

# Tuscarora Township Downtown Development Authority

Monthly Meeting Minutes: February 21, 2021

**Call to order** at 7:00 pm

**Attendance:** Dawn Bodnar, Vice Chair: Dan Nivelt, Chairman: Sue Fisher, Treasurer; Diana Mallory, Secretary; Mike Ridley, Dave Yaczik, Kris Olsen

**Absent:** Diane Friedreichsen, Dave Driskill

**Agenda motion to approve:** Dan Nivelt requested to add E-charging stations to the agenda as "E" to Old Business. Mike Ridley Motioned to add and approve the agenda with this change; seconded by Dawn Bodnar. All in Favor.

**Meeting Minutes motion for December to approve:** Dawn Bodnar and seconded by Dave Yaczik. All in Favor.

**Financial report/bills for December to approve:**

- A. Current balance is \$128,276.18
- B. 2 Final Bills to pay for the Pedestrian Project: \$26,104.98 and \$1200.00 to CCRC.
- C. Total Construction with Elmer's is \$519,721.80; Balance from the original bid is \$520,921.00
- D. Invoice for the Audit from Tuscarora Township: \$237.00

Motion to pay the invoices made by Diana Mallory and supported by Dawn Bodnar. All in favor.

Motion to approve the Financial Report made by Mike Ridley and seconded by Kris Olsen. All in favor.

## **NEW BUSINESS:**

- A. Bid for the Submeter to separate the bill for the street lights is \$1650 to be installed by White Pines Electric: Dawn Bodnar motioned to approve this and Dave Yaczik was in support. All in favor.
- B. Memorandum of Understanding: Dawn Bodnar motioned to approve and Sue Fisher seconded. All in favor.
- C. Contract with Project Arts and Ideas: 4 Parties are involved regarding the outside exhibits, each will pay  $\frac{1}{4}$  of the cost. Sue Fisher motioned to approve the contract and Mike Ridley supported. All in favor.
- D. MDOT has agreed to release the ROW to the twp. The simple way (buyer beware) is to just get them a survey (Fullford) and they will send an affidavit saying they have no interest in the property. The caveat is that in 1927 Cressy French granted MDOT the easement and if she has any surviving heirs, they can lay claim to the property. Mike Ridley talked to Bobbi, Doug and MDOT about this and they pretty much agree it's a slim chance of an heir coming forward to claim it. The alternative is to have a title search done and go through the appropriate steps (which may take up to a year). Mike Ridley will be requesting approval for a survey.
- E. Summer Music Series: Mike Ridley would like to approach DDA business owners and get a commitment of \$250 each to go toward an act each Thursday during the summer. The DDA would pay the other \$250. I think we could get some pretty good acts at that price point (\$500).

Mike Ridley would propose Thursdays, June 23 through August 31. 10 total dates. He will have a few names of contributors by the next meeting. The DDA Board is in favor to keep this Activity on the calendar for 2022. Per Diana Mallory, South Side Auto/Mallory's Car Wash would like to donate, along with Awakon FCU (per Dawn Bodnar) to name a few.

- F. Fireworks: The cost of this service has increased by 30% and will cost Tuscarora Township \$10,000. The Tourist Bureau has agreed to donate \$5000 for the display, and there are those in the community that donate up to \$3000.00 for this annual celebration as well.

**OLD BUSINESS/UPDATES:**

- A. Sidewalks/Concrete: Still working on this.
- B. Lights/New Bid: DDA discussion has decided to solicit locally on this item.
- C. Pole Removal/Consumers: Mike Ridley advised that we are ready to move forward with this. He had to get confirmation from before that can begin. The cost will be \$62,000 - \$65,000.
- D. The Fish: The Donor for the embellishments may fall through. Cheboygan County Community Foundation Grand and the NLEA may also be able to assist, per Diane Friedreichsen.
- E. Charging Stations: The parking lot side closest to the Chamber Building will be the location for the 3 stations.

**PUBLIC COMMENT:** Bob Kramer wanted to get verification that the cement to the Memorial for Paton will be taken care of, advised it will be done. And he also wanted to remind the DDA Board to contact the Tribe regarding information on the Sturgeon. Advised that they will be contacted. Doug Schofield advised that SOON he will need a new snow blower to clear the sidewalks, and spoke with Ken Ginop and estimated \$7000 for a new one. Doug also had concerns of the plowing contractors for the DDA Businesses that are causing more work for him and time to clear the sidewalks because of where they or pushing the snow piles, which is in his direct path of clearing those sidewalks. Advised we should talk with the business owners and have them advise their contractors where NOT to push/pile snow to.

**DDA BOARD COMMENT:** Sue Fisher will do separate line items for the Sturgeon Project and its costs moving forward.

**MOTION TO ADJOURN:** was made by Mike Ridley and seconded by Dawn Bodnar at 8:13 pm.

**NEXT MEETING:** March 21, 2022.

# Tuscarora Township Downtown Development Authority

Monthly Meeting Minutes: March 21, 2021

Call to order at 7:00 pm

**Attendance:** Dan Nivelt, Chairman: Diana Mallory, Secretary: Mike Ridley, Dave Yaczik, Kris Olsen

**Absent:** Diane Friedreichsen, Dave Driskill, Dawn Bodnar, Vice Chair Sue Fisher, Treasurer

**Agenda motion to approve:** Add New Business: Snowblower and Update/Old Business e: EV Station: Mike Ridley Motioned to approve and Kris Olson supported, All in favor. Mike Ridley requested to add E-charging stations to the agenda as "e" to Update/Old Business. Mike Ridley Motioned to add and approve the agenda with this change; seconded by Diana Mallory. All in Favor.

**Meeting Minutes motion for December to approve:** Mike Ridley wanted to make a correction for the Summer Music Series dates to be changed to June 23-July 25<sup>th</sup> 2022 Diana Mallory made the motion for the date change and Dave Yaczik seconded. All in Favor.

**Financial report/bills for December to approve:** Tabled until the next meeting.

## NEW BUSINESS:

1. Street lighting: Bids are attached to these minutes from Standard and Zimmerman. Mike Ridley will be putting in an RFP to get bids also from White Pines Electric and Tanner Electric. Until then this decision will be tabled.
2. Fireworks: TT budgeted \$10,000 for this program. Mike Ridley asked if the DDA would be willing to donate as well. This will be tables until we have more DDA members in attendance.
3. Fourth of July Parade: Mike Ridley would like to put together a committee from the DDA to really highlight this event for the Community of Indian River. His ideas are to involve the Tribe and their horses, a bagpiper, golf cart groups, the American Legion, and possibly more. This will be further discussed at the next DDA meeting.
4. Batteries for the Speed Limit Signs: Dan Nivelt made a motion to approve up to \$400.00 to replace batteries and Dave Yaczik was in support, All in favor.
5. Snowblower for the sidewalks: Doug Schofield will be getting an estimate from Ken at Ginop's for a new blower and power unit.

## OLD BUSINESS/UPDATES:

- A. Sidewalks/Concrete: Duane Bunker was contacted and gave us a time frame of late summer. We will also be seeking a bid from Doug Kruskie. Answers at next month's meeting.
- B. Pole Removal/Consumers: Mike Ridley advised that there is nothing new to report.
- C. The Fish: No update on irrigation or Landscaping. Mike Ridley will be contacting Brian Fulford Friday for an estimate and to schedule its completion. The Project Arts & Ideas and signed working agreements are attached to these minutes
- D. Music Series: Dates have been adjusted and will be set for June 23-July 25, 2022. Mike Ridley is working diligently to book some spectacular gigs. The Entertainment Service Contract is attached to these minutes that was approved by the DDA Board.

E. EV Station: The deadline for the "Eagle Grant" is Wednesday March 23. Mike Ridley will apply for it. But we will "pump the breaks" for now to determine where it will be located and to get more information locked down on the cost.

**PUBLIC COMMENT:** NONE

**DDA BOARD COMMENT:** NONE

**MOTION TO ADJOURN:** was made by Dave Yaczik and seconded by Diana Mallory at 8:13 pm.

**NEXT MEETING:** April 18, 2022.