

**MINUTES OF THE SPECIAL MEETING OF THE
TUSCARORA TOWNSHIP BOARD**

June 29, 2015 – Approved August 4, 2015

Meeting called to order at 7:08 p.m. by Supervisor Ridley.

Members Present: McGinnis, Balazovic, Ridley, Fisher, Waldron

Public Hearing for Kings Point Road SAD

Supervisor Ridley opened the Public Hearing at 7:08 p.m. The purpose of the Hearing is to hear protests, comments or questions on the Kings Point Road Special Assessment. This hearing allows those who protest at this hearing or in writing prior to this hearing to appeal to the State Tax Tribunal if an appeal is desired. No questions or comments were offered, no protests were received prior to the hearing. Trustee Waldron moved and Treasurer Balazovic seconded to close the public hearing at 7:09 p.m.

Budget Public Hearing for Fiscal Year 2015-2016:

Supervisor Ridley opened the Budget Public Hearing.

Public Comments: What is the Rent and Royalties Revenue line item? Charter Communications franchise fees. Does the Assessor's Salary reflect the \$5,000 reduction to be paid to the Assessor Assistant? Yes. Why is the proposed Grant Revenue so high? For reimbursement for expenses already incurred and those expected to be incurred. Can the budget be mailed with our newsletters? Possibly a very condensed one – the newsletter would be too large if the entire budget is included.

Supervisor Ridley closed the Budget Public Hearing at 7:15 p.m.

Minutes of the June Regular meeting and the Budget Workshop were approved as presented

Trustee Waldron moved and Clerk Fisher seconded to adopt the agenda with the addition of a Freedom of Information Policy (FOIA). Motion carried.

Public comments on agenda items: No public comments were received.

Police Report – Chief Temple gave recognition and a Letter of Commendation to Officer Williams for his hard work and dedication on a three-year investigation that resulted in a six count felony warrant and arrest for Mr. McKenzie. Mr. McKenzie has since pled guilty and is awaiting sentencing at this time.

Treasurer's Report – The general accounts have \$896,019.45 without interest and the tax accounts have \$6,604.48 without interest. Tax bills will be mailed June 30th.

Airport Manager's Report – Catching up with summer work. Runway asphalt cracks have been filled and the grass is being cut.

General Fund Budget: Motion by Trustee Waldron to adopt the budget as presented with the following changes: Trustee Salaries \$7466, Supervisor \$23,028, Clerk Salary \$23,028 and Treasurer Salary \$18,179.00. Clerk Fisher seconded the motion and it carried with five ayes. **Police Department Budget:** Trustee Waldron moved to adopt the budget as presented. Trustee McGinnis seconded the motion and it carried unanimously. **Parks & Recreation Millage Budget:** Trustee Waldron moved to adopt the budget as presented. Treasurer Balazovic seconded the motion and it carried with five ayes. **Sewer Bond Budget:** Trustee Waldron moved and Treasurer Balazovic seconded to adopt the budget as presented and it carried unanimously. **2011 and 2012 Road Bond Budgets:** Trustee Waldron moved to adopt the budgets as presented, Clerk Fisher seconded and it carried. **DDA Budget:** Motion by Trustee Waldron to adopt the budget as presented at the budget workshop. Supervisor Ridley seconded and it carried.

Motion by Clerk Fisher and seconded by Trustee McGinnis to approve Supervisor Ridley's recommendation to appoint Kelly Ashford and Dawn Bodnar to a DDA three year term to begin July, 2015. Clark Smith has agreed to stay on the list for future consideration. Motion carried with five ayes.

After review by Clerk Fisher on the two bids received for the annual audit a motion was made by Trustee Waldron and seconded by Treasurer Balazovic to award a three year audit contract to Nieland and Kosanke. Motion carried with five ayes.

Motion by Clerk Fisher and supported by Trustee McGinnis to adopt Resolution No. 5 confirming the Kings Point Road Special Assessment Roll. The roll will be divided into five equal annual installments to be due on December 1 of each year. The special assessment roll shall bear interest from and after August 1, 2015, at the rate of 5%. A roll call vote was taken: Balazovic, yes; McGinnis, yes; Waldron, yes; Fisher, yes; Ridley, yes. Motion carried.

Clerk Fisher presented the new FOIA Procedures and Guidelines, a written public summary of the procedures and guidelines and a detailed FOIA cost itemized worksheet for review. What was presented was provided by the Michigan Township Association for our use. Fisher recommended setting an hourly wage at \$20.10, a cost of .12 cents for pages other than letter or legal and the actual cost of non-paper physical digital media.

Motion by Trustee Waldron and seconded by Treasurer Balazovic to adopt the proposed FOIA Policy, Procedures and Guidelines, Public Summary and rates as presented by Clerk Fisher. Motion carried with five ayes.

Public comments: Public comment began at 7:30 p.m. Comments were received from five persons. Public comments ended at 7:37 p.m.

Motion by Trustee Waldron to pay the bills was seconded by Trustee McGinnis and it carried with five ayes.

Motion by Trustee Waldron to adjourn at 7:38 p.m. Motion carried.

Respectfully submitted,

Susan L. Fisher, Clerk

Michael Ridley, Supervisor