

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

### Monthly Meeting Minutes: July 15, 2024

#### **Roll Call: 7:00 pm**

- Present: D. Friedrichsen; D. Nivelt; S. Fisher; K. Olsen; D. Bodnar; T. Goral; L. Pollard; M. Whitener; R. Kramer

#### **Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by D. Nivelt; seconded by T. Goral to approve the current agenda. All in favor.
- Motion was made to approve the June meeting minutes by D. Nivelt; seconded by L. Pollard. All in favor.

#### **Financials for June 2024:**

- Financial Report:
  - 1) Balance in Account \$275,539.34 Comment made by S. Fisher that there is an excess of revenues over expenses to gain a balanced budget. Adjustments could be made at a later date to balance. Motion made by D. Nivelt; seconded by D. Friedrichsen to approve the financial report. All in favor.
  - 2) Three invoices need approval for payment. \$290. To Spring Graphics for Summer Music Series flyers; \$600 to Fulford Survey for easement at Sturgeon; \$44,255 to the USDA due 8/1/24. Motion was made by D. Nivelt; seconded by K. Olson to pay the invoices. All in favor. Additional invoices as noted in Old Business under Sturgeon and Streetscape.

#### **Old Business:**

- Expanding the Boundaries of the DDA. D. Bodnar introduced communication from Chris Bauer from NLEA citing clarification and difficulties with expansion including the possibility of resetting the TIF. A meeting will be orchestrated between S. Fisher, D. Bodnar, Steve Mann from the Bond Council, Chris Bauer and Jess of NLEA for q & a purposes. B. Murdoch reiterated the need for all businesses/organizations to support each other. Expansion of the boundaries may provide additional opportunity to do so.
- Contract for Summer Music Series Performers. For 2025, each performer will receive a Letter of Agreement for signature prior to their event which can be utilized for check writing purposes. Additionally, a letter will go out from the DDA Board requesting sponsorships for the event. An increased in publicity for current donators/Cheboygan Community Foundation will take place for the 2024 series.
- Sturgeon Well. An update from D. Webb of the Women's Club was presented including invoices to be paid. \$400 for legal; \$375 for the well permit. A motion was made to pay these invoices

from D. Nivelt; seconded by T. Goral. All in favor after clarification requested by R. Kramer as to legal firm involved.

- Streetscape. An update was presented by D. Nivelt as to moving electric service underground. James Lucas, Consumers Power had verified receipt of the check for \$25,286.84 but the check as not yet been cashed. The project has been through their engineering division and was now in their construction division with scheduling the work happening next. Caution was made that all checks must clear before the loan period expires.

**Public Comment:**

**DDA Board Comment:**

A special meeting was requested by D. Bodnar for Monday, July 22, 7 pm at the Township Hall with an agenda to include

- Motion to pay invoices for electrical meter services.
- Decision of Well Type II (more than 45 using water fountain daily) or Type III (less than 25 daily usage). Motion to pay for quarterly water testing if drinking fountain approved.
- Potential purchase of handicap pads and poles.

Motion to adjourn at 7:50p by D. Nivelt. All in favor.

Special Meeting will be held on Monday, July 22, 7p at the Township Hall. Next regular meeting will be held on Monday, August 19, 7p at the Township Hall.

Respectfully Submitted, D. Friedriecheisen, Secretary