

# TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting: May 19, 2025

Location: Township Hall

## 1. Call to Order and Roll Call

- Meeting called to order at 7:00 PM.
- Roll call conducted:
- - Present: Dan Nivelt, Dawn Bodnar, Sue Fisher, Kris Olson, Matt Whitener, Trudy Maves, Tyler Goral, Lori Pollard and Eric Delamielleure.
- - Absent:
- Trudy temporarily stepped out to print materials.

## 2. Approval of Agenda

- Addition: Item C under New Business – Outdoor Wellness Initiative.
- Motion to approve the agenda with amendment:
- - Moved by Sue Fisher
- - Seconded by Kris Olson
- - Motion passed unanimously

## 3. Approval of Previous Meeting Minutes

- April meeting minutes prepared using AI-assisted transcription (GPT).
- Minor manual corrections required for motion details.
- Motion to approve April minutes:
- - Moved by Dan Nivelt
- - Seconded by Lori Pollard
- - Motion passed unanimously

## 4. Financial Report

- One bill paid: Electricity for the Sturgeon.
- \$158,000 received from tax capture (significant increase from prior year).
- Pool Account Balance: \$165,300
- USDA Loan Account: \$98,000
- Motion to transfer \$6,600 from Pool Account to USDA Bond Reserve:
- Moved by Dan Nivelt

- -Seconded by Lori Pollard
- - Motion passed unanimously
- Total assets after accounting: ~\$289,700
- -Motion to approve financial report by Dan Nivelt
- -Seconded by Tyler Goral
- -Motion passed unanimously

## 5. Old Business

- **A. Safe Routes to School – Pathway Expansion**
  - - Community feedback supportive with minor concerns.
  - - Proposals include fencing and letters to absentee owners.
  - - Need to rebid feasibility study.
- **B. Summer Music Series**
  - - Mixed feedback; proposal to maintain current structure.
  - - Motion by Dan Nivelt to maintain format from last year.
  - -Seconded by Eric Delamielleure
  - -Motion passed unanimously

## 6. New Business

- **A. Budget Review and Approval (FY 2025–2026)**
  - - Revenue estimate: \$143,550
  - - Additions: \$2,000 for community music; \$1,000 for July 5th event
  - -Motion by Dan Nivelt for money for music on the 4<sup>th</sup> of July
  - -Seconded by Matt Whitener
  - -Motion to approve the budget by Tyler Goral
  - -Seconded by Matt Whitener
  - - Budget approved unanimously
- **B. Officer Elections**
  - - Scheduled for June
- **C. Outdoor Wellness Initiative**
  - - Proposal for outdoor fitness court with studio option
  - - Grants from Priority Health and MEDC discussed
  - - Motion to continue exploration by Dan Nivelt
  - -Seconded by Tyler Goral
  - -Motion passed unanimously

## 7. Community and Library Updates

- - Presentation of Library Reading Garden Project
- - Fundraiser: August 21, 'Beer, Books & Boats'
- - Seeking donations and business engagement

## 8. Streetscape and Infrastructure Updates

- - Final utility work completed
- - One pad damaged; replacement ordered
- - ADA compliance improvements made
- - Sidewalk sealing delegated to Tyler post-cure period
- -Motion by Dan Nivelt
- -Seconded by Trudy Maves
- - Motion passed to proceed when ready

## 9. Public and Board Comments

- - Support for wellness area
- - Reminder to direct follow-up questions to Trudy and Dan

## 10. Adjournment

- Motion to adjourn approved
- Meeting adjourned.