

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Special Meeting: Streetscape Project 10-5-17

Time: 7p, Township Hall

Roll Call:

- Present: D. Driskill; D. Nivelt, Vice Chairman; M. Saker; M. Ridley; J. Breitbarth; D. Vizina; D. Friedreichsen, Secretary.
- Absent: D. Bodnar, Chairwoman; D. Mallory, Treasurer.

- I. Introduction of Beckett&Raeder Representatives
 - a) Timothy Knutsen, PLA, ASLA, CPSI
 - b) Chris / Dan from Beckett&Raeder
 - c) NDG Project Manager – David Boyle P.E. (not in attendance)
 - d) Submission of Agenda
 - e) Purpose of the Meeting: Develop a Work Plan; Discuss the Process for the Project; Identification of Critical Issues.
- II. Existing Inventory
 - a) Series of drawings and information submitted by M. Ridley. More to follow.
- III. Stakeholder Group
 - a) Gerri Mesick, Cuppa Life; Deb Willey, Chamber of Commerce/Pines Cottages; Brent Shank, Road Commission; Jeff Milner, White Pine Electric. Two other stakeholder representatives not able to attend tonight are Carl Pollard, Pollard's Oil Change and Jeff Burns.
 - b) Stakeholders - “....they’re people who can help disseminate what we’re presenting to the rest of the public....And they’re obviously folks who are interested in the project and may have a background, or past influence in the effort.” (T. Knutsen)
 - c) Was indicated that Stakeholder Groups can be as large as 8-10 in some communities, however, larger groups can be a negative. Can be as small as 3 individuals. Stakeholder group of 6 seemed appropriate. (T. Knutsen) The key is having the right individuals.
- IV. Public Input Efforts
 - a) Postcard Mailings
Action Plan: Mailing lists should be gathered by the DDA including DDA business; chamber of commerce members; property owners.
 - b) Review of Public Meetings as presented by agenda.
- V. Work Plan and Schedule
 - a) A walk thru with Stakeholders will be scheduled early in October.

- b) Public Meeting 1 will take place on November 13.
- c) Location of January 15&16 meetings – Possible Elementary School

Action Plan: M. Ridley to check with schools to see availability of space.

VI. Burning Issues and Board/Stakeholder Input

- a) M. Ridley – Reinforced importance of contacting Consumers Energy asap. Also addressing lighting (fixtures, quantity, cost).
- b) Brent - Important for Beckett&Raeder to present to the County Road Commission during the process.
- c) J. Breitbarth – Importance of linking project goals to budget goals
- d) Ideas – pedestrian crossings for convenience and safety (potential for bump outs similar to Petoskey / utilizing differentiating materials for cross walk such as Traverse City); Overhead banner at beginning of town (similar to Manistee); greenspace; discussion of goal in eliminating electric poles over highway... underground vs moving poles away from road; be careful of overselling project as this project has been in front of public in past; good public input is key includes potential expansion of mailing list / potential public display of information.

VII. Public Comments

- a) Potential of additional stakeholders
- b) Focus on sidewalks

VIII. Meeting adjourned at 8:35p.