

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting: April 21, 2025

Location: Township Hall

1. Call to Order 7:03 p.m.

The meeting was called to order by the Chair. Roll call was taken with the following members present: Dan Nivelt, Vice Chairperson, Eric Delamielleure, Secretary, Sue Fisher, Treasurer, Kris Olson, Matt Whitener, Trudy Maves, Township Supervisor, Tyler Goral, Lori Pollard. Absent: Dawn Bodnar

2. Agenda Approval

Additions: Expansion of the DDA (Old Business), Summer Music Festival (Old Business).

Motion made by Sue Fisher and seconded by Kris Olson to approve the agenda with additions.

Motion carried unanimously.

3. Approval of Previous Meeting Minutes

No changes or additions noted.

Motion made by Eric Delamielleure and seconded by Lori Pollard to approve the minutes.

Motion carried unanimously.

4. Guest Presentation – MEDC Public Spaces Community Places (PSCP)

Presenter: Lindsay Clark, Community Development Manager, MEDC

Highlights:

- PSCP offers match funding for community projects via crowdfunding.

- Typical match: Up to \$50,000 (or \$75,000 for ADA-compliant/universally designed projects).
- Projects must be free, publicly accessible, and focused on placemaking.
- Examples include dog parks, reading gardens, murals, trail connectivity.
- Process includes 30-60 day campaign hosted on Patronicity.com.
- Guidance and application assistance available via MEDC staff.

Projects Discussed:

- Park restroom facility with sewer connection.
- Library reading garden project.
- Safe Routes to School trail connection.
- Downtown wayfinding signage and placemaking features.

5. Financial Report

Total funds: \$289,761.95

Only expense: Electric bill for fish sculpture.

Motion made by Dan Nivelt and seconded by Matt Whitener to approve the financial report.

Motion carried unanimously.

6. Old Business

A. Pathway Expansion

- Pre-walk discussions planned with business owners with Dan.
- Awaiting utility pole removal and sidewalk repair.
- Budgeted repairs remain under \$15,000.

B. Street Sweeping

- Discussion on spring street cleaning; motion made by Matt Whitener and seconded by Tyler Goral to approve one cleaning up to \$1,200.

Motion carried unanimously.

C. DDA Boundary Expansion

- Extensive discussion on philosophy and impact of expansion.
- Motion made by Matt Whitener and seconded by Eric Delamielleure to maintain current DDA boundaries.

Motion passed unanimously.

D. Summer Music Series

- Motion made by Sue Fisher and seconded by Lori Pollard to continue the Thursday night music series.

Motion passed with Matt Whitener abstaining.

- Budget set; sponsorship efforts to continue.
- Location discussion tabled for next meeting; current location at Northland Brewing maintained tentatively.

-Motion made by Dan Nivelt and seconded by Lori Pollard to explore multiple downtown venues in future.

Motion passed with Matt Whitener abstaining.

7. New Business

None noted outside of agenda additions.

8. Public Comments

- Acknowledgment of community response to recent emergency.
- Library Director Kelsey announced plans to return next month to present a reading garden proposal.

9. Board Comments

Appreciation extended to all members and community partners for engagement and support.

10. Adjournment

Motion to adjourn by Dan Nivelt, passed unanimously.

Next Meeting: May 19, 2025