

**MINUTES OF THE REGULAR MEETING OF THE
TUSCARORA TOWNSHIP BOARD
February 3, 2015 Approved March 3, 2015**

Meeting called to order at 7:00 pm by Supervisor Ridley.
Members Present: McGinnis, Balazovic, Ridley, Fisher, Waldron
Members Absent: None

Supervisor Ridley asked if there were any changes to the minutes of the January 6, 2015, meeting as presented. No changes were requested. Supervisor Ridley so moved the minutes were approved as presented and the motion carried.

Trustee Waldron moved and ~~Trustee~~ **Treasurer** Balazovic seconded to adopt the agenda with the removal of the Kings Point Road SAD and the addition of a MTA Conference update. Motion carried.

Public comments on agenda items: No public comments received.

Committee Reports

DDA – The next meeting is February 16th and expecting to review the cost of a feasibility study for reverse angle parking. **Parks Commission** – Making ice for the skating rink. **Veterans Pier** – Continue to contract for the approved enhancements. Paver brick sales are going well; Mike Saker is head of that project. **Marina Park** – Marina Park is working with the Michigan Natural Resources Trust Fund on the Trailhead bid to finalize what portion of the bid will be allotted to the non-participating category of the grant and what costs are included in the grant. Three bids for were received for the 30' x 40' pavilion for the upper level of Marina Park. The low bidder was Carl Drayton Builders in the amount of \$36,363. Marina Park recommends that the Township Board approve the bid and the cost for Bill Sanders will prepare the contract for signature. Work on the pavilion to be completed by June 30, 2015. Marina Park is looking into the type and cost of picnic tables for the pavilion.

Motion by Trustee Waldron and seconded by Trustee McGinnis to accept the low bid from Drayton Builders and authorize Bill Sanders to develop the AIE contract for signature by Supervisor Ridley. Motion carried with five ayes.

Police Report: The 800 MHz radios have been received and are currently in Lansing for programming. Chief Temple stated that business signage is not allowed along the snowmobile trail. There is currently a mailing from the National Law Enforcement Memorial Fund that is being sent out to Tuscarora Township residents; this is not a local fund or organization.

Airport Manager's Report: There are currently no new projects going on at the airport; the 2015 licensing by the State of Michigan came through last week.

Treasurer's report: The general accounts have \$896,266.26 without interest and the tax accounts have \$317,842.94 without interest.

FOIA report: Clerk Fisher reported that there was only one FOIA request in January that took approximately 10-15 minutes to complete; the request amount has decreased tremendously since the November election. Prior to the adoption of the sewer special assessment Fisher had only received two or three FOIA requests in a three year period. The FOIA laws are changing the first of July and will require a few changes to our current policy.

Website Update: Trustee McGinnis presented a breakdown proposals received from different firms for developing a new website. She also provided information on the dot gov naming for township websites. McGinnis requested that we set a date for a workshop to review these bids and the websites the firms have developed. A date of February 18, 2015, 4:00 p.m. was set.

Non-Motorized Pathways Ordinance: This ordinance was originally adopted by the Township Board at the August, 2014, meeting. However, it has taken more than 30 days to adapt the ordinance to Tuscarora Township.

Motion by Clerk Fisher and seconded by Treasurer Balazovic to adopt the Non-Motorized Pathway Ordinance, No. 30, as presented. Motion carried with five ayes.

Budget Adjustments: Clerk Fisher requested a budget adjustment of \$4,740 from 101-210-801-00 Attorney General Board to \$3100 101-202-801-00 Audit/Accounting Fees and to \$1640 101-905-995-01 Long Term Debt Interest. **Motion by** Treasurer Balazovic and seconded by Trustee Waldron to approve Clerk Fishers budget adjustments. Motion carried.

Up North Prevention: Supervisor Ridley read a Proclamation from Up North Prevention proclaiming that April 2015 is Social Host Awareness Month. **Motion** by Trustee Waldron and seconded by Trustee McGinnis to approve the Proclamation and a roll call vote was taken: McGinnis, yes; Balazovic, yes; Ridley, yes; Fisher, yes; Waldron, yes.

Utilability: Motion by Clerk Fisher and seconded by Treasurer Balazovic to purchase Cogitate's Utilability Software for \$1,990. This software will be used for the quarterly O & M sewer billing. The contract includes onsite training for one day and one year of software support. This software will integrate with the General Ledger software used by the clerk's office. Motion carried with five ayes.

No Wake Waiver Request: Motion Trustee Waldron and seconded by Trustee McGinnis to grant the Top O Michigan Outboard Racing Club's request for a waiver of the no wake ordinance on August 8 and August 9, 2015, between the hours of 11:00 a.m. and 2:00 p.m. for the power boat races. Motion carried with five ayes.

Pursuant to the recommendation by our attorney, Rob Huth, Clerk Fisher requests that the board formally accept the resignations of Robin Feagan and Ben Kolly. **Motion** by Treasurer Balazovic and seconded by Trustee McGinnis to formally accept the resignations of Robin Feagan effective November 11, 2014 and Ben Kolly effective September 2, 2014 from the Tuscarora Township Parks Commission. Their previously appointed replacements will serve for their unexpired terms. Motion carried unanimously.

The township board reviewed the sessions they attended at the 2015 MTA Annual Conference.

Public comments: Public comment began at 7:43 p.m. Comments were received from two persons. Public comments ended at 7:47 p.m.

Motion by Treasurer Balazovic and seconded by Supervisor Ridley to pay the bills. Motion carried with five ayes.

Motion by Trustee Waldron to adjourn at 7:50 p.m. Motion carried.

Respectfully submitted,
Susan L. Fisher, Clerk Michael Ridley, Supervisor