

**DDA MINUTES    Regular Meeting    May 15<sup>th</sup>, 2017    7:00 pm    Tuscarora Township Hall**

**Call to order by Chairman Dan Nivelt at 7:01 pm**

**Roll call:**

**Present:** Dan Nivelt, Dawn Bodnar, Mike Saker, Mike Ridley, John Breitbarth & Kelly Ashford

**Absent:** Sheree Lincoln, Diana Mallory & Darren Vizina

**Approval of today's Agenda:** Dan Nivelt edited tonight's agenda to add under "New Business" Budget, Sheree Lincoln replacement, Business Loop, Speed Limit and Commerce Park Sign

***Motion** to approve was made by Mike Ridley, supported by John Breitbarth, all in favor.*

**Approval of the April 2017 Minutes**

***Motion** to approve minutes was made by Mike Saker and supported by Mike Ridley, all in favor.*

**Financials for March 2017:** Dawn Bodnar reported balances for the DDA accounts. \$21.67 was paid in interest.

On May 2<sup>nd</sup>, 2017, DDA received annual Tax Settlement from the County in the amount of \$75,058.42 (to be deposited into Money Market Account) *2016 contribution was \$73,280.33*

IMMA savings account 4/30/2017 ending balance is                      \$282,462.14

Checking account 4/30/2017 ending balance is                      \$7,343.62

Total D.D.A. available funds equal                      \$289,805.76

***Motion** to approve made by John Breitbarth and supported by Kelly Ashford, all in favor.*

**OLD BUSINESS:**

**Update on the Pathway/Streetscape Projects:**

- Mike Ridley reported that we have received 2 responses, to date, for our RFP: Gosling Czuek (sp?) and Northwest Builders Exchange

## NEW BUSINESS:

- Artisan Market / Chamber of Commerce
  - ❖ Richard Lincoln (Brasswinds Landing) and Debbie Willey (IRCC) presented a plan for a Summer Artisan Market for downtown IR this summer
  - ❖ To include Farmers Market, Artist and Crafter booths and Food Vendors, Music (Wednesday evenings)
  - ❖ To be located on the Lumbar Yard property (permission already granted from property owner)
  - ❖ Wednesdays and Saturdays from the beginning of June through end of October
  - ❖ Request to the DDA for funding the proposed 2017 operating budget of \$1,600 (Music: \$200, Advertising: \$260, Signage: \$540)

*Mike Ridley made a **motion** to financially support this event(s) in the amount of \$1,600, contingent on Insurance costs and concerns (Debbie to look into this). Kelly Ashford supported motion. All in favor*

- Speed Limit (lower to 25 mph through downtown)
  - ❖ Brent (CCRC) will consider this proposal at the end of July, when current projects are expected to be finished
  - ❖ 25 mph from IR Bridge (River St) to stoplight

*Mike Saker **motioned** for the DDA to approach Tuscarora Township for support on lowering the Speed limit from River St to stoplight to 25 mph. Kelly Ashford supported. All in favor*

- Sheree Lincoln Replacement
  - ❖ Sheree recently resigned from the DDA
  - ❖ Diane Friedriechnsen is interested in filling position
  - ❖ She is a business owner and owns a commercial property in the DDA Business District

*Mike Ridley made a **motion** to present to the Tuscarora Township board for approval, the appointment of Diane Friedriechnsen to the DDA board. Supported by Mike Saker. All in favor*

- Business Loop-Requires \$10,000 investment by the Township for the cost of signs
  - ❖ Need answers to previously stated questions before making a determination on this matter

- ❖ Mike Saker suggests doing the streetscape first, as to not have any restrictions placed on the plan, due to a Business Loop designation
  - ❖ John Brietbarth suggests that we move forward on this and not put it off for an indefinite amount of time
  - ❖ Dan Nivelt asks to table discussion, until we have answers to above concerns.
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- Budget
    - ❖ Dawn Bodnar to meet with Bobbi and Sue next week to set next year's budget
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- Commerce Park Sign- Cost \$6,250
    - ❖ NEMCOG has a grant available to help fund sign (needed to participate in the 425 program) at Commerce Park
    - ❖ Tuscarora Twp has agreed to share in the cost of the match (up to \$625)

**Public Comment:** Carl Muscott expressed appreciation to Richard and Debbie for their presentation

**DDA Board Comments:** Kelly Ashford expressed for concern over the disrepair of current street signs in the downtown area. She will make a list of locations and bring to next meeting. We have a budget line for these repairs/replacements

**Motion to adjourn:** Dawn Bodnar **motioned** to adjourn at 8:35 p.m. and Kelly Ashford seconded. All in favor.

**Next meeting:** \*\*\*\*\*Monday, June 19th, 2017 at 7:00pm\*\*\*\*\*

*Respectfully submitted by Dawn Bodnar*