

Minutes of Meeting Approved

Tuscarora Township Parks Commission — Regular Meeting • October 7, 2025 • Tuscarora Township Hall

Tuscarora Township Parks Commission — Regular Meeting
Regular Meeting — October 7, 2025

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chair Stacy Cole.

2. Roll Call / Quorum

Members Present: Stacey Cole; Brian Henry; Patrick McGinnis.

Also Present: Douglas Schofield: Maintenance Supervisor.

Member Absent: Allen Maves;

Quorum: Established.

Public Present: None.

3. Public Comment on Agenda

None.

4. Board Comments on Agenda

None.

5. Approval of Agenda

Motion by Patrick McGinnis to approve the agenda; second by Bryan Henry. Vote: Aye — Unanimous. Motion carried.

6. Approval of Prior Minutes

Motion by Stacey Cole to approve last month's minutes; second by Patrick McGinnis. Vote: Aye — Unanimous. Motion carried.

7. Approval of Bills

Motion to approve payment of bills by Patrick McGinnis; second by Brian Henry. Vote: Aye — Unanimous. Motion carried.

8. Veterans Pier — Commemoratives (Bricks Replacement)

- Pat presented a granite sample (headstone-grade) suitable for mounting in kiosk-style stands set along the sidewalk near the existing beach kiosks — veterans on one side, community on the other.
- Target layout discussed: engraved 4×6 tiles arranged within 4×3 panels (≈54 per panel) to accommodate ≈480 existing bricks with room to expand (≈10 panels ≈540 units).
- Direction: match the design language of current beach kiosks.

Motion: Doug to obtain pricing for kiosk/stands sized for 4×3 panels; Pat to obtain quantity pricing for engraved granite units; both to report in November. Motion made by Patrick McGinnis; Second: Stacey Cole. Vote: Aye — Unanimous. Motion carried.

9. DeVoe Beach Bathrooms — Update

- Doug reported shed options: ~12×12 units ≈\$7,000 each; concept of separate men's and women's sheds (~\$14,000 structures only). Health Dept. requires code-compliant drawings; sheds acceptable if built to code.
- Rough total project target now estimated at ~\$40–50k (vs ~\$100k earlier) once plumbing/well/sewer connections included; explore Amish/custom builders. Action: Doug to pursue Amish contacts and refine costs; Pat to share vendor info. Consensus: continue development and return with drawings/options.

10. Scoreboards & Park Lighting (Youth Grant Balance)

- Both replacement scoreboards received; one installed/tested OK; second to be installed shortly.
- White Pines lighting proposal (~\$3,200): add LED lighting at tennis-court corner/park road, soccer/playground zone, and sledding hill; Commission share ≈\$600 after remaining grant funds.

Motion: Authorize White Pines lighting work and approve ≈\$600 from Parks budget.

Motion made by Patrick McGinnis; Second: Bryan Henry. Vote: Aye — Unanimous. Motion carried. This also covered agenda item 14, Youth Grant Update.

11. Green Docks — Swim Area & Marine Patrol Access

- Install solar flashing beacons on swim-area signs (flash at night; solar-powered). Confirm guideline compliance; monitor for any neighbor concerns.
- Designate Marine Patrol tie-up near the ladder; relocate ladder upstream and set tie blocks/cleats to keep prop-wash away from ladder users. Direction to staff; no motion required.

12. Veterans Pier — Toe-Stone/Seawall Undermining

- Noted erosion/undermining (up to ~4 ft in areas). Preferred barge work (DuBois/Northern Landscape) to avoid equipment on pier; if scheduling fails, staff may self-perform to stabilize before winter.

Action: Doug to pursue vendor or self-perform plan; verify insurance coverage with Tokio Marine.
Consensus: proceed.

13. Surplus Items — Sale

- Old non-working scoreboard (decor/man-cave use) and spring “hobby horse” units to be posted for sale via Township website and local channels with price/OBO and Parks contact for pickup.
Direction to staff.

15. Ramp to Warming Hut (Rink)

- Replace deteriorated log rails now with pre-made sections (~\$1,400) for winter safety; plan full ramp replacement later. Within spending authority; board informed.

16. Boat Launch Lighting

- Replace legacy fixtures with directed LED down-lighting; adjust with simple pin timer; use Boat Launch fund. Within spending authority; board informed.

17. Equipment — Sidewalk Tractor

- Approve ~\$3,500 repair of aging tractor to ensure winter sidewalk clearing; begin process to price suitable replacement and coordinate with DDA/township for possible cost-share. Direction to staff.

18. Staffing — Seasonal Hire

- Hired returning college student for two full days/week plus leaf-season afternoon hours.

19. Sidewalk Sealing (DDA)

- Parks staff sealing underway; wages covered by DDA. Noted for public awareness.

20. Public Comment

None.

21. Board Comments

Appreciation expressed to Doug and crew for progress across projects. Congratulations to Chair Stacy Cole on new role with Michigan Better Health & Wellness (Cheboygan).

22. Adjournment

Motion to adjourn by Brian Henry; second by Patrick McGinnis. Vote: Aye — Unanimous.

Meeting adjourned at 6:51 p.m..

Action Item Register

- 1) Veterans Commemoratives — Doug: kiosk/stand pricing for 4×3 panels; Pat: granite unit quantity pricing; report in Nov.
- 2) Bathrooms — Doug: Amish/custom builder quotes and code drawings; refine full cost; Pat to share contacts.
- 3) Lighting — Doug: authorize White Pines; coordinate install/dimming; manage ≈\$600 Parks contribution.
- 4) Green Docks — Install night flashers; relocate ladder; add tie blocks; confirm signage/neighbor considerations.
- 5) Pier Undermining — Secure vendor or self-perform plan before winter; check Tokio Marine coverage.
- 6) Surplus Sales — Photograph/post scoreboard & hobby horses with price/OBO; manage pickup.
- 7) Tractor — Proceed with \$3,500 repair; gather quotes for tractor/alternative equipment; engage DDA on funding.
- 8) Boat Launch — Implement LED down-lights and pin timer using Boat Launch fund.

Submitted by: Patrick McGinnis, Secretary/Recorder

Approved by the Commission on: [Date]