

DDA MINUTES

Regular Meeting/Special Time

March 17, 2014

12:00 noon

Tuscarora Township Hall

Call to order by Chairman Dan Nivelts at 12:00 pm

Roll call:

Present: Dan Nivelts, Diana Mallory, Cindy Poquette, Mike Ridley and Scott Lange

Absent: Brett Lindgren, Mike Saker, Jim O'Donnell, Matt Whitner, and Jeff Mann

Guests: Patti O'Donnell, MDOT and Sally Snider

Approval of today's Agenda: Two additions have been made to the Agenda for today by Chairman Dan Nivelts and are as follows: Patti O'Donnell will be speaking about the possibility of a Grand for the "Streetscape Project". Sally Snider will be presenting information and concerns regarding the Trail Head under "New Business". Mike Ridley **motioned** to approve the Amended Agenda and Diana Mallory supported.

Approval of the January Minutes: Mike Ridley **motioned** for the approval and Diana Mallory supported.

Approval of the February Special Meeting Minutes: Diana Mallory made the **motion** to approve and Scott Lange was in support.

Approval of the January 2014 and February 2014 Financials: Cindy Poquette made the motion of approval and Diana Mallory supported the motion.

Financials for January 2014:

Checking account 1/31/2014 ending balance is	\$
IMMA savings account 1/31/2014 ending balance is	\$
Total D.D.A. available funds equal	\$

Financials for February 2014:

Checking account 2/28/2014 ending balance is	\$12,214.06
IMMA savings account 2/28/2014 ending balance is	\$266,983.72
Total D.D.A. available funds equal	\$279,179.78

Cindy Poquette requested she be reimbursed for mileage to Cadillac for a meeting she attended representing the DDA, as well as paying a bill to Flies and Vandenbrink for \$7418.67.

A **motion** was made by Mike Ridley to reimburse Cindy for her mileage to Cadillac in the amount of \$96.80 for 242 miles at forty cents per mile and Dan Nivelte was in support. All in favor. And Diana **motioned** to pay Flies and Vandenbrink \$7418.67, and Mike Ridley was in support. All in favor.

UNFINISHED BUSINESS:

Update on the Streetscape w/ special guest Patti O'Donnell, MDOT: Patti disbursed TAP flyers and discussed in detail the grant options. The TAP (Transportation Alternative Program) program was discussed also. All the information discussed is covered in the flyer. See flyer for competitive and eligible details. A letter of interest will be drawn up by April 7th. Applications are online now for the MDOT Grant System. She advised to get "letters of commitment" from our partners as soon as possible. Mike Ridley has questions on what was covered by the Grants, and what the MAX is. Mike advised we will have a bond for this project of 1 Million, would that be our match money? She advised yes, we would not have to itemize. The "streetscape project" is all eligible. No plans are covered. Plans should be turned in with the application. Mike will contact Alex ??? to get an idea of what we need to do first and the time frame we are dealing with.

Dan and Mike met with CCRC and they seem to be in approval of the reverse angle parking, and they did discuss plowing options for the winter months. Greg and Kathy would prefer to go to a 12 foot traffic lane. This will provide more room for snow removal. This would not allow room to put a bike path in the design. We would need 4 feet on each side. Cindy questioned if we could just insert it on one side along with the reverse angle parking. It costs \$20,000 more to go from parallel parking to reverse angle parking without the bike paths. We will gain 30 parking spots for this cost, which covers the asphalt. There is a concern that the wider the right of way the higher the concern for cars traveling at a higher rate of speed. The one sided bike path will be reviewed with CCRC per Mike Ridley. Dan advised there have never been bike paths in the streetscape designs. There was much discussion on spacing and the design as it stands. Cindy was wondering if we could build the extra cost for the bike paths into the Grant Application for TAP. Sally Snider has voiced concerns for losing parking spaces at the trail head, if we are going to add the bike paths. The cost would be significant to have the new design drawn up. There are bike stations where needed at the trail head, maybe we need a few more strategically located to access the trail head throughout town; Possibly at Martha Street and Cressy Street. Another concern is that if bike paths are implemented, there is no bike path once you cross the Indian River Bridge.

Dan and Mike also discussed the bill for the lights that will be erected for this project. Cost of pavement was discussed as well, referring to Kathy Bunkers email dated 1/30/14. Drawings will be submitted as is

for the TAP Grant. Dan will contact Alex and a special meeting may be required d/t our time frame for this grant.

Update on the Pathway Project: Cindy is reporting that all of the fall design questions have been resolved. The reason why the work wasn't being done even with the crane sitting there was because of the AT & T lines. There was approval from AT&T and MDOT, three times miss dig was called, the lines weren't where they were supposed to be. There was a discrepancy regarding the distance we had to be from the lines. This dispute is not closed yet. The plan is that work will resume the second week of April. Anlon and Mead will be here to start the work on the storm sewers. We will go with the last miss dig markers. Anlon will be done on May 22, 2014. Pay sheets were in question and everything has been justified and backed up. The CCRC gets there money directly. Things will completed when they are supposed to be. Dan found out that 3 light poles will be donated by the Parks Commission, but Dan must contact the MDOT office in Gaylord to get that approved, per Patti O'Donnell. Anlon wants more money, \$50,000, to keep their equipment by the Sturgeon River Bridge, but negotiations are still ongoing at this time. Cindy told them to get it out of there. Frost laws are going to be a problem for our timeline in many projects.

NEW BUSINESS:

Trail Head (Sally Snider): Sally is here to make sure everyone is onboard for this project. The Trust Fund Trail Head Grant's Deadline is October 1st, 2014. If we can get them a plan and a date on completion we think we can get a short term extension. The matching funds from the DNR also expire at the same time, and Sally will go back to them to make sure those will still be available. The optimistic start date is Labor Day. Dan says IF we approve a plan, we would like to get an estimate on the construction for the trail head area and do that first to alleviate the timeline. CCRC was on board with that idea. Sally will contact Brian with this idea as well and get an Estimate.

Public Comment: Sally Snider made the announcement to the quorum that the DDA was doing an OUTSTANDING JOB!!

Motion to adjourn: Mike Ridley **motioned** to adjourn at 1:10 p.m. and Diana Mallory seconded. All in favor.

Next meeting: Monday April 21, 2014 at 7:00pm