

TUSCARORA TOWNSHIP  
3546 S. Straits Hwy, Indian River, MI 49749  
January 2, 2024 7:00 PM  
REGULAR MEETING AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Board member conflict of interest statement (if applicable)
5. Approval of meeting agenda
6. Public Comment on agenda items (up to 3 minutes on agenda items only)
7. Approval of consent agenda
  - a. Bills Report
  - b. Treasurer Report
  - c. Minutes
  - d. Reports:
    - Parks
    - Police
8. Old business
  - a. Sewer Contract
  - b. Nabanois SAD
  - c. Commerce Park Real Estate
9. New business
  - a. Fire Protection Contract
  - b. Employee Compensation
  - c. North Star Gardens Rehab District Request
  - d.
  - e.
10. Public comments (up to 3 minutes)
11. Board comments
12. Adjournment

## **Bills/Invoices/Revenue & Expenditure Report**

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.00	PROPERTY TAXES	285,999.22	0.00		0.00		285,999.22	0.00
101-000-410.00	CURRENT PP TAX	500.00	0.00		0.00		500.00	0.00
101-000-412.00	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00		0.00		200.00	0.00
101-000-426.00	SWAMP TAX/STATE LAND TAX	9,800.00	0.00		0.00		9,800.00	0.00
101-000-434.00	TRAILER PARK FEES	150.00	816.00		66.00		(666.00)	544.00
101-000-445.00	PENALTIES ON TAXES	2,000.00	0.00		0.00		2,000.00	0.00
101-000-447.00	TAX ADMINISTRATION FEE	93,000.00	41,272.89		0.00		51,727.11	44.38
101-000-448.00	STATE REIM. SUMMER TAX	9,200.00	0.00		0.00		9,200.00	0.00
101-000-451.00	SPECIAL ASSESSMENTS	0.00	0.00		0.00		0.00	0.00
101-000-477.00	CABLE FRANCHISE FEES	4,700.00	2,579.13		0.00		2,120.87	54.88
101-000-491.00	CEMETERY FEES - OPEN & CLOSE	5,000.00	5,174.00		0.00		(2,174.00)	172.47
101-000-491.01	CEMETERY FEES - FOUNDATIONS	0.00	2,145.00		0.00		(145.00)	107.25
101-000-492.00	RECYCLING PERMIT FEES	500.00	0.00		0.00		500.00	0.00
101-000-502.00	FEDERAL REVENUE	0.00	0.00		0.00		0.00	0.00
101-000-528.00	STATE GRANTS ARPA	0.00	0.00		0.00		0.00	0.00
101-000-566.00	STATE REC GRANT	0.00	0.00		0.00		0.00	0.00
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	538.00	0.00		0.00		538.00	0.00
101-000-574.00	STATE SHARED REVENUE - SALES/USE	337,360.00	114,267.00		0.00		223,093.00	33.87
101-000-576.00	SPEC ELECTION REIMB	0.00	0.00		0.00		0.00	0.00
101-000-626.00	CHARGES FOR SERVICES RENDERED	1,500.00	1,395.00		50.00		105.00	93.00
101-000-628.00	CHARGES FOR SERV. RENDERED, PARK	20,000.00	18,800.00		0.00		1,200.00	94.00
101-000-629.00	CHARGES FOR SERVICES-METRO ACT	0.00	0.00		0.00		0.00	0.00
101-000-630.00	CHARGES FOR SERVICES - AIRPORT	1,200.00	1,100.00		0.00		100.00	91.67
101-000-642.00	CHARGES FOR CEMETERY GRAVE SITES	2,000.00	21,100.00		0.00		(19,100.00)	1,055.00
101-000-643.00	LAND SALES	35,000.00	231,733.20		0.00		(196,733.20)	662.09
101-000-644.00	VETERANS PIER BRICK PAVERS	0.00	0.00		0.00		0.00	0.00
101-000-646.00	BOAT LAUNCH FEES	0.00	0.00		0.00		0.00	0.00
101-000-665.00	INTEREST INCOME	10,000.00	0.00		0.00		10,000.00	0.00
101-000-666.00	DIVIDENDS	0.00	0.00		0.00		0.00	0.00
101-000-667.01	AIRPORT HANGER LEASE	3,800.00	6,088.00		1,054.00		(2,288.00)	160.21
101-000-670.02	MARINA PARK LEASE	1,500.00	0.00		0.00		1,500.00	0.00
101-000-674.01	CONTRIBUTIONS FROM PRIVATE SOURC	7,500.00	2,497.00		75.00		5,003.00	33.29
101-000-674.02	RECREATION DEPARTMENT CONTRIBUTI	0.00	0.00		0.00		0.00	0.00
101-000-676.00	REIMBURSEMENTS	0.00	3,613.07		0.00		(3,613.07)	100.00
101-000-676.01	DDA ADMINISTRATOR REIM.	0.00	0.00		0.00		0.00	0.00
101-000-676.02	REIMBURSEMENTS - PARKS & REC	0.00	8,000.00		0.00		(8,000.00)	100.00
101-000-687.00	REFUNDS/REBATES	0.00	3.33		0.00		(3.33)	100.00
101-000-689.00	CASH OVER OR SHORT	0.00	0.00		0.00		0.00	0.00
101-000-693.00	GAIN ON SALE FIXED ASSETS	0.00	0.00		0.00		0.00	0.00
101-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00		0.00	0.00
Total Dept 000		831,447.22	460,583.62		1,245.00		370,863.60	55.40
Dept 595 - AIRPORT								
101-595-674.01	TIMBER SALES	0.00	6,951.02		2,778.36		(6,951.02)	100.00
Total Dept 595 - AIRPORT		0.00	6,951.02		2,778.36		(6,951.02)	100.00
Dept 751 - PARKS AND RECREATION								
101-751-581.00	CONTRIBUTIONS FROM LOCAL UNITS OF GOVERN	0.00	0.00		0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00		0.00		0.00	0.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 999						
101-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		831,447.22	467,534.64	4,023.36	363,912.58	56.23
Expenditures						
Dept 101 - TOWNSHIP BOARD						
101-101-703.00	TOWNSHIP BOARD TRUSTEE SALARIES	8,480.00	3,587.76	652.32	4,892.24	42.31
101-101-704.00	ADMINISTRATIVE ASSISTANT	37,440.00	18,745.00	3,317.75	18,695.00	50.07
101-101-704.01	DDA ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
101-101-704.02	OFFICE ASSISTANT	18,720.00	9,230.94	1,741.50	9,489.06	49.31
101-101-704.03	WAGES TWP PROP MGT	0.00	0.00	0.00	0.00	0.00
101-101-709.00	TOWNSHIP TRUSTEE FICA	648.72	2,414.60	436.92	2,573.42	48.41
101-101-709.01	OFFICE ASST FICA	1,432.08	0.00	0.00	0.00	0.00
101-101-709.02	ADMIN FICA	2,907.22	0.00	0.00	0.00	0.00
101-101-710.00	EMPLOYERS MESC	0.00	213.00	0.00	(213.00)	100.00
101-101-719.00	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
101-101-752.00	TOWNSHIP BD. OFFICE SUPPLIES	4,000.00	4,802.42	0.00	(802.42)	120.06
101-101-801.00	TOWNSHIP BD. PROFESSIONAL EXPENS	3,500.00	4,325.00	0.00	(825.00)	123.57
101-101-805.00	GG AASSESSMENT TO SEWER	3,500.00	0.00	0.00	3,500.00	0.00
101-101-809.00	FEES	450.00	275.81	8.95	174.19	61.29
101-101-850.00	COMMUNICATIONS	3,500.00	1,208.65	0.00	2,291.35	34.53
101-101-851.00	MAIL/POSTAGE	1,500.00	42.80	0.00	1,457.20	2.85
101-101-852.00	INTERNET & WEBSITE	1,300.00	558.12	0.00	741.88	42.93
101-101-861.00	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-101-880.00	FIREWORKS - COMMUNITY PROMOTION	22,500.00	14,500.00	0.00	8,000.00	64.44
101-101-900.00	TOWNSHIP BD. PRINTING AND PUBLIS	7,500.00	1,487.74	121.44	6,012.26	19.84
101-101-915.00	TOWNSHIP BD. DUES AND MEMBERSHIP	5,500.00	0.00	0.00	5,500.00	0.00
101-101-916.00	TWP. BD. EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00
101-101-931.00	TOWNSHIP BD. REPAIRS AND MAINTEN	1,500.00	1,163.49	0.00	336.51	77.57
101-101-935.00	LIABILITY & CONTENTS INSURANCE	2,750.00	3,476.41	0.00	(726.41)	126.41
101-101-937.00	WORKMEN'S COMPENSATION INSURANCE	700.00	131.86	0.00	568.14	18.84
101-101-940.00	TOWNHSHIP BD. RENTALS	0.00	118.00	0.00	(118.00)	100.00
101-101-948.00	COMPUTER SERVICES	4,500.00	1,342.47	0.00	3,157.53	29.83
101-101-964.00	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00
101-101-977.00	TOWNSHIP BD. EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-101-980.00	COMPUTER & OFFICE EQUIP	2,500.00	1,229.94	242.84	1,270.06	49.20
101-101-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
101-101-998.00	EXTRAORDINARY ITEMS- PENALTIES	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		135,328.02	68,854.01	6,521.72	66,474.01	50.88
Dept 171 - SUPERVISOR						
101-171-703.00	SUPERVISOR SALARY	24,432.00	10,336.59	1,879.38	14,095.41	42.31
101-171-704.00	DEPUTY SUPERVISOR SALARY	5,000.00	2,115.41	384.62	2,884.59	42.31
101-171-709.00	EMPLOYER SOCIAL SECURITY	2,251.55	952.56	173.20	1,298.99	42.31
101-171-752.00	OFFICE SUPPLIES	500.00	385.18	0.00	114.82	77.04
101-171-916.00	EDUCATION/TRAINING SUPERVISOR	0.00	0.00	0.00	0.00	0.00
101-171-980.00	EQUIPMENT	1,500.00	504.00	0.00	996.00	33.60
Total Dept 171 - SUPERVISOR		33,683.55	14,293.74	2,437.20	19,389.81	42.44

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 3/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE	(DECREASE)	BALANCE (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 209 - CONTINGENCY							
101-209-941.00	CONTINGENCIES	40,000.00	0.00		0.00	51,047.00	0.00
Total Dept 209 - CONTINGENCY		40,000.00	0.00		0.00	51,047.00	0.00
Dept 215 - CLERK							
101-215-703.00	CLERK SALARY	24,432.00	10,336.59		1,879.38	14,095.41	42.31
101-215-704.00	DEPUTY SALARY	5,000.00	4,006.60		730.00	993.40	80.13
101-215-709.00	EMPLOYER SOCIAL SECURITY	2,251.55	1,102.25		199.62	1,149.30	48.96
101-215-752.00	CLERK OFFICE SUPPLIES	1,000.00	1,238.83		0.00	(238.83)	123.88
101-215-801.00	PROFESSIONAL	8,000.00	0.00		0.00	8,000.00	0.00
101-215-861.00	MILEAGE REIMBURSEMENT CLERK	0.00	65.50		0.00	(65.50)	100.00
101-215-916.00	CLERK EDUCATION AND TRAINING	500.00	0.00		0.00	500.00	0.00
101-215-933.00	CLERK SOFTWARE SUPPORT	2,000.00	0.00		0.00	2,000.00	0.00
101-215-948.00	CLERK COMPUTER SERVICES	0.00	0.00		0.00	0.00	0.00
101-215-980.00	CLERK EQUIPMENT	0.00	899.96		0.00	(899.96)	100.00
101-215-984.00	SOFTWARE	0.00	1,522.50		0.00	(1,522.50)	100.00
Total Dept 215 - CLERK		43,183.55	19,172.23		2,809.00	24,011.32	44.40
Dept 223 - INTERNAL AUDIT							
101-223-801.00	ACCOUNTING FEES	3,000.00	0.00		0.00	3,000.00	0.00
Total Dept 223 - INTERNAL AUDIT		3,000.00	0.00		0.00	3,000.00	0.00
Dept 247 - BOARD OF REVIEW							
101-247-704.00	BOARD OF REVIEW WAGES	1,800.00	0.00		0.00	1,800.00	0.00
101-247-709.00	EMPLOYER SOCIAL SECURITY	139.50	0.00		0.00	139.50	0.00
101-247-916.00	EDUCATION & TRAINING	600.00	0.00		0.00	600.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,539.50	0.00		0.00	2,539.50	0.00
Dept 253 - TREASURER							
101-253-703.00	TREASURERS SALARY	27,880.00	11,794.09		2,144.38	16,085.91	42.30
101-253-704.00	DEPUTY TREASURER WAGES	5,000.00	1,153.86		384.62	3,846.14	23.08
101-253-709.00	EMPLOYER SOCIAL SECURITY	2,515.32	990.52		193.48	1,524.80	39.38
101-253-752.00	TREASURER OFFICE SUPPLIES	500.00	0.00		0.00	500.00	0.00
101-253-801.00	TREASURER PROFESSIONAL EXP.	600.00	0.00		0.00	600.00	0.00
101-253-804.00	TREAS. TAX PREPARATION	1,000.00	1,998.65		880.21	(998.65)	199.87
101-253-851.00	MAIL/POSTAGE	3,500.00	5,492.13		1,890.21	(1,992.13)	156.92
101-253-861.00	MILEAGE REIMBURSEMENT TREASURER	0.00	0.00		0.00	0.00	0.00
101-253-916.00	TREASURER EDUCATION AND TRAINING	250.00	0.00		0.00	250.00	0.00
101-253-933.00	SOFTWARE MAINT. AGREEMENT	4,100.00	2,608.00		0.00	1,492.00	63.61
101-253-948.00	TREASURER COMPUTER SERVICES	0.00	335.00		0.00	(335.00)	100.00
101-253-980.00	TREAS COMPUTER & OFFICE EQUIP	0.00	0.00		0.00	0.00	0.00
101-253-984.00	SOFTWARE	0.00	1,522.50		0.00	(1,522.50)	100.00
Total Dept 253 - TREASURER		45,345.32	25,894.75		5,492.90	19,450.57	57.11
Dept 257 - ASSESOR							
101-257-703.00	ASSESSOR SALARY	55,000.00	23,269.18		4,230.76	31,730.82	42.31

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
		ORIGINAL	12/31/2023	MONTH 12/31/2023		BALANCE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-257-704.00	ASSESSOR ADMIN	15,500.00	6,382.50		0.00	9,117.50	41.18
101-257-709.00	EMPLOYER SOCIAL SECURITY	5,393.25	2,268.35		323.65	3,124.90	42.06
101-257-710.00	EMPLOYERS MESC	0.00	0.00		0.00	0.00	0.00
101-257-713.00	OVERTIME PAY	0.00	0.00		0.00	0.00	0.00
101-257-715.00	RETIREMENT	0.00	0.00		0.00	0.00	0.00
101-257-716.00	DEFINED CONTRIBUTION PENSION	0.00	0.00		0.00	0.00	0.00
101-257-719.00	HOSPITALIZATION	0.00	0.00		0.00	0.00	0.00
101-257-752.00	OFFICE SUPPLIES	0.00	0.00		0.00	0.00	0.00
101-257-801.00	PROFESSIONAL	1,000.00	0.00		0.00	1,000.00	0.00
101-257-804.00	TAX PREPARATION	2,000.00	0.00		0.00	2,000.00	0.00
101-257-851.00	MAIL/POSTAGE	3,500.00	0.00		0.00	3,500.00	0.00
101-257-861.00	MILEAGE REIM ASSESSOR	0.00	0.00		0.00	0.00	0.00
101-257-900.00	ASSESSOR PRINTING & PUBLISHING	300.00	0.00		0.00	300.00	0.00
101-257-915.00	MEMBERSHIPS AND DUES	0.00	0.00		0.00	0.00	0.00
101-257-916.00	EDUCATION/TRAINING ASSESSOR	0.00	0.00		0.00	0.00	0.00
101-257-933.00	SOFTWARE MAINT AGREEMENT	2,000.00	0.00		0.00	2,000.00	0.00
101-257-937.00	WORKMENS COMPENSATION INSURANCE	600.00	582.22		0.00	17.78	97.04
101-257-948.00	COMPUTER SERVICES	0.00	0.00		0.00	0.00	0.00
101-257-980.00	COMPUTER & OFFICE EQUIP	300.00	0.00		0.00	300.00	0.00
Total Dept 257 - ASSESOR		85,593.25	32,502.25		4,554.41	53,091.00	37.97
Dept 262 - ELECTIONS							
101-262-704.00	ELECTION INSPECTOR	17,500.00	0.00		0.00	12,500.00	0.00
101-262-704.01	ELECTIONS COORDINATOR	0.00	2,110.00		825.00	2,890.00	42.20
101-262-709.00	EMPLOYER SOCIAL SECURITY	1,338.75	161.42		63.12	1,177.33	12.06
101-262-710.00	EMPLOYER MESC	0.00	0.00		0.00	0.00	0.00
101-262-752.00	ELECTION OPERATING SUPPLIES	3,500.00	50.35		0.00	3,449.65	1.44
101-262-801.00	MACHINE SET UP	2,500.00	0.00		0.00	2,500.00	0.00
101-262-851.00	MAIL/POSTAGE	2,400.00	0.00		0.00	2,400.00	0.00
101-262-861.00	TRANSPORTATION	0.00	0.00		0.00	0.00	0.00
101-262-900.00	PRINTING AND PUBLISHING	2,000.00	79.00		0.00	1,921.00	3.95
101-262-980.00	COMPUTER & OFFICE EQUIP	500.00	304.00		0.00	196.00	60.80
Total Dept 262 - ELECTIONS		29,738.75	2,704.77		888.12	27,033.98	9.10
Dept 265 - BUILDING AND GROUNDS							
101-265-702.00	SALARIES AND WAGES	0.00	0.00		0.00	0.00	0.00
101-265-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00		0.00	0.00	0.00
101-265-752.00	MUNICIPAL BLDG. OPERATING SUPPLIES	0.00	1,070.62		0.00	(1,070.62)	100.00
101-265-801.00	MUNICIPAL BUILDING CONTRACTED SV	4,000.00	2,374.85		0.00	1,625.15	59.37
101-265-900.00	PUBLICATIONS	0.00	0.00		0.00	0.00	0.00
101-265-917.00	SEWER O & M	700.00	414.80		0.00	285.20	59.26
101-265-920.00	ELECTRIC	6,500.00	1,943.70		24.50	4,556.30	29.90
101-265-921.00	NATURAL GAS	2,000.00	459.92		167.36	1,540.08	23.00
101-265-930.00	REPAIRS AND MAINT - BLDG	1,000.00	360.00		0.00	640.00	36.00
101-265-974.00	LAND IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00
101-265-975.01	BUILDING ADDITIONS & IMPROVEMENTS	0.01	0.00		0.00	0.01	0.00
Total Dept 265 - BUILDING AND GROUNDS		14,200.01	6,623.89		191.86	7,576.12	46.65
Dept 266 - ATTORNEY COUSEL							
101-266-801.00	ATTORNEY FEES - GENERAL BOARD	15,000.00	10,390.84		0.00	4,609.16	69.27

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 266 - ATTORNEY COUSEL		15,000.00	10,390.84	0.00	4,609.16	69.27
Dept 446 - ROADS STREETS BRIDGES						
101-446-752.00	STREET & HIGHWAYS SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-446-801.00	STREETS/HIGHWAYS CONTRACTED SERV	12,000.00	3,758.00	858.00	8,242.00	31.32
101-446-801.01	ROAD BRINING	50,000.00	15,660.00	0.00	34,340.00	31.32
101-446-934.00	STREETS/HIGHWAYS REPAIRS & MAINT	25,000.00	1,962.47	0.00	23,037.53	7.85
101-446-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 446 - ROADS STREETS BRIDGES		87,000.00	21,380.47	858.00	65,619.53	24.58
Dept 528 - RUBBISH COLLECTION-DISPOSAL						
101-528-801.00	REFUSE COLLECTION & DISPOSAL	8,000.00	3,423.00	0.00	4,577.00	42.79
Total Dept 528 - RUBBISH COLLECTION-DISPOSAL		8,000.00	3,423.00	0.00	4,577.00	42.79
Dept 567 - CEMETERY						
101-567-702.00	CEMETERY SALARY	0.00	0.00	0.00	0.00	0.00
101-567-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-567-710.00	EMPLOYER MESC	0.00	0.00	0.00	0.00	0.00
101-567-713.00	OVERTIME PAY - CEMETERY	0.00	0.00	0.00	0.00	0.00
101-567-801.00	CONTRACTED SERVICES	5,000.00	10,580.00	0.00	(3,766.00)	155.27
101-567-802.00	SEXTON	0.00	0.00	0.00	0.00	0.00
101-567-920.00	ELECTRIC	400.00	174.21	28.79	225.79	43.55
101-567-930.00	CEMETERY REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-567-933.00	SOFTWARE MAINT AGREEMENT	700.00	710.00	0.00	(10.00)	101.43
101-567-940.00	RENTALS	0.00	0.00	0.00	0.00	0.00
101-567-964.00	CEMETERY LOT PURCHASE BACK	0.00	0.00	0.00	0.00	0.00
101-567-977.00	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		6,600.00	11,464.21	28.79	(3,050.21)	136.25
Dept 595 - AIRPORT						
101-595-702.00	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
101-595-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-595-752.00	OPERATING SUPPLIES	100.00	32.05	0.00	67.95	32.05
101-595-801.00	PROFESSIONAL	50.00	0.00	0.00	50.00	0.00
101-595-860.00	TRANSPORTATION	1,000.00	0.00	0.00	1,000.00	0.00
101-595-915.00	DUES/MEMBERSHIPS	0.00	25.00	0.00	(25.00)	100.00
101-595-916.00	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
101-595-920.00	ELECTRIC	375.00	179.43	29.37	195.57	47.85
101-595-921.00	NATURAL GAS	525.00	134.16	20.64	390.84	25.55
101-595-930.00	REPAIRS/MAINT. LAND & BLDG.	500.00	0.00	0.00	500.00	0.00
101-595-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	1,800.00	478.55	0.00	1,321.45	26.59
101-595-934.00	AIRPORT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-595-935.00	LIABILITY INSURANCE	2,000.00	2,039.00	0.00	(39.00)	101.95
Total Dept 595 - AIRPORT		6,350.00	2,888.19	50.01	3,461.81	45.48
Dept 701 - PLANNING COMMISSION						

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)		NORMAL (ABNORMAL) BALANCE	% BDGT USED	
Fund 101 - GENERAL FUND								
Expenditures								
101-701-704.00	PLANNING COMMISSION PER DIEM	0.00	0.00	0.00		0.00	0.00	
101-701-801.00	PLANNING COMM PROF EXPENSE	11,611.00	0.00	0.00		0.00	0.00	
101-701-900.00	PLANN COMM PRINT & PUBLISHING	750.00	0.00	0.00		0.00	0.00	
101-701-916.00	PLANNING COMMISSION ED. & TRAINI	500.00	0.00	0.00		0.00	0.00	
Total Dept 701 - PLANNING COMMISSION		12,861.00	0.00	0.00		0.00	0.00	
Dept 751 - PARKS AND RECREATION								
101-751-702.00	RECREATION DEPARTMENT SALARIES	130,000.00	44,582.78	7,307.68		85,417.22	34.29	
101-751-705.00	VACATION PAY	0.00	211.54	0.00		(211.54)	100.00	
101-751-706.00	PARKS HOLIDAY	0.00	0.00	0.00		0.00	0.00	
101-751-709.00	RECREATION DEPARTMENT F.I.C.A.	10,150.00	3,372.12	547.86		6,777.88	33.22	
101-751-710.00	RECREATION DEPARTMENT M.E.S.C.	750.00	0.00	0.00		750.00	0.00	
101-751-713.00	OVERTIME PAY	1,000.00	0.00	0.00		1,000.00	0.00	
101-751-716.00	DEFINED CONTRIBUTION PENSION	1,650.00	825.00	137.50		825.00	50.00	
101-751-719.00	HOSPITALIZATION	15,500.00	2,157.56	0.00		13,342.44	13.92	
101-751-752.00	RECREATION DEPT. SUPPLIES	17,000.00	4,234.90	153.08		12,765.10	24.91	
101-751-754.00	RECREATION DEPT. FERTILIZER & SE	6,500.00	0.00	0.00		6,500.00	0.00	
101-751-801.00	RECREATION DEPT. CONTRACTED SERV	12,500.00	7,618.59	256.26		4,881.41	60.95	
101-751-809.00	FEES	500.00	4.00	0.00		496.00	0.80	
101-751-850.00	RECREATION DEPT. COMMUNICATION	0.00	0.00	0.00		0.00	0.00	
101-751-860.00	RECREATION DEPT. TRANSPORTATION	14,000.00	4,806.61	0.00		9,193.39	34.33	
101-751-917.00	SEWER O/M	900.00	414.80	0.00		485.20	46.09	
101-751-920.00	ELECTRIC	12,500.00	6,636.15	445.20		5,863.85	53.09	
101-751-923.00	PROPANE	5,500.00	400.69	0.00		5,099.31	7.29	
101-751-930.00	REPAIRS/MAINT. LAND & BLDG.	12,000.00	4,198.19	370.02		7,801.81	34.98	
101-751-931.00	REPAIRS & MAINT. PARKS EQUIPMENT	17,000.00	5,454.98	33.96		11,545.02	32.09	
101-751-935.00	LIABILITY INSURANCE	2,500.00	3,186.85	0.00		(686.85)	127.47	
101-751-937.00	WORKMEN'S COMPENSATION INSURANCE	2,500.00	2,264.61	0.00		235.39	90.58	
101-751-940.00	RENTALS	0.00	50.00	0.00		(50.00)	100.00	
101-751-974.00	LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00	
101-751-974.01	MARINA LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00	
101-751-975.00	BLDS, BLDING ADDITIONS & IMPROVMENTS	0.00	89.54	89.54		(89.54)	100.00	
101-751-977.00	EQUIPMENT	12,000.00	0.00	0.00		12,000.00	0.00	
101-751-981.00	VEHICLES	0.00	0.00	0.00		0.00	0.00	
Total Dept 751 - PARKS AND RECREATION		274,450.00	90,508.91	9,341.10		183,941.09	32.98	
Dept 754 - VETERANS PIER								
101-754-752.00	OPERATING SUPPLIES	0.00	0.00	0.00		0.00	0.00	
101-754-754.00	VETERANS PIER BRICKS	250.00	0.00	0.00		250.00	0.00	
101-754-801.00	CONTRACTED SERVICES	0.00	0.00	0.00		0.00	0.00	
Total Dept 754 - VETERANS PIER		250.00	0.00	0.00		250.00	0.00	
Dept 756 - BOAT LAUNCH								
101-756-702.00	BOAT LAUNCH SALARY	0.00	0.00	0.00		0.00	0.00	
101-756-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00		0.00	0.00	
101-756-752.00	BOAT LAUNCH OPERATING SUPPLIES	0.00	0.00	0.00		0.00	0.00	
101-756-801.00	BOAT LAUNCH CONTRACTED SERV.	0.00	0.00	0.00		0.00	0.00	
101-756-920.00	ELECTRIC	0.00	0.00	0.00		0.00	0.00	
101-756-930.00	BOAT LAUNCH MAINT. & REPAIRS	0.00	0.00	0.00		0.00	0.00	
101-756-940.00	BOAT LAUNCH RENTALS	0.00	0.00	0.00		0.00	0.00	



12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 7/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-756-964.00	REFUNDS	0.00	0.00	0.00	0.00	0.00
101-756-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 756 - BOAT LAUNCH		0.00	0.00	0.00	0.00	0.00
Dept 901 - CIP						
101-901-970.00	CEMENTERY CAPITAL IMPROVEMENT	0.00	30,300.00	0.00	(30,300.00)	100.00
101-901-970.01	AIRPORT	0.00	18,738.67	0.00	(18,738.67)	100.00
101-901-970.02	BUILDING & GROUNDS	0.00	760.00	0.00	(760.00)	100.00
101-901-970.03	PARKS	0.00	36,616.00	34,034.64	(36,616.00)	100.00
101-901-970.04	FRONTENAC	0.00	18,935.00	0.00	(18,935.00)	100.00
Total Dept 901 - CIP		0.00	105,349.67	34,034.64	(105,349.67)	100.00
Dept 999						
101-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		843,122.95	415,450.93	67,207.75	427,672.02	49.28
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		831,447.22	467,534.64	4,023.36	363,912.58	56.23
TOTAL EXPENDITURES		843,122.95	415,450.93	67,207.75	427,672.02	49.28
NET OF REVENUES & EXPENDITURES		(11,675.73)	52,083.71	(63,184.39)	(63,759.44)	446.09

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 8/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-427.00	FIRE SPEC ASSESSMENT	196,862.00	0.00	0.00	196,862.00	0.00
206-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
206-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		196,862.00	0.00	0.00	196,862.00	0.00
TOTAL REVENUES		196,862.00	0.00	0.00	196,862.00	0.00
Expenditures						
Dept 336 - FIRE PROTECTION						
206-336-801.00	FIRE PROTECTION CONTRACT	196,866.00	0.00	0.00	196,866.00	0.00
Total Dept 336 - FIRE PROTECTION		196,866.00	0.00	0.00	196,866.00	0.00
TOTAL EXPENDITURES		196,866.00	0.00	0.00	196,866.00	0.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		196,862.00	0.00	0.00	196,862.00	0.00
TOTAL EXPENDITURES		196,866.00	0.00	0.00	196,866.00	0.00
NET OF REVENUES & EXPENDITURES		(4.00)	0.00	0.00	(4.00)	0.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH	12/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	% BDGT USED
Fund 207 - POLICE FUND								
Revenues								
Dept 000								
207-000-402.00	REAL PROPERTY TAXES	1,176,277.00	0.00		0.00	1,176,277.00		0.00
207-000-548.00	FEES - LIQUOR LICENSE	6,500.00	0.00		0.00	6,500.00		0.00
207-000-569.00	ACT 302 GRANT FUNDS	1,500.00	1,709.64		0.00	(209.64)		113.98
207-000-626.00	CHARGES FOR SERVICES	2,000.00	6,759.60		30.00	(4,759.60)		337.98
207-000-656.00	TRAFFIC VIOLATIONS	0.00	0.00		0.00	0.00		0.00
207-000-657.00	FINES & FORFEITURES	1,500.00	219.66		40.00	1,280.34		14.64
207-000-658.00	DRUG FORFEITURE FUNDS	0.00	0.00		0.00	0.00		0.00
207-000-665.00	INTEREST INCOME	0.00	0.00		0.00	0.00		0.00
207-000-666.00	DIVIDENDS	0.00	0.00		0.00	0.00		0.00
207-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	500.00		500.00	(500.00)		100.00
207-000-675.00	LOST AND FOUND	0.00	0.00		0.00	0.00		0.00
207-000-676.00	REIMBURSEMENT	0.00	180.16		0.00	(180.16)		100.00
207-000-676.01	RESOURCE OFFICER REIM.	73,000.00	25,451.46		0.00	47,548.54		34.87
207-000-676.02	OWI REIMBURSEMENT	0.00	499.64		0.00	(499.64)		100.00
207-000-687.00	REFUNDS/REBATES	0.00	0.00		0.00	0.00		0.00
207-000-692.00	MISCELLANEOUS	0.00	3,311.87		0.00	(3,311.87)		100.00
207-000-693.00	PROCEEDS SALE OF ASSETS	0.00	1,050.00		0.00	(1,050.00)		100.00
207-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00		0.00	0.00		0.00
207-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00	0.00		0.00
Total Dept 000		1,260,777.00	39,682.03		570.00	1,221,094.97		3.15
Dept 999								
207-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00		0.00	0.00		0.00
Total Dept 999		0.00	0.00		0.00	0.00		0.00
TOTAL REVENUES		1,260,777.00	39,682.03		570.00	1,221,094.97		3.15
Expenditures								
Dept 301 - POLICE								
207-301-702.00	SALARIES AND WAGES	591,326.00	244,968.33		40,504.80	354,357.67		40.87
207-301-705.00	VACATION PAY	47,231.00	17,264.99		1,272.92	29,966.01		36.55
207-301-706.00	HOLIDAY PAY	21,070.00	5,971.46		2,545.98	15,098.54		28.34
207-301-709.00	EMPLOYER SOCIAL SECURITY	44,000.00	20,403.74		3,854.95	23,596.26		46.37
207-301-710.00	EMPLOYER MESC	3,000.00	0.00		0.00	3,000.00		0.00
207-301-712.00	CASH IN LIEU OF BENEFITS	8,000.00	8,000.00		8,000.00	0.00		100.00
207-301-713.00	OVERTIME PAY	5,000.00	3,786.62		737.82	1,213.38		75.73
207-301-717.00	RETIREMENT	207,000.00	67,908.73		0.00	139,091.27		32.81
207-301-719.00	HOSPITALIZATION	136,000.00	45,902.50		0.00	90,097.50		33.75
207-301-724.00	HEALTH CARE SAVING	1,600.00	0.00		0.00	1,600.00		0.00
207-301-725.00	LIFE INSURANCE	3,500.00	2,131.21		189.00	1,368.79		60.89
207-301-726.00	DISABILITY INSURANCE	4,900.00	1,815.85		0.00	3,084.15		37.06
207-301-752.00	OPERATING SUPPLIES	19,500.00	4,513.70		163.72	14,986.30		23.15
207-301-801.00	PROFESSIONAL	6,000.00	488.38		0.00	5,511.62		8.14
207-301-805.00	FACILITY CONTRACTED MAINTENANCE	1,400.00	466.66		0.00	933.34		33.33
207-301-809.00	FEES	0.00	60.00		0.00	(60.00)		100.00
207-301-843.00	MEDICAL PROVIDER SERVICES	500.00	0.00		0.00	500.00		0.00
207-301-850.00	COMMUNICATIONS	4,500.00	1,859.18		82.50	2,640.82		41.32
207-301-851.00	MAIL/POSTAGE	250.00	132.14		0.00	117.86		52.86
207-301-852.00	INTERNET & WEBSITE	650.00	0.00		0.00	650.00		0.00
207-301-860.00	TRANSPORTATION	17,000.00	9,071.10		0.00	7,928.90		53.36
207-301-880.00	COMMUNITY PROMOTION	0.00	0.00		0.00	0.00		0.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 207 - POLICE FUND							
Expenditures							
207-301-900.00	PRINTING AND PUBLISHING	0.00	0.00		0.00	0.00	0.00
207-301-913.00	TRAVEL EXPENSES	500.00	4,273.94		0.00	4,226.06	50.28
207-301-915.00	DUES AND MEMBERSHIPS	400.00	115.00		0.00	285.00	28.75
207-301-916.00	EDUCATION AND TRAINING	3,000.00	9,617.00		0.00	1,383.00	87.43
207-301-916.01	ACT 302 TRAINING EXPENSES	1,500.00	240.00		240.00	1,260.00	16.00
207-301-917.00	SEWER O & M	1,000.00	435.54		0.00	564.46	43.55
207-301-920.00	ELECTRIC	4,500.00	1,943.70		24.50	2,556.30	43.19
207-301-921.00	NATURAL GAS	1,700.00	459.92		167.36	1,240.08	27.05
207-301-930.00	MUN. BLDG. REPAIRS & MAINTENANCE	3,000.00	1,343.48		0.00	1,656.52	44.78
207-301-931.00	REPAIRS AND MAINTENANCE	8,500.00	1,504.77		1,205.29	6,995.23	17.70
207-301-935.00	INSURANCE AND BONDS	17,000.00	21,410.93		0.00	0.00	100.00
207-301-937.00	WORKMENS COMPENSATION INSURANCE	21,000.00	18,601.68		0.00	2,398.32	88.58
207-301-940.00	POLICE RENTALS	0.00	0.00		0.00	0.00	0.00
207-301-941.00	CONTINGENCIES	7,000.00	0.00		0.00	2,589.07	0.00
207-301-948.00	COMPUTER SERVICES	3,500.00	3,067.20		0.00	432.80	87.63
207-301-975.00	BUILDINGS	1,500.00	0.00		0.00	1,500.00	0.00
207-301-977.00	EQUIPMENT	12,000.00	0.00		0.00	12,000.00	0.00
207-301-977.01	MUN BLDG EQUIPMENT	1,000.00	0.00		0.00	1,000.00	0.00
207-301-980.00	OFFICE & COMPUTER EQUIPMENT	3,000.00	2,845.93		0.00	154.07	94.86
207-301-981.00	VEHICLES	48,000.00	0.00		0.00	48,000.00	0.00
207-301-984.00	SOFTWARE	250.00	136.80		0.00	113.20	54.72
207-301-991.00	LONG TERM DEBT	0.00	0.00		0.00	0.00	0.00
207-301-993.00	LONG TERM DEBT INTEREST	0.00	0.00		0.00	0.00	0.00
207-301-995.00	INTERFUND TRANSFER OUT	0.00	0.00		0.00	0.00	0.00
Total Dept 301 - POLICE		1,260,777.00	500,740.48		58,988.84	784,036.52	38.97
Dept 999							
207-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00
Total Dept 999		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		1,260,777.00	500,740.48		58,988.84	784,036.52	38.97
Fund 207 - POLICE FUND:							
TOTAL REVENUES		1,260,777.00	39,682.03		570.00	1,221,094.97	3.15
TOTAL EXPENDITURES		1,260,777.00	500,740.48		58,988.84	784,036.52	38.97
NET OF REVENUES & EXPENDITURES		0.00	(461,058.45)		(58,418.84)	437,058.45	1,921.08

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 11/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 219 - STREET LIGHTING FUND						
Revenues						
Dept 000						
219-000-402.00	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
219-000-427.00	STREET LIGHT SPEC ASSESS	34,054.17	0.00	0.00	34,054.17	0.00
219-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
219-000-687.00	REFUNDS/REBATES/OVRPMTS	0.00	0.00	0.00	0.00	0.00
219-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		34,054.17	0.00	0.00	34,054.17	0.00
TOTAL REVENUES		34,054.17	0.00	0.00	34,054.17	0.00
Expenditures						
Dept 448 - STREET LIGHTING						
219-448-920.00	ELECTRIC	38,000.00	13,577.09	2,095.55	24,422.91	35.73
Total Dept 448 - STREET LIGHTING		38,000.00	13,577.09	2,095.55	24,422.91	35.73
TOTAL EXPENDITURES		38,000.00	13,577.09	2,095.55	24,422.91	35.73
Fund 219 - STREET LIGHTING FUND:						
TOTAL REVENUES		34,054.17	0.00	0.00	34,054.17	0.00
TOTAL EXPENDITURES		38,000.00	13,577.09	2,095.55	24,422.91	35.73
NET OF REVENUES & EXPENDITURES		(3,945.83)	(13,577.09)	(2,095.55)	9,631.26	344.09

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	NORMAL	(ABNORMAL)	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.00	REAL PROPERTY TAXES	90,000.00	0.00		0.00	90,000.00		0.00
248-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00		0.00	0.00		0.00
248-000-548.00	STATE GRANT - MDOT	0.00	0.00		0.00	0.00		0.00
248-000-665.00	INTEREST	50.00	0.21		0.00	49.79		0.42
248-000-674.00	DDA DONATIONS UNSPECIFIED	0.00	1,455.00		0.00	(1,455.00)		100.00
248-000-674.01	STURGEON DONATIONS	0.00	0.00		0.00	0.00		0.00
248-000-674.02	SUMMER MUSIC SERIES	2,500.00	2,656.00		0.00	(156.00)		106.24
248-000-674.03	FIREWORK DONATIONS	0.00	0.00		0.00	0.00		0.00
248-000-676.00	REIMBURSEMENT	500.00	0.00		0.00	500.00		0.00
248-000-687.00	REFUNDS/REBATES	0.00	0.00		0.00	0.00		0.00
248-000-696.00	PROCEEDS FROM SALES OF BONDS	300,000.00	0.00		0.00	300,000.00		0.00
Total Dept 000		393,050.00	4,111.21		0.00	388,938.79		1.05
Dept 999								
248-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00		0.00	0.00		0.00
Total Dept 999		0.00	0.00		0.00	0.00		0.00
TOTAL REVENUES		393,050.00	4,111.21		0.00	388,938.79		1.05
Expenditures								
Dept 271								
248-271-959.00	CONTRIBUTIONS TO OTHER GOVERNMENTS	0.00	0.00		0.00	0.00		0.00
248-271-977.00	EQUIPMENT	0.00	0.00		0.00	0.00		0.00
Total Dept 271		0.00	0.00		0.00	0.00		0.00
Dept 728								
248-728-702.00	ADMINISTRATION	2,000.00	0.00		0.00	2,000.00		0.00
248-728-709.00	EMPLOYER SOCIAL SECURITY	154.00	0.00		0.00	154.00		0.00
248-728-752.00	SUPPLIES	500.00	0.00		0.00	500.00		0.00
248-728-752.01	SUPPLIES FOR STURGEON	0.00	0.00		0.00	0.00		0.00
248-728-801.00	PROFESSIONAL/CONTRACTUAL	4,500.00	1,155.00		0.00	3,345.00		25.67
248-728-801.01	ACCOUNTING FEES	4,500.00	0.00		0.00	4,500.00		0.00
248-728-851.00	MAIL/POSTAGE	50.00	0.00		0.00	50.00		0.00
248-728-880.00	COMMUNITY PROMOTION	3,500.00	500.00		500.00	3,000.00		14.29
248-728-880.01	SUMMER MUSIC SERIES	3,000.00	4,755.50		0.00	744.50		86.46
248-728-880.02	FIREWORKS	500.00	0.00		0.00	500.00		0.00
248-728-900.00	PUBLICATIONS	0.00	0.00		0.00	0.00		0.00
248-728-910.00	EDUCATION & TRAINING	0.00	0.00		0.00	0.00		0.00
248-728-915.00	DUES/MEMBERSHIPS	100.00	0.00		0.00	100.00		0.00
248-728-934.00	REPAIRS/MAINTENANCE	2,500.00	1,295.00		0.00	1,205.00		51.80
248-728-941.00	CONTINGENCIES	8,746.00	0.00		0.00	6,246.00		0.00
248-728-974.00	LAND IMPROVEMENTS	300,000.00	0.00		0.00	300,000.00		0.00
248-728-974.01	STURGEON IMPROVEMENTS	0.00	0.00		0.00	0.00		0.00
248-728-991.00	PRINCIPAL PAYMENT	30,000.00	29,000.00		0.00	1,000.00		96.67
248-728-992.00	BOND INTEREST PAYMENT	33,000.00	15,452.17		0.00	17,547.83		46.82
Total Dept 728		393,050.00	52,157.67		500.00	340,892.33		13.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE		
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
Dept 999								
248-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00		0.00		0.00	0.00
Total Dept 999		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		393,050.00	52,157.67		500.00		340,892.33	13.27
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		393,050.00	4,111.21		0.00		388,938.79	1.05
TOTAL EXPENDITURES		393,050.00	52,157.67		500.00		340,892.33	13.27
NET OF REVENUES & EXPENDITURES		0.00	(48,046.46)		(500.00)		48,046.46	100.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND							
Revenues							
Dept 000							
271-000-403.00	PROPERTY TAXES	187,700.00	0.00	0.00		187,700.00	0.00
271-000-412.00	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00		0.00	0.00
271-000-503.00	GRANTS - GENERAL	100.00	0.00	0.00		100.00	0.00
271-000-540.00	STATE AID	4,640.00	2,352.80	0.00		2,287.20	50.71
271-000-541.00	PENAL FINES	25,113.00	29,499.08	0.00		(4,386.08)	117.47
271-000-566.00	STATE GRANTS	0.00	0.00	0.00		0.00	0.00
271-000-626.00	CHARGES FOR SERVICES - MISC. FEE	1,500.00	1,615.65	218.35		(115.65)	107.71
271-000-629.00	NON-RESIDENT FEES	1,000.00	440.00	40.00		560.00	44.00
271-000-642.00	MISCELLANEOUS - BOOK SALES	0.00	0.00	0.00		0.00	0.00
271-000-655.00	FINES - BOOK	750.00	375.30	40.80		374.70	50.04
271-000-665.01	INVESTMENT INTEREST	8,000.00	0.00	0.00		8,000.00	0.00
271-000-665.02	INTEREST INCOME	20.00	4.40	0.00		15.60	22.00
271-000-666.00	DIVIDENDS	0.00	0.00	0.00		0.00	0.00
271-000-674.01	DONATIONS - PRIVATE	1,000.00	5,089.55	99.65		(4,089.55)	508.96
271-000-674.04	DONATIONS-FRIENDS OF LIBRARY	3,000.00	2,514.10	0.00		485.90	83.80
271-000-678.00	DONATIONS-FRIENDS OF LIBRARY	0.00	0.00	0.00		0.00	0.00
271-000-684.00	ENHANCEMENT GRANTS COMMUNITY	4,000.00	4,106.00	0.00		(106.00)	102.65
271-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00	0.00		0.00	0.00
Total Dept 000		236,823.00	45,996.88	398.80		190,826.12	19.42
Dept 999							
271-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00	0.00		0.00	0.00
Total Dept 999		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES		236,823.00	45,996.88	398.80		190,826.12	19.42
Expenditures							
Dept 790 - LIBRARY							
271-790-702.00	WAGES - FULL TIME	67,000.00	30,370.89	5,616.49		36,629.11	45.33
271-790-703.00	LIBRARY SALARY	43,000.00	18,192.35	3,307.70		24,807.65	42.31
271-790-709.00	EMPLOYER SOCIAL SECURITY	8,690.00	3,715.08	682.71		4,974.92	42.75
271-790-710.00	EMPLOYER MESC	300.00	56.00	0.00		244.00	18.67
271-790-713.00	OVERTIME PAY	0.00	0.00	0.00		0.00	0.00
271-790-750.00	OFFICE SUPPLIES	3,500.00	1,545.85	0.00		1,954.15	44.17
271-790-750.01	MAKERSPACE SUPPLIES	2,000.00	79.30	0.00		1,920.70	3.97
271-790-751.00	MAINTENANCE SUPPLIES	500.00	255.95	0.00		244.05	51.19
271-790-752.00	BOOKS - ADULTS	7,000.00	3,505.92	0.00		3,494.08	50.08
271-790-752.01	PERIODICALS	350.00	15.00	0.00		335.00	4.29
271-790-752.02	DVD	1,000.00	478.70	20.00		521.30	47.87
271-790-752.03	REFERENCE	550.00	33.95	0.00		516.05	6.17
271-790-752.04	LARGE PRINT MATERIAL	3,500.00	948.95	56.23		2,551.05	27.11
271-790-752.05	YOUNG ADULT BOOKS	1,500.00	505.19	0.00		994.81	33.68
271-790-752.11	JUNIOR BOOKS	2,500.00	571.03	0.00		1,928.97	22.84
271-790-752.12	GAMES/PUZZLES	500.00	182.02	0.00		317.98	36.40
271-790-752.13	CHILDREN BOOK	3,000.00	787.17	0.00		2,212.83	26.24
271-790-752.14	E-RESOURCES	11,327.00	6,151.17	396.61		5,175.83	54.31
271-790-752.15	LIBRARY OF THINGS	500.00	1,090.16	1,027.07		(590.16)	218.03
271-790-752.16		0.00	0.00	0.00		0.00	0.00
271-790-752.17		0.00	0.00	0.00		0.00	0.00
271-790-754.00	COMPUTER AND TECHNOLOGY SUPPLIES	1,000.00	1,594.99	0.00		(594.99)	159.50
271-790-801.00	PROFESSIONAL & CONTRACTUAL	5,000.00	186.26	0.00		4,813.74	3.73



PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND							
Expenditures							
271-790-805.00	FACILITY CONTRACTED MAINTENANCE	6,000.00	3,693.17		70.00	2,306.83	61.55
271-790-809.00	ADMINISTRATIVE FEES-FDN	2,000.00	0.00		0.00	2,000.00	0.00
271-790-850.00	COMMUNICATIONS	650.00	318.89		50.05	331.11	49.06
271-790-851.00	MAIL/POSTAGE	3,000.00	753.11		0.00	2,246.89	25.10
271-790-852.00	INTERNET & WEBSITE	2,500.00	484.20		0.00	2,015.80	19.37
271-790-860.00	TRANSPORTATION	1,000.00	725.93		339.29	274.07	72.59
271-790-880.00	COMMUNITY PROMOTION - PROGRAMMIN	8,000.00	3,622.89		233.99	4,377.11	45.29
271-790-900.00	PRINTING AND PUBLISHING	5,000.00	3,542.71		1,470.72	1,457.29	70.85
271-790-910.00	EDUCATION & TRAINING	750.00	295.00		0.00	455.00	39.33
271-790-915.00	MEMBERSHIP & DUES	2,500.00	1,754.40		141.00	745.60	70.18
271-790-917.00	SEWER O & M	1,500.00	582.14		168.04	917.86	38.81
271-790-920.00	ELECTRIC	6,000.00	2,591.61		32.65	3,408.39	43.19
271-790-921.00	NATURAL GAS	3,000.00	613.21		223.13	2,386.79	20.44
271-790-930.00	REPAIRS & MAINT. LAND & BUILDING	10,000.00	4,404.35		3,060.86	5,595.65	44.04
271-790-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	500.00	0.00		0.00	500.00	0.00
271-790-933.00	SOFTWARE MAINT AGREEMENT	4,500.00	2,576.33		0.00	1,923.67	57.25
271-790-935.00	INSURANCE	2,000.00	1,425.81		0.00	574.19	71.29
271-790-937.00	WORKMENS COMP INSURANCE	300.00	56.63		0.00	243.37	18.88
271-790-940.00	RENTALS	2,000.00	954.85		144.62	1,045.15	47.74
271-790-948.00	COMPUTER SERVICES	1,500.00	0.00		0.00	1,500.00	0.00
271-790-956.00	MEL REPLACEMENT	200.00	73.99		0.00	126.01	37.00
271-790-975.01	BUILDING ADDITIONS & IMPROVEMENTS	7,706.00	0.00		0.00	7,706.00	0.00
271-790-977.00	EQUIPMENT	500.00	5,535.00		0.00	(5,035.00)	1,107.00
271-790-980.00	OFFICE EQUIP & FURNITURE	3,000.00	1,282.78		0.00	1,717.22	42.76
271-790-990.00	LONG TERM DEBT	0.00	0.00		0.00	0.00	0.00
271-790-992.00	LONG TERM DEBT INTEREST	0.00	0.00		0.00	0.00	0.00
Total Dept 790 - LIBRARY		236,823.00	105,552.93		17,041.16	131,270.07	44.57
Dept 999							
271-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00
Total Dept 999		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		236,823.00	105,552.93		17,041.16	131,270.07	44.57
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		236,823.00	45,996.88		398.80	190,826.12	19.42
TOTAL EXPENDITURES		236,823.00	105,552.93		17,041.16	131,270.07	44.57
NET OF REVENUES & EXPENDITURES		0.00	(59,556.05)		(16,642.36)	59,556.05	100.00

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 16/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	12/31/2023	MONTH 12/31/2023		BALANCE	% BDGT
		BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)		NORMAL (ABNORMAL)	USED
Fund 282 - ARPA FUND							
Revenues							
Dept 000							
282-000-528.00	STATE GRANTS ARPA	0.00	0.00	0.00		0.00	0.00
Total Dept 000		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
Expenditures							
Dept 101 - TOWNSHIP BOARD							
282-101-977.00	EQUIPMENT	0.00	2,137.92	0.00		(2,137.92)	100.00
Total Dept 101 - TOWNSHIP BOARD		0.00	2,137.92	0.00		(2,137.92)	100.00
Dept 262 - ELECTIONS							
282-262-704.01	ARPA PAY ELECTIONS	0.00	0.00	0.00		0.00	0.00
282-262-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00		0.00	0.00
Total Dept 262 - ELECTIONS		0.00	0.00	0.00		0.00	0.00
Dept 265 - BUILDING AND GROUNDS							
282-265-930.00	REPAIRS/MAINT. LAND & BLDG.	0.00	19,360.50	0.00		(19,360.50)	100.00
Total Dept 265 - BUILDING AND GROUNDS		0.00	19,360.50	0.00		(19,360.50)	100.00
Dept 301 - POLICE							
282-301-702.01	ARPA PREMIUM PAY	0.00	0.00	0.00		0.00	0.00
282-301-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00		0.00	0.00
282-301-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	0.00	0.00	0.00		0.00	0.00
282-301-981.00	VEHICLES	0.00	0.00	0.00		0.00	0.00
Total Dept 301 - POLICE		0.00	0.00	0.00		0.00	0.00
Dept 336 - FIRE PROTECTION							
282-336-977.00	EQUIPMENT	0.00	0.00	0.00		0.00	0.00
Total Dept 336 - FIRE PROTECTION		0.00	0.00	0.00		0.00	0.00
Dept 446 - ROADS STREETS BRIDGES							
282-446-801.00	ARPA ROAD IMPROVEMENTS	0.00	129,633.58	0.00		(129,633.58)	100.00
Total Dept 446 - ROADS STREETS BRIDGES		0.00	129,633.58	0.00		(129,633.58)	100.00
Dept 751 - PARKS AND RECREATION							
282-751-702.01	ARPA PREMIUM PAY PARKS	0.00	0.00	0.00		0.00	0.00
282-751-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00		0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 12/31/2023  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE		
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		USED
<hr/>								
Fund 282 - ARPA FUND								
Expenditures								
<hr/>								
TOTAL EXPENDITURES		0.00	151,132.00		0.00	(151,132.00)		100.00
<hr/>								
Fund 282 - ARPA FUND:								
TOTAL REVENUES		0.00	0.00		0.00	0.00		0.00
TOTAL EXPENDITURES		0.00	151,132.00		0.00	(151,132.00)		100.00
NET OF REVENUES & EXPENDITURES		0.00	(151,132.00)		0.00	151,132.00		100.00

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 18/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI						
Revenues						
Dept 000						
394-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 906						
394-906-992.00	BOND PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 906		0.00	0.00	0.00	0.00	0.00
Dept 996						
394-996-993.00	BOND INTEREST PAYMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 996		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 394 - TAX INCR REV BONDS SERIES 2020 DEBT RETI:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 19/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 502 - BOAT LAUNCH						
Revenues						
Dept 000						
502-000-653.00	BOAT LAUNCH FEES	12,000.00	7,224.30	89.00	4,775.70	60.20
502-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		12,000.00	7,224.30	89.00	4,775.70	60.20
TOTAL REVENUES		12,000.00	7,224.30	89.00	4,775.70	60.20
Expenditures						
Dept 756 - BOAT LAUNCH						
502-756-702.00	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
502-756-709.00	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
502-756-752.00	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
502-756-801.00	BOAT LAUNCH CONTRACTED SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
502-756-920.00	ELECTRIC	1,000.00	257.94	29.51	742.06	25.79
502-756-930.00	REPAIRS/MAINT. LAND & BLDG.	500.00	0.00	0.00	500.00	0.00
502-756-940.00	BOAT LAUNCH LEASE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 756 - BOAT LAUNCH		7,500.00	257.94	29.51	7,242.06	3.44
TOTAL EXPENDITURES		7,500.00	257.94	29.51	7,242.06	3.44
Fund 502 - BOAT LAUNCH:						
TOTAL REVENUES		12,000.00	7,224.30	89.00	4,775.70	60.20
TOTAL EXPENDITURES		7,500.00	257.94	29.51	7,242.06	3.44
NET OF REVENUES & EXPENDITURES		4,500.00	6,966.36	59.49	(2,466.36)	154.81

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE	% BDGT	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-451.00	SPECIAL ASSESSMENTS	60,931.00	0.00		0.00	60,931.00	0.00	
590-000-502.00	GRANT REVENUE	0.00	28,691.50		0.00	(28,691.50)	100.00	
590-000-548.00	STATE CONTRIB FOR LAND	0.00	0.00		0.00	0.00	0.00	
590-000-569.00	SEWER GRANT FUNDS	0.00	7,500.00		0.00	(7,500.00)	100.00	
590-000-581.00	LOCAL CONTRIBUTION FOR LAND	0.00	0.00		0.00	0.00	0.00	
590-000-626.00	CHARGES FOR SERVICES RENDERED	0.00	0.00		0.00	0.00	0.00	
590-000-628.00	SEWER HOOK-UP/BENEFIT FEE	0.00	0.00		0.00	0.00	0.00	
590-000-642.00	SOM CONTRACT	0.00	0.00		0.00	0.00	0.00	
590-000-651.00	FEES OPERATING	159,000.00	80,897.52		0.00	78,102.48	50.88	
590-000-651.01	RRI FEES	0.00	0.00		0.00	0.00	0.00	
590-000-658.00	FINES	4,400.00	6,632.66		0.00	(2,232.66)	150.74	
590-000-665.00	INTEREST	64,004.61	321.30		0.00	63,683.31	0.50	
590-000-666.00	DIVIDENDS	0.00	0.00		0.00	0.00	0.00	
590-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00		0.00	0.00	0.00	
590-000-676.00	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
590-000-687.00	REFUNDS/OVERPAYMENTS	0.00	0.00		0.00	0.00	0.00	
590-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
Total Dept 000		288,335.61	124,042.98		0.00	164,292.63	43.02	
Dept 999								
590-999-599.99	REVENUE CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00	
Total Dept 999		0.00	0.00		0.00	0.00	0.00	
TOTAL REVENUES		288,335.61	124,042.98		0.00	164,292.63	43.02	
Expenditures								
Dept 536 - WATER AND SEWER SYSTEMS								
590-536-702.00	SEWER HOURLY	0.00	0.00		0.00	0.00	0.00	
590-536-709.00	EMPLOYER SOCIAL SECURITY - SEWER	0.00	0.00		0.00	0.00	0.00	
590-536-751.00	LAB CHEMICALS & SUPPLIES	9,500.00	3,084.24		0.00	6,415.76	32.47	
590-536-752.00	OPERATING SUPPLIES	300.00	0.00		0.00	300.00	0.00	
590-536-801.00	OPERATIONS CONTRACT	75,000.00	30,636.74		0.00	44,363.26	40.85	
590-536-801.01	MISC PROFESSIONAL	6,000.00	350.00		0.00	5,650.00	5.83	
590-536-801.02	O & M ADDITIONAL SERVICES	1,500.00	0.00		0.00	1,500.00	0.00	
590-536-801.03	SEWER DEPT CONTRACTED SERV	0.00	114.00		0.00	(114.00)	100.00	
590-536-802.00	LEGAL, PERMITS	12,000.00	486.76		486.76	11,513.24	4.06	
590-536-805.00	LAB ANALYSIS	2,000.00	1,318.16		0.00	681.84	65.91	
590-536-806.00	LOCATING SERVICE & MISS DIG	6,500.00	608.35		158.70	5,891.65	9.36	
590-536-807.00	BIOSOLID LAND	12,000.00	11,180.00		0.00	820.00	93.17	
590-536-852.00	INTERNET	600.00	240.10		40.01	359.90	40.02	
590-536-861.00	MILEAGE REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
590-536-900.00	PUBLICATIONS	1,000.00	0.00		0.00	1,000.00	0.00	
590-536-916.00	EDUCATION AND TRAINING	0.00	0.00		0.00	0.00	0.00	
590-536-920.00	ELECTRIC	40,000.00	19,419.13		706.96	20,580.87	48.55	
590-536-930.00	REPAIRS/MAINT. LAND & BLDG.	2,000.00	26.93		0.00	1,973.07	1.35	
590-536-931.00	REPAIRS/MAINTENANCE - EQUIPMENT	18,000.00	22,706.04		2,929.53	(4,706.04)	126.14	
590-536-933.00	SOFTWARE MAINT AGREEMENT	750.00	0.00		0.00	750.00	0.00	
590-536-935.00	LIABILITY INSURANCE	1,900.00	2,389.00		0.00	(489.00)	125.74	
590-536-940.00	TREATMENT FACILITY RENTALS	0.00	0.00		0.00	0.00	0.00	
590-536-948.00	COMPUTER SERVICES	0.00	0.00		0.00	0.00	0.00	
590-536-967.00	STATE PARK SEWER	0.00	0.00		0.00	0.00	0.00	

12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 21/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-536-968.00	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
590-536-975.00	BUILDINGS	0.00	0.00	0.00	0.00	0.00
590-536-977.00	EQUIPMENT	0.00	2,330.34	0.00	(2,330.34)	100.00
590-536-980.00	COMPUTER & OFFICE EQUIP	0.00	0.00	0.00	0.00	0.00
590-536-984.00	SOFTWARE	0.00	0.00	0.00	0.00	0.00
Total Dept 536 - WATER AND SEWER SYSTEMS		189,050.00	94,889.79	4,321.96	94,160.21	50.19
Dept 901 - CIP						
590-901-970.00	SEWER CAPITAL IMPROVEMENTS	0.00	19,856.27	(0.87)	(19,856.27)	100.00
Total Dept 901 - CIP		0.00	19,856.27	(0.87)	(19,856.27)	100.00
Dept 906						
590-906-992.00	BOND PRINCIPAL PAYMENT	63,000.00	0.00	0.00	63,000.00	0.00
590-906-993.00	BOND INTEREST PAYMENT	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 906		118,000.00	0.00	0.00	118,000.00	0.00
Dept 966						
590-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 966		0.00	0.00	0.00	0.00	0.00
Dept 999						
590-999-999.99	EXPENSE CLOSING OFFSET	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		307,050.00	114,746.06	4,321.09	192,303.94	37.37
Fund 590 - SEWER FUND:						
TOTAL REVENUES		288,335.61	124,042.98	0.00	164,292.63	43.02
TOTAL EXPENDITURES		307,050.00	114,746.06	4,321.09	192,303.94	37.37
NET OF REVENUES & EXPENDITURES		(18,714.39)	9,296.92	(4,321.09)	(28,011.31)	49.68

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	NORMAL	(ABNORMAL)	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	USED
Fund 703 - CURRENT TAX COLLECTION FUND								
Revenues								
Dept 000								
703-000-699.00	INTERFUND TRANSFER IN	0.00	0.00		0.00		0.00	0.00
Total Dept 000		0.00	0.00		0.00		0.00	0.00
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00		0.00	0.00



12/28/2023 09:03 AM

User: DZ2C91

DB: Tuscarora

## REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP

Page: 23/25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - ROAD CAPITAL PROJECT FUND						
Revenues						
Dept 000						
811-000-665.00	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
811-000-674.00	CONTRIBUTIONS / PRIVATE	0.00	0.00	0.00	0.00	0.00
811-000-696.00	PROCEEDS FROM DEBT ISSUED	0.00	0.00	0.00	0.00	0.00
811-000-699.00	INTERFUND TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 450 - ROAD AND STREET DETAIL						
811-450-801.00	OPERATIONS CONTRACT	0.00	0.00	0.00	0.00	0.00
811-450-809.00	FILING FEES	0.00	0.00	0.00	0.00	0.00
811-450-851.00	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00
811-450-900.00	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
811-450-989.00	ROAD IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 450 - ROAD AND STREET DETAIL		0.00	0.00	0.00	0.00	0.00
Dept 966						
811-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 966		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 811 - ROAD CAPITAL PROJECT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE	% BDGT
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 860 - SPECIAL ASSESSMENT							
Revenues							
Dept 000							
860-000-451.00	SPEC ASSESSMENT	0.00	0.00		0.00	0.00	0.00
860-000-451.01	PROSPECT/CHIPPEWA BEACH	71,383.94	0.00		0.00	71,383.94	0.00
860-000-451.02	WAHBEE	16,456.00	0.00		0.00	16,456.00	0.00
860-000-665.00	INTEREST INCOME	250.00	99.71		0.00	150.29	39.88
860-000-665.01	INTEREST-CHIPPEWA BEACH	6,219.49	0.00		0.00	6,219.49	0.00
860-000-665.02	INTEREST-WAHBEE	1,434.21	0.00		0.00	1,434.21	0.00
860-000-674.00	CONTRIBUTIONS FROM PRIVATE SOURC	0.00	0.00		0.00	0.00	0.00
860-000-699.00	INTERFUND TRANSFER IN	25,000.00	0.00		0.00	25,000.00	0.00
Total Dept 000		120,743.64	99.71		0.00	120,643.93	0.08
Dept 999							
860-999-599.99	REV CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00
Total Dept 999		0.00	0.00		0.00	0.00	0.00
TOTAL REVENUES		120,743.64	99.71		0.00	120,643.93	0.08
Expenditures							
Dept 450 - ROAD AND STREET DETAIL							
860-450-964.00	REFUNDS AND REBATES	0.00	0.00		0.00	0.00	0.00
860-450-993.00	BOND INTEREST PAYMENT	24,000.00	7,990.86		0.00	16,009.14	33.30
Total Dept 450 - ROAD AND STREET DETAIL		24,000.00	7,990.86		0.00	16,009.14	33.30
Dept 906							
860-906-992.00	BOND PAYMENT	226,000.00	0.00		0.00	226,000.00	0.00
Total Dept 906		226,000.00	0.00		0.00	226,000.00	0.00
Dept 966							
860-966-995.00	INTERFUND TRANSFER OUT	0.00	0.00		0.00	0.00	0.00
Total Dept 966		0.00	0.00		0.00	0.00	0.00
Dept 999							
860-999-999.99	EXP CLOSING OFFSET	0.00	0.00		0.00	0.00	0.00
Total Dept 999		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		250,000.00	7,990.86		0.00	242,009.14	3.20
Fund 860 - SPECIAL ASSESSMENT:							
TOTAL REVENUES		120,743.64	99.71		0.00	120,643.93	0.08
TOTAL EXPENDITURES		250,000.00	7,990.86		0.00	242,009.14	3.20
NET OF REVENUES & EXPENDITURES		(129,256.36)	(7,891.15)		0.00	(121,365.21)	6.11

12/28/2023 09:03 AM  
User: DZ2C91  
DB: Tuscarora

REVENUE AND EXPENDITURE REPORT FOR TUSCARORA TWP  
PERIOD ENDING 12/31/2023  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		ORIGINAL	12/31/2023	MONTH	12/31/2023	BALANCE		
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		USED
<hr/>								
TOTAL REVENUES - ALL FUNDS		3,374,092.64	688,691.75		5,081.16	2,685,400.89		20.41
TOTAL EXPENDITURES - ALL FUNDS		3,533,188.95	1,361,605.96		150,183.90	2,195,582.99		38.28
NET OF REVENUES & EXPENDITURES		(159,096.31)	(672,914.21)		(145,102.74)	489,817.90		367.52

Check Date	Bank	Check	Vendor	Vendor Name	Amount	Status
Bank POOL GENERAL - ALL						
11/02/2023	POOL	34869	00136	CONSUMERS ENERGY	3,020.77	Open
11/02/2023	POOL	34870	00136	VOID	0.00	V Open
11/03/2023	POOL	34871	00745	9 OAKS INN	1,320.00	Open
11/03/2023	POOL	34872	00017	ACCIDENT FUND OF MICHIGAN	2,409.00	Open
11/03/2023	POOL	34873	00579	AMERICAN LEGAL PUBLISHING CORP	400.00	Open
11/03/2023	POOL	34874	00025	BARB ALGENSTEDT	60.00	Open
11/03/2023	POOL	34875	00081	BRIDGEWATER EXCAVATING	760.00	Open
11/03/2023	POOL	34876	00086	BS&A SOFTWARE	3,500.00	Open
11/03/2023	POOL	34877	00093	CAR QUEST AUTO PARTS	716.90	Open
11/03/2023	POOL	34878	00093	VOID	0.00	V Open
11/03/2023	POOL	34879	00752	CARDIO PARTNERS	2,137.92	Open
11/03/2023	POOL	34880	00108	CHASKEY'S SEPTIC SERVICE, IN.	649.60	Open
11/03/2023	POOL	34881	00126	CLASSIC CLEANING	1,095.00	Open
11/03/2023	POOL	34882	00703	CMP DISTRIBUTORS, INC	907.00	Open
11/03/2023	POOL	34883	00753	CUMMINGS, MCCLOREY, DAVIS & ACHO	590.47	Open
11/03/2023	POOL	34884	00150	DAN'S AUTO REPAIR	957.14	Open
11/03/2023	POOL	34885	00754	DECKER AGENCY	300.00	Open
11/03/2023	POOL	34886	00176	EMMET COUNTY	138.00	Open
11/03/2023	POOL	34887	00177	ETNA SUPPLY	1,349.34	Open
11/03/2023	POOL	34888	00704	GATEHOUSE MEDIA MICHIGAN HOLDINGS,	53.58	Open
11/03/2023	POOL	34889	00520	GFL ENVIRONMENTAL USA INC - TRASH	888.35	Open
11/03/2023	POOL	34890	00540	HURST MECHANICAL	1,274.60	Open
11/03/2023	POOL	34891	00256	K & J SEPTIC SERVICE	320.00	Open
11/03/2023	POOL	34892	00265	KSS ENTERPRISES	166.42	Open
11/03/2023	POOL	34893	00598	LEIGH ANN SOCHA	60.00	Open
11/03/2023	POOL	34894	00333	M&M PLUMBING	2,238.52	Open
11/03/2023	POOL	34895	00298	MCLAREN NORTHERN MICHIGAN HOSPITAL	16.80	Open
11/03/2023	POOL	34896	00303	MEAD & HUNT	6,050.00	Open
11/03/2023	POOL	34897	00588	MESSA	9,554.07	Open
11/03/2023	POOL	34898	00611	MICHIGAN CHAMBER OF COMMERCE	48.50	Open
11/03/2023	POOL	34899	00339	MUNICIPAL EMP. RETIREMENT	11,054.65	Open
11/03/2023	POOL	34900	00380	PITNEY BOWES PURCHASE POWER	1,028.91	Open
11/03/2023	POOL	34901	00712	PLUNKETT COONEY	848.80	Open
11/03/2023	POOL	34902	00385	POLLARD'S QUICK LUBE	105.07	Open
11/03/2023	POOL	34903	00389	PRESQUE ISLE ELEC. COOP.	62.10	Open
11/03/2023	POOL	34904	00648	PROJECT ARTS & IDEAS	1,600.00	Open
11/03/2023	POOL	34905	00400	RENTAL EXPRESS	50.00	Open
11/03/2023	POOL	34906	00410	SCREENGRAPHICS	314.90	Open
11/03/2023	POOL	34907	00423	STANDARD INSURANCE COMPANY	363.17	Open
11/03/2023	POOL	34908	00425	STATE OF MICHIGAN - MDOT	25.00	Open
11/03/2023	POOL	34909	00692	THE COMPUTER SOURCE	484.50	Open
11/03/2023	POOL	34910	00749	UPTIME TECHNOLOGY MANAGEMENT	1,869.18	V Open
11/03/2023	POOL	34911	00459	USA BLUE BOOK	136.00	Open
11/03/2023	POOL	34912	00465	VANS BUSINESS MACHINE	38.77	Open
11/03/2023	POOL	34913	00684	VC3 INC	371.58	Open
11/03/2023	POOL	34914	00724	YOUR FLEETCARD PROGRAM	2,688.82	Open
11/07/2023	POOL	34918	00757	FRANK FOSTER	18,300.00	Open
11/08/2023	POOL	34919	00758	BISBALLE FOREST PRODUCTS, INC	16,000.00	Open
11/08/2023	POOL	34920	00753	CUMMINGS, MCCLOREY, DAVIS & ACHO	500.00	Open
11/08/2023	POOL	34921	00756	DTE GAS	2,400.00	Open
11/08/2023	POOL	34922	00715	ELAN FINANCIAL SERVICES	4,557.33	Open
11/08/2023	POOL	34923	00739	MARK MACHOWICZ	364.42	Open
11/08/2023	POOL	34924	00755	MID-STATE ASBESTOS REMOVAL, INC	2,100.00	Open
11/08/2023	POOL	34925	00322	MILAN SUPPLY COMPANY	19,857.14	Open
11/08/2023	POOL	34926	00461	USIC LOCATING SERVICES, LLC	211.60	Open
11/09/2023	POOL	34927	00507	BOOK SYSTEMS, INC.	495.00	Open
11/09/2023	POOL	34928	00733	CENGAGE LEARNING INC/GALE	116.96	Open

Check Date	Bank	Check	Vendor	Vendor Name	Amount	Status
11/09/2023	POOL	34929	00136	CONSUMERS ENERGY	3,866.14	Open
11/09/2023	POOL	34930	00136	VOID	0.00	V Open
11/09/2023	POOL	34931	00164	DTE ENERGY	436.80	Open
11/09/2023	POOL	34932	00759	PETOSKEY DISTRICT LIBRARY	35.00	Open
11/09/2023	POOL	34933	00396	READER'S DIGEST	15.00	Open
11/16/2023	POOL	34934	00102	CHEBOYGAN COUNTY RD COMMISSION	2,200.00	Open
11/16/2023	POOL	34935	00466	VERIZON WIRELESS	122.51	Open
11/17/2023	POOL	34936	00300	MICH DEPT ENV QUALITY	343.84	Open
11/22/2023	POOL	102 (E)	00024	ALERUS FINANCIAL	137.50	Open
11/30/2023	POOL	34941	00733	CENGAGE LEARNING INC/GALE	204.68	Open
11/30/2023	POOL	34942	00104	CENTER POINT LARGE PRINT	44.94	Open
11/30/2023	POOL	34943	00513	CHARTER COMMUNICATIONS	233.52	Open
11/30/2023	POOL	34944	00126	CLASSIC CLEANING	70.00	Open
11/30/2023	POOL	34945	00136	CONSUMERS ENERGY	4,141.86	Open
11/30/2023	POOL	34946	00479	DEMCO	126.01	Open
11/30/2023	POOL	34947	00209	GREAT LAKES ENERGY	15.62	Open
11/30/2023	POOL	34948	00239	INDIAN RIVER CHAMBER OF COMMERCE	100.00	Open
11/30/2023	POOL	34949	00646	MIDWEST TAPE LLC	413.23	Open
11/30/2023	POOL	34950	00694	THE LIBRARY STORE	97.09	Open
11/30/2023	POOL	34951	00465	VANS BUSINESS MACHINE	157.55	Open
12/06/2023	POOL	22 (S)	00389	PRESQUE ISLE ELEC. COOP.	0.00	V Open
12/06/2023	POOL	34955	00745	9 OAKS INN	1,140.00	Open
12/06/2023	POOL	34956	00069	BLARNEY CASTLE OIL CO	1,443.01	Open
12/06/2023	POOL	34957	00442	BRUCE THOMPSON	3,766.00	Open
12/06/2023	POOL	34958	00086	BS&A SOFTWARE	1,000.00	Open
12/06/2023	POOL	34959	00093	CAR QUEST AUTO PARTS	206.50	Open
12/06/2023	POOL	34960	00122	CINCINNATI LIFE INSURANCE CO.	312.00	Open
12/06/2023	POOL	34961	00126	CLASSIC CLEANING	547.50	Open
12/06/2023	POOL	34962	00753	CUMMINGS, MCCLOREY, DAVIS & ACHO	1,231.57	Open
12/06/2023	POOL	34963	00715	ELAN FINANCIAL SERVICES	1,685.79	Open
12/06/2023	POOL	34964	00176	EMMET COUNTY	138.00	Open
12/06/2023	POOL	34965	00183	FERRELLGAS	237.53	Open
12/06/2023	POOL	34966	00704	GATEHOUSE MEDIA MICHIGAN HOLDINGS,	93.62	Open
12/06/2023	POOL	34967	00520	GFL ENVIRONMENTAL USA INC - TRASH	313.26	Open
12/06/2023	POOL	34968	00256	K & J SEPTIC SERVICE	320.00	Open
12/06/2023	POOL	34969	00265	KSS ENTERPRISES	216.89	Open
12/06/2023	POOL	34970	00598	LEIGH ANN SOCHA	120.00	Open
12/06/2023	POOL	34971	00333	M&M PLUMBING	10,220.25	Open
12/06/2023	POOL	34972	00303	MEAD & HUNT	5,900.00	Open
12/06/2023	POOL	34973	00588	MESSA	9,554.07	Open
12/06/2023	POOL	34974	00322	MILAN SUPPLY COMPANY	32.67	Open
12/06/2023	POOL	34975	00339	MUNICIPAL EMP. RETIREMENT	11,491.97	Open
12/06/2023	POOL	34976	00339	MUNICIPAL EMP. RETIREMENT	5,350.70	Open
12/06/2023	POOL	34977	00743	NORTH BY NATURE LANDSCAPES	755.00	Open
12/06/2023	POOL	34978	00366	NYE UNIFORM COMPANY	460.20	Open
12/06/2023	POOL	34979	00760	PATRICK MCGINNIS	1.00	Open
12/06/2023	POOL	34980	00376	PENCHURA, LLC	28,424.64	Open
12/06/2023	POOL	34981	00544	PERFORMANCE ENGINEERS, INC.	78,501.75	Open
12/06/2023	POOL	34982	00380	PITNEY BOWES PURCHASE POWER	1,041.87	Open
12/06/2023	POOL	34983	00423	STANDARD INSURANCE COMPANY	363.17	Open
12/06/2023	POOL	34984	00449	TRANSAMERICA LIFE	579.48	Open
12/06/2023	POOL	34985	00465	VANS BUSINESS MACHINE	26.46	Open
12/06/2023	POOL	34986	00684	VC3 INC	1,258.98	Open
12/06/2023	POOL	34987	00543	WEX BANK	43.62	Open
12/06/2023	POOL	34988	00724	YOUR FLEETCARD PROGRAM	2,529.40	Open
12/07/2023	POOL	34989	00513	CHARTER COMMUNICATIONS	59.00	Open
12/07/2023	POOL	34990	00136	CONSUMERS ENERGY	3,417.03	Open
12/07/2023	POOL	34991	00136	VOID	0.00	V Open
12/07/2023	POOL	34992	00136	VOID	0.00	V Open
12/07/2023	POOL	34993	00164	DTE ENERGY	557.85	Open

12/28/2023 09:42 AM

User: DZ2C91

DB: Tuscarora

CHECK REGISTER FOR TUSCARORA TOWNSHIP  
CHECK DATE FROM 11/01/2023 - 12/31/2023

Page: 3/3

Check Date	Bank	Check	Vendor	Vendor Name	Amount	Status
12/07/2023	POOL	34994	00676	GREAT LAKES SERVICES NM LLC	5,610.00	Open
12/07/2023	POOL	34995	00685	KELSEY RUTKOWSKI	229.07	Open
12/08/2023	POOL	34996	00389	PRESQUE ISLE ELEC. COOP.	50.10	Open
12/08/2023	POOL	34997	00389	PRESQUE ISLE ELEC. COOP.	12.00	Open
12/09/2023	POOL	23(S)	00389	PRESQUE ISLE ELEC. COOP.	0.00	Open
12/14/2023	POOL	34998	00466	VERIZON WIRELESS	122.51	Open
12/15/2023	POOL	34999	00745	9 OAKS INN	240.00	Open
12/15/2023	POOL	35000	00093	CAR QUEST AUTO PARTS	620.24	Open
12/15/2023	POOL	35001	00122	CINCINNATI LIFE INSURANCE CO.	189.00	Open
12/15/2023	POOL	35002	00761	GANNETT MICHIGAN LOCALIQ	121.44	Open
12/15/2023	POOL	35003	00520	GFL ENVIRONMENTAL USA INC - TRASH	256.26	Open
12/15/2023	POOL	35004	00736	GFL ENVIRONMENTAL/NORTHERN A-1	2,929.53	Open
12/15/2023	POOL	35005	00265	KALAMAZOO SANITARY SUPPLY, LLC	163.72	Open
12/15/2023	POOL	35006	00490	KCI	2,770.42	Open
12/15/2023	POOL	35007	00300	MICH DEPT ENV QUALITY	486.76	Open
12/15/2023	POOL	35008	00585	OHM ADVISORS	858.00	Open
12/15/2023	POOL	35009	00379	PITNEY BOWES, INC.	217.68	Open
12/15/2023	POOL	35010	00385	POLLARD'S QUICK LUBE	1,205.29	Open
12/15/2023	POOL	35011	00400	RENTAL EXPRESS	26.36	Open
12/15/2023	POOL	35012	00461	USIC LOCATING SERVICES, LLC	158.70	Open
12/15/2023	POOL	35013	00465	VANS BUSINESS MACHINE	25.16	Open
12/20/2023	POOL	35014	00733	CENGAGE LEARNING INC/GALE	56.23	Open
12/20/2023	POOL	35015	00126	CLASSIC CLEANING	70.00	Open
12/20/2023	POOL	35016	00479	DEMCO	39.92	Open
12/20/2023	POOL	35017	00695	FBO KAJEET, INC	1,027.07	Open
12/20/2023	POOL	35018	00685	KELSEY RUTKOWSKI	339.29	Open
12/20/2023	POOL	35019	00480	KIWANIS CLUB OF INDIAN RIVER	126.00	Open
12/20/2023	POOL	35020	00333	M&M PLUMBING	3,060.86	Open
12/20/2023	POOL	35021	00646	MIDWEST TAPE LLC	396.61	Open
12/20/2023	POOL	35022	00670	MITCHELL GRAPHICS	1,470.72	Open
12/20/2023	POOL	35023	00455	TUSCARORA TOWNSHIP	168.04	Open
12/20/2023	POOL	35024	00465	VANS BUSINESS MACHINE	144.62	Open
12/20/2023	POOL	35025	00762	BEAR BARBELL	250.00	Open
12/20/2023	POOL	35026	00763	BELLE KEKE BOUTIQUE	150.00	Open
12/20/2023	POOL	35027	00764	DROSTS CHOCOLATES	100.00	Open
12/21/2023	POOL	103(E)	00024	ALERUS FINANCIAL	137.50	Open

## POOL TOTALS:

Total of 153 Checks:

336,857.05

Less 7 Void Checks:

1,869.18

Total of 146 Disbursements:

334,987.87

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
8428	9 OAKS INN	11/06/2023	12/30/2023	120.00	0.00	Paid	Y
8429	9 OAKS INN	11/06/2023	12/30/2023	300.00	0.00	Paid	Y
8430	9 OAKS INN	11/06/2023	12/30/2023	300.00	0.00	Paid	Y
8431	9 OAKS INN	11/06/2023	12/30/2023	180.00	0.00	Paid	Y
8432	9 OAKS INN	11/06/2023	12/30/2023	240.00	0.00	Paid	Y
8549	9 OAKS INN	12/06/2023	12/31/2023	240.00	0.00	Paid	Y
Total for vendor 00745 - 9 OAKS INN:				1,380.00	0.00		
8573	ALERUS FINANCIAL	12/21/2023	12/21/2023	137.50	0.00	Paid	Y
8583	ANAVON TECHNOLOGY GROUP	12/21/2023	01/31/2024	1,462.47	1,462.47	Open	N
8559	BEAR BARBELL	12/18/2023	12/31/2023	250.00	0.00	Paid	Y
8560	BELLE KEKE BOUTIQUE	12/18/2023	12/30/2023	150.00	0.00	Paid	Y
8427	BLARNEY CASTLE OIL CO	10/30/2023	11/30/2023	1,443.01	0.00	Paid	Y
8455	BRUCE THOMPSON	11/03/2023	12/15/2023	3,766.00	0.00	Paid	Y
8479	BS&A SOFTWARE	11/10/2023	12/10/2023	1,000.00	0.00	Paid	Y
8574	BURT LAKE MARINA	11/30/2023	01/31/2024	197.00	197.00	Open	N
8462	CAR QUEST AUTO PARTS	11/21/2023	12/15/2023	20.94	0.00	Paid	Y
8463	CAR QUEST AUTO PARTS	11/27/2023	12/15/2023	52.34	0.00	Paid	Y
8464	CAR QUEST AUTO PARTS	11/21/2023	12/15/2023	23.49	0.00	Paid	Y
8465	CAR QUEST AUTO PARTS	11/07/2023	12/15/2023	35.96	0.00	Paid	Y
8490	CAR QUEST AUTO PARTS	11/27/2023	12/15/2023	73.77	0.00	Paid	Y
8536	CAR QUEST AUTO PARTS	12/05/2023	01/15/2024	11.49	0.00	Paid	Y
8537	CAR QUEST AUTO PARTS	12/01/2023	01/15/2024	4.39	0.00	Paid	Y
8538	CAR QUEST AUTO PARTS	12/05/2023	01/15/2024	89.54	0.00	Paid	Y
8539	CAR QUEST AUTO PARTS	12/04/2023	01/15/2024	15.99	0.00	Paid	Y
8540	CAR QUEST AUTO PARTS	12/06/2023	01/15/2024	82.56	0.00	Paid	Y
8543	CAR QUEST AUTO PARTS	12/12/2023	12/31/2023	147.54	0.00	Paid	Y
8544	CAR QUEST AUTO PARTS	12/12/2023	12/31/2023	33.96	0.00	Paid	Y
8545	CAR QUEST AUTO PARTS	12/07/2023	12/31/2023	217.79	0.00	Paid	Y
8554	CAR QUEST AUTO PARTS	12/07/2023	12/31/2023	12.29	0.00	Paid	Y
8555	CAR QUEST AUTO PARTS	12/08/2023	12/31/2023	4.69	0.00	Paid	Y
8576	CAR QUEST AUTO PARTS	12/19/2023	01/31/2024	42.99	42.99	Open	N
8577	CAR QUEST AUTO PARTS	12/14/2023	01/31/2024	49.27	49.27	Open	N
8578	CAR QUEST AUTO PARTS	12/15/2023	01/31/2024	7.49	7.49	Open	N
8601	CAR QUEST AUTO PARTS	12/26/2023	01/31/2024	11.17	11.17	Open	N
Total for vendor 00093 - CAR QUEST AUTO PARTS:				937.66	110.92		
8563	CENGAGE LEARNING INC/GALE	12/05/2023	01/04/2024	56.23	0.00	Paid	Y
8528	CHARTER COMMUNICATIONS	11/18/2023	12/05/2023	59.00	0.00	Paid	Y
8437	CINCINNATI LIFE INSURANCE CO.	11/09/2023	11/25/2023	312.00	0.00	Paid	Y
8550	CINCINNATI LIFE INSURANCE CO.	12/01/2023	12/16/2023	189.00	0.00	Paid	Y
Total for vendor 00122 - CINCINNATI LIFE INSURANCE CO.:				501.00	0.00		
8494*	ELAN FINANCIAL SERVICES	11/22/2023	12/20/2023	1,685.79	0.00	Paid	Y
8603	ELAN FINANCIAL SERVICES	12/20/2023	01/17/2024	4,478.32	4,478.32	Open	N
Total for vendor 00715 - CITIZENS NTL BANK VISA COMM CARD:				6,164.11	4,478.32		

EXP CHECK RUN DATES 12/06/2023 - 01/03/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
8473	CLASSIC CLEANING	11/27/2023	12/15/2023	547.50	0.00	Paid	Y
8564	CLASSIC CLEANING	12/01/2023	01/01/2024	70.00	0.00	Paid	Y
8589	CLASSIC CLEANING	12/26/2023	01/31/2024	547.50	547.50	Open	N
Total for vendor 00126 - CLASSIC CLEANING:				1,165.00	547.50		
8497	CONSUMERS ENERGY	11/28/2023	12/20/2023	30.24	0.00	Paid	Y
8498	CONSUMERS ENERGY	11/28/2023	12/20/2023	38.79	0.00	Paid	Y
8499	CONSUMERS ENERGY	11/28/2023	12/20/2023	39.37	0.00	Paid	Y
8500	CONSUMERS ENERGY	11/28/2023	12/20/2023	40.11	0.00	Paid	Y
8501	CONSUMERS ENERGY	11/28/2023	12/20/2023	39.95	0.00	Paid	Y
8502	CONSUMERS ENERGY	11/28/2023	12/20/2023	73.99	0.00	Paid	Y
8503	CONSUMERS ENERGY	11/28/2023	12/20/2023	41.69	0.00	Paid	Y
8504	CONSUMERS ENERGY	11/28/2023	12/20/2023	46.46	0.00	Paid	Y
8505	CONSUMERS ENERGY	11/28/2023	12/20/2023	232.55	0.00	Paid	Y
8506	CONSUMERS ENERGY	11/28/2023	12/20/2023	73.14	0.00	Paid	Y
8507	CONSUMERS ENERGY	11/20/2023	12/21/2023	81.25	0.00	Paid	Y
8508	CONSUMERS ENERGY	11/29/2023	12/21/2023	28.93	0.00	Paid	Y
8509	CONSUMERS ENERGY	11/29/2023	12/21/2023	28.79	0.00	Paid	Y
8510	CONSUMERS ENERGY	11/29/2023	12/21/2023	29.37	0.00	Paid	Y
8511	CONSUMERS ENERGY	11/29/2023	12/21/2023	29.51	0.00	Paid	Y
8512	CONSUMERS ENERGY	11/29/2023	12/21/2023	41.54	0.00	Paid	Y
8513	CONSUMERS ENERGY	11/29/2023	12/21/2023	244.14	0.00	Paid	Y
8514	CONSUMERS ENERGY	11/28/2023	12/21/2023	39.37	0.00	Paid	Y
8515	CONSUMERS ENERGY	11/29/2023	12/21/2023	30.09	0.00	Paid	Y
8516	CONSUMERS ENERGY	11/29/2023	12/21/2023	29.51	0.00	Paid	Y
8525	CONSUMERS ENERGY	12/01/2023	12/26/2023	1,545.31	0.00	Paid	Y
8526	CONSUMERS ENERGY	12/01/2023	12/26/2023	163.94	0.00	Paid	Y
8527	CONSUMERS ENERGY	12/01/2023	12/26/2023	468.99	0.00	Paid	Y
Total for vendor 00136 - CONSUMERS ENERGY:				3,417.03	0.00		
8481	CUMMINGS, MCCLOREY, DAVIS & ACHO	11/06/2023	12/15/2023	1,231.57	0.00	Paid	Y
8604	CUMMINGS, MCCLOREY, DAVIS & ACHO	12/06/2023	01/31/2024	1,192.24	1,192.24	Open	N
Total for vendor 00753 - CUMMINGS, MCCLOREY, DAVIS & ACHO:				2,423.81	1,192.24		
8596	DECKA DIGITAL	12/21/2023	01/31/2024	65.00	65.00	Open	N
8567	DEMCO	11/20/2023	12/30/2023	39.92	0.00	Paid	Y
8561	DROSTS CHOCOLATES	12/18/2023	12/30/2023	100.00	0.00	Paid	Y
8523	DTE ENERGY	12/06/2023	12/22/2023	557.85	0.00	Paid	Y
8436	EMMET COUNTY	10/31/2023	11/30/2023	138.00	0.00	Paid	Y
8569	FBO KAJEET, INC	12/12/2023	01/11/2024	1,027.07	0.00	Paid	Y
8482	FERRELLGAS	10/29/2023	12/15/2023	0.00	0.00	Void	N
8496	FERRELLGAS	10/29/2023	12/15/2023	400.69	0.00	Paid	Y
Total for vendor 00183 - FERRELLGAS:				400.69	0.00		
8547	GANNETT MICHIGAN LOCALIQ	11/30/2023	12/20/2023	121.44	0.00	Paid	Y
8469	GATEHOUSE MEDIA MICHIGAN HOLDINGS,	10/31/2023	11/20/2023	93.62	0.00	Paid	Y
8426	GFL ENVIRONMENTAL USA INC - TRASH	10/31/2023	11/30/2023	256.26	0.00	Paid	Y



## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 12/06/2023 - 01/03/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
8466	GFL ENVIRONMENTAL USA INC - TRASH	11/20/2023	12/10/2023	57.00	0.00	Paid	Y
8556	GFL ENVIRONMENTAL USA INC - TRASH	11/30/2023	12/31/2023	256.26	0.00	Paid	Y
	Total for vendor 00520 - GFL ENVIRONMENTAL USA, INC.:			569.52	0.00		
8557	GFL ENVIRONMENTAL/NORTHERN A-1	12/08/2023	12/31/2023	2,929.53	0.00	Paid	Y
8602	GINOP SALES, INC.	11/30/2023	01/31/2024	482.22	482.22	Open	N
8591	GREAT LAKES FIREWORKS	09/13/2023	01/01/2024	11,000.00	11,000.00	Open	N
8524	GREAT LAKES SERVICES NM LLC	08/31/2023	08/31/2023	5,610.00	0.00	Paid	Y
8597	HURST MECHANICAL	12/20/2023	01/31/2024	7,209.81	7,209.81	Open	N
8595	JACKSON NATIONAL LIFE INSURANCE	12/08/2023	01/31/2024	85.23	85.23	Open	N
8475	K & J SEPTIC SERVICE	11/14/2023	12/15/2023	320.00	0.00	Paid	Y
8579	K & J SEPTIC SERVICE	12/17/2023	01/31/2024	320.00	320.00	Open	N
8590	K & J SEPTIC SERVICE	12/11/2023	01/31/2024	3,850.00	3,850.00	Open	N
	Total for vendor 00256 - K & J SEPTIC SERVICE:			4,490.00	4,170.00		
8546	KALAMAZOO SANITARY SUPPLY, LLC	12/01/2023	01/05/2024	163.72	0.00	Paid	Y
8580	KALAMAZOO SANITARY SUPPLY, LLC	12/20/2023	01/19/2024	168.49	168.49	Open	N
	Total for vendor 00265 - KALAMAZOO SANITARY SUPPLY:			332.21	168.49		
8558	KCI	11/30/2023	12/31/2023	2,770.42	0.00	Paid	Y
8529	KELSEY RUTKOWSKI	11/09/2023	12/15/2023	229.07	0.00	Paid	Y
8562	KELSEY RUTKOWSKI	11/21/2023	12/30/2023	339.29	0.00	Paid	Y
	Total for vendor 00685 - KELSEY RUTKOWSKI:			568.36	0.00		
8571	KIWANIS CLUB OF INDIAN RIVER	12/20/2023	12/30/2023	126.00	0.00	Paid	Y
8467	KSS ENTERPRISES	11/13/2023	12/15/2023	216.89	0.00	Paid	Y
8470	LEIGH ANN SOCHA	11/14/2023	12/15/2023	120.00	0.00	Paid	Y
8592	LEIGH ANN SOCHA	09/16/2023	01/31/2024	120.00	120.00	Open	N
	Total for vendor 00598 - LEIGH ANN SOCHA:			240.00	120.00		
8457	M&M PLUMBING	11/27/2023	12/27/2023	540.00	0.00	Paid	Y
8495	M&M PLUMBING	09/21/2023	12/31/2023	9,680.25	0.00	Paid	Y
8568	M&M PLUMBING	11/27/2023	12/27/2023	3,060.86	0.00	Paid	Y
	Total for vendor 00333 - M&M PLUMBING:			13,281.11	0.00		
8484	MEAD & HUNT	11/13/2023	12/15/2023	5,900.00	0.00	Paid	Y
8598	MEAD & HUNT	12/08/2023	01/31/2024	7,663.20	7,663.20	Open	N
	Total for vendor 00303 - MEAD & HUNT:			13,563.20	7,663.20		
8486	MESSA	11/10/2023	12/01/2023	9,554.07	0.00	Paid	Y
8599	MESSA	12/08/2023	01/01/2024	9,102.51	9,102.51	Open	N
	Total for vendor 00588 - MESSA:			18,656.58	9,102.51		
8552	MICH DEPT ENV QUALITY	12/14/2023	01/31/2024	486.76	0.00	Paid	Y
8566	MIDWEST TAPE LLC	11/30/2023	12/30/2023	396.61	0.00	Paid	Y
8456	MILAN SUPPLY COMPANY	11/22/2023	12/31/2023	24.11	0.00	Paid	Y
8458	MILAN SUPPLY COMPANY	11/28/2023	12/23/2023	9.23	0.00	Paid	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
8459	MILAN SUPPLY COMPANY	11/28/2023	12/31/2023	(26.73)	0.00	Paid	Y
8460	MILAN SUPPLY COMPANY	11/28/2023	12/31/2023	26.93	0.00	Paid	Y
8522	MILAN SUPPLY COMPANY	12/04/2023	12/29/2023	(0.87)	0.00	Paid	Y
Total for vendor 00322 - MILAN SUPPLY COMPANY:				32.67	0.00		
8570	MITCHELL GRAPHICS	11/30/2023	12/30/2023	1,470.72	0.00	Paid	Y
8487	MUNICIPAL EMP. RETIREMENT	11/30/2023	12/20/2023	11,491.97	0.00	Paid	Y
8488	MUNICIPAL EMP. RETIREMENT	11/28/2023	12/20/2023	5,350.70	0.00	Paid	Y
8593	MUNICIPAL EMP. RETIREMENT	12/31/2023	01/31/2024	13,451.96	13,451.96	Open	N
Total for vendor 00339 - MUNICIPAL EMP. RETIREMENT:				30,294.63	13,451.96		
8472	NORTH BY NATURE LANDSCAPES	11/12/2023	12/15/2023	755.00	0.00	Paid	Y
8492	NYE UNIFORM COMPANY	11/06/2023	12/06/2023	460.20	0.00	Paid	Y
8548	OHM ADVISORS	12/04/2023	12/31/2023	858.00	0.00	Paid	Y
8483	PATRICK MCGINNIS	11/10/2023	12/15/2023	1.00	0.00	Paid	Y
8519	PENCHURA, LLC	10/12/2023	12/31/2023	1,448.64	0.00	Paid	Y
8520	PENCHURA, LLC	10/12/2023	12/31/2023	5,641.00	0.00	Paid	Y
8521	PENCHURA, LLC	10/12/2023	12/31/2023	21,335.00	0.00	Paid	Y
Total for vendor 00376 - PENCHURA, LLC:				28,424.64	0.00		
8517	PERFORMANCE ENGINEERS, INC.	10/31/2023	12/31/2023	26,291.50	0.00	Paid	Y
8518	PERFORMANCE ENGINEERS, INC.	10/31/2023	12/31/2023	52,210.25	0.00	Paid	Y
Total for vendor 00544 - PERFORMANCE ENGINEERS, INC.:				78,501.75	0.00		
8478	PITNEY BOWES PURCHASE POWER	11/08/2023	12/05/2023	1,041.87	0.00	Paid	Y
8585	PITNEY BOWES PURCHASE POWER	12/08/2023	01/31/2024	1,617.10	1,617.10	Open	N
Total for vendor 00380 - PITNEY BOWES PURCHASE POWER:				2,658.97	1,617.10		
8533	PITNEY BOWES, INC.	11/29/2023	12/31/2023	217.68	0.00	Paid	Y
8541	POLLARD'S QUICK LUBE	10/09/2023	12/31/2023	55.29	0.00	Paid	Y
8542	POLLARD'S QUICK LUBE	11/21/2023	12/31/2023	1,150.00	0.00	Paid	Y
Total for vendor 00385 - POLLARD'S QUICK LUBE:				1,205.29	0.00		
8476	PRESQUE ISLE ELEC. COOP.	11/14/2023	12/04/2023	0.00	0.00	Void	Y
8477	PRESQUE ISLE ELEC. COOP.	11/14/2023	12/04/2023	0.00	0.00	Void	Y
8530	PRESQUE ISLE ELEC. COOP.	11/14/2023	12/04/2023	50.10	0.00	Paid	Y
8531	PRESQUE ISLE ELEC. COOP.	11/14/2023	12/04/2023	12.00	0.00	Paid	Y
8532	PRESQUE ISLE ELEC. COOP.	11/14/2023	12/31/2023	20.64	0.00	Paid CR	Y
8586	PRESQUE ISLE ELEC. COOP.	12/14/2023	01/31/2024	50.10	50.10	Open	N
8587	PRESQUE ISLE ELEC. COOP.	12/14/2023	01/31/2024	28.82	28.82	Open	N
Total for vendor 00389 - PRESQUE ISLE ELEC. COOP.:				161.66	78.92		
8551	RENTAL EXPRESS	11/29/2023	12/31/2023	26.36	0.00	Paid	Y
8581	RON ODENWALD	12/05/2023	01/31/2024	23.29	23.29	Open	N
8474	STANDARD INSURANCE COMPANY	11/14/2023	12/01/2023	363.17	0.00	Paid	Y
8584	STANDARD INSURANCE COMPANY	12/15/2023	01/31/2024	363.17	363.17	Open	N
Total for vendor 00423 - STANDARD INSURANCE COMPANY:				726.34	363.17		

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 12/06/2023 - 01/03/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
8600	TANNER ELECTRIC, INC.	12/20/2023	01/31/2024	7,500.00	7,500.00	Open	N
8582	THE COMPUTER SOURCE	12/20/2023	01/31/2024	440.00	440.00	Open	N
8435	TRANSAMERICA LIFE	11/07/2023	12/01/2023	181.48	0.00	Paid	Y
8461	TRANSAMERICA LIFE	11/01/2023	12/04/2023	398.00	0.00	Paid	Y
Total for vendor 00449 - TRANSAMERICA LIFE INS. CO.:				579.48	0.00		
8572	TUSCARORA TOWNSHIP	12/01/2023	02/14/2024	168.04	0.00	Paid	Y
8534	USIC LOCATING SERVICES, LLC	11/30/2023	12/30/2023	158.70	0.00	Paid	Y
8480	VANS BUSINESS MACHINE	11/14/2023	12/14/2023	26.46	0.00	Paid	Y
8535	VANS BUSINESS MACHINE	12/12/2023	01/15/2023	25.16	0.00	Paid	Y
8565	VANS BUSINESS MACHINE	12/11/2023	01/10/2024	144.62	0.00	Paid	Y
Total for vendor 00465 - VANS BUSINESS MACHINE:				196.24	0.00		
8468	VC3 INC	11/15/2023	11/30/2023	371.58	0.00	Paid	Y
8485	VC3 INC	10/26/2023	11/10/2023	50.40	0.00	Paid	Y
8491	VC3 INC	10/31/2023	12/15/2023	837.00	0.00	Paid	Y
8588	VC3 INC	12/08/2023	01/31/2024	371.58	371.58	Open	N
8594	VC3 INC	11/30/2023	01/31/2024	640.00	640.00	Open	N
Total for vendor 00684 - VC3 INC:				2,270.56	1,011.58		
8553	VERIZON WIRELESS	12/01/2023	12/24/2023	122.51	0.00	Paid	Y
8493	WEX BANK	11/23/2023	12/15/2023	43.62	0.00	Paid	Y
8471	YOUR FLEETCARD PROGRAM	11/06/2023	11/21/2023	2,529.40	0.00	Paid	Y
8575	YOUR FLEETCARD PROGRAM	12/06/2023	01/31/2024	848.97	848.97	Open	N
Total for vendor 00724 - YOUR FLEETCARD PROGRAM:				3,378.37	848.97		
# of Invoices:		157	# Due:	31	Totals:	270,771.18	73,389.90
# of Credit Memos:		2	# Due:	0	Totals:	(27.60)	0.00
Net of Invoices and Credit Memos:					270,743.58	73,389.90	
* 1 Net Invoices have Credits Totalling:					(62.58)		

12/28/2023 10:54 AM

User: kdecke

DB: Tuscarora

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 12/06/2023 - 01/03/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 6/6

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			71,585.93	19,640.90		
	207 - POLICE FUND			59,459.06	24,991.87		
	219 - STREET LIGHTING FUND			2,195.75	50.10		
	248 - DOWNTOWN DEVELOPMENT AUTHORI			1,255.00	0.00		
	271 - LIBRARY FUND			11,501.69	2,484.02		
	282 - ARPA FUND			9,680.25	0.00		
	502 - BOAT LAUNCH			29.51	0.00		
	590 - SEWER FUND			115,036.39	26,223.01		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			86,001.75	7,500.00		
	101 - TOWNSHIP BOARD			16,476.72	14,947.26		
	253 - TREASURER			6,429.39	1,617.10		
	265 - BUILDING AND GROUNDS			10,792.31	358.00		
	266 - ATTORNEY COUSEL			2,423.81	1,192.24		
	301 - POLICE			59,459.06	24,991.87		
	446 - ROADS STREETS BRIDGES			858.00	0.00		
	448 - STREET LIGHTING			2,195.75	50.10		
	528 - RUBBISH COLLECTION-DISPOSAL			138.00	0.00		
	536 - WATER AND SEWER SYSTEMS			29,035.51	18,723.01		
	567 - CEMETERY			3,794.79	0.00		
	595 - AIRPORT			609.01	511.04		
	728 -			1,255.00	0.00		
	751 - PARKS AND RECREATION			5,709.51	1,015.26		
	756 - BOAT LAUNCH			29.51	0.00		
	790 - LIBRARY			11,501.69	2,484.02		
	901 - CIP			34,033.77	0.00		

12/28/2023 10:47 AM

User: kdecke

DB: Tuscarora

## INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 01/03/2024 - 01/03/2024

UNJOURNALIZED

OPEN

Page: 1/2

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
8583	ANAVON TECHNOLOGY GROUP	12/21/2023	01/31/2024	1,462.47	1,462.47	Open	N
8574	BURT LAKE MARINA	11/30/2023	01/31/2024	197.00	197.00	Open	N
8576	CAR QUEST AUTO PARTS	12/19/2023	01/31/2024	42.99	42.99	Open	N
8577	CAR QUEST AUTO PARTS	12/14/2023	01/31/2024	49.27	49.27	Open	N
8578	CAR QUEST AUTO PARTS	12/15/2023	01/31/2024	7.49	7.49	Open	N
8601	CAR QUEST AUTO PARTS	12/26/2023	01/31/2024	11.17	11.17	Open	N
Total for vendor 00093 - CAR QUEST AUTO PARTS:				110.92	110.92		
8603	ELAN FINANCIAL SERVICES	12/20/2023	01/17/2024	4,478.32	4,478.32	Open	N
8589	CLASSIC CLEANING	12/26/2023	01/31/2024	547.50	547.50	Open	N
8604	CUMMINGS, MCCLOREY, DAVIS & ACHO	12/06/2023	01/31/2024	1,192.24	1,192.24	Open	N
8596	DECKA DIGITAL	12/21/2023	01/31/2024	65.00	65.00	Open	N
8602	GINOP SALES, INC.	11/30/2023	01/31/2024	482.22	482.22	Open	N
8591	GREAT LAKES FIREWORKS	09/13/2023	01/01/2024	11,000.00	11,000.00	Open	N
8597	HURST MECHANICAL	12/20/2023	01/31/2024	7,209.81	7,209.81	Open	N
8595	JACKSON NATIONAL LIFE INSURANCE	12/08/2023	01/31/2024	85.23	85.23	Open	N
8579	K & J SEPTIC SERVICE	12/17/2023	01/31/2024	320.00	320.00	Open	N
8590	K & J SEPTIC SERVICE	12/11/2023	01/31/2024	3,850.00	3,850.00	Open	N
Total for vendor 00256 - K & J SEPTIC SERVICE:				4,170.00	4,170.00		
8580	KALAMAZOO SANITARY SUPPLY, LLC	12/20/2023	01/19/2024	168.49	168.49	Open	N
8592	LEIGH ANN SOCHA	09/16/2023	01/31/2024	120.00	120.00	Open	N
8598	MEAD & HUNT	12/08/2023	01/31/2024	7,663.20	7,663.20	Open	N
8599	MESSA	12/08/2023	01/01/2024	9,102.51	9,102.51	Open	N
8593	MUNICIPAL EMP. RETIREMENT	12/31/2023	01/31/2024	13,451.96	13,451.96	Open	N
8585	PITNEY BOWES PURCHASE POWER	12/08/2023	01/31/2024	1,617.10	1,617.10	Open	N
8586	PRESQUE ISLE ELEC. COOP.	12/14/2023	01/31/2024	50.10	50.10	Open	N
8587	PRESQUE ISLE ELEC. COOP.	12/14/2023	01/31/2024	28.82	28.82	Open	N
Total for vendor 00389 - PRESQUE ISLE ELEC. COOP.:				78.92	78.92		
8581	RON ODENWALD	12/05/2023	01/31/2024	23.29	23.29	Open	N
8584	STANDARD INSURANCE COMPANY	12/15/2023	01/31/2024	363.17	363.17	Open	N
8600	TANNER ELECTRIC, INC.	12/20/2023	01/31/2024	7,500.00	7,500.00	Open	N
8582	THE COMPUTER SOURCE	12/20/2023	01/31/2024	440.00	440.00	Open	N
8588	VC3 INC	12/08/2023	01/31/2024	371.58	371.58	Open	N
8594	VC3 INC	11/30/2023	01/31/2024	640.00	640.00	Open	N
Total for vendor 00684 - VC3 INC:				1,011.58	1,011.58		
8575	YOUR FLEETCARD PROGRAM	12/06/2023	01/31/2024	848.97	848.97	Open	N
# of Invoices:		31	# Due: 31	Totals:	73,389.90	73,389.90	
# of Credit Memos:		0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				73,389.90	73,389.90		

12/28/2023 10:47 AM

User: kdecke

DB: Tuscarora

INVOICE REGISTER REPORT FOR TUSCARORA TOWNSHIP

EXP CHECK RUN DATES 01/03/2024 - 01/03/2024

UNJOURNALIZED

OPEN

Page: 2/2

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			19,640.90	19,640.90		
	207 - POLICE FUND			24,991.87	24,991.87		
	219 - STREET LIGHTING FUND			50.10	50.10		
	271 - LIBRARY FUND			2,484.02	2,484.02		
	590 - SEWER FUND			26,223.01	26,223.01		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			7,500.00	7,500.00		
	101 - TOWNSHIP BOARD			14,947.26	14,947.26		
	253 - TREASURER			1,617.10	1,617.10		
	265 - BUILDING AND GROUNDS			358.00	358.00		
	266 - ATTORNEY COUSEL			1,192.24	1,192.24		
	301 - POLICE			24,991.87	24,991.87		
	448 - STREET LIGHTING			50.10	50.10		
	536 - WATER AND SEWER SYSTEMS			18,723.01	18,723.01		
	595 - AIRPORT			511.04	511.04		
	751 - PARKS AND RECREATION			1,015.26	1,015.26		
	790 - LIBRARY			2,484.02	2,484.02		

Check Register Report For Tuscarora Township  
For Check Dates 12/01/2023 to 12/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/21/2023	POOL	35028	MESSA	2,455.84	2,455.84	0.00	Open
12/21/2023	POOL	35029	MICHIGAN STATE DISBURSEMENT UNIT	222.01	222.01	0.00	Open
12/21/2023	POOL	35030	UMB BANK, F/B/O PLANMEMBER	540.00	540.00	0.00	Open
12/21/2023	POOL	DD1529	KRAMER, ROBERT A	939.69	0.00	742.17	Cleared
12/21/2023	POOL	DD1530	DILLAHA, JANICE A	1,072.19	0.00	897.14	Cleared
12/21/2023	POOL	DD1531	DRALLE - DECKER, KAREN M	918.00	0.00	770.23	Cleared
12/21/2023	POOL	DD1532	PEARSON, KIMBERLY	163.08	0.00	143.67	Cleared
12/21/2023	POOL	DD1533	VANCE, JANET M	163.08	0.00	143.68	Cleared
12/21/2023	POOL	DD1534	ODENWALD, RONALD	192.31	0.00	169.43	Cleared
12/21/2023	POOL	DD1535	REIDSMA, JAY D	939.69	0.00	827.87	Cleared
12/21/2023	POOL	DD1536	GREEN, CHRIS	1,702.00	0.00	1,367.61	Cleared
12/21/2023	POOL	DD1537	PASSINO, PENNY	340.00	0.00	299.54	Cleared
12/21/2023	POOL	DD1538	WIMER, CINDY J	325.00	0.00	286.32	Cleared
12/21/2023	POOL	DD1539	PARROTTINO, KRIS	192.31	0.00	169.43	Cleared
12/21/2023	POOL	DD1540	KEIPERT, R DOUGLAS	2,115.38	0.00	1,682.20	Cleared
12/21/2023	POOL	DD1541	MYERSON, JANET C	2,370.40	0.00	1,718.09	Cleared
12/21/2023	POOL	DD1542	CHAMBERLAIN, WALTER C.	2,372.40	0.00	1,685.38	Cleared
12/21/2023	POOL	DD1543	BLUMKE, BRANDON D.	3,113.85	0.00	2,143.71	Cleared
12/21/2023	POOL	DD1544	DIEHL, CHRISTOPHER V	2,362.40	0.00	1,667.77	Cleared
12/21/2023	POOL	DD1545	TEMPLE, JR, GORDON M.	3,054.40	0.00	1,853.72	Cleared
12/21/2023	POOL	DD1546	BRACE, DAWSON	1,629.20	0.00	1,312.21	Cleared
12/21/2023	POOL	DD1547	ANDERSON, MICKEL M	2,784.35	0.00	2,223.67	Cleared
12/21/2023	POOL	DD1548	LALONDE, STACY A	2,314.40	0.00	1,838.88	Cleared
12/21/2023	POOL	DD1549	JOHNSON, JEFFREY A.	2,496.98	0.00	1,506.69	Cleared
12/21/2023	POOL	DD1550	SCHOFIELD, DOUGLAS D	2,115.38	0.00	1,445.15	Cleared
12/21/2023	POOL	DD1551	RADLE JR, THOMAS J.	1,538.46	0.00	1,309.20	Cleared
12/21/2023	POOL	DD1552	RUTKOWSKI, KELSEY J	1,653.85	0.00	1,330.96	Cleared
12/21/2023	POOL	DD1553	LINTZ, SANDRA L	850.00	0.00	657.67	Cleared
12/21/2023	POOL	DD1554	ERDMANN, LORETTA	680.00	0.00	550.17	Cleared
12/21/2023	POOL	DD1555	MARTENES, VIRGINIA	327.00	0.00	288.09	Cleared

Check Register Report For Tuscarora Township  
For Check Dates 12/01/2023 to 12/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/21/2023	POOL	DD1556	BUTLER, ISABELLE	181.44	0.00	159.85	Cleared
12/21/2023	POOL	DD1557	STRADLING, ANTIONETTE	623.00	0.00	548.87	Cleared
12/21/2023	POOL	EFT539	INTERNAL REVENUE SERVICE	8,709.36	8,709.36	0.00	Open
12/21/2023	POOL	EFT540	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	253.85	253.85	0.00	Open
12/21/2023	POOL	EFT541	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	180.00	180.00	0.00	Open
12/21/2023	POOL	EFT542	STATE OF MICHIGAN	1,574.01	1,574.01	0.00	Open
12/07/2023	POOL	34952	MICHIGAN STATE DISBURSEMENT UNIT	222.01	222.01	0.00	Open
12/07/2023	POOL	34953	UMB BANK, F/B/O PLANMEMBER	540.00	540.00	0.00	Open
12/07/2023	POOL	34954	FRATERNAL ORDER OF POLICE	280.00	280.00	0.00	Open
12/07/2023	POOL	DD1499	KRAMER, ROBERT A	939.69	0.00	742.16	Cleared
12/07/2023	POOL	DD1500	DILLAHA, JANICE A	1,072.19	0.00	897.15	Cleared
12/07/2023	POOL	DD1501	DRALLE - DECKER, KAREN M	823.50	0.00	696.42	Cleared
12/07/2023	POOL	DD1502	PEARSON, KIMBERLY	163.08	0.00	143.68	Cleared
12/07/2023	POOL	DD1503	VANCE, JANET M	163.08	0.00	143.67	Cleared
12/07/2023	POOL	DD1504	ODENWALD, RONALD	192.31	0.00	169.42	Cleared
12/07/2023	POOL	DD1505	REIDSMA, JAY D	939.69	0.00	827.86	Cleared
12/07/2023	POOL	DD1506	GREEN, CHRIS	1,615.75	0.00	1,301.96	Cleared
12/07/2023	POOL	DD1507	PASSINO, PENNY	390.00	0.00	343.58	Cleared
12/07/2023	POOL	DD1508	WIMER, CINDY J	500.00	0.00	440.50	Cleared
12/07/2023	POOL	DD1509	PARROTTINO, KRIS	192.31	0.00	169.42	Cleared
12/07/2023	POOL	DD1510	KEIPERT, R DOUGLAS	2,115.38	0.00	1,682.19	Cleared
12/07/2023	POOL	DD1511	MYERSON, JANET C	2,715.56	0.00	1,906.24	Cleared
12/07/2023	POOL	DD1512	CHAMBERLAIN, WALTER C.	2,681.70	0.00	1,880.76	Cleared
12/07/2023	POOL	DD1513	BLUMKE, BRANDON D.	2,944.70	0.00	1,991.90	Cleared
12/07/2023	POOL	DD1514	DIEHL, CHRISTOPHER V	2,709.63	0.00	1,892.01	Cleared
12/07/2023	POOL	DD1515	TEMPLE, JR, GORDON M.	3,054.40	0.00	1,853.71	Cleared
12/07/2023	POOL	DD1516	BRACE, DAWSON	1,080.00	0.00	894.26	Cleared
12/07/2023	POOL	DD1517	ANDERSON, MICKELO M	6,661.56	0.00	5,000.73	Cleared
12/07/2023	POOL	DD1518	LALONDE, STACY A	6,314.40	0.00	5,020.32	Cleared
12/07/2023	POOL	DD1519	JOHNSON, JEFFREY A.	2,401.19	0.00	1,393.79	Cleared



Check Register Report For Tuscarora Township  
For Check Dates 12/01/2023 to 12/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/07/2023	POOL	DD1520	SCHOFIELD, DOUGLAS D	2,115.38	0.00	1,445.13	Cleared
12/07/2023	POOL	DD1521	RADLE JR, THOMAS J.	1,538.46	0.00	1,309.18	Cleared
12/07/2023	POOL	DD1522	MILLER, HELEN J	136.00	0.00	115.59	Cleared
12/07/2023	POOL	DD1523	RUTKOWSKI, KELSEY J	1,653.85	0.00	1,330.96	Cleared
12/07/2023	POOL	DD1524	LINTZ, SANDRA L	1,163.65	0.00	924.18	Cleared
12/07/2023	POOL	DD1525	ERDMANN, LORETTA	592.00	0.00	482.54	Cleared
12/07/2023	POOL	DD1526	MARTENES, VIRGINIA	289.80	0.00	255.30	Cleared
12/07/2023	POOL	DD1527	BUTLER, ISABELLE	255.60	0.00	225.18	Cleared
12/07/2023	POOL	DD1528	STRADLING, ANTIONETTE	518.00	0.00	456.35	Cleared
12/07/2023	POOL	EFT535	INTERNAL REVENUE SERVICE	11,006.28	11,006.28	0.00	Open
12/07/2023	POOL	EFT536	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	253.85	253.85	0.00	Open
12/07/2023	POOL	EFT537	MUNICIPAL EMPLOYEE RETIREMENT SERVICES	180.00	180.00	0.00	Open
12/07/2023	POOL	EFT538	STATE OF MICHIGAN	1,845.89	1,845.89	0.00	Open
Totals:				115,726.20	28,263.10	65,675.51	
Total Physical Checks:			6				
Total Check Stubs:			67				

## **Treasurer Report**

12/28/2023 09:17 AM  
User: DZ2C91  
DB: Tuscarora

CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 12/01/2023 TO 12/28/2023

Page: 1/2

Bank Code		Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/28/2023
Fund	Description				
DDASV DDA	IMMA				
248	DOWNTOWN DEVELOPMENT AUTHORITY	528.76	0.00	0.00	528.76
	DDA IMMA	528.76	0.00	0.00	528.76
DDARD DDA	USDA RD BOND				
248	DOWNTOWN DEVELOPMENT AUTHORITY	19,800.00	0.00	0.00	19,800.00
	DDA USDA RD BOND	19,800.00	0.00	0.00	19,800.00
POOL GENERAL - ALL					
101	GENERAL FUND	670,039.36	3,897.36	79,185.42	594,751.30
206	FIRE FUND	3,874.01	0.00	0.00	3,874.01
207	POLICE FUND	574,317.83	570.00	91,383.66	483,504.17
219	STREET LIGHTING FUND	1,517.65	50.10	2,195.75	(628.00)
248	DOWNTOWN DEVELOPMENT AUTHORITY	148,598.07	0.00	1,255.00	147,343.07
271	LIBRARY FUND	189,167.60	407.75	18,624.57	170,950.78
282	ARPA FUND	39,008.60	0.00	9,680.25	29,328.35
502	BOAT LAUNCH	122,254.39	89.00	29.51	122,313.88
590	SEWER FUND	(18,845.26)	922.19	88,813.38	(106,736.45)
704	IMPREST PAYROLL FUND	(65,434.68)	28,263.10	28,263.10	(65,434.68)
860	SPECIAL ASSESSMENT	(3,047.14)	0.00	0.00	(3,047.14)
	GENERAL - ALL	1,661,450.43	34,199.50	319,430.64	1,376,219.29
GNCHK GENERAL, PAYROLL, LIBRARY & DDA CHECKING					
101	GENERAL FUND	(56,701.83)	0.00	0.00	(56,701.83)
207	POLICE FUND	(91,905.74)	0.00	0.00	(91,905.74)
704	IMPREST PAYROLL FUND	40,657.91	0.00	0.00	40,657.91
	GENERAL, PAYROLL, LIBRARY & DDA CHECKING	(107,949.66)	0.00	0.00	(107,949.66)
LIBSP LIBRARY SPECIAL					
271	LIBRARY FUND	28,092.89	0.00	0.00	28,092.89
	LIBRARY SPECIAL	28,092.89	0.00	0.00	28,092.89
ADDRE SEWER ADD REU					
590	SEWER FUND	334,594.56	0.00	0.00	334,594.56
	SEWER ADD REU	334,594.56	0.00	0.00	334,594.56
RRI SEWER RRI					
590	SEWER FUND	85,863.02	0.00	0.00	85,863.02
	SEWER RRI	85,863.02	0.00	0.00	85,863.02
SEWER SEWER SPEC ASSESSMENT					

12/28/2023 09:17 AM  
User: DZ2C91  
DB: Tuscarora

CASH SUMMARY BY BANK FOR TUSCARORA TWP  
FROM 12/01/2023 TO 12/28/2023

Page: 2/2

Bank Code		Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/28/2023
Fund	Description				
590	SEWER FUND	241,781.82	0.00	0.00	241,781.82
	SEWER SPEC ASSESSMENT	241,781.82	0.00	0.00	241,781.82
SPAS 860	SPECIAL ASSESSMENTS SPECIAL ASSESSMENT	235,922.73	0.00	0.00	235,922.73
	SPECIAL ASSESSMENTS	235,922.73	0.00	0.00	235,922.73
TXCHK 703	TAX CHECKING CURRENT TAX COLLECTION FUND	27,294.11	1,506,400.86	27,177.11	1,506,517.86
	TAX CHECKING	27,294.11	1,506,400.86	27,177.11	1,506,517.86
	TOTAL - ALL FUNDS	2,527,378.66	1,540,600.36	346,607.75	3,721,371.27

## **Meeting Minutes**

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**DECEMBER 5, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 1: CALL TO ORDER**

The meeting was called to order by Supervisor Kramer at 7:00 pm.

**ITEM 2:** Pat Kolb, a guest of honor, led the board and public in reciting the Pledge of Allegiance.

**ITEM 3: ROLL CALL**

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha, Trustee Pearson

Staff Present: Ron Odenwald, Penny Passino

All present. Quorum present – yes

**ITEM 4: BOARD MEMBER CONFLICT OF INTEREST STATEMENT**

No conflict of interest offered.

**ITEM 5: APPROVAL OF MEETING AGENDA**

**MOTION:** Move to approve the Meeting Agenda.

Moved by Dillaha, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

**ITEM 6: PUBLIC COMMENT ON AGENDA ITEMS**

The floor was open for public comment at 7:01 pm. Closed at 7:01 pm.

No public comments

**ITEM 7: APPROVAL OF CONSENT AGENDA**

**MOTION:** Move to approve Consent Agenda items.

Moved by Vance, seconded by Pearson.

MOTION CARRIED by unanimous voice vote.

**ITEM 8: OLD BUSINESS** -- No items placed on agenda for Old Business.

**ITEM 9: NEW BUSINESS:**

**ITEM 9a: KOLB RESOLUTION**

**MOTION:** Move to accept the Kolb Resolution.

Moved by Reidsma, seconded by Dillaha.

MOTION CARRIED by unanimous 5-0 roll call.

Discussion: Richard J. Kolb passed away at the age 88 in October 2023. The Board wishes to acknowledge his twenty-nine years of service on the Tuscarora Township Fire Department and on the Township Parks Commission. He remained active in philanthropic causes within the community – The 100 Club, Cross in the Woods Church, Knights of Columbus, and Kiwanis Club. He anonymously donated funds to be used for the benefit of children. His memory shall not be forgotten.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**DECEMBER 5, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 9b: SEWER BILLS**

**MOTION:** Move to approve payment on two Performance Engineering sewer bills, sewer expansion - phase 2 for \$52,210.25 and sewer equalization tank, for \$26,291.50, by charging the expense to the Enterprise Fund and requiring \$78,501.75 cash from the General Fund.

Moved by Reidsma, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

Discussion: Funds will be reimbursed (60-100%) from various grants (depending on the grant), once the sewer system improvements are approved.

**ITEM 9c: PARKS BILLS**

**MOTION:** Move to fund this grant (\$100,000.00) and the initial purchases of \$34,034.00 from the General Fund that will be reimbursed by the Grant.

Moved by Reidsma, seconded by Vance.

MOTION CARRIED by Roll Call vote 5-0.

Discussion: Payment will cover purchases of Bleachers (\$21335), Fence Tubing Cap (\$5641), Windscreen (\$1448), and a down payment for fencing (\$5610 of a \$9350 commitment). Beau DePauw, Parks Commission chair, had committed to limit spending to \$100k on all grant items outlined in Grant Charter at a Parks Commission meeting.

**ITEM 9d: PAYABLES CHECKLIST / CIP UPDATE**

**MOTION:** Move to use the "checklist" to confirm the invoice has the required information for payment processing included on the invoice when submitted.

Moved by Reidsma, seconded by Pearson.

MOTION CARRIED by unanimous voice vote.

Discussion: Current policy in Chapter 4 (Financials) documents this policy. A quick summary of the procedure to pay invoices was reviewed. Invoices received by email, mail, or hand delivered, are presented to the Office Assistant, who will date/time stamp, and place them in the Department Head's mailbox. The Department head will use the Checklist to verify all required information is written upon Invoice and/or included on the Invoice, sign or initial, and then return to the Office assistant. If correct it will be processed, if not it will be returned to Department head for missing information. Certificates of Liability are a new request (for Vendors performing services on Township properties) to verify they are on-file and have a valid date of coverage.

**CIP UPDATE**

**Information:** The Board reviewed the Tuscarora Township Six Year Capital Improvement Plan Projects (CIP) document created in June 29, 2023 to confirm the status of each project with categories: 1) approved with funding / Work-in-process, 2) Not funded at this time, and 3) Funded / Complete.

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**DECEMBER 5, 2023 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 9e: ELECTION REQUEST**

**MOTION:** Move to pre-approve the cost for Election materials upon their arrival for costs not to exceed \$1800 for the Presidential Primary on February 27, 2024.

Moved by Reidsma, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

Discussion: With pre-approval, we can attempt to seek State reimbursement where available. We continue to clean-up the Qualified Voter File (QVF) in anticipation of the upcoming election year. We recently did a mass mailing of voter ID cards and if you did not receive a card from the Township and you are a registered voter in Tuscarora Township, you need to contact our office. We have OVER 200 voter ID cards that were returned to us for insufficient addresses. We have discovered that there are multiple errors in the QVF system including voters that have been dead, for many years in some cases, that are still listed as active voters on our rolls as well as voters that have long moved away and are actually registered to vote in other states. TO BE CLEAR, there is NO evidence of voter fraud. In fact, we are recommending that voters utilize a website titled "checkmyvote.org". Using the "edit my address" tab you can see every voter that is registered at any particular address. We are asking that voters take the initiative to check their address and make sure that who is registered at your address is who should be registered at your address.

**ITEM 10: PUBLIC COMMENT (up to 3 minutes)**

Public comment began at 7:48 pm. Comments end 8:06 pm.

S. Fisher – Library Policies /Election Reimbursement

P. McGinnis – Current Board comments vs Future Board Comments

J. Amato – Blite

T. Goral – X-mas Lights – Offer to assist with hanging lights

C. Doty – Township Videos compliments, Board compliments, and Election Integrity

V. Losch – Election Integrity & Training expectations before judging

G. Temple – Thankyou for Underwater Drone donation from McGinnis

B. Henderson – Comments on Parks Commission meeting

**ITEM 11: BOARD COMMENTS**

Five board members commented.

**ITEM 12: MOTION TO ADJOURN**

Meeting adjourned at 8:16 pm.

Respectfully submitted by Jay Reidsma, Tuscarora Township Clerk



**TUSCARORA TOWNSHIP BOARD**  
**December 14, 2023 Time: 7:00 pm**  
**3546 S. Straits Hwy. Indian River MI 49749**  
**SPECIAL MEETING MINUTES**

1. Call to order
2. Roll Call
3. NLEA Introduction
4. Cheboygan County Zoning Board of Appeals - Variance Application
5. Library Support Discussion
6. Budget Adjustment & Bills
7. Public Comments (3 minutes)
8. Board Comments
9. Adjournment

**MINUTES:**

**Item 1. Call to order:** Supervisor Kramer called the meeting to order at 7:00 pm

**Item 2. Roll Call:** Clerk Reidsma, Treasurer Dillaha, Trustee Vance, Supervisor Kramer, Trustee Pearson  
Members Absent: None Quorum – Yes  
Staff Present – Dep Supervisor Odenwald, Administrative Asst Chris Green

**Motion:** Move to have the NLEA Introduction allow audience participation. Moved by Kramer, seconded by Pearson. Motion passed 5-0 voice vote.

**Item 3. NLEA Introduction**

**Information:** Questions asked and answered by Jessica Lovay of Northern Lakes Economic Alliance (NLEA) which provides resources for communities and entrepreneurs to create and retain jobs in Antrim, Charlevoix, Cheboygan, & Emmet Counties by providing access to Business Tools, Community Tools, Research and Data to support economic development and growth. Questions were focused upon Tax Abatement Incentives and the Process (establishing a Development District), and examples of Boyne City's Local Development and Financing Committee. Housing development tools were also discussed.

**Item 4. Cheboygan County Zoning Board of Appeals - Variance Application**

**Motion:** Move to have approval for a resolution to support a variance application for 6084 River Street LLC.

Moved by Pearson, seconded by Vance. Motion passed 4-0 by roll call vote. Supervisor Kramer abstaining.

**Discussion:** The 6084 River Street Condominium Project that provides 9 new residential condominium units near the downtown of Indian River. The requested variance is waiving the requirement of a 10-

foot-wide landscape buffer between the parking spaces and the front lot line, a variance from Ordinance Sec. 17.4.4, which is a new request. Jennifer Schaefer, attorney for the developer, was present to answer questions.

#### **Item 5. Library Support Discussion**

**Motion:** Move to have the Board provide the Clerk with authority to provide a “written notice” to the Library Board to terminate the Fiscal Agency Agreement, as written, to satisfy required 6-month notice. Moved by Reidsma, seconded by Kramer. Motion failed 3-2 by roll call vote.

**Motion:** Move to have Treasurer Dillaha work with the Library to provide modifications to the Library Fiscal Agency Agreement within 60 days.

Moved by Pearson, seconded by Vance. Motion passed 5-0 by roll call vote.

**Discussion:** Clerk Reidsma summarized the Payables approval process for the Township and Library prior to creating and authorizing checks for payments. Library has the right to approve their own Invoices and has chosen to do this going back to September 2023. No procedure has been published or agreed upon between the Library and the Township Clerk for Library Board “Authenticated Vouchers” to assure proper checks and balances.

#### **Item 6. Budget Adjustment & Bills**

**Motion:** Move to approve the Township bills as, submitted, by the Invoice Register with a check run date of 12-15-23.

Moved by Vance, seconded by Pearson. Motion passed 5-0 by voice vote.

**Discussion:** No budget adjustments were submitted

#### **Item 7. Public Comments (opened: 9:20 am closed: 9:30 pm)**

K. Rutkowski – Library legal document comments

J. McGinnis – County Planning and Zoning Commission comments

B. Henderson – Comments regarding the Clerk

D. Webb – Parks commission comments

S. Fisher – Library Board Review

#### **Item 8. Board Comments:**

Three members made comments.

#### **Item 9. Meeting adjourned: 9:37 pm.**

Respectfully submitted,  
Jay Reidsma, Township Clerk

## Reports

## **Parks Commission**



## **AGENDA ITEM**

**DATE OF MEETING:** January 2, 2024

**TITLE:** Parks Report

### **SUMMARY:**

With a warmer than normal winter so far our work has changed. We have been doing the demo work on the bathrooms at field 1, removing the remaining fence topper so it can be put in the dumpster so it cost nothing extra to get rid of. We went through the trails at Co-op Park cutting out the dead trees that may fall on the trail. As weather permits we are continuing with leaf cleanup around the park. We repainted the partition walls in the public restrooms in town and have add shelving to the closet in the township office.

**FINANCIAL IMPACT:** TBD

**PREPARED BY:** Doug Schofield, Maintenance Supervisor

**DEPT/BOARD/COMMISSION:** Parks

**ATTACHMENTS:** None

Tuscarora Township Parks Commission  
MINUTES

Meeting was held December 13, 2023 at the Township Hall meeting room

Open at 7:00.

Present: Maves, DePauw, Quick, Rotter.

Motion to approve Minutes form 11/23 by Quick, Maves 2<sup>nd</sup>, Unanimous.

Field 6 Fencing report by Beau. Has been in communication with neighbor. Spring fence placement.

Beach wall extension report by D. Schofield. Work unacceptable. Discussion. D. Schofield to follow up and report at next meeting.

Discussion regarding Field 1 concession bathroom. Waiting re-letting of bids.

Discussion regarding Maintenance Building bathroom. Work progressing. Re-letting bids.

Discussion regarding boat launch fees. Position of Board members that the boat launch is not administered by Parks Commission. No action taken.

General discussion about Grant procedure focusing on payment of vendors and receiving reimbursement from the county. Check list presented.

Fee & use regulations of Coop Park facilities: Motion to table by Rotter, 2<sup>nd</sup> by Maves. Unanimous.

Boat slip rental: Motion to table by Maves, 2<sup>nd</sup> by Quick. Unanimous.

Subject to room availability, 2<sup>nd</sup> Wednesday of each month at 7:00 pm beginning January 10, 2024.

Request for use and fee waiver for Marina Park for Winterfest by Chamber. Motion for permission and fee waiver by Quick, 2<sup>nd</sup> by Maves. Unanimous.

Doug requested a policy to replace old trees when the trees are removed.

Public comments: Pat McGinnis, Dawn, Webb, Kelsey Rutkowski from the library.

Motion to Adjourn by Maves, 2<sup>nd</sup> by Quick. Unanimous.

**Police**



**REPORT TITLE:** Tuscarora Township Police Department Activities

**SUMMARY:**

Dawson Brace graduated from the Kirtland Regional Police Academy on December 8, 2023.

Our department received an anonymous donation of (16) turkeys through Ken's Village Market. On 12-15-2023 our Officers gave out "Turkeys instead of Tickets" on traffic stops.

Our department received a donation of \$500.00 from Dr. and Mrs. Richard J. Stevenson

Our department is continuing to investigate break-ins that occurred on August 19<sup>th</sup> and 20<sup>th</sup> at (30) separate businesses.

**FINANCIAL IMPACT:** None

**PREPARED BY:** Chief Gordon Temple

**DEPT/BOARD/COMMISSION:** Tuscarora Township Police Department





**REPORT TITLE:** Tuscarora Township Police Department Monthly Statistics  
**Tuscarora Township Police Department**  
**November 2023**

**Description:**

Non Aggravated Assault	1
Larceny - Other	1
Obstructing Police	1
Obstructing Justice	3
Misdemeanor Traffic Violations	4
Delinquent Minors	9
Traffic Accidents	11
Non-Traffic Accidents	4
Civil Traffic Violation	12
Parking Violations	2
False Alarm Activation	3
Liquor Inspections	13
Civil Matter Dispute / Family Trouble	14
Suspicious Situations	18
Lost and Found Property	1
Assist Other Agency	12
Assist Ambulance	2
Assist Fire	2
Assist Citizen	12
Motorist Assist	8
Gun Registrations	15
Lockouts	8
Welfare Checks	5
Special Detail	4
Blight Violation	2
Fingerprint	2
Fireworks	1

**Total: 170**

---

**Arrests**

Bench	5
Misdemeanor	1
Traffic Arrest	7
Felony Arrest	1
<b>Hours Worked</b>	<b>1,399</b>
<b>Miles Driven</b>	<b>4,425</b>

**Traffic Enforcement**

Verbal Warnings	118
Citations	9
Ordinance Citations	3

**SUMMARY:****Tuscarora Township Police Department  
October 2023****Description:**

Sexual Contact Forcible	1
Non Aggravated Assault	1
Burglary – Entry w/o Force	1
Larceny - Other	1
Damage to Property	1
Obstructing Police	2
Obstructing Justice	1
Operating While Intoxicated	4
Misdemeanor Traffic Violations	1
Trespass – Other	1
Delinquent Minors	15
Traffic Accidents	15
Non-Traffic Accidents	6
Civil Traffic Violation	6
Parking Violations	4
False Alarm Activation	4
Liquor Inspections	16
Civil Matter Dispute / Family Trouble	13
Suspicious Situations	18
Lost and Found Property	5
Natural Death	2
Assist Other Agency	9
Assist Ambulance	8
Assist Fire	2
Assist Citizen	11
Motorist Assist	11
Gun Registrations	12
Lockouts	9
Welfare Checks	9
Special Detail	4
Noise Violation	1
Fingerprint	1

**Total: 195**



---

**Arrests**

Bench	1
Misdemeanor	7
Traffic Arrest	2
Felony Arrest	9
<b>Hours Worked</b>	<b>1,491.75</b>
<b>Miles Driven</b>	<b>6,075</b>

**Traffic Enforcement**

Verbal Warnings	128
Citations	17
Ordinance Citations	0

**Old Business**



## **AGENDA ITEM**

**DATE OF MEETING:** January 2, 2024

**TITLE:** Sewer Operating Contract

**SUMMARY:** Current contract expired December 31. Mead & Hunt is requesting a contract extension for 3 years, but not less than 1 year. Present rate \$5900.00 per month. New rate is \$6500.00 per month. Additionally, we need a contract for the operator (Mead & Hunt) to assist our engineering firm with the plant expansion when required. That contract is also attached and is based on an hourly rate. At Board direction, and RFP for the sewer operating contract was advertised on the NE MI Builders Exchange and the township web site from November 22 to December 15, 2023. There were no other bids.

**FINANCIAL IMPACT:** See above

**MOTION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** documents



October 31, 2023

Mr. Robert Kramer  
Tuscarora Township  
3546 S. Straits Highway  
Indian River, MI 49749

Subject: Provide operation for the Wastewater Treatment Plant and Collection System located in Indian River, Michigan

Dear Mr. Kramer:

Mead & Hunt, Inc. (Mead & Hunt) is pleased to submit this proposal to provide contract operations services for the above-referenced project.

### **Project Understanding**

Our proposal is based on the current contract expiring December 31, 2023.

### **Scope of Services**

After receipt of authorization to proceed, Mead & Hunt shall:

- Provide a properly certified (Michigan Class A or B Municipal Wastewater Operator) manager who will be responsible for overseeing and ensuring the plant is operated in a safe and efficient manner while maintaining compliance with NPDES Permit and regulatory agency criteria.
- Any time operations are not within compliance, the Tuscarora Township Supervisor shall be notified as soon as possible.
- Provide 24 hour per day, 365 days per year on call availability.
- Conduct influent, intermediate, effluent and monitor well sampling and analysis as necessary for process control and compliance reporting. Onsite testing will include: BOD, pH, DO, TSS, TVSS, ammonia, MLSS, MLVSS, settleability, nitrate, nitrite, iron, sodium, chloride and percent solids.
- Collect and have analyzed samples that are required by regulatory agencies beyond the onsite laboratory capabilities
- Operate the system in compliance with regulatory agency permit requirements. Report to regulatory agencies, submit all forms, reports and notices as may be required. Meet all legal operating and safety requirements of regulatory agencies including state and/or federal permitting and safety agencies.
- Perform regular checks of equipment and operations
- Record plant readings

- Conduct or schedule routine preventive maintenance and corrective maintenance of facilities and associated equipment.
- Coordinate major corrective maintenance with outside contractor.
- Arrange for proper utilization or disposal of biosolids, screenings, scum, grease or other residuals generated by the plant and pump stations and collection system.
- Provide monthly operational reports to the Tuscarora Township Supervisor that summarizes non-routine activities performed by the Firm's staff, compliance status of all regulatory requirements and a copy of any reports submitted to the State of Michigan.
- Maintain procedures for all major pieces of equipment, functions and corrective actions. Ensure efficient operation and maximum equipment life through incorporation of preventative maintenance scheduling, corrective maintenance history, and inventory control. Provide anticipated annual cost for spare parts for the upcoming fiscal year.
- Maintain a clean and organized physical appearance of the facilities.
- Mead & Hunt will prepare and sign reports required by applicable local, state, and federal regulatory agencies, and will maintain other records deemed useful by Mead & Hunt and Client to document the Services and to monitor and control the operation of the Facilities.

### **Responsibilities of Tuscarora Township**

Our Scope of Services and Compensation are based on Tuscarora Township performing or providing the following:

- A designated representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- Access to the project site.
- Available data, drawings, and information related to the project.
- Protection of Mead & Hunt-supplied digital information or data, if any, from contamination, misuse, or changes.
- Laboratory supplies
- Contract laboratory services and fees
- Maintenance supplies
- Outside contractors
- Chemicals
- Maintenance services
- Utilities
- Biosolids Disposal fees
- Snow removal
- Lawn Care
- Customer Billing

- Michigan EGLE fees (discharge fee, land application fee, permit fees)

**Work Not Included in the Scope of Services**

The following items are excluded from this agreement and will be provided by the Tuscarora Township or provided by Mead & Hunt, Inc. as an Additional Service only as authorized by the Tuscarora Township:

- Engineering services
- Marking MISS DIGs
- Reading Meters
- Township meetings

**Project Schedule**

- Start: January 1, 2024
- End: December 31, 2024

**Compensation**

The work described under the Scope of Services will be performed on a lump-sum basis. Tuscarora Township will pay Mead & Hunt a monthly fee of \$6,500 for the work performed under this contract for the current 95,000 gpd plant and collection system, once the planned expansion of the Treatment Plant and collection system has been put into service, an amendment will be needed.

Call outs and additional work will be billed at a rate of \$80/hour with a minimum of 2 hours for after hour call outs. There will be a 15% mark-up on reimbursed expenses.



**Authorization**

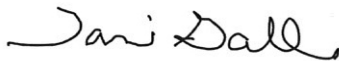
The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Tuscarora Township and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services* which is attached hereto and made part of this Agreement and labeled as Exhibit A.

We appreciate the opportunity to submit this proposal to Tuscarora Township.

Respectfully submitted,

MEAD & HUNT, INC.



Tammi Gall  
Project Manager

Approved by: MEAD & HUNT, INC.

By: 

Name: Scott Brosteau

Title: Department Manager

Date 10/31/23

Attachment

Accepted by: Tuscarora Township

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*The above person is authorized to sign for Client  
and bind the Client to the terms hereof.*

Date: \_\_\_\_\_

## **Exhibit A. General Terms and Conditions**

**Mead & Hunt, Inc.**  
**General Terms and Conditions (“General Terms”) for Engineering,**  
**Architectural, or Consulting Services**  
**Michigan**

1. Tuscarora Township (hereinafter “Client”) and Mead & Hunt, Inc. hereby mutually agree to the terms and conditions contracted in this Agreement for Engineering, Architectural or Consulting Services, including these General Terms and Conditions for Engineering, Architectural, or Consulting Services, and any and all documents incorporated by reference into this Agreement (together, this “Agreement”). This Agreement constitutes this Agreement between Client and Mead & Hunt, Inc. as pursuant to which Services are to be performed by Mead & Hunt, Inc. Receipt by Client of the executed Agreement shall be considered written authorization for Mead & Hunt, Inc. to proceed. Capitalized terms used but not defined herein shall have the meanings assigned to such terms in this Agreement.
2. Mead & Hunt, Inc. will bill Client monthly, according to the payment method set forth in this Agreement, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days’ written notice, suspend the Services under this Agreement until Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in this Agreement does not include any applicable state and local sales or use taxes or gross receipts taxes; such taxes shall be the sole responsibility of Client.
3. The fees, Services and Scope of Services stated in this Agreement constitute an estimate of the fees and tasks required to perform the Services. Should the Project involve conceptual or process development services, Services often cannot be fully defined during the initial planning stages. As the Project progresses, facts uncovered may also reveal a change in direction which may alter the Scope of Services. If Client requests modifications or changes in the Scope of Services related to the Project, the time of performance of the Services by Mead & Hunt, Inc. and the fees associated therewith shall be revised and accepted by both parties in writing before Mead & Hunt, Inc. undertakes any additional work beyond the Scope of Services. Mead & Hunt, Inc. is not acting as a Municipal Advisor as defined by the Dodd Frank Act.
4. To the fullest extent permitted by law, Client shall indemnify and hold harmless Mead & Hunt, Inc. and its officers, agents, representatives and employees from and against liabilities, claims, losses, damages, expenses, including but not limited to attorney’s fees and disbursements, arising out of or resulting from (i) delays caused in whole or in part by Client’s interference with Mead & Hunt, Inc.’s ability to provide the Services, including, but not limited to, Client’s failure to provide facilities or information specified in this Agreement, (ii) inaccuracies in documents or other information provided by Client to Mead & Hunt, Inc., or (iii) failure to perform under this Agreement, caused by or that arise in whole or in part by any negligent acts, errors or omissions of Client. Mead & Hunt, Inc. reserves the right to renegotiate this Agreement due to any unforeseen delays caused by events beyond Mead & Hunt, Inc.’s control, such as Force Majeure events as described in Section 26 or other events beyond Mead & Hunt, Inc.’s control, like funding for the Project. If any word or clause of this Agreement is determined not to be in compliance with Wisconsin Statutes § 895.447, including any amendments thereto, it shall be stricken and replaced and the remaining word, clause and provisions shall remain in full force and effect.
5. Client agrees to provide such legal, accounting and insurance counseling services as may be required for the Project.
6. Mead & Hunt, Inc. will maintain insurance coverage for worker’s compensation, general liability, automobile liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If Client requires coverages or limits in addition to those that Mead & Hunt, Inc. currently has in effect as of the date of this Agreement, premiums for additional insurance shall be paid by Client.
7. **MEAD & HUNT, INC. (INCLUDING ITS CURRENT AND FORMER EMPLOYEES, OFFICERS, DIRECTORS OR SHAREHOLDERS) AND OWNER ARE NOT LIABLE, IN CONTRACT OR TORT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, OR LIQUIDATED DAMAGES INCLUDING SPECIFICALLY, BUT WITHOUT LIMITATION, LOSS OF PROFIT OR REVENUE, LOSS OF CAPITAL, DELAY DAMAGES, LOSS OF GOODWILL, CLAIM OF THIRD PARTIES, OR SIMILAR DAMAGES (“DAMAGES”). NOTWITHSTANDING THE FOREGOING, CLIENT SHALL BE LIABLE HEREUNDER TO THE EXTENT THAT MEAD & HUNT, INC. IS HELD LIABLE BY ITS SUBCONSULTANTS OR A THIRD-PARTY FOR DAMAGES CAUSED BY OWNER OR ITS EMPLOYEES, INDEPENDENT CONTRACTORS, OR AGENTS. IN NO EVENT SHALL MEAD & HUNT, INC.’S OR ITS SUBCONSULTANTS’ LIABILITY ARISING OUT OF OR RELATED TO ANY BREACH OF THIS AGREEMENT EXCEED THE AMOUNT OF FEES BILLED BY MEAD & HUNT, INC. TO CLIENT FOR SERVICES PERFORMED PURSUANT TO THIS AGREEMENT.**
8. Mead & Hunt, Inc.’s (including its current or former employees, officers, directors, or shareholders) liability to Client for any damages shall not exceed the amount of fees billed by Mead & Hunt, Inc. to Client for services performed pursuant to this Agreement within the last twelve (12) months from the date that the last invoice was submitted to Client by Mead & Hunt, Inc., regardless as to whether Client paid such invoice.
9. Mead & Hunt, Inc. and Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with Client; and the responsibility and/or liability for any of the foregoing and for the ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with Client.
10. Client and Mead & Hunt, Inc. shall not, during the term of this Agreement or after the termination of this Agreement for a period of one (1) year disclose any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc., as the case may be, or any other person or entity, except

with the prior written consent of Mead & Hunt, Inc. or Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or Client as confidential. Confidential Information includes, but is not limited to, the purpose, duration, or extent of studies, surveys, and tests conducted by Mead & Hunt, Inc. or its subconsultants throughout the duration of this Agreement, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information. Notwithstanding the foregoing, Confidential Information shall not include information or material that (i) is publicly available or becomes publicly available through no action or fault of receiving party, (ii) was already in receiving party's possession or known to receiving party prior to being disclosed or provided to receiving party by or on behalf of disclosing party, provided that the source of information or material was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect thereto, (iii) was or is obtained by receiving party from a third party, provided that such third party was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect to such information or material, or (iv) is independently developed by receiving party without reference to the Confidential Information. Except as required by law or court order, the provisions of this clause shall apply to Client's communications with members of the public, governmental agencies, and all other individuals or organizations. The restrictions set forth in this section shall remain in full force and effect (a) with respect to the Confidential Information, for a period of six (6) years following the earlier of the termination of this Agreement or the completion of services under this Agreement; and (b) with respect to the Trade Secrets, which shall have the meaning set forth under applicable law, until the Trade Secrets no longer retain their status or qualify as trade secrets under applicable law.

11. Mead & Hunt, Inc. shall retain ownership and property interest in all documents prepared or furnished by Mead & Hunt, Inc. and its independent professional associates and consultants, in connection with the Project, which include, but are not limited to, models, plans, sketches, designs, drawings details, specifications, all data and image files, both electronic and hard copy, as applicable (hereinafter "files"), and such files are part of Mead & Hunt, Inc.'s Instruments of Services. Mead & Hunt, Inc. may release files to any other party involved in the Project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Client is not permitted to use Mead & Hunt, Inc. files for any other project without express written permission from Mead & Hunt, Inc., and Mead & Hunt, Inc. may request Client to return or destroy such files at any time. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with Client's hardware or software and assumes no liability with respect to any use or reuse of the files by Client. Mead & Hunt, Inc. will have no liability to Client or any third party for any material in or transmitted with the files, including without limitations any virus, worm, trap door, back door, tracker, or other illicit code or program that may result from such use or reuse of files. Client hereby indemnifies and holds harmless Mead & Hunt, Inc. against any and all claims related to any use or reuse of the files. Differences may exist between these electronic files and corresponding hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of ownership and/or involvement from each electronic display. MEAD & HUNT, INC. PROVIDES THE FILES "AS IS," "WITH ALL FAULTS" AND "AS AVAILABLE." TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. UNDER NO CIRCUMSTANCES

SHALL DELIVERY OF THE FILES FOR USE OR REUSE BE DEEMED AS SALE BY MEAD & HUNT, INC. AND MEAD & HUNT, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR ANY PARTICULAR PURPOSE. IN NO EVENT SHALL MEAD & HUNT, INC. BE LIABLE FOR ANY LOSS OF PROFIT, DIRECT OR INDIRECT DAMAGES, OR ANY CONSEQUENTIAL DAMAGES AS A RESULT OF THE USE, REUSE OR CHANGES TO FILES OR ANY DATA THEREIN.

12. Termination of this Agreement by Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; all outstanding payments are due and payable as stated in Section 2. If Client breaches this Agreement, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend Services without further obligation or liability to Client.
13. Mead & Hunt, Inc. will provide the Services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is an agreement for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept any general terms or conditions offered by Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of Services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
14. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the Project or construction costs will not vary from the final costs of the Project. Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to the Project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
15. If Client is a municipality or state authority or any government authority/agency, Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
16. This Agreement shall not be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the parties or subcontractors or the safety precautions and programs incident to the work of the parties or subcontractors.
17. In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, Mead & Hunt, Inc. and Client agree to discuss any material disputes between them during the 90 days after notice of disputes given by either party. If discussions are unsuccessful in resolving the dispute, then the

- dispute shall be mediated unless the parties mutually agree otherwise. Any claim not resolved by mediation shall be resolved by arbitration in Wisconsin with the American Arbitration Association or by litigation in the state of Wisconsin.
18. The parties agree that Mead & Hunt, Inc.'s Services in connection with this Agreement shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this Agreement or for any negligence in performing any Services in connection with this Agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, Client agrees that Client's sole and exclusive remedy for any breach of contract or any negligent performance of Services in connection with this Agreement shall be a claim against Mead & Hunt, Inc. Client further agrees that any claim, demand, suit, or judgment shall be asserted only against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this section.
19. None of the rights and/or obligations of either party hereunder may be assigned except with the prior written consent of the other party, and any attempted assignment without such consent shall be void.
20. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of these General Terms and understands and agrees that if those sections were not included herein the fees for the Services provided in connection with this Agreement would be significantly higher. Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
21. To the extent permitted by law, Mead & Hunt, Inc. disclaims any duty to defend Client. Client agrees that it shall not tender the defense of any claim arising out of or related to this Agreement to Mead & Hunt, Inc.
22. If any term or provision of this Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force. The various terms, provisions, and covenants herein contained shall be deemed to be separable and severable, and the invalidity or unenforceability of any of them shall in no manner affect or impair the validity or enforceability of the remainder hereof.
23. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s Services under this Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of this Agreement or the performance or nonperformance of Services hereunder.
24. The General Terms and this Agreement shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.
25. Failure of Mead & Hunt, Inc. to insist upon strict conformance of the provisions of this Agreement shall not constitute a waiver of any of the provisions hereof or a waiver of any of the technical requirements, or a waiver of any default provision. Except as may be otherwise expressly stated, the remedies provided herein shall be non-exclusive and in addition to any other remedies in law or equity. A waiver of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of such provision. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
26. Neither party shall hold the other responsible for damages or delays in performance caused by Force Majeure or other events beyond the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure shall include, but not necessarily be limited to, adverse weather conditions, floods, epidemics, pandemics, war, riot, civil unrest, strikes, lockouts and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, loss of permits, failure to obtain permits; court orders; acts of God; acts, orders, laws or regulations of any governmental agency. Should such acts or events occur, the parties to this Agreement shall mutually agree on the terms and conditions upon which the Services may be continued. Failing achievement of such an agreement, either party may terminate this Agreement in accordance with Section 12.
27. This Agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and this Agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. This Agreement may be executed in any number of counterparts with the same effect as if all Parties hereto had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000, e.g., [www.docusign.com](http://www.docusign.com)) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.



October 31, 2023

Mr. Robert Kramer  
Tuscarora Township  
3546 S. Straits Highway  
Indian River, MI 49749

Subject: Provide support for the Wastewater Treatment Plant and Collection System Expansion located in Indian River, Michigan

Dear Mr. Kramer:

Mead & Hunt, Inc. (Mead & Hunt) is pleased to submit this proposal to provide operation support services for the above-referenced project.

### **Project Understanding**

Our proposal is based on the wastewater treatment plant and collection system expansion.

### **Scope of Services**

After receipt of authorization to proceed, Mead & Hunt shall:

- Provide support with the expansion as requested from Tuscarora Township.
- Collect and have additional samples analyzed required by Regulatory Agency pertinent to the expansion.
- Support with operational plan updates required by Regulatory Agency pertinent to the expansion.
- Mead & Hunt will prepare and sign reports required by applicable local, state, and federal regulatory agencies, and will maintain other records deemed useful by Mead & Hunt and Client to document the Services and to monitor and control the operation of the Facilities.

### **Responsibilities of Tuscarora Township**

Our Scope of Services and Compensation are based on Tuscarora Township performing or providing the following:

- A designated representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- Access to the project site.
- Available data, drawings, and information related to the project.

- Protection of Mead & Hunt-supplied digital information or data, if any, from contamination, misuse, or changes.
- Laboratory supplies
- Contract laboratory services and fees
- Maintenance supplies
- Outside contractors
- Chemicals
- Maintenance services
- Utilities
- Snow removal
- Lawn Care
- Customer Billing
- Michigan EGLE fees (discharge fee, land application fee, permit fees)

#### **Work Not Included in the Scope of Services**

The following items are excluded from this agreement and will be provided by the Tuscarora Township or provided by Mead & Hunt, Inc. as an Additional Service only as authorized by the Tuscarora Township:

- Engineering services

#### **Project Schedule**

- Start: January 1, 2024
- End: December 31, 2024

#### **Compensation**

The work described under the Scope of Services will be performed on a time-and-expense basis. Tuscarora Township will pay Mead & Hunt at a rate of \$80/hour for the work performed under this contract with expenses billed with a 15% mark-up of cost.

**Authorization**

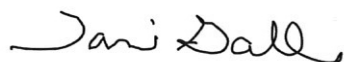
The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Tuscarora Township and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services* which is attached hereto and made part of this Agreement and labeled as Exhibit A.

We appreciate the opportunity to submit this proposal to Tuscarora Township.


Respectfully submitted,

MEAD & HUNT, INC.



Tammi Gall  
Project Manager

Approved by: MEAD & HUNT, INC.

By: 

Name: Scott Brosteau

Title: Department Manager

Date: 10/31/23

Attachment

Accepted by: Tuscarora Township

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*The above person is authorized to sign for Client  
and bind the Client to the terms hereof.*

Date: \_\_\_\_\_



## **Exhibit A. General Terms and Conditions**

**Mead & Hunt, Inc.**  
**General Terms and Conditions ("General Terms") for Engineering,**  
**Architectural, or Consulting Services**  
**Michigan**

1. Tuscarora Township (hereinafter "Client") and Mead & Hunt, Inc. hereby mutually agree to the terms and conditions contracted in this Agreement for Engineering, Architectural or Consulting Services, including these General Terms and Conditions for Engineering, Architectural, or Consulting Services, and any and all documents incorporated by reference into this Agreement (together, this "Agreement"). This Agreement constitutes this Agreement between Client and Mead & Hunt, Inc. as pursuant to which Services are to be performed by Mead & Hunt, Inc. Receipt by Client of the executed Agreement shall be considered written authorization for Mead & Hunt, Inc. to proceed. Capitalized terms used but not defined herein shall have the meanings assigned to such terms in this Agreement.
2. Mead & Hunt, Inc. will bill Client monthly, according to the payment method set forth in this Agreement, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days' written notice, suspend the Services under this Agreement until Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in this Agreement does not include any applicable state and local sales or use taxes or gross receipts taxes; such taxes shall be the sole responsibility of Client.
3. The fees, Services and Scope of Services stated in this Agreement constitute an estimate of the fees and tasks required to perform the Services. Should the Project involve conceptual or process development services, Services often cannot be fully defined during the initial planning stages. As the Project progresses, facts uncovered may also reveal a change in direction which may alter the Scope of Services. If Client requests modifications or changes in the Scope of Services related to the Project, the time of performance of the Services by Mead & Hunt, Inc. and the fees associated therewith shall be revised and accepted by both parties in writing before Mead & Hunt, Inc. undertakes any additional work beyond the Scope of Services. Mead & Hunt, Inc. is not acting as a Municipal Advisor as defined by the Dodd Frank Act.
4. To the fullest extent permitted by law, Client shall indemnify and hold harmless Mead & Hunt, Inc. and its officers, agents, representatives and employees from and against liabilities, claims, losses, damages, expenses, including but not limited to attorney's fees and disbursements, arising out of or resulting from (i) delays caused in whole or in part by Client's interference with Mead & Hunt, Inc.'s ability to provide the Services, including, but not limited to, Client's failure to provide facilities or information specified in this Agreement, (ii) inaccuracies in documents or other information provided by Client to Mead & Hunt, Inc., or (iii) failure to perform under this Agreement, caused by or that arise in whole or in part by any negligent acts, errors or omissions of Client. Mead & Hunt, Inc. reserves the right to renegotiate this Agreement due to any unforeseen delays caused by events beyond Mead & Hunt, Inc.'s control, such as Force Majeure events as described in Section 26 or other events beyond Mead & Hunt, Inc.'s control, like funding for the Project. If any word or clause of this Agreement is determined not to be in compliance with Wisconsin Statutes § 895.447, including any amendments thereto, it shall be stricken and replaced and the remaining word, clause and provisions shall remain in full force and effect.
5. Client agrees to provide such legal, accounting and insurance counseling services as may be required for the Project.
6. Mead & Hunt, Inc. will maintain insurance coverage for worker's compensation, general liability, automobile liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If Client requires coverages or limits in addition to those that Mead & Hunt, Inc. currently has in effect as of the date of this Agreement, premiums for additional insurance shall be paid by Client.
7. **MEAD & HUNT, INC. (INCLUDING ITS CURRENT AND FORMER EMPLOYEES, OFFICERS, DIRECTORS OR SHAREHOLDERS) AND OWNER ARE NOT LIABLE, IN CONTRACT OR TORT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, OR LIQUIDATED DAMAGES INCLUDING SPECIFICALLY, BUT WITHOUT LIMITATION, LOSS OF PROFIT OR REVENUE, LOSS OF CAPITAL, DELAY DAMAGES, LOSS OF GOODWILL, CLAIM OF THIRD PARTIES, OR SIMILAR DAMAGES ("DAMAGES"). NOTWITHSTANDING THE FOREGOING, CLIENT SHALL BE LIABLE HEREUNDER TO THE EXTENT THAT MEAD & HUNT, INC. IS HELD LIABLE BY ITS SUBCONSULTANTS OR A THIRD-PARTY FOR DAMAGES CAUSED BY OWNER OR ITS EMPLOYEES, INDEPENDENT CONTRACTORS, OR AGENTS. IN NO EVENT SHALL MEAD & HUNT, INC.'S OR ITS SUBCONSULTANTS' LIABILITY ARISING OUT OF OR RELATED TO ANY BREACH OF THIS AGREEMENT EXCEED THE AMOUNT OF FEES BILLED BY MEAD & HUNT, INC. TO CLIENT FOR SERVICES PERFORMED PURSUANT TO THIS AGREEMENT.**
8. Mead & Hunt, Inc.'s (including its current or former employees, officers, directors, or shareholders) liability to Client for any damages shall not exceed the amount of fees billed by Mead & Hunt, Inc. to Client for services performed pursuant to this Agreement within the last twelve (12) months from the date that the last invoice was submitted to Client by Mead & Hunt, Inc., regardless as to whether Client paid such invoice.
9. Mead & Hunt, Inc. and Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with Client; and the responsibility and/or liability for any of the foregoing and for the ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with Client.
10. Client and Mead & Hunt, Inc. shall not, during the term of this Agreement or after the termination of this Agreement for a period of one (1) year disclose any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc., as the case may be, or any other person or entity, except

with the prior written consent of Mead & Hunt, Inc. or Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or Client as confidential. Confidential Information includes, but is not limited to, the purpose, duration, or extent of studies, surveys, and tests conducted by Mead & Hunt, Inc. or its subconsultants throughout the duration of this Agreement, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information. Notwithstanding the foregoing, Confidential Information shall not include information or material that (i) is publicly available or becomes publicly available through no action or fault of receiving party, (ii) was already in receiving party's possession or known to receiving party prior to being disclosed or provided to receiving party by or on behalf of disclosing party, provided that the source of information or material was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect thereto, (iii) was or is obtained by receiving party from a third party, provided that such third party was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect to such information or material, or (iv) is independently developed by receiving party without reference to the Confidential Information. Except as required by law or court order, the provisions of this clause shall apply to Client's communications with members of the public, governmental agencies, and all other individuals or organizations. The restrictions set forth in this section shall remain in full force and effect (a) with respect to the Confidential Information, for a period of six (6) years following the earlier of the termination of this Agreement or the completion of services under this Agreement; and (b) with respect to the Trade Secrets, which shall have the meaning set forth under applicable law, until the Trade Secrets no longer retain their status or qualify as trade secrets under applicable law.

11. Mead & Hunt, Inc. shall retain ownership and property interest in all documents prepared or furnished by Mead & Hunt, Inc. and its independent professional associates and consultants, in connection with the Project, which include, but are not limited to, models, plans, sketches, designs, drawings details, specifications, all data and image files, both electronic and hard copy, as applicable (hereinafter "files"), and such files are part of Mead & Hunt, Inc.'s Instruments of Services. Mead & Hunt, Inc. may release files to any other party involved in the Project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Client is not permitted to use Mead & Hunt, Inc. files for any other project without express written permission from Mead & Hunt, Inc., and Mead & Hunt, Inc. may request Client to return or destroy such files at any time. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with Client's hardware or software and assumes no liability with respect to any use or reuse of the files by Client. Mead & Hunt, Inc. will have no liability to Client or any third party for any material in or transmitted with the files, including without limitations any virus, worm, trap door, back door, tracker, or other illicit code or program that may result from such use or reuse of files. Client hereby indemnifies and holds harmless Mead & Hunt, Inc. against any and all claims related to any use or reuse of the files. Differences may exist between these electronic files and corresponding hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of ownership and/or involvement from each electronic display. MEAD & HUNT, INC. PROVIDES THE FILES "AS IS," "WITH ALL FAULTS" AND "AS AVAILABLE." TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. UNDER NO CIRCUMSTANCES

SHALL DELIVERY OF THE FILES FOR USE OR REUSE BE DEEMED AS SALE BY MEAD & HUNT, INC. AND MEAD & HUNT, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR ANY PARTICULAR PURPOSE. IN NO EVENT SHALL MEAD & HUNT, INC. BE LIABLE FOR ANY LOSS OF PROFIT, DIRECT OR INDIRECT DAMAGES, OR ANY CONSEQUENTIAL DAMAGES AS A RESULT OF THE USE, REUSE OR CHANGES TO FILES OR ANY DATA THEREIN.

12. Termination of this Agreement by Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; all outstanding payments are due and payable as stated in Section 2. If Client breaches this Agreement, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend Services without further obligation or liability to Client.
13. Mead & Hunt, Inc. will provide the Services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is an agreement for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept any general terms or conditions offered by Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of Services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
14. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the Project or construction costs will not vary from the final costs of the Project. Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to the Project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
15. If Client is a municipality or state authority or any government authority/agency, Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
16. This Agreement shall not be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the parties or subcontractors or the safety precautions and programs incident to the work of the parties or subcontractors.
17. In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, Mead & Hunt, Inc. and Client agree to discuss any material disputes between them during the 90 days after notice of disputes given by either party. If discussions are unsuccessful in resolving the dispute, then the

- dispute shall be mediated unless the parties mutually agree otherwise. Any claim not resolved by mediation shall be resolved by arbitration in Wisconsin with the American Arbitration Association or by litigation in the state of Wisconsin.
18. The parties agree that Mead & Hunt, Inc.'s Services in connection with this Agreement shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this Agreement or for any negligence in performing any Services in connection with this Agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, Client agrees that Client's sole and exclusive remedy for any breach of contract or any negligent performance of Services in connection with this Agreement shall be a claim against Mead & Hunt, Inc. Client further agrees that any claim, demand, suit, or judgment shall be asserted only against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this section.
19. None of the rights and/or obligations of either party hereunder may be assigned except with the prior written consent of the other party, and any attempted assignment without such consent shall be void.
20. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of these General Terms and understands and agrees that if those sections were not included herein the fees for the Services provided in connection with this Agreement would be significantly higher. Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
21. To the extent permitted by law, Mead & Hunt, Inc. disclaims any duty to defend Client. Client agrees that it shall not tender the defense of any claim arising out of or related to this Agreement to Mead & Hunt, Inc.
22. If any term or provision of this Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force. The various terms, provisions, and covenants herein contained shall be deemed to be separable and severable, and the invalidity or unenforceability of any of them shall in no manner affect or impair the validity or enforceability of the remainder hereof.
23. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s Services under this Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of this Agreement or the performance or nonperformance of Services hereunder.
24. The General Terms and this Agreement shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.
25. Failure of Mead & Hunt, Inc. to insist upon strict conformance of the provisions of this Agreement shall not constitute a waiver of any of the provisions hereof or a waiver of any of the technical requirements, or a waiver of any default provision. Except as may be otherwise expressly stated, the remedies provided herein shall be non-exclusive and in addition to any other remedies in law or equity. A waiver of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of such provision. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
26. Neither party shall hold the other responsible for damages or delays in performance caused by Force Majeure or other events beyond the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure shall include, but not necessarily be limited to, adverse weather conditions, floods, epidemics, pandemics, war, riot, civil unrest, strikes, lockouts and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, loss of permits, failure to obtain permits; court orders; acts of God; acts, orders, laws or regulations of any governmental agency. Should such acts or events occur, the parties to this Agreement shall mutually agree on the terms and conditions upon which the Services may be continued. Failing achievement of such an agreement, either party may terminate this Agreement in accordance with Section 12.
27. This Agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and this Agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. This Agreement may be executed in any number of counterparts with the same effect as if all Parties hereto had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000, e.g., [www.docusign.com](http://www.docusign.com)) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

**SPECIAL ASSESSMENT RESOLUTION NO. 1  
(NABANOIS TRAIL)**

Township of Tuscarora  
County of Cheboygan, State of Michigan

Minutes of a regular meeting of the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, held in the Township on January 2, 2024, at 7:00 p.m., Eastern Standard Time.

PRESENT:   Members:   \_\_\_\_\_

\_\_\_\_\_

ABSENT:    Members:   \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of the Township of Tuscarora, County of Cheboygan, State of Michigan, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, tentatively declares its intent to proceed with the public improvements as described in Exhibit A attached hereto and made a part hereof in the special assessment district tentatively described in Exhibit B attached hereto and made a part hereof; and

WHEREAS, a petition in support of the special assessment district requesting the public improvements signed by record owners of land constituting more than fifty percent (50%) of the total frontage upon the road(s) being improved in said special assessment district has been filed with the Township; and

WHEREAS, the Township Board has caused to be prepared plans showing certain public improvements as described in Exhibit A, the location thereof in the special assessment district tentatively described in Exhibit B, and the estimated cost thereof; and

WHEREAS, the same have been received by the Township Board and are on file with the Township Clerk; and

WHEREAS, the Township Board desires to proceed with the proposed public improvements.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The preparation of plans by the Cheboygan County Road Commission, showing the improvements, the location thereof and estimates of the cost thereof is hereby approved.

2. The Township Board hereby tentatively declares its intention to make the public improvements described in Exhibit A.

3. The Township Board hereby tentatively designates as the special assessment district against which part of the cost of said public improvements is to be assessed as the lots and parcels of land more particularly described in Exhibit B.

4. The Township Board shall meet at the Township Hall on Monday, February 6, 2024, at 7:00 p.m., Eastern Standard Time, at which time and place the Township Board shall hear objections to the petition, the proposed public improvements and the special assessment district therefor.

5. The Township Clerk is hereby authorized and directed to cause notice of such hearing to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of hearing, and shall cause notice of said hearing to be mailed by first-class mail to all record owners of or persons in interest in property in the special assessment district as shown on the last township tax assessment records of the Township at least ten (10) full days before the date of said hearing.

6. Said notice shall be in substantially the form attached hereto as Exhibit C.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Tuscarora, County of Cheboygan, Michigan, at a regular meeting held on January 2, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Jay Reidsma  
Township Clerk

## **EXHIBIT A**

### **PUBLIC IMPROVEMENTS**

Acquiring and constructing road improvements, consisting generally of reconstructing roads and related improvements, rights of way, and appurtenances and attachments thereto.



## EXHIBIT B

### SPECIAL ASSESSMENT DISTRICT



## EXHIBIT C

### NOTICE OF PUBLIC HEARING FOR SPECIAL ASSESSMENT PUBLIC IMPROVEMENT OF ROADS WITHIN THE TOWNSHIP OF TUSCARORA

TO ALL OWNERS OF THE  
FOLLOWING-DESCRIBED LANDS:



TAKE NOTICE that pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, the Township Board has received a petition signed by record owners of land constituting more than 50% of the total frontage upon the road being improved in the proposed special assessment district comprised of the lands described above, and has tentatively declared its intention to proceed with the public improvements described as follows:

Acquiring and constructing road improvements, consisting generally of reconstructing roads and related improvements, rights of way, and appurtenances and attachments thereto.

TAKE FURTHER NOTICE that the Township Board has tentatively declared its intention to make such improvement and tentatively designated the above-described lands as a

special assessment district against which part of the cost of said public improvements is to be assessed.

TAKE FURTHER NOTICE that the Township Board has caused to be prepared plans showing the public improvements, the location thereof and an estimate of the cost thereof which have been filed with the office of the Township Clerk, 3546 South Straits Highway, Indian River, Michigan, for public examination.

PUBLIC NOTICE IS HEREBY GIVEN that the Township Board will meet on Monday the 6th day of February, 2024, at 7:00 p.m., Eastern Standard Time, at the Township Hall, 3546 South Straits Highway, Indian River, Michigan, to hear objections to the petition, the public improvements and to the proposed special assessment district therefor.

---

Jay Reidsma  
Township Clerk

41482197.1/100955.00012



**AGENDA ITEM**

**DATE OF MEETING:** January 2, 2024

**TITLE:** Commerce Park Real Estate

**SUMMARY:**

1. Of the two remaining lots for sale in Commerce Park, the smaller one has an offer pending of \$23,000.00. The listing price is \$25,000.00.
2. The listing agreement for these two lots will expire and needs to be renewed.

**FINANCIAL IMPACT:** TBD

**MOTION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** documents



# WATER WONDERLAND BOARD OF REALTORS® PURCHASE AGREEMENT



OFFICE OF: Berkshire Hathaway HomeServices I.R. Date: December 26, 2023 at 10:30 ( ☒ a.m. ☐ p.m.)

1. **PURCHASER:** The undersigned Purchaser(s) Pigeon River Holdings LLC (Purchaser's Name)  
agrees to purchase through Berkshire Hathaway HomeServices I.R. (Listing Broker)

2. **PROPERTY:** Real Property situated in the Township of Tuscarora  
County of Cheboygan and State of Michigan. Tax Number(s): 162-030-300-001-21

MLS # 201824278 Legal Description: PAR 15: COM W 1/4 COR SEC 30, T35N,R3W; TH S 89D 28' 28" E 764.33FT; TH S 89D 28' 28" E 877.56FT TO POB; TH S 89D 28' 28" E 187.34FT; TH S 30D 44' 27" E 314.20FT; TH S 28D 40' 48" W 97.11FT; TH ALG CURVE TO LEFT, WITH RAD 790 & CHRD BEARING N 69D 22' 47" W 221.52FT; TH ALG A CUL-DE-SAC WITH RAD 80FT & CHRD BEARING N 65D 10' 46" W 105.91FT; TH N 0D 31' 18" E 234.50FT TO POB. SPLIT ON 11/08/2005 FROM 162-030-300-001-02;

982/486;982/490;993/353;993/358;993/363;993/882;993/887;993/892;1001/144;1052/7

The Property is also identified by address as: Parcel 15, Commerce Blvd., Indian River, Mi. 4979

The property is purchased subject to zoning ordinances and to restrictions and easements of record.

3. **PRICE:** The purchase price shall be \$ 23,000.00 ( Twenty-Three Thousand dollars)

4. **METHOD OF PAYMENT:** All monies must be paid by cash, certified check, cashiers check or money order. The sale will be completed by the following method:

- ☒ A. CASH: Buyer will pay the sales price in cash upon Seller's delivery of a warranty deed conveying marketable title.
- ☐ B. NEW MORTGAGE: This contract is contingent on Buyer's ability to obtain a(n) \_\_\_\_\_ mortgage. Buyer will apply for the loan within \_\_\_\_\_ days after the "effective date" of this contract. If Buyer's lender does not provide "clear to close" for mortgage on or before \_\_\_\_\_, at Sellers' option (upon written notice) this agreement can be declared null and void and the earnest money deposit shall be returned to Buyer. If Buyer is rejected for the mortgage, Buyer shall furnish Seller with the lender's written verification of mortgage denial. Upon Seller's receipt of such denial, this agreement shall be null and void and earnest money deposit shall be returned to Buyer. The sale will be completed upon Seller's delivery of a warranty deed conveying marketable title.
- ☐ C. LAND CONTRACT: Buyer will pay \$ \_\_\_\_\_ down payment upon Buyer and Seller signing a \_\_\_\_\_ land contract. Buyer will pay monthly installments (principal and interest) of \$ \_\_\_\_\_ or more, including annual interest of \_\_\_\_\_ percent. Buyer will pay the entire balance, which may require a lump-sum payment within \_\_\_\_\_ years after closing.

5. **CLOSING COSTS:** Unless otherwise provided in this contract, it is agreed that Seller shall pay all State transfer taxes and costs required to convey clear title. Unless otherwise provided in this contract, Buyer shall pay the cost of recording the deed and/or security interests and all mortgage closing costs required by mortgage. Both buyer and seller shall pay Closing Agent (Title Company) closing fees that are charged to them.

6. **ASSESSMENTS:** Seller will pay all prior years' special assessments. Current year's assessments to be prorated in arrears on a calendar year basis. Buyer will pay all subsequent years' special assessments.

7. **OIL, GAS, and MINERAL RIGHTS:** If owned by the seller(s) shall be included in the sale. ☒ YES ☐ NO

8. **FIXTURES & IMPROVEMENTS:** Sale to include all buildings, improvements, carpeting, window shades, drapery or curtain hardware, Venetian shades, screens, storm sash and doors, shrubbery, built-in kitchen appliances, TV antenna, plumbing and lighting fixtures, fences, mailbox and garage door openers (including transmitters), heating and air conditioning equipment, if any, now on the property. Additions: Refrigerator ☐ yes ☐ no, Oven/Range ☐ yes ☐ no, Draperies ☐ yes ☐ no, Curtains ☐ yes ☐ no, Water Softener ☐ yes ☐ no, Dishwasher ☐ yes ☐ no, Microwave ☐ yes ☐ no, Washer ☐ yes ☐ no, Dryer ☐ yes ☐ no, Other inclusions: \_\_\_\_\_

**All personal property not included in the sale and any trash or debris (in interior and/or exterior) will be removed by the day of occupancy unless otherwise agreed upon in writing.**

© Copyright Water Wonderland Board of REALTORS® Purchaser's Initials GM Seller's Initials \_\_\_\_\_ 1  
Purchase Agreement/Rev 09/2021

9. **PRORATIONS:** Seller will pay all prior years' real estate taxes. The current year's real estate taxes will be paid as follows:
- ☐ NO PRORATION Seller will pay the taxes which are due before the date of closing. Buyer will pay taxes which are due on or after the date of closing. "Due" means the date on which a tax becomes payable.
- ☒ PRORATION: (check either Arrears or Advance and either Calendar Year or Due Date for each below)
- Summer Taxes: ☐ Arrears OR ☒ Advance ☐ Calendar Year OR ☒ Due Date
- Winter Taxes: ☒ Arrears OR ☐ Advance ☒ Calendar Year OR ☐ Due Date
- DEFINITION: Calendar Year - January 1st through December 31st. Due Date - Summer (July 1st through June 30th), Winter (December 1st through November 30th).**
- Rents, insurance, homeowner's association fees, condominium owner's association fees, road maintenance fees, and sewer and water bills shall be adjusted as of the date of closing. Heating fuel (Propane, Fuel Oil, etc.) shall be adjusted at date of possession. The price paid shall be at the price rate last paid by the seller.
10. **PROPERTY INSPECTION:** Buyer has personally inspected the property and accepts it in its AS IS present condition and agrees that there are no additional written or oral understandings or representations except as otherwise provided in this Agreement.
- ☐ This Agreement is contingent upon an inspection of the property, at Buyer's expense, by a licensed contractor and/or inspector of Buyer's choice no later than \_\_\_\_\_ business days after the "Effective Date" of this Agreement. The term "Effective Date" shall mean the date and time at which both Purchaser and Seller have signed this Agreement and agreed upon its terms. In the event that the Buyer neither removes this contingency nor terminates this Agreement in the time provided, the Buyer shall be deemed to have waived this contingency and proceed to close this transaction. If the inspection discloses any structural or functional defect in the property which results in the buyers having substantial cause to be dissatisfied with the current physical condition of the property and its system, the buyers shall notify the sellers in writing within \_\_\_\_\_ business days of the completion of the inspection.
- If sellers are notified of defects, they shall have \_\_\_\_\_ business days to respond and can either (a) repair or provide for repair in a workmanlike manner, (b) agree to negotiate a reduction in the sale price of the property that is agreeable to both buyers and sellers or (c) declare their unwillingness to repair in which case this agreement may be null and void and buyers deposit shall be returned.
- ☐ Buyer acknowledges that the REALTOR®/Broker has strongly recommended that Buyer obtain an inspection of the property by a licensed contractor and/or an inspector. Buyer does not desire to obtain an inspection of the property.
11. **WALK-THROUGH:** Buyer has the right to walk through the property within forty-eight (48) hours prior to closing to confirm that the property and any personal property or equipment being purchased are in the same condition as when this Agreement was signed, ordinary wear and tear excepted.
12. **POSSESSION:** Seller shall deliver and Purchaser shall accept possession of the Property, subject to the rights of any tenants, at closing or close days after closing. From the date of closing to the date of vacating the Property as agreed, Seller shall pay the sum of \$ 0 WE. per day as an occupancy charge, and Seller shall be liable for Seller's pro rata share of utilities. An occupancy escrow shall be retained by N.A. in the amount of \$ 0 WE. Charges for unused days will be reimbursed to Seller upon vacating.
13. **SITE INVESTIGATION:** All matters related to but not limited to zoning, soil borings, franchising, matters of survey, use permits, drain easements, rights of way, etc., are to be secured and paid for by Buyer unless otherwise specified in additional conditions as set forth in Paragraph 22 of this agreement, or see addendum attached hereto.
14. **HOME WARRANTY:** Purchaser and Seller have been informed that Home Warranty Plans are available. Such plans may provide additional protection and benefit to a Purchaser. The parties acknowledge that a REALTOR® may receive compensation from the companies offering these plans. Purchaser \_\_\_\_\_ does X does not wish to purchase a Home Warranty Plan. Paid for by the \_\_\_\_\_ Buyer and/or \_\_\_\_\_ Seller.
15. **SELLERS DISCLOSURE:** ☒ Buyer acknowledges that a Seller Disclosure Statement has been provided to Buyer.
- ☐ Seller shall provide Buyer with a Seller Disclosure Statement with Seller's acceptance of this offer. Pursuant to Public Act 92 of 1993 Buyer will have 72 hours after hand-delivery of the disclosure statement (or 120 hours after delivery by registered mail) to terminate this contract by delivery of a written notice to Seller or Seller's agent.
16. **LEAD-BASED PAINT DISCLOSURE:** (For residential housing built prior to 1978.) Buyer acknowledges that prior to signing the Purchase Agreement, Buyer has received and reviewed a copy of the *Lead-Based Paint Seller's Disclosure* form completed by Seller, the terms of which are incorporated herein by reference. See Lead-Based Paint Addendum.
17. **LAND DIVISION ACT:** {For unplatted land only.} Seller and Buyer agree that the following statements shall be included in the deed at the time of delivery: (a) The grantor grants to the grantee the right to make All (insert "zero", "all" or a specific number, as appropriate) division(s) under section 108 of the land division act. Act No. 288 of the Public Acts of 1967. (b) This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan right to farm act. CAUTION: If the space contained in paragraph (a) above is left blank, the deed will NOT grant Buyer the right to any divisions.



18. **TITLE INSURANCE:** Seller shall provide to Buyer, at Seller's expense, an owner's policy of title insurance with standard exceptions in the amount of the sales price. Upon receipt of the commitment, Buyer/Buyer's Representative shall have 10 days to provide Seller with written notice of any objections. Seller will then have 30 days after receiving written notice to remedy the claimed defects. If Seller is unable to remedy the defects within 30 days, this Agreement shall terminate, and any deposit shall be refunded to Buyer.
19. **SURVEY** ☒ No boundary (stake) survey requested; or ☐ Contingent upon a boundary (stake) survey approved by the Buyer. Paid for by the ☐ Buyer and/or ☐ Seller. Both Buyer and Seller acknowledges the REALTOR®/Brokers do not warrant location of the improvements and easements on the property and the boundaries of the property or assume any responsibility for the representations made by the Seller of the location of the improvements and easements on the property and the boundaries of the property.
20. **SALE TO BE CLOSED** on or before February 16 2024  
month day year
21. **AGENCY CONFIRMATION:** Purchaser and Seller each acknowledge receipt of an Agency Disclosure Form. The Selling Broker/Salesperson is acting as (check one) ☒ Agent/Subagent of the Seller ☒ Buyer's Agent ☐ Dual Agent ☐ Designated Agent in an In-House Transaction ☐ Other WE.
22. **ADDITIONAL CONDITIONS:** Addendum - ☐ Yes ☐ No Offer To Purchase is subject to Health Dept. #4 Approval for installing a Water Well on property, and Subject to Cheboygan County Zoning Approval on being able to build a 40' ft. x 60' Ft. or Larger Building on property.
23. **RELEASE:** Buyer and Seller acknowledge that the real estate brokers and agents have made no representations concerning the condition of the property covered by this Agreement and the marketability of title, and Buyer(s) and Seller(s) release the Listing Broker and Selling Broker, and their respective agents, employees, attorneys and representatives, with respect to all claims arising out of or related to this Buy and Sell Agreement, any addendums or counteroffers; all claims arising from any purported representations as to the physical and environmental condition of the property covered by this Agreement or the marketability of title; and all claims arising from any special assessments and/or utility bills which have been or may in the future be charged against the property covered by this Agreement and, in addition, agree to indemnify and hold harmless the Listing Broker and Selling Broker from any and all claims related to those matters.
24. **LIMITATION:** Buyer and Seller agree that any and all claims or lawsuits which they may have against the Listing Broker and its agents and Selling Broker and its agents relating to their services must be filed no more than six (6) months after the date of closing on the transaction described in this Agreement. Buyer and Seller waive any statute of limitations to the contrary.
25. **HEIRS AND SUCCESSORS:** This Agreement binds Seller, Seller's personal representatives and heirs, and anyone succeeding to Seller's interest in the property. Buyer shall not assign this agreement without Seller's prior written permission.
26. **ELECTRONIC COMMUNICATIONS:** As an alternative to physical delivery, the parties agree that this Agreement, any amendment or modification of this Agreement and/or any written notice or communication in connection with this Agreement may be delivered to the Seller in care of the Listing REALTOR® and the Buyer in care of the Selling REALTOR® via electronic mail or by facsimile. Any such communication shall be deemed delivered at the time it is sent or transmitted. Seller represents and warrants that an electronic email address has been provided to Listing REALTOR® from which Seller may receive electronic mail. Buyer represents and warrants that an electronic mail address has been provided to Selling REALTOR® from which Buyer may receive electronic mail. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
27. **COUNTERPARTS:** This Agreement may be signed in any number of counterparts with the same effect as if the signature of each counterpart were upon the same instrument.
28. **ATTORNEY'S FEES:** In any actions or proceedings arising out of this agreement, the prevailing party, including any REALTOR® so involved, shall be entitled to reasonable attorney's fees and costs, to be paid by the non-prevailing party.
29. **ACKNOWLEDGEMENT:** Buyer and Seller agree that this is the entire agreement between the parties and that there are no other written or oral understandings. Buyer and Seller further agree that this Agreement supersedes any and all prior agreements, understandings or representations made by the parties or their agents. This is a legal document. It is recommended to the parties that an attorney be retained to pass upon the marketability of the title to the property involved and to confirm that the terms of this Agreement are met.

30. EXPIRATION OF OFFER: This offer will expire on (DATE) 01/05/2024 (Time) 5:00 ☐ AM ☒ PM or upon Seller's receipt of revocation from Buyer, whichever is earlier. Buyer agrees that this offer, when signed, will constitute a binding agreement between Buyer and Seller and herewith deposits \$ 500.00 ck# 0109 evidencing Buyer's good faith, said deposit to be held by said REALTOR®/Broker, and to apply as part of the purchase price. If this offer is not accepted or title is not marketable or insurable, or any other contingencies as specified, which cannot be met, this deposit to be refunded forthwith. In the event of default by Buyer, all deposits made hereunder may be fortified as liquidated damages at Seller's election or alternatively Seller may retain such deposits as part payment of the purchase price and pursue his/her legal or equitable remedies hereunder against Buyer. If Seller defaults, Buyer may enforce this contract or may demand a refund of the deposit and pursue legal remedies.

31. BUYER(S) SIGNATURE(S)

Signature:  Date: 12/26/23  
Print Name: George Marks President - Pigeon River Holdings LLC  
(First) (Middle) (Last)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
(First) (Middle) (Last)

Print Salesperson's Name: Walter Ellis Salesperson License#: 6506000495  
Broker's Name: Berkshire Hathaway HomeServices I.R Brokerage License# \_\_\_\_\_  
Brokerage Address: 3412 S. Straits Hwy. Box 70, Indian River, MI 49749

32. DEPOSIT RECEIPT: The selling broker has received from buyer the deposit in the form of \_\_\_\_\_  
Salesperson's Signature \_\_\_\_\_

33. SELLER'S ACCEPTANCE: Seller accepts this as written or with the following changes: Addendum - ☐ Yes ☐ No  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF THIS OFFER IS COUNTERED, THEN THE BUYER(S) SHALL HAVE UNTIL \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_  
☐ AM ☐ PM TO ACCEPT, REJECT, OR COUNTER.

34. SELLER(S) SIGNATURE(S)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Name

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Name

Print Salesperson's Name: \_\_\_\_\_ Salesperson License#: \_\_\_\_\_  
Broker's Name: \_\_\_\_\_ Brokerage License# \_\_\_\_\_  
Brokerage Address: \_\_\_\_\_

35. BUYER'S RECEIPT AND ACCEPTANCE OF CHANGES: Buyer has received Seller's acceptance of this contract. If the acceptance was subject to changes, Buyer agrees to accept the changes as written and all unchanged items.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DISCLAIMER: This form is provided as a service of the Water Wonderland Board of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Water Wonderland Board of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.





## DISCLOSURE REGARDING REAL ESTATE AGENCY RELATIONSHIPS



Michigan Real Estate

This is to inform potential Sellers or Buyers of the various agency choices available to them. Michigan law requires real estate licensees to advise the potential Sellers or Buyers with whom they work of the nature of their agency relationship.

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in Section 102 of the Land Division Act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in Section 4 of the Condominium Act, 1978 PA 59, MCL 559.104.

- 1) An Agent providing services under any Service Provision Agreement owes, at a minimum, the following **duties** to the Client:
  - a) The exercise of reasonable care and skill in representing the Client and carrying out the responsibilities of the agency relationship.
  - b) The performance of the terms of the Service Provision Agreement.
  - c) Loyalty to the interest of the Client.
  - d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
  - e) Referral of the Client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed Agent.
  - f) An accounting in a timely manner of all money and property received by the Agent in which the Client has or may have an interest.
  - g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the Client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an Agent of the Client.
- 2) A Real Estate Broker or Real Estate Salesperson acting pursuant to a Service Provision Agreement shall provide the following **services** to his or her Client:
  - a) When the Real Estate Broker or Real Estate Salesperson is representing a seller or lessor, the marketing of the Client's property in the manner agreed upon in the Service Provision Agreement.
  - b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the Client's property or the property the Client seeks to purchase or lease.
  - c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
  - d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
  - e) For a Broker or Associate Broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the Buyer and Seller, a complete and detailed closing statement signed by the Broker or Associate Broker showing each party all receipts and disbursements affecting that party.

### SELLER'S AGENTS

A Seller's Agent, under a Listing Agreement with the Seller, acts solely on behalf of the Seller. A Seller can authorize a Seller's Agent to work with Subagents, Buyer's Agents and/or Transaction Coordinators. A Subagent of the Seller is a licensee who has agreed to work with the Listing Agent, and who, like the Listing Agent, acts solely on behalf of the Seller. Seller's Agents and their Subagents will disclose to the Seller known information about the Buyer which may be used to the benefit of the Seller. Individual services may be waived by the Seller through execution of a Limited Service Agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a Limited Service Agreement.

### BUYER'S AGENTS

A Buyer's Agent, under a Buyer's Agency Agreement with the Buyer, acts solely on behalf of the Buyer. Buyer's Agents will disclose to the Buyer known information about the Seller which may be used to benefit the Buyer. Individual services may be waived by the Buyer through execution of a Limited Service Agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a Limited Service Agreement.

## DUAL AGENTS

A real estate licensee can be an Agent of both the Seller and the Buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the Seller and the Buyer. In such a dual agency situation, the licensee will not be able to disclose all known information to either the Seller or the Buyer, and Seller and Buyer are giving up their right to undivided loyalty. As a Dual Agent, the licensee will not be able to provide the full range of fiduciary duties to the Seller or the Buyer.

The obligations of a Dual Agent are subject to any specific provisions set forth in any agreement between the Dual Agent, the Seller and the Buyer

## LICENSEE DISCLOSURE (check one)

I hereby disclose that the agency status I/we have with the Buyer or Seller below is:

- ☒ Seller's Agent  
☐ ~~Seller's Agent - Limited Service Agreement~~  
☐ Buyer's Agent  
☐ ~~Buyer's Agent - Limited Service Agreement~~  
☐ Dual Agent  
☐ None of the above

**Note:** Berkshire Hathaway HomeServices Michigan Real Estate does not offer Limited Service Agreements therefore the choices above which include limited service agreements have been intentionally deleted.

In addition Berkshire Hathaway HomeServices Michigan Real Estate practices Designated Agency therefore never represents buyers or sellers without a signed written services agreement.

## AFFILIATED LICENSEE DISCLOSURE:

The parties below acknowledge that they have been informed that Berkshire Hathaway HomeServices Michigan Real Estate operates as a **DESIGNATED AGENT** brokerage firm. Only the licensee's named in the services agreement and the named Supervisory Broker have an agency relationship to the seller/buyer party to the services agreement. If the other party in a transaction is represented by an affiliated licensee of Berkshire Hathaway HomeServices Michigan Real Estate, then the named Supervisory Brokers and the company shall be considered informed consensual Dual Agents.

In brokerage firms which do not practice Designated Agency all licensees of the firm have the same agency relationship.

This form was provided to the Buyer or Seller before the disclosure of confidential information.

Signature of BHHS-MRE Agent: Walter Eli Date & Time: 12-26-2023

## ACKNOWLEDGEMENT:

By signing below the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. Further they have been informed that this disclosure is **NOT A CONTRACT** and does not create an agency relationship between them and Berkshire Hathaway HomeServices Michigan Real Estate.

Potential ☒ Buyer ☐ Seller (check one)

(X) [Signature] Date: 12-26-23  
signature

Potential ☐ Buyer ☐ Seller (check one)

\_\_\_\_\_  
signature Date: \_\_\_\_\_

PIGEON RIVER HOLDINGS LLC  
GEORGE L MARKS JR  
1534 SILERY RD  
INDIAN RIVER MI 49749  
Phone: 231-420-3650

0109

74-8348/2724

December 26, 2023

PAY TO THE  
ORDER OF

Berkshire Hathaway Home Services

\$ 500.00

five hundred and

00  
100

DOLLARS

**Awakon**

FEDERAL CREDIT UNION  
20855 Washington Avenue • Onaway, MI 49765  
(866) 733-8557

G L Marks

Security features included. Details on back.

⑆ 272483484⑆ 10000511080707⑈ 0109

THE SOUTH 1/2  
R2W, TUSCARORA TOWNSHIP  
COUNTY, MICHIGAN

SEC.30 T35N, R2W  
FB: TUSC

DRAWN: LCR  
CHECK: BKF

PROJECT NO. 04-0715

SHEET: 3 OF 13

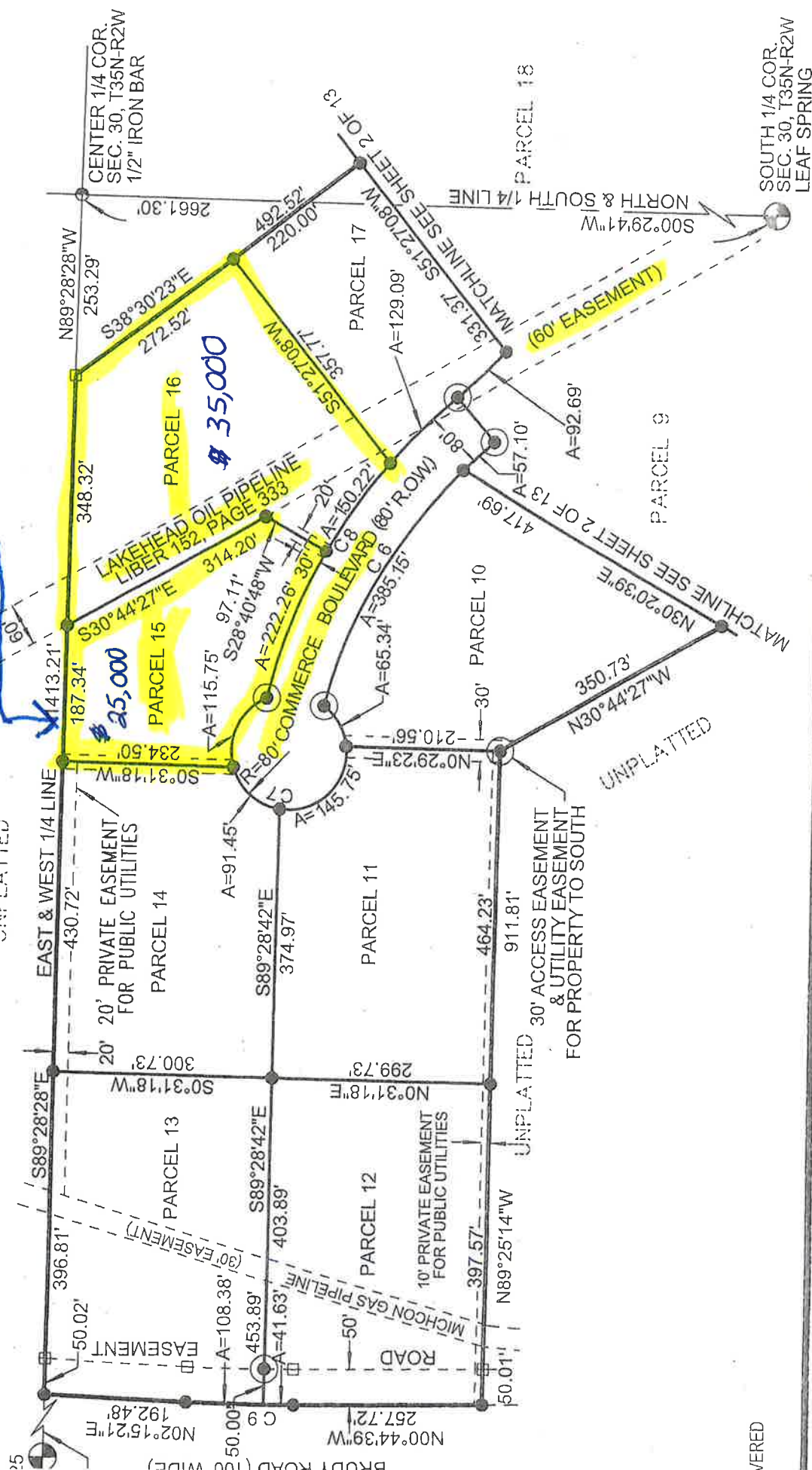
TUSCARORA TOWNSHIP

**FULLFORD SURVEYING & MAPPING, P.C.**

PO BOX 969

5097 S. STRAITS HIGHWAY, SUITE A

PHONE: 231-238-9199 FAX: 231-238-9195



VERED



Figure 7-2

Industrial Park: Building and Use Restrictions

1. District Health Department No. 4 must approve the proposed use and/or any changes of use prior to development on each site.
2. Disposal of industrial waste is prohibited.
3. A minimum isolation distance of 75 feet must be maintained between all septic tanks, dosing tanks, discharge lines and drainfields to all wells.
4. Adequate site drainage must be provided on each site.
5. Proper barricades must be provided to protect the septic tank and drainfield from damage from traffic, parking, snow removal, etc.
6. Snow removal must be accompanied in a manner to prevent damage to the sewage disposal system. Plowing in the drainfield area or plowing snow onto the drainfield is prohibited.
7. 50 feet submergence of the well screen will be required to provide additional protection to the aquifer.
8. On-site sewage disposal systems must be located in the areas designated on the site plan.
9. Water wells must be located in the areas as designated on the site plan.
10. Permits for the construction of on-site sewage disposal and water systems are required, and are the responsibility of each individual owner.
11. Site plans shall first be reviewed by the Tuscarora Township Commercial Development Committee for compliance with deed restrictions prior to submittal to the Cheboygan County Zoning Department.
12. Tuscarora Township Commerce Park shall consist of 18 individual development lots or parcels. No platted lot may be further divided, with the following exception: A lot may be divided if the property taken from 1 lot is added to an adjacent lot. Parcel means a contiguous area of land under the same ownership. Lot means a measured portion of land described and fixed in the recorded Plat of Tuscarora Township Commerce Park. All resulting parcels shall conform to applicable Zoning Ordinance. In the event a lot is expanded by adding a portion of an adjacent lot or if any adjacent lots are under the same ownership, then all setback requirements shall apply to the exterior lot lines of the combined lots.
13. Minimum Yard Setbacks: Front 50 feet Side 20 feet Rear 20 feet
14. The side and rear setbacks shall be maintained as greenbelt. The greenbelt may consist of lawn, septic system, storm water management facilities, landscaped or remain in a natural condition.
15. Drives shall not be located closer than 25 feet to adjoining parcels, unless the drive is common access shared by the adjoining parcels or lots.
16. All drainage originating on the site as a result of development shall be retained on the site. The 20 foot side and rear setbacks may be utilized for management of storm water runoff.
17. Upon approval of the site plan and zoning department approval, improvements to the site shall be completed within 12 months for structures and 18 months for landscaping after commencing structure construction.
18. Patron parking shall be located in the front or side yards.
19. All drives shall be hard surfaced from the edge of existing bituminous road to the property line or right of way. Drives shall be constructed in accordance with the standard detail for the commercial park.
20. Onsite lighting is permitted provided the lighting consist of wall packs, low intensity landscape lighting or pole mounted lights with fixtures providing 100% horizontal cutoff.
21. Overhead garage type doors will not be permitted on the roadside elevation of any structure.
22. Signs: All signs shall meet the standards and requirements of the DDA (Tuscarora Township Downtown Development Authority).
23. A 10-foot wide landscape buffer is required in the front yard. The 10-foot landscape buffer will begin at the property line (road right of way) and extend 10 feet onto the property. The minimum requirements for the front yard landscape buffer are contained in Article 17.18.4 and Article 17.18.5 of the Cheboygan County Zoning Ordinance. Additional minimum landscaping requirements for the front yard are as follows:
  - A. One deciduous tree and two evergreen trees, plus one additional deciduous and evergreen tree for each 100 feet of road frontage or fraction thereof.
  - B. Shrubs at a rate of one per each tree required.
  - C. Plantings shall be located so as not to obstruct the vision of drivers entering or leaving the site.
  - D. Landscaped areas shall be provided with sufficient water to maintain plants in a healthy condition.
  - E. All planting beds shall be mulched with mulch cover at least 3 inches deep to retain moisture around roots.
24. Unsightly areas as determined by the Cheboygan County Zoning Ordinance or the Tuscarora Township Commercial Development Committee shall be screened with fencing or landscaping.



**BERKSHIRE  
HATHAWAY**  
HomeServices

# LISTING SERVICES AGREEMENT

## Exclusive Right to Sell Contract



Michigan Real Estate

1. **DURATION AND DESCRIPTION:** In consideration of the efforts of Vacation Properties Network Inc. dba Berkshire Hathaway HomeServices Michigan Real Estate (hereinafter referred to as BHHS-MRE) to market, negotiate with potential buyers, and assist in closing the sale of certain property (hereinafter referred to as the Property)

Seller Tuscarora Twp.

Seller(s) as in the title

hereby grants BHHS-MRE from 1 / 02 / 2024 until 11:59 P.M. 10 / 30 / 2024 the exclusive right to sell the real estate described below.

2. **PROPERTY DESCRIPTION:** The Property is located in the Tuscarora Twp., Cheboygan, County, MI

Name of the City/Village/Township

County Name

commonly known as Commerce Blvd. ( Parcel 15 ), Indian River, Mi. 49749, and

Street Number / Name/ Direction

Name of the City

State

Zip code)

legally known as PAR 15: COM W 1/4 COR SEC 30, T35N,R3W; TH S 89D 28' 28" E 764.33FT; TH S 89D 28' 28" E 877.56FT TO POB; TH S 89D 28' 28" E 187.34FT;

TH S 30D 44' 27" E 314.20FT; TH S 28D 40' 48" W 97.11FT; TH ALG CURVE TO LEFT, WITH RAD 790 & CHRD

BEARING N 69D 22' 47" W 221.52FT; TH ALG A CUL-DE-SAC WITH RAD 80FT & CHRD BEARING N 65D 10' 46" W 105.91FT; TH N 0D 31' 18" E 234.50FT TO POB.

Permanent Parcel I.D. Number: 162-030-300-001-21 (including All land divisions)

The Property including all improvements, fixtures and appurtenances now in or on the Property are included in the purchase price, including the following: TV antennas and satellite dishes, tacked down carpeting, lighting fixtures and shade, all window treatments, screens and storm windows and doors, built-in kitchen appliances, awnings, mailbox, all plantings and fences. **Additional included items:**

**Excepted items:**

3. **SALES PRICE AND TERMS:** The price of the Property is to be \$ 25,000 in cash or any other price, terms, or exchange to which Seller may hereafter consent. The terms "Sale" or "Sold" shall be deemed to include, but not be limited to, any exchange or trade to which Seller consents. In the event of an exchange or trade, BHHS-MRE is permitted to represent and receive compensation from both parties.
4. **BROKERAGE FEE:** Seller agrees to pay BHHS-MRE a brokerage fee of \$125.00 plus 7 percent of the purchase price for the Property or \$\_\_\_\_\_ upon consummation of the sale. The brokerage fee will be due and payable if a buyer is obtained for the Property by anyone including the Seller, during the term of this contract at the price and terms set forth herein, or upon any other terms agreed upon by the Seller, FURTHER said brokerage fee shall be due if:
- A. The Seller refuses to sell when a ready, willing and able buyer is produced at the price and terms herein,
  - B. The Seller refuses or is unable to complete a sale pursuant to the terms of a duly executed Purchase Agreement, Contract Sale, or such other agreement signed by the Seller,
  - C. The Seller, or anyone, sells (or enters into a contract to sell or receives a deposit) within 12 months from the termination or expiration of this contract to anyone to whom the property has been shown or who has learned of the Property because of the efforts of BHHS-MRE, during the term of this contract provided. HOWEVER, the Seller will not be obligated to pay such brokerage fee if the Property is sold through another licensed real estate BROKER who is paid a brokerage fee during this protection period.
  - D. The Seller agrees that the brokerage fee will be due and payable to BHHS-MRE if the Seller enters into an option to purchase during the term of this contract or the protection period as provided upon the consummation of the sale/purchase pursuant to the option. If the option is exercised and consummated the agreed upon brokerage fee will be paid to BHHS-MRE on the option amount.

By initialing here Seller(s) acknowledge that they have thoroughly read and accept the terms listed on this page:

Page 1 of 3

Form Number VPNI SA 1 2014

©Vacation Properties Network Inc. dba Berkshire Hathaway HomeServices Michigan Real Estate

Initials of Seller(s)

5. **AUTHORIZATIONS:** Seller hereby authorizes BHHS-MRE to photograph the Property and publish pictures, place a "for sale" sign and remove other "for sale" signs, keep a key, install a lockbox and show all buildings at reasonable hours.
6. **SELLER'S DESIGNATED AGENT:** BHHS-MRE hereby appoints David Carpenter & Water Ellis  
Name of Ass  
as Seller's Designated Agent(s) to exclusively represent Seller in the sale of the Property. BHHS-MRE appoints Steven Fase as Seller's Designated Supervisory Broker. BHHS-MRE may appoint other Sales Associates as additional Seller's Designated Agent(s) or delete Designated Agent(s) by providing Seller with written notification. All other licensees of BHHS-MRE are specifically excluded from being a representative of Seller unless they are appointed by BHHS-MRE with written notice to Seller.  
Seller understands that other licensees of BHHS-MRE may market the Property by various activities including but not limited to showing the Property to potential buyers. Seller agrees that, by providing such services, these licensees will not be acting as Seller's Designated Agent. Seller is to regard those licensees of BHHS-MRE as a potential buyer's agent and not as an agent of Seller.
7. **BROKERAGE FEE SHARING:** In order to encourage other brokers to produce an offer to purchase acceptable to Seller, BHHS-MRE offers a portion of the brokerage fee referenced above to cooperating brokers who are acting in the capacity of a Buyer's Agent or as a Transaction Coordinator.  
The compensation being offered by BHHS-MRE to cooperating brokers shall be either 3.5 % of the agreed to purchase price or \$ \_\_\_\_\_.
8. **MLS AUTHORIZATION:** The Seller grants BHHS-MRE permission to submit the Property to the Water Wonderland MLS, in which BHHS-MRE is a Participant and to any other MLS to which BHHS-MRE is a Participant but not to release the Property sooner than 05 / 26 / 2023.
9. **REFERRALS:** Seller will refer to BHHS-MRE all inquiries about the Property received during the term of this contract.
10. **OFFERS:** Upon receipt BHHS-MRE shall promptly present to Seller all offers made. Seller agrees to respond in writing to each offer made in a timely fashion. BHHS-MRE shall promptly provide a copy of Seller's written response to the selling broker or selling agent. Unless Seller and BHHS-MRE agree otherwise, after a Purchase Agreement is accepted by Seller, BHHS-MRE shall continue to market the Property and present any further offers to Seller.
11. **MARKETABLE TITLE & TITLE INSURANCE:** Seller represents the title to the Property to be a good and marketable title and Seller will execute and deliver a deed, land contract, or such other instrument, assignment or conveyance as shall be required. Any deed required shall have full covenants or warranty and shall be free of all encumbrances and liens. Any oil, gas and mineral interests that Seller has shall be included in the conveyance to the buyer. Seller agrees to provide an Owner's Policy of Title Insurance in the amount of the sales price to the buyer showing a date later than the Purchase Agreement. Seller shall be responsible for payment of any State and County Transfer Tax at closing.
12. **OCCUPANCY:** Seller will give occupancy at closing or Close days after closing subject to rights of tenants:  
(List name and phone number of tenants, if any.) \_\_\_\_\_
13. **HOME WARRANTY PROGRAMS:** With many Buyers the assurances provided under a Home Warranty Program is desired in purchasing a home. BHHS-MRE recommends that the Seller consider such an offering as an additional incentive. Such programs vary in expense and covered claims, including those which provide the Seller coverage during the listing period prior to closing. (choose one)  
A. Seller agrees to offer to the Buyer such a program through Home Warranty REsource. (A wholly owned subsidiary of BHHS-MRE)  
B. Seller agrees to offer to the Buyer such a program through another vendor. \_\_\_\_\_  
C. Seller does not wish to offer such a program at this time.
14. **AMENDMENT & MODIFICATION:** The terms of this contract may only be amended or modified with the express written consent of the Seller and BHHS-MRE. For purposes of this provision, express written consent shall be deemed to include an e-mail from the Seller to BHHS-MRE authorizing and/or directing such amendment(s)/modification(s) provided that (i) the email bears an electronic signature (in the form of a typewritten name) of the Seller and that (ii) the Designated agent or the Supervisory Broker confirms acceptance of such amendment(s)/modification(s) through an email transmittal response to the Seller, which bears the electronic signature of the Designated Agent or the Supervisory Broker.
15. **INDEMNIFICATION OF BHHS-MRE AND COOPERATING BROKERS:** Seller acknowledges that neither BHHS-MRE, nor the MLS, nor any cooperating brokers, nor any of their employees, licensees or subagents is an insurer against loss or damage to persons or the Property. Seller releases and agrees to defend, indemnify and hold harmless BHHS-MRE and cooperating brokers and any of their employees, licensees or subagents and the MLS from any responsibility for loss or damage to persons or property resulting from access to the Property pursuant to this Agreement. Seller is advised to verify the existence of or obtain personal property insurance through Seller's insurance agent. BHHS-MRE recommends that Seller safeguard or removes all valuables and prescription medication.
16. **CANCELLATION:** This contract can be cancelled only if the Seller and BHHS-MRE agree in writing.
17. **NON-DISCRIMINATION:** Seller and BHHS-MRE agree as required by law not to discriminate because of race, color, national origin, age, sex, handicap, religion, height, and weight, marital or familial status with respect to the sale or lease of the Property.

By initialing here Seller(s) acknowledge that they have thoroughly read and accept the terms listed on this page:

18. **DEFAULT:** If a sale is not consummated because of the Seller's refusal to perform, then the full commission shall be due and payable upon such refusal. If a sale is not consummated because of the Buyer's failure to perform and the earnest money deposit made is forfeited, Seller agrees that 50% of said deposit (but not in excess of the total Brokerage Fee) shall be retained by BHHS-MRE in full payment for services rendered in this transaction.
19. **HEIRS & SUCCESSORS:** This contract binds Seller and BHHS-MRE, their personal representatives and heirs and anyone succeeding to their interest in the Property.
20. **INFORMATION:** Seller agrees to provide BHHS-MRE or Buyer with all information required by any law.
21. **ACCEPTANCE, ACKNOWLEDGEMENT & RECEIPT:** This Agreement contains the entire terms of the agreement of the parties. Seller acknowledges that they have carefully read this Agreement, before signing. Seller further acknowledges that they have received a copy of this Agreement.
22. **OTHER CONDITIONS:**
- \_\_\_\_\_
- \_\_\_\_\_

**Seller's Signature(s)**

Seller 1: \_\_\_\_\_

Seller 1 Phone 1: Robert Kramer, Supervisor

Seller 1 Phone 2: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

**Seller 2:** \_\_\_\_\_

Seller 2 Phone 1: \_\_\_\_\_

Seller 2 Phone 2: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted on behalf of BHHS-MRE by Designated Agent: \_\_\_\_\_



Signature of Designated Agent

David Carpenter & Walter Ellis, Walt's Cell 231-420-1123

Print or type Designated Agent's Name

Office phone: 231-238-7400      Email Address: walt0724@gmail.com      Office Fax: \_\_\_\_\_





**BERKSHIRE  
HATHAWAY**  
HomeServices

# LISTING SERVICES AGREEMENT

## Exclusive Right to Sell Contract



Michigan Real Estate

1. **DURATION AND DESCRIPTION:** In consideration of the efforts of Vacation Properties Network Inc. dba Berkshire Hathaway HomeServices Michigan Real Estate (hereinafter referred to as BHHS-MRE) to market, negotiate with potential buyers, and assist in closing the sale of certain property (hereinafter referred to as the Property)

Seller Tuscarora Twp.

Seller(s) as in the title

hereby grants BHHS-MRE from 1 / 02 / 2024 until 11:59 P.M. 10 / 30 / 2024 the exclusive right to sell the real estate described below.

2. **PROPERTY DESCRIPTION:** The Property is located in the Tuscarora Twp., Cheboygan, County, MI

Name of the City/Village/Township

County Name

commonly known as Commerce Blvd. ( Parcel 16 ), Indian River, Mi. 49749, and

Street Number / Name/ Direction

Name of the City

State

Zip code)

legally known as PAR 16: COM W 1/4 COR SEC 30, T35N,R2W; TH S 89D 28' 28" E 764.33FT; TH S 89D 28' 28" E 1064.90FT TO POB; TH S 89D 28' 28" E 348.32FT;

S 38D 30' 23" E 272.52FT; TH S 51D 27' 8" W 357.77FT; TH ALG CURVE TO LEFT WITH RAD 790FT & CHRD

BEARING N 55D 52' 20" W 150FT; TH N 28D 40' 48" E 97.11FT; TH N 30D 44' 27" W 314.20FT TO POB. SPLIT ON 11/08/2005 FROM 162-030-300-001-02;

Permanent Parcel I.D. Number: 162-030-300-001-20 (including All land divisions)

The Property including all improvements, fixtures and appurtenances now in or on the Property are included in the purchase price, including the following: TV antennas and satellite dishes, tacked down carpeting, lighting fixtures and shade, all window treatments, screens and storm windows and doors, built-in kitchen appliances, awnings, mailbox, all plantings and fences. **Additional included items:**

Excepted items:

3. **SALES PRICE AND TERMS:** The price of the Property is to be \$ 35,000 in cash or any other price, terms, or exchange to which Seller may hereafter consent. The terms "Sale" or "Sold" shall be deemed to include, but not be limited to, any exchange or trade to which Seller consents. In the event of an exchange or trade, BHHS-MRE is permitted to represent and receive compensation from both parties.
4. **BROKERAGE FEE:** Seller agrees to pay BHHS-MRE a brokerage fee of \$125.00 plus 7 percent of the purchase price for the Property or \$ \_\_\_\_\_ upon consummation of the sale. The brokerage fee will be due and payable if a buyer is obtained for the Property by anyone including the Seller, during the term of this contract at the price and terms set forth herein, or upon any other terms agreed upon by the Seller, FURTHER said brokerage fee shall be due if:
- The Seller refuses to sell when a ready, willing and able buyer is produced at the price and terms herein,
  - The Seller refuses or is unable to complete a sale pursuant to the terms of a duly executed Purchase Agreement, Contract Sale, or such other agreement signed by the Seller,
  - The Seller, or anyone, sells (or enters into a contract to sell or receives a deposit) within 12 months from the termination or expiration of this contract to anyone to whom the property has been shown or who has learned of the Property because of the efforts of BHHS-MRE, during the term of this contract provided. HOWEVER, the Seller will not be obligated to pay such brokerage fee if the Property is sold through another licensed real estate BROKER who is paid a brokerage fee during this protection period.
  - The Seller agrees that the brokerage fee will be due and payable to BHHS-MRE if the Seller enters into an option to purchase during the term of this contract or the protection period as provided upon the consummation of the sale/purchase pursuant to the option. If the option is exercised and consummated the agreed upon brokerage fee will be paid to BHHS-MRE on the option amount.

By initialing here Seller(s) acknowledge that they have thoroughly read and accept the terms listed on this page:

Page 1 of 3

Form Number VPNI SA 1 2014

©Vacation Properties Network Inc. dba Berkshire Hathaway HomeServices Michigan Real Estate

Initials of Seller(s)

5. **AUTHORIZATIONS:** Seller hereby authorizes BHHS-MRE to photograph the Property and publish pictures, place a "for sale" sign and remove other "for sale" signs, keep a key, install a lockbox and show all buildings at reasonable hours.
6. **SELLER'S DESIGNATED AGENT:** BHHS-MRE hereby appoints David Carpenter & Water Ellis  
Name of Ass  
as Seller's Designated Agent(s) to exclusively represent Seller in the sale of the Property. BHHS-MRE appoints Steven Fase as Seller's Designated Supervisory Broker. BHHS-MRE may appoint other Sales Associates as additional Seller's Designated Agent(s) or delete Designated Agent(s) by providing Seller with written notification. All other licensees of BHHS-MRE are specifically excluded from being a representative of Seller unless they are appointed by BHHS-MRE with written notice to Seller. Seller understands that other licensees of BHHS-MRE may market the Property by various activities including but not limited to showing the Property to potential buyers. Seller agrees that, by providing such services, these licensees will not be acting as Seller's Designated Agent. Seller is to regard those licensees of BHHS-MRE as a potential buyer's agent and not as an agent of Seller.
7. **BROKERAGE FEE SHARING:** In order to encourage other brokers to produce an offer to purchase acceptable to Seller, BHHS-MRE offers a portion of the brokerage fee referenced above to cooperating brokers who are acting in the capacity of a Buyer's Agent or as a Transaction Coordinator.  
The compensation being offered by BHHS-MRE to cooperating brokers shall be either 3.5 % of the agreed to purchase price or \$ \_\_\_\_\_.
8. **MLS AUTHORIZATION:** The Seller grants BHHS-MRE permission to submit the Property to the Water Wonderland MLS, in which BHHS-MRE is a Participant and to any other MLS to which BHHS-MRE is a Participant but not to release the Property sooner than 05 / 26 / 2023.
9. **REFERRALS:** Seller will refer to BHHS-MRE all inquiries about the Property received during the term of this contract.
10. **OFFERS:** Upon receipt BHHS-MRE shall promptly present to Seller all offers made. Seller agrees to respond in writing to each offer made in a timely fashion. BHHS-MRE shall promptly provide a copy of Seller's written response to the selling broker or selling agent. Unless Seller and BHHS-MRE agree otherwise, after a Purchase Agreement is accepted by Seller, BHHS-MRE shall continue to market the Property and present any further offers to Seller.
11. **MARKETABLE TITLE & TITLE INSURANCE:** Seller represents the title to the Property to be a good and marketable title and Seller will execute and deliver a deed, land contract, or such other instrument, assignment or conveyance as shall be required. Any deed required shall have full covenants or warranty and shall be free of all encumbrances and liens. Any oil, gas and mineral interests that Seller has shall be included in the conveyance to the buyer. Seller agrees to provide an Owner's Policy of Title Insurance in the amount of the sales price to the buyer showing a date later than the Purchase Agreement. Seller shall be responsible for payment of any State and County Transfer Tax at closing.
12. **OCCUPANCY:** Seller will give occupancy at closing or Close days after closing subject to rights of tenants:  
(List name and phone number of tenants, if any.) \_\_\_\_\_
13. **HOME WARRANTY PROGRAMS:** With many Buyers the assurances provided under a Home Warranty Program is desired in purchasing a home. BHHS-MRE recommends that the Seller consider such an offering as an additional incentive. Such programs vary in expense and covered claims, including those which provide the Seller coverage during the listing period prior to closing. (choose one)  
A. Seller agrees to offer to the Buyer such a program through Home Warranty Resource. (A wholly owned subsidiary of BHHS-MRE)  
B. Seller agrees to offer to the Buyer such a program through another vendor. \_\_\_\_\_  
C. Seller does not wish to offer such a program at this time.
14. **AMENDMENT & MODIFICATION:** The terms of this contract may only be amended or modified with the express written consent of the Seller and BHHS-MRE. For purposes of this provision, express written consent shall be deemed to include an e-mail from the Seller to BHHS-MRE authorizing and/or directing such amendment(s)/modification(s) provided that (i) the email bears an electronic signature (in the form of a typewritten name) of the Seller and that (ii) the Designated agent or the Supervisory Broker confirms acceptance of such amendment(s)/modification(s) through an email transmittal response to the Seller, which bears the electronic signature of the Designated Agent or the Supervisory Broker.
15. **INDEMNIFICATION OF BHHS-MRE AND COOPERATING BROKERS:** Seller acknowledges that neither BHHS-MRE, nor the MLS, nor any cooperating brokers, nor any of their employees, licensees or subagents is an insurer against loss or damage to persons or the Property. Seller releases and agrees to defend, indemnify and hold harmless BHHS-MRE and cooperating brokers and any of their employees, licensees or subagents and the MLS from any responsibility for loss or damage to persons or property resulting from access to the Property pursuant to this Agreement. Seller is advised to verify the existence of or obtain personal property insurance through Seller's insurance agent. BHHS-MRE recommends that Seller safeguard or removes all valuables and prescription medication.
16. **CANCELLATION:** This contract can be cancelled only if the Seller and BHHS-MRE agree in writing.
17. **NON-DISCRIMINATION:** Seller and BHHS-MRE agree as required by law not to discriminate because of race, color, national origin, age, sex, handicap, religion, height, and weight, marital or familial status with respect to the sale or lease of the Property.

By initialing here Seller(s) acknowledge that they have thoroughly read and accept the terms listed on this page:

Page 2 of 3

Form Number VPN.LSA.2.2014

©Vacation Properties Network Inc. dba Berkshire Hathaway HomeServices Michigan Real

Initials of Seller(s)

18. **DEFAULT:** If a sale is not consummated because of the Seller's refusal to perform, then the full commission shall be due and payable upon such refusal. If a sale is not consummated because of the Buyer's failure to perform and the earnest money deposit made is forfeited, Seller agrees that 50% of said deposit (but not in excess of the total Brokerage Fee) shall be retained by BHHS-MRE in full payment for services rendered in this transaction.
19. **HEIRS & SUCCESSORS:** This contract binds Seller and BHHS-MRE, their personal representatives and heirs and anyone succeeding to their interest in the Property.
20. **INFORMATION:** Seller agrees to provide BHHS-MRE or Buyer with all information required by any law.
21. **ACCEPTANCE, ACKNOWLEDGEMENT & RECEIPT:** This Agreement contains the entire terms of the agreement of the parties. Seller acknowledges that they have carefully read this Agreement, before signing. Seller further acknowledges that they have received a copy of this Agreement.
22. **OTHER CONDITIONS:**

**Seller's Signature(s)**

Seller 1: \_\_\_\_\_  
 Seller 1 Phone 1: **Robert Kramer, Supervisor**  
 Seller 1 Phone 2: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_

Seller 2: \_\_\_\_\_  
 Seller 2 Phone 1: \_\_\_\_\_  
 Seller 2 Phone 2: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_

Accepted on behalf of BHHS-MRE by Designated Agent:

Signature of Designated Agent

Signature of Designated Agent

**David Carpenter & Walter Ellis-Walt's Cell 231-420-1123**

Print or type Designated Agent's Name

Office phone: 231-238-7400 Email Address: walt0724@gmail.com Office Fax: \_\_\_\_\_

**New Business**



**AGENDA ITEM**

**DATE OF MEETING:** January 2, 2024

**TITLE:** Fire Protection Contract

**SUMMARY:** Current contract expired December 31, 2023. Previous contract was \$196,866.00. New contract amount is \$283,784.00, an increase of \$86,918.00 or 44.15%. Current year budget is \$196,866.00.

**FINANCIAL IMPACT:** \$283,784.00

**MOTION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** documents





**TUSCARORA TOWNSHIP VOLUNTEER FIRE  
ASSOCIATION, INC.**



4761 S. Straits Hwy. • P.O. Box 326 • Indian River, MI 49749 • (231) 238-9302

December 16, 2023

Tuscarora Township Clerk  
3546 S. Straits Hwy.  
Indian River, MI 49749

Re: 2024 Fire Protection Contract

Dear Tuscarora Township Clerk,

Enclosed please find your 2024 Fire Protection Contract, at your convenience please review the contract then sign and date where indicated and return back in the enclosed envelope.

As always, it's been an honor to be able to provide your Township with the best Fire Protection available.

If you should have any questions please feel free to contact me on my cell phone at (231) 420 - 4555 or Chief David Carpenter cell 231-290-6020.

Sincerely,

Brian Trombley  
President

Received

DEC 18 2023

Tuscarora Township

## FIRE PROTECTION AGREEMENT

THIS AGREEMENT, made and executed this 16<sup>th</sup> day of DECEMBER 2023 by and between the TUSCARORA TOWNSHIP VOLUNTEER FIRE ASSOCIATION, INCORPORATED, a Michigan non-profit corporation, hereafter called the party of the first part, and the TOWNSHIP OF TUSCARORA, Cheboygan County, Michigan, hereafter called the party of the second part.

WITNESSETH:

WHEREAS, the TUSCARORA TOWNSHIP VOLUNTEER FIRE ASSOCIATION, INCORPORATED, a Michigan non-profit corporation, is interested in providing fire protection services to TUSCARORA TOWNSHIP, Cheboygan County, Michigan.

WHEREAS, the Board of Trustees of TUSCARORA TOWNSHIP, Cheboygan County, Michigan, is desirous of having the first party provide fire fighting services to the territory of said TUSCARORA TOWNSHIP.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties heretofore and in consideration of the foregoing and mutual promises hereinafter contained as follows:

1. First party, subject to the subsequent provisions hereafter set forth, hereby agrees to provide fire protection for the following described territory of the second part, TO-WIT: —
2. First party shall provide fire protection for dwellings, garages, utility buildings, commercial buildings and related structures, motor vehicles, and grass or forest fires (when notified of the existence of a fire) to the best of the ability of the members of the first party, with the equipment now on hand or hereafter acquired as addition thereto or in replacement of present equipment. First party shall fight such fire using the knowledge and training at the disposal of the members of the first party.

3. The parties agree that in the event of simultaneous fire calls in any other covered townships, and in Tuscarora Township, Cheboygan County, Michigan, the obligation of the first party shall be to first provide fire fighting equipment and services to Tuscarora Township citizens and property owners.
  4. In the event the First Party is called to respond to a fire, hazardous clean up, or a rescue that requires extended services or equipment; beyond the First Parties capabilities, the First Parties shall not be required to provide fire fighting services without compensation from the Second Party, which shall be in addition to that set forth in Paragraph 5, below. The parties shall agree upon such additional compensation hereto before First Party shall have the obligation to proceed to fight such fire, clean up or rescue.
  5. It is agreed that the second party shall pay first party for the fire services covered by this contract as follows: the sum of \$283,784.00
  6. It is agreed that this contract shall cover fire protection services for the year beginning January 1<sup>st</sup>, 2024 and ending December 31, 2024.
-



IN WITNESS WHEREOF, the parties have set their hands and seal the day and year first above written.

Date: 12/16/23 TUSCARORA TOWNSHIP VOLUNTEER  
FIRE ASSOCIATION, INCORPORATED  
A Michigan Non-Profit Corporation

By:   
President

By:   
Chief

Date: \_\_\_\_\_ TOWNSHIP OF TUSCARORA  
Cheboygan County, Michigan

By: \_\_\_\_\_  
Supervisor

By: \_\_\_\_\_  
Clerk



## **AGENDA ITEM**

**DATE: 1-2-2024**

### **TITLE: Compensation Recommendation**

**SUMMARY:** Chris Green, our Administration Assistant, has been with us for seven plus months, and has brought organization and order to this office. The following items represent a short list of her accomplishments:

- Assists Treasurer, Trustees, and Supervisor
  - Receipting Tax payments, implementing Miscellaneous Receivables Software, Grant reimbursement submittals, Document Searches, plus.
- Leads Grant management administration from approvals, to accounting to reporting.
- Leads Implementation of Capital Improvement Plan administration.
- Leads Cost Share administration across departments – allocates at initial bill pay rather than after the fact.
- Pro-actively & completely re-organized records room with new shelving, containers, records review, and labels to make records retrieval possible.
- Led three of four audits required this past year (2-Workmans Comp and one Annual Township)
- Updated and organized Clerks office file system.
- Documented Procedures for Payroll, Payables, Bond Service, and Accounting for example.
- Pro-active - Resolved problem processes, such as CVS (comp time – vacation- sick time), to assure proper accounting between BS&A systems and our policy without being asked.
- Performs most of the Clerk's non-statutory duties, such as personnel, purchasing, records, in addition to those items mentioned above.
- Is taking over or substantially assists with many of the Supervisor's non-statutory duties such as FOIA, sewer issues and sewer grants, roads and highways, economic development, etc.

**FINANCIAL IMPACT:** Budget adjustments will be made to re-align funding to support this recommendation.

.

**RECOMMENDATION:** Increase hourly compensation

**PREPARED BY:** Jay Reidsma

**DEPT/BOARD/COMMISSION:** Clerk



**AGENDA ITEM**

**DATE OF MEETING:** January 2, 2024

**TITLE:** North Star Gardens Commercial Rehabilitation District Request

**SUMMARY:** See Attachment

**FINANCIAL IMPACT:** TBD

**MOTION:** TBD

**PREPARED BY:** Supervisor

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** document



Received  
Tuscarora Township

NOV 10 2023

3546 S. Straits Hwy.  
Indian River, MI 49749

4104 S. STRAITS HWY

INDIAN RIVER, MI 49749

North Star Gardens, INC. is requesting that Tuscarora Township create a Commercial Rehabilitation District for its property located at 4152 Old Trail Lane Indian River MI 49749. Subsequently we are also requesting a 10-year property tax abatement according to PA 210 of 2005.

North Star Gardens INC. intends to create a mixed-use development consisting of retail space, food service space, office space, and 12 rental cabins on the site at a cost of approximately \$6 million. This will become a significant tourist attraction for the community at the gateway to Indian River providing for year-round activities

The Jakeway/Gearhart family has operated North Star Gardens in Tuscarora Township and surrounding areas for the past 80 years and wants to create a project to help boost the economy of Indian River. The tax abatement and a sewer abatement are necessary to make this project economically feasible.

The project financials will not support the development with just a conventional bank loan. Therefore, North Star Gardens INC. has approached the Michigan Economic Development Corporation (MEDC) to consider a grant for the project. MEDC requires local match from the community for any grant they provide. This can be in the form of a commercial tax abatement.

Sincerely,

Jeff Jakeway