

TUSCARORA TOWNSHIP
3546 S STRAITS HWY, INDIAN RIVER, MI 49749
MAY 24, 2023 at 6:00 pm
BUDGET WORKSHOP and SPECIAL MEETING MINUTES

ITEM 1: CALL TO ORDER

The meeting was called to order by Supervisor Kramer at 6:00 pm.

ITEM 2: ROLL CALL

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha

Staff Present: G Temple, D Schofield

Quorum present -- one open board position

ITEM 3: PUBLIC COMMENT ON AGENDA ITEMS

The floor was open for public comment at 6:01 pm

G Temple – Public meeting rules for participants

B Henderson – Alternatives to current plan for Club Road improvement funding

D Webb – Budget and budget process for the upcoming fiscal year.

Public comment on agenda items was closed at 6:07 pm

ITEM 4: BUDGET WORKSHOP

Budgets were presented by Supervisor Kramer with participation by department heads as follows:

Parks: Treasurer – Greg Rotter, Doug Schofield

Police - Chief Gordon Temple

DDA – Chair – Dan Nivelt, Treasurer - Sue Fisher

CIP – Planning Commission members Dawn Webb and Jane McGinnis

Assessor – D Keipert

MOTION: Moved to table remaining budget items and adjourn workshop meeting until May 30, 2023 at 6 pm.

Moved by Vance, seconded by Dillaha

MOTION CARRIED by unanimous voice vote.

ITEM 6: HIRING ASSESSOR ASSISTANT

MOTION: Move to authorize hiring of Bridgette Brown at \$17.50 per hour or \$20 per assessment card.

Moved by Reidsma, seconded by Vance.

MOTION CARRIED by unanimous voice vote.

Discussion:

Former treasurer and clerk for city of Cheboygan

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Has MCAT license
Discussion on piece work exceeding minimum hourly wage
Goal of a minimum of 500 inspections this year
Part-time, seasonal employment

ITEM 7: SEWER RATES

MOTION: Move to increase operating and maintenance (O&M) for commercial and Burt State Park sewer district by 6.4% per January 2023 CPI-U.

Moved by Vance, seconded by Reidsma

MOTION CARRIED by unanimous voice vote

Discussion:
State Park – send letter to notify them of increase
Rates in BS&A has to be changed before next quarterly billing
This change should have been done for first quarter billing, billed 3/31.
O&M rates cannot be increased retroactively

ITEM 8: NEWSLETTER

MOTION: Move to approve sending out the township newsletter with the summer tax bill and send the residents that do not received tax bills via regular mail.

Moved by Vance, seconded by Reidsma

MOTION CARRIED by unanimous voice vote

Discussion:
Logistics of getting letter out to residents who are not taxpayers
Logistics of sending letter out to residents who do not receive their tax bills
Approximately 350 people who will not receive a tax bill, but should get a newsletter
Approximate savings by including newsletter with taxes at \$1200

ITEM 9: AUTHORIZATIONS

MOTION: Move to authorize Supervisor to send draft resolution and ordinance from Planning Commission to township counsel for review.

Moved by Kramer, seconded by Vance

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Discussion:

Ordinance versus resolution

Will not be ready by the June 6th meeting

Zoning has been removed and capital improvement plan has been added from previously submitted document

MOTION: Move to authorize Supervisor to discuss removal of trees via selling timber rights at Campbell-Pratt airport and obtain a quote.

Moved by Kramer, seconded by Reidsma

MOTION CARRIED by unanimous voice vote

Discussion:

Retaining trees to create buffer for wind and appearance.

Manage other trees to be removed by select cutting.

Contract is brokerage fee as a percentage of timber revenue.

MOTION: Move to authorize research regarding IT services from other sources and to issue a request for proposal

Moved by Kramer, seconded by Vance

MOTION CARRIED by unanimous voice vote

Discussion:

Current contract will expire in August

Renewal of current contract will be double current cost

Police and library to be included in discussions

Current service is not meeting township or police expectations

MOTION: Move to authorize Supervisor to work with sculptor and tribe for Native American sculpture and kiosk previously contracted by township.

Moved by Kramer, seconded by Vance.

MOTION CARRIED by unanimous consent

Discussion:

Trustee Vance volunteered to assist with this project

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ITEM 10: DEPUTIES ASSISTANTS

Supervisor Kramer reported on role of deputies.

MOTION: Move to authorize the Supervisor to appoint a Deputy to assist the Supervisor, Treasurer to appoint Deputy to Assist the Treasurer, Clerk to appoint Deputy to assist the Clerk for any an all statutory and non-statutory duties at additional times, to be determined by the Supervisor, Treasurer or Clerk.

Moved by Kramer, seconded by Reidsma

MOTION CARRIED by unanimous voice vote

Discussion

Objective to provide continuity of services

Workshop to provide clarity on division of work and responsibilities

Salary reductions

Elections are more complicated

ITEM 11: REAL ESTATE

Supervisor Kramer read previous motion regarding sale of real estate at Commerce Park. These contracts were not executed.

MOTION: Move to award contracts for 1 year to Berkshire Hathaway for lots 20 and 21 and Coldwell Banker for lots 13 to 16 and authorize the Supervisor to sign same on behalf of the township.

Moved by Kramer, seconded by Vance

MOTION CARRIED by unanimous voice vote

Discussion:

Comparable sales in area support new values

Neighbor at airport asking for property there

Township does not need to hold real estate as an investment

ITEM 12: BILLS

No bills to approve

ITEM 13: PUBLIC COMMENT

Public comment began at 9:11 pm.

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P McGinnis – Club Road participation from through traffic users
D Webb – Club Road and Kohler road millage.

Public comment ended at 9:13 pm.

ITEM 11: BOARD COMMENT

Four members commented

ITEM 12: MOTION TO ADJOURN

Meeting adjourned at 9:17 pm

Respectfully submitted,
Jay Reidsma, Tuscarora Township Clerk