

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: September 16, 2019

Roll Call: 7:07 pm

- Present: M. Ridley; D. Friedrieachsen; D. Driskill; M. Saker; K. Olsen
- Absent: D. Bodnar; D. Nivel; D. Yaczik; D. Mallory

Approval of Current Meeting Agenda and Meeting Minutes:

- Motion to approve meeting agenda with the following added items:
 - 1) Under Financial Report – (B) Bills to pay;
 - 2) Under New Business – Amend and Extend DDA; Sallie Snyder, Women’s Club.Motion to approve the amended agenda was made by D. Driskell; seconded by K. Olsen. All in favor.
- Motion to approve the meeting minutes from August 2019 was made by D. Driskell; seconded by M. Saker. All in favor.

Financials for August 2019 – Presented by M. Ridley:

- Municipal Money Market..... Balance \$382,120.31 (8/28/19)
- Checking Account Balance \$ 19,475.35 (8/28/19)

Checks included \$100 (#1218) to the Indian River Chamber of Commerce; \$937.50 (#1220) Legal Fees.

Motion made to approve the monthly financial report as presented by M. Saker; seconded by D. Friedrieachsen. All in favor.

- Review of Outstanding Bills:
 - 1) Kirk, Huth, Lange & Badalamenti, Legal fees..... \$62.50
 - 2) OHM, Pedestrian Safety Project..... \$8,499.40
 - 3) Staitland Printing, DDA Public Hearing, 2nd Notice \$201.60
 - 4) Tuscarora Twsp, Reimbursement for 1st Notice..... \$201.60

Motion to pay all bills made by D. Driskell; seconded by M. Saker. All in favor

New Business:

- DDA Amend and Extend. Process will began again due to missed step. Public meeting will be announced soon and will most likely take place the second week in October.
- Sally Schneider – Presented on behalf of the Women’s Club. 1) Downtown area will be in need of new holiday wreaths; will not plan on putting out spring/summer flower pots due to

construction; would like DDA input into selection of new items. D. Friedrieachsen volunteered to meet with Women's Club.

Unfinished Business

- Pedestrian Safety Project
 - a) Meeting with MDOT yielded the following information - Project to begin May 4, 2020. ATT will be vacating their poles and installing all underground fiber. Consumers will be removing poles but indicating that remaining poles will not be in a straight line. Lighting – generally, MDOT requires a bidding process but will grant exceptions based on current lighting. Will need to review signage changes.
 - b) The bidding process will begin in October and complete in January.
 - c) David Hill expressed the need to review the placement of trees and shrubs. It is his opinion that not enough green space is allocated in the current designed and asked for a review of the approved design before it goes to MDOT for bidding associated with adding vegetation. M. Ridley informed of a walkthru that will take place in the following week and asked D. Hill to be a part of that as well as John Thompson, whom also expressed the importance of foliage. Watering the new trees was also discussed as a concern. It was stressed that adding foliage to the final drawing should not/cannot delay any process in place.
- Tabled Items:
 - 1) Business Loop – (July 2017)
 - 2) Pathway Project Lights by School (October 2017)
 - 3) Electric Car Charging Station (November 2017)

Public Comment:

Concern raised over lack of trees in downtown area, would like to see trees included in plan. See above.

DDA Board Comment:

D. Friedrieachsen confirmed payment of \$201.60 to the township, not Straitland.

No other comment.

Motion to adjourn at 8:07p by M. Saker; seconded by D. Driskell. All in favor.

Next Monthly Meeting : October 21, 2019 Time: 7p. Public Hearing to be announced.