

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: December 17, 2018

Meeting was called to order at 7:05 pm. Roll Call:

- Present: M. Ridley; D. Friedreichsen; M. Saker; D. Nivelt; D. Driskill; D. Yaczik.
- Absent: D. Bodnar; D. Mallory; K. Olsen.

Approval of Current Meeting Agenda:

- Motion to approve agenda with modifications as stated below. A motion to approve was made by D. Friedreichsen; seconded by D. Driskell; all in favor.
 - 1) Under Dispense, Amend or Approve – Eliminate November meeting minute approval as no official meeting that month.
 - 2) Add Community Participation and Special Meeting Minutes under New Business and Add Discussion and Vote on Loan under Unfinished Business.

Approval of Meeting Minutes:

- Motion to approve the meeting minutes of October 2018 as presented was made by M. Ridley; seconded by D. Nivelt; all in favor.

Financials for October 2018: D. Nivelt

- MMA Savings Account 10/31/18: \$379,481.51
 - 1) Includes Interest paid in the amount of \$34.31.
- Checking Account 9/31/18: \$ 27,597.61
 - 1) Did not have access to current statement however, no checks written. Minimal interest may be accrued. Will be fully reported on next month.
- A motion to approve the treasurer's report as presented was made by D. Driskell; supported by M. Saker; all in favor.

New Business:

- A welcome was made to David Yaczik, the newest member of the DDA.
- Secretarial Coverage: D. Friedreichsen will be unable to provide secretarial services from January – April. M. Ridley will cover for next month and ask K. Olsen to cover for the remaining three months.

- Community Participation: The Chamber of Commerce would like assistance with their “Rhythm on the River” event. The goal is to bring in “musicians with a following”. Additional monies, ideas and promotion is needed. The DDA was favorable but wanted to table the decision until additional information regarding overall DDA budget was analyzed.
- Special Meeting Minutes: A review of attendees at a meeting in November was conducted.

Unfinished Business:

- Pedestrian Safety Enhancement Project (PSEP)
 - 1) M. Ridley reported comparison of loan offerings between Citizens National and the USDA showed that the USDA had favorable terms. 4.25% interest for 30 years with a loan of 1.1 million having an annual payment of \$66,000 and 1.2 million with a payment of \$72,000. A motion was made by M. Saker; seconded by M. Ridley to submit the application for 1.2 million; all in favor. Additional monies will be needed for road improvements. Could be offset by grant programs.
 - 2) A review of the meeting with Consumers Energy was presented by D. Nivelt. Consumers will either put poles on one side of street and go underground for other side of street with an estimated cost of \$600,00-\$700,000 + costs to businesses needing work on meters; or, will try to lessen poles, wires, clean up area at no cost. A motion was made by D. Driskill; seconded by M. Ridley to go forward with the clean up at no cost. It was felt that the underground project would greatly exceed budget.
 - 3) Presentation by Tim Knutsen (Beckett&Raeder) and David Boyle (OHM). A drawing was shown as a final for the project. Written timeline was presented. A meeting with Consumers and other companies utilizing the poles will occur soon.
 - 4) D. Boyle indicated that the scope of the original engineering proposal is near completion and to go forward via the timetable would require an addendum to the current contract. M. Ridley, D. Nivelt, D. Friedreichsen will meet by the end of the first week in January to do so.

Tabled Items:

- Business Loop (July 2017)
- Pathway Project Lights by School (October 2017)
- Electric Car Charging Station (November 2017)
- Signage (June 2018)

Public Comment:

- It was noted that it may be important to have Consumers specify how many poles they may be able to lessen and well as identify the specifics of “clean up”.

Board Comments: No comment made.

Motion to Adjourn: A motion was made at 8:35p by M. Ridley to adjourn; supported by D. Friedreichsen; all in favor. **Next meeting: January 21, 2019, 7p**