

DDA Regular Meeting

November 8, 2010 - Twp. Hall

Meeting called to order at 12:02

ROLL CALL:

Present- Cindy Poquette, Dan Nivelt, Matt Whitener, Mike Ridley, Mike Saker, Boni Pung Absent- Richard Kristin, Kelly Ashford, Greg Rotter

AGENDA: REVISIONS:

Update on TIF capture of personal property

Cindy adds discussion of Streetscapes

Motion to approve agenda, Cindy, support Mike Saker

MINUTES: Motion to approve minutes Cindy, support Dan

FINANCIALS: Bills from Kirk & Huth (still working on F&V contract) , Straitsland Resorter (public notice for A&E DDA plan), Neiland & Kosanke (audit)

Motion to pay bills Cindy, support Boni

CONSTRUCTION SCHEDULE (includes discussion of streetscapes)

Ridley reports that construction of road and bridge may be planned to coincide in order to lessen disruption of Straits Hwy. Construction will impact businesses and it is important to build consensus with community. Best option may be to schedule everything together.

Cindy suggests we communicate with everyone in the business district.

Saker suggests we assemble drawings of potential streetscapes to sell the idea.

Ridley moves to contact business owners and set a date for a meeting to discuss options, schedule and any new ideas for the projects Support Dan Nivelt

Cindy suggests first Monday of December 6 (night meeting) 7:00 p.m.

Matt proposes a pre-meeting at 6:00 p.m.

Should include Planning Commission, Sewer Committee, Chamber of Commerce, Twp. Board.

CONTRACT:

Contract review. Revised Scope of Services, Statement of Understanding and Professional Service Agreement. F&V proposes that if project comes in under budget and DDA commitment is less than \$131,000 can they be paid something for their services out of that. After conf. call(Cindy/Mike R.) concession was discussed that we do indeed pay them something. However, the concern is that F&V's motivation is to come in under budget so we may leave some grant money on the table. Ridley states that he feels if project comes in satisfactorily then we may pay them for their services. Problem is no oversight to guarantee no corners are cut. Alternative is to hire third party project mgt.

\$105,500 for engineering is a hard number so they get paid that amount either way.

Several reservation expressed over accountability and quality of job.

Dan points out that Statement of Understanding is tied to PSA and extra engineering fees are included. It becomes unclear as to what we would owe F&V, if anything at all. Contract is tabled until Dec. 6, 2010.

TIF CAPTURE: (update) Ridley explains that tax increments on personal property have not been captured in a few years and Linda Cronan (County Treasurer) is currently trying to catch up and determine amount that Twp.may owe DDA. Tabled

CITIZENS COMMENTS:

Gina Burke asks if street rehabilitation will have any impact on Village Center plans.

Ridley points out that street reconfiguration parking is not predetermined. We widen the road and decide how to paint the lines. (quick review of Village Center proposals)

Motion to ADJOURN Mike Ridley support Mike Saker 1:17