

**DDA AGENDA MINUTES
REGULAR MEETING
November 21st, 2011 7 pm
TUSCARORA TWP. HALL**

Call to Order (7:01pm)

Roll Call

- Present: Kelly Ashford, Cindy Poquette, Dawn Bodnar, Mike Ridley, Matt Whitener, Scott Lange, Jim O'Donnell
- Absent: Dan Nivelte, Mike Saker

Agenda

Addition: Include Audit details to Treasury Report

Motion to accept: M Ridley, Support: C. Poquette; Carried

Minutes

Motion to accept: C. Poquette, Support: M. Ridley, Carried

Treasurer's report:

- *IMMA Savings acct.*

Interest received \$40.47

Ending balance: **\$238,289.21**

- *Checking Acct.*

Bills that have posted this month are:

Mike Ridley	\$ 61.20
Fleis & Vanderbrink Inv. 32052	\$1,772.48

Ending Balance: **\$410.08**

New certificate was started on 1/24/11: \$100,000, interest is .80%. Maturity date is 1/19/12

Currently have bills for...

Fleis and Vanderbrink (Oct)	\$ 2,309.73
Fleis and Vanderbrink (Nov)	\$11,692.92

(\$8,000~\$9,000 left to be paid to F & V)

Motion to pay bills: M. Ridley, Support: D. Bodnar; Carried

Pathways Project: This brings us up to 100% on pre-design grant administration 95% on the design work completed and 1% of Bidding

Motion to approve Treasurers Report: C. Poquette, Support: S. Lange; Carried

M. Ridley reported that the audit was completed and everything was in order. The auditors (Kosanke) would like to be more involved as we move forward and begin in earnest on our projects..

New Business

Consumers

- Some options for Utilities
 - Bare Wire on West side of the road will be least expensive
 - Build brand new line on the East side of the road; camouflage w/trees (15-20 ft. fruit trees)
 - Eliminate some stretches of line on Straits Hwy by building down some side streets with tie sections and putting service underground on corner intersections
 - Totally underground (approximately \$950,000; much more costly to repair and Property owners are responsible for cost of hook up to underground service, if that is what is decided upon)
 - Use alleys for overheads; run underground to buildings
 - Modified overhead/underground on one side of the road
 - Have phone and cable companies been contacted yet? (they have wires on the poles)
 - Consumers would spend 4-5 months on design and would require a non-refundable 10% down.

- Arial Spacer Cable (2-3 times the cost of bare wire) is what has been recently installed over the bridge (north end of town).
- A smaller committee will meet with the Consumers folks and walk through town
- Grants are possible to cover a portion of the cost for the new trees (to be planted along new roadway)
- Mike will look into the “Metro Act” to see if any of those funds (\$37,000) can be used toward engineering costs

Marina Park

- Would like the DDA to give them a \$15,000 reimbursement from the DDA's capture on the Park Millage.
- It was suggested that (if the money is received by Marina Park), the DDA would ask them to assist in paying for the new lights for the Streetscape.
- \$15,000 would cover the cost of paving the parking lot next to the Chamber.
- It could also cover the cost of winterizing the public restrooms.

C. Poquette moved that the DDA works with Marina Park to help with the cost of paving the parking lot. M. Ridley seconded the motion; all support

Dawn's resignation

Dawn indicated that it was discussed and decided at the last Chamber Board of Directors meeting that she resigns from the DDA. Her Board members feel it is a conflict of interest if she remains on the board. She will, however continue to attend all DDA meetings in the future.

Brett Lindgren (Drost's Chocolate) has indicated that he will take her place on the board.

Other Comments from the Board

S. Lange suggests that the DDA hold a “Buy Local” raffle every month; If shoppers spend money (set amount) in local businesses, they will qualify for a monthly raffle drawing.

M. Ridley suggested that we move the meetings to an earlier time so there can be walking discussions during the meetings. NO decision was reached.

Public Comments

Adjourn

Motion to adjourn @ 9:21: D. Bodnar, Support: J. O'Donnell

Next meeting: Monday, December 19th, 2011 7 pm. Twp Hall