

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting Minutes: June 19, 2023

**Roll Call: 7:03 pm**

- Present: D. Friedriechnsen; D. Nivelt; S. Fisher; K. Olsen; M. Whitener; D. Yaczik
- Absent: D. Mallory; D. Bodnar

**Approval of Current Meeting Agenda and Meeting Minutes:**

- Motion was made by S. Fisher; seconded by D. Nivelt to approve the current agenda with additions of adding to New Business (c) New terms for members; (d) Election of new officers. All in favor.
- Motion was made to approve the May meeting minutes with no revisions by S. Fisher; seconded by D. Friedriechnsen. All in favor.

**Financials for June 2023:**

- Financial Report:
  - 1) \$217,058.20 in account on May 31, 2023
  - 2) \$3,307. to pay Gabridge for single audit as required by USDA as approved by the board last month. A budget adjustment to line item 248.728.941 Contingencies will requested in the amount of \$4,500 for next year. The single audit is based on not how much is spent for the year but how much is owed. If over 1mil, single audit is required. Motion was made by D. Nivelt; seconded by D. Friedriechnsen to reduce contingency fund by \$3,500 and increase accounting fees by said amount for budget year 23/24. All in favor.
  - 3) Motion to approve the Financial Report was made by D. Friedriechnsen; seconded by K. Olsen. All in favor.

**New Business:**

- Parking along River Street – deferred to public comment.
- Discussion of Mr. Fullford's drawing for parking near Martha Street. Motion was made by S. Fisher; seconded by D. Friedriechnsen to ask Township Board to pursue the feasibility of parking spots as reflected in this drawing.
- Renewal of Term on DDA Board. D. Yaczik will not renew his seat on the Board. D. Friedriechnsen agreed to renew for an additional three years.
- Election of Officers. Motion was made by D. Friedriechnsen; seconded by S. Fisher to accept D. Bodnar as Chairman; D. Nivelt as Vice Chairman; S. Fisher as Treasurer and D. Friedriechnsen as Secretary. All in favor.

**Old Business:**

- Fish Sculpture: Ron Odenwald will pursue the Quiet Title needed for the well and irrigation. Working with Mr. Pulte's attorney, Adam Cross.
- Electric Hookups: One bid has been submitted in the amount of \$12,455.57 to move overhead electric to underground. D. Nivelt offered to meet in person with affected businesses to promote the importance of getting the bids done by July 15.
- Music Series: Has been moved to Northland Brewery for this year in order to better support the downtown businesses. Will begin on June 29. Checks of \$500 per entertainer will be given to M. Whitener. Motion was made by S. Fisher; seconded by K. Olsen to have checks and make funds available for performances from 6/29 to 7/27. M. Whitener will proceed with signage, flyers and general promotion. D. Friedrieachsen announced a successful grant application to the Cheboygan County Community Foundation to cover costs of the Summer Music Series in the amount of \$2,500.
- 4<sup>th</sup> of July Parade: Bulldog is not available. Theme is Christmas in July. The township's liability insurance was confirmation for the event per S. Fisher who will ask for this in writing. R. Odenwald noted that a Road Closure Permit must be completed for this event and will send to S. Fisher. The Fire Department will (unofficially) marshall the parade and assist with barricading. M. Whitener offered to assist. D. Nivelt will also talk to township representatives with regard to plans for the barricades.

**Public Comment:**

Joe (need last name, sorry!) owner of Northland Sports has a project for condominiums at that site. He was given a mandate of nine parking spots to support that project and currently has six. May pursue an "abandonment of road" in order to get those spots. The road is wider than most at approx. 100 feet instead of the normal 66 feet. Hoping for ideas and support.

**DDA Board Comment:**

Many thanks were given to D. Yaczik for his Board contribution. He will be missed.

Motion to adjourn at 8:32p by D. Yaczik; seconded by D. Friedrieachsen. All in favor.

Next Regular Meeting: July 17, 2023 at the Township Hall 7p