

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

### Monthly Meeting Minutes: August 21, 2023

#### **Roll Call: 7:00 pm**

- Present: D. Nivelt; S. Fisher; K. Olsen; M. Whitener; D. Bodnar; T. Goral
- Absent: D. Friedreichsen; B. Kramer

#### **Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by S. Fisher; seconded by D. Nivelt to approve the agenda with the addition of request by Jeff Jakeway for North Star Nursery under new business and River Street under old business. All in favor.
- Motion was made to approve the July meeting minutes with no revisions by M. Whitener; seconded by K. Olsen. All in favor.

#### **Financials for June 2023:**

- Financial Report:
  - 1) \$215,404.29 in account on July 31, 2023
  - 2) \$1,295 invoice for replacement of CPU board for the radar sign. The DDA had previously approved up to \$500 for the repair. Motion was made by S. Fisher; seconded by K. Olsen to pay. All in favor.
  - 3) S. Fisher recommended a budget adjustment of \$2,500 from 248-728-941-00 contingencies to 248-728-880-01 Summer Music Series. Motion was made by D. Nivelt; seconded by K. Olsen to approve the adjustment. All in favor.
  - 4) Motion to approve the Financial Report was made by D. Nivelt; seconded by M. Whitener. All in favor.

#### **New Business:**

- Bob Murdock – expanding the geographic area of the DDA. No action was taken as B. Murdock did not attend the meeting.
- Bob Kramer – Parking Study. Motion was made by D. Nivelt; seconded by M. Whitener to support a parking study. All in favor.
- DDA Representative on the Economic Development Citizens Task Force (EDCTF). D. Friedreichsen has volunteered to be the DDA liaison on the EDCTF but has concerns about not being able to attend the meetings when she is out of town. M. Whitener is willing to sit in when Friedreichsen is out of town. Motion by S. Fisher; seconded by D. Nivelt to appoint D. Friedreichsen as our liaison to the EDCTF with M. Whitener being her substitute. All in favor.

- Members suggestions for open DDA Board seat – Lori Pollard has expressed interest in being on the DDA board. Motion by D. Nivelt to recommend appointing Lori Pollard to fill the open seat; seconded by M. Whitener. All in favor.
- J. Jakeway's proposed project. North Star and Jeff Jakeway are in the process of getting funding together for sixteen cabins, wine tasting venue and a pizza oven. Part of the funding includes a tax abatement. D. Bodnar recommended inviting Jakeway to attend our next meeting.

**Old Business:**

- Fish Sculpture: No update on well. D. Friedreichsen submitted a grant application to the Cheboygan County Community Foundation for \$2500 to cover the landscaping design. D. Friedreichsen wanted to remind the board that the property is being donated by Pulte, the well is being donated by Ramsby and the BLPA and the Women's Club have each pledged \$10,000 for the landscaping. Motion by S. Fisher, seconded by D. Nivelt to approve the \$1,155 bid from North by Nature Landscapes for a landscape design. All in favor. Motion by D. Nivelt to have the Womens Club spear head the design portion of the landscaping project; seconded by T. Goral. All in favor.
- Streetscape – moving electric overhead to underground; D. Nivelt is still working with the property owners on obtaining bids. Motion by D. Bodnar to appoint D. Nivelt to be the DDA contact with Consumers Energy for the streetscape project and added to the email list; seconded by M. Whitener. All in favor. D. Nivelt will contact Phil.
- Music Series: The music series has been well attended. M. Whitener presented a check for \$609.00 to the DDA for profit sharing on the music series. D. Bodnar mentioned that we will need a new lead to take over for Mike Ridley next year. He set up everything – getting the bands and advertising.
- River Street – B. Kramer was unable to attend the meeting tonight to update the board on the plan or cost of the repair. Discussion tabled for next month's meeting.

**Public Comment:**

D. Webb discussed tax abatements and cautioned against it.

**DDA Board Comment:**

No comments

Motion to adjourn at 7:5p by D. Nivelt.

Next Regular Meeting: September 18, 2023 at the Township Hall 7p