

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: January 20, 2020

Roll Call: 7:00 pm

- Present: D. Bodnar; D. Mallory; M. Saker; D. Driskill; D. Yaczik; K. Olsen

Approval of Current Meeting Agenda and Meeting Minutes:

- Motion was made by D. Yaczik; seconded by D. Mallory to approve meeting agenda with the following added item:
 - 1) Under New Business: a. Woman's Club

All in Favor.

- Motion to approve the meeting minutes from December 2019 as presented was made by D. Mallory; seconded by D. Driskill. All in favor

Financials for December 2019: Presented by D. Mallory

- Municipal Money Market..... Balance \$348,133.38
- Checking Account..... Balance \$923.50

Money Market funds (all but \$1000) were transferred to the Tuscarora Township IMMA General Checking in January.

Motion to approve the monthly financial report as presented by D. Mallory; seconded by D. Yaczik. All in favor.

- Review of Outstanding Bills:

5 bills were presented for payment: DDA Admin 2nd quarter 2019/2020 \$538.25; Straitsland Publishing Dec. 26 6X7.5 DDA Notice \$144; Gabridge & Company, PLC Final billing for 6-30-19 financial statement audit report \$3750.00; OHM Invoice # 209975 \$6264.80; and Fullford Surveying for \$700.

Motion to pay the bills made by D. Mallory; seconded by D. Yaczik. All in favor.

New Business

- **2020 Music Series:**

Cindy from the Chamber was present and asked if we were able to donate again for the Rhythm on the River Series and advised it would be moved up by 1 week. She also commented that Matt Whitner was in to speak with her about requesting Rhythm on the River be located at his new business and to add an additional evening also at his place of business and he would have facilities set up for the band. He also commented that he would like the Farmers Market to be located there as well.

Motion was made by M. Saker; seconded by K. Olsen to keep Rhythm on the River at the Public beach for the community to enjoy; also, to approve the donation amount of \$2000.00 to the Chamber for Rhythm on the River for 2020

- **Woman's Club:**

The wreaths are in the dumpster. The snowflakes will be used. We will need 47 of them at \$400 apiece plus shipping for the 3.5 feet size. They have enough to purchase about half of them but will not be putting them up next year due to the construction.

If hanging flower baskets are in the plan, Woman's Club will not be doing the flowers. This is because of the challenge in hanging them and watering is not an option currently. They do still have 48 barrels and only plant them if the business owner promises to water them. Many barrels of flowers were lost by August with the hot dry temperatures. Much thought needs to be addressed, advised the Woman's Club, regarding permanent planters and their locations to make it easier to plow snow in the winter season.

Unfinished Business:

- **Utility Design and Update:**

Tuscarora Township will be responsible for the cost of any updates; if funds are available may be reimbursed by the CCRC. Open Bids will be the first week of April 2020.

- **Discussion of proposed plan amendment:**

Timeline and descriptions 1-16 were reviewed and one change was made to #10: a timeframe of 10-15 years and a cost of \$100,000-\$125,000 was added the paving of Marina Park parking lot.

Public Comment:

Thank you's were expressed to the DDA Board for "sticking it out and following through" with the Pedestrian Safety Project. Sue Fisher advised that the Revised plans are on the website. Concern was also expressed that besides a site inspector, a Project Manager should always be present to make changes as needed. Brent Shank advised that the CCRC can be contacted since they will be overseeing the project construction from their Indian River location.

DDA Board Comment:

Motion to adjourn at 7:54pm by D. Mallory; seconded by D. Driskill. All in favor.

Next Regular Meeting: February 17, 2020 7 pm Township Hall