

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: Rescheduled Meeting 5-4-20

Roll Call: 7:03 pm (Partial Zoom Meeting / Partial Attendance – Covid 19)

- Present: D. Bodnar; M. Ridley; D. Friedreichsen; D. Nivelt; D. Mallory; M. Saker; D. Driskill
- Absent: K. Olsen; D. Yaczik

Approval of Current Meeting Agenda and Meeting Minutes:

- Motion was made by D. Nivelt; seconded by D. Mallory to approve meeting agenda with the following revised items:
 - 1) Date change of April 20, 2020 to May 4, 2020
 - 2) Add discussion of bid received on May 1 for Pedestrian Safety Project

All in favor.

- Motion to approve the meeting minutes from March 2020 as presented was made by M. Ridley; seconded by M. Saker. All in favor.

Financials for March 31, 2020: Presented by D. Mallory

- Municipal Money Market..... Balance \$ 1,005.96
- Checking Account Balance \$ 923.50
- Township Account / DDA..... Balance \$ 334,771.09

Bills due: Township Admin Costs \$1,076.50; Township Postage \$432.00; Township Quarterly Admin Fees \$538.25; OHM Project \$2,050.00; Kirtland Professional Fees \$125.00; Straits Area Printing \$120.00

Motion made to approve the monthly financial report as presented by D. Nivelt; seconded by D. Mallory. All in favor.

- Review of Outstanding Bills:
 - 1) Straitsland Publishing (Public Notice)\$ 24.00

Motion to approve the financial report and pay bills made by D. Nivelt; seconded by D. Driskell. All in favor.

New Business:

- Discussion of Bids Received for Pedestrian Safety Project

MDOT – Estimated Cost of Project was presented as \$1,559,735 with a corrected bid of \$1,857,420 (Elmer's Crane and Dozer, Inc.). Comment was made that costs have gone up and it will be difficult to anticipate the effect of the future economic climate due to COVID. This bid enables a start date of June 1.

Motion was made to approve increased lending up to \$300,000 utilizing Elmer's and allowing for a Consumers bid up to \$200,000 by D. Nivelt; seconded by D. Mallory. All in favor.

- Discussion of OHM Professional Services Contract Amendment

B. Gowell, OHM explained the changes to the scope of the project as being a 16 week construction phase instead of a 12 week construction phase. Also, an increase to 6 days per week, 11 hours per day. OHM anticipates an increase in labor for these changes to be 1,056 hours. This would add an increase to the original contract of \$71,000 (would increase the Construction Engineering phase from \$97,000 to \$168,000). OHM indicated that they would only bill for actual hours.

Comment was made from D. Friedreichsen that OHM cannot renegotiate the original contract and can only bill for the additional hours associated with the changes to the scope of the project. Was concerned that the "math" for additional hours did not add up to the project change costs.

Motion was made by M. Ridley; seconded by D. Nivelt to accept the OHM Amendment which adds \$71,000 to the engineering services required for the Pedestrian Safety Project. A Roll Call Vote was established - D. Bodnar / Nay; D. Nivelt / Yea; D. Mallory / Yea; D. Friedreichsen / Nay; M. Saker / Nay; M. Ridley / Yea; D. Driskell / Yea. Motion is passed.

- Discussion of the Summer Music Series at DeVoe Beach

COVID 19 is causing events around the state to be cancelled. Additionally, the Indian River Chamber of Commerce has indicated that they will not be participating in funding for the program which is estimated at \$2,000. Concern over safety of group events was presented. A motion was made to cancel the Summer Music Festival by D. Nivelt; seconded by D. Driskell. All in favor.

Public Comment:

B. Shank, County Road Commission made comment that he is involved in many construction projects within the county and feels that the percentage of engineering costs, even with the addendum increase is typical and fair.

DDA Board Comment: No comment.

Motion to adjourn at 8:27p by D. Mallory; seconded by M. Ridley. All in favor.

Next Regular Meeting: May 18, 2020, 7p Township Hall / Zoom