

# TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting: April 21, 2025

Location: Township Hall

## **1. Call to Order 7:03 p.m.**

The meeting was called to order by the Chair. Roll call was taken with the following members present: Dan Nivelt, Vice Chairperson, Eric Delamielleure, Secretary, Sue Fisher, Treasurer, Kris Olson, Matt Whitener, Trudy Maves, Township Supervisor, Tyler Goral, Lori Pollard. Absent: Dawn Bodnar

## **2. Agenda Approval**

Additions: Expansion of the DDA (Old Business), Summer Music Festival (Old Business).

Motion made by Sue Fisher and seconded by Kris Olson to approve the agenda with additions.

Motion carried unanimously.

## **3. Approval of Previous Meeting Minutes**

No changes or additions noted.

Motion made by Eric Delamielleure and seconded by Lori Pollard to approve the minutes.

Motion carried unanimously.

## **4. Guest Presentation – MEDC Public Spaces Community Places (PSCP)**

Presenter: Lindsay Clark, Community Development Manager, MEDC

### **Highlights:**

- PSCP offers match funding for community projects via crowdfunding.

- Typical match: Up to \$50,000 (or \$75,000 for ADA-compliant/universally designed projects).
- Projects must be free, publicly accessible, and focused on placemaking.
- Examples include dog parks, reading gardens, murals, trail connectivity.
- Process includes 30-60 day campaign hosted on Patronicity.com.
- Guidance and application assistance available via MEDC staff.

### **Projects Discussed:**

- Park restroom facility with sewer connection.
- Library reading garden project.
- Safe Routes to School trail connection.
- Downtown wayfinding signage and placemaking features.

### **5. Financial Report**

Total funds: \$289,761.95

Only expense: Electric bill for fish sculpture.

Motion made by Dan Nivelt and seconded by Matt Whitener to approve the financial report.

Motion carried unanimously.

### **6. Old Business**

#### **A. Pathway Expansion**

- Pre-walk discussions planned with business owners with Dan.
- Awaiting utility pole removal and sidewalk repair.
- Budgeted repairs remain under \$15,000.

## B. Street Sweeping

- Discussion on spring street cleaning; motion made by Matt Whitener and seconded by Tyler Goral to approve one cleaning up to \$1,200.

Motion carried unanimously.

## C. DDA Boundary Expansion

- Extensive discussion on philosophy and impact of expansion.
- Motion made by Matt Whitener and seconded by Eric Delamielleure to maintain current DDA boundaries.

Motion passed unanimously.

## D. Summer Music Series

- Motion made by Sue Fisher and seconded by Lori Pollard to continue the Thursday night music series.

Motion passed with Matt Whitener abstaining.

- Budget set; sponsorship efforts to continue.
- Location discussion tabled for next meeting; current location at Northland Brewing maintained tentatively.
- Motion made by Dan Nivelte and seconded by Lori Pollard to explore multiple downtown venues in future.

Motion passed with Matt Whitener abstaining.

## 7. New Business

None noted outside of agenda additions.

## 8. Public Comments

- Acknowledgment of community response to recent emergency.
- Library Director Kelsey announced plans to return next month to present a reading garden proposal.

## **9. Board Comments**

Appreciation extended to all members and community partners for engagement and support.

## **10. Adjournment**

Motion to adjourn by Dan Nivelt, passed unanimously.

Next Meeting: May 19, 2025