

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting: August 18, 2025

Location: Township Hall

1. Call to Order 7:03 p.m.

The meeting was called to order by the Chair.

2. Roll call was taken with the following members present: Dan Nivelt, Vice Chairperson, Dawn Bodnar, Eric Delamielleure, Secretary, Lori Pollard, Treasurer, Sue Fisher, Kris Olson, Trudy Maves, Township Supervisor.

Absent: Matt Whitener and Tyler Goral

3. Approval of Agenda

Additions:

- Sturgeon well discussion (New Business, Item B)
- Traffic to the public beach (New Business, Item C)

Motion to approve the agenda with additions was made by Sue Fisher and seconded by Kris Olson. Motion carried.

4. Approval of Minutes

Motion to approve the June 16th minutes as presented was made by Dawn Bodnar and seconded by Lori Pollard. Motion carried.

5. Financial Report

- Balance: \$431,125.53
- Correction of \$4,000 error (misallocated from bond reserve)
- Motion to close the USDA IMA account made by Dawn Bodnar and seconded by Eric Delamielleure, motion approved.
- \$256,463 to be applied against loan principal

Motion to approve financial report was made by Sue Fisher and seconded by Dawn Bodnar. Motion carried.

6. Safe Routes to School Letter

Discussion on difficulties preparing mailing labels. Alternatives included handwriting addresses or manual corrections. Board agreed to proceed with addressing by hand. Engineering feasibility study process also discussed. Follow-up with relevant contacts planned.

7. Summer Music Series

Update deferred as Matt was absent. General discussion on planning improvements for next year, including earlier start to planning (October/November).

8. Grant Opportunities

Discussion of Consumers Energy grant and potential applications for safe pathways and community revitalization. Letter of intent deadline concerns noted. Will seek clarification on timing and future opportunities.

9. Sidewalk Maintenance

Discussion of sealing sidewalks. Agreement that power washing is required first. Tyler authorized to proceed with project. Additional repairs by Mason Brothers to be addressed.

10. Bylaws – Term Limits and Residency

Amendments discussed and approved:

- Requirement that members be residents of the district
- Members must take oath of office
- Terms set at 4 years, beginning July 1

Motion to approve amendments made by Dawn Bodnar and seconded by Dan Nivelt, motion carried.

11. Letter of Support – Jamie Thompson Development

Project details unclear. Board requested Mr. Thompson attend next meeting to present updated plans. Item tabled.

12. Sturgeon Well

Well is active and powered. Discussion on covering well head (landscaping, artificial rock, or fish shanty structure). Plaque to recognize donors also discussed. Further outreach planned.

13. Traffic to Public Beach

Presentation on signage issues leading to confusion and excess traffic. Recommendations: larger signs, improved placement, restoration of missing 'No Parking' signs. DDA funds cannot be used outside district; matter referred to Township Board.

14. Public Comment

Comments received regarding traffic and signage near public beach.

15. Adjournment

Motion to adjourn by Dan Nivelt. Meeting adjourned.

Next Meeting: September 15, 2025