

DDA MINUTES Regular Meeting March 20, 2017 7:00 pm Tuscarora Township Hall

Call to order by Chairman Dan Nivelt at 7:06 pm

Roll call:

Present: Dan Nivelt, Dawn Bodnar, Diana Mallory, Mike Saker, Mike Ridley, John Breitbarth & Darren Vizina

Absent: Sheree Lincoln & Kelly Ashford

Approval of today's Agenda: Dan Nivelt edited tonight's agenda to add under "Old Business" CCRC Bill for Legal Services and RFP for Preliminary Designs. A hand out with pictures of Marina Park signs was distributed to board members and Carl Muscott. Carl Muscott also handed out a packet on the possible Business Loop that he is presenting to the DDA Board tonight for its support. MEDA Certified Business Park was added in place of Michigan Economic Division Association, under "Old Business" as well. And Lastly, Dan would also like to talk about membership and Officers for the DDA Board. **Motion** to approve was made by Dawn Bodnar, supported by Mike Saker, all in favor.

Approval of the January 2017 Minutes: John Breitbarth pointed out and the correction was made to Mike Ridley's support status under: Old Business/Update on the Pathway. He was OPPOSED to waiting to pay the legal bill at this time to CCRC. **Motion** to approve minutes as amended was made by Mike Ridley and supported by Dawn Bodnar, all in favor.

Financials for December 2016: Dawn Bodnar reported balances for the DDA accounts. \$22.43 was paid in interest. A \$237.00 check was written to Tuscarora Township to pay for our part of the audit. We did NOT pay Bobbi Balazovic \$20.00 for QuickBooks, because she has Quicken, and we will more than likely need QuickBooks for the reports that will be beneficial for the DDA per Sue Fisher. We anticipate having a resolution for that decision at next month's meeting. **Motion** to approve made by Diana Mallory and supported by John Breitbarth, all in favor.

IMMA savings account 2/28/2017 ending balance is \$292,415.94

Checking account 2/28/2017 ending balance is \$2,593.89

Total D.D.A. available funds equal \$295,009.83

OLD BUSINESS:

Update on the Pathway/Streetscape Projects: Dan Nivelt and Mike Ridley got together sent a letter on March 2, 2017 to John Duvall (F&V) regarding the attorney invoice that was paid by the CCRC paid for \$5250.27. They have not received a response. Our next move is to decide if we are going to hire an attorney to fight this charge. A fabrication inspection of the bridge was supposed to be done by Fleis and Vandenbrink and was not. There is a deficiency in the bridge and they will have to decide how to handle it, and they should be responsible, not the CCRC. Much discussion ensued regarding how the DDA should proceed. There are so many issues that diverge from this lawsuit. It is about the MDOT case, MEAD Brothers and the crane sitting there. Mike Ridley suggests 2 things: 1. He will contact John

Duvall and see if they are going to respond to our letter at all, and will also contact our (DDA/TT) Attorney to see what this could possibly cost us to recover this cost. If Mike gets a reply, and or answers he will alert the DDA Board members. Meanwhile we must reimburse the CCRC the \$5250.27 for the attorney fees that we are on the hook for. Mike Ridley **motioned** to make it so, Diana Mallory seconded, all in favor. Dawn will write the check and Dan will deliver it to the CCRC tomorrow. Dan Nivelt advised that Dawn Bodnar will transfer \$10,000 to the checking account.

Mike Ridley' son is a CAD Engineer and volunteered to draw up a sketch for us of the RFP. (Attached) We will have this ready to go for the April meeting per Mike Ridley. He will follow up on it and send to John Bleitbarth and Dan Nivelt. We must have this to present to Consumers Power.

NEW BUSINESS:

Carl Muscott: Indian River Business Loop Proposal. See hand out attached, as well as the email from Brent Shank. This proposal was discussed in detail. Carl would like a decision on whether the DDA would fund this Proposal. DDA is concerned with many things that would be a negative for this proposal, for example increased trucking traffic. Another concern is if we feel this is a good time and place to spend the DDA funds. Concerns were also voiced regarding lowering the speed limit as well. \$2500 would be the initial start-up cost to the DDA for the project. Will this still be a county road, was another concerned voiced, since we don't want to lose the ORV/Golf cart traffic. If there are issues DDA would like the option to revoke this proposal and want this all in writing. We feel it is a good plan, but will need some concerns and questions addressed, before we make a decision.

MEDA: Certified Business Park. What the program is what we get and the application process is explained in detail on the flyer presented to us all by Mike Ridley. Please see attached. A **motion** to pay \$425 to certify Indian River as a Certified Business Park was made by Mike Ridley and seconded by Mike Saker, all in favor.

Marina Park Projected Signage: See attached flyer. The majority DDA vote is for the bottom left example. We need to get together and adopt one Logo and or Tag line for Indian River. For example: Pure North or Heart of the Inland Waterway.

Membership and Officers: Terms are up: John Breitbarth and Darren Vizina 2017, they will stay on the Board if needed. Kelly Ashford, 2017, will likely be replaced due to attendance. When she returns we will get her opinion on her involvement. Sheree Lincoln, Mike Saker, Dan Nivelt, Dawn Bodnar and Diana Mallory 2018. Dan Nivelt will stay on as Vice Chairman after his term and will stay on top of the pathway project. John would like to stay on as well as Sheree, Mike Saker, Dawn and Diana.

A change in the bylaws to extend the terms is in question. We do not have to specify term limits in the Bylaws. An annual vote (June) needs to be scheduled.

Public Comment: Carl Muscott thanked the DDA Board Members for their consideration and invited us to send any questions his way via email on this proposal.

DDA Board Comments: Mike Ridley stated that this has been a good, positive meeting. We all agreed.

Motion to adjourn: Mike Saker motioned to adjourn at 8:23 p.m. and John Breitbarth seconded. All in favor.

Next meeting: *****Monday April 24, 2017 at 7:00pm*****