

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

### Monthly Meeting Minutes: February 18, 2019

Time: 7p

Location: Township Hall

#### Call to Order. (7:03) Membership Roll Call:

#### PRESENT

Dan Nivelt, Vice Chairman; Diana Mallory, Treasurer; Mike Ridley; Dave Driskill; Kris Olsen; Dave Yaczik

#### ABSENT

Dawn Bodnar, Chairwoman; Diane Friedreichsen, Secretary; Mike Saker;

#### *I. Agenda: Dispense, Amend or Approve*

Agenda additions: Budget discussion/adjustment (concurrent with Deb Willey's discussion)

OHM and Beckett and Raeder Bills

a. Agenda – Current Month Agenda approved w/ changes  
Motion Dave Driskill, support Diana Mallory; **approved**

#### *II. Meeting Minutes – Regular Meeting January 2019*

Motion to approve minutes Diana Mallory, support Dave Yaczik; **approved**

#### *III. Financial Report – Diana Mallory, Treasurer*

OHM and B&R bill

*Motion to pay Beckett & Raeder by Dave Yaczik Support Diana Mallory approved*  
*Monthly Financial Report; approved*

*Motion to approve financial report Dave Yaczik support Diana Mallory; approved*

*Motion to table OHM bill until DDA is provided a line item and percentage complete*  
*accounting Dave Driskill, support Dave Yaczik; approved*

#### *IV. New Business*

a. Grant Update(s)

*Mike reports that MDARD and MDOT/TAP announcements this week (2/18/19) and will*  
*inform board by email when word is received.*

b. Informational Meeting APRIL

*April will be the statutory public informational meeting*

c. Office Administration UPDATE

*Board discusses budgeting \$2000/yr. for administrative assistance (website maintenance, books and compliance with P.A. 57*

*Motion by Diana Mallory and Support Dave Yaczik to approve \$2000/yr.; **approved***

d. Burt Lake State Park Entrance (Boulder & Plaque) *UPDATE*

*Jeff Jakeway has agreed to provide boulder, grind face, set plaque and place boulder near entrance to Burt lake State Park not to exceed \$1000. Motion to approve Diana Mallory support Dave Driskill; **approved***

e. Benches Along Pathway *UPDATE still waiting on updated quote.*

IV. Unfinished Business

a. Streetscape Progress/Moving Forward

*Mike read email from Consumers Energy regarding design, placement and communications utility users (attached)*

b.

Community Participation w/ Rhythm on the River

*DEBBIE from IR Chamber of Commerce presents flyers and discusses location (Marina Park pavilion) and proposed artist compensation and advertising budget. Mike will work with Debbie on a 2019 schedule. Nine (9) Wednesdays July 3-August 28.*

*Motion to approve \$2000 for Rhythm on the River Music Series by Mike Ridley, support Diana Mallory; **approved***

V. Public Comment none

VI. DDA Board Comment none

VII. *Motion to Adjourn at 7:55 made by Diana Mallory, support Dave Yaczik*

***Next meeting: March 18, 2019***