended at 8:34 p.m.

**DDA Board Comment:**

D. Nivelt would like to get a ruling from the Township Board on requiring contractors to put sidewalks back to their original condition on any project. An email will be sent to B. Kramer.

Motion to adjourn at 7:55 p by D. Nivelt.

Next Regular Meeting: June 17, 2024 at the Township Hall 7p



# **FOIA**

1 Request Processed

**Police**



**REPORT TITLE:** Tuscarora Township Police Department Activities

**SUMMARY:**

Officer Myerson attended the two week D.R.E. Instructor School in Lansing. Officer Myerson passed the course and will now be attending further D.R.E. Instructor training in Florida in June. All wages and costs are covered through N.T.S.A..

On 05-22-2024 our department responded to a call of a male subject with a large laceration on his arm from a chainsaw. Upon arrival Officer Anderson applied tourniquets and blood clotting agent to the subject's arm stopping the bleeding. Male subject was transported to McLaren Petoskey by Cheboygan Life Support. Per the attending physician at McLaren, Officer Anderson's actions saved the male subject's life.

**FINANCIAL IMPACT:** None

**PREPARED BY:** Chief Gordon Temple

**DEPT/BOARD/COMMISSION:** Tuscarora Township Police Department



**REPORT TITLE: Police Department Statistics:**

**Tuscarora Township Police Department  
April 2024**

**Description:**

Non-Aggravated Assault	1
Larceny - Other	4
Drunkenness – Except OUIL	1
Obstructing Justice	5
Operating While Intoxicated	4
Misdemeanor Traffic Violations	5
Delinquent Minors	25
Traffic Accidents	7
Non-Traffic Accidents	2
Civil Traffic Violation	10
False Alarm Activation	2
Liquor Inspections	16
Civil Matter Dispute / Family Trouble	14
Suspicious Situations	17
Lost and Found	2
Assist Other Agency	11
Assist Ambulance	4
Assist Fire	4
Assist Citizen	9
Motorist Assist	11
Gun Registrations	6
Lockouts	5
Welfare Checks	5
Blight Violation	1
Noise Violation	1

**Total: 172**

**Arrests**

Bench	7
Misdemeanor	5
Traffic Arrest	5
Felony Arrest	2

**Traffic Enforcement**

Verbal Warnings	136
Citations	16
Ordinance Violations	1

**Hours Worked**      **1,408.5**  
**Miles Driven**        **5,361**



**Tuscarora Township Police Department  
March 2024**

**Description:**

Non-Aggravated Assault	2
Intimidation / Stalking	1
Larceny - Other	1
Obstructing Police	1
Obstructing Justice	2
Operating While Intoxicated	3
Misdemeanor Traffic Violations	2
Delinquent Minors	9
Traffic Accidents	6
Non-Traffic Accidents	2
Civil Traffic Violation	9
False Alarm Activation	1
Liquor Inspections	14
Civil Matter Dispute / Family Trouble	15
Suspicious Situations	9
Lost and Found	1
Assist Other Agency	13
Assist Ambulance	2
Assist Fire	2
Assist Citizen	13
Motorist Assist	6
Gun Registrations	4
Lockouts	2
Welfare Checks	4
Blight Violation	2
Special Detail	1
Fingerprints	1

**Total: 128**

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**Arrests**

Bench	2
Misdemeanor	6
Traffic Arrest	1
Felony Arrest	2
<b>Hours Worked</b>	<b>1,354.5</b>
<b>Miles Driven</b>	<b>5,259</b>

**Traffic Enforcement**

Verbal Warnings	148
Citations	12
Ordinance Violations	0
 Snow Verbal Warnings	 2



**FINANCIAL IMPACT: None**

**PREPARED BY: Chief Gordon Temple**

**DEPT/BOARD/COMMISSION: Tuscarora Township Police Department**

**Old Business**



**DATE OF MEETING:** June 4, 2024

**TITLE:** Special Assessment Resolution No. 4

**SUMMARY:** Attached please find Special Assessment Resolution No. 4 for Phase 1 of the residential sewer expansion. This resolution has been prepared for consideration by the Board of Trustees at its meeting on June 4th following the public hearing.

Resolution No. 4 confirms the assessment roll, in the amount of \$3,481,000, and orders that it be collected in 40 equal annual installments, with the first installment due on Dec. 1, 2024. Unpaid installments will bear interest at the rate of 2.75% (1% above the rate on the bond), commencing July 1, 2024.

**FINANCIAL IMPACT:** \$3,481,000

**RECOMMENDATION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Resolution



**SPECIAL ASSESSMENT RESOLUTION NO. 4  
(RESIDENTIAL SEWER PHASE 1 SPECIAL ASSESSMENT DISTRICT)**

Township of Tuscarora  
County of Cheboygan, State of Michigan

Minutes of a regular meeting of the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, held on June 4, 2024, at 7:00 p.m., Eastern Daylight Time.

PRESENT: Members: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, after due and legal notice, has reviewed a special assessment roll prepared for the purpose of defraying the cost of certain improvements as described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, the Township Board deems said special assessment roll to be fair and equitable as reported to it by the Supervisor.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll shall be designated "Residential Sewer Phase 1 Special Assessment Roll" (the "Roll") and the district against which it is spread shall be designated "Residential Sewer Phase 1 Special Assessment District".

2. The Township Board hereby finds that the allocation of costs to the parcels comprising the roll are fair, just, equal and in proportion to the benefits conferred, and the methodology employed in making such allocation is incorporated herein by reference and

approved. The Township Board further finds that the anticipated increase in the value of the property resulting from the improvements described in Exhibit A attached hereto is proportional to the cost of said improvements.

3. The Residential Sewer Phase 1 Special Assessment Roll in the amount of \$3,481,000, as prepared and reported to the Township Board by the Supervisor, be and the same hereby is confirmed.

4. The Roll shall be divided into forty (40) equal annual installments, the first installment to be due on December 1, 2024, and the following installments to be due on December 1st of each and every year thereafter. Said installments of the Roll shall bear interest from and after July 1, 2024 at the rate equal to one percent (1%) per annum above the average rate of interest borne by the bonds issued by the Township, said interest to be payable annually on each installment due date; provided, however, that if bonds are not issued by the Township in anticipation of the collection of the special assessments, then said installments of special assessments shall bear interest at a rate equal to two and three-quarters percent (2.75%) per annum, said interest to be payable annually on each installment due date.

5. The assessments made in the Roll are hereby ordered and directed to be collected, and the Township Clerk shall deliver the Roll to the Township Treasurer, with the Township Clerk's warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the directions of the Township Board with respect thereto, and the Treasurer is directed to collect the amounts assessed as the same become due.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: \_\_\_\_\_

\_\_\_\_\_

NAYS: Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Tuscarora, County of Cheboygan, Michigan, at a regular meeting held on June 4, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

## **EXHIBIT A**

### **PROJECT DESCRIPTION FOR RESIDENTIAL SEWER PHASE 1 SPECIAL ASSESSMENT DISTRICT**

The project consists of the acquisition, construction, furnishing and equipping of improvements to the Township's sanitary sewer system, consisting primarily of modification to headworks for additional grit and screening capacity, modifications to the chemical feed equipment, construction of approximately 7,350 feet of new 8-inch PVC gravity sewer, 22 manholes, 4 lift stations, and 6-inch PVC gravity service leads, 10,300 feet of new HDPE force main, 11 cleanout air relief structures, valves, and 68 individual grinder pump stations with pressure service leads, along with all necessary appurtenances and attachments thereto, necessary rights of way and interest in land.

42150277.1/100955.00013



**DATE OF MEETING:** June 4, 2024

**TITLE:** Resolution Authorizing Issuance of 2024 Special Assessment Bonds

**SUMMARY:** Attached please find the *Resolution Authorizing Issuance of 2024 Special Assessment Bonds* which we have prepared for consideration by the Township Board at its meeting on June 4th. This resolution authorizes the issuance of the bonds in an amount not to exceed \$3,481,000, or such lesser amount as is outstanding on the special assessment roll at the time of issuance of the bonds.

The bonds are being issued in anticipation of and secured by future due installments on the special assessment roll for the Phase 1 residential sewer expansion. The bonds are payable in 40 annual installments at the interest rate of 1.75% per annum. Principal payment dates are annual and will tentatively commence on April 1, 2025, with interest due semiannually tentatively commencing on October 1, 2024. We can discuss and finalize the payment dates before loan closing (the resolution allows the payment dates to be adjusted prior to closing with no further action required by the Township Board).

The resolution has been prepared based on the requirements of 188 PA 1954, and USDA's Letter of Conditions.

**FINANCIAL IMPACT:** \$3,481,000

**RECOMMENDATION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Resolution

RESOLUTION AUTHORIZING ISSUANCE OF  
2024 SPECIAL ASSESSMENT LIMITED TAX BONDS

TOWNSHIP OF TUSCARORA  
County of Cheboygan, State of Michigan

Minutes of a special meeting of the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, held in the Township Hall in said Township on the 4th day of June, 2024, at 7:00 p.m., Eastern Daylight Time.

PRESENT: Members \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township of Tuscarora, County of Cheboygan, State of Michigan (the "Township") determines it to be necessary for the public health, safety and welfare of the Township and its residents to acquire, construct, furnish and equip improvements to the Township's sanitary sewer system, consisting primarily of modification to headworks for additional grit and screening capacity, modifications to the chemical feed equipment, construction of approximately 7,350 feet of new 8-inch PVC gravity sewer, 22 manholes, 4 lift stations, and 6-inch PVC gravity service leads, 10,300 feet of new HDPE force main, 11 cleanout air relief structures, valves, and 68 individual grinder pump stations with pressure service leads, along with all necessary appurtenances and attachments thereto, necessary rights of way and interest in land (the "Improvements") serving the Residential Sewer Phase 1 Special Assessment District (the "Special Assessment District"); and

WHEREAS, the Residential Sewer Phase 1 Special Assessment Roll (the "Special Assessment Roll") has been prepared, reviewed and confirmed by the Township Board; and

WHEREAS, the Township Board has determined that it will be necessary to issue special assessment bonds, pledging for their payment collections on the Special Assessment Roll to finance part of the cost of the Improvements.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization for Borrowing. To pay part of the costs of acquiring and constructing the Improvements and legal, engineering, financial and other expenses incident to said acquisition and construction and expenses incident to the issuance and sale of the Bond, it is hereby determined that the Township borrow the sum of Three Million Four Hundred Eighty-One Thousand Dollars (\$3,481,000) and that bonds be issued as described herein. The remaining cost of the Project shall be defrayed from grant funds and Township sewer funds on hand.

2. Bond Terms; Designations. A bond of the Township designated 2024 SPECIAL ASSESSMENT BOND (the “Bond”) is authorized to be issued in the principal amount of Three Million Four Hundred Eighty-One Thousand Dollars (\$3,481,000) in anticipation of the collection of an equal amount of future due installments on the Special Assessment Roll, together with interest and investment income thereon, for the purpose of paying part of the costs of constructing the Project, and costs incidental to the issuance, sale and delivery of the Bond.

The Bond shall be in the form of a single fully-registered, nonconvertible bond of the denomination equal to the principal amount authorized above, dated as of the date of delivery, payable in principal installments serially on April 1 of each year beginning April 1, 2025 as shown on the form of Bond shown in Section 6 of this resolution, or such other dates as provided on the Bond as executed by the Supervisor and the Township Clerk and delivered to the United States of America through the United States Department of Agriculture – Rural Development (the “Government”).

The serial principal installments of the Bond will bear interest from the date of delivery of each delivery installment to the registered holder thereof as shown on the registration grid set forth on the Bond. The Bond shall bear interest at a rate not to exceed one and three-quarter percent (1.750%) per annum. The Bond may bear interest at such other lower interest rate as the Government may agree to provide to the Township, payable on the first day of December or July following the date of delivery of said delivery installment, and semiannually thereafter on October 1 and April 1 of each year until maturity or earlier prepayment of said installment. Acceptance by the Township of the interest rate on the Bond shall be made by execution of the Bond which so designates the rate specified by the Government and accepted by the Township. The Bond shall not be convertible or exchangeable into more than one fully registered bond.

The Supervisor is authorized to change the payment dates and to decrease the aggregate principal amount of the Bond and the amounts of any of the foregoing installments prior to delivery of the Bond if it is in the best interest of the Township or if necessary to comply with any requirements of the Government.

3. Delivery to Government; Transfer Agent. The Bond is to be delivered to the Government, as initial purchaser thereof, in installments (the “delivery installments”), and each delivery installment shall be noted on the registration grid set forth on the Bond. The delivery installments shall be deemed to correspond to the serial principal installments of the Bond in direct chronological order of said serial principal installments.

The Bond or installments thereof will be subject to prepayment prior to maturity in whole or in part at any time on or after the payment date of the first installment of principal of the Bond in the manner provided in the form of the Bond set forth in Section 6 of this Resolution.

Principal of and interest on the Bond shall be payable in lawful money of the United States of America by check or draft mailed by the transfer agent for the Bond (the “Transfer Agent”) to the Government at the address of the Government as shown on the registration books of the Township maintained by the Transfer Agent. The Township Treasurer is hereby appointed to act as Transfer Agent; provided, however, that the Treasurer may designate in writing another person to act as Transfer Agent. If and at such time as the Bond is transferred to or held by any registered owner other than the Government, the Township may by resolution appoint a bank or trust company qualified under Michigan law to act as Transfer Agent and bond registrar, and the Township may thereafter appoint a

successor Transfer Agent upon notice mailed to the registered owner 60 days prior to any Interest Payment Date.

In the event the Government is no longer the registered owner of the Bond, interest on the Bond will be payable on the Interest Payment Date until maturity by check or bank draft mailed to the registered owner at the registered address, as shown on the registration books of the Township maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the 15th day of the month preceding the Interest Payment Date. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Township to conform to market practice in the future. Both principal of and interest on the Bond shall be payable at the office of the Transfer Agent.

Unless waived by any registered owner of the Bond or portions thereof to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Township. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; the called amounts; the place where the Bond or installments thereof called for redemption are to be surrendered for payment; and that interest on the Bond or installments thereof called for redemption shall cease to accrue from and after the redemption date. In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Transfer Agent shall record on the registration books payment by the Township of each installment of principal or interest or both when made and the cancelled checks or drafts representing such payments shall be returned to and retained by the Treasurer, which cancelled checks or drafts shall be conclusive evidence of such payments and the obligation of the Township with respect to such payments shall be discharged to the extent of such payments.

Upon payment by the Township of all outstanding principal of and interest on the Bond, the registered owner thereof shall deliver the Bond to the Township for cancellation.

4. Transfer Agent. The Transfer Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bond, which shall at all times be open to inspection by the Township. The Transfer Agent shall transfer or cause to be transferred on said books any Bond presented for transfer, as hereinafter provided and subject to such reasonable regulations as it may prescribe.

The Bond may be transferred upon the books required to be kept by the Transfer Agent pursuant to this Section, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Bond for transfer, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever a Bond shall be surrendered for transfer, the Transfer Agent shall record such transfer on the registration books and shall register such transfer on the registration grid attached to the Bond. At the time of such transfer the Transfer Agent shall note on the Bond the outstanding principal amount thereof at the time of such transfer. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. In the event a Bond is called for prepayment in part, the Transfer Agent, upon surrender of the Bond, shall note on the Bond the principal



amount prepaid and shall return the Bond to the registered owner thereof together with the prepayment amount on the prepayment date.

5. Execution of Bond. The Bond shall be manually signed by the Supervisor and countersigned by the Township Clerk and shall have the corporate seal of the Township impressed thereon. The Bond or any delivery installment thereof shall not be valid until registered by the Township Treasurer or other Township official designated in writing by the Treasurer to act as bond registrar, or upon transfer by the Government and thereafter, by an authorized representative of the Transfer Agent. After execution, the Bond shall be held by the Township Treasurer for delivery to the Government.

6. Bond Form. The Bond shall be substantially in the following form:

R-1

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF CHEBOYGAN

**TOWNSHIP OF TUSCARORA**

2024 SPECIAL ASSESSMENT BOND

The TOWNSHIP OF TUSCARORA, County of Cheboygan, State of Michigan (the “Issuer”), promises to pay to the registered owner hereof, the sum of

\_\_\_\_\_ DOLLARS

on the dates and in the principal installment amounts set forth in Exhibit A attached hereto and made a part hereof, with interest on said installments from the date each said installment is delivered to the registered owner hereof and as set forth on the registration grid hereon until paid at the rate of one and three-quarter percent (1.750%) per annum, first payable on \_\_\_\_\_ 1, 2024, and semiannually thereafter, provided that the principal repayments required herein to the registered holder shall not exceed the total of the principal installments of this bond drawn by the Township, which installments shall be added to the registration grid attached hereto as drawn. Both principal of and interest on this bond are payable in lawful money of the United States of America by check or draft mailed to the registered holder at the address shown on the registration books of the Township.

This bond is a single, fully-registered, nonconvertible bond in the principal sum indicated above, issued in anticipation of the collection of special assessments from the Residential Sewer Phase 1 Special Assessment District established by the Issuer (the “District”) for the purpose of paying part of the cost of certain sanitary sewer system improvements to serve the District, all in accordance with the provisions of Act 188, Public Acts of Michigan, 1954, as amended, and a duly adopted resolution (the “Resolution”) of the Issuer.

This bond, including the interest hereon, is payable solely out of special assessments to be collected on the lands situated in the District.

Principal installments of this bond are subject to prepayment prior to maturity, in inverse chronological order, at the option of the Issuer on any date on or after April 1, 2025, at par and accrued interest to the date fixed for prepayment.

Thirty days’ notice of the call of any principal installments for prepayment shall be given by mail to the registered owner at the registered address. The principal installments so called for prepayment shall not bear interest after the date fixed for prepayment, provided funds are on hand to prepay said installments.

This bond shall be registered as to principal and interest on the books of the Issuer kept by the Issuer’s Treasurer as registrar and transfer agent (the “Transfer Agent”) and noted hereon, after which it

shall be transferable only upon presentation to the Transfer Agent with a written transfer by the registered owner or the registered owner's attorney duly authorized in writing. Such transfer shall be noted hereon and upon the books of the Issuer kept for that purpose by the Transfer Agent.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of this bond have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this bond, does not exceed any constitutional or statutory debt limitation.

IN WITNESS WHEREOF, the Township of Tuscarora, County of Cheboygan, State of Michigan, by its Township Board, has caused this bond to be executed with the manual signatures of its Supervisor and its Township Clerk and its corporate seal affixed hereto, all as of \_\_\_\_\_, 2024.

TOWNSHIP OF TUSCARORA  
County of Cheboygan  
State of Michigan

By \_\_\_\_\_  
Supervisor

(SEAL)

Countersigned

\_\_\_\_\_  
Township Clerk

REGISTRATION  
NOTHING TO BE WRITTEN HEREON EXCEPT  
BY THE BOND REGISTRAR/TRANSFER AGENT  
(RESIDENTIAL PHASE 1 SEWER EXPANSION)

Date of Registration of Delivery	Name of Registered Owner	Principal Installment Delivered	Signature of Bond Registrar/ Transfer Agent
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		

# EXHIBIT A

## 2024 SPECIAL ASSESSMENT BOND

<u>April 1</u>	<u>Amount</u>	<u>April 1</u>	<u>Amount</u>
2025	\$87,000	2045	\$87,000
2026	87,000	2046	87,000
2027	87,000	2047	87,000
2028	87,000	2048	87,000
2029	87,000	2049	87,000
2030	87,000	2050	87,000
2031	87,000	2051	87,000
2032	87,000	2052	87,000
2033	87,000	2053	87,000
2034	87,000	2054	87,000
2035	87,000	2055	87,000
2036	87,000	2056	87,000
2037	87,000	2057	87,000
2038	87,000	2058	87,000
2039	87,000	2059	87,000
2040	87,000	2060	87,000
2041	87,000	2061	87,000
2042	87,000	2062	87,000
2043	87,000	2063	87,000
2044	87,000	2064	88,000

7. Debt Retirement Fund. There shall be established and maintained a fund to be designated 2024 SPECIAL ASSESSMENT BONDS DEBT RETIREMENT FUND. There shall be paid into said fund the collections of principal of and interest on the Special Assessment Roll in anticipation of the collection of which the Bond authorized by the provisions of this Resolution is to be issued.

8. Repair, Replacement and Improvement Fund. The Township Treasurer is authorized and directed to establish a separate fund designated REPAIR, REPLACEMENT AND IMPROVEMENT FUND (the "RRI Fund") for the benefit of the Township's Residential Sewer Phase 1. As long as any principal installment of the Bond remains outstanding, there shall be deposited into the RRI Fund on the first day of each fiscal quarter of the Township, commencing July 1, 2025, the sum of \$5,903.25 per quarter (\$23,613 annually).

Money in the RRI Fund shall be used and disbursed only for the purpose of paying the cost of (a) repairing any damage to and emergency maintenance of the system, (b) repairing or replacing obsolete, deteriorating, deteriorated or worn out portions of the system, (c) acquiring and constructing extensions and improvements to the system, and, when necessary, for the purpose of making payments of principal of and interest on the Bond.

9. Construction Fund. The proceeds of the Bond and, except as provided below, no other moneys shall be deposited in the 2024 SPECIAL ASSESSMENT BOND CONSTRUCTION FUND (the "Construction Fund") established by the Township Treasurer. In the event that the Government is the holder of the Bond, then, if required by the Government, the Construction Fund shall be established as a supervised bank account and such proceeds shall be withdrawn on the orders of the Township only on checks signed by the Township's Treasurer or designee. Said moneys shall be used solely for the purposes for which the Bond is issued.

The contribution of any Township funds or grant funds to pay part of the cost of the Improvements shall be accounted for separately from proceeds of the Bond in order to show how the Township's monies and/or grant monies are spent and the interest or investment income, if any, earned on such funds.

Any unexpended balance of the proceeds of the sale of the Bond remaining after completion of the Project herein authorized may be used for further improvements to the Residential Sewer Phase 1 at the discretion of the Township, provided that at the time of such expenditure such use be approved by the Michigan Department of Treasury if required by law. Any remaining balance after such expenditure shall be paid into the Debt Retirement Fund (as hereinbefore provided) and used for the prepayment of installments of the Bond or the purchase of installments of the Bond at not more than the fair market value thereof.

After completion of the Improvements and disposition of remaining proceeds, if any, of the Bond pursuant to the provisions of this Section, the Construction Fund shall be closed.

10. Negotiated Sale. The Township Board has considered the option of selling the Bond through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), has determined that a negotiated sale of the Bond to the Government is in its best interest because of the Township's inability to borrow funds from conventional municipal bond market sources at or near prevailing market rates and for the opportunities provided by a negotiated sale to select and adjust the terms of the Bond and to prepay the principal of the Bond in

whole or in part at any time without premium.

11. Useful Life. The estimated period of usefulness of the Improvements is hereby determined to be not less than forty (40) years.

12. Loan Resolution. As long as the Government is the holder of the Bond, the Township shall be subject to the loan resolution as set forth in RUS Bulletin 1780-27 and shall comply with all provisions thereof.

13. Ability to Refund Bond. If at any time it shall appear to the Government that the Township is able to refund upon call for redemption or with consent of the Government the then outstanding principal amount of the Bond by obtaining a loan for such purposes from responsible cooperative or private credit services at reasonable rates and terms for similar proposed periods of time, the Township will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government, and will take all such actions as may be required in connection with such loans.

14. Covenant Not to Defease. The Township covenants that it will not defease the Bond or any portion thereof held by the Government.

15. Other Actions. The Supervisor, Township Clerk and Township Treasurer are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transactions authorized herein, and in pursuance of the foregoing each is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, *provided* that the aggregate principal amount of Bonds issued hereunder shall not exceed \$3,481,000, the interest rate on the Bond shall not exceed one and three-quarter percent (1.750%) per annum, and the Bond shall be due and payable in forty (40) annual installments. The Supervisor and Township Clerk are authorized to confirm the terms of the sale of the Bond issued hereunder and final bond specifications with respect to such Bonds by the execution of the Bond.

16. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES:           Members: \_\_\_\_\_

\_\_\_\_\_

NAYS:           Members: \_\_\_\_\_

\_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, at a special meeting held on June 4, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

42205003.2/100955.00013





**DATE OF MEETING:** June 4, 2024

**TITLE:** Phase 1 Sewer Bids

**SUMMARY:**

We will need a resolution from the Board to approve the award recommendation attached here for the three Phase I bids. The recommendation is contingent on the funding availability, which means that we would not be able to award the contracts until the special assessment process is complete. This is the same recommendation that the Engineer presented and discussed at the May meeting.

**FINANCIAL IMPACT:** Approx \$9m

**RECOMMENDATION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Bid Documents

**From:** Aaron Nordman <aaronn@performanceeng.com>

**Sent:** Thursday, May 30, 2024 8:22 AM

**To:** Mann, Steven D. <mann@millercanfield.com>; Robert Kramer <supervisor@tuscaroratwp.com>

**Subject:** RE: Phase 1

Hi Bob,

We will need a resolution from the Board to approve the award recommendation attached here for the three Phase I bids. The recommendation is contingent on the funding availability, which means that we would not be able to award the contracts until the special assessment process is complete. This is the same recommendation that we presented and discussed at the May meeting I attended.

We then open bids for Phase 2 on 6/6 and will have final numbers to start the Phase 2 special assessment either at a special meeting later in June or at your July meeting, at your discretion and at the timeframe it takes Steve to prepare the necessary documents.

Any questions, please let me know.

Thanks,

Aaron

Aaron Nordman, PE

**Performance Engineers, Inc.**

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 675-3473 cell

[www.performanceeng.com](http://www.performanceeng.com)



## **Tuscarora Sewer Projects Award Recommendations**

**To:** Tuscarora Township Board

**Date:** 5-2-24

**From:** Aaron Nordman

**Re:** Tuscarora Township Sewer Extension Phase I - Gravity, Contract No. 22-5797-A  
Tuscarora Township Sewer Extension Phase I - LPS, Contract No. 22-5797-B  
Tuscarora Township WWTP Expansion, Contract No. 22-6036

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Dear Mr. Kramer,

Performance Engineers, Inc. (PEI) has tabulated and reviewed the bids received for all three of the above referenced projects. The individual results for each project are summarized below:

### **Tuscarora Township Sewer Extension Phase I - Gravity, Contract No. 22-5797-A**

Four bids were received, opened and publicly read at the Tuscarora Township offices on Thursday March 28, 2024. Three were found to be responsive and in compliance with the proposal requirements for an administratively complete bid. The fourth bid, which was the highest, was missing the proposed list of subcontractors, the proposed list of suppliers, USDA Form Rd 400-6, USDA Form AD-1048 and USDA Form RD 1940-Q Exhibit A-1.

A bid tabulation is attached for comparison of the four bids, where Elmers is the low bidder. PEI has done a bid analysis, to verify the low bid and check for errors and/or discrepancies. The low bid is consistent with the pricing provided by the other bidders and is reasonable for the scope of the proposed project. We have found no errors, deviations, nor any bid qualifications that would invalidate the low bid. The engineer's estimate for this project was \$2,813,010 which is 4.6% higher than the low bid.

Elmers is known to both PEI and Tuscarora Township, making the reference check portion of the review unnecessary. PEI did review their existing commitments and discussed their workload and schedule. It is our opinion that Elmers is capable and has the necessary resources to complete the project.

Based on the bid analysis presented above, PEI recommends award of the Tuscarora Township Sewer Extension Phase I - Gravity project to Elmers for the low bid amount of \$2,688,787.51, contingent upon funding availability.

### **Tuscarora Township Sewer Extension Phase I - LPS, Contract No. 22-5797-B**

Four bids were received, opened and publicly read at the Tuscarora Township offices on Thursday March 28, 2024. Three were found to be responsive and in compliance with the proposal requirements for an administratively complete bid. The fourth bid, which was the highest, was missing the proposed list of subcontractors, the proposed list of suppliers, USDA Form Rd 400-6, USDA Form AD-1048 and USDA Form RD 1940-Q Exhibit A-1.

A bid tabulation is attached for comparison of the four bids, where Matts Underground is the low bidder. PEI has done a bid analysis, to verify the low bid and check for errors and/or discrepancies. PEI found two errors on the low bidders bid form that did not affect the outcome. Matts Underground (low bidder) did not use the revised bid form that was issued with addendum #1 which affected pay items No. 10 and No. 11. For pay item No. 10 the original bid form had an estimated quantity of 900 square yards of 6-inch aggregate base to be reused on site and the

revised bid form had a quantity of 1,100 square yards. Multiplying the 200 square yard difference by their bid price of \$35.50 per square yard resulted in an increase of \$7,100 for this bid item. For pay item No. 11 the original bid form had an estimated quantity of 5,300 square yards of 6-inch new aggregate base while the revised bid form changed the unit of measurement from square yards to cubic yards and reduced the quantity from 5,300 square yards to 900 cubic yards. Converting Matts bid price of \$12.25 per square yard to cubic yards resulted in a revised bid price of \$73.50 per cubic yard. Multiplied by the revised estimated quantity resulted in an increase of \$1,225 for this bid item. The total increase to their bid including both items is \$8,325 for a revised total bid of \$2,224,569.

The low bid is consistent with the pricing provided by the other bidders and is reasonable for the scope of the project proposed. We have found no other errors, deviations, nor any bid qualifications that would invalidate the low bid. The engineer's estimate for this project was \$1,942,038 which is 14.5% lower than the low bid.

Matts Underground is known to both PEI and Tuscarora Township, making the reference check portion of the review unnecessary. PEI did review their existing commitments and discussed their workload and schedule. It is our opinion that Matts Underground is capable and has the necessary resources to complete the project.

Based on the bid analysis presented above PEI recommends award of the Tuscarora Township Sewer Extension Phase I - LPS project to Matts Underground for the corrected low bid amount of \$2,224,569, contingent upon funding availability.

#### **Tuscarora Township WWTP Expansion, Contract No. 22-6036**

One bid was received, opened and publicly read at the Tuscarora Township offices on Thursday March 28, 2024. The bid was from Grand Traverse Construction and found to be responsive and in compliance with the proposal requirements for an administratively complete bid.

PEI has done a bid analysis, to verify the bid and check for errors and/or discrepancies. We have found no errors, deviations, nor any bid qualifications that would invalidate the bid. The engineer's estimate for this project was \$2,231,075 which is half the sole bid.

PEI met with representatives from Grand Traverse Construction and Tuscarora Township on April 10 to discuss reducing the scope of the project, identifying any value engineering considerations and clarifying which items were subject to the Phase I funding requirements. Based on the discussion, PEI developed revised drawings and a revised bid form to reflect the following changes to the scope and clarifications as to which items were not subject to prevailing wage requirements.

- The headworks building expansion was eliminated.
- The replacement of the mechanical screen was eliminated.
- The equalization tank, which is funded through an EGLE grant, was identified as an item not subject to prevailing wage requirements. The revised bid form also created a separate pay item for the equalization tank.
- The sheet membrane waterproofing was eliminated from the equalization tank since XYPEX waterproofing additive is specified for use in construction of the concrete tank.
- The site work, including the new access road and lighting, was identified as being exclusive to Phase I and not subject to prevailing wage requirements.

The revised drawings and bid form were provided to Grand Traverse Construction for their consideration on April 12. Their price for the revised scope of work is \$4,025,365, as received on April 18. The total revised bid price includes three separately funded scope items: The equalization tank at \$888,335, the Phase I WWTP expansion (non-prevailing wage) at \$1,413,246, and the Phase II WWTP expansion (prevailing wage) at \$1,723,784.

Grand Traverse Construction is known to both PEI and Tuscarora Township and was the general contractor for construction of the original plant in 2016, making the reference check portion of the review unnecessary. PEI did review their existing commitments and discussed their workload and schedule. It is our opinion that Grand Traverse Construction is capable and has the necessary resources to complete the project.

Based on the bid analysis and revised scope of work presented above PEI recommends award of the Tuscarora Township WWTP Expansion project to Grand Traverse Construction for the bid price of \$4,565,700, contingent upon funding availability and the Contractor's concurrent approval of a Change Order #1 reducing the scope and price to \$4,025,365.

### **Recommendation Summary:**

At the completion of this bid analysis and scope reduction at the WWTP expansion, PEI has determined that there is sufficient funding available from the USDA grant and loan commitment for Phase I, the EGLE grant for the Equalization tank and Phase I construction, and the Township's Sewer Fund reserves to move forward with these contracts. Please note that our recommendation is contingent upon the Township's securing of these funding sources and closing the necessary USDA loan.

Included with these recommendations, please find the following additional documentation:

1. Affidavits of publication for all three projects.
2. Bid tabulations for all three projects.
3. Gravity low bid from Elmers.
4. LPS low bid from Matts Underground.
5. WWTP low bid and revised bid form from Grand Traverse Construction.
6. Draft Change Order #1 to reduce scope for WWTP contract.
7. Project Budget & Funding Analysis.
8. Draft forms EJCDC C-510, Notice of Award, for all three projects.

Should you have any questions regarding these recommendations for award, or the bid analysis present with these recommendations, please feel free to contact us for additional information.

Sincerely,  
**Performance Engineers, Inc.**

*Aaron Nordman*

Aaron Nordman, PE  
Project Engineer

## AFFIDAVITS OF PUBLICATION

# LOCALiQ

Petoskey News-Review | The Monroe News  
Holland Sentinel | Gaylord Herald Times  
Daily Telegram | Hillsdale Daily News  
The Daily Reporter | Sturgis Journal  
The Sault News | Cheboygan Daily Tribune

PO Box 630491 Cincinnati, OH 45263-0491

## **PROOF OF PUBLICATION**

Performance Engineers  
Performance Engineers  
406 Petoskey Avenue  
CHARLEVOIX MI 49720

STATE OF WISCONSIN, COUNTY OF BROWN

The Cheboygan Daily Tribune, a daily newspaper of general circulation, printed and published in Cheboygan, Cheboygan County, Michigan; that the publication, a copy of which is attached hereto, was published in said newspaper in the issues dated:

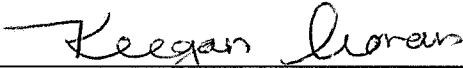
02/24/2024

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

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Legal Clerk



Notary, State of WI, County of Brown

2.14.28

My commission expires

Publication Cost: \$114.30

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**ADVERTISEMENT FOR BIDS  
TUSCARORA TOWNSHIP  
INDIAN RIVER, MICHIGAN  
SEWER EXTENSION PHASE I - GRAVITY**

**General Notice**

Tuscarora Township (Owner) is requesting Bids for the construction of the following Project:

**Sewer Extension Phase I - Gravity  
22-5797-A**

Bids for the construction of the Project will be received at the Tuscarora Township Offices located at 3546 S Straits Highway, Indian River, MI, 49749, until Thursday, March 21, 2024 at, at 10:00 am local time. At that time the Bids received will be publicly opened and read.

The Project includes the following Work:

The Project generally consists of constructing gravity sanitary sewer piping, manholes, cleanouts, pumping stations, and appurtenances within public road rights-of-way. The construction requires demolition and removal of surface structures, excavation, dewatering, construction, and restoration activities. Bids are requested for the following Contract: Tuscarora Township Sewer Extension Phase I Gravity, Contract Number 22-5797-A.

Owner anticipates that the Project's total bid price will be approximately \$2,810,000. The Project has an expected duration of 516 days.

**Obtaining the Bidding Documents**

The Issuing Office for the Bidding Documents is:

**PERFORMANCE ENGINEERS, INC.**

406 Petoskey Avenue, Charlevoix, Michigan 49720

(231)547-2121, Attn. Mr. Aaron Nordman,

aaronn@performanceeng.com.

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8 am and 5 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents may also be available for review at the Builder's Exchange plan room, Traverse City & Lansing, the McGraw-Hill Dodge plan room, Lansing, and the Construction Association of Michigan, 43636 Woodward Ave., Bloomfield Hills, MI 48302. Builder's Exchanges are authorized to share the contract documents with other exchanges.

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying a deposit of \$50.00 for each set. Bidders who return full sets of the Bidding Documents in good condition within 10 days after receipt of Bids will receive a full refund. Make deposit checks for Bidding Documents payable to Performance Engineers, Inc.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents or electronic documents on compact disk will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available.

**Pre-bid Conference**

A non-mandatory pre-bid conference for the Project will be held on Thursday, March 7 at 10:00 am at the Tuscarora Township Offices, 3546 S Straits Highway, Indian River, Michigan, 49749 followed by a visit to the site of construction.

**Instructions to Bidders.**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

**American Iron and Steel**

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A – Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement for this project. All iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and Construction Materials.

The following waivers apply to this Contract:

De Minimis

Minor Components

Pig Iron and direct reduced iron

This Advertisement is issued by:

Owner: Tuscarora Township

By: Bob Kramer

Title: Township Supervisor

Date: February 20, 2024



# LOCALiQ

Petoskey News-Review | The Monroe News  
Holland Sentinel | Gaylord Herald Times  
Daily Telegram | Hillsdale Daily News  
The Daily Reporter | Sturgis Journal  
The Sault News | Cheboygan Daily Tribune

PO Box 630491 Cincinnati, OH 45263-0491

## **PROOF OF PUBLICATION**

Performance Engineers  
Performance Engineers  
406 Petoskey Avenue  
CHARLEVOIX MI 49720

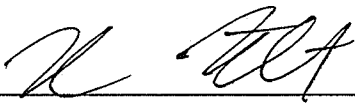
STATE OF WISCONSIN, COUNTY OF BROWN


The Cheboygan Daily Tribune, a daily newspaper of general circulation, printed and published in Cheboygan, Cheboygan County, Michigan; that the publication, a copy of which is attached hereto, was published in said newspaper in the issues dated:

02/24/2024

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 02/24/2024

  
\_\_\_\_\_  
Legal Clerk

  
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Notary, State of WI, County of Brown  
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Notary Public  
State of Wisconsin

**ADVERTISEMENT FOR BIDS  
TUSCARORA TOWNSHIP  
INDIAN RIVER, MICHIGAN  
SEWER EXTENSION PHASE I - LPS**

**General Notice**

Tuscarora Township (Owner) is requesting Bids for the construction of the following Project:

**Sewer Extension Phase I - LPS  
22-5797-B**

Bids for the construction of the Project will be received at the Tuscarora Township Offices located at 3546 S Straits Highway, Indian River, MI, 49749, until Thursday, March 21, 2024, at 10:30 am local time. At that time the Bids received will be publicly opened and read.

The Project includes the following Work:

The Project generally consists of constructing low pressure sanitary sewer piping, gravity sanitary sewer piping, manholes, cleanouts, pumping stations, and appurtenances within public road rights-of-way. The construction requires demolition and removal of surface structures, excavation, dewatering, construction, and restoration activities. Bids are requested for the following Contract: Tuscarora Township Sewer Extension Phase I -LPS, Contract Number 22-5797-B. Owner anticipates that the Project's total bid price will be approximately \$1,940,000. The Project has an expected duration of 418 days.

**Obtaining the Bidding Documents**

The Issuing Office for the Bidding Documents is:

**PERFORMANCE ENGINEERS, INC.**

406 Petoskey Avenue, Charlevoix, Michigan 49720

(231)547-2121, Attn. Mr. Aaron Nordman,

aaronn@performanceeng.com.

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8 am and 5 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents may also be available for review at the Builder's Exchange plan room, Traverse City & Lansing, the McGraw-Hill Dodge plan room, Lansing, and the Construction Association of Michigan, 43636 Woodward Ave., Bloomfield Hills, MI 48302. Builder's Exchanges are authorized to share the contract documents with other exchanges.

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying a deposit of \$50.00 for each set. Bidders who return full sets of the Bidding Documents in good condition within 10 days after receipt of Bids will receive a full refund. Make deposit checks for Bidding Documents payable to Performance Engineers, Inc.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents or electronic documents on compact disk will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available.

**Pre-bid Conference**

A non-mandatory pre-bid conference for the Project will be held on Thursday, March 7 at 10:00 am at the Tuscarora Township Offices, 3546 S Straits Highway, Indian River, Michigan, 49749 followed by a visit to the site of construction.

**Instructions to Bidders.**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

**American Iron and Steel**

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A – Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement for this project. All iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and Construction Materials.

The following waivers apply to this Contract:

**De Minimis**

**Minor Components**

**Pig Iron and direct reduced iron**

This Advertisement is issued by:

**Owner: Tuscarora Township**

**By: Bob Kramer**

**Title: Township Supervisor**

**Date: February 20, 2024**

# LOCALiQ

Petoskey News-Review | The Monroe News  
Holland Sentinel | Gaylord Herald Times  
Daily Telegram | Hillsdale Daily News  
The Daily Reporter | Sturgis Journal  
The Sault News | Cheboygan Daily Tribune

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## PROOF OF PUBLICATION

Performance Engineers  
406 Petoskey Avenue  
CHARLEVOIX MI 49720

STATE OF WISCONSIN, COUNTY OF BROWN

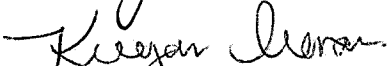
The Cheboygan Daily Tribune, a daily newspaper of general circulation, printed and published in Cheboygan, Cheboygan County, Michigan; that the publication, a copy of which is attached hereto, was published in said newspaper in the issues dated:

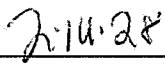
02/24/2024

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Sworn to and subscribed before on 02/24/2024

  
\_\_\_\_\_  
Legal Clerk

  
\_\_\_\_\_  
Notary, State of WI, County of Brown

  
2.14.24

My commission expires

Publication Cost: \$103.02

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Notary Public  
State of Wisconsin

## ADVERTISEMENT FOR BIDS TUSCARORA TOWNSHIP INDIAN RIVER, MICHIGAN WWTP EXPANSION

General Notice  
Tuscarora Township (Owner) is requesting Bids for the construction of the following Project:  
WWTP EXPANSION

Bids for the construction of the Project will be received at the Tuscarora Township Offices located at 3546 S Straits Highway, Indian River, MI, 49749, until Thursday, March 21, 2024, at 11:00 am local time. At that time the Bids received will be publicly opened and read.

The Project includes the following Work:  
The Project generally consists of installing an additional Aero-Med SEQUOX PLUS activated sludge system (or equal), doubling the process tank capacity and equipment and adding a 150,000-gallon surge tank. Bids are requested for the following Contract: Tuscarora Township WWTP EXPANSION, Contract Number 22-6036.

Owner anticipates that the Project's total bid price will be approximately \$2,410,000. The Project has an expected duration of 365 days.

Obtaining the Bidding Documents  
The Issuing Office for the Bidding Documents is:  
PERFORMANCE ENGINEERS, INC.  
406 Petoskey Avenue, Charlevoix, Michigan 49720  
(231) 547-2121, Attn. Mr. Aaron Nordman,  
aaronn@performanceengs.com.

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8 am and 5 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office. Bidding Documents may also be available for review at the Builder's Exchange plan room, Traverse City & Lansing, the McGraw-Hill Dodge plan room, Lansing, and the Construction Association of Michigan, 43636 Woodward Ave., Bloomfield Hills, MI 48302. Builder's Exchanges are authorized to share the contract documents with other exchanges.

Printed copies of the Bidding Documents may be obtained from the Issuing Office by paying a deposit of \$50.00 for each set. Bidders who return full sets of the Bidding Documents in good condition within 10 days after receipt of Bids will receive a full refund. Make deposit checks for Bidding Documents payable to Performance Engineers, Inc. Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents or electronic documents on compact disk will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available.

Pre-bid Conference  
A non-mandatory pre-bid conference for the Project will be held on Thursday, March 7, 2024, at 1:00 pm at the Tuscarora Township Waste Water Treatment Plant, 4649 Brundy Rd, Indian River, Michigan.

Instructions to Bidders  
For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Domestic Preference  
This project is subject to the Build America, Buy America Act (BABAA) requirements under Title IX of the Infrastructure Investment and Jobs Act (IIJA), Pub. L. 117-58, §§ 70901-70953. Absent an approved waiver, all iron, steel, manufactured products, and construction materials used in this project must be produced in the United States.

The following waivers apply to this Contract:  
BABAA De Minimis, Small Grants, and Minor Components

This Advertisement is issued by:  
Owner: Tuscarora Township  
By: Bob Kramer  
Title: Township Supervisor  
Date: February 20, 2024

9878665

## BID TABULATIONS

Tuscarora Township Sewer Extension Phase I - Gravity  
Bid Tabulation

				Engineers Estimate		Elmers		Harbor Springs Excavating		M&M Excavating		Tri-County Excavating	
Item No.	Unit	Description	Bid Quantity	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	LS	MOBILIZATION, MAX. 10%	1.0	\$ 225,000.00	\$ 225,000.00	\$ 135,000.00	\$ 135,000.00	\$ 45,746.52	\$ 45,746.52	\$ 350,000.00	\$ 350,000.00	\$ 275,000.00	\$ 275,000.00
2	LS	TRAFFIC CONTROL	1.0	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 71,502.66	\$ 71,502.66	\$ 200,000.00	\$ 200,000.00	\$ 143,000.00	\$ 143,000.00
3	LS	CONSTRUCTION STAKING SP	1.0	\$ 20,000.00	\$ 20,000.00	\$ 0.01	\$ 0.01	\$ 39,286.72	\$ 39,286.72	\$ 20,000.00	\$ 20,000.00	\$ 36,300.00	\$ 36,300.00
4	STA	MACHINE GRADING, MOD	95.0	\$ 750.00	\$ 71,250.00	\$ 680.00	\$ 64,600.00	\$ 1,775.81	\$ 168,701.95	\$ 600.00	\$ 57,000.00	\$ 369.00	\$ 35,055.00
5	FT	CULV, REM, LESS THAN 24 INCH	550.0	\$ 5.00	\$ 2,750.00	\$ 11.00	\$ 6,050.00	\$ 27.08	\$ 14,894.00	\$ 40.00	\$ 22,000.00	\$ 15.00	\$ 8,250.00
6	FT	CURB AND GUTTER, REM	45.0	\$ 3.50	\$ 157.50	\$ 9.00	\$ 405.00	\$ 16.30	\$ 733.50	\$ 15.00	\$ 675.00	\$ 20.00	\$ 900.00
7	SYD	HMA, SURFACE, REM	825.0	\$ 4.00	\$ 3,300.00	\$ 3.00	\$ 2,475.00	\$ 4.60	\$ 3,795.00	\$ 15.00	\$ 12,375.00	\$ 6.50	\$ 5,362.50
8	SYD	HMA, SURFACE, PULVERIZE	20,400.0	\$ 2.25	\$ 45,900.00	\$ 2.75	\$ 56,100.00	\$ 3.38	\$ 68,952.00	\$ 2.00	\$ 40,800.00	\$ 3.00	\$ 61,200.00
9	SYD	PAVT, REM	15.0	\$ 12.50	\$ 187.50	\$ 17.00	\$ 255.00	\$ 38.09	\$ 571.35	\$ 30.00	\$ 450.00	\$ 26.00	\$ 390.00
10	EA	SIGN, TYPE III, ERECT, SALV	30.0	\$ 100.00	\$ 3,000.00	\$ 110.00	\$ 3,300.00	\$ 596.87	\$ 17,906.10	\$ 250.00	\$ 7,500.00	\$ 225.00	\$ 6,750.00
11	SYD	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	12,200.0	\$ 2.50	\$ 30,500.00	\$ 4.60	\$ 56,120.00	\$ 4.93	\$ 60,146.00	\$ 5.00	\$ 61,000.00	\$ 4.00	\$ 48,800.00
12	CYD	AGGREGATE BASE, 6 INCH	2,400.0	\$ 145.00	\$ 348,000.00	\$ 27.50	\$ 66,000.00	\$ 42.38	\$ 101,712.00	\$ 55.00	\$ 132,000.00	\$ 41.00	\$ 98,400.00
13	SYD	SHOULDER CL II, 4 INCH	490.0	\$ 26.00	\$ 12,740.00	\$ 20.00	\$ 9,800.00	\$ 15.28	\$ 7,487.20	\$ 10.00	\$ 4,900.00	\$ 17.00	\$ 8,330.00
14	CYD	SUBGRADE UNDERCUTTING, TYPE II	400.0	\$ 22.00	\$ 8,800.00	\$ 39.00	\$ 15,600.00	\$ 47.34	\$ 18,936.00	\$ 75.00	\$ 30,000.00	\$ 30.00	\$ 12,000.00
15	FT	CULV, CL B, 12 INCH	250.0	\$ 32.00	\$ 8,000.00	\$ 43.00	\$ 10,750.00	\$ 47.66	\$ 11,915.00	\$ 70.00	\$ 17,500.00	\$ 39.00	\$ 9,750.00
16	FT	CULV, CL B, 15 INCH	300.0	\$ 35.00	\$ 10,500.00	\$ 46.00	\$ 13,800.00	\$ 55.17	\$ 16,551.00	\$ 75.00	\$ 22,500.00	\$ 43.00	\$ 12,900.00
17	FT	DEWATERING SYSTEM, TRENCH	5,100.0	\$ 45.00	\$ 229,500.00	\$ 58.00	\$ 295,800.00	\$ 64.52	\$ 329,052.00	\$ 70.00	\$ 357,000.00	\$ 10.00	\$ 51,000.00
18	FT	SEWER, HDPE (DR-11), 3 INCH, DRILLED	415.0	\$ 50.00	\$ 20,750.00	\$ 75.50	\$ 31,332.50	\$ 43.00	\$ 17,845.00	\$ 70.00	\$ 29,050.00	\$ 47.00	\$ 19,505.00
19	FT	SEWER, PVC (SDR-21), 3 INCH	2,050.0	\$ 25.00	\$ 51,250.00	\$ 43.00	\$ 88,150.00	\$ 24.54	\$ 50,307.00	\$ 40.00	\$ 82,000.00	\$ 11.50	\$ 23,575.00
20	FT	SEWER SERVICE, PVC (SCHD 40), 4 INCH	4,950.0	\$ 32.00	\$ 158,400.00	\$ 52.50	\$ 259,875.00	\$ 45.93	\$ 227,353.50	\$ 60.00	\$ 297,000.00	\$ 67.00	\$ 331,650.00
21	FT	SEWER, HDPE (DR-11), 4 INCH, OPEN CUT	650.0	\$ 50.00	\$ 32,500.00	\$ 64.00	\$ 41,600.00	\$ 47.34	\$ 30,771.00	\$ 55.00	\$ 35,750.00	\$ 15.00	\$ 9,750.00
22	FT	SEWER, HDPE (DR-11), 4 INCH DRILLED	325.0	\$ 70.00	\$ 22,750.00	\$ 106.00	\$ 34,450.00	\$ 52.31	\$ 17,000.75	\$ 90.00	\$ 29,250.00	\$ 56.00	\$ 18,200.00
23	FT	SEWER SERVICE, PVC (SDR-26), 6 INCH	100.0	\$ 48.00	\$ 4,800.00	\$ 76.00	\$ 7,600.00	\$ 73.18	\$ 7,318.00	\$ 90.00	\$ 9,000.00	\$ 72.00	\$ 7,200.00
24	FT	SEWER, PVC (SDR-26), 8 INCH	7,400.0	\$ 75.00	\$ 555,000.00	\$ 63.00	\$ 466,200.00	\$ 75.46	\$ 558,404.00	\$ 95.00	\$ 703,000.00	\$ 120.00	\$ 888,000.00
25	EA	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	\$ 11,200.00	\$ 33,600.00	\$ 13,000.00	\$ 39,000.00	\$ 15,627.23	\$ 46,881.69	\$ 16,000.00	\$ 48,000.00	\$ 12,000.00	\$ 36,000.00
26	EA	SAN STRUCTURE, 48 INCH DIA.	27.0	\$ 4,800.00	\$ 129,600.00	\$ 5,000.00	\$ 135,000.00	\$ 9,927.47	\$ 268,041.69	\$ 8,000.00	\$ 216,000.00	\$ 5,000.00	\$ 135,000.00
27	EA	LIFT STATION WITH VALVE VAULT, COMPLETE	3.0	\$ 100,000.00	\$ 300,000.00	\$ 110,000.00	\$ 330,000.00	\$ 113,790.27	\$ 341,370.81	\$ 150,000.00	\$ 450,000.00	\$ 150,000.00	\$ 450,000.00
28	LS	ELECTRICAL ALLOWANCE	1.0	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
29	EA	SAN TIE INTO EX. STRUCTURE, COMPLETE	1.0	\$ 7,500.00	\$ 7,500.00	\$ 2,000.00	\$ 2,000.00	\$ 8,302.51	\$ 8,302.51	\$ 6,500.00	\$ 6,500.00	\$ 1,300.00	\$ 1,300.00
30	EA	LIFT STATION, UPGRADES, COMPLETE	1.0	\$ 25,000.00	\$ 25,000.00	\$ 11,000.00	\$ 11,000.00	\$ 26,223.48	\$ 26,223.48	\$ 10,000.00	\$ 10,000.00	\$ 17,000.00	\$ 17,000.00
31	FT	CURB AND GUTTER, CONC, DET C4	45.0	\$ 40.00	\$ 1,800.00	\$ 95.00	\$ 4,275.00	\$ 68.87	\$ 3,099.15	\$ 100.00	\$ 4,500.00	\$ 65.00	\$ 2,925.00
32	SYD	DRIVEWAY, NONREINF CONC, 6 INCH	15.0	\$ 65.00	\$ 975.00	\$ 150.00	\$ 2,250.00	\$ 199.15	\$ 2,987.25	\$ 100.00	\$ 1,500.00	\$ 105.00	\$ 1,575.00
33	TON	HMA, 4E1, MOD, TOP	2,500.0	\$ 125.00	\$ 312,500.00	\$ 116.00	\$ 290,000.00	\$ 140.65	\$ 351,625.00	\$ 125.00	\$ 312,500.00	\$ 142.00	\$ 355,000.00
34	LS	SITE RESTORATION	1.0	\$ 82,000.00	\$ 82,000.00	\$ 130,000.00	\$ 130,000.00	\$ 188,443.31	\$ 188,443.31	\$ 100,000.00	\$ 100,000.00	\$ 140,000.00	\$ 140,000.00

Total Construction Cost (sum 1-34)    \$ 2,813,010.00                      \$ 2,688,787.51                      \$ 3,153,863.14                      \$ 3,699,750.00                      \$ 3,280,067.50

Tuscarora Township Sewer Extension Phase I - LPS  
Bid Tabulation

				Engineers Estimate		Elmers		M&M Excavating		Matts Underground		Tri-County Excavating	
Item No.	Unit	Description	Bid Quantity	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	LS	MOBILIZATION, MAX. 10%	1.0	\$ 200,000.00	\$ 200,000.00	\$ 220,000.00	\$ 220,000.00	\$ 275,000.00	\$ 275,000.00	\$ 140,000.00	\$ 140,000.00	\$ 102,000.00	\$ 102,000.00
2	LS	TRAFFIC CONTROL	1.0	\$ 15,000.00	\$ 15,000.00	\$ 60,000.00	\$ 60,000.00	\$ 200,000.00	\$ 200,000.00	\$ 12,750.00	\$ 12,750.00	\$ 205,000.00	\$ 205,000.00
3	LS	CONSTRUCTION STAKING SP	1.0	\$ 8,000.00	\$ 8,000.00	\$ 0.01	\$ 0.01	\$ 10,000.00	\$ 10,000.00	\$ 8,750.00	\$ 8,750.00	\$ 20,350.00	\$ 20,350.00
4	FT	MACHINE GRADING	29.0	\$ 750.00	\$ 21,750.00	\$ 2,000.00	\$ 58,000.00	\$ 600.00	\$ 17,400.00	\$ 1,850.00	\$ 53,650.00	\$ 363.00	\$ 10,527.00
5	FT	CULV, REM, LESS THAN 24 INCH	40.0	\$ 5.00	\$ 200.00	\$ 16.50	\$ 660.00	\$ 40.00	\$ 1,600.00	\$ 45.00	\$ 1,800.00	\$ 15.00	\$ 600.00
6	FT	CURB AND GUTTER, REM	30.0	\$ 3.50	\$ 105.00	\$ 8.00	\$ 240.00	\$ 15.00	\$ 450.00	\$ 35.00	\$ 1,050.00	\$ 20.00	\$ 600.00
7	SYD	HMA, SURFACE, REM	1,200.0	\$ 4.00	\$ 4,800.00	\$ 6.00	\$ 7,200.00	\$ 15.00	\$ 18,000.00	\$ 10.00	\$ 12,000.00	\$ 7.00	\$ 8,400.00
8	SYD	PAVT, REM	95.0	\$ 12.50	\$ 1,187.50	\$ 11.00	\$ 1,045.00	\$ 30.00	\$ 2,850.00	\$ 13.00	\$ 1,235.00	\$ 26.00	\$ 2,470.00
9	EA	SIGN, TYPE III, ERECT, SALV	3.0	\$ 100.00	\$ 300.00	\$ 300.00	\$ 900.00	\$ 250.00	\$ 750.00	\$ 2,200.00	\$ 6,600.00	\$ 225.00	\$ 675.00
10	SYD	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	1,100.0	\$ 2.50	\$ 2,750.00	\$ 65.00	\$ 71,500.00	\$ 5.00	\$ 5,500.00	\$ 35.50	\$ 39,050.00	\$ 6.50	\$ 7,150.00
11	CYD	AGGREGATE BASE, 6 INCH	900.0	\$ 145.00	\$ 130,500.00	\$ 26.00	\$ 23,400.00	\$ 55.00	\$ 49,500.00	\$ 73.50	\$ 66,150.00	\$ 41.00	\$ 36,900.00
12	SYD	SHOULDER CL II, 4 INCH	40.0	\$ 26.00	\$ 1,040.00	\$ 90.00	\$ 3,600.00	\$ 10.00	\$ 400.00	\$ 16.00	\$ 640.00	\$ 20.00	\$ 800.00
13	FT	CULV, CL B, 12 INCH	40.0	\$ 32.00	\$ 1,280.00	\$ 38.00	\$ 1,520.00	\$ 70.00	\$ 2,800.00	\$ 65.00	\$ 2,600.00	\$ 39.00	\$ 1,560.00
14	FT	DEWATERING SYSTEM, TRENCH	1,200.0	\$ 45.00	\$ 54,000.00	\$ 92.00	\$ 110,400.00	\$ 70.00	\$ 84,000.00	\$ 45.00	\$ 54,000.00	\$ 10.00	\$ 12,000.00
15	FT	SEWER, HPDE (SDR-11), 1.5 INCH, DRILLED	1,300.0	\$ 40.00	\$ 52,000.00	\$ 70.00	\$ 91,000.00	\$ 70.00	\$ 91,000.00	\$ 28.00	\$ 36,400.00	\$ 40.00	\$ 52,000.00
16	FT	SEWER, HPDE (SDR-11), 2 INCH, DRILLED	800.0	\$ 48.00	\$ 38,400.00	\$ 76.00	\$ 60,800.00	\$ 60.00	\$ 48,000.00	\$ 32.00	\$ 25,600.00	\$ 40.00	\$ 32,000.00
17	FT	SEWER, HDPE (SDR-11), 3 INCH, DRILLED	2,800.0	\$ 50.00	\$ 140,000.00	\$ 74.00	\$ 207,200.00	\$ 70.00	\$ 196,000.00	\$ 38.00	\$ 106,400.00	\$ 47.00	\$ 131,600.00
18	FT	SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT	675.0	\$ 35.00	\$ 23,625.00	\$ 28.00	\$ 18,900.00	\$ 40.00	\$ 27,000.00	\$ 75.00	\$ 50,625.00	\$ 11.50	\$ 7,762.50
19	FT	SEWER, PVC (SDR-21), 3 INCH	75.0	\$ 40.00	\$ 3,000.00	\$ 46.00	\$ 3,450.00	\$ 40.00	\$ 3,000.00	\$ 125.00	\$ 9,375.00	\$ 11.50	\$ 862.50
20	FT	SEWER, HPDE (SDR-11), 4 INCH, DRILLED	1,700.0	\$ 70.00	\$ 119,000.00	\$ 98.00	\$ 166,600.00	\$ 90.00	\$ 153,000.00	\$ 36.00	\$ 61,200.00	\$ 56.00	\$ 95,200.00
21	FT	SEWER SERVICE, PVC (SCHD 40), 4 INCH	1,900.0	\$ 48.00	\$ 91,200.00	\$ 66.00	\$ 125,400.00	\$ 65.00	\$ 123,500.00	\$ 55.00	\$ 104,500.00	\$ 67.00	\$ 127,300.00
22	FT	SEWER, PVC (SDR-21), 8 INCH	2,900.0	\$ 75.00	\$ 217,500.00	\$ 87.00	\$ 252,300.00	\$ 95.00	\$ 275,500.00	\$ 125.00	\$ 362,500.00	\$ 120.00	\$ 348,000.00
23	EA	SAN STRUCTURE, 60 INCH DIA., AIR RELIEF, COMPLETE	2.0	\$ 13,500.00	\$ 27,000.00	\$ 19,500.00	\$ 39,000.00	\$ 16,000.00	\$ 32,000.00	\$ 15,375.00	\$ 30,750.00	\$ 13,100.00	\$ 26,200.00
24	EA	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	3.0	\$ 11,200.00	\$ 33,600.00	\$ 1,900.00	\$ 5,700.00	\$ 16,000.00	\$ 48,000.00	\$ 16,100.00	\$ 48,300.00	\$ 12,000.00	\$ 36,000.00
25	EA	2 INCH FORCEMAIN CLEANOUT ASSEMBLY, COMPLETE	2.0	\$ 2,950.00	\$ 5,900.00	\$ 4,500.00	\$ 9,000.00	\$ 3,500.00	\$ 7,000.00	\$ 1,750.00	\$ 3,500.00	\$ 2,000.00	\$ 4,000.00
26	EA	SAN STRUCTURE, 48 INCH DIA.	8.0	\$ 4,800.00	\$ 38,400.00	\$ 6,000.00	\$ 48,000.00	\$ 8,000.00	\$ 64,000.00	\$ 5,818.00	\$ 46,544.00	\$ 5,000.00	\$ 40,000.00
27	EA	LIFT STATION WITH VALVE VAULT, COMPLETE	2.0	\$ 100,000.00	\$ 200,000.00	\$ 97,000.00	\$ 194,000.00	\$ 195,000.00	\$ 390,000.00	\$ 86,385.00	\$ 172,770.00	\$ 175,000.00	\$ 350,000.00
28	LS	ELECTRICAL ALLOWANCE	1.0	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
29	EA	CURB STOP ASSEMBLY, COMPLETE	26.0	\$ 1,750.00	\$ 45,500.00	\$ 750.00	\$ 19,500.00	\$ 2,000.00	\$ 52,000.00	\$ 7,400.00	\$ 192,400.00	\$ 2,950.00	\$ 76,700.00
30	EA	PUMP STATION, INDIVIDUAL, COMPLETE	25.0	\$ 12,500.00	\$ 312,500.00	\$ 13,800.00	\$ 345,000.00	\$ 15,000.00	\$ 375,000.00	\$ 14,295.00	\$ 357,375.00	\$ 11,500.00	\$ 287,500.00
31	FT	CURB AND GUTTER, CONC, DET C4	30.0	\$ 40.00	\$ 1,200.00	\$ 50.00	\$ 1,500.00	\$ 100.00	\$ 3,000.00	\$ 85.00	\$ 2,550.00	\$ 65.00	\$ 1,950.00
32	SYD	DRIVEWAY, NONREINF CONC, 6 INCH	95.0	\$ 65.00	\$ 6,175.00	\$ 80.00	\$ 7,600.00	\$ 100.00	\$ 9,500.00	\$ 89.00	\$ 8,455.00	\$ 105.00	\$ 9,975.00
33	TON	HMA, 4E1, MOD, TOP	625.0	\$ 125.00	\$ 78,125.00	\$ 116.00	\$ 72,500.00	\$ 125.00	\$ 78,125.00	\$ 175.00	\$ 109,375.00	\$ 163.00	\$ 101,875.00
34	LS	SITE RESTORATION	1.0	\$ 48,000.00	\$ 48,000.00	\$ 97,000.00	\$ 97,000.00	\$ 150,000.00	\$ 150,000.00	\$ 75,675.00	\$ 75,675.00	\$ 90,000.00	\$ 90,000.00

Total Construction Cost (sum 1-34)    \$ 1,942,037.50                            \$ 2,342,915.01                            \$ 2,813,875.00                            \$ 2,224,569.00                            \$ 2,247,957.00

**Tuscarora Township WWTP Expansion  
Bid Tabulation**

**Original Bid Tabulation**

Item No.	Unit	Description	Bid Quantity	Engineers Estimate		Grand Traverse Construction							
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	LS	MOBILIZATION, 10%MAX.	1.0	\$ 180,000.00	\$ 180,000.00	\$ 273,366.00	\$ 273,366.00		\$ -		\$ -		\$ -
2	LS	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR	1.0	\$ 1,708,175.00	\$ 1,708,175.00	\$ 3,806,548.00	\$ 3,806,548.00		\$ -		\$ -		\$ -
3	LS	BUILDING EXPANSION & MODIFICATIONS	1.0	\$ 75,000.00	\$ 75,000.00	\$ 167,541.00	\$ 167,541.00		\$ -		\$ -		\$ -
4	LS	SITE IMPROVEMENTS	1.0	\$ 97,400.00	\$ 97,400.00	\$ 143,321.00	\$ 143,321.00		\$ -		\$ -		\$ -
5	LS	REMOVE & REPLACE MECHANICAL SCREEN & CONTROLS	1.0	\$ 160,000.00	\$ 160,000.00	\$ 167,384.00	\$ 167,384.00		\$ -		\$ -		\$ -
6	LS	PLUG & ABANDON MONITOR WELL & INSTALL NEW MONITOR WELL	1.0	\$ 10,500.00	\$ 10,500.00	\$ 7,540.00	\$ 7,540.00		\$ -		\$ -		\$ -
<b>Total Construction Cost (sum 1-6)</b>					<b>\$ 2,231,075.00</b>	<b>\$ 4,565,700.00</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

**Revised Bid Tabulation**

Item No.	Unit	Description	Bid Quantity	Engineers Estimate		Grand Traverse Construction							
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	LS	MOBILIZATION, (PH I)	1.0	\$ 90,000.00	\$ 90,000.00	\$ 72,501.00	\$ 72,501.00		\$ -		\$ -		\$ -
2	LS	MOBILIZATION, (PH II)	1.0	\$ 90,000.00	\$ 90,000.00	\$ 72,500.00	\$ 72,500.00		\$ -		\$ -		\$ -
3	LS	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR (PH I)	1.0	\$ 854,088.00	\$ 854,088.00	\$ 1,208,201.00	\$ 1,208,201.00		\$ -		\$ -		\$ -
4	LS	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR (PH II)	1.0	\$ 854,088.00	\$ 854,088.00	\$ 1,651,284.00	\$ 1,651,284.00		\$ -		\$ -		\$ -
5	LS	EQUALIZATION/SURGE TANK	1.0	\$ 750,000.00	\$ 750,000.00	\$ 888,335.00	\$ 888,335.00						
6	LS	SITE IMPROVEMENTS (PH I)	1.0	\$ 97,400.00	\$ 97,400.00	\$ 125,004.00	\$ 125,004.00						
7	LS	PLUG & ABANDON MONITOR WELL & INSTALL NEW MONITOR WELL (PH I)	1.0	\$ 10,500.00	\$ 10,500.00	\$ 7,540.00	\$ 7,540.00		\$ -		\$ -		\$ -
<b>Total Construction Cost (sum 1-5)</b>					<b>\$ 2,746,076.00</b>	<b>\$ 4,025,365.00</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

GRAVITY SEWER LOW BID



# BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

## ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: **Tuscarora Township**  
**3546 S Straits Highway**  
**Indian River, Michigan, 49749.**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents for the **Tuscarora Township Sewer Extension Phase I - Gravity, Contract Number 22-5797-A.**

## ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;
  - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
  - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
  - F. Required Bidder Qualification Statement with supporting data;
  - G. **If Bid amount exceeds \$10,000, signed Compliance Statement (RD 400-6). Refer to specific equal opportunity requirements set forth in the Supplementary Conditions of the Construction Contract (EJCDC C-800);**
  - H. **If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);**
  - I. **If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.**

## ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

- 3.01 *Unit Price Bids*
- A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION, MAX. 10%	LS	1.0	\$ 135,000.00	\$ 135,000.00
2	TRAFFIC CONTROL	LS	1.0	\$ 50,000.00	\$ 50,000.00
3	CONSTRUCTION STAKING SP	LS	1.0	\$ 0.01	\$ 0.01
4	MACHINE GRADING, MOD	STA	95.0	\$ 680.00	\$ 64,600.00
5	CULV, REM, LESS THAN 24 INCH	FT	550.0	\$ 11.00	\$ 4,050.00
6	CURB AND GUTTER, REM	FT	45.0	\$ 9.00	\$ 405.00
7	HMA, SURFACE, REM	SYD	825.0	\$ 3.00	\$ 2,475.00
8	HMA, SURFACE, PULVERIZE	SYD	20,400.0	\$ 2.75	\$ 56,100.00
9	PAVT, REM	SYD	15.0	\$ 17.00	\$ 255.00
10	SIGN, TYPE III, ERECT, SALV	EA	30.0	\$ 110.00	\$ 3,300.00
11	AGGREGATE BASE, REPLACE ONSITE MATERIALS, 6 INCH	SYD	12,200.0	\$ 4.60	\$ 56,120.00
12	AGGREGATE BASE, 6 INCH	CYD	2,400.0	\$ 27.50	\$ 66,000.00
13	SHOULDER CL II, 4 INCH	SYD	490.0	\$ 20.00	\$ 9,800.00
14	SUBGRADE UNDERCUTTING, TYPE II	CYD	400.0	\$ 39.00	\$ 15,600.00
15	CULV, CL B, 12 INCH	FT	250.0	\$ 43.00	\$ 10,750.00
16	CULV, CL B, 15 INCH	FT	300.0	\$ 46.00	\$ 13,800.00
17	DEWATERING SYSTEM, TRENCH	FT	5,100.0	\$ 58.00	\$ 295,800.00
18	SEWER, HDPE (DR-11), 3 INCH, DRILLED	FT	415.0	\$ 75.50	\$ 31,332.50
19	SEWER, PVC (SDR-21), 3 INCH	FT	2,050.0	\$ 43.00	\$ 88,150.00
20	SEWER SERVICE, PVC (SCHD 40), 4 INCH	FT	4,950.0	\$ 52.50	\$ 259,875.00
21	SEWER, HDPE (DR-11), 4 INCH, OPEN CUT	FT	650.0	\$ 64.00	\$ 41,600.00
22	SEWER, HDPE (DR-11), 4 INCH DRILLED	FT	325.0	\$ 106.00	\$ 34,450.00
23	SEWER SERVICE, PVC (SDR-26), 6 INCH	FT	100.0	\$ 76.00	\$ 7,600.00
24	SEWER, PVC (SDR-26), 8 INCH	FT	7,400.0	\$ 63.00	\$ 466,200.00

25	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPLETE	EA	3.0	\$ 13,000.00	\$ 39,000.00
26	SAN STRUCTURE, 48 INCH DIA.	EA	27.0	\$ 5,000.00	\$ 135,000.00
27	LIFT STATION WITH VALVE VAULT, COMPLETE	EA	3.0	\$ 110,000.00	\$ 330,000.00
28	ELECTRICAL ALLOWANCE	LS	1.0	\$30,000.00	\$30,000.00
29	SAN TIE INTO EX. STRUCTURE, COMPLETE	EA	1.0	\$ 2,000.00	\$ 2,000.00
30	LIFT STATION, UPGRADES, COMPLETE	EA	1.0	\$ 11,000.00	\$ 11,000.00
31	CURB AND GUTTER, CONC. DET C4	FT	45.0	\$ 95.00	\$ 4,275.00
32	DRIVEWAY, NONREINF CONC, 6 INCH	SYD	15.0	\$ 150.00	\$ 2,250.00
33	HMA, 4E1, MOD, TOP	TON	2,500.0	\$ 116.00	\$ 290,000.00
34	SITE RESTORATION	LS	1.0	\$ 130,000.00	\$ 130,000.00
Total of All Unit Price Bid Items					\$ 2,688,787.51

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

3.02 Total Bid Price (Lump Sum and Unit Prices)

Total Bid Price (Total of all Lump Sum and Unit Price Bids)	\$ 2,688,787.51
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ARTICLE 4—DELETED

ARTICLE 5—DELETED

ARTICLE 6—TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Deleted
- 6.03 Deleted
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

**7.01 Bid Acceptance Period**

- A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**7.02 Instructions to Bidders**

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

**7.03 Receipt of Addenda**

- A. Bidder hereby acknowledges receipt of the following Addenda: **[Add rows as needed. Bidder is to complete table.]**

Addendum Number	Addendum Date
1	3-18-2024
2	3-22-2024

**ARTICLE 8—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS**

**8.01 Bidder's Representations**

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
  2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all American Iron and Steel requirements.**
  4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
  5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
  6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and

performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### 8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Elmer's Crane and Dozer, Inc.

By: Jeff Allen (typed or printed name of organization)  
By: Jeff Allen (individual's signature)  
Name: Jeff Allen  
Title: Project Manager  
Date: 03/21/2024

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: DAV LAFLECH (individual's signature)  
Name: DAV LAFLECH  
Title: PROJECT MANAGER  
Date: 3/27/2024

Address for giving notices:

704 E Progress St  
Hillman, MI 49746

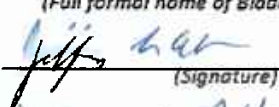
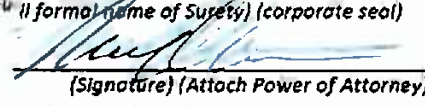

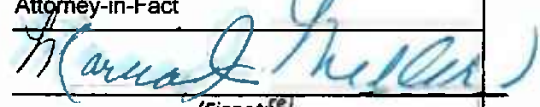
Bidder's Contact:

Name: Jeff Allen  
Title: Project Manager  
Phone: 989-370-5864  
Email: ja1571@teamelmers.com  
Address: 704 E Progress St  
Hillman, MI 49746

Bidder's Contractor License No.: (if applicable) 2102053411



## BID BOND (PENAL SUM FORM)

<b>Bidder</b> Name: Elmer's Crane and Dozer, Inc Address (principal place of business): 3600 Rennie School Road Traverse City, MI 49685	<b>Surety</b> Name: The Cincinnati Insurance Company Address (principal place of business): 6200 S Gilmore Road Fairfield, OH 45014
<b>Owner</b> Name: <b>Tuscarora Township</b> Address (principal place of business): 3546 S Straits Highway Indian River, MI 49749	<b>Bid</b> Project (name and location): Tuscarora Township Sewer Extension Phase I - Gravity Bid Due Date: March 21, 2024
<b>Bond</b> Penal Sum: Five Percent of Bid (5% of Bid) Date of Bond: March 21, 2024	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
<b>Bidder</b> Elmer's Crane and Dozer, Inc <small>(Full formal name of Bidder)</small>	<b>Surety</b> The Cincinnati Insurance Company <small>(Full formal name of Surety) (corporate seal)</small>
By:  <small>(Signature)</small>	By:  <small>(Signature) (Attach Power of Attorney)</small>
Name: <u>Jeffrey L. Allen</u> <small>(Printed or typed)</small>	Name: <u>Nathan G. Chapman</u> <small>(Printed or typed)</small>
Title: <u>Project Manager</u>	Title: <u>Attorney-in-Fact</u>
Attest:  <small>(Signature)</small>	Attest:  <small>(Signature)</small>
Name: <u>DANIEL LAFLECHE</u> <small>(Printed or typed)</small>	Name: <u>Marcia J. Miller</u> <small>(Printed or typed)</small>
Title: <u>PROJECT MANAGER</u>	Title: <u>Witness</u>
<small>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</small>	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
  - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2. All Bids are rejected by Owner, or
  - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Robert G. Chapman; David G. Chapman; Nathan G. Chapman; Marcia J. Miller;  
Cloyd W. Barnes; Curtis M. Peterson; Ryan Peterson and/or Nicole Andries

of Lansing, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to  
Fifty Million and No/100 Dollars (\$50,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO )SS:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

Stephen A. Ventre

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett

Keith Collett, Attorney at Law  
Notary Public - State of Ohio

My commission has no expiration date.  
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 21st day of March, 2024



Ed H

COMPLIANCE STATEMENT

This statement relates to a proposed contract with \_\_\_\_\_

Tuscarora Township

(Name of borrower or grantee)

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. I ☒ have ☐ have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I ☒ have, ☐ have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.  
☒ If the proposed contract is for \$50,000 or more; or ☐ if the proposed nonconstruction contract is for \$50,000 or more and I have 50 or more employees, I also represent that:
3. I ☒ have, ☐ have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, ☒ I have, ☐ have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulatory Management Division at [ICRMTRequests@usda.gov](mailto:ICRMTRequests@usda.gov).


**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR  
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$ 10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date

3-28-2024

  
(Signature of Bidder or Prospective Contractor)

768 F. P. [unclear] 57 11.11-1000 and 4197416

Address (including Zip Code)



## Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

**(Read instructions on page two before completing certification.)**

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME

Elmer's Crane and Dozer, Inc.

PR/AWARD NUMBER OR PROJECT NAME

22-5797-A

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

Jeff Allen, Project Manager

SIGNATURE

DATE

03/21/2024

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](http://www.usda.gov/howtofile), and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

USDA is an equal opportunity provider, employer, and lender

*Instructions for Certification*

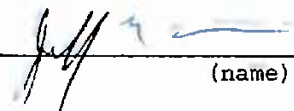
- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

 _____ (name)	Jeff Allen	03/21/2024 _____ (date)
 Project Manager _____ (title)		

oOo

LPS SEWER LOW BID

## **BID FORM FOR CONSTRUCTION CONTRACT**

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

### **ARTICLE 1—OWNER AND BIDDER**

- 1.01 This Bid is submitted to: **Tuscarora Township**  
**3546 S Straits Highway**  
**Indian River, Michigan, 49749.**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents for the **Tuscarora Township Sewer Extension Phase I - LPS, Contract Number 22-5797-B.**

### **ARTICLE 2—ATTACHMENTS TO THIS BID**

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;
  - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
  - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
  - F. Required Bidder Qualification Statement with supporting data;
  - G. If Bid amount exceeds \$10,000, signed Compliance Statement (RD 400-6). Refer to specific equal opportunity requirements set forth in the Supplementary Conditions of the Construction Contract (EJCDC C-800);
  - H. If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);
  - I. If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.
  - J.

### **ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES**

- 3.01 *Unit Price Bids*
- A. Bidder will perform the following Work at the indicated unit prices:



Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION, MAX. 10%	LS	1.0	\$ 140,000	\$ 140,000
2	TRAFFIC CONTROL	LS	1.0	\$ 12,750	\$ 12,750
3	CONSTRUCTION STAKING SP	LS	1.0	\$ 8,750	\$ 8,750
4	MACHINE GRADING	FT	29.0	\$ 1,850	\$ 53,650
5	CULV, REM, LESS THAN 24 INCH	FT	40.0	\$ 45	\$ 1,800
6	CURB AND GUTTER, REM	FT	30.0	\$ 35	\$ 1,050
7	HMA, SURFACE, REM	SYD	1,200.0	\$ 10	\$ 12,000
8	PAVT, REM	SYD	95.0	\$ 13	\$ 1,235
9	SIGN, TYPE III, ERECT SALV	EA	3.0	\$ 2,200	\$ 6,600
10	AGGREGATE BASE, REPLACE ONSITE MATERIALS 6 INCH	SYD	900	\$ 35.50	\$ 31,950
11	AGGREGATE BASE, 6 INCH	SYD	5,300.0	\$ 12.25	\$ 64,925
12	SHOULDER CL II, 4 INCH	SYD	40.0	\$ 16	\$ 640
13	CULV, CL B, 12 INCH	FT	40.0	\$ 65	\$ 2,600
14	DEWATERING SYSTEM, TRENCH	FT	1,200.0	\$ 45	\$ 54,000
15	SEWER, HPDE (SDR-11), 1.5 INCH, DRILLED	FT	1,300.0	\$ 28	\$ 36,400
16	SEWER, HPDE (SDR-11), 2 INCH, DRILLED	FT	800.0	\$ 32	\$ 25,600
17	SEWER, HDPE (SDR-11), 3 INCH, DRILLED	FT	2,800.0	\$ 38	\$ 106,400
18	SEWER, HDPE (SDR-11), 3 INCH, OPEN CUT	FT	675.0	\$ 75	\$ 50,625
19	SEWER, PVC (SDR-21), 3 INCH	FT	75.0	\$ 125	\$ 9,375
20	SEWER, HPDE (SDR-11), 4 INCH, DRILLED	FT	1,700.0	\$ 36	\$ 61,200
21	SEWER SERVICE, PVC (SCHD 40) 4 INCH	FT	1,900.0	\$ 55	\$ 104,500
22	SEWER, PVC (SDR-21), 8 INCH	FT	2,900.0	\$ 125	\$ 362,500
23	SAN STRUCTURE, 60 INCH DIA., AIR RELIEF, COMPL	EA	2.0	\$ 15,375	\$ 30,750
24	SAN STRUCTURE, 60 INCH DIA., CLEANOUT, COMPL	EA	3.0	\$ 16,100	\$ 48,300

EJCDC® C-410, Bid Form for Construction Contract.

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Modified to include RD edits from RUS Bulletin 1780-26 (5/24/2023).

25	2 INCH FORCEMAIN CLEANOUT ASSEMBLY, COMPLETE	EA	2.0	\$ 1,750	\$ 3,500
26	SAN STRUCTURE, 48 INCH DIA.	EA	8.0	\$ 5,818	\$ 46,544
27	LIFT STATION WITH VALVE VAULT, COMPLETE	EA	2.0	\$ 86,385	\$ 172,770
28	ELECTRICAL ALLOWANCE	LS	1.0	\$ 20,000	\$ 20,000
29	CURB STOP ASSEMBLY, COMPLETE	EA	26.0	\$ 7,400	\$ 192,400
30	PUMP STATION, INDIVIDUAL, COMPLETE	EA	25.0	\$ 14,295	\$ 357,375
31	CURB AND GUTTER, CONC, DET C4	FT	30.0	\$ 85	\$ 2,550
32	DRIVEWAY, NONREINF CONC, 6 INCH	SYD	95.0	\$ 89	\$ 8,455
33	HMA, 4E1, MOD, TOP	TON	625.0	\$ 175	\$ 109,375
34	SITE RESTORATION	LS	1.0	\$ 75,675	\$ 75,675
Total of All Unit Price Bid Items					\$2,216,244

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

3.02 *Total Bid Price (Lump Sum and Unit Prices)*

Total Bid Price (Total of all Lump Sum and Unit Price Bids)	\$ 2,216,244.00
---	-----------------

**ARTICLE 4—DELETED**

**ARTICLE 5—DELETED**

**ARTICLE 6—TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Deleted
- 6.03 Deleted
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

**7.01 Bid Acceptance Period**

- A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**7.02 Instructions to Bidders**

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

**7.03 Receipt of Addenda**

- A. Bidder hereby acknowledges receipt of the following Addenda: **[Add rows as needed. Bidder is to complete table.]**

Addendum Number	Addendum Date
Addendum 1	3/18/2024
Addendum 2	3/22/2024

**ARTICLE 8—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS**

**8.01 Bidder's Representations**

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
  2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all American Iron and Steel requirements.**
  4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
  5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
  6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and

performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### 8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:  
Matts LLC

By: \_\_\_\_\_  
(typed or printed name of organization)  
Name: Matthew Bennett \_\_\_\_\_  
(individual's signature)  
Title: Owner \_\_\_\_\_  
(typed or printed)  
Date: \_\_\_\_\_  
(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: \_\_\_\_\_  
(individual's signature)  
Name: \_\_\_\_\_  
(typed or printed)  
Title: \_\_\_\_\_  
(typed or printed)  
Date: \_\_\_\_\_  
(typed or printed)

Address for giving notices:  
PO Box 2008  
Kalkaska, MI 49646

Bidder's Contact:

Name: Matthew Bennett \_\_\_\_\_  
(typed or printed)  
Title: Owner \_\_\_\_\_  
(typed or printed)  
Phone: 231-258-7990  
Email: Matt@mattsunderground.com  
Address: PO Box 2008  
1328 Wood Rd. NE  
Kalkaska, MI 49646

Bidder's Contractor License No.: (if applicable) \_\_\_\_\_

## BID BOND

**AMCO Insurance Company**  
**Nationwide Mutual Insurance Company**  
**Allied Property & Casualty Insurance Company**  
1100 Locust St., Dept 2006 Des Moines, IA 50391-2006  
(866) 387-0457

---

**CONTRACTOR:**

Matts LLC DBA Matts Underground Utility Construction  
PO Box 2008  
Kalkaska, MI 49646

**SURETY:**

Nationwide Mutual Insurance Company  
1100 Locust St., Dept. 2006  
Des Moines, IA 50391-2006

**OWNER:**

Tuscarora Township  
3546 S Straits Hwy  
Indian River, MI 49749

**BOND AMOUNT:** 5%

(Five percent of the bid amount)

**PROJECT:**

Sewer Extension Phase 1 - LPS, constructing low pressure sanitary sewer piping  
#22-5797-B

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be a Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of March, 2024

Daney Bandazzo  
(Witness)

Hester Smith  
(Witness)

Matts LLC DBA Matts Underground Utility Construction  
(Principal) (Seal)

(Title)

Nationwide Mutual Insurance Company

(Surety)

(Seal)

(Title)

Rachel L Weesner, Attorney-in-Fact



## Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

DIANNE LEWIS; HEATHER SMITH; JANET I NICHOLLS-DOUGLAS; JESSICA BREZINA; LISA R BLASKO; RACHEL LEE WEESNER;  
STEPHANIE K BIGCRAFT; STEVEN W MCGREGOR;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

### UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company.

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.



Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

### ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur  
Notary Public, State of New York  
No. 02MC6270117  
Qualified in New York County  
Commission Expires October 19, 2024

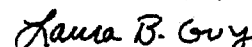


Notary Public  
My Commission Expires  
October 19, 2024

### CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 27th day of March, 2024.



Assistant Secretary

COMPLIANCE STATEMENT

This statement relates to a proposed contract with Tuscarora Township

*(Name of borrower or grantee)*

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. I ☐ have, ☒ have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I ☐ have, ☐ have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.  
  
☐ If the proposed contract is for \$50,000 or more: or ☐ If the proposed nonconstruction contract is for \$50,000 or more and I have 50 or more employees, I also represent that:
3. I ☐ have, ☒ have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, ☐ I have, ☐ have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays the valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

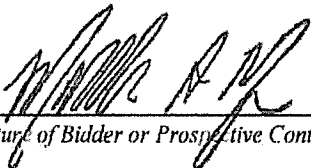


**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR  
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$ 10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date 3-28-2024

  
\_\_\_\_\_  
(Signature of Bidder or Prospective Contractor)

1328 Wood Rd. NE Kalkaska MI 49646  
Address (including Zip Code)




# **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

*(Read instructions on page two before completing certification.)*

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME <i>Matts LLC,</i>	PR/AWARD NUMBER OR PROJECT NAME <i>Tuscarora Township Sewer Extension Phase 1-LPS</i>
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) <i>Matthew Bennett, owner</i>	
SIGNATURE 	DATE <i>3/28/2024</i>

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <https://www.usda.gov/program-discrimination-complaint-form> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (800) 632-8892. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [usda.nondiscrimination@usda.gov](mailto:usda.nondiscrimination@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

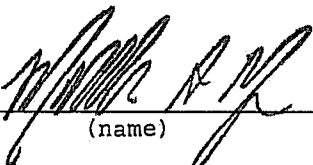
The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
\_\_\_\_\_  
(name)

3/28/2024  
\_\_\_\_\_  
(date)

Owner  
\_\_\_\_\_  
(title)

oOo

WWTP LOW BID – ORIGINAL

# BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

## ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: **Tuscarora Township**  
**3546 S Straits Highway**  
**Indian River, Michigan, 49749.**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents for the **Tuscarora Township WWTP Expansion, Contract Number 22-6036.**

## ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;
  - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
  - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
  - ~~F. Required Bidder Qualification Statement with supporting data;~~ Not required at time of bid per Addendum #2 dated 3/22/2024
  - G. **If Bid amount exceeds \$10,000, signed Compliance Statement (RD 400-6). Refer to specific equal opportunity requirements set forth in the Supplementary Conditions of the Construction Contract (EJCDC C-800);**
  - H. **If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);**
  - I. **If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.**

Type text

### ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

A. *Unit Price Bids* Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION, MAX. 10%	LS	1	\$ 273,366	\$ 273,366
2	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR (See Notes 2, 3, 4 & 5)	LS	1	\$ 3,806,548	\$ 3,806,548
3	BUILDING EXPANSION & MODIFICATIONS (See Note 6)	LS	1	\$ 167,541	\$ 167,541
4	SITE IMPROVEMENTS (See Notes 7 & 8)	LS	1	\$ 143,321	\$ 143,321
5	REMOVE & REPLACE MECHANICAL SCREEN & CONTROLS	LS	1	\$ 167,384	\$ 167,384
6	PLUG & ABANDON MONITOR WELL & INSTALL NEW MONITOR WELL	LS	1	\$ 7,540	\$ 7,540
Total Bid Price (Total of all Lump Sum and Unit Price Bids)				\$ 4,565,700	

B. Bidder acknowledges that.

- Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
- It is the responsibility of the contractor to coordinate with Aero-Mod and provide a complete, installed, operating wastewater treatment plant package. This item should include but is not limited to the Aero-Mod (or equal) equipment package & installation; all concrete tank walls, tank slab, grout for clarifier bottom, pre-cast concrete roof panels, relocation of chemical feed pumps, new drum scale & eyewash station, blowers & blower VFD, desiccant air dryer, sewer piping, air supply piping, pneumatic lines & conduit bank, flow control structure and effluent tie-in structure.
- The two existing blowers will be replaced, and the intent is for the contractor to utilize the existing two VFDs, one wall penetration and modify the piping as necessary to connect three new blowers. One new blower will be added which will require a new base, wall penetration and piping as necessary.
- It is the responsibility of the contractor to coordinate with Aero-Mod for the size and number of conduits for the pneumatic conduit bank.
- The equalization tank requires one duplex control panel operating two pumps on rails, plumbed one each to the existing and new aeration tank common wall to the EQ tank.

6. It is the responsibility of the contractor to obtain a building permit for the building expansion. The Engineer will provide required drawings. All exterior materials and colors should match the existing building.
7. This item should include but is not limited to construction staking, clearing and grubbing of trees for the access road & turn-around, site preparation & grading, concrete & HMA removals, aggregate base under pavement & concrete, gravel access road & turn-around, new concrete sidewalk, new HMA pavement, removal of existing light pole & base, new conduit & wire, new light poles & bases, removal of bollards at existing monitoring well, new bollards at new monitoring well & site restoration.
8. It is the responsibility of the contractor and electrical subcontractor to properly size the conduit, wire and circuit for the new outdoor light poles.

**ARTICLE 4—DELETED**

**ARTICLE 5—DELETED**

**ARTICLE 6—TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Deleted
- 6.03 Deleted
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

- 7.01 *Bid Acceptance Period*
  - A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 7.02 *Instructions to Bidders*
  - A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
Addendum #1	3/18/2024
Addendum #2	3/22/2024

**ARTICLE 8—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS**

8.01 *Bidder’s Representations*

A. In submitting this Bid, Bidder represents the following:

1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all Domestic Preference requirements.**
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.



9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.



Bidder hereby submits this Bid as set forth above:

Grand Traverse Construction

(typed or printed name of organization)

*Chris Weber*

(individual's signature)

Chris Weber

(typed or printed)

Title: VP of Operations

(typed or printed)

Date: 3/28/2024

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

*Ashley Meeuwes*

(individual's signature)

Name: Ashley Meeuwes

(typed or printed)

Title: Project Administrator

(typed or printed)

Date: 3/28/2024

(typed or printed)

Address for giving notices:

1714 Northern Star Drive

Traverse City, MI 49696

Bidder's Contact:

Name: Chris Weber

(typed or printed)

Title: VP of Operations

(typed or printed)

Phone: 231-929-1000

Email: cweber@grandtraverseconstruction.com

Address:


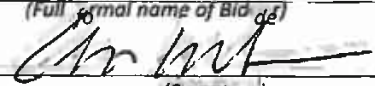

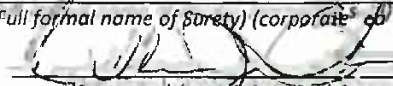
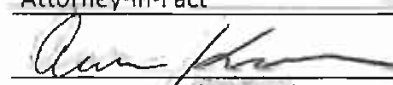
Grand Traverse Construction

1714 Northern Star Drive

Traverse City MI 49696

Bidder's Contractor License No.: (if applicable) 2101110080

## BID BOND (PENAL SUM FORM)

<b>Bidder</b> Name: <b>Grand Traverse Construction, LLC</b> Address: <b>1714 Northern Star Drive</b> <b>Traverse City, MI 49696</b>	<b>Surety</b> Name: <b>Western Surety Company: South Dakota Corporation LLC</b> Address (principal place of business): <b>151 N Franklin St., 17th Floor, Chicago IL 60606</b>
<b>Owner</b> Name: <b>Tuscarora Township</b> Address (principal place of business): <b>3546 S Straits Highway</b> <b>Indian River, MI 49749</b>	<b>Bid</b> Project : <b>Tuscarora Township WWTP Expansion</b>  Bid Due Date: <b>March 28, 2024</b>
<b>Bond</b> Penal Sum: <b>Five Percent of the attached bid (5%)</b> Date of Bond: <b>March 25, 2024</b>	
I, the Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do hereby cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
 Bidder <b>Grand Traverse Construction, LLC</b> (Full formal name of Bidder)  (Signature) Name: <b>Chris Weber, VP Operations/Project Manager</b> (Printed or typed) Title: <b>Chris Weber, VP Operations/Project Manager</b> Attest:  (Signature) Name: <b>Ashley Meeuwes</b> (Printed or typed) Title: <b>Project Administrator</b>	Surety <b>Western Surety Company</b> (Full formal name of Surety) (corporate seal) By:  (Signature) (Attach Power of Attorney) Name: <b>Kathleen J Bendickson</b> (Printed or typed) Title: <b>Attorney-in-Fact</b> Attest:  (Signature) Name: <b>Aaron Korson</b> (Printed or typed) Title: <b>Witness</b>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
  - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2. All Bids are rejected by Owner, or
  - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Travis T Beynon, Kathleen J Bendickson, Nancy A Carlson, Beth A Mc Cardel, Individually**

of Traverse City, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 4th day of November, 2023.



WESTERN SURETY COMPANY

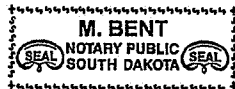
Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 4th day of November, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 25th day of March, 2024.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

### Authorizing By-Laws and Resolutions

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27<sup>th</sup> day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.



## GRAND TRAVERSE CONSTRUCTION

### Tuscarora Township – Indian River WWTP Expansion Bid Date 3/28/2024

#### List of Proposed Subcontractors

Excavation NORTHWEST MICHIGAN CONTRACTING

Concrete Grand Traverse Construction

Precast VERKSTRA PRECAST

Carpentry Grand Traverse Construction

Mechanical JOHN E. GREEN

Electrical WILDE MULLER



**GRAND TRAVERSE CONSTRUCTION**

**Tuscarora Township – Indian River WWTP Expansion  
Bid Date 3/28/2024**

**List of Proposed Suppliers**

Concrete \_\_\_\_\_ SRM

Rebar \_\_\_\_\_ HYMMCO



## RESOLUTION ADOPTED BY THE MANAGER OF GRAND TRAVERSE CONSTRUCTION, LLC

The following are Resolutions of the Managing Members of GRAND TRAVERSE CONSTRUCTION, LLC (the "Company") adopted and binding on the Company pursuant to its Operating Agreement (the "Operating Agreement"). The undersigned, being the Vice President of Construction of the Company, has approved the following:

### Resolution Authorizing Execution of Documents

- A) The Company is a manager-managed limited liability company and pursuant to the Operating Agreement, the Vice President of Construction has "full and complete authority, power and discretion to manage and control the business of the Company, to make all decisions and to perform all acts customary or incident to the management of the Company's business".
- B) Further, the Operating Agreement provides that the Vice President of Construction "may elect one or more officers, who may, but need not be, Members of the Company, with such titles, duties and compensation as may be designated by" the Vice President of Construction.

### Resolutions

- A) That the following individuals are hereby elected to service in the offices set forth below and to possess all authority vested in such offices by the Operating Agreement and the Vice President of Construction, until their respective successors shall be elected and qualified or until their resignation or removal:

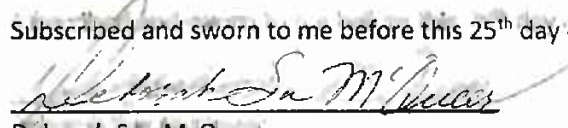
Jeff Lawton	President
Bryan Lawton	Vice President of Construction
Derek Purgiel	Vice President of Estimating
Chris Weber	Vice President of Operations

- B) The above-referenced officers are authorized and empowered, for and on behalf of the Company, to execute, acknowledge and deliver documents, instruments, papers and other obligations in the name and on behalf of the Company.

Dated this 25<sup>th</sup> day of February 2021

  
Bryan Lawton, Vice President of Construction

Subscribed and sworn to me before this 25<sup>th</sup> day of February 2021.

  
Deborah Sue McQueer  
Notary Public, Grand Traverse County, MI  
(Acting in Grand Traverse County)  
My Commission Expires April 5, 2024



COMPLIANCE STATEMENT

This statement relates to a proposed contract with Tuscarora Township

(Name of borrower or grantee)

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. I ☒ have ☐ have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I ☒ have, ☐ have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.
- ☐ If the proposed contract is for \$50,000 or more: or ☐ if the proposed nonconstruction contract is for \$50,000 or more and I have 50 or more employees, I also represent that:
3. I ☒ have, ☐ have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, I ☒ have, ☐ have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at [ICRMTRRequests@usda.gov](mailto:ICRMTRRequests@usda.gov).



## Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

*(Read instructions on page two before completing certification.)*

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

<b>ORGANIZATION NAME</b> Grand Traverse Construction	<b>PR/AWARD NUMBER OR PROJECT NAME</b> Tuscarora Township, Indian River WWTP Expansion
<b>NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)</b> Chris Weber, Vice President of Operations	
<b>SIGNATURE</b> 	<b>DATE</b> 3/28/2024

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all programs may be subject to all prohibitions). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [www.usda.gov/programdiscrimination](http://www.usda.gov/programdiscrimination) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [usda.discrimination@usda.gov](mailto:usda.discrimination@usda.gov)

USDA is an equal opportunity provider, employer, and lender.

### Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty not less than \$10,000 and not more than \$100,000 for each such failure.



Chris Weber  
(name)

3/28/2024  
(date)

VP of Operations  
(title)

oOo

WWTP LOW BID – REDUCED SCOPE

# **BID FORM FOR CONSTRUCTION CONTRACT**

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

## **ARTICLE 1—OWNER AND BIDDER**

- 1.01 This Bid is submitted to:           **Tuscarora Township**  
  **3546 S Straits Highway**  
  **Indian River, Michigan, 49749.**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents for the **Tuscarora Township WWTP Expansion, Contract Number 22-6036**.

## **ARTICLE 2—ATTACHMENTS TO THIS BID**

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;
  - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
  - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
  - F. Required Bidder Qualification Statement with supporting data;
  - G. If Bid amount exceeds \$10,000, signed Compliance Statement (RD 400-6). Refer to specific equal opportunity requirements set forth in the Supplementary Conditions of the Construction Contract (EJCDC C-800);
  - H. If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);
  - I. If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.

### ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

A. *Unit Price Bids* Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION (PHASE I)	LS	1	\$72,501.00	\$72,501.00
2	MOBILIZATION (PHASE II)	LS	1	\$72,500.00	\$72,500.00
3	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR (PHASE I) (See Notes 5, 6, 7 & 8)	LS	1	\$1,208,201.00	\$1,208,201.00
4	WWTP EXPANSION, INCL EQUIPMENT, MATERIALS & LABOR (PHASE II) (See Notes 5, 6, 7 & 8)	LS	1	\$1,651,284.00	\$1,651,284.00
5	EQUALIZATION/SURGE TANK (See Notes 9 & 10)	LS	1	\$888,335.00	\$888,335.00
6	SITE IMPROVEMENTS (PHASE I) (See Notes 11 & 12)	LS	1	\$125,004.00	\$125,004.00
7	PLUG & ABANDON MONITOR WELL & INSTALL NEW MONITOR WELL (PHASE I)	LS	1	\$7,540.00	\$7,540.00
Total Phase I Items 1, 3, 6 & 7				\$1,413,246.00	
Total Phase II Items 2 & 4				\$1,723,784.00	
Total Equalization Tank Item 5				\$888,335.00	
Total All Items				\$4,025,365.00	

B. Bidder acknowledges that:

1. Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover the Contractor's overhead and profit for each separately identified item.
2. Each Bid Unit Price shall reflect that Tuscarora Township is a tax-exempt municipal entity and will supply the contractor with the required documentation.
3. Each Bid Unit Price should reflect that the owner will retain and pay for required testing services during construction.
4. Each Bid Unit Price should reflect, where practical, that the prevailing wage requirements for the concrete tank and site work will only apply to the area noted on revised sheet C305. All other work will be considered to be held to prevailing wage requirements.

5. It is the responsibility of the contractor to coordinate with Aero-Mod and provide a complete, installed, operating wastewater treatment plant package. This item should include but is not limited to the Aero-Mod (or equal) equipment package & installation; blowers & blower VFD, desiccant air dryer, sewer piping, air supply piping, pneumatic lines & conduit bank, flow control structure and effluent tie-in structure.
6. The two existing blowers will be replaced, and the intent is for the contractor to utilize the existing two VFDs, one wall penetration and modify the piping as necessary to connect three new blowers. One new blower will be added which will require a new base, wall penetration and piping as necessary.
7. It is the responsibility of the contractor to coordinate with Aero-Mod for the size and number of conduits for the pneumatic conduit bank.
8. The modified pay item should reflect the move of the equalization/surge tank to a separate pay item.
9. The equalization tank requires one duplex control panel operating two pumps on rails, plumbed one each to the existing and new aeration tank common wall to the EQ tank.
10. Sheet membrane waterproofing shall be deleted as XYPEX waterproofing additive has been specified for use in construction of the concrete tank.
11. This item should include but is not limited to construction staking, clearing and grubbing of trees for the access road & turn-around, site preparation & grading, concrete & HMA removals, aggregate base under pavement & concrete, gravel access road & turn-around, new concrete sidewalk, new HMA pavement, removal of existing light pole & base, new conduit & wire, new light poles & bases, removal of bollards at existing monitoring well, new bollards at new monitoring well & site restoration.
12. It is the responsibility of the contractor and electrical subcontractor to properly size the conduit, wire and circuit for the new outdoor light poles.

#### **ARTICLE 4—DELETED**

#### **ARTICLE 5—DELETED**

#### **ARTICLE 6—TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 **Deleted**
- 6.03 **Deleted**
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.



**ARTICLE 7—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

**7.01   *Bid Acceptance Period***

- A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**7.02   *Instructions to Bidders***

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
1	3/18/24
2	3/22/24
3 (Post Bid)	4/11/24

**ARTICLE 8—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS**

8.01 *Bidder’s Representations*

A. In submitting this Bid, Bidder represents the following:

1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all Domestic Preference requirements.**
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

DRAFT WWTP CHANGE ORDER TO REDUCE SCOPE

**CONTRACT CHANGE ORDER**

CONTRACTOR: Grand Traverse Construction OWNER: Tuscarora Township  
ENGINEER: Performance Engineers, Inc. CONTRACT NO.: 22-6036  
CHANGE ORDER NO.: 1 DATE: April 19, 2024

TO THE CONTRACTOR NAMED ABOVE:

Under the above contract and upon approval of the Owner, we hereby recommend the following changes to the contract.

Item	Change	Description	Unit Cost	Total
1.	Deduct	Reduced cost of Mobilization lump sum	(\$128,365.00)	(\$128,365.00)
2.	Deduct	Reduced scope of WWTP Expansion lump sum	(\$947,063.00)	(\$947,063.00)
3.	Deduct	Eliminate Building Expansion lump sum	(\$167,541.00)	(\$167,541.00)
4.	Deduct	Reduce cost of Site Improvements lump sum	(\$18,317.00)	(\$18,317.00)
5.	Deduct	Eliminate Mechanical Screen lump sum	(\$167,384.00)	(\$167,384.00)
6.	Add	Equalization Tank lump sum	\$888,335.00	\$888,335.00
				Total (\$540,335.00)

Reasons for Change: 1) Due to reduced cost of overall contract, 2) Removed equalization tank from WWTP pay item, 3) Removed from project, 4) Due to items not subject to prevailing wage requirements, 5) Removed from project, 6) Created separate pay item for the equalization tank.

<b>Current Contract Amount</b>	<b>\$4,565,700.00</b>
<b>This Change Order</b>	<b><u>(\$540,335.00)</u></b>
<b>Revised Contract Amount</b>	<b>\$4,025,365.00</b>

RECOMMENDED: ENGINEER, Performance Engineers, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Aaron Nordman, P.E.

ACCEPTED: CONTRACTOR, Grand Traverse Construction

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chris Weber, VP of Operations

APPROVED: OWNER, Tuscarora Township

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Robert Kramer, Supervisor

Distribution: Tuscarora Township  
Grand Traverse Construction  
Performance Engineers, Inc.

## PROJECT BUDGET & FUNDING ANALYSIS

## Project Budget & Financial Analysis

Tuscarora - Sewer Phase I

4/30/2024

### Construction:

Contractor #1- GTC WWTP Phase I		1,413,246.00
Contractor #1- GTC EQ Tank		888,335.00
Contractor #2- Elmer's	\$	2,688,787.00
Contractor #3- Matt's Underground	\$	2,224,569.00
Contingency	\$	266,929.00

<b>Sub-total:</b>	<b>\$</b>	<b>7,481,866.00</b>
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### Engineering:

Performance Engineering		
Basic Services	\$	540,500.00
Additional services - EQ Tank	\$	77,900.00
Inspection	\$	132,000.00
<b>Sub-total:</b>	<b>\$</b>	<b>750,400.00</b>

Miller Canfield	\$	24,500.00
Matthew Cross	\$	5,000.00
Bendzinski & Co.	\$	30,162.00
Administrative	\$	-
<b>Sub-total:</b>	<b>\$</b>	<b>59,662.00</b>

<b>Total Project Cost:</b>	<b>\$</b>	<b>8,291,928.00</b>
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### Total Project Cost:

RD Loan	\$	3,481,000.00
RD Grant	\$	2,844,000.00
EGLE Grant	\$	1,700,000.00
Applicant Funds	\$	266,928.00
<b>Total Funding:</b>	<b>\$</b>	<b>8,291,928.00</b>

<b>Additional Funds Needed:</b>	<b>\$</b>	<b>-</b>
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## DRAFT AWARD NOTICES

## NOTICE OF AWARD

Date of Issuance:

Owner:	Tuscarora Township	Owner's Project No.:	
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797-A
Project:	Tuscarora Township Sewer Phase I		
Contract Name:	Tuscarora Township Sewer Extension Phase I - Gravity		
Bidder:	Elmers		
Bidder's Address:	704 E. Progress Street, Hillman, MI 49746		

You are notified that Owner has accepted your Bid dated March 28, 2024, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

The Project generally consists of constructing gravity sanitary sewer piping, manholes, cleanouts, pumping stations, and appurtenances within public road rights-of-way. The construction requires demolition and removal of surface structures, excavation, dewatering, construction, and restoration activities.

The Contract Price of the awarded Contract is \$2,688,787.51. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four copies of the unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four copies counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Tuscarora Township**

By (signature):

Name (printed): Robert Kramer

Title: Township Supervisor

Copy: Engineer

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## NOTICE OF AWARD

Date of Issuance:

Owner:	Tuscarora Township	Owner's Project No.:	
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-5797-B
Project:	Tuscarora Township Sewer Phase I		
Contract Name:	Tuscarora Township Sewer Extension Phase I – LPS		
Bidder:	Matts Underground Utility Construction		
Bidder's Address:	PO Box 2008, Kalkaska, MI 49646		

You are notified that Owner has accepted your Bid dated March 28, 2024, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

The Project generally consists of constructing low pressure sanitary sewer piping, , manholes, cleanouts, pumping stations, and appurtenances within public road rights-of-way. The construction requires demolition and removal of surface structures, excavation, dewatering, construction, and restoration activities.

The Contract Price of the awarded Contract is \$2,224,569.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four copies of the unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four copies counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Tuscarora Township**

By (signature):

Name (printed): Robert Kramer

Title: Township Supervisor

Copy: Engineer

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## NOTICE OF AWARD

Date of Issuance:

Owner:	Tuscarora Township	Owner's Project No.:	
Engineer:	Performance Engineers, Inc.	Engineer's Project No.:	22-6036
Project:	Tuscarora Township Sewer Phase I		
Contract Name:	Tuscarora Township WWTP Expansion		
Bidder:	Grand Traverse Construction		
Bidder's Address:	1714 North Star Drive, Traverse City, MI 49696		

You are notified that Owner has accepted your Bid dated March 28, 2024, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

The Project generally consists of installing an additional Aero-Mod SEQUOX PLUS activated sludge system, doubling the process tank capacity and equipment and adding a 150,000-gallon surge tank, the standards for which are provided herein.

The Contract Price of the awarded Contract is \$4,565,700.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to the concurrent execution of Change Order #1 reducing the scope and cost of the project to \$4,025,365.00, and subsequent adjustments based on changes to Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four copies of the unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four copies counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Tuscarora Township**

By (signature):

Name (printed): Robert Kramer

Title: Township Supervisor

Copy: Engineer

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**DATE OF MEETING:** June 4, 2024

**TITLE:** Commercial Rehabilitation District

**SUMMARY:** Previously, North Star Gardens requested establishment of a Commercial Rehabilitation District. Mr. Jeff Jakeway from North Star has appeared twice before the Board. The Board also received training from NLEA about this program. North Star Gardens continues to request establishment of a district.

If the Board proceeds to establish a Commercial Rehabilitation District, the Board must (1) set a public hearing for the purpose of establishing the district; and (2) determine the district boundaries. At the hearing, the public would have an opportunity to appear and be heard on the establishment of a Commercial Rehabilitation District. Details of the district boundaries and parcel numbers would have to be available for review at Tuscarora Township Hall during regular business hours prior to the public hearing.

If the Board decides to proceed, NLEA can perform most administrative and advisor functions to the Board for a cost not to exceed \$1,000.00. North Start Gardens is willing to reimburse the township for this expense. NLEA has experience in establishing commercial rehabilitation districts and facilitating applications for tax exemption for projects where enhancing public spaces, increasing the tax base, or new jobs are created that community benefit is the end result, and the NLEA will provide assistance with drafting the following documents: a motion to set a public hearing for the establishment of the district or receipt of project application, a letter to owners of real property within the proposed district, notice of public hearing for posting/publishing, resolution for adoption of the proposed district/project application, letter to the County on establishment of proposed district, letter to assessor and a letter to each taxing unit that levies ad valorem property taxes regarding the project application.

The NLEA will prepare the documents in accordance with Michigan's Public Act 210 of 2005-The Commercial Rehabilitation Act. Fees for services rendered are \$1,000.

**FINANCIAL IMPACT:** \$1500 (for NLEA assistance and mailing)

**RECOMMENDATION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** Draft NLEA Service Agreement

DRAFT

**Northern Lakes Economic Alliance  
&  
Tuscarora Township**

**Commercial Rehabilitation Project Service Agreement**

Whereas the Northern Lakes Economic Alliance (NLEA) is a private, non-profit 501(C)3 economic development organization promoting community and economic development in Antrim, Charlevoix, Cheboygan, and Emmet counties, and

the NLEA has experience in establishing commercial rehabilitation districts and facilitating applications for tax exemption for projects where enhancing public spaces, increasing the tax base, or new jobs are created that community benefit is the end result, and

the NLEA will provide assistance with drafting the following documents: a motion to set a public hearing for the establishment of the district or receipt of project application, a letter to owners of real property within the proposed district, notice of public hearing for posting/publishing, resolution for adoption of the proposed district/project application, letter to the County on establishment of proposed district, letter to assessor and a letter to each taxing unit that levies ad valorem property taxes regarding the project application.

The NLEA will prepare the documents in accordance with Michigan's Public Act 210 of 2005-The Commercial Rehabilitation Act. Fees for services rendered are \$1,000.

The NLEA makes no guarantee regarding the approval of the district or project applications and assumes no liability if the district or application is denied.

\_\_\_\_\_  
Payton Heins, President  
Northern Lakes Economic Alliance

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness / Date

\_\_\_\_\_  
Robert Kramer, Township Supervisor  
Tuscarora Township

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness / Date



**DATE OF MEETING:** June 4, 2024

**TITLE:** Additional Budget Hearing

**SUMMARY:**

Supervisor requests additional budget hearing.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Additional budget hearing at 7PM on June 27<sup>th</sup>.

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:**



## **New Business**



**DATE OF MEETING:** June 4, 2024

**TITLE:** Blight

**SUMMARY:**

Discussion/update on the blight situation on Parke Rd. and King Rd., with a possible action to move forward with the clean-up.

**FINANCIAL IMPACT:** To be determined

**RECOMMENDATION:** TBD

**PREPARED BY:** Trustee Vance

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None