

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: May 20, 2019

Roll Call: 7:03p

- Present: D. Bodnar; D. Nivelt; M. Ridley; D. Yaczik; D. Friedreichsen; K. Olsen; D. Driskill; M. Saker
- Absent: D. Mallory

Approval of Current Meeting Agenda and Meeting Minutes:

- Motion to approve meeting agenda with the New Business: Informational Meeting moved to post meeting and addition of payment of bills and budget adjustment added under financial report was made by M. Ridley; seconded by D. Friedreichsen. All in favor.
- Motion to approve the meeting minutes for April 2019 was made by M. Ridley; seconded by D. Yaczik. All in favor.

Financials for April 2019:

- Municipal Money Market..... Balance \$356,324.59 (4/30/19)
- Checking Account Balance \$ 24,142.41 (4/30/19)
 - a) Check written to OHM..... \$32,568.50
 - b) Deposit from savings to checking..... \$40,000.00
 - c) Interest in the amount of \$33.32
- Motion made to approve the monthly financial report as presented by D. Yaczick; seconded by D. Nivelt. All in favor. Motion was made to pay the invoice for OHM in the amount of \$16,088.15 and \$15,100.75; \$500 to the Township for snow removal in 2018/2019; Gabridge Feasibility Study in the amount of \$2,925.00 by D. Nivelt; seconded by K. Olsen. All in Favor.
- \$82,652. Was received by DDA via property taxes. Budget adjustments proposed – 1) moving \$65,000 from fund balance to professional/contractual; 2) Moving \$9,500 from repairs/maintenance to professional/contractual (\$9,000) and education and training (\$500). Motion to accept these budget adjustments was made by D. Nivelt; seconded by D. Yaczik. All in favor.

New Business:

- DDA Informational Meeting – As a requirement of Public Act 197. Deferred to end of meeting.

Unfinished Business

- Pedestrian Safety Project: to be addressed in the DDA Informational Meeting.

- Tabled Items:

- 1) Business Loop – (July 2017)
- 2) Pathway Project Lights by School (October 2017)
- 3) Electric Car Charging Station (November 2017)

Public Comment:

Comment made that the DDA historically has not provided positive outcomes to Indian River. Comment made that utility lines should be buried despite the cost and time commitment.

DDA Board Comment:

No comment.

Motion to adjourn regular meeting and to begin Informational Meeting at 7:35p by D. Friedreichsen; seconded by D. Nivelt. All in favor.

Informational Meeting:

- 1) M. Ridley discussed projects which gained the support of the DDA over the course of the year. Included were the Farmers Market; Music Series Summer 2019; Community Clean up and financial assistance with Snowplowing; NE corner of 68/Straits Hwy (Summer 2019); Road Signs; Commerce Park Signs; Wayfinding Signs; Successful achievement of Grants; Pathway Project; Safe Routes to School; Benches and lighting. Advancement of Pedestrian Safety Project.
- 2) Pedestrian Safety Project - Overview of project was provided by M. Ridley. General input was provided. Discussion over start date with three options:
 - A: Begin spring of 2020 and work straight thru for approx.. 16 weeks
 - B: Begin Spring of 2020, stop work by July and begin again in Aug/Sept
 - C: Begin August 2020 and work straight thru, weather permitting or begin again in spring.

Public Comment:

Support for option A, B, and C was voiced by public. Discussion and input to continue.

Motion to adjourn informational meeting at 8:15p by D. Friedreichsen; seconded by D. Nivelt. All in favor.

Next Monthly Meeting: June 17, 2019 Time: 7p

