

DDA MINUTES

Regular Meeting

November 12, 2012

6:00pm

Tuscarora Township Hall

Call to order by Dan Nivelst at 6:04 pm

Roll call

Present: Brett Lindgren, Diana Mallory, Cindy Poquette, Scott Lange, Dan Nivelst, Jim O'Donnell, Mike Saker

Absent: Mike Ridley

Guests: 11 guests present

Approval of the Agenda: **Motion** was made by Diana Mallory to approve the agenda for tonight's meeting and seconded by Mike Saker.

Dan advised that all Agenda items will be tabled until December's Meeting.

Treasurer's Report: Scott Lange provided financials to the board for October 2012 along with the bank statement. Cindy made a **motion** to approve the treasurer's report, Diana seconded.

Craig Waldron gave an overview of what the Sewer Meeting would consist of, and a Proposal from Gourdie-Frazier was handed out to the board members. Craig continued to explain and discuss the proposals objectives. Mike Saker **motioned** to pay the \$8500 to cover the additional design services associated with including the street lighting in the South Straits Highway reconstruction project which is currently being designed and prepared for bidding and construction, Cindy supported, all in favor. Craig also included a worksheet for the recap of costs of the sewers, and a Project Funding Breakdown of the Indian River Pathway Project ...further discussion ensued on the handouts. Craig also informed us that Task Force Money (\$300,000.00) may be available for the Street Scape Project. He attended the meetings and collected information and it has been put on their agenda to review.

Update on the Pathway Project: Cindy met with Harry Worthy & John Duvall, and she has all of the Legal Paperwork except for one more document that needs to be signed and notarized, and then can all be mailed. The Pedestrian Island is IN. The email from MDOT was reviewed. Cindy feels there is a need to have a waiver of Liability. Two more permits had to be filed. These two permits should not cost us any money. They had to be filed due to the possibility of trespassing on DNR property while the construction is being completed. Those have been taken care of. As far as the DNR goes, Paul Johnson will do an initial review, Matt Fry is in charge of processing the documents in Lansing, and Joyce Angel will do the local field review and approval out of the Gaylord office. Cindy will request that we are part

of the Bid Reviews with MDOT. Cindy has the drawings which include the pedestrian island for anyone to review. They are completed. Once MDOT approves this there is a 6 week bidding period, the timeline is spelled out in the plans. The Trust Fund requested extra striping at the driveways, and should be covered with the budget. One of the things that have not been taken care of is when we approved the engineering piece we only approved part of it, the contract on January 17th 2011. We need to put in who the construction engineers would be on one of the documents. The second contract is for \$59,000. This was covered in the Grant to begin with. John Duvall would be the Project Manager; Ken Mlcek would be the Field Inspector. Cindy recommends that we don't change horses at this point. Mike Saker **motioned** to keep the same contractors for this project, Diana seconded, all in favor. The cost of the Pedestrian Island is covered by the Trust Fund.

No new business.

Public Comment: One question was posed regarding time frame of construction and cost, which will be in the spring and covered by the trust fund grant. Cindy reviewed the time it would take for all stages of the construction.

Next meeting: December 3th, 2012.

Meeting adjourned by Brett Lindgren, seconded by Jim O'Donnell at 6:38 p.m.