

## TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: April 30, 2018

### **Roll Call: 7:03p**

- Present: D. Bodnar; D. Nivelt; M. Ridley; J. Breitbarth; D. Friedrieachsen; D. Vizina; D. Mallory; D. Driskill; M. Saker
- Absent: None

### **Approval of Current Meeting Agenda:**

- Motion to approve meeting agenda was made by D. Nivelt; seconded by D. Mallory. All in favor.

### **Approval of March 2018 Meeting Minutes:**

- Motion to approve minutes of March 19, 2018 was made by D. Nivelt; seconded by J. Breitbarth. All in favor.

### **Financial for November 2017 – Presented by D. Mallory, Treasurer:**

- Municipal Money Market..... Balance \$349,271.14  
a) Includes interest YTD of \$330.94
- Public Fund Checking Summary..... Balance \$ 1,428.24

### **New Business:**

- No New Business noted.

### **Unfinished Business:**

- Streetscape Project – Tim Knutsen, Beckett&Rader, presented a proposed visual representation highlighting the sidewalk placement on both sides of the road. Items discussed included light poles, electrical poles, welcome sign/area at south end of downtown district, park including potential working waterfall in addition to the detail of structure on the sidewalk. D. Nivelt will spearhead the effort to meet one on one with the business owners of the downtown area for their comment. T. Knutsen will be working on CAD on new survey. Discussion was made to host

a tent at the Spring Fling event on June 2 which would allow the public to review tentative plans. Dave Boyle was also in attendance.

- Signage Update –
  - 1) Speed Sign – One sign is now in place with the second sign to be implemented soon.
  - 2) Street Signs – temporary signs will be utilized as the streetscape project may cause a change with signage. D. Nivelt is investigating.
- Strategic Plan - D. Bodnar, M. Ridley and D. Friedrichsen are scheduled to meeting with Amanda Baker and Janet Koch, NLEA, on Thursday to begin discussion as to the process of beginning a strategic plan.
- Tabled Items:
  - 1) Business Loop – (July 2017)
  - 2) Pathway Project Lights by School (October 2017)
  - 3) Electric Car Charging Station (November 2017)

**Public Comment:**

Earlier comment was made pursuant to Streetscape Project.

**DDA Board Comment:**

No comment.

Motion to adjourn at 7:20p by M. Saker; seconded by D. Nivelt. All in favor.

Next Meeting: May 21, 2018. Time: 7p