

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

### Monthly Meeting Minutes: November 20, 2023

#### **Roll Call: 7:17 pm**

- Present: D. Friedreichsen; D. Nivelt; S. Fisher; K. Olsen; D. Bodnar; T. Goral.
- Absent: R. Kramer; M. Whitener; L. Pollard

#### **Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by D. Nivelt; seconded by T. Goral to approve the current agenda with change of next meeting date and adding L. Pollard to Call to Order. All in favor.
- Motion was made to approve the October meeting minutes with correction of spelling of S. Fisher name by T. Goral; seconded by D. Nivelt. All in favor.

#### **Financials for October 2023:**

- Financial Report:
  - 1) Balance in Account \$166,270 which includes \$19,800 in Bond Reserves.
  - 2) S. Fisher noted the Streetscape loan has a remaining balance of \$310,000 which must be used by August 2024 per K. Sebright.
  - 3) Invoice for \$755 for Design Work on the landscaping for the Sturgeon. Paid in full. Motion to pay the invoice and approve the Financial Report was made by D. Nivelt; seconded by D. Friedreichsen. All in favor.

#### **New Business:**

- Presentation was given by Lindsey Clark, MEDC as to economic development programs available to communities.
- Project adjacent to Northstar by J. Jakeway – deferred to Special Township Board Meeting 11-20-23. Motion was made by D. Friedreichsen; seconded by T. Goral to recommend this project for a tax abatement if it is determined by the Township Board that it meets policy and criteria for such. Yay votes included D. Nivelt; D. Bodnar; T. Goral; K. Olsen; D. Friedreichsen. Nay vote by S. Fisher.
- Report by D. Friedreichsen of communication with A. Gentry, Alpena DDA who had just had a successful DDA boundary expansion.
- DDA Input into Township Master Plan. J. Vance (Township Board member) indicated that the County is moving slower than expected on putting the plan together so time is available. At the DDA meeting in January, a discussion of project planning will take place.

**Old Business:**

- Fish Sculpture: The Women's Club placed lights and garland on the sculpture. Motion was made by S. Fisher; seconded by D. Friedreichsen to accept responsibility for electrical costs at the sculpture. All in favor. Motion was made by D. Nivelt; seconded by T. Goral to reevaluate the risk liability of potential injury of climbing on the structure after the completion of the landscaping of area. The landscaping plan took into consideration a natural barrier of accessing the fish.
- Streetscape Project: D. Nivelt continues to work with property owners, Consumers and Charter. Five properties have not submitted electrical bids. D. Nivelt will contact those property owners with deadline of loan. T. Goral presented sidewalk maintenance information including potential costs of cleaning, product and application. He agreed to spearhead the maintenance project in the spring.
- Music Series: M. Ridley has agreed to organize this event for the DDA next year.

**Public Comment:**

**DDA Board Comment:**

D. Friedreichsen brought to the attention of the Board that she will be in violation of the DDA By-laws which allow for absenteeism at three consecutive meetings. She will be absent December thru March. Motion was made by T. Goral; seconded by D. Nivelt to allow the absence. All in favor.

Motion to adjourn at 8:50p by D. Nivelt; seconded by K. Olsen. All in favor.

Next Meeting will be held on December 18, 2023 7p at the Township Hall.