

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Monthly Meeting Minutes: February 18, 2019

Time: 7p

Location: Township Hall

Call to Order. (7:03) Membership Roll Call:

PRESENT

Dan Nivelte, Vice Chairman; Diana Mallory, Treasurer; Mike Ridley; Dave Driskill; Kris Olsen; Dave Yaczik

ABSENT

Dawn Bodnar, Chairwoman; Diane Friedriecheisen, Secretary; Mike Saker;

I. Agenda: Dispense, Amend or Approve

Agenda additions: Budget discussion/adjustment (concurrent with Deb Willey's discussion)

OHM and Beckett and Raeder Bills

a. Agenda – Current Month Agenda approved w/ changes

Motion Dave Driskill, support Diana Mallory; **approved**

II. Meeting Minutes – Regular Meeting January 2019

Motion to approve minutes Diana Mallory, support Dave Yaczik; **approved**

III. Financial Report – Diana Mallory, Treasurer

OHM and B&R bill

*Motion to pay Beckett & Raeder by Dave Yaczik Support Diana Mallory approved*

*Monthly Financial Report; **approved***

*Motion to approve financial report Dave Yaczik support Diana Mallory; **approved***

*Motion to table OHM bill until DDA is provided a line item and percentage complete accounting Dave Driskill, support Dave Yaczik; **approved***

IV. New Business

a. Grant Update(s)

*Mike reports that MDARD and MDOT/TAP announcements this week (2/18/19) and will inform board by email when word is received.*

b. Informational Meeting APRIL

*April will be the statutory public informational meeting*

c. Office Administration UPDATE

*Board discusses budgeting \$2000/yr. for administrative assistance (website maintenance, books and compliance with P.A. 57*

*Motion by Diana Mallory and Support Dave Yaczik to approve \$2000/yr.; **approved***

- d. *Burt Lake State Park Entrance (Boulder & Plaque) UPDATE*  
*Jeff Jakeway has agreed to provide boulder, grind face, set plaque and place boulder near entrance to Burt lake State Park not to exceed \$1000. Motion to approve Diana Mallory support Dave Driskill; **approved***
- e. *Benches Along Pathway UPDATE still waiting on updated quote.*

#### *IV. Unfinished Business*

- a. *Streetscape Progress/Moving Forward*  
*Mike read email from Consumers Energy*  
*regarding design, placement and communications utility users (attached)*
- b. *Community Participation w/ Rhythm on the River*  
*DEBBIE from IR Chamber of Commerce presents flyers and discusses location (Marina Park pavilion) and proposed artist compensation and advertising budget. Mike will work with Debbie on a 2019 schedule. Nine (9) Wednesdays July 3-August 28.*  
  
*Motion to approve \$2000 for Rhythm on the River Music Series by Mike Ridley, support Diana Mallory; **approved***

#### *V. Public Comment none*

#### *VI. DDA Board Comment none*

#### *VII. Motion to Adjourn at 7:55 made by Diana Mallory, support Dave Yaczik*

***Next meeting: March 18, 2019***