

**DDA MINUTES    Regular Meeting    June 19, 2017    7:00 pm    Tuscarora Township Hall**

**Call to order by Chairman Dan Nivelt at 7:03 pm**

**Roll call:**

**Present:** Dan Nivelt, Dawn Bodnar, Mike Saker, Mike Ridley, Kelly Ashford, Diana Mallory and Diane Friedrieachsen

**Absent:** Darren Vizina, John Brietbarth

**Approval of today's Agenda:** Mike Ridley would like to add "Commerce Park Sign" under "Old Business".

***Motion** to approve was made by Dawn Bodnar, supported by Diana Mallory, all in favor.*

**Approval of the May 2017 Minutes:** A spelling correction was made to "Czubek" per Mike Ridley under "Old Business".

***Motion** to approve minutes was made by Diana Mallory and supported by Kelly Ashford, all in favor.*

**Financials for May 2017:** Dawn Bodnar reported balances for the DDA accounts. \$28.83 was paid in interest.

Two bills need to be paid: NPS \$425.00 and \$1600 (\$986.39) to the Chamber of Commerce for the Artisans Market.

*Kelly Ashford made the **motion** to pay these two bills and Diana Mallory supported, all in favor.*

IMMA savings account 5/31/2017 ending balance is	\$357,549.39
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Checking account 5/31/2017 ending balance is	\$6918.62
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Total D.D.A. available funds equal	\$364,468.01
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**OLD BUSINESS:**

**Update on the Pathway/Streetscape Projects:** For the Streetscape update, two lane options are proposed and bids will be provided by Northwest Design and Fleis and Vandenbrink by July 14, 2017.

Mike Ridley will contact Chad Lubbers at ILS regarding the Pathway Project and the 6 lights that will be installed up the hill towards the school and who will be responsible for the costs involved.

Mike Ridley also has two bids, one from South Side Auto and the other from Screen Graphics, for the “NO MOTORIZED VEHICLE” signs for the Pathway that will be installed.

**Review Business Loop:** The Business Loop Survey that was put out by the Debbie Willey/IRCC only received 1 response.

*Mike Saker made the **motion** to focus on the Streetscape and Pathway Projects and address the business loop proposal once those projects are completed. Diana Mallory supported, all in favor.*

**Commerce Park Sign:** A design has been chosen and there will permits pulled to install the Commerce Park Sign. There are also damaged/missing street signs in the DDA District that will need repair or replacing and will be paid for by the “repairs” budget line item. Kelly Ashford will get that list to Mike Ridley.

#### **NEW BUSINESS:**

**Review the DDA Budget:** Dawn Bodnar presented the Budget Worksheet (see attached). \$6000 was added to repairs/improvements for the Streetscape and Pathway projects.

*Diana Mallory **motioned** to amend this change to the budget worksheet and Mike Ridley supported, all in favor.*

**Public Comment:** NONE

**DDA Board Comments:** NONE

**Motion to adjourn:** Mike Ridley **motioned** to adjourn at 7:34 p.m. and Dawn Bodnar seconded. All in favor.

**Next meeting:** \*\*\*\*\*Monday, July, 2017 at 7:00pm\*\*\*\*\*