

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting Minutes: November 1, 2021

Time: 7p

Location: Township Hall

Call to Order. 7:02 p.m.

Membership Roll Call:

Present

Dan Nivelt, Chairman; Diane Friedriechnsen, Secretary; Sue Fisher, Treasurer; Mike Ridley; Dave Driskill; Kris Olsen;

Absent

Dave Yaczik, Dawn Bodnar, Vice Chair Diana Mallory;

AGENDA:

1. Agenda – Current Month

Motion to accept agenda with appointment of Treasurer added. Diane Friedrichsen,
Second Kris Olsen

2. Meeting Minutes – Regular Meeting,

Motion to accept minutes Diane Friedrichsen and Sue Fisher or Sue Fisher Second
Dave Driskill motion carried

3. Financial Report/Bills – Sue Fisher, Treasurer

Motion to accept Treasurer's Report Mike Ridley Second Kris Olsen motion carried

4. New Business

a. Motion to accept Mike Ridley's resignation as treasurer by Dave Driskill second by
Diane Friedrichsen. Motion Carried. Motion to appoint Sue Fisher as treasurer by
Mike Ridley, second by Dave Driskill. Motion Carried

b. Chamber Requests

c. E Charging Station Motion to approve Chamber request to contribute up to
\$11,000 for invoicing of E-Charging Stations subject to Memorandum of
Understanding/Contract with Chamber regarding ongoing maintenance costs by
Mike Ridley Second by Dave Driskill motion carried

d. Concrete work River and Lake Streets **TABLED** pending estimate for concrete work

~~e. Women's Club/Planter Boxes~~

f. Revised Contract Project Arts and Ideas

Other organizations have entered into a contract with Project Arts and Ideas to produce more educational kiosks. We were splitting the cost for three kiosks with BLPA. Since then, Mullet Area Preservation and Sturgeon for Tomorrow are participating. Proposing the DDA cover the cost of one kiosk. (\$3131.25) This is within our approved budget for this expenditure so we have paid \$2160. \$971.25 is due at the completion of the project. No Motion

5. Update/Old Business

a. Sidewalks/Concrete Maintenance Supervisor, Doug Schofield reports that he and Mike Ridley have walked the project with Masonry Contractor, Randy Bunker and are waiting for estimates. Will also get estimates for concrete work in front of Brass Rail, Inn Between/Northland Sports and Berkshire Hathaway (North side).

b. Lights/New Bid Waiting on bid from Matt Zimmerman for new design. Mike meeting with Road Commission on 11/4/21 to request that we place lighting in space between curb and sidewalks. Consumers has been very reluctant to let us hang wire and DDA has not received much info about attaching lights to existing utility poles.

c. Pole Removal/Consumers/Spectrum Mike has been in contact with Spectrum=. They hope to have their wire removal completed before the end of the year. Working on a letter to send out to property owners regarding conversion of overhead to underground electric service.

d. The Fish

1. Irrigation/Water

Mike meeting with road commission regarding MDOT releasing title of right of way to the county, thus allowing us to put a well next to the fish.

2. Landscaping

Doug presented bid for landscaping from Drost's. Reported that there was no response from other local contractors. Presented conceptual rendering of site with landscaping. Bid was \$24,978.39.

e. OHM Advisors discussion that OHM will accept 50% of balance due for final bill. DDA dissatisfied with concrete work in front of Summer Store. Motion by Diane Friedrichsen and second by Dave Driskill to settle for 50% on final bill of \$7502.60. (\$3751.30)

f. Plaque info only. Will revisit plaque issue and wording in the spring. No Motion

6. Public Comment

One public comment

7. DDA Board Comment

None

8.. Motion to Adjourn.

By Sue Fisher, 2nd. Dan Nivelt

Next meeting: December 20, 2021