

Tuscarora Township Parks Commission

Approved Meeting Minutes

Date: November 4, 2025

Time: 6:05 p.m.

Location: Tuscarora Township Library Offices

Meeting Type: Regular Meeting

1. Call to Order

Stacey Cole called the meeting to order at 6:05 p.m.

2. Roll Call

Present: Allen Maves; Brian Henry; Patrick McGinnis; Stacey Cole; Doug Schofield. Absent: None.

3. Public Comment on Agenda

No public comments were presented.

4. Board Comments on Agenda

No board comments were made.

5. Approval of Agenda

Motion by Patrick McGinnis to approve the agenda. Second by Allen Maves. All in favor. Motion carried.

6. Approval of Previous Minutes

Motion by Allen Maves to approve the minutes of the previous meeting. Second by Stacey Cole. All in favor. Motion carried.

7. Pay bills

Motion by Patrick McGinnis to approve paying the bills. Second by Allen Maves. All in favor. Motion carried.

8. Public Presentation — “Circle of Trees” (Christmas in Indian River)

Presenters: Dorothy Michaels (Chair, Christmas in Indian River) and Drew Grofey (project supporter).

Proposal: Establish a permanent circular display of trees at the downtown Green with seasonal decorations. Group to fund, decorate, maintain, and remove; no cost to Parks Commission.

Discussion: Topics included cleanup responsibilities, township ownership, and possible conflicts with other public events. Mention of potential pavilion construction on the Green. Mention that the Green came under Township control.

Outcome: No action taken. Presenters invited to return January 2026 with visual mock-up (drone/computer renderings).

9. DeVoe Beach Bathroom Update

Brief discussion held; no new developments reported.

10. Veterans Pier Repairs

Repairs completed successfully and invoice paid. Stonework matches existing structure with minimal contrast due to age difference.

11. Ramp to Warming Hut

Handrails and several deck boards repaired; total cost approx. \$400. Project extended ramp life by 1-2 years.

12. Boat Launch Lighting

Deferred until spring 2026 pending completion of light-impact surveys to mitigate effects on nearby residents.

13. Items for Sale — Scoreboard & Hobby Horses

Set prices: Scoreboard — \$200; Hobby Horses — \$50 each. Motion by Stacey Cole to post for sale on Township website. Second by Allen Maves. All in favor. Motion carried.

14. Jamie Zinke — 90-Day Pay Adjustment

Motion by Patrick McGinnis to raise hourly rate to \$18, retroactive to end of probation. Second by Stacey Cole. All in favor. Motion carried.

15. Updated Baseball Field Contract

New agreement includes non-exclusive use clause for all field amenities. Motion by Allen Maves to approve. Second by Patrick McGinnis. All in favor. Motion carried.

16. Sidewalk Sealing (DDA Collaboration)

Parks assisted with sealing project; labor funded by DDA. Future expansion planned for other sidewalks.

17. 2026 Fireworks Committee

Township forming committee for 250th Anniversary Independence Celebration. Motion made by Stacey Cole to appoint Patrick McGinnis as Parks representative with authorization for youth outreach. Second by Allen Maves All in favor. Motion carried.

18. Green Dock — Ladder Placement & Marine Patrol Docking

Safety considerations reviewed. Motion made by Stacey Cole to retain ladder in current position and designate Marine Patrol docking zone. Law enforcement responsible for signage and enforcement. Second by Allen Maves. All in favor. Motion carried.

19. Dumpster Service Transition

GFL final pickup set for November 10, 2025. New provider PAC to begin November 17, 2025. Transition coordinated by Parks staff.

20. Public Comment

No public present.

21. Board Comment

Brief personal comments. No new business discussed.

22. Adjournment

Motion by Allen Maves to adjourn. Second by Stacey Cole. All in favor. Meeting adjourned at 7:00 p.m.

Next Regular Meeting: December 3, 2026 at 6:00 p.m.

Minutes prepared by: Patrick McGinnis Date: 11-11-2025.

Approved by Parks Commission on: 12-03-2025