

DDA Meeting Minutes May 16, 2016

Called to Order at: 7:03pm

Roll Call:

Present: **Dawn Bodnar, Dan Nivelte, Scott Lange, Mike Saker, Mike Ridley, John Breitbarth, Kelly Ashford, Sheree Lincoln**

Absent: Brett Lindgren

Approve Agenda w/additions: Pathway Project Rock, Support duties by Township Clerk. And discussion of New Board Member to replace Brett Lindgren post resignation.

Motioned: Dawn Bodnar Supported: Kelly Ashford All in Favor

Approve April Minutes Motioned: Mike Saker Supported: Mike Ridley All in Favor

Financials

One statement was received and it was noted that financials will be amended at the next meeting. Noted that interest was \$19.05. There was a check reimbursement in the amount of #31,407.66 on the Pathway project for the check sent to VandenBrink & Fleis. Project is now marked as complete.

Old Business

Streetscape Update by Dan Nivelte:

The first Draft of the Safety study came back. Dan Nivelte noted that some of the language in the VandenBrink & Fleis (VF) study that the limited site distance at cross streets effects the parking layout. The angle would reduce the parking that we had and the site distance would restrict drivers site distances. MDOT allows for 30 degree, 45 degree and 60 degree parking angles for back in angled parking. The site distances vary based on the parking angle degree and require specific buffer zones for a clear line of site. A copy of the Safety Study done by VF was provided to the Gordie Frasier engineers for review.

Mike Ridley talked with both engineers (At VF and GF) and a letter was received from GF. GF engineer Heather Jamieson stated, in the 2nd paragraph of their letter of response to the Study, that GF designed the Streetscape based on what the DDA and

Township had asked for. There were comments from several board members questioning the validity of that statement. In addition discussions followed that perhaps the DDA should be challenging the responsibility of GF with regard to the design because when the DDA hired GF they trusted that GF would design a Streetscape plan that would meet our needs and safety requirements. It was also suggested that their might be an issue with the way the road right of way was evaluated by GF.

It was suggested that we may need to loose 1-2 parking spots at the crossroads to increase line of site. Alternately the parking angle might need to be changed. A 390 degree line of site was mentioned in the VF study. Board members commented that we would have to meet again to discuss the Safety Study since we had not received copies of the Study early enough to to review them before the meeting. It was also noted that the board members needed time to read the Study before further discussion. Brent Shenk from the County Road Commission was in the audience and it was noted that members of the DDA should meet with him to discuss the details of the final Study (not draft) once it was provided.

Dan Nivelt asked the DDA board members if we would please review the final Study, once provided and then plan a special meeting if necessary to discuss it prior to the Road Commission meeting about back in angle parking on June 2nd. Board members were advised to email questions and comments to Mike Ridley for review.

Mike Ridley discussed correspondence with Alex Nikolaff regarding the Tap Grant application deadline for May. It was suggested that we should wait to apply until after the June 2nd Road Commission Meeting regarding Back in Angle Parking. Mid October would be the next deadline to submit the application. Nikolaff pointed out that there are 3 options available when they review the grant applications: 1. Conditional, 2. some issues that need addressed and 3. Not Recommended. He also shared with Mike R. that he thought we had a good chance.

A motion was put forward to delay the application until October. Motioned by Kelly A. Seconded by Mike S.

Motion to pay Dornbos for Back in Angle signs not to exceed \$60 made by Dawn Bodnar . Seconded by Kelly A.

Trail Head Map - Sheree Lincoln

Update on review of Key for Trail Head Map. Over 205 businesses included. Suggestions were made to list business in each category that applies to their respective

businesses. Also if a building or company has multiple businesses then each one should be included. All agreed to include businesses all the way down to Ferrell Gas, over to the Wig Wam etc. even if they are just outside the DDA District. Purpose of the Key is not to exclude any businesses by either because they are outside DDA boundaries or non-chamber members. Suggested that key may need to be organized by categories instead of street sections.

Update on large Rock to be set near Burt Lake State Park as thank you to DNR for grant for Pathway Project. Photo of rock selected was shared with board. Kelly A. Volunteered to do some landscaping around the base of the rock after it is installed.

Mike S. and Dan N. Noted that they will be turning the pathway benches on M68 around to face the road, now that the weather is getting better.

New Business

Brett Lindgren submitted his resignation to the DDA as he has sold his business in town. Discussion was had regarding replacements for his position on the DDA. Diana Mallory said she would be willing to be considered. It was suggested that we ask Darren Viznia if he was interested.

Mike R. discussed feedback from Tuscarora Township Clerk, Sue Fisher with regard to her participation in DDA administrative duties. Such duties as FOIA requests, posting DDA meeting minutes to Township Website and more. It was suggested by Dan N and Mike R that perhaps if we move forward with the Streetscape project and hire someone to manage it, then that person might be able to pick up some of these duties.

Public Comment

Nancy Brown asked how many revisions there had been to the Streetscape plans overall. Dan N. suggested it had been more than 3.

Brent Shenk from Cheboygan County Road Commission briefly discussed the upcoming meeting for public comment they are hosting on June 2nd at the County Road Commission building.

Meeting Adjourned at: 8:52PM Motioned by Mike R. Supported by Dawn B.