

# DDA Meeting Minutes 4-18-2016

---

Called to Order at: 7:08pm

---

Roll Call:

Present: **Dan Nivel**, **Brett Lindgren**, **Mike Saker**, **Mike Ridley**, **Kelly Ashford**, **Sheree Lincoln**

Absent: Dawn Bodnar, Scott Lange, John Breitbarth

Approve Agenda w/additions Motioned: Mike R. Supported Mike S. All in Favor

Approve February Minutes: Motioned: Mike S. Supported Sheree L. All in Favor

Approve March Special Meeting Minutes: Motioned Brett L. Supported Mike S. All in Favor.

No Regular Meeting in March due to no quorum.

---

Financials

Financials were presented by Dan N. \$237460.17 in municipal money market. \$10300.61 (check this number) in checking account. 2 bills for professional services from Gordie Frasier \$240 and \$200 for street lighting utility design to complete application for grant funding for the Streetscape portion installed at Trail Head to Lake St. Motion to pay the bills totaling \$440 was made by Kelly A seconded by Mike R. All in favor.

---

Old Business

Streetscape Update by Dan Nivel: Waiting on Tap Grant information and Safety Study. Sheree L. asked for confirmation that the grant application had actually been submitted? She asked for clarification as she recalled from previous meeting with Gordie Frasier presentation that an update from Tap Grant Team addressing interest in conditional funding of our project would be available mid April? Mike R. Agreed to contact Alex Nikolaff on Tap Grant Team to find out and would advise Board members.

Answers to clarification questions regarding scope of work on Safety Study by Fleis & VandenBrink (F&V): Copy of email from Mike R. to board members provided. "I spoke with F&V and they assured me that there would be no extra charge to make recommendations if R/A parking does work out. If we decide to go with them on the

design there would be a charge." Board members acknowledged that it is important to include a record of communications by reading them into the record at the next board meeting. Mike R. also noted that he would get an email or letter from F&V confirming the information about the additional scope of work quote in the advisory email above. Also confirmed that from now on the DDA would communicate about specific concerns or clarifications from board members and others by Emails so that there is a written record that can be included in the DDA record.

Sheree L asked to add another item to the Agenda regarding an update on the outstanding bill to the Indian River Chamber of Commerce for the repair work done out front of the Chamber after that section of Streetscape was put in. This is an example of agreements that were made verbally and not recorded. Dan N. clarified that their was funding in place for those repairs as part of the Trail Head section. He noted that the bill was for \$3600 and that the Chamber had agreed to pay half. He also said that he had just been contacted by the Chamber Director to confirm the amount so that they could pay the bill.

Trail Head Map - Sheree Lincoln - Map has been updated and Sheree communicated with Chamber Director regarding tweaks to it. This map is a project Sheree is doing for free so it gets worked on around her regular work schedule. She hopes to complete it in the next few weeks.

---

## New Business

Placement of the plaque for Pathway Project. Mike Saker has found a large Boulder which would be appropriate for placement at the entrance to Burt Lake State Park to be used to thank and acknowledge the DNR Trust Fund for the grant for the Pathway project.

Snowmobile Damage to Pathway project. Mike Saker reported carbon tracks and scarring along the path. The damage is more than from snowmobiles just crossing the path, the snowmobiles are using it the path to get to town. It's not bad now but if the abuse by unauthorized snowmobile traffic will damage it permanently. Suggested a large sign with cross out symbol over a snow mobile and a suggested fine for repeat offenders. We already have an ordinance in place. Kelly A. inquired whether sleds could be redirected to road. Mike R. observed that the hill creates a situation where they sleds do not want to be pushed into the road coming down the hill. Noted that is is important to continued to explore adding a connector that would let sleds travel this route to town. Sheree L. suggested that we do not want to discourage snowmobiles from visiting our downtown areas. This is especially true for those who are new to our area. General discussion followed and Mike R. suggested we look into having signs made that include a map of permitted areas and an alternative route. There is funding for signs in our current plan.

---

Public Comment

No public comment.

Meeting Adjourned at: 7:37pm

Respectfully Submitted. Sheree Lincoln, Secretary.