

DDA Minutes June 15th, 2015

Meeting Commenced:

Time: 7:15pm

New Business and Agenda

Cindy P. noted requested info on trash receptacles and flower containers for streetscape. Dan N. Noted they had been added to the budget for the streetscape.

Proposed Budget for next year.

Streetscape Project Update. Regarding lane markings and information shared in the Resorter regarding same.

Roll Call. Present: S. Lincoln, C Poquette, M. Ridley, D. Nivelt, J. Breitbarth (spelling?), B. Lundgren, M. Sakér

Dan N made motion to approve agenda. Seconded.

Financial report presented by Dan Nivelt as reported by Scott Lange.

2 checks written.

\$211.98 check to Sheree L for CEC conference.

Bank account balance \$267,248.

Proposal to shift lane 1' to West. Were advised by Brian Boles of Gordie Frasier, that there is 32' of width to work with. This would allow for 2 11" wide lanes and 10' for one parallel parking lane (minimum of 8' is required) We currently have a 10' and a 12.

Dan became aware of the lane width issue last Thursday. Cindy asked if when the road commission is having an issue with Gordie Frasier, or anything related to the streetscape, that the DDA be notified.

Sheree lincoln suggested that correspondence be sent to Gordie Frasier regarding this communication issue.

Cindy read the email from 5/26 from Brent Shank to Brian Boles (get copy from Cindy

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Brett from Drost's suggested that just repainting lanes is not enough. Sheree brought up the previously discussed issue of our project not having a bike lane which would have allowed for room to pull out to check oncoming traffic.

Mobility, agility and age issue regarding how easy or not easy it is to utilize the back in parking. (M Ridley)

John commented that if you use reverse angle correctly, you have to inch out. Sheree pointed out that one of the main differences between parallel parking and back in angle parking is that side mirrors are used in parallel parking and drivers are not able to use them to check traffic when leaving the parking space in

Dan commented regarding the discussion that someone complained you cannot pass on the right, he responded its illegal to pass on the right.

Can't write tickets without an ordinance.

Pathway Project

Final wrap up and close out of pathway project. One of the things they wanted to do was present a finalization of the project. Presentation of detailed letter by John DeVal oPE, Manager, of Fleis and Vandenbrink, Traverse City

Original Budget total \$858955.00 (Construction Budget)

Costs were \$787,898.04 ie came in under budget.

Safe Routes and MI NAt. will be 100% totally spent.

MDOT will able \$24,000.00

Payments to contractor all but \$1000 has been paid and has to be held until final review of paperwork, inspections etc by MDOT before the final \$1000 is paid out.

Cindy: 9 year old process. Paperwork that spans many years.

20 separate payment draws to contractor to date.

Cindy mentioned the serious deterioration of the pathway due to the Sewer. The sewer was engineered under the pathway project. Discussion followed.

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Request to DDA for additional funds that Fleis had on the project. They had additional costs over the years for discussions, and changes. Now its 3 years later.

Design Phase \$10,300 worth of additional items, including the pedestrian refuge island, the school put up additional signage which changed the project, the width of the pathway was re designed and width changed. 9 Weeks were programmed for construction ended up being 89 days. Site supervision was budgeted at \$27, 600 and ended up being \$97,500. Days were longer than anticipated thus more overtime.

Fleis had a higher ranking official than planned, 5 contractor change orders (bridge approach curb was one) Changed pile design from 20 to 16 which saved \$11,000 in construction costs. Changes in island design. Storm drain was not where it was thought to be. Had to move Storm sewer. Add culvert and under drain due to poor soils. Some were anticipated and had to change others that had not been anticipated.

Contractor dispute - denial in full of the contractors claim (By MDOT) very specific list of reasons why it was denied. Contractor has the right to appeal until June 20th. Fleis spent \$11,500 on that claim process.

in total Fleis has about \$100,000 in extra expenses. They are requesting \$63,900 to be paid to them for this.

So leading into a discussion on this Cindy would like to say that in all of the years of working with Flies we have always been on constant contact, sometimes more than once a week. We have always been informed by Fleis. It potentially could have taken more of Cindy's time however she is totally in awe of all of the time that John put in on this project, partially because she pushed and kept up on the project with them. Cindy personally feels that they are owed something for the work they did that was above and beyond. Cindy attended the hearing over the cranes being left at the construction site. She was not allowed to speak. She believes we should in some way compensate them for the 100% that they continue to give to bring the project to completion.

Mike Ridley said he agrees that they should be paid something as well.

\$131,100 was the budget by the DDA as noted by Dan Nivelte. John acknowledged that we have spent 86,438 leaving a budget \$\$\$ remaining of \$44,

MDOT fund cannot pay for engineering fees not benches as an example. 45.2 % cap on this project. No way to add additionally money from MDOT

Asking for \$44,000 difference being what we saved which could potentially be used to help pay additional costs to them.

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John DeVol said Contractor was on site, and he took longer and so Fleis had to be on site at that time causing overtime.

John, appreciates our discussion and Fleis actually spent \$163,000 over their budgeted amount. MDOT paid 45% of the pedestrian island.

Cindy said that Fleis took care of all of the project. At a minimum they have earned what they saved us.

Mike Ridley suggested we pay \$54320. This motion died.

New motion by Dan N. To pay \$44662.00 seconded by Mike Ridley.

Roll Call Vote:

Mike Ridley yes

Sheree Lincoln yes

Brett Yes,

Dan N. Yes

John B. yes. All in favor.

Motion is passed to pay \$44662.00

Mike said thank you. Dan thank you, Kelly,.. John DeVal thanked the board and Kathy for how much work they put in. Cindy said thank you for Fleis investment in our community.

\$44662.00 is balance of unspent budget (\$63,980.00) John G. suggested Dan had suggested a smaller number earlier (I believe a number that did not include some of the onsite supervision portion). He asked if the consultant should come and discuss that they need approval for more advanced funds.

Dan Nivelt said there was a meeting and a plan that we would discuss the additional monies spent. The DDA as a board said they would look at giving them additional monies if there was any money left at the end of the project. Dan believes we were never given a bill along the way because we were still under budget.

John DeVol said normally they advise along the way, during a project, additional expenses. But because of the meeting referenced above by Dan, that Fleis decided to wait to present and discuss additional payment.

New Business

2 Bills

\$26.18 for signs to Tuscarora Township.

\$186.04 for 6 signs. Money in Budget so does need approval to pay Dornbos, out of Charlotte, Michigan.

Trash Receptacles to be discussed in future.

Dawn Bodnar and Kelly Ashford have submitted their names. Discussion regarding by-laws re board memebers requirements. Land Owner, business owner or business rep.

Budget

\$220.00 interest last year and income from last year suggest income for this year will be the same = \$73,587.25 plus the total funds carried over for a total of anticipated funds for 2105 off \$423,279.06

See attached budget for further details and expenses.

Dan needs a motion to accept the budget.

Brett asked if we pay \$500 for snow why we budget \$2000.

Brett makes a motion to accept budget, Sheree Seconded.

All in favor, Ay. Motion carried.

Chief Executive Office members shall be appointed by Chief office of the municipality with person having an interest in the downtown district. 1 must live in district, the not less than a majority with interest.

Public Comment

South Street Beach Sign is broken gone. Post is there no sign. Not aware of the broken sign. Suggested repair.

There was a sign that showed downtown area. Is there any signage in the new trail head? Money is in budget for repairing signs according to Cindy.

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Re: Wayfinding signs. Brett suggested Screen Graphics makes the signs for trails.
Tabled way finding sign until rest of streetscape is planned.

Township annual meeting is June 29th, at 6:30. It was suggested that we meet 1/2 hour ahead to decide on appointees for DDA.

Motion to adjourn at 9:15pm Seconded by Dan.

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Tuscarora Township D.D.A.

Treasurer's Report

May 31, 2015

Checking Account:

Citizens National Bank		Acct. # xxxxxx1656
4/30/2015 Beginning Balance		\$ 11,328.86
Debits: (Checks Written, Etc.)		
Check #1071 - Sheree Lincoln Exp. Reimb.; 12/18/2014	\$ 211.98	
Describe	-	
Describe	-	
Total Debits		(211.98)
Credits: (Deposits, Etc.)		
DDA Captured Funds - 05/21/2015	\$ 73,587.25	
Describe	-	
Total Credits		73,587.25
5/31/2015 Ending Balance		\$ 84,704.13

IMMA Savings Account:

Citizens National Bank		Acct. # xxxxxx3062
4/30/2015 Beginning Balance		\$ 267,227.39
Debits: (Checks Written, Etc.)		
Describe	\$ -	
Describe	-	
Total Debits		-
Credits: (Deposits, Etc.)		
Describe	\$ -	
5/31/2015	21.23	
Total Credits		21.23
5/31/2015 Ending Balance		\$ 267,248.62

Checking Account Balance (From Above) \$ 84,704.13

Total D.D.A. Available Funds \$ 351,952.75