

## **DDA Special Meeting Minutes**

Tuscarora Township Hall

Date, October 11th, 2016 Time 7:00 PM

**CALL TO ORDER** Chairman Dan Nivelt Time: 7:10 PM

**ROLL CALL** Dawn Bodnar, Dan Nivelt, Mike Saker, Mike Ridley, Sheree Lincoln, Darren Vizina

Absent: Kelly Ashford, John Breitbarth, Diana Mallory

### **AGENDA**

Motion to approve Agenda as amended. (Meeting held 6 days early due to conflict with schedules)

Motioned: Dawn Bodnar Supported: Mike Ridley - All in Favor

### **FINANCIALS**

**See New Business**

### **OLD BUSINESS**

#### **Streetscape Update –**

- 1) Consumers Energy regarding Pole Placement. Have not heard back from Consumers. Have spoken with them twice. Waiting for answer from them. Mike sent them an email with the question we had asked them is do we need to widen the road to bury the power lines. We are still adding sidewalk and a green area so this may cause the poles to need to be moved. If they need to be moved then the major portion of the million dollar expense would be paid by Consumers Energy.

Road commission is still discussing what they would be doing with regard to road and fixing the back in angle section. Dan will check in with Brent Shenk of Road Commission for updates.

### **NEW BUSINESS**

(The following are financial updates and should probably be under Financials instead of New Business)

- 1) Invoice #11000108 from Gordie Frasier dated 2/29/16 in the amount of \$2998.25 for Engineering design services for MDOT letting of streetscape project including analysis for angle parking, lighting specifications and special provisions. Work was done December 27 through January 27, 2016.

Mike Saker motioned to pay bill, Mike Ridley seconded. All in favor.

Invoice for Chamber of Commerce Dues for \$85.00 Motion by Dawn Bodnar to pay.

Seconded by Dan Nivelt. All in favor. Invoice from Decka Digital for \$13.75 for copies. Motioned by Mike Saker, second by Dawn Bodnar. All in favor.

- 2) **Township has a new auditor.** DDA needs to purchase Quick Books. Discussion to decide if we need to hire someone to manage the data and book keeping. Speak with Noah Meister from Meister Plans about purchasing a refurbished laptop to install quick books. Would be useful for minutes and agenda record keeping as well as for Quick Books.
- 3) **Officers.** Sheree Lincoln would like to step down as secretary due to other constraints on her time. Dawn Bodnar made motion for Diana Mallory as Secretary, Mike Ridley seconded. All in favor.

Dawn Bodnar said she would manage the treasurer reporting and recording. Mike Saker motioned. Darren Vizina Seconded. All in favor.

#### PUBLIC COMMENT

None

#### BOARD COMMENT

None

ADJOURNED  
Time: 7:47pm

Motioned: Mike Ridley      Supported:      Seconded.