

Call to order by Chairwoman Cindy Lou Poquette at 7:00 pm

Roll call:

Present: Dan Nivelte, Cindy Poquette, Mike Ridley, Mike Saker, John Breitbarth, Sheree Lincoln, Scott Lange and public guests.

Absent: Diana Mallory and Brett Lindgren

Approval of today's Agenda: **Motion** to approve was made by Dan Nivelte, supported by John Breitbarth, all in favor.

Approval of the February 16, 2015 Minutes: Two typos in the Minutes for February, per Mike Ridley date should be data and Newaygo was misspelled per John B. A **Motion** to approve was made by Mike Ridley and supported by Sheree Lincoln, all in favor.

Financials for February 2015: Cindy advised to pay the Indian River Chamber for the DDA Membership. Scott Lange will take care of that right away. The **Motion** to approve the February Financials was made by Sheree Lincoln and supported by Mike Ridley, all in favor.

Checking account 02/28/2015 ending balance is \$11,413.86

IMMA savings account 02/28/2015 ending balance is \$267,182.01

Total D.D.A. available funds equal \$278,595.87

UNFINISHED BUSINESS:

Update on the Streetscape Project: Dan spoke to Alex and he advised that we need to have the engineering company acquire the following information: Functioning of the street, adjacent land uses, traffic volume which we can get from the CCRC, crash analysis which must come from the police department, proposed design speed and posted speeds, posted street dimensions, lane and parking widths, curb and gutter dimensions etc., that is determined by the engineers. We have to have a scaled detailed proposed plan, dimension lane width, park bay width length and angle, and detention shy distance. We must show all crossroads and driveways in immediate areas, proposed sight distance, and stopping sight distance for traveling motorists; also decisions sight distance for parking motorists, proposed impact on travel weight, and turning radius into parking stalls. The Grant Application can be approved without these details. Alex advised that we apply for the Grant and if that is approved, these details will be contingent on that approval. The money at that point will be set aside for us pending the detailed information as outlined above by the engineering company.

We will have to provide an email letter of a resolution for the CCRC for the Grant Application.

Our (DDA) portion to the Trail Head Project that is combined with Marina Park totals \$88,634.20. Two items that are NOT included in that estimate is as follows: Conduit at \$8 per foot, approximately 450

feet needed and two street lights. The original bid from Elmer's of Alpena/Jeff Allen was for \$5250 each for street lights and we were requesting two of them. We are using this as a match for the Grant Proposal. Cindy believes that the lights are a must for this project, and when we originally discussed doing this it was to be included. Mike Saker made a **motion** to put in the conduit and the lights and cover that cost, Mike Ridley was in support, and all in favor.

Business District Community Survey: Mike Ridley, John Breitbarth and Dan Nivelte worked on this project. The traffic study is not needed at this time. They will continue to work on this for the next meeting.

Changes to the Pathway Reimbursement: Sue Fisher gave Cindy a check for \$21,000 and she gave it back to her. Sue and John Duvall are working on this. It is Cindy's understanding from the CCRC, something that should have come out of the safe routes to schools, that wasn't a match for the grant, it was 100% and they have not been able to get back with her to see where that is at. The township will not be doing a project that involves 3 different funding agencies d/t the confusion. A question was posed if we are going to get that money back. Cindy advised that Sue is going to void the check and get things straightened out and reissue a check for the correct amount. We will be getting a check but Cindy is not sure of the amount at this time.

"Placemaking" Streetscape Discussion with Dan Leonard will be tabled until April: Mike Ridley: He called last Tuesday and said he could do it but we want to get it in the mailing and have more time to "advertise" for this scheduled meeting. Mike and Cindy advised that we will schedule this meeting with Dan Leonard at our April meeting at 6:00p.m.

NEW BUSINESS:

MiPlace Conferences: Cindy will register for Jacob, Mike Ridley, Dan Nivelte and Sheree to go to the Grayling MiPlace Conference on March 25th, 2015.

A **motion** was made by Dan Nivelte not to exceed \$150 for the purchase of the Digital Recorder for the DDA to assist in dictating meeting minutes and supported by Mike Saker, all in favor.

Cindy wanted to bring up the Northern Lights Economic Alliance Annual Luncheon on Wednesday, May 20th. Tickets are \$20 per person. It is at NCMC. She would like a presence there from the DDA. If anyone is interested, let Cindy know.

Scott Lange advised that Sue gave him a copy of the bill for the DDA's share of the audit expense. Cindy advised it is outlined in the budget, so to pay it if it falls within the allowed amount.

Safety issues are still evident at Prospect Street where it meets US 27. Mike Ridley will talk to Mr. Jeff Swadling to see if something can be done in the near future to shave down the hill.

Public Comment: There were eight comments received.

Motion to adjourn: Dan Nivelte **motioned** to adjourn at 7:54 p.m. & Mike Saker seconded. Motion carried.

Next meeting: *****Monday April 20, 2015 at 6:00pm*****