

TUSCARORA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes: September 18, 2017

**Roll Call:**

- Present: D. Bodnar; D. Mallory; M. Saker; M. Ridley; J. Breitbarth; D. Vizina; D. Friedreichsen
- Absent: D. Nivelt

**Approval of Current Meeting Agenda:**

- Motion to approve was made by M. Ridley; supported by D. Mallory; all in favor.

**Approval of August 2017 Meeting Minutes:**

- Motion to approve was made by M. Saker; supported by M. Ridley; all in favor.

**Approval of New Member of DDA Board:**

- Motion to approve Dave Driskill as a Board Member was made by D. Friedreichsen; supported by D. Mallory; all in favor. D. Driskill will be assuming the seat made vacant by K. Ashford's resignation.

**Financials for August 2017: Presented by D. Mallory, Treasurer**

- MMA Savings Account 8/31/17: \$ 357,639.52
  - 1) Interest was credited in the amount of 30.37
- Checking Account 8/31/17: \$ 3,826.05
  - 1) Checks written in the amount of \$2,073.91
- A motion to approve the treasurer's report as presented was made by D. Vizina; supported by M. Saker; all in favor.

**New Business:**

- Website Development Potential Project (D. Friedreichsen)

*Action Plan: Diane to present a proposal for website development at the next board meeting.*

- Electric Car Charging Station (All)

*Action Plan: All members to complete research on charging stations for discussion at next board meeting.*

**Unfinished Business:**

- Streetscape Project Kick Off Meeting (Beckett&Raeder)
  - 1) Inventory; Previous Plans and Files; Previous Tuscarora Action Plan; Stakeholder Group; Mission Statement and Objectives. In October.
- Signage
  - 1) Snowmobile Signs (M. Ridley)
  - 2) Speed Sign (M. Ridley)
    - a. Cost estimated at \$2,000-\$2,500 per light; (2) hardwired and (1) mobile. Hoping to find participation in cost sharing from the Road Commission, Police Department and Chamber of Commerce.
  - 3) Broken Street Signs (D. Nivelt)
- Pathway Project Lights (M. Ridley)

**Tabled Items:**

- Business Loop (July 2017)

**Public Comment:**

- No comments made.

**Board Comments:**

- Clarification of Secretarial Functions
  - 1) Establishing criteria for New vs Old Business. If item has previously appeared on the agenda, it becomes old business. Old business can be called Unfinished Business as can be seen above.
  - 2) Establishing Agenda format of Tabled Items.

**Motion to Adjourn:**

- A motion was made by M. Ridley at 8p to adjourn; supported by D. Mallory. All in favor.

**Next Meeting:** Monday, October 16<sup>th</sup>, 2017 7p

